



REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER: 10372984

REQUEST FOR QUOTATION (RFQ) FOR OCCUPATIONAL HEALTH, SAFETY AND ENVIRONMENTAL (OHSE) AGENT SERVICES FOR THE PRASA TRAIN CONTROL SYSTEM(PTCS) D&C PROJECT, KWA-ZULU NATAL REGION.

SECTION 1: SBD1
PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF PASSENGER RAIL AGENCY (PRASA)					
BID NUMBER:	10372984	CLOSING DATE:	30 JULY 2026	CLOSING TIME:	12:00 (noon)
DESCRIPTION	OCCUPATIONAL HEALTH, SAFETY AND ENVIRONMENTAL (OHSE) AGENT SERVICES FOR THE PRASA TRAIN CONTROL SYSTEM(PTCS) D&C PROJECT, KWA-ZULU NATAL REGION.				
BID RESPONSE DOCUMENTS SHALL BE ADDRESSED AS FOLLOWS:					
BID RESPONSE DOCUMENTS MUST BE HAND DELIVERED TO UMJANTSHI HOUSE, 30 WOLMARAANS, BRAAMFONTEIN, JOHANNESBURG ON OR BEFORE CLOSING DATE.					
PLEASE ENSURE YOU SIGN SUBMISSION REGISTER					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO					
CONTACT PERSON	Ali Maupa				
TELEPHONE NUMBER	011 013 0169				
E-MAIL ADDRESS	ali.maupa@prasa.com				
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA.....
2.1 ARE YOU THE ACCREDITED REPRESENTATIVE IN	☐ Yes ☐ No [IF YES ENCLOSE		2.2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS		☐ Yes ☐ No [IF YES, ANSWER

SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	PROOF]	OFFERED?	THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS			
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.			

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION. 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER 1.3. PRESCRIBED IN THE BID DOCUMENT. 1.4. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

NB:

- ***Quotation(s) must be addressed to PRASA before the closing date and time shown above.***
- ***PRASA General Conditions of Purchase shall apply.***

SECTION 2

NOTICE TO BIDDERS

1. RESPONSES TO RFQ

Responses to this RFQ [Quotations] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

Proposals must reach the PRASA before the closing hour on the date shown on SBD1 above and must be enclosed in a sealed envelope.

2 COMMUNICATION

Respondent/s are warned that a response will be liable for disqualification should any attempt be made either directly or indirectly to canvass any SCM Officer(s) or PRASA employee in respect of this RFQ between the closing date and the date of the award of the business.

3 BIDDERS COMPLAINTS PROCESS

3.1 Bidders are advised utilize this email address (SCM.Complaints@prasa.co.za) for lodging of complains to PRASA in relation to this bid process. The following minimum information about the bidder must be included in the complaint:

- 3.1.1 Bid/Tender Description
- 3.1.2 Bid/Tender Reference Number
- 3.1.3 Closing date of Bid/Tender
- 3.1.4 Supplier Name;
- 3.1.5 Supplier Contact details
- 3.1.6 The detailed compliant

4 LEGAL COMPLIANCE

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

5 CHANGES TO QUOTATIONS

Changes by the Respondent to its submission will not be considered after the closing date and time.

6 PRICING

All prices must be quoted in South African Rand on a fixed price basis, including all applicable taxes.

7 BINDING OFFER

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

8 DISCLAIMERS

PRASA is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that PRASA reserves the right to:

- Modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- Reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- Reject Quotations submitted after the stated submission deadline or at the incorrect venue ;

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, PRASA reserves the right to cancel the contract.

PRASA reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another Respondent.

Should the preferred fail to sign or commence with the contract within a reasonable period after being requested to do so, PRASA reserves the right to award the business to the next highest ranked Respondent provided that he/she is still prepared to provide the required goods at the quoted price.

9 LEGAL REVIEW

Proposed contractual terms and conditions submitted by a Respondent will be subjected to review and acceptance or rejection by PRASA's Legal Counsel, prior to consideration for an award of business.

10 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. PRASA is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a respondent who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at <https://secure.csd.gov.za/>.

11 PROTECTION OF PERSONAL DATA

In responding to this bid, PRASA acknowledges that it may obtain and have access to personal data of the Respondents. PRASA agrees that it shall only process the information disclosed by Respondents in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.

Furthermore, PRASA will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the

Respondents. Similarly, PRASA requires Respondents to process any personal information disclosed by PRASA in the bidding process in the same manner.

12 EVALUATION METHODOLOGY

PRASA will utilise the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required:

EVALUATION CRITERIA	WEIGHTING
Stage 1	Compliance
Stage 1A	Mandatory Compliance
Stage 1B	Other Mandatory Requirements
Stage 2	Technical/Functionality
Technical/Functional Requirements	65% Threshold
Stage 3	Price and Specific Goals
Price	80
Specific Goals	20
TOTAL	100

Evaluation criteria for the selection of a potential bidder

13 ADMINISTRATIVE RESPONSIVENESS

The test for administrative responsiveness will include completeness of response and whether all returnable and/or required documents, certificates; verify completeness of warranties and other bid requirements and formalities have been complied with. Incomplete Bids will be disqualified.

