

Title: Tender Technical Evaluation Strategy for the provision of physical security Grootvlei Power Station including Vaal Dam and National Key Point external areas

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1. INTRODUCTION

The purpose of this document is to outline the scope of work that is required for the provision of physical security at Grootvlei Power Station, Vaaldam pump Station and the Technical evaluation strategy to be followed in acquiring such external services.

2. SUPPORTING CLAUSES

2.1.1 Purpose

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process.

2.1.2 Applicability

This document shall apply to Grootvlei Power station.

2.2 NORMATIVE/INFORMATIVE REFERENCES

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

2.2.1 Normative

[1] 240-48929482: Tender Technical Evaluation Procedure

2.2.2 Informative

[2] Not Applicable

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2.3 DEFINITIONS

2.3.1 Tender:

A tender refers to a written competitive offer, quotation, proposal made by the supplier in a prescribed or stipulated form in response to an invitation to tender/competitive enquire for provision of assets/goods or services and or the disposal thereof.

2.3.2 Classification

Controlled Disclosure: Controlled Disclosure to external parties (either enforced by law, or discretionary).

2.4 ABBREVIATIONS

Abbreviation	Description
OEM	Original Equipment Manufacturer
TET	Technical Evaluation Team

2.5 ROLES AND RESPONSIBILITIES

Roles are applicable as per 240-48929482: Tender Technical Evaluation Procedure

2.6 PROCESS FOR MONITORING

Not applicable

2.7 RELATED/SUPPORTING DOCUMENTS

Not applicable

3. TENDER TECHNICAL EVALUATION STRATEGY

3.1 TECHNICAL EVALUATION METHOD

The basic steps for a technical evaluation must be followed as per the Tender Technical Evaluation Procedure.

A two stage Technical Evaluation Strategy is set out.

Stage 1: Mandatory Technical Evaluation Criteria (gatekeepers) are 'must meet' criteria. These criteria shall not be weighted, or point scored but shall be assessed on a Yes/No basis as to whether the criteria are met.

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An assessment of 'No' against any criterion shall technically disqualify the tenderer and the tenderer shall not be further evaluated against Qualitative Criteria.

Stage 2: Qualitative Technical Evaluation Criteria are weighted evaluation criteria used to identify the highest technically ranked tenderer after determining that all the Mandatory Evaluation Criteria have been met. The Qualitative Evaluation Criteria are weighted to reflect the relevant importance of each criterion.

The evaluation of the tender submission will be based on the tenderer's ability to meet the technical requirements for the work. A weighted scorecard approach is used to evaluate the technical compliance of the tenders against the scope of work.

The scoring method will be as follows:

Table 1: Technical Scoring Methodology

Score	Percentage	Description
5	100%	COMPLIANT • Meet technical requirement(s) AND; • No foreseen technical risk(s) in meeting technical requirements.
4	80%	COMPLIANT WITH ASSOCIATED QUALIFICATIONS • Meet technical requirement(s) with; • Acceptable technical risk(s) AND/OR; • Acceptable exceptions AND/OR; • Acceptable conditions.
2	40%	NON-COMPLIANT • Does not meet technical requirement(s) AND/OR; Unacceptable technical risk(s) AND/OR; • Unacceptable exceptions AND/OR; • Unacceptable conditions.
0	0%	TOTALLY DEFICIENT OR NON-RESPONSIVE

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3.2 TECHNICAL EVALUATION THRESHOLD

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.

3.3 TET MEMBERS

Table 2: TET Members

TET number	TET Member Name	Designation
TET 1	Eugene Mazibuko	Assistant Officer Security – Protective Services
TET 2	Mike Shange	Operations Officer Security
TET 3	Lebo Sebetoane	Security Manager

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3.4 MANADATORY TECHNICAL EVALUATION CRITERIA

The defined mandatory

Table 3: Mandatory Technical Evaluation Criteria

		Tender Technical Evaluation Strategy for the provision of physical security at Vaal Dam and National Key Point external areas		
	Section A - MANDATORY TECHNICAL REQUIREMENTS	OBJECTIVE EVIDENCE TO BE PRODUCED	CRITERION ACHIEVED YES/NO	COMMENT / REMARK
1.Mandatory				

	Mandatory Technical Criteria Description	Reference to Technical Specification /Tender Returnable	Motivation to use of criteria
1.1	The tenderer must provide documented proof of service rendered for any security services (physical guarding) and Drone surveillance services at any National Key Point in the last five (5) years	The tenderer must provide documented proof of services rendered. Acceptable evidence includes signed contracts, reference letters or completion certificates/letters issued by the client.	Critical to ensure that the selected supplier has the required experience on the scope of work

