

ANNEXURE "F"

INVASIVE ALIEN PLANTS ERADICATION PROJECT AT THE PORT OF DURBAN - SERVICE LEVEL AGREEMENT

No.	TASK		PARTY		WHEN	FREQUENCY	KPI	MEASUREMENT	COMMUNICATION MODE / FORMAT	SENT TO	MEASUREMENT		
			SP	TNPA							WEIGHT	MONTHLY RATING	
1	Management of Capacity, Planning and Resource Allocation	Provide all equipment (brush cutters, sprayers, PPE, vehicles)	X		Beginning of contract	As required	Timeous mobilisation and provision of all required operational equipment and PPE in accordance with project scope and safety requirements	100% availability of all required equipment prior to commencement; verified through equipment registers, and site inspection reports	Delivery notes				
		Ensure continuous availability of equipment			All the time	Daily	Continuous operational readiness of all machinery and tools to avoid disruption of scheduled eradication activities	100% uptime of critical equipment; no downtime exceeding 4 hours; daily inspection logs and supervisor verification	Inspection report				
		Weekly inspection of tools and equipment			Weekly	Weekly	Maintenance and proper functioning of all equipment	100% completion of weekly inspections with documented maintenance logs	Inspection checklist				
		Ensure availability of trained personnel			Daily	Daily	Deployment of adequately trained and competent personnel to execute eradication work safely and effectively	100% of personnel trained and certified; supported by training records, induction registers, and competency certificates	Training records				
		Notify TNPA of breakdowns			As required	As required	Timeous communication of any equipment or operational failure that may impact service delivery	Immediate notification, supported by email/telephonic records	Email/Call	Environmental Manager/ Specialist			
		Vehicle (Operational Compliance)			Daily	Daily	Ensure the vehicles are equiped with spill kits, firstaid kits and any other emergency equipment.	verification on vehicle by Transnet	Verification report				
2	Invasive Alien Plant Eradication and Control Operations	Baseline alien vegetation survey report with aerial plan/s	X		Once-off	Once-off	Accurate identification, mapping and documentation of all invasive alien species within project area	Submission of baseline report including GIS maps, aerial imagery and species inventory within agreed timeframe	Emails/Report	Environmental Manager/ Specialist			
		Invasive alien plant species inventory			As required	Annually	Maintain an up-to-date and accurate record of all invasive alien species present on site	Annual update of species inventory reflecting new infestations, cleared areas, and changes in species distribution	Inventory recods/ Reports	Environmental Manager/ Specialist			
		Invasive species control plan			Once-off	Once-off	Development of a compliant, site-specific eradication and management plan aligned to NEMBA and CARA	Approved control plan submitted and signed off by TNPA; includes methodology, scheduling and monitoring plan	Email/Plan	Environmental Manager/ Specialist			
		Mechanical removal of invasive plants			As required	Monthly	Effective removal of invasive vegetation in line with planned targets	Percentage (%) of hectares cleared vs planned (110.53ha); verified through field reports and site inspections	Field reports	Environmental Manager/ Specialist			
		Chemical treatment (herbicide)			As required	Ongoing	Controlled and compliant application of herbicides to prevent regrowth	100% use of approved herbicides; supported by application logs, safety data sheets and compliance records	Logs	Environmental Manager/ Specialist			
		Monthly eradication programme			Monthly	Monthly	Implementation of scheduled monthly clearing and follow-up operations ensuring sustained eradication	Completion of all scheduled monthly activities Reduction in regrowth to ≤10% Submission of monthly eradication reports detailing areas cleared, methods used and time spent	Reports	Environmental Manager/ Specialist			
		Conduct ongoing monitoring of regrowth			Daily	Daily	Effective containment and prevention of reseeding or spread during clearing operations	Zero incidents of spread; verified through site inspections and compliance reports	Inspection	Environmental Manager/ Specialist			
3	Waste Management	Collect and dispose of biomass	X		Daily	As required	Efficient removal of all cleared vegetation and related waste from site	100% removal of biomass from cleared areas daily; supported by site inspection and Waste manifests	Email/Hardcopy	Environmental Manager/ Specialist			
		Dispose at licensed landfill by a licensed contractor			As required	Ongoing	Compliance with environmental legislation in disposal of invasive biomass and waste using authorised contractors	100% of waste disposed at licensed facilities by registered contractors; verified by disposal certificates, landfill permits, and waste manifests	Email/Hardcopy	Environmental Manager/ Specialist			