14 VALIDITY PERIOD

14.1 PRASA requires a validity period of **60 Working Days** from the closing date.

14.2 Respondents are to note that they may be requested to extend the validity period of their response, on the same terms and conditions, if the internal processes are not finalized within the validity period. However, once the delegated authority has approved the process the validity of the successful respondent(s)' bid will be deemed to remain valid until finalization of the award.),

15 PUBLICATION OF INFORMATION ON THE NATIONAL TREASURY E-TENDER PORTAL

Respondents are to note that, bid awards, amendments and cancellations will be published on the e-tender portal and or media used to advertise the bid. For the award of business, PRASA is required to publish the prices and preferences claimed of the successful and unsuccessful Respondents *inter alia* on the National

Treasury e-Tender Publication Portal, (www.etenders.gov.za), on CIDB website for construction related RFQ's. (Where applicable).

16 RETURNABLE DOCUMENTS

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Respondents are urged to ensure that these documents are returned with the quotation based on the consequences of non-submission as indicated below:

15.1. Mandatory Returnable Documents

Failure to provide Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Respondent's disqualification. Respondents are therefore urged to ensure that all documents are returned with their Quotations.

SECTION 3

1 EVALUATION CRITERIA:

Stage 1A – Mandatory Requirements

If you do not submit/meet the following mandatory documents/requirements, you will be automatically disqualified.

Only bidders who comply with stage 1A will be evaluated further.

No.	Description of requirement	Compliant
a)	OHSE Company/organization to provide qualified and experienced professional staff with the following key professional expertise: a) 50% of Director/Owner(s) of the company have training in SHE and registered on SACPCMP. b) One Health and Safety Agent (PrCHSA) and SACPMP registered. c) Two Construction Health and Safety Officer (PrCHSO) and SACPMP registered Details for the professional staff, the minimum qualifications above are outlined below and note that, non-South African qualifications to be SAQA approved for appropriate NQF Level.	
b)	CONSTRUCTION HEALTH AND SAFETY AGENT (PrCHSA) The desired minimum qualifications for the Agent are outlined below: a) National Diploma/B-Tech in Safety Management or NEBOSH General Safety Certificate. b) 3 Years' experience in construction.	

	c) Valid professional registration with the South African Council for the Project and Construction Management Professional (SACPCMP).	
c)	CONSTRUCTION HEALTH AND SAFETY OFFICER (PrCHSO) The desired minimum qualifications for the Officer are outlined below: a) Be in possession of National Diploma or Degree in Health & Safety Management or NEBOSH International General Construction Health & Safety Certificate b) 3 Years' experience in construction as a Safety Officer/Manager. c) Valid professional registration with The South African Council for the Project and Construction Management Professions (SACPCMP)	

Stage 1B –Other Mandatory Requirements

If you do not submit/meet the following mandatory documents/requirements, PRASA may request the bidder to submit the information within five (5) working days. Should this information not be provided, your bid proposal will be disqualified.

Only bidders who comply with stage 1B will be evaluated further.

No.	Description of requirement	
a)	Supply of valid SARS Pin	
b)	CSD supplier registration number	
c)	Completion of ALL RFP documentation (includes ALL declarations, ALL Standard Bidding Documents (SBD) and Commissioner of Oath	
d)	Signed Joint Venture, Consortium Agreement or Partnering Agreement signed by all parties (if applicable). The agreement should indicate the leading bidder where applicable.	

STAGE 2 - Technical / Functionality Requirements

Qualifying bidders shall be evaluated on technicality / functionality after meeting all compliance requirements outlined above. The minimum threshold for the technical/functionality requirements is 65%. Bidders who score below this minimum requirement shall not be considered for further evaluation in stage 3.

Details of the technical/functional requirements are presented below:

ITEM	CRITERIA	WEIGHT / SCORING
1	Organizational Experience	50
2	Qualifications and Experience of key personnel	50
	TOTAL	100

NB: Please ensure you supply separate Teams if you are tendering for more than one Project.

Suppliers must state the particulars of the works successfully carried out

CLIENT	TEL. NUMBER	NATURE OF WORKS	VALUE OF OHSE WORKS FOR WHICH SUPPLIER WAS DIRECTLY RESPONSIBLE FOR	CONTRACT /PROJECT PERIOD

