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City of Johannesburg

Johannesburg Water SOC Ltd

Turbine Hall
65 Ntengi Piliso Street
Newtown
Johannesburg

Johannesburg Water
PO Box 61542
Marshalltown
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Tel +27(0) 11 688 1400
Fax +27(0) 11 688 1528

www.johannesburgwater.co.za

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF JOHANNESBURG WATER

DESCRIPTION: REQUEST FOR QUOTATION FOR TOPOGRAPHICAL SURVEY SERVICES FOR SATELLITE DEPOT FOR ELECTROMECHANICAL SECTION: GLENVISTA DEPOT, HURSTHILL DEPOT, SCOTT ATHOL DEPOT

RFQ NUMBER: RFQJW74SC26

ADVERT DATE: 23 July 2026

CLOSING DATE: 30 July 2026

CLOSING TIME: 16:00PM

RFQ VALIDITY PERIOD: 60 Days

TOTAL QUOTATION VALUE MUST BE INCLUSIVE OF ALL APPLICABLE TAXES. NB: FAILURE TO INCLUDE ALL APPLICABLE TAXES ON QUOTATION WILL LEAD TO DISQUALIFICATION.

SUBMISSION OF QUOTATIONS: SUBMISSIONS MUST BE MADE ON THE E-TENDER PORTAL (<https://www.etenders.gov.za/>)

BRIEFING SESSION - VENUE: NOT APPLICABLE
DATE:
TIME:

**CONTACT PERSON
SUPPLY CHAIN MANAGEMENT**
Name: Silas Choeu
Tel: 011 688 1815
Email: silas.choeu@jwater.co.za

**CONTACT PERSON
END USER DEPARTMENT**
Name: Khululeka Mhlongo
Tel: 011 688 1903
Email: khululeka.mhlongo@jwater.co.za

Name of Bidder:

Total Amount excl. VAT:

VAT Amount:

Total Amount Incl. VAT:

Directors:

Ms Dineo Majavu (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director),
Mr Kgaugelo Mahlaba (Chief Financial Officer and Executive Director), Mr Siphon Mthembu, Ms Zandile Meeleso, Mr Pholoso Matjele,
Mr Molate Mashifane, Ms Pamela Mabece, Mr Collen Sambo, Mr Makoko Makgonye, Ms Thabiso Kutumela, Mr Kefiloe Mokoena

Ms Kethabile Mabe (Company Secretary),
Johannesburg Water SOC Ltd
Registration Number: 2000/029271/30



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THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 22, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

QUOTATIONS WILL BE EVALUATED ON THE 80/20 POINT SCORING SYSTEM. 80 POINTS WILL BE ALLOCATED TO PRICE AND THE REMAINING 20 POINTS WILL BE ALLOCATED FOR SPECIFIC GOALS AS PER PPPFA 2022

ALL SUPPLIERS RESPONDING TO QUOTATIONS SHOULD BE REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD)

- 1. QUOTATIONS MUST BE ON COMPANY LETTERHEADS**
- 2. QUOTATIONS RECEIVED AFTER CLOSING DATE AND TIME WILL NOT BE ACCEPTED.**
- 3. QUOTATIONS WITHOUT BRAND NAMES WHERE REQUIRED WILL NOT BE ACCEPTED**
- 4. TOTAL QUOTATION VALUE TO INCLUDE ALL APPLICABLE TAXES.**
- 5. SUBMIT A COPY OF A VALID BBBEE CERTIFICATE OR SWORN AFFIDAVIT.**
- 6. ENSURE THAT ALL ATTACHED MBD'S ARE DULY COMPLETED AND SIGNED**
- 7. SUBMIT A COPY OF VALID LEASE AGREEMENT OR MUNICIPAL ACCOUNT STATEMENT NOT OLDER THAN 3 MONTHS AND NOT IN ARREARS FOR MORE THAN 90 DAYS**
- 8. ACCEPTANCE OF A QUOTATION WILL BE SUBJECT TO JOHANNESBURG WATER'S SUPPLY CHAIN POLICY**

Directors:

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Guide: How to submit a response on the E-tender Portal

- Submit on E tender portal, following the below:
 1. (<https://www.etenders.gov.za/>)
 2. Search/Click Browse Opportunities by organ of state (Johannesburg Water)/search by RFQ reference number.
 3. Click the **+ sign** to expand the tender/ RFQ information.
 4. start the e submission process.
 5. Supplier login
 6. Use your CSD Credentials to Login. Contact CSD on (csd@treasury.gov.za) in case you forgot your login credentials. "My profile should show if you have logged in successfully".
 7. select supplier.
 8. check the submission checklist and attached the compulsory documents.
 9. confirm and proceed.