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1.2	The company appointed to render service under this contract must be registered with PSIRA, NKP and SAPS. The bidder must provide proof of registration including confirmation that the company is authorised to provide security services at a National Key Point (NKP).	Submission of the following - Valid PSIRA registration (certified copy not older than 90 days from the date of submission) - Valid PSIRA letter of good standing (certified copy not older than 90 days from the date of submission) - 9mm, Rifle 12 Bore Firearms Licenses (valid copies of firearms owned by the company, certified copies must not be older than 90 days from the date of submission. - Letter from SAPS issued by the NKP office indicating company's application for registration to offer services at National Key Point 9 certified copy must not be older than 90 days from the date of submission).	Registration with PSIRA and the relevant SAPS National Key Point (NKP) authorities demonstrates that the service provider is authorized and competent to render security services at a National Key Point.
1.3	The bidder must provide proof of personnel PSIRA, NKP, FCA, Registration and certificates accompanied by qualifications and CV,	- PSIRA registration (PSIRA list of all members). - PSRA registration for Directors (certified copy of valid Grade A certificate) - Firearm competency and NKP appointment letter for a responsible person (appointed letter of the firearm responsible person in a company letter). - SAPS firearm competency certificates - CV's	The supplier must submit proof that all security personnel proposed for this contract hold valid competency certificates, required training certificates and are registered with the relevant regulatory authorities in accordance with all applicable legal, regulatory and governance requirements.

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Table 4: Guideline for Qualitative Evaluation Criteria Scoring Table

Score	Percentage	Description
5	100	COMPLIANT Meet technical requirement(s) AND; No foreseen technical risk(s) in meeting technical requirements.
4	80	COMPLIANT WITH ASSOCIATED QUALIFICATIONS Meet technical requirement(s) with; Acceptable technical risk(s) AND/OR; Acceptable exceptions AND/OR; Acceptable conditions.
2	40	NON-COMPLIANT Does not meet technical requirement(s) AND/OR; Unacceptable technical risk(s) AND/OR; Unacceptable exceptions AND/OR; Unacceptable conditions.
0	0	TOTALLY DEFICIENT OR NON-RESPONSIVE

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3.5 QUALITATIVE TECHNICAL EVALUATION CRITERIA

Table 2: Mandatory Requirements

Section B – QUALITATIVE CRITERIA							
KPI - Criteria Evaluation Indicator	Weight (%)	Minimum Criteria Evaluation Requirements	5 = 100% - Meet technical requirement(s) & unforeseen technical risk(s) in meeting technical requirements and complete list of all spares. 4 = 80% - Meet technical requirement(s) with Acceptable technical risk(s)/exceptions and half of the list completed 2 = 40% - Does not meet technical requirement(s) or Unacceptable technical risks/ exceptions and quarter of the list complete. 0 = 0% Totally defiant or non-responsive				TOTAL RATING
1. Personnel qualifications	5	The service provider provides verifiable evidence of the available human resources including qualifications and levels of relevant experience. Manager: Grade 12/ Matric + 5 years' experience Grade 12/ Matric + 5 years' experience = 5 Grade 12/ Matric + 3 years' experience = 4	0	2	4	5	

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		Grade 12/ Matric only = 2 5 years' experience only = 2 No proof = 0 Grade 12 /Matric + 5 years' experience Supervisors: Supervisors: Grade 12 /Matric + 5 years' experience = 5 Supervisors: Grade 12 /Matric + 4 years' experience = 4 Supervisors: Grade 12 /Matric + 3 years' experience = 2 No proof of Grade 12 / Matric + less than 3 yrs experience = 0 Security Officers: Grade 12 / Matric + 5 years' experience Security Officers: Grade 12 / Matric + 5 years' experience =5 Security Officers: Grade 12 / Matric + 4 years' experience = 4 Security Officers: Grade 12 / Matric + 3years' experience = 2					
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		No proof of Grade 12 / Matric + less than 3 yrs experience = 0					
2. Vehicles X 1	10	4 X 4 Roadworthy Double Cab Supplier must provide proof of service records not older than 12 months Proof of vehicle service records for 4 vehicles not older than 12 months = 5 Proof of vehicle service records for 3 vehicles not older than 12 months = 2 Less than 3 or no proof of service records for all vehicles = 0	0	2	4	5	
3. Firearms	25	The bidder must have the firearms listed below registered in the company's name and provide proof of registration as required for the provision of guarding services as per scope of work. - 9mm - Rifle - 12 Bore Proof of all firearms registration owned by the company = 5 Company firearms only without proof of registration= 2 Company does not have either of these firearms; 9mm Handgun, Rifle and Shotgun and proof of	0	2	4	5	

