

Heritage House
222 Jabu Ndlovu Street
PIETERMARITZBURG
3201

Tel: 033 341 3400

Invitation to Tender - DSAC 010/2627

KwaZulu-Natal– Department of Sport, Arts & Culture

SUITABLE AND CAPABLE SERVICE PROVIDERS ARE INVITED TO BID FOR PROVISION OF EVENT MANAGEMENT (GOODS AND SERVICES) FOR THE 2026 REED DANCE (UMKHOSI WOMHLANGA) TAKING PLACE AT EMACHOBENI ROYAL ON 4 – 6 SEPTEMBER 2026 AND EMASHOBENI ROYAL ON 11 – 13 SEPTEMBER 2026.

The Department reserves the right to:

- not award the cheapest bid;
- Not award this bid; and or
- Cancel this bid.

Collection of Bid Documents

Tender documents will be made available on e-tenders - <https://www.etenders.gov.za> and departmental website <https://www.kzndsac.gov.za> printable at the bidder's own cost.

'NB' Refer to section D for briefing session instructions.

Compulsory Briefing Session

The briefing session will be held as follows:

Date:	03 August 2026	03 August 2026
Venue:	eMachobeni Royal iNgwavuma	eMashobeni Royal uPhongolo
Time:	10am	2pm
Site to be visited:	YES	YES

Bidders are required to attend both briefing sessions to qualify for consideration

Queries relating to the issue of these documents may be addressed to the following officials for:

Supply Chain Management related queries: Deputy Director Mr M Mazibuko, Tel: 0787085953: e-mail Mawonga.Mazibuko@kzndsac.gov.za

Technical queries: Director Culture Development: Ms Karen Vermaak, Tel No 033 341 3631: e-mail karen.jansevanrensburg@kzndsac.gov.za

Delivery of Bid Documents

The closing date and time for receipt of Tenders is 19 August 2026, **12H00**.

Note: Only hand-delivery proposals will be accepted.

The physical address for delivery of Tender documents is The Head Office of the KZN Department of Sport, Arts and Culture, Heritage House, 222 Jabu Ndlovu Street [Formerly, Loop Street] Pietermaritzburg, 3201

KWAZULU-NATAL PROVINCIAL GOVERNMENT BIDDING FORMS

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PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE DEPARTMENT OF SPORT, ARTS AND CULTURE					
BID NUMBER:	DSAC 010/2627	CLOSING DATE:	19/08/2026	CLOSING TIME:	12H00
DESCRIPTION	APPOINTMENT OF SERVICE PROVIDER TO PROVIDE EVENT MANAGEMENT FOR 2026 REED DANCE EMACHOBENI ROYAL PALACE (INGWAVUMA) AND EMASHOBENI ROYAL PALACE (UPHONGOLO)				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Heritage House					
222 Jabu Ndlovu Street					
Pietermaritzburg					
3201					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mr Mawonga Mazibuko		CONTACT PERSON	Ms Karen Vermaak	
TELEPHONE NUMBER	078 708 5953		TELEPHONE NUMBER	033 341 3631	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	Mawonga.Mazibuko@kzndsac.gov.za		E-MAIL ADDRESS	karen.jansevanrensburg@kzndsac.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			☐ YES ☐ NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			☐ YES ☐ NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			☐ YES ☐ NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			☐ YES ☐ NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			☐ YES ☐ NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

SECTION A

SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF BIDDING FORMS

PLEASE NOTE THAT THIS BID IS SUBJECT TO TREASURY REGULATIONS 16A ISSUED IN TERMS OF THE PUBLIC FINANCE MANAGEMENT ACT, 1999, THE KWAZULU-NATAL SUPPLY CHAIN MANAGEMENT POLICY FRAMEWORK.

1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and visa versa and with words importing the masculine gender shall include the feminine and the neuter.
2. Under no circumstances whatsoever may the bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
4. Bids submitted must be complete in all respects.
5. Bids shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the bid documents.
6. Each bid shall be addressed in accordance with the directives in the bid documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the bid number and closing date indicated on the envelope. The envelope shall not contain documents relating to any bid other than that shown on the envelope. If this provision is not complied with, such bids may be rejected as being invalid.
7. All bids received in sealed envelopes with the relevant bid numbers on the envelopes are kept unopened in safe custody until the closing time of the bids. Where, however, a bid is received open, it shall be sealed. If it is received without a bid number on the envelope, it shall be opened, the bid number ascertained, the envelope sealed and the bid number written on the envelope.
8. A specific box is provided for the receipt of bids, and no bid found in any other box or elsewhere subsequent to the closing date and time of bid will be considered.
9. No bid sent through the post will be considered if it is received after the closing date and time stipulated in the bid documentation, and proof of posting will not be accepted as proof of delivery.
10. No bid submitted by telefax, telegraphic or other electronic means will be considered. Only a hard copy and soft copy shall be considered as stipulated on page 1 of this bid document.
11. Bidding documents must not be included in packages containing samples. Such bids may be rejected as being invalid.
12. Any alteration made by the bidder must be initialed.
13. Use of correcting fluid is prohibited
14. Bids will be opened in public as soon as practicable after the closing time of bid.
15. Where practical, prices are made public at the time of opening bids.
16. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
17. Bidder must initial each and every page of the bid document.
18. Part A of the bid document **must** be completed and failure to do so shall lead to disqualification.
19. Bids submitted must be complete in all respects, spaces requiring information must be filled in, shown as "not applicable" and not left blank.
20. Bidders failing to adhere to the requirements as stipulated above and in the bid document shall be disqualified.
21. The Department reserves the right not to make an award. The lowest, or any bid will not necessary be accepted and the Department reserves the right to accept any bid either in whole, or in part thereof. In addition, the Department reserves the right to re-open process of soliciting bid offers/ appointing a supplier at any time should it deemed necessary to do so.

SECTION B

REGISTRATION ON THE CENTRAL SUPPLIERS DATABASE

1. In terms of the National Treasury Instruction Note, all suppliers of goods and services to the State are required to register on the Central Suppliers Database.
2. Prospective suppliers should self-register on the CSD website www.csd.gov.za
3. If a business is registered on the Database and it is found subsequently that false or incorrect information has been supplied, then the Department may, without prejudice to any other legal rights or remedies it may have;
 - 3.1 cancel a bid or a contract awarded to such supplier, and the supplier would become liable for any damages if a less favourable bid is accepted or less favourable arrangements are made.
4. **The same principles as set out in paragraph 3 above are applicable should the supplier fail to request updating of its information on the Central Suppliers Database, relating to changed particulars or circumstances.**
5. IF THE SUPPLIER IS NOT REGISTERED AT THE CLOSING TIME OF BID, THE SUPPLIER WILL BE DISQUALIFIED AT THE BID EVALUATION PROCESS.

SECTION C

DECLARATION THAT INFORMATION ON CENTRAL SUPPLIER DATABASE IS CORRECT AND UP TO DATE

(To be completed by bidder)

THIS IS TO CERTIFY THAT I (name of bidder/authorized representative), WHO
REPRESENTS (state name of bidder)CSD Registration
Number.....

AM AWARE OF THE CONTENTS OF THE CENTRAL SUPPLIER DATABASE WITH RESPECT TO THE BIDDER'S DETAILS AND
REGISTRATION INFORMATION, AND THAT THE SAID INFORMATION IS CORRECT AND UP TO DATE AS ON THE DATE OF
SUBMITTING THIS BID.

AND I AM AWARE THAT INCORRECT OR OUTDATED INFORMATION MAY BE A CAUSE FOR DISQUALIFICATION OF THIS
BID FROM THE BIDDING PROCESS, AND/OR POSSIBLE CANCELLATION OF THE CONTRACT THAT MAY BE AWARDED ON
THE BASIS OF THIS BID.

.....
SIGNATURE OF BIDDER OR AUTHORISED REPRESENTATIVE

DATE:

SECTION D

OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE

N. B.: THIS FORM IS ONLY TO BE COMPLETED WHEN APPLICABLE TO THE BID.

Site/Building/Institution Involved: **DEPARTMENT OF SPORT, ARTS AND CULTURE**

Quotation Reference No: DSAC 010/2627

GOODS/SERVICE/WORK: APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE EVENT MANAGEMENT FOR 2026 REED DANCE (UMKHOSI WOMHLANGA): EMACHOBENI ROYAL PALACE 4 – 6 SEPT 2026 AND EMASHOBENI ROYAL PALACE 11 – 13 SEPT 2026

This is to certify that (bidder's representative name) _____

On behalf of (company name) _____

Visited and inspected the site on ____/____/____ (date) and is therefore familiar with the circumstances and the scope of the service to be rendered.

Signature of Bidder or Authorized Representative
(PRINT NAME)

DATE: ____/____/____

Name of Departmental Representative
(PRINT NAME)

Departmental Stamp	Signature

NB: TO BIDDERS

- Bidders are required to print and submit hard copies of certificate during briefing session.
- Bidders are required to be at least 15 minutes before the start of the briefing session.
- Briefing session is scheduled for 10:00.
- Doors close at 10:00 and under no circumstances will the late attendants be allowed after closing time.
- The certificate of attendance must be submitted together with the bid document in its original form as both the certificate of attendance and the attendance register will both serve as proof of attendance at the above-mentioned briefing session. Failure to comply with this bid condition will invalidate the bid

SECTION E

PRICING SCHEDULE – FIRM PRICES

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED.