If the application is not going through on the E-tender portal Contact:

eTenders Contact Centre

+27(0)12 406 9222 / 012 406-9229 / 012 312-5000

etenders@treasury.gov.za <https://etenders.treasury.gov>

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Johannesburg Water SOC Ltd

Registration Number: 2000/029271/30

Specification:

This Specification describes in general terms the requirements for the topographical survey, evaluation, recommendation, and reporting for the following work packages:-

WORK PACKAGE	PROJECT SUBBUB	REGION	CO-ORDINATES
SATELLITE DEPOT FOR ELECTROMECHANICAL SECTION: GLENVISTA DEPOT, HURSTHILL DEPOT, SCOTT ATHOL DEPOT	Glenvista	F	26°16'54.41"S, 28° 2'14.75"E
	Crosby/ Brixton	B	26°11'31.40"S, 27°59'22.53"E
	Athol	E	26° 8'19.71"S, 28° 4'8.13"E

Generally, the scope of the Works is as follows.

1.1 Extent of the Services

The Service Provider's shall be required to provide the summarised services, among others:

- Collection and Collation of cadastral information for each project area.
- Identification or establishment of survey beacons
- Field work - surveying
- Production of digital terrain models (DTMs)
- Mapping and Production of detailed survey drawings
- Servitude Registration

1.2 Brief

1.2.1 Scope

This Specification describes in general terms the requirements for the cadastral work, basic survey, ground control and drafting of contour plans, and for the preparation of a digital terrain model in ASCII format.

Generally, the scope of the Works is as follows.

- The obtaining of all relevant cadastral information for the site, the drafting of the cadastral information on the survey key plan, any field survey that may be required in this regard and supplying copies of all relevant Surveyor General diagrams and compilation of plans upon completion.
- The drafting of topographical and other detail covering the site as specified hereinafter and of contours and the storage thereof in drawing files at the mapping scale and with the contour interval specified.
- The preparation of a digital terrain model for the site, or for portions thereof, at the point spacing and to the accuracy specified hereinafter.

1.2.2 Collation of cadastral data

- The Surveyor is required to collect all data describing the cadastral boundaries and servitudes registered over all properties covering the site and in respect of which deeds of tenure have been registered in the Deeds Registry for the Province/Region in question.
- The cadastral information supplied by the GIS department of local authority shall be taken as a



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guide, but the primary source of cadastral information shall be the offices of the Surveyor-General for the Region/Province in question. The Surveyor shall obtain photostatic or similar copies of these diagrams, as well as copies of all existing cadastral compilation sheets.

- c) Cadastral boundaries shall be plotted by means of co-ordinates and not by means of angles and distances.

1.2.3 Field work

- a) The survey shall be based on the Lo-system WGS84 of the national triangulation.
- b) All points shall be located in the X, Y and Z directions according to land-survey methods generally accepted in the Republic of South Africa so as to ensure that the required degree of accuracy is achieved. All points that are fixed shall be checked and confirmed in the field.
- c) The elevations of the permanent survey stations shall be determined by a total station (or any other approved survey equipment) from the appropriate national geodetic benchmark.
- d) The Surveyor shall identify and list the trig beacons that he used as traverse terminals, or for the fixing of survey stations by trigonometrical survey methods.

1.2.4 Survey Beacons

- a) The Surveyor shall note that the value of the basic survey depends largely on the permanence of its reference points.
- b) Permanent survey beacons shall be set in concrete and clearly marked. Alternatively, existing permanent structures can be used as permanent survey beacons.
- c) The survey beacons shall be numbered sequentially starting at BM01, and continuing BM02, BM03 etc. by means of a punched strip of aluminium at least 1,3mm thick firmly set into the concrete.
- d) The Survey stations shall be established on the site at a spacing not exceeding 300m (horizontal).
- e) Permanent survey station beacons must be placed such that potential influence from unstable surrounding material is avoided.