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		registration = 0					
4. Number of similar works previously undertaken	10	The tenderer must provide documented proof of service rendered for any security services (physical guarding) and at any National Key Point in the last five (5) years. Acceptable evidence includes signed contracts, reference letters or completion certificates/letters issued by the client. (with company letter head) More than 5 Contracts or purchase orders and references=5 4-5 Contracts or Purchase orders and references = 4 2-3 Contracts or Purchase orders and references = 2 No Contracts or purchase order and references = 0	0	2	4	5	
5. Workforce Experience	25	The bidder / company must have personnel with a minimum of five (5) years' relevant experience in security services. Documentary proof of experience must be provided. The experience must be in one or more of the following: - Physical guarding - Tactical response Workforce with Grade A (site manager), Grade B (supervisor) and Grade C (security guards) with NKP that possesses 5 years or more experience & 3 references = 5	0	2	4	5	

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		Workforce with Grade A (site manager), Grade B (supervisor) and Grade C (security guards) with NKP that possesses 4 years' experience & 3 references = 4 Workforce with Grade C (security guards), NKP that possesses 3 years without references = 2 Workforce with less than 3 years' experience provided = 0					
6. NKP and Firearm competency Certificates	25	The bidder must have personnel who meet the following minimum requirements: All required certificates must be accompanied by certified copies not older than 90 days. - Valid National Key Point (NKP) certification. - Valid firearm competency certificates relevant to the firearms they will use in the execution of the guarding service. - Proof of tactical response (TRT) training. Valid NKP certificates, Firearms competency certificates, proof of tactical response training, (in possession of all certificates) =5 Valid NKP certificates, Firearms competency certificates, without proof of tactical response training (in possession of both certificates) =2 No valid NKP certificates, Firearms competency certificates, proof of tactical response training. = 0	0	2	4	5	

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3.6 TET MEMBER RESPONSIBILITIES

Table 3: TET Member Responsibilities

Mandatory Criteria Number	TET 1	TET 2	TET 3
1. The tenderer must provide documented proof of service rendered for any security services (physical guarding) at any National Key Point in the last five (5) years Has the service provider provided any security services (physical guarding) at any National Key Point (NKP) site or have been subcontracted for the same services within the last five years (5)	X	X	X
2. The company appointed to render service under this contract must be registered with PSIRA, NKP and SAPS. The bidder must provide proof of registration including confirmation that the company is authorised to provide security services at a National Key Point (NKP).	X	X	X
3. The bidder must provide proof of personnel PSIRA, NKP, FCA, Registration and certificates accompanied by qualifications and CV,	X	X	X

Qualitative Criteria Number	TET 1	TET 2	TET 3
Personnel qualifications	X	X	X
Vehicles X 1	X	X	X
Firearms	X	X	X
Number of similar works previously undertaken	X	X	X

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Workforce Experience	X	X	X
NKP and Firearm competency certificates	X	X	X

3.7 FORESEEN ACCEPTABLE / UNACCEPTABLE QUALIFICATIONS

3.7.1 Risks

Table 4: Acceptable Technical Risks

Risk	Description
1.	The unavailability of tactical response team for a period of less than 30 days from the date of contract award.

Table 5: Unacceptable Technical Risks

Risk	Description
1.	Unavailable proof of personnel PSIRA, NKP, Firearms competency certificates, company NKP, PSIRA appointment letters and company registered firearms.

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3.7.2 Exceptions / Conditions

Table 6: Acceptable Technical Exceptions / Conditions

Risk	Description
1.	None

Table 7: Unacceptable Technical Exceptions / Conditions

Risk	Description
1.	None

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4. AUTHORISATION

This document has been seen and accepted by:

Name	Designation	Signature
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5. REVISIONS

Date	Rev.	Compiler	Remarks
June 2026	1	Mike Shange	First document

6. DEVELOPMENT TEAM

The following people were involved in the development of this document:

- Mike Shange
- Lebo Sebetoane

7. ACKNOWLEDGEMENTS

- Ndondo Mabanne

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