PRICE ADJUSTMENT WILL ONLY BE CONSIDERED AT ANNIVERSARY OF THE CONTRACT IN LINE WITH THE NEW REGULATED BARGAINING COUNCIL RATES.

Name of bidder.....	Bid number: ZNB DSAC 010/2627.
Closing Time 12:00	Closing date...19/08/2026

OFFER TO BE VALID FOR 180 DAYS FROM THE CLOSING DATE OF BID.

EMACHOBENI ROYAL PALACE, INGWAVUMA ROYAL REED DANCE TO BE HELD ON THE 4 - 6 SEPTEMBER 2026		
Schedule No	Description	Total Cost for the bid (Bid Price in RSA Currency with All Applicable Taxes Included)
Schedule 1	Provision of infrastructure (marquees, chairs etc)	R
Schedule 2	Provision of ablution facilities	R
Schedule 3	Hiring of stage and sound system	R
Schedule 4	Abattoir services, hire of truck to deliver meat and live cattle	R
Schedule 5	Hiring of cooks for maidens	R
Schedule 6	Groceries for reed dance ceremony to be delivered on 3 September 2026	R
Schedule 7	Groceries to be delivered to Kwa-Nxumalo homestead in Mbazwana on 3 September 2026	R
Schedule 8	Catering for guests/ stakeholders	R
Schedule 9	Security and marshal services	R
Schedule 10	Public liability for 7000 people	R
Schedule 11	Emergency medical services (EMS)	R
TOTAL BID AMOUNT (INCLUSIVE OF ALL APPLICABLE TAXES)		R

**EMASHOBENI ROYAL PALACE, UPHONGOLO
ROYAL REED DANCE TO BE HELD ON THE 11-13 SEPTEMBER 2026**

Schedule No	Description	Total Cost for the bid (Bid Price in RSA Currency with All Applicable Taxes Included)
Schedule 12	Provision of infrastructure (marquees, chairs etc)	R
Schedule 13	Provision of ablution facilities	R
Schedule 14	Provision of sound system, loudhailers	R
Schedule 15	Safety officer	R
Schedule 16	Public liability for 35 000 persons	R
Schedule 17	Emergency medical services (EMS)	R
Schedule 18	Security and marshal services	R
Schedule 19	Groceries to be delivered at Obuka on 4 September 2026	R
Schedule 20	Groceries to be delivered on 7 September 2026	R
Schedule 21	Abattoir services, hire of truck to deliver meat and live cattle	R
Schedule 22	Hiring of izingqoko nemimese	R
Schedule 23	Hiring of cooks for maidens	R
Schedule 24	Groceries to be delivered on the 10 September 2026	R
Schedule 25	Catering for guests	R
Schedule 26	Catering for officials (this also includes officials from all departments, municipalities, saps and media)	R
TOTAL BID AMOUNT (INCLUSIVE OF ALL APPLICABLE TAXES)		R

TOTAL AMOUNT (EMASHOBENI REED DANCE)	R	(Incl VAT)
TOTAL AMOUNT (EMACHOBENI REED DANCE)	R	(Incl VAT)
GRAND TOTAL	R	(Incl VAT)

TOTAL BID AMOUNT FOR ALL ITEMS IN WORDS:

FOR BOTH EMACHOBENI ROYAL PALACE INGWAVUMA AND EMASHOBENI ROYAL PALACE UPHONGOLO ROYAL REED DANCE

NAME OF BIDDER

SIGNATURE

DATE

SECTION F

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

- 1.1. Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.
- 1.2. Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1. If so, furnish particulars:

.....
.....

- 2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1. If so, furnish particulars:

.....
.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3. DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Signature	 Date
..... Position	 Name of bid der

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SECTION G

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

- a) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \quad \text{or} \quad Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Companies owned by at least 51% people who are black	10	
Business within province of Kwa Zulu Natal (utility bill/ lease agreement/ proof of residence and affidavit)	10	
TOTAL POINTS	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company

- ☐ (Pty) Limited
☐ Non-Profit Company
☐ State Owned Company
 [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	

SECTION H

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to the **Department of Sport, Arts and Culture** in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number **DSAC 008/2627** at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid .
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)
 CAPACITY
 SIGNATURE
 NAME OF FIRM
 DATE

WITNESSES

1
 2
 DATE:

CONTRACT FORM - RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I..... in my capacity as..... accept your bid under reference numberdated.....for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL

4. I confirm that I am duly authorised to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1

2

DATE:

SECTION I

GENERAL CONDITIONS OF CONTRACT

1. Definitions

The following terms shall be interpreted as indicated:

- 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.

- 1.19 “Order” means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 “Project site,” where applicable, means the place indicated in bidding documents.
- 1.21 “Purchaser” means the organization purchasing the goods.
- 1.22 “Republic” means the Republic of South Africa.
- 1.23 “SCC” means the Special Conditions of Contract.
- 1.24 “Services” means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 “Written” or “in writing” means handwritten in ink or any form of electronic or mechanical writing.

2. Application

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

- 4.1 The services supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- 7.4 a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
- 7.5 a cashier's or certified cheque
- 7.6 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10 Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

11 Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12 Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13 Incidental Services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
 - (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14 Spare parts

- 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
 - (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
 - (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15 Warranty

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16 Payment

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17 Prices

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18 Contract amendments

- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19 Assignment

- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20 Subcontracts

- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21 Delays in the supplier's performance

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

- 21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22 Penalties

- 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23 Termination for default

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - (b) if the Supplier fails to perform any other obligation(s) under the contract; or
 - (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- (i) the name and address of the supplier and / or person restricted by the purchaser;
 - (ii) the date of commencement of the restriction
 - (iii) the period of restriction; and
 - (iv) the reasons for the restriction.
- 23.6.1 These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.
- 23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24 Anti-dumping and countervailing duties and rights

- 24.1 When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the

contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25 Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26 Termination for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27 Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due the supplier.

28 Limitation of liability

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
 - (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29 Governing language

- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30 Applicable law

- 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

31 Notices

- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32 Taxes and duties

- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

33 National Industrial Participation (NIP) Programme

- 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

34 Prohibition of Restrictive practices

- 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

SECTION J

SPECIAL CONDITIONS OF CONTRACT

This bid is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2022; the General Conditions of Contract (GCC) and the following applicable other Special Conditions of Contract.

The offers must remain valid for a period of 180 days from the closing date of the submission of bids.

1. CONTRACT PERIOD

1.1 *The contract is for a period as stated in the bid document 03 – 13 September 2026*

2. EVALUATION CRITERIA

There are *four* main stages in the selection process, namely, ensuring that bids comply with Administrative Compliance, Mandatory Requirements, Functionality Compliance and the price and preference points.

2.1. Stage 1 - Administrative Compliance

- 2.1.1. The bid submitted must be complete in all respects.
- 2.1.2. The standard bidding documents must be duly completed and be submitted with the bid at the time of closing of the bid:
- 2.1.3. Failure to comply with the Supply Chain Administrative Compliance shall result in the offer being considered non-responsive and shall be rejected.

2.2. Stage 2 - Mandatory Requirements

- 2.2.1. A bidder must comply with all the mandatory requirements outlined in the bid document. Failure to comply with the Mandatory Requirements shall result in the offer being considered non-responsive and shall be rejected

2.3. Stage 3 – Functionality

- 2.3.1. To assess the execution capacity of the bidder, all the documents outlined in the bid document must be submitted on the closing date and time of the bid.
- 2.3.2. Failure to meet the minimum passing score of 70% on the functionality criteria will be deemed the bidder non-responsive and will not be further evaluated in terms of price and preference points.

2.4. Step 4 - Preferential Point Evaluation

- 2.4.1. The applicable preference point system for this tender is an 80/20 preference point system where 80 points will be allocated for price and 20 points will be allocated for specific goals as follows:

Preference Points System	
Price	80
Specific Goals	20
Total	100

It is mandatory for tenderers to complete SBD 6.1 to claim points for specific goals, failure to complete SBD 6.1 shall be interpreted to mean that the points for specific goals are not claimed.