1.2.5 Digital Terrain Model

- a) The digital terrain model shall consist of ASCII files stored on disc and supplied to the Engineer.
- b) The design files of the package used when the DTM was generated shall also be provided. (E.g. Model Maker .tot files, Civil Designer .blk files etc).
- c) Separate files shall be provided for spot heights and for detail points or it must be clearly separated when contained in one file.
- d) Each point shall be recorded on disc in the following order:
 - ◆ Point description (code or short name)
 - ◆ Y co-ordinate
 - ◆ X co-ordinate
 - ◆ Z co-ordinate
 - ◆ Connecting line reference (where applicable)
- e) The Surveyor shall supply a list explaining the point description codes to the Engineer together with the DTM.
- f) The accuracy of any point in the digital terrain model, whether a spot height or a detail point



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height, shall be such that the mean square error of the elevation of such points as determined from the digital terrain model when compared with the elevations as determined in the field, shall not exceed 100mm, unless otherwise agreed.

- g) The general point spacing shall be 5m. This average grid shall be supplemented in areas of sharply varying topography with detail terrain points (that is along break lines).

1.2.6 Mapping

- a) One master drawing (incorporating all survey layout plans) shall be supplied to the Engineer on disc in DWG and DXF formats.
- b) The contour interval shall be:
- ◆ 0,5m for ground slopes less than 10 percent; and
 - ◆ 1,0m for ground slopes in excess of 10 per cent.
- c) The accuracy of the contours shall be such that the mean square error of the elevations of the checkpoints as determined by interpolation between contours when compared with the elevations as determined in the field shall not exceed half the contour interval unless otherwise specified. The mean square error shall be computed from the formula:
- $$MSA = (\text{Sum } dh^2/n)^{0.5}$$
- Where "dh" is the vertical error of each checkpoint and "n" is the total number of checkpoints.
- d) The grid spacing shall be 100m.

1.2.7 Details on drawings

This (drawing) plan shall show the following detail:

- a) All farm, district, and regional boundaries and all portions and subdivisions thereof. In urban areas individual ervens and stand numbers should be shown.
- b) All original farm names and farm portions/subdivision numbers, including the full description of each portion of subdivision. In urban areas the appropriate township description shall be indicated.
- c) All property owners including their registered addresses and contact numbers. This requirement shall not apply for erven in proclaimed townships.
- d) The centreline of any major roads, railway lines or other prominent features.
- e) Contours at the interval and to the accuracy specified.
- f) Contour values at frequent intervals.
- g) All permanent survey stations at the spacing specified, including a co-ordinate list for all such survey stations. The co-ordinate list shall indicate the Lo-system and survey datum used.
- h) All natural topographical features, such as rivers, streams, eroded areas, gullies, etc. The names (if any) of such features and the directions of flow where applicable, should be indicated on the layout plans.
- i) All man-made topographical features, such as excavations, quarries, cuts, embankments and fills, including all break point, toe- and pick-point lines.
- j) Bush, scrub and plantations, cultivated and wooded lands, rock outcrops, individual trees which are landmarks and so forth; the outline of such areas should be properly shown wherever it is clear cut.
- k) Roadways (showing tarred width), road shoulders, footpaths and associated structures (bridges, culverts, etc) with the destination of all main roads leaving the sheet being shown. Bridge openings and culvert sizes, road numbers or street names and kilometre boards should also be shown.



- l) Power and telephone lines (showing individual poles/pylons of power lines and telephone carrier routes).
- m) All underground pipelines, or cables and associated structures (manholes, valve chambers, reservoirs etc), the position of which can be ascertained from surface indications. Detail regarding the diameter and purpose of such pipelines should be added where such detail is readily available.
- n) Gates and fences (differentiating between ordinary, stock-proof, jackal-proof and security fences) etc. All access points to main roads should also be indicated.
- o) Wells, boreholes and windmills.
- p) All existing buildings, ruins, existing servitude and such like.
- q) Existing survey and trig beacons that can be identified with the mapping area (for example those alongside provincial and/or national roads), with directions to all adjoining beacons, the stations number and the reduced level. In addition a co-ordinate list indicating the Lo-system, the co-ordinates of the individual points and/or beacons the survey date should be included.
- r) 1: 50 000 topographic maps showing the trig beacons used must be supplied as well.
- s) All place names, where these have been officially assigned.