Technical Scoring Matrix

No	Evaluation	Scoring	Returnable	Rating	Score weight
1	Organizational/company experience Proof that your company has completed OHSE service on construction-related Projects. OHSE PO/Award letter to be of a minimum of R350k. Each PO/Award letter to be accompanied by a referral letter. *Non-South African qualifications to be SAQA approved for appropriate NQF Level.	One (1) construction related OHSE Project completed /awarded to your organisation >R350k.	Complete Table6 above. •Bidders are to provide details and signed reference letters (including project name and duration) for project(s) provided in Table6. •Reference letters to be on the referring company letterhead . NB: The Bidder to ensure that the contact details and email addresses of the clients provided in Table6 are valid. Supporting PO/Award Letter/Agreement to be attached to each reference letter. Supporting PO/Award Letter/Agreements to be attached to each reference letter. NB: Failure to provide corresponding reference letter(s) for the projects listed in Table6 will lead to the disregard of those project(s)	1	50
		Two (2) construction related OHSE Project completed/awarded to your company >R350k		2	
		Three (3) construction related OHSE Project completed/awarded to your company >R350k		3	
		Four (4) construction related OHSE Project completed/awarded to your company >R350k		4	
		Five (5) construction related OHSE Project completed/awarded to your company >R350k		5	

N o	Evaluation	Scoring	Returnable	Rating	Score weight
2	Provide CV of Construction Health & Safety Agent	CV shows a minimum of 3 years of experience.	Experience to be in line with construction safety.	1	30
		CV shows experience of over 3 to 4years.		2	
		CV shows experience over 4 to 5years.		3	
		CV shows experience over 5 to 6 years.		4	
		CV to show experience of more than 6years.		5	
	*Non-South African qualifications to be SAQA approved for appropriate NQF Level.				

N o	Evaluation	Scoring	Returnable	Rating	Score weight
3	Provide CV of Construction Health & Safety Officer *Non-South African qualifications to be SAQA approved for appropriate NQF Level.	CV shows a minimum of 3 years of experience.	Experience to be in line with construction safety.	1	10
		CV shows experience of over 3 to 4years.		2	
		CV shows experience over 4 to 5years.		3	
		CV shows experience over 5 to 6 years.		4	
		CV to show experience of more than 6years.		5	

N o	Evaluation	Scoring	Returnable	Rating	Score weight
4	Provide CV of Construction Health & Safety Officer *Non-South African qualifications to be SAQA approved for appropriate NQF Level.	CV shows a minimum of 3years of experience.	Experience to be in line with construction safety.	1	10
		CV shows experience of over 3 to years.		2	
		CV shows experience over 4 to 5years.		3	
		CV shows experience over 5 to 6 years.		4	
		CV to show experience of more than 6years.		5	

A minimum of 60 points shall be attained for the bidder to be evaluated further.

Stage 3- Price and Specific Goals

The following formula, shall be used to allocate scores to the interested bidders:

The maximum points for this tender are allocated as follows:

DETAILS	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

POINTS AWARDED FOR PRICE

THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$PS = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

POINTS AWARDED FOR SPECIFIC GOALS

- 3.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

POINTS AWARDED FOR SPECIFIC GOALS

- 3.2. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Acceptable evidence to be provided by bidder
Black Women Owned	05		Certified copy of ID Documents of the Owners
Black Youth Owned	05		Certified copy of ID Documents of the Owners
Owned by Black People with Disabilities	05		Certified copy of ID Documents of the Owners and Doctor's note confirming the disability
Entities with B- BBEEE contributor status of at least level 2	05		B-BBEE Certificate / Affidavit
TOTAL	20		

SECTION 4

PRICING AND DELIVERY SCHEDULE

Respondents are required to complete the attached Pricing Schedule **Section 8**

- 1 Prices must be quoted in South African Rand, inclusive of all applicable taxes.
- 2 Price offer is firm and clearly indicate the basis thereof.
- 3 Pricing Bill of Quantity is completed in line with schedule if applicable.
- 4 Cost breakdown must be indicated.
- 5 Price escalation basis and formula must be indicated.
- 6 To facilitate like-for like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being declared non-responsive.
- 7 Please note that should you have offered a discounted price(s), PRASA will only consider such price discount(s) in the final evaluation stage on an unconditional basis.
- 8 Respondents are to note that if price offered by the highest scoring bidder is not market related, PRASA may not award the contract to the Respondent. PRASA may:
 - 9 negotiate a market-related price with the Respondent scoring the highest points;;
 - 10 if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points;
 - 11 if the Respondent scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the third highest points;
 - 12 If a market-related price is not agreed with the Respondent scoring the third highest points, PRASA must cancel the RFQ.

I / We _____ (Insert Name of Bidding Entity) of

_____ code _____

(Full address) conducting business under the style or title of: _____

represented by: _____ in my capacity as:

_____ being duly authorised, hereby

offer to undertake and complete the above-mentioned work/services at the prices quoted in the bills of quantities / schedule of quantities or, where these do not form part of the contract, at a lumpsum, of _____ R

_____ (amount in numbers);

_____ (amount in words) Incl. VAT.

DELIVERY PERIOD: Suppliers are requested to offer their earliest delivery period possible.

Delivery will be effected within working days from date of order. (To be completed by Service provider)

SECTION 5

PRASA GENERAL CONDITIONS OF PURCHASE

General

PRASA and the Supplier enter into an order/contract on these conditions to supply the items (goods/services/works) as described in the order/contract.

Conditions

These conditions form the basis of the contract between PRASA and the Supplier. Notwithstanding anything to the contrary in any document issued or sent by the Supplier, these conditions