3. BID APPEAL TRIBUNAL (BAT)

BAT finds its establishment in the Treasury Regulation 16A9.3 and Section 18(1) of the KwaZulu-Natal Supply Chain Management Policy Framework. Treasury Regulation 16A9.3 empowers National and Provincial Treasury to establish a mechanism to consider complaints and make recommendations for remedial actions to be taken for the non-compliance with the norms and standards. Section 18(1) of the KZN SCM Policy Framework empowers the MEC for Finance to establish an independent and impartial Bid Appeals Tribunal. In line with Paragraph 19 of the KZN SCM Policy Framework of 2006 the following procedure must be followed to lodge an appeal:

- 3.1 The bidder must, within five working days of receipt of the notification of an award, deliver written notification of an intention to appeal.
- 3.2 The bidder may, together with the notification of intention to appeal under paragraph (2) of the KZN SCM Policy Framework, deliver a request for written reasons for the award of the said bid.
- 3.3 The Bid Adjudication Committee or a delegate of an accounting officer must deliver to the appellant the written reasons requested under paragraph (3) of the KZN SCM Policy Framework within ten working days.
- 3.4 The appellant must, within ten working days of receipt of the written reasons delivered under paragraph (4) of the KZN SCM Policy Framework, or, failing a request for written reasons under paragraph (3) of the KZN SCM Policy Framework, within ten working days of giving notice under paragraph (2) of the KZN SCM Policy Framework, submit written representations to the Bid Appeals Tribunal, indicating sufficiently and without unnecessary elaboration the grounds and basis of the appeal and the nature of the complaint.
- 3.5 Upon receipt of a notice of intention to appeal, the Bid Appeals Tribunal must notify other bidders who may be adversely affected by the appeal, in writing of the appeal and invite them to respond within five working days.

The address provided for the lodging of appeals is:

Email: Batsecretariat@kzntreasury.gov.za

**The Chairperson
Bid Appeals Tribunal
Private Bag X9082
Pietermaritzburg
3200**

SECTION K

AUTHORITY TO SIGN A BID

The bidder must indicate the enterprise status by signing the appropriate box hereunder.

(I) CLOSE CORPORATION	(II) COMPANIES	(III) SOLE PROPRIETOR	(IV) PARTNERSHIP	(V) CO-OPERATIVE	(VI) JOINT VENTURE / CONSORTIUM	
					Incorporated	
					Unincorporated	

I/We, the undersigned, being the Member(s) of Cooperative/ Sole Owner (Sole Proprietor)/ Close Corporation/ Partners (Partnership)/ Company (Representative) or Lead Partner (Joint Venture / Consortium), in the enterprise trading as:

.....

hereby authorise Mr/Mrs/Ms

acting in the capacity of

whose signature is

to sign all documents in connection with this bid and any contract resulting therefrom on behalf of the enterprise.

NAME	ADDRESS	SIGNATURE	DATE

(If the space provided is not enough, a separate list should be attached)

Note:
Members of the enterprise must complete this form in full according to the type of enterprise, authorising the signatory to sign all documents in connection with this bid and any contract resulting therefrom on behalf of the enterprise.

Note: In a case of a Sole proprietor, a director may appoint himself/herself if they will be the one signing all documents in connection with this bid and any contract resulting therefrom on behalf of the enterprise.

SECTION L

TERMS OF REFERENCE/ SPECIFICATIONS

9. EVALUATION CRITERIA

There are four main stages in the selection process, namely, ensuring that bids comply with administrative Compliance, Mandatory Requirements, Functionality and the Price and Preference points.

9.1. Stage 1 - Administrative Compliance

The following bid document must be duly completed and be submitted with the bid at the time of closing of the bid

CRITERIA		YES	NO	REMARKS
PART A	INVITATION TO BID (SBD 1)			
PART B	TERMS AND CONDITIONS FOR BIDDING (SBD 1)			
SECTION B	REGISTRATION ON CENTRAL SUPPLIERS DATABASE			
SECTION C	DECLARATION THAT INFORMATION ON CENTRAL SUPPLIERS			
SECTION D	OFFICIAL BRIEFING SESSION FORM			
SECTION E	PRICING SCHEDULE (SBD 3)			
SECTION F	BIDDER'S DISCLOSURE (SBD 4)			
SECTION K	AUTHORITY TO SIGN THE BID			

Failure to comply with any of the sections contained in the bid document that constitute step one will render the bid invalid.

9.2. Stage 2 - Mandatory Requirements

The following mandatory documents must be submitted with the bid at the time of closing of the bid:

MINIMUM REQUIREMENTS	YES/NO	PROOF TO BE PROVIDED
Compulsory Briefing session attendance		Section must be signed and stamped. All signatures must be original.

9.3. Stage 3 – Functionality

Proposals from prospective bidders will be evaluated on the functionality listed below:

ELEMENT	DESCRIPTION	WEIGHTS	MEANS OF VERIFICATION
1. COMPANY TRACK RECORD a) Relevant experience and past experience in similar projects	1. Previous experience of a bidder in managing events at National and Provincial level. 2. Executed projects must be of similar size and complexity to the current.	(50) 5 Points for every completed National or Provincial Project (Maximum 50 Points)	1. Fully completed Annexure A. 2. Copy of Purchase Order or Appointment Letter on the letterhead of the entity. 3. Reference Letters signed by a delegated official on a company letterhead reflecting the following: i. Project name, description of service provided including number of people in attendance, ii. Project cost and duration of Project, iii. Client details (name and number of contact person).
2. COMPANY PROFILE AND RESOURCES	1. Detailed company profile 2. Company's personnel involved in the delivery of projects executed by the bidder referred to in Element 1 above. 3. Experience of the Project Leader involved in the delivery of the project as the Events Manager.	(30) a) Company Profile = 5 points b) Organogram of the Project Team = 5 points c) Comprehensive CVs of personnel depicted in the Organogram = 10 points d) (2 Points per project to a maximum of 10 points) e) Project Leader reflecting years of experience as the Events Manager = 10 points f) (1 Point per project to a maximum of 10 points)	a) Organogram of the Company and Project Implementation Team. b) Comprehensive CVs of personnel depicted in the Organogram. c) CV of the Project Leader reflecting years of experience as the Events Manager.
3. PROJECT MANAGEMENT AND UNDERSTANDING OF SCOPE OF WORK	1. Detailed methodology to execute the project: a) Project Management Plan or Execution Plan. b) Safety Plan. c) Empowerment of local entities through sub-contracting (if any)	(20) a) Detailed Methodology = 5 points. b) Project Management / Execution Plan = 5 points. c) Safety Plan = 5 points d) Sub-contracting = 5 points.	1. Detailed methodology to execute the project: 2. Project Management Plan or Execution Plan. 3. Safety Plan. 4. List of subcontracted entities reflecting the following: i) Entity name, ii) Service sub-contracted, iii) Total value of sub-contracted service.
TOTAL POINTS		100 POINTS	
FUNCTIONALITY BENCHMARK		70%	

To progress to the next stage of evaluation, service providers must score a minimum of **70%** of the total points outlined in the Evaluation criteria.

9.4. Stage 4 – Price and Preference Points

The applicable preference point system for this tender is an 80/20 preference point system where 80 points will be allocated for price and 20 points will be allocated for specific goals as follows:

Preference Points System	
Price	80
Specific Goals	20
Companies owned by at least 51% people who are black	10
Business within province of Kwa Zulu Natal (utility bill/ lease agreement/ proof of residence and affidavit)	10
Total	100

20 points			
Specific goals	100%	≥51%	<51%
Companies owned by at least 51% people who are black	10	5	0
Business within province of Kwa Zulu Natal (utility bill/ lease agreement/ proof of residence and affidavit)	10	0	0

It is compulsory for bidders to substantiate that they meet the above specific goals and requirements by submitting the following evidence:

- Copy of Enterprise Registration Certificate (CIPC)
- Certified copies of an identity document (ID) and CSD report to show /substantiate percentage ownership equity.
- Municipal tax invoice for water and electricity or tribal authority letter for rural areas within the KwaZulu-Natal Province not older than 3 months indicating Enterprise address as registered with CIPC or Central Supplier Database.

It is mandatory for tenderers to complete SBD 6.1 to claim points for specific goals, failure to complete SBD 6.1 shall be interpreted to mean that the points for specific goals are not claimed.

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PRICING SCHEDULES
EMACHOBENI ROYAL PALACE
4 - 6 SEPT 2026

SCHEDULE 1

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		HIRING OF INFRASTRUCTURE (MARQUEES, TABLES, CHAIRS ETC)		
DELIVERY DETAILS		DELIVERY: EMACHOBENI ROYAL PALACE, INGWAVUMA 03 SEPTEMBER 2026		
OTHER REQUIREMENTS (State)		- Service provider to sub-contract to local service providers where possible - Service providers to appoint cooks (and assistants) in consultation with The Royal Household - Quotation is inclusive of infrastructure, catering, security, public liability and EMRS		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1.	<u>Sleeping quarters</u> 1000-seater (30m X 25m) framed marquee with rubberized flooring and carpeting Lighting to be provided within the marquee Electrical compliance certificate needs to be provided	3		
2.	<u>Bathing marquees</u> 12m x 9m white framed marquee	2		
3.	<u>Kitchen and Health Services</u> 200-seater (12m x 9m) white framed marquee Lighting to be provided in the marquee Electrical compliance certificate to be issued	2		
4.	<u>Guest dining</u> White framed marquee with carpet flooring to accommodate 300 people seated around round tables (15m X 30m)	1		
5.	<u>Holding area (Amakhosi) and Exhibitions</u> 200-seater (15m x 20m) white framed marquee with carpet flooring	2		
6.	<u>Accreditation</u> 100-seater (6m x 9m) white framed marquee with carpet flooring	1		
7.	<u>Arena</u> 800-seater (15m X 30m) white framed marquee with carpet flooring Elevated platform with wheelchair ramp and red carpet (accommodate 10 people – 30 cm high) Dimensions: L (10m) X W (2m)	1		
8.	<u>VOC</u> 6m x 6m white framed marquee	1		
9.	<u>Community catering</u> 6m x 6m white framed marquee	1		