1.3 Use of Reasonable Skill and Care

The Service Provider shall exercise reasonable skill and care in respect of the services required as per the Extent of the Services section.

1.4 Co-operation with other Service Providers and Contractors

The Service Provider shall be required, for the successful execution of his service provision, to interact with other service providers and principal contractors appointed by the Employer.

1.5 Reference Data

The Employer shall provide the Service Provider with all reference data and locality maps of the areas to be surveyed at the issue of each Work order.

1.6 Particular Specifications

For the purpose of this Contract:

- a) Where gender terms are used, it shall be applicable to both male and female.

1.7 Applicable National and International Standards

The following National and International standards shall be applicable to the service provision under this Contract:

- a) SAGC Act 19 of 2013
- b) Any other standards as may be deemed necessary depending on the type of activity.

1.8 Approvals

The Service Provider shall obtain approval from the Employer's representative with regard to the:

- a) authorisation;



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- b) stopping sections of the works or complete works, unless the reason for stopping section of the works or the complete works is required to ensure the safety of the public, employees or sub-contractors of the principal contractor.

1.9 Access to land / buildings / sites

The Service Provider shall report to the principal contractor before entering the construction works site.

1.10 Planning and Programming

1.10.1 Planning

The Service Provider shall ensure that he:

- a) is well informed with regard to the Employer's overall implementation programme for projects and make available resources as required to efficiently complete required services on time to avoid delays to the implementation plan.

1.10.2 Programming

The Service Provider shall, prior to commencement of any work, provide an activity schedule showing the total duration required to complete the survey required on each project.

The programme shall at minimum contain:

- a) Time Scale (minimum):

Days: Where the project period does not exceed three months.

Weeks: Where the project period exceeds three months.

- b) Tasks: Tasks shall be allocated timeframes. Where phases or stages are anticipated, all tasks related to the successful accomplishment of that phase of the project shall be grouped. Resources allocation and task dependency shall be indicated.
- c) Multiple Project Programming: Where multiple projects are part of the same Contract, the Service Provider shall provide a programme per project. However, where interdependency exists the programmes shall be integrated, but divided on the highest level per project followed subsequently by further divisions per phase or stage.
- d) Start and Finish Dates: All tasks shall have specific start and finish dates.
- e) Critical Path: All tasks forming the programme line that will establish any delays in the overall project period shall be clearly indicated and an indication of their sensitivity characteristics shall be provided.
- f) Progress Tracking: The Service Provider shall be required to periodically indicate the project progress per task graphically and on a percentage basis.
- g) Non-working Time: All South African public holidays, weekends and the local traditional annual builder's break shall be incorporated in the programme.

1.10.3 Software Application for Programming

Only Windows Microsoft Project programming software package will be accepted.

1.11 Format of Communications

All Contract communication shall be in English and in writing (letters, faxes and electronic mail).

1.12 Key Personnel and Company Experience



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The Service Provider shall be required to allocate sufficiently experienced personnel, with regard to SAGC Act 19 of 2013 as amended) requirements and the actual implementation thereof, to execute the Contract successfully. The following shall be the minimum key personnel required for each project executed:

- a) **1 x Professional Land Surveyor / Geomatics Professional – BSc In Engineering Survey or equivalent, 4-5 Years experience as a Professional Land Surveyor**
- b) **1 x Surveyor – National Diploma/ BTech in Engineering Survey or equivalent, 3-4 years' experience as a Land Surveyor**
- c) **Company Experience – completed atleast minimum of Two(2) relevant project and proof of completed projects (Submit Reference Letters or Completion certificate)**

Note: The Service Provider is required to provide the above personnel/ company (CV's, qualifications, Reference Letters of Completion Certificate and professional registration certificates.

1.13 Management Meetings

The Service Provider:

- a) shall be required to attend monthly progress meetings with the Employer, at dates and venues to be agreed where technical and performance issues shall be discussed.

1.14 Electronic Payments

The Service Provider shall provide all necessary information to facilitate effective electronic payment, as require by the Financial Department of the Employer.