		Provide waste manifests			Within 24 hrs	Per load	Full traceability of waste from site to disposal facility	100% submission of waste manifests within 24 hours per load; verified through documentation	Email	Environmental Manager/ Specialist		
4	Health, Safety and Environmental Compliance	Submit SHE file	X		Before commencement of project	Ongoing	Approved, compliant project-specific SHE File implemented before work begins	100% submission and TNPA approval prior to mobilisation; maintained and updated throughout contract	SHE File/Email	Environmental Manager/ Specialist		
		Safety induction		X	Before commencement of project	Annually	Full compliance with TNPA site induction requirements	100% of personnel inducted before site access; verified by induction registers and access records; zero uninducted personnel on site	Email/Permit	Environmental Manager/ Specialist		
		PPE enforcement	X		Daily	Daily	Continuous compliance with PPE requirements during all operations	100% PPE usage at all times; verified through daily inspections and audit reports; zero non-compliance incidents	Inspections			
		Incident response			Immediate	Per incident	Effective and timely response to all safety and environmental incidents	Response within ≤2 hours; incident reports submitted within 24 hours; corrective actions within 48 hours; zero uncontrolled incidents	Reports	Environmental Manager/ Specialist		
5	Rehabilitation and Ecological Restoration	Plant indigenous vegetation	X		Annually	Annually	Successful rehabilitation of cleared areas using indigenous plant species	Planting of 150 trees annually (450 total); verified through planting reports and site inspections	Report	Environmental Manager/ Specialist		
		Monitor survival rate			Quarterly	Quarterly	Sustainability and establishment of planted vegetation	≥80% survival rate of planted species; supported by quarterly monitoring reports	Inspection	Environmental Manager/ Specialist		
6	Monitoring, Reporting and Performance Management	Monthly progress reports	X		Monthly	Monthly	Timeous and accurate submission of progress reports reflecting work completed	100% submission within agreed timeframe; includes hectares cleared, methods used and challenges	Report/Email	Environmental Manager/ Specialist		
		Provide GIS maps			Monthly	Monthly	Accurate spatial tracking of eradication activities	Submission of updated GIS shapefiles and maps monthly showing cleared and impacted areas	GIS Shapefiles	Environmental Manager/ Specialist		
		Annual report			Annually	Annually	Comprehensive evaluation of project performance and environmental impact	Annual consolidated report submitted including performance analysis, trends and recommendations	Report	Environmental Manager/ Specialist		
7	Invoicing & Payment	Submit invoices	X		Monthly	Monthly	To ensure the accurate and complete submission of invoices for services rendered, including costs associated with herbicides, fuel costs and travel/transportation	100% submission of invoices with supporting documents; no discrepancies	Invoice/Statements			
		Payment processing		X	Monthly	Monthly	Efficient processing and verification of supplier invoices and payments	Payment processed within 30 days; supported by payment records and remittance advice	Finance			
8	Ad hoc Support	Provide additional services	X		As and when required	As and when required	Capability to deliver additional requests	Services executed as per request and within agreed timeframe; supported by Purchase Orders and completion reports	Purchase Order			

Notes:	TNPA Port of Durban Environmental Manager contact details will be provided.	TOTAL		
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Legends :		1 = Poor	2 = Not Acceptable	3 = Acceptable		4 = Excellent
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Signed at _____ this _____ day of _____ 2026

Signed at _____ this _____ day of _____ 2026

For Transnet SOC Ltd t/a Transnet National Ports Authority

Name: _____

Title: _____

Witness: _____

Name: _____

Service Provider

Name: _____

Title: _____

Witness: _____

Name: _____