10	Lightning conductors for marquees (height of 5 metres)	6		
11	Industrial generator 45kva with cabling (Generator to be available for the duration of the event from 12:00 am on Friday, 4 September 2026 to 14:00 on Sunday, 6 September 2026) Compliance certificate must be provided	1		
12.	200w LED – lights with 100 meter extension cords and mounting stand	10		
13.	Fire extinguishers (9kg chemical)	8		
14.	Fire Blankets	8		
15.	Trestle tables with tablecloths	50		
16.	Trestle tables	20		
17.	White chairs with covers	750		
18.	White chairs	64		
19.	Round tables (10-seater) with tablecloths	30		
20.	Security Fence 2m panels (length of 2m and height of 1.2m)	300m		
▪ All marquees need to be erected by the 3th of September 2026 at 16:00 with officials on duty for the duration of the event ▪ Service provider to provide labour for arranging chairs, tables etc. For the duration of the event ▪ Marquees need to be white and clean ▪ Structural engineer must be on site to check the structures and stage and provide a compliance certificate ▪ Service provider must provide documents of the structural engineer for verification purposes. ▪ All required documents and certificates be handed over to the departmental safety officer at 7:00 on the 4th of September 2026				
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 2

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		PROVISION OF ABLUTION FACILITIES		
DELIVERY DETAILS		EMACHOBENI ROYAL PALACE, INGWAVUMA 04 SEPTEMBER 2026 @ 10AM		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	VIP Trailer Unit Toilets (stand-alone unit with male and female)	5		
2	Paraplegic Toilet (clean and in good condition)	2		
3	Standard Community toilets (clean and in good condition)	40		
4	Toilet rolls (pack of 10)	60		
- Toilets are to be serviced for the duration of the event, with manpower on site - All toilets should be clean and in good order - Toilets to be delivered by 10:00am on 4 September 2026 and collected on 6 September 2026 at 14:00 pm - Service provider must provide certificate of disposal for all ablutions on site.				
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 3

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		HIRING OF STAGE AND SOUND SYSTEM		
DELIVERY DETAILS		HIRING OF SOUND SYSTEM FOR UMKHOSI WOMHLANGA AT EMACHOBENI ROYAL PALACE (INGWAVUMA) FROM 5 – 6 SEPTEMBER 2026 TO BE DELIVERED BY 8:00 ON SATURDAY 5 SEPTEMBER 2026 AND REMOVED AT 14:00 ON SUNDAY 6 SEPTEMBER 2026		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	Provision of sound system to accommodate 5 000 people • X32 Channel Mixer • X6 Double Subs 18" • X6 Monitor Speakers • X12 Front of House Speakers • X4 Cordless Microphones with stands • X2 Pioneer 900 CDJ and x1 Pioneer 750 MK2 Mixer (4 channel)	1		
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 4

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		ABATTOIR SERVICES: HIRE OF TRUCK TO DELIVER MEAT AND LIVE CATTLE		
DELIVERY DETAILS		EMACHOBENI ROYAL PALACE, INGWAVUMA: 03 SEPTEMBER 2026 @ 9AM		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	350 kg oxen to be slaughtered, sliced, packed (10kgs) and delivered to eMachobeni Royal Palace on 3 September 2026 in consultation with Royal Household NB. DSAC official to view live cattle and also to be present when slicing and packing meat.	6		
2	Provide mobile freezer 8-ton truck, with meat hooks to remain on site as from 3 September 2026 – 6 September 2026 and provision of back-up generator	1		
3	Provision of butchery/slicing machine from 09:00 on 3 SEPTEMBER 2026 – 14:00 on 6 SEPTEMBER 2026 with a 100 meter extension cord which will be placed in allocated kitchen	1		
	SUB-TOTAL		R	
	VAT		R	
	GRAND-TOTAL		R	

SCHEDULE 5

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		HIRING OF COOKS FOR MAIDENS		
DELIVERY DETAILS		EMACHOBENI ROYAL PALACE, INGWAVUMA: 04 SEPTEMBER 2026 @ 9AM		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	THE SERVICE PROVIDER WILL APPOINT LOCAL COOKS IN CONSULTATION WITH THE ROYAL HOUSEHOLD TO COOK THE FOLLOWING MEALS: 4 September 2026 - Dinner 5 September 2026 - Breakfast, Lunch, Dinner 6 September 2026 - Breakfast, Lunch Each cook to bring a minimum of five (5) assistants Each cook to prepare meals for 500 pax (maidens; ibutho, isiphithiphithi, Security guards) <u>ITEMS TO BE PROVIDED BY EACH COOK</u> 2 X 3 Burner Gas Stoves 3 Big Gas Cylinders 10 Big Pots 10 Big Mixing Bowls 4 Buckets with a lid to cater for Sabbath meal - Kitchen utensils (Dishing spoons, chopping knives, grater etc.) - Big Bowls for washing dishes Cooks to be available by 8h00 on the 3 September 2026 for briefing session	9 Cooks	R30 000.00	R270 000.00
		SUB-TOTAL	R	
		VAT (15%)	R	
		GRAND-TOTAL	R	

SCHEDULE 6

SCHEDULE OF PRICING
(To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		GROCERIES FOR REED DANCE CEREMONY		
DELIVERY DETAILS		EMACHOBENI ROYAL PALACE, INGWAVUMA: 03 SEPTEMBER 2026 @ 8AM (ALL ITEMES TO BE DELIVER SIMULTANEOUSLY)		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	Bread- Sliced white (loaves)	1000		
2	Bread sliced brown loaves)	1000		
3	Jumbo Eggs (Box of 30)	100		
4	Baked Beans- 3kg	20		
5	Margarine (in tubs NOT blocks) - Reputable Brand 1 kg	20		
6	Chicken Vienna's	6 000		
7	Chicken Polony (5 Kg Sliced)	50		
8	100% Variety Fruit Juice (250mls)	9 000		
9	Rice 10kg	40		
10	Impuphu 80kg	4		
11	Carrots 5kg	30		
12	Mayonnaise 3kg	20		
13	Cabbage 10kg	10		
14	Beetroot 3kg Bottled	10		
15	Chicken Mixed Portions (Bag With 6x5kgs)	30		
16	Curry Powder- Mild and Spicy 1kg	30 packets		
17	Chicken Spice 1kg	15		
18	Barbecue Spice 1kg	15		
19	10kg Onions	15		
20	Stock Cubes - 24 Pack (30x Chicken and 30x Beef)	60		
21	Benny Chicken Powder 17g x 42 box (or equivalent)	10		
22	Powdered Soup 1 Kg Chicken	12		
23	Powdered soup 1 kg Beef	12		
24	Sunflower Cooking Oil 5 litre	10		
25	Cake Flour 10kg	10		
26	Fine Salt 1kg	12		
27	Coarse salt 1kg	06		
28	Anchor Yeast 48 x 10g box (or equivalent)	10		
29	White Sugar 10 Kg	10		
30	Amahewu (500ml Variety of flavors)	9 000		

31	Samp 10kg	30		
32	Sugar Beans 5kg	30		
33	Imithombo yamabele 50kg	2		
34	Imithombo yombila 50kg	2		
35	Butternut 10kg	50		
36	Meat Tenderizer (to be packet into 1 kgs)	12		
37	Zeal (to be packet into 1 kgs)	12		
38	Mixed fruits (apples, oranges, pears)	12000		
39	Bottled Still Water (500 ml)	12000		
40	Water Sachets 150ml	12000		
41	Tomato sauce 2 litre	12		
42	Foam Pack - Dinner Box with No Division with Hinged Lid	18000		
43	White Disposable Spoons	18000		
44	White serviettes (Packs of 100)	180		
45	Provision of manpower to offload and distribute groceries to caterers throughout the event.	4		
<u>NB : ITS COMPULSORY TO COMPLY WITH FOLLOWING</u> - Provide refrigerator truck for perishable goods to be stationed at eMachobeni for the duration of the event. - Grocery must be packed according to inventory list and there must be issue card/register that will be used for outgoing items to cooks and will also assist when providing a report at end of the event. - Please provide trucks for storage and mobile refrigerators for the stock with your own security guards - Department will provide two officials during loading of the trucks at the warehouse to ensure that everything has been loaded and trucks correctly numbered - Bread to be delivered daily and the exact number to be communicated during the event. - Please check expiry dates before delivery				
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 7

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		GROCERIES FOR REED DANCE CEREMONY		
DELIVERY DETAILS		KWA-NXUMALO HOMESTEAD IN MBAZWANA ON 3 SEPTEMBER 2026		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	350kg cattle	01		
2	Sugar 10 kg	01		
3	Coffee 1 kg	01		
4	Tea Bags 100	02		
5	Margarine 500g	04		
6	60 Taxi Packs of Eggs	02		
7	Loaves of Bread (Brown)	20		
8	Loaves of Bread (White)	20		
9	50% Juice 500ml	100		
10	Choice Assorted Biscuits 2kg (<i>or equivalent</i>)	2		
11	Rice 10 kg	1		
12	Bags of Chicken Braai Packs (6 x 5kg Packs)	2		
13	Bags of Cabbage 10 kg	01		
14	Mayonnaise 5 kg	01		
15	Carrot 5 kg	01		
16	Sunflower Cooking Oil 5l	01		
17	Samp 12,5 kg	01		
18	Sugar Beans 10 kg	01		
19	Bag of Onions 10kg	01		
20	Bag of Potatoes 10kg	01		
21	Crates of Tomato (10 kg)	01		
22	1kg of Salt	01		
23	Dried soup powder 1kg	04		
24	Box of Stock Cubes (24)	01		
25	Cake Flour 10 kg	02		
26	24 x 5g box yeast	01		
27	Impuphu 80 kg	01		
28	Baked Beans 12 case (<i>local production and content must be 100%</i>)	01		
29	Tray of Tinned Pilchards Fish (12 per tray)	01		
30	Toilet Rolls	30		
31	Foam packs with hinged lid (no division)	150		
32	Disposable spoons	150		
SUB-TOTAL			R	
VAT (15%)			R	
GRAND-TOTAL			R	

	• Beetroot • Butternut • Selection of 100% Fruit Juice and fizzy drinks (330 ml cans) • Bottled water 500ml	200		
4	<u>5 SEPTEMBER 2026 - OFFICIALS, SAPS, MEDIA ETC</u> LUNCH TIME: 12h00 MENU: • Rice • Jeqe • Beef Curry • Roasted Chicken • Beetroot • Butternut • Selection of 100% Fruit Juice and fizzy drinks (330 ml cans) • Bottled water 500ml	200 (packed)		
5	<u>Community catering – to be on site by 8:00</u> • Two Bread Rolls • ¼ Chicken Leg • 330ml fruit juice in a can • 1 Fruit Food to be packaged in polystyrene containers and plastic bag	500		
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 9

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		SECURITY AND MARSHAL SERVICES		
DELIVERY DETAILS		EMACHOBENI ROYAL PALACE, INGWAVUMA: 05 SEPTEMBER 2026 @ 9AM		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	SAFETY OFFICER FOR UMKHOSI WOMHLANGA EMACHOBENI NB: To comply with the following requirements: Event Safety Officer for the event as above with Duties and responsibilities are not limited to: - The safety Officer must be accredited with relevant certificates. - The safety officer brings at least two Safety Assistants to assist with the coordination of the event. - To perform all duties of a safety officer and attend planning meetings including the section 4 meeting (refer to the schedule attached) - Produce the site plan - He or She must be on site for the duration of the event and obtain Engineer certificates as well as prepare Fire, Evacuation and Health and Safety Plan, by 12pm on the 4 September 2026 and during the event. - To prepare a Safety file for the SAPS. - Comply with all aspects of the Event Safety Act. - Letter of Good Standing (COLD) - Do a Risk Assessment - Report incidents Provide all Safety requirements as needed by the Event organizer and the Event Safety Act.			
2	SECURITY PERSONNEL (GRADE C) 4 September Night shift 18:00 – 06:00 5 September Day shift 6:00 – 18:00 5 September Night shift 18:00 – 06:00 6 September Day shift 6:00 – 18:00)	30 30 30 30		
3	Security Supervisor (Grade B), who must be appropriately qualified, have a representative at the VOC, and attend planning meetings.	2 Day shift 2 Night Shift		
	NB: The following requirements are essential: Security officers must be in full uniform and have reflector jackets for identification purposes			

	• ID's and PSIRA Security Certificate (PSIRA must be submitted with the quotation) • All members must have at least Grade C Security Qualification and events training • Credentials of each member must be submitted 10 days prior to the event • The company must have its own insurance and medical cover – [Department of Sport, Arts and Culture takes no responsibility for any damages to equipment and injury on duty of staff member(s)] - Batons - Whistles - Pocket books - Hand cuffs - Pepper sprays - Hand held metal detectors at all entrances manned - Radio per station - Staff register - Torches - Two -way radio's Duties: • Crowd control at the public entrances and inside all venues • Assist during the issuing of food packs to the public and securing the feeding areas • Parking control at all identified parking areas during this event • Allow access only to authorized personnel without fail • Report to SAPS • Be trained in Events Ability to apply <u>Minimum Force</u> Female security guards to be deployed at sleeping and bathing marquees			
6	Waste refuse bags (Bags of 10)	50		
7	Waste Management Services and Marshalls with reflective jackets	30		
8	Face masks	200		
9	Box of disposable gloves (100)	2		
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 10

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		PUBLIC LIABILITY FOR 7000 PEOPLE		
DELIVERY DETAILS		EMACHOBENI ROYAL PALACE, INGWAVUMA: 05 SEPTEMBER 2026 @ 9AM		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	Public Liability – KEU standards of equivalent SECTION DESCRIPTION - Gathering. RISK ITEMS SUM INSURED Events Liability R 3 000 000.00 (VAT Inclusive) Any one occurrence and R 3 000 000.00 (VAT Inclusive) In the Aggregate in regards of all third parties EXTENSIONS - Employers Liability R 1 000 000.00 (VAT Inclusive) Any one occurrence and in the aggregate - Statutory Legal Defense Costs R 250 000.00 (VAT Inclusive) Any one occurrence and in the aggregate - Wrongful Arrest & Defamation R 150 000.00 (VAT Inclusive) Any one occurrence and in the aggregate - Emergency Medical Expenses R 250 000.00 (VAT Inclusive) Any one occurrence and in the aggregate - Spread of Fire R 3 000 000.00 (VAT Inclusive) Any one occurrence and in the aggregate - Food & Drink R 3 000 000.00 (VAT Inclusive) Any one occurrence and in the aggregate - Temporary Construction R 3 000 000.00 (VAT Inclusive) Any one occurrence and in the aggregate - SECTION EXCESS STRUCTURE R 10 000 each and every loss (Not applicable to Emergency Medical Expenses)	1 policy		
		SUB-TOTAL	R	
		VAT (15%)	R	
		GRAND-TOTAL	R	

SCHEDULE 11

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		EMERGENCY MEDICAL SERVICES (EMS)		
DELIVERY DETAILS		EMACHOBENI ROYAL PALACE, INGWAVUMA: 04 SEPTEMBER 2026 @ 14:00 – 6 SEPTEMBER 2026 @14:00		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	BLS Ambulance Have oxygen and each have working_automated external defibrillators on hand.	2		
2	Medics to accompany the following Ambulances EMS Basic Life Support Ambulance staff	4 staff		
3	First Aid staff with qualifications to aid the above.	2		
	Compliance with the National Health Act, 2003 (Act No 61 of 2003) needs to be followed (Regulations relating to Emergency Care at Mass Gathering Events) NB. Please note that attendance at briefings will also be required as well as medical plans etc. as requested. Health Plan is required prior to the Event			
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

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PRICING SCHEDULES
EMASHOBENI ROYAL PALACE
11 - 13 SEPT 2026

SCHEDULE 12

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		HIRING OF INFRASTRUCTURE (MARQUEES, TABLES, CHAIRS ETC)		
DELIVERY DETAILS		EMASHOBENI ROYAL PALACE, UPHONGOLO: 10 SEPTEMBER 2026 @ 7am		
OTHER REQUIREMENTS (State)		- Service provider to appoint local service providers where possible - Service providers to appoint cooks (and assistants) in consultation with The Royal Household - Quotation is inclusive of infrastructure, catering, security, public liability and EMRS		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	Aluminum Framed marquee 25m x 80m with inter-locking rubber flooring (Guest catering)	1		
2	Aluminum Framed marquee 9mx 15m (VIP and officials catering kitchens)	2		
3	Aluminum Framed marquee 12m x 18m with wall-to-wall carpets (Officials Catering)	1		
4	Aluminum Framed marquee 30m x 70m with rubberized flooring and wall to wall carpets on top of the rubberized flooring Lighting to be provided within the marquee Electrical compliance certificate to be provided	16		
5	Aluminum Framed marquee 12m x 18m (5 X Catering kitchens and 2 X bathing for maidens) Lighting to be provided within the marquee Electrical compliance certificate to be provided	7		
6	Aluminum Framed marquee 12m x 18m with wall-to-wall carpeting (Career Expo, Exhibition and 2 holding areas)	4		
7	Aluminum Framed Marquees 6m x 9m (VOC, Media and 2 X Accreditation and 2 X Medical)	6		
8	Aluminum Framed marquee on an Elevated Platform 30m x 20m with wall-to-wall carpets (Arena)	2		
9	Pagoda Tent 6m x 6m (Kings Holding Room)	2		
10	Round tables (10 seater) with white table cloths	140		
11	Trestle Tables	205		
12	Table cloths for trestle tables	129		
13	White Ancona chairs	3 700		
14	Podium – standard size	1		

15	Lightning conductors (Height of 5m)	24		
16	Fire blankets	40		
17	Fire extinguishers 9kg	32		
18	Hiring of industrial spotlights (200 watt) with extension cords (200m)	30		
19	Chair Covers (white) – (lunch and arena and holding)	2 500		
20	Security Fence 2m panels (length of 2m and height of 1.2m) to be erected as advised by department	3 000 m		
21	Provision of artificial turfing (50 meters X 30 meters)	1 500 square meters		
22	Provision and printing of parking discs (Artwork to be supplied)	1500		
23	Provision of 60 kVA Industrial generator from 10:00 on 11 September until 14:00 on 13 September	2		
ALL MARQUEES NEED TO BE ERECTED BY THE 10th of SEPTEMBER 2026 AT 7:00 am WITH OFFICIALS ON DUTY FOR THE DURATION OF THE EVENT SERVICE PROVIDER TO PROVIDE LABOUR FOR ARRANGING CHAIRS, TABLES ETC. FOR THE DURATION OF THE EVENT MARQUEES NEED TO BE WHITE AND CLEAN STRUCTURAL ENGINEER MUST BE ON SITE TO CHECK THE STRUCTURES AND STAGE AND PROVIDE A COMPLIANCE CERTIFICATE SERVICE PROVIDER MUST PROVIDE DOCUMENTS OF THE STRUCTURAL ENGINEER FOR VERIFICATION PURPOSES. ALL REQUIRED DOCUMENTS AND CERTIFICATES BE HANDED OVER TO THE DEPARTMENTAL SAFETY OFFICER AT 7h00 ON THE 11th of SEPTEMBER 2026.				
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 13

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		PROVISION OF ABLUTION FACILITIES		
DELIVERY DETAILS		EMASHOBENI ROYAL PALACE, UPHONGOLO: 10 SEPTEMBER 2026 @ 7am		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	VIP Trailer Unit Toilets (stand-alone unit with male and female)	20		
2	Paraplegic Toilet (clean and in good condition)	6		
3	Standard Community toilets (clean and in good condition)	300		
4	Toilet rolls 2ply (packs of 48)	360		
	- Toilets are to be serviced every 3 hours for the duration of the event - Please check toilet paper each and every hour. - All toilets should be in good order - Toilets to be delivered by 8:00 on the 11th of September 2026 - Service provider must provide certificate of disposal for all ablutions on site			
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 14

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		HIRING OF SOUND SYSTEM		
DELIVERY DETAILS		EMASHOBENI ROYAL PALACE, UPHONGOLO: TO BE DELIVERED BY 7:00 ON 12 SEPTEMBER 2026 AND REMOVED AT 14:00 ON 13 SEPTEMBER 2026		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	SOUND SYSTEM <i>That can accommodate 30 000 people</i> 60 KW PA System: • 32 Channel Mixer • X6 Double Subs 18" • X6 Monitor Speakers • X12 Front of House Speakers • X4 Cordless Microphones with stands • X2 Pioneer 900 CDJ and x1 Pioneer 750 MK2 Mixer (4 channel)	1		
2	• Provision of daylight screens to be provided by 7:00 on 12 September and removed at 14:00 on 13 September Size: 4 m X 3 m	2		
3	• Provision of Outdoor covered (Roof and back) non-performed stage (Dome) 10m x 8m	1		
4	PROVISION OF LOUDHAILERS • Loud hailers for kitchens 25w with rechargeable batteries	6		
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 15

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		PROVISION OF SAFETY OFFICER		
DELIVERY DETAILS		EMASHOBENI ROYAL PALACE, UPHONGOLO: 7 - 13 SEPTEMBER 2026		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1.	Event Safety Officer for the event from 7 September 2026 - 13 September 2026 as above with Duties and responsibilities are but not limited to: - To perform all duties of a safety officer and attend planning meetings including the Section 4 meeting - Produce the site plan - Heshe/ must be on site when the marquees arrive and obtain Engineer certificates as well as prepare Fire, Evacuation and Health and Safety Plan. - To prepare a Safety file for the SAPS. - Comply with all aspects of the Event Safety Act. - Letter of Good Standing (COID) - Do a Risk Assessment - Report incidents Provide all Safety requirements as needed by the Event organizer and the Event Safety Act.	1		
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 16

SCHEDULE OF PRICING
(To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		PUBLIC LIABILITY FOR 35 000 PERSONS		
DELIVERY DETAILS		EMASHOBENI ROYAL PALACE, UPHONGOLO: 11 – 13 SEPTEMBER 2026		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1.	Public Liability – KEU standards of equivalent Section Description - Gathering. RISK ITEMS SUM INSURED Events Liability R 3 000 000.00 (VAT Inclusive) Any one occurrence and R 3 000 000.00 (VAT Inclusive) In the Aggregate in regards of all third parties EXTENSIONS - Employers Liability R 1 000 000.00 (VAT Inclusive) Any one occurrence and in the aggregate - Statutory Legal Defense Costs R 250 000.00 (VAT Inclusive) Any one occurrence and in the aggregate - Wrongful Arrest & Defamation R 150 000.00 (VAT Inclusive) Any one occurrence and in the aggregate - Emergency Medical Expenses R 250 000.00 (VAT Inclusive) Any one occurrence and in the aggregate - Spread of Fire R 3 000 000.00 (VAT Inclusive) Any one occurrence and in the aggregate - Food & Drink R 3 000 000.00 (VAT Inclusive) Any one occurrence and in the aggregate - Temporary Construction R 3 000 000.00 (VAT Inclusive) Any one occurrence and in the aggregate - SECTION EXCESS STRUCTURE R 10 000 each and every loss (Not applicable to Emergency Medical Expenses)	1 Policy		
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 17

SCHEDULE OF PRICING
(To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		PROVISION OF EMERGENCY MEDICAL SERVICES		
DELIVERY DETAILS		EMASHOBENI ROYAL PALACE, UPHONGOLO: 7 - 13 SEPTEMBER 2026		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1.	<u>11/09/2026 (12:00- 24:00)</u> Each ambulance to include 1 X BLS staff and 1 X ILS staff) 1 x Ambulance (Ulundi 19 Turn off) 1 x Ambulance (Lakeside Turn off 1 x Ambulance (R618 – Enyokeni t/o) 1 x Ambulance (Royal Palace) 1 x Ambulance (Mkhuze/Nongoma t/o) 1 x Ambulance (Piet Retief/Pongola)	1 1 1 1 1 1		
2.	Emergency services stationed at eMashobeni from 7:00 on 11 September until 19:00 on 13 September - Ambulance (with 1 BLS and 1 ILS) - Rescue units (with 2 Rescue personnel) - Disaster bus (with 2 BLS staff) - Fleet Officer (with 1 ILS staff) - Disaster coordinator (with 1 ILS staff) - Sub District Managers (with 2 X ALS and 2 X BLS) - District Manager (1 x ILS)	10 2 1 1 1 4 1		
3.	<u>13/09/2026 (07:00 – 19:00)</u> - Ambulance to include 1 X BLS staff and 1 X ILS staff - Rescue units (with 2 Rescue personnel) - Disaster bus (with 2 BLS staff)	4 1 1		
4	First Aid staff with qualification to aid the above.	6		
- Compliance with the National Health Act, 2003 (Act No 61 of 2003) needs to be followed (Regulations relating to Emergency Care at Mass Gathering Events) - NB. Please note that attendance at briefings will also be required as well as medical plans etc. as requested. Health Plan is required prior to the Event				
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 18

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		SECURITY AND MARSHAL SERVICES		
DELIVERY DETAILS		EMASHOBENI ROYAL PALACE, UPHONGOLO: 11 - 12 SEPTEMBER 2026		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	Men In Black: 12 September 2026 (from 6:00 – 18:00)	10		
2	11 September 2026(Security Personnel night shift)	200		
3	12 September 2026 (Security Personnel day shift)	200		
4	12 September 2026 (Security Personnel night shift)	200		
5	13 September 2024 (Security Personnel day shift)	200		
	NB: The following requirements are essential: - Security officers must be in full uniform and have reflector jackets for identification purposes - ID's and PSIRA Security Certificate (PSIRA must be submitted with the quotation) - All members must have at least Grade C Security Qualification and events training - The company must have its own insurance and medical cover – [Department of Sport, Arts and Culture takes no responsibility for any damages to equipment and injury on duty of staff member(s)] - Batons - Whistles - Pocket books - Hand cuffs - Pepper sprays - Hand held metal detectors at all entrances manned - Radio per station - Staff register - Torches - Two -way radio's <u>Duties:</u> - Crowd control at the public entrances and inside all venues - Assist during the issuing of food packs to the public and securing the feeding areas - Parking control at all identified parking areas during this event - Allow access only to authorized personnel without fail - Report to SAPS - Be trained in Events Ability to apply Minimum Force			

	Female security guards to be deployed at sleeping and bathing marquees			
8	The supervisors must be appropriately qualified and have a representative at the VOC. Planning meetings need to be attended.	3 per day 3 per night		
9	22-Seater security bus to transport security officers to various venues in the uPhongolo area for a three-day period, covering both day and night shifts.	1 bus		
10	Quad bike for Security Company to patrol at the venue for the duration of the event	1		
11	Tow-truck with driver to be available from 7:00 – 17:00 on Saturday, 12 September 2026	1		
12	Waste refuse bags (packs of 20)	300		
13	Face masks	1 000		
14	Box of disposable gloves (100)	20		
15	Waste Management Services and Marshalls during and after the event, including skipper bins which will also have to be removed after the event (12-14 Sept. 2026)	100 persons (50x day and 50x night)		
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 19

SCHEDULE OF PRICING
(To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		PROVISION OF GROCERIES TO BE DELIVERED AT OBUKA ON 4 SEPTEMBER 2026		
DELIVERY DETAILS		OBUKA: 04 SEPTEMBER 2026		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	Sugar 10 kg	01		
2	Coffee 1 kg	01		
3	Tea Bags 100	02		
4	Margarine 500g	02		
5	60 Taxi Packs of Eggs	02		
6	Loaves of Bread (Brown)	20		
7	Loaves of Bread (White)	20		
8	50% Juice 500ml	150		
9	Choice Assorted Biscuits 2kg (<i>or equivalent</i>)	2		
10	Rice 10 kg	1		
11	Bags of Chicken Braai Packs (6 x 5kg Packs)	2		
12	Bags of Cabbage 10 kg	01		
13	Mayonnaise 5 kg	01		
14	Carrot 5 kg	03		
15	Cooking Oil 5l	01		
16	Samp 12,5 kg	01		
17	Beans 10 kg	01		
18	Bags of Onions 10kg	01		
19	Bags of Potatoes 10kg	01		
20	Crates of Tomato (10 kg)	01		
21	1kg of Salt	01		
22	Powdered Soup 1kg	01		
23	Box of Stock Cubes (24)	01		
24	Cake Flour 10 kg	01		
25	24 x 5g box yeast	01		
26	Impuphu 80 kg	01		
27	Baked Beans – case of 12	01		
28	Tray of Tinned Pilchards Fish (12 per tray)	01		
29	Toilet Rolls	30		
30	Foam packs with hinged lid (no division)	150		
31	Disposable spoons	150		
SUB-TOTAL			R	
VAT (15%)			R	
GRAND-TOTAL			R	

SCHEDULE 20

SCHEDULE OF PRICING
(To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		PROVISION OF GROCERIES		
DELIVERY DETAILS		EMASHOBENI ROYAL PALACE, UPHONGOLO: 07 SEPTEMBER 2026		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	Imithombo: Yamabele 50 kg	6		
2	Imithombo: Ummbila 50kg	6		
3	Maize meal 80kg	6		
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 21

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		ABATTOIR SERVICES, HIRE OF TRUCK TO DELIVER MEAT AND LIVE CATTLE		
DELIVERY DETAILS		EMASHOBENI ROYAL PALACE, UPHONGOLO: 03 SEPT 2026 / 10 -13 SEPT 2026		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	350 kg oxen to be slaughtered, sliced, packed (10kgs) and delivered to Royal Palace from 10 September 2026– 13 September 2026 (1 Cow to be delivered by 3 September 2026 ukubika umkhosi) 80 Kg minced meat to be made and delivered with the meat NB. DSAC official to view live cattle and also to be present when slicing and packing meat.	26		
2	Provision of butchery/slicing machine from 09:00 on 10 September 2026– 13 September 2026 with a 100 meter extension cord	1		
3	Provision of 8-ton truck freezer container, with meat hooks to remain on site as from 10 September 2026– 13 September 2026	1		
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 22

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		HIRING OF IZINGQOKO NEMIMESE		
DELIVERY DETAILS		EMASHOBENI ROYAL PALACE, UPHONGOLO: TO BE DELIVERED BY 10:00 on 11 SEPTEMBER UNTIL 14:00 on 13 SEPTEMBER		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	Service provider to supply big izingqoko for the duration of umkhosi	12		
2	Service provider to supply sharp chefs knives for the duration of umkhosi	12		
3	Large drum braai stands	04		
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 23

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		HIRING OF COOKS FOR MAIDENS		
DELIVERY DETAILS		EMASHOBENI ROYAL PALACE, UPHONGOLO: 11 – 12 SEPTEMBER 2026		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	THE SERVICE PROVIDER(COOK) WILL COOK THE FOLLOWING MEALS: 11 September 2026 - Dinner 12 September 2026 - Breakfast, Lunch, Dinner 13 September 2026 - Breakfast, Lunch Each cook to bring a minimum of FIVE assistants Each cook to prepare meals for 500 pax (maidens; Ibutho, Isiphithiphithi, Security guards) To arrive at eMashobeni Royal Palace ready for cooking at 8h00 on the 11 September 2026 ITEMS TO BE PROVIDED BY EACH COOK 2 x 3 Burner Gas Stoves 3 Big Gas 19kg Cylinders 10 Big Pots 10 Big Mixing Bowls 4 x 20 liter buckets with a lid to cater for Sabbath meal Kitchen utensils (Dishing spoons, chopping knives, grater etc.) Big Bowls for washing dishes	38	R30,000.00	R1 140 000.00
	SUB-TOTAL		R	
	VAT		R	
	GRAND-TOTAL		R	

SCHEDULE 24

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		PROVISION OF GROCERIES TO BE DELIVERED ON THE 10 th of SEPTEMBER 2026 AT 08:00		
DELIVERY DETAILS		EMASHOBENI ROYAL PALACE, UPHONGOLO: 10 SEPTEMBER 2026		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	Bread- Sliced white Reputable Brand (loaves)	10 000		
2	Bread sliced brown reputable brand (loaves)	10 000		
3	Jumbo Eggs (Box Of 30)	600		
4	Baked Beans- 3kg	150		
5	Margarine (in tubs NOT blocks) - 1 kg	70		
6	Chicken Vienna's	26 000		
7	Sliced Chicken Polony 5 Kg	300		
8	Rice 10kg	400		
9	Impuphu 80kg	10		
10	Carrots 5kg	152		
11	Mayonnaise 3kg	76		
12	Cabbage 10kg	76		
13	Beetroot 3kg Bottled	114		
14	Chicken Mixed Portions (Bag With 6x5kgs)	200		
15	Curry Powder- Mild and Spicy 1kg	38		
16	Chicken Spice 1kg	38		
17	Barbecue Spice 1kg	38		
18	10kg Onions	76		
19	Stock Cubes - 24 Pack (40x Chicken and 80x Beef)	120		
20	Chicken Powder 17g x 42 box	30		
21	Powdered Soup 1 Kg Chicken	76		
22	Powdered soup 1 kg Beef	76		
23	Sunflower Cooking Oil 5 litre	76		
24	Cake Flour 10kg	76		
25	Fine Salt 1kg	110		
26	Yeast 48 x 10g box	30		
27	White Sugar 10 Kg	4		

28	Amahewu (500ml Variety of flavours)	36 000		
29	Samp 10kg	38		
30	Sugar Beans 5 Kg	38		
31	Maize Meal 10kg	76		
32	Potatoes 10kg	76		
33	Tomatoes 7kg	38		
34	Butternut 10kg	266		
35	Meat Tenderizer 1kg	38		
36	Zeal 1 kg	38		
37	Mixed fruits (apples, oranges, pears)	30 000		
38	Bottled water (500ml) - Still	36 000		
39	Water Sachets 150ml	36 000		
40	Foam Pack - Dinner Box with No Division with Hinged Lid	78 000		
41	White Disposable Spoons	78 000		
42	Serviettes (Pack of 100)	780		
43	Labour to offload and distribute groceries to caterers from 8:00 on 11 September until 10:00 on 13 September	10		
<u>NB : ITS COMPULSORY TO COMPLY WITH FOLLOWING</u> - Provide refrigerator truck for perishable goods to be stationed at Enyokeni for the duration of the event. - Provide refrigerator unit for water and water sachets - Grocery must be packed according to inventory list and there must be issue card/register that will be used for outgoing items to cooks and will also assist when providing a report at end of the event. - Please provide trucks for storage and mobile refrigerators for the stock, your own security guards from 10 – 13 September 2026. - Department will provide two officials during loading of the trucks at the warehouse to ensure that everything has been loaded and trucks correctly numbered - Bread to be delivered daily and the exact number to be communicated during the event. - Please check expiry dates before delivery				
	SUB-TOTAL	R		
	VAT (15%)	R		
	GRAND-TOTAL	R		

SCHEDULE 25

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		PROVISION OF CATERING FOR GUESTS		
DELIVERY DETAILS		EMASHOBENI ROYAL PALACE, UPHONGOLO: 12 SEPTEMBER 2026		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			To be completed by bidding supplier	
1	12 SEPTEMBER 2026 MORNING TEA: 8 AM MENU: - Tea (envelopes) – standard and rooibos - Coffee - Sugar (sachets) – white and brown - Fresh milk (full cream and fat free) - White and brown sugar sachets - Scones - Assorted muffins - Assorted sandwiches (cheese & tomato, tuna mayonnaise, chicken mayonnaise, egg mayonnaise, chicken polony & ham) 100% Fruit Juice 330 ml cans	200		
	Bottled water	200		
2	12 SEPTEMBER 2026 LUNCH TIME: 13:00 MENU: - Steam bread (Jeqe) - Rice - Samp - Beef Curry - Roasted Chicken - Butternut - Coleslaw - Selection of 100% Fruit Juice and 330 ml cans and Fizzy drinks	1 000		
	Bottled Water	1 000		
Please Note: Caterer to provide the following: - Salt & pepper - Sealed toothpicks - Cutlery (spoons, knives and forks) - Crockery - Chafing dishes (food to be served warm) - Wet wipes - Serviettes Note: Caterer to bring enough serving material to divide into at least 4 different points				
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

SCHEDULE 26

SCHEDULE OF PRICING (To be completed by bidder)

BID NO: DSAC 010/2627

DESCRIPTION		CATERING FOR OFFICIALS (THIS ALSO INCLUDES OFFICIALS FROM ALL DEPARTMENTS, MUNICIPALITIES, SAPS AND MEDIA)		
DELIVERY DETAILS		EMASHOBENI ROYAL PALACE, UPHONGOLO: 12 SEPTEMBER 2026		
NO	DESCRIPTION OF SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL PRICE
			<i>To be completed by bidding supplier</i>	
1	MORNING TEA MENU 12 SEPTEMBER 2026 @ 8AM	200		
	- Tea - Coffee - Assorted Sandwiches - Muffins/scones - Brown and White Sugar - Fresh milk - Selection of 100% Fruit Juice and 330 ml cans and Fizzy drinks	200		
2	LUNCH MENU 12 SEPTEMBER 2026 @ 12PM	800		
	- Rice - Beef Curry - Grilled Chicken - Beetroot - Butternut - Selection of 100% Fruit Juice and 330 ml cans and Fizzy drinks	(300 packed)		
	500ml bottled water	800		
	Please Note: Caterer to provide the following: - Salt & pepper - Sealed toothpicks - Cutlery (spoons, knives and forks) - Crockery - Chafing dishes (food to be served warm) - Wet wipes - Serviettes Note: Caterer to bring enough serving material to divide into at least 4 different points			
	SUB-TOTAL		R	
	VAT (15%)		R	
	GRAND-TOTAL		R	

Private Bag X 9140, PIETERMARITZBURG, 3200
222 Jabu Ndlovu Street, Pietermaritzburg, 3200
Tel: 033 264 3400

ANNEXURE A: REFERENCE LETTER ONE

CONFIRMATION OF REFERENCES

NAME OF BIDDING COMPANY:	
PREVIOUS CLIENT/EMPLOYER NAME:	
TENDER/BID NUMBER OF PREVIOUS/ CURRENT CONTRACT/PROJECT:	
DESCRIPTION OF CONTRACT/ PROJECT COMPLETED:	
VALUE OF WORK COMPLETED:	
DURATION AND DATE COMPLETED:	

The above-mentioned Bidding Company is in process of submitting a Bid/ RFQ for If your company had prior exposure with the Bidding Company, as part of the evaluation process for this bid requires your company to confirm goods/services supplied by the above Bidding Company as per below questionnaire.
Were goods/services supplied according to the required quality as per the description/specification and were delivered on time?

Kindly, indicate their overall performance on the project.

Select applicable rating ☐ Excellent ☐ Good ☐ Satisfactory ☐ Poor
Select applicable rating ☐ Excellent ☐ Good ☐ Satisfactory ☐ Poor

Full Name of Authorised Signatory: _____

Contact Number: _____ Email address: _____

Signature: _____ Date : _____

CLIENT(EMPLOYER) STAMP HERE

Incomplete and/ or unsigned form will not be accepted and the Department Reserves the right to contact any Client Company listed as a reference

Private Bag X 9140, PIETERMARITZBURG, 3200
222 Jabu Ndlovu Street, Pietermaritzburg, 3200
Tel: 033 264 3400

ANNEXURE A: REFERENCE LETTER TWO

CONFIRMATION OF REFERENCES

NAME OF BIDDING COMPANY:

PREVIOUS CLIENT/EMPLOYER NAME:

TENDER/BID NUMBER OF PREVIOUS/

CURRENT CONTRACT/PROJECT:

DESCRIPTION OF CONTRACT/ PROJECT COMPLETED:

VALUE OF WORK COMPLETED:

DURATION AND DATE COMPLETED:

The above-mentioned Bidding Company is in process of submitting a Bid/ RFQ for
..... If your company had prior exposure with the
Bidding Company, as part of the evaluation process for this bid requires your company to confirm goods/services supplied by the above Bidding
Company as per below questionnaire.

Were goods/services supplied according to the required quality as
per the description/specification and were delivered on time?

Select applicable rating

☐ Excellent

☐ Good

☐ Satisfactory

☐ Poor

Kindly, indicate their overall performance on the project.

Select applicable rating

☐ Excellent

☐ Good

☐ Satisfactory

☐ Poor

Full Name of Authorised Signatory:

Contact Number:

Email address:

Signature:

Date :

CLIENT(EMPLOYER) STAMP HERE

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Incomplete and/ or unsigned form will not be accepted and the Department Reserves the right to contact any Client Company listed as a reference

Private Bag X 9140, PIETERMARITZBURG, 3200
222 Jabu Ndlovu Street, Pietermaritzburg, 3200
Tel: 033 264 3400

ANNEXURE A: REFERENCE LETTER THREE

CONFIRMATION OF REFERENCES

NAME OF BIDDING COMPANY:

PREVIOUS CLIENT/EMPLOYER NAME:

**TENDER/BID NUMBER OF PREVIOUS/
CURRENT CONTRACT/PROJECT:**

DESCRIPTION OF CONTRACT/ PROJECT COMPLETED:

VALUE OF WORK COMPLETED:

DURATION AND DATE COMPLETED:

The above-mentioned Bidding Company is in process of submitting a Bid/ RFQ for
..... If your company had prior exposure with the
Bidding Company, as part of the evaluation process for this bid requires your company to confirm goods/services supplied by the above Bidding
Company as per below questionnaire.

Were goods/services supplied according to the required quality as
per the description/specification and were delivered on time?

Select applicable rating

- ☐ Excellent
☐ Good
☐ Satisfactory
☐ Poor

Kindly, indicate their overall performance on the project.

Select applicable rating

- ☐ Excellent
☐ Good
☐ Satisfactory
☐ Poor

Full Name of Authorised Signatory:

Contact Number: Email address:

Signature: Date :

CLIENT(EMPLOYER) STAMP HERE

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ANNEXURE A: REFERENCE LETTER FOUR

CONFIRMATION OF REFERENCES

NAME OF BIDDING COMPANY:

PREVIOUS CLIENT/EMPLOYER NAME:

TENDER/BID NUMBER OF PREVIOUS/
CURRENT CONTRACT/PROJECT:

DESCRIPTION OF CONTRACT/ PROJECT COMPLETED:

VALUE OF WORK COMPLETED:

DURATION AND DATE COMPLETED:

The above-mentioned Bidding Company is in process of submitting a Bid/ RFQ for
..... If your company had prior exposure with the
Bidding Company, as part of the evaluation process for this bid requires your company to confirm goods/services supplied by the above Bidding
Company as per below questionnaire.

Were goods/services supplied according to the required quality as
per the description/specification and were delivered on time?

Select applicable rating

- ☐ Excellent
☐ Good
☐ Satisfactory
☐ Poor

Kindly, indicate their overall performance on the project.

Select applicable rating

- ☐ Excellent
☐ Good
☐ Satisfactory
☐ Poor

Full Name of Authorised Signatory:

Contact Number: Email address:

Signature: Date :

CLIENT(EMPLOYER) STAMP HERE

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ANNEXURE A: REFERENCE LETTER FIVE

CONFIRMATION OF REFERENCES

NAME OF BIDDING COMPANY:

PREVIOUS CLIENT/EMPLOYER NAME:

TENDER/BID NUMBER OF PREVIOUS/
CURRENT CONTRACT/PROJECT:

DESCRIPTION OF CONTRACT/ PROJECT COMPLETED:

VALUE OF WORK COMPLETED:

DURATION AND DATE COMPLETED:

The above-mentioned Bidding Company is in process of submitting a Bid/ RFQ for
..... If your company had prior exposure with the
Bidding Company, as part of the evaluation process for this bid requires your company to confirm goods/services supplied by the above Bidding
Company as per below questionnaire.

Were goods/services supplied according to the required quality as
per the description/specification and were delivered on time?

Select applicable rating

- ☐ Excellent
☐ Good
☐ Satisfactory
☐ Poor

Kindly, indicate their overall performance on the project.

Select applicable rating

- ☐ Excellent
☐ Good
☐ Satisfactory
☐ Poor

Full Name of Authorised Signatory:

Contact Number: Email address:

Signature: Date :

CLIENT(EMPLOYER) STAMP HERE

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ANNEXURE B

SCHEDULE OF PROJECTS/ PREVIOUS CONTRACTS

Description or nature of project/ assignment	Number of participants	PROJECT PERIOD		PROJECT/ CONTRACT VALUE (R)	EXPERIENCE/ REFERENCES			
		Start date	End Date		CLIENT ORGANIZATION/ DEPARTMENT	OFFICIAL PURCHASE ORDER NO.	CONTACT PERSON	TELEPHONE DETAILS