1.15 Daily Records

Where the Employer requires the Service Provider's to perform work on a time-and-cost basis, such work shall be remunerated on actual time and cost incurred by the Service Provider, who will be required to submit proof.

1.16 Use of Documents by the Employer

All information (communications, documents or reports, including specialist's reports) compiled by the Service Provider in the course of performing the service required for this Contract are the property of the Employer and may not be used by the Service Provider for any other duties other than those relating to this Contract without prior approval by the Employer.

1.17 Property provided for the Service Provider's use

The Service Provider shall provide all physical resources, including properties, for the successful execution of the Contract.

1.18 Disbursement Costs

The Service Provider shall recover the cost of all actual incurred expenses plus the percentage mark up, in the process of successfully executing the project, taking into account the following.

- a) All disbursement costs not included in the tendered Rates shall be included in the item covering



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Disbursement Costs.

- b) All claimed expenses must be pre-approved by the Employer.
- c) Mark-up on actual expenses shall not exceed **10%** of the cost of the actual expense.
- d) Proof of all actual expenses, original receipt of payments, shall be made available to the Employer, for all disbursements.

1.19 Establishment Costs (P&Gs)

All establishment costs and overheads are deemed to have been included in the quotation amounts. There are no separate costs for Establishment. The above costs must include the Preliminary and General Costs for mobilisation of resources; opening and closing of existing manholes, scope verification, gathering of desktop information, documents and maps each time survey is required.

1.20 Servitude Registration Costs

Servitude Registration costs shall be for all areas, Road Reserve, Midblock includes Informal Areas, Open Space within Johannesburg Water's jurisdiction. Some of the existing services to be registered will be passing through informal settlements and built-up areas, hence your rate should cater for all these situations.

1.21 Security Services

The service provider shall provide a sum for the security services required for the duration of the survey. The rate used to arrive at the sum to be in line with the PSIRA hourly rate for Grade E security officers, accommodate the survey duration in line with the provided scope and include all necessary costs as required for security. It shall be noted that the approval from the Engineer is required for use of this item and supporting documentation in the form of invoices and proof of payment will be required for payment.

1.2 DESCRIPTION

Topographical survey services.

The Service Provider shall be required to carry out the services as governed by the South African Geomatics Council (SAGC) code of conduct and SAGC Act 10 of 2013 and thus ensure that all design and construction projects the Employer executes during Contract Period of Performance are properly designed and the as-built drawings are updated accurately.

1.3 GENERAL

The objective of the Employer is to appoint an experienced Service Provider to provide Topographical Survey in either greenfield areas or where there are existing depot, water and sewer projects. The project shall cover the entire City of Johannesburg where Johannesburg Water supplies services.

1.4 REQUIREMENTS



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The services are required by the Engineering Services Unit (CAPEX) for Topographic Survey for the following projects:

1. SATELLITE DEPOT FOR ELECTROMECHANICAL SECTION: GLENVISTA DEPOT, HURSTHILL DEPOT, SCOTT ATHOL DEPOT

1.5 QUANTITIES

The item descriptions and quantities are included in the Pricing Schedule



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MANDATORY REQUIREMENTS:

- 1.1 Full Completion of the Bill of Quantities (BOQ)/ Specification (where applicable)**
- 1.2 Attendance of compulsory site briefing (where applicable)**
- 1.3 Attachment of datasheet, reference letter, proof of certification, proof of accreditation, functionality requirements (where applicable)**
- 1.4 No RFQ will be considered from persons in the service of the state**
- 1.5 No Bidder who is blacklisted by National Treasury or any National Authority due to non-performance will be considered**
- 1.6 All Quotes should be on PDF (MS WORD, MS EXCEL, PICTURES ARE NOT ALLOWED) and On Company Letterhead**
- 1.7 Submission of a Joint Venture Agreement, where applicable, which has been properly signed by all parties**



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POPIA PRIVACY STATEMENT

Johannesburg Water SOC Limited

In terms of the Protection of Personal Information Act 213 (Act 4 of 2013), also called the POPI Act or POPIA, Johannesburg Water SOC Limited, undertakes all reasonable measures to protect personal information and to keep it private and confidential.

1. Privacy Notice applies to:

Suppliers, vendors, contractors, service providers, etc whether appointed or prospective.

2. Definitions of personal information

According to the Act "personal information" means information relating to an identifiable living, natural person, and where it is applicable, an identifiable, existing juristic person. All addresses including residential, postal and email addresses.

3. About the Public Entity

Johannesburg Water (SOC) Limited, registration number 2000/029271/30

3.1 The information we collect

We collect information directly from you where you provide us with your personal details. Where possible, we will inform you what information you are required to provide to us and what information is optional.

3.2 How Johannesburg Water use your information

We will use your personal information only for the purposes for which it was collected and agreed with you. For example: to gather contact information, to confirm and verify your identity, for the evaluation and adjudication of bids and quotations for tenders, request for quotations, and other personal information for the procurement of goods and services by the Entity.

3.3 Disclosure of information

We may disclose your personal information to our Shareholder, the City of Johannesburg, and other Government agencies such as National Treasury, and the Auditor-General of South Africa. We have agreements in place to ensure that they comply with the privacy requirements as required by the Protection of Personal Information Act.

Directors:

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We may also disclose your information:

- Where we have a duty or a right to disclose in terms of law.
- Where we believe it is necessary to protect our rights.

3.4 Information Security

We are legally obliged to provide adequate protection for the personal information we hold and to stop unauthorised access and use of personal information. We will, on an ongoing basis, continue to review our security controls and related processes to ensure that your personal information remains secure.

When we contract with third parties, we impose appropriate security, privacy and confidentiality obligations on them to ensure that personal information that we remain responsible for is kept secure. We will ensure that anyone with whom we pass your personal information agrees to treat your information with the same level of protection as we are obliged to.

3.5 Your rights: Access to Information

You have the right to request a copy of the personal information we hold about you. To do this, simply contact us at informationofficer@jwater.co.za, and specify what information you require.

3.6 Correction of your personal information

You have the right to ask us to update, correct or delete your personal information. We will require a copy of your identification document to confirm your identity before making changes to personal information we may hold about you. We would appreciate it if you would keep your personal information accurate and up to date.

3.7 How to contact us

If you have any queries about this document; you need further information about our privacy practices; wish to withdraw consent; exercise preferences or access or correct your personal information, please contact us at the numbers listed on our website or send an email to informationofficer@jwater.co.za.

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Ms Kethabile Mabe (Company Secretary),
Johannesburg Water SOC Ltd Registration
Number: 2000/029271/30

CONSENT TO PROCESS PERSONAL INFORMATION IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT, NO. 4 OF 2013 (POPIA)

The purpose of the Protection of Personal Information Act, no. 4 of 2013 (POPIA), is to protect personal information of individuals and businesses and to give effect to their right of privacy as provided for in the Constitution. By signing this form, you consent to lawful collection, processing, storage and, where necessary, sharing your personal information by Johannesburg Water SOC Ltd. and consent is effective immediately and will remain effective until such consent is withdrawn in terms of POPIA.

1. I a natural person "herein referred to as the Data Subject" with ID Number.....hereby give my consent to Johannesburg Water SOC Ltd. "herein referred to as the Responsible Party" to collect, process and distribute my personal information where Johannesburg Water SOC Ltd. is legally required to do so.
2. I understand my right to privacy and the right to have my personal information processed in accordance with the conditions for the lawful processing of personal information.
3. I understand the purposes for which my personal information is required and for which it will be used and consent to third parties accessing my personal information and to Johannesburg Water SOC Ltd. sharing my personal information strictly for reporting purposes.
4. I understand that, should I refuse to provide Johannesburg Water SOC Ltd. with the required consent and/or information, Johannesburg Water SOC Ltd. will be unable to assist me.
5. I declare that all my personal information supplied to Johannesburg Water SOC Ltd. is accurate, up to date, not misleading and that it is complete in all respects and that I will notify Johannesburg Water SOC Ltd. of any changes to my Personal Information should any of these details change.
6. I also understand that I have the right to request that my personal information be corrected or deleted, if it is inaccurate, irrelevant, excessive, out of date, incomplete, misleading, or obtained unlawfully or that the personal information or record be destroyed or deleted if the Responsible Party is no longer authorised to retain it.

Signed at this day of20.....

.....
Signature of data subject/designated person

.....
Full Name/Dept of Responsible Party

.....
Signature

.....
Date

DATA SUBJECT CONSENT WITHDRAWAL FORM
IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT, NO. 4 OF
2013 (POPIA)

CONSENT

Ia natural person "herein referred to as the "Data Subject" with identification number hereby withdraw my consent to process my personal information by Johannesburg Water SOC Ltd (Responsible Party). Therefore, Johannesburg Water SOC Ltd. no longer has my consent to process my personal information for the intended purpose

.....
.....
.....

which was previously granted using the DATA SUBJECT CONSENT FORM.

The withdrawal of consent does not affect the lawfulness of the processing activities up to the date on this form.

Details of Data Subject

Name and surname:

Identification number:

Date of Birth:

Residential address:

.....

.....

Contact number(s):

E-mail address:

Relationship to Responsible Party:

Signed at _____ on this _____ day of _____ 20 ____

Signature of Data Subject

Information Officer/Deputy
Johannesburg Water SOC Ltd.

ADMINISTRATIVE REQUIREMENTS

PLEASE SUPPLY THE FOLLOWING DOCUMENTS TO ENABLE US TO EVALUATE YOUR SUBMISSION:

Returnable Documents	Description	Yes/No
1	Original Valid Tax Clearance Certificate /valid SARS PIN	COMPULSORY
2	A, certified /original/valid, BBEE certificate /affidavit (Please note that the Sworn Affidavit must be compliant as per B- BBEE Practice Guide 01 of 2018 , NON-COMPLIANT AFFIDAVIT WILL BE SCORED ZERO)	COMPULSORY
3	Municipal rates and taxes (Must not be older than 90 days in arrears in line with regulation 38.	COMPULSORY
4	Signed Declaration of Interest form (MBD 4)	COMPULSORY
5	Declaration of Bidders past supply chain management practices (MBD 8)	COMPULSORY
6	Certificate of Independent Proposal Determination (MBD 9)	COMPULSORY
7	Proof of CSD registration /MAAA Supplier Number	COMPULSORY
8	Preference points claim form in terms of the preferential procurement regulations 2022 (MBD 6.1)	COMPULSORY
9	Company registration documents with ID copies of directors / shareholders.	COMPULSORY

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MBD 3.1

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

**IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING,
A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY
POINT**

Name of Bidder..... Bid Number.....

Closing Time Closing Date.....

OFFER TO BE VALID FOR 60 DAYS FROM THE CLOSING DATE OF BID.

SCHEDULE OF TENDERED UNIT RATES – SATELLITE DEPOT FOR ELECTROMECHANICAL SECTION: GLENVISTA DEPOT, HURSTHILL DEPOT, SCOTT ATHOL DEPOT					
ITEM NO.	DESCRIPTION	UNIT	QUANTITY (QTY)	UNIT PRICE (P)	TOTAL PRICE (QTY*P)
1	SECTION 1				
1.1	Preliminary & General	Sum	1		
TOTAL SECTION 1 CARRIED FORWARD TO SUMMARY					
2	SECTION 2				
2.1	COLLATION OF CADASTRAL DATA				
2.1.1	Collation of cadastral data per project	Sum	1		
2.2	FIELD WORK: SURVEY POINTS				
2.2.1	Survey of X, Y, Z co- ordinates of all above and below ground key points picked for the survey. Strip width 15 meters wide Rate to include picking of all services within the boundary wall.	m ²	16 700		
2.2.2	EXTRA OVER ABOVE ITEMS, for excavation, exposing and picking invert levels for all other underground services at positions prescribed by the	m ³	20		



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	Engineer.				
2.3	SURVEY BEACONS				
2.3.1	Identification and protection of existing beacons for use in survey reference	Sum	1		
2.3.2	Establishment of new benchmarks within survey area for survey purposes where existing beacons are insufficient or do not exist	No. of Points	3		
2.4	DIGITAL TERRAIN MODEL AND MAPPING				
2.4.1	Processing and preparation of the survey points (of area and description given in 2.2 and 2.3 above into ASCII format, together with the DTM, DWG and DXF of the master drawing; and all the explanatory notes.	Sum	1		
2.4.2	Submit all the required information processed in 2.4.1 on a 16GB USB flash drive	No. of USB flash drives	1		
TOTAL SECTION 2 CARRIED FORWARD TO SUMMARY					
SCHEDULE OF TENDERED UNIT RATES – SATELLITE DEPOT FOR ELECTROMECHANICAL SECTION: GLENVISTA DEPOT, HURSTHILL DEPOT, SCOTT ATHOL DEPOT					
ITEM No.	SECTION 3: SUMMARY OF SCHEDULE OF QUANTITIES				
3.1	SECTION 1 – PRELIMINARY & GENERAL				
3.2	SECTION 2 - TOPOSURVEY SERVICES				
SUB-TOTAL					R
VAT AT 15%					R
GRAND TOTAL (BID PRICE IN RSA CURRENCY WITH ALL APPLICABLE TAXES INCLUDED)					R
I (full name) _____, in my capacity as _____, the duly authorized representative of _____ (company name) hereby declares that the offer is in					

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accordance with the attached specification, notes to suppliers & accepts all conditions/ clauses contained in the said documents.

Signature of duly authorized representative

Date:

- Required by:
- At:
.....
- Brand and Model
- Country of Origin
- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s)
- Period required for delivery
*Delivery: Firm/Not firm
- Delivery basis

Note: All delivery costs must be included in the bid price for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

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MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

- 3.1 Full Name of bidder or his or her representative:
- 3.2 Identity Number:.....
- 3.3 Position occupied in the Company (director, trustee, shareholder²):
- 3.4 Company Registration Number:
- 3.5 Tax Reference Number:
- 3.6 VAT Registration Number:
- 3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
- 3.8 Are you presently in the service of the state... YES / NO
- 3.8.1 If yes, furnish particulars.....

¹MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- (i) any municipal council.
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces.

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- (b) a member of the board of directors of any municipal entity.
- (c) an official of any municipality or municipal entity.
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months?..... **YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.....

.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars.....

.....

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3.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.....

.....

3.13 Are any spouse, child or parent of the company's directors' trustees, managers, principle shareholders or stakeholders in service of the state **YES/ NO**

3.13.1 If yes, furnish particulars.....

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract **YES / NO**

3.14.1 If yes, furnish particulars:

.....

Directors:

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4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....

Signature

.....

Date

.....

Capacity

.....

Name of Bidder

Directors:

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MBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

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1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS:	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- “tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation.
- “price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- “Rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- “tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

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3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_S = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_S = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

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3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \text{ or } P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

80/20 or 90/10

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system: or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system

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will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Proof of documents as per spec
SMME (An EME or QSE) 51% or more black owned by Black People	80		Valid BBBEE Certificate issued by SANAS accredited verification agency or DTI /CIPC BBBEE Certificate for Exempted Micro Enterprises or Qualifying Small Enterprise or Affidavit sworn under oath.

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- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	
	

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MBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system.
 - b. been convicted for fraud or corruption during the past five years.
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

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City of Johannesburg

Johannesburg Water SOC Ltd

Turbine Hall
65 Ntshabane Street
Newtown
Johannesburg

Johannesburg Water
PO Box 61542
Marshalltown
2107

Tel +27(0) 11 688 1400
Fax +27(0) 11 688 1528

www.johannesburgwater.co.za

4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		

Directors:

Ms Dineo Majavu (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director),
Mr Kgagelo Mahlaba (Chief Financial Officer and Executive Director), Mr Siphon Mthembu, Ms Zandile Meeleso, Mr Pholoso Matjele,
Mr Molate Mashifane, Ms Pamela Mabece, Mr Collen Sambo, Mr Makoko Makgonye, Ms Thabiso Kutumela, Mr Kefiloe Mokoena

Ms Kethabile Mabe (Company Secretary),

Johannesburg Water SOC Ltd

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4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

**CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN
AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....

Signature

.....

Date

.....

Position

.....

Name of Bidder

Directors:

Ms Dineo Majavu (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director),
Mr Kgaugetlo Mahlaba (Chief Financial Officer and Executive Director), Mr Sipho Mthembu, Ms Zandile Meeleso, Mr Pholoso Matjele,
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MBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

Directors:

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MBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate.
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect.
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder.
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder.
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation.
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

Directors:

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MBD 9

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices.
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices.
 - (d) the intention or decision to submit or not to submit, a bid.
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Directors:

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10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Directors:

Ms Dineo Majavu (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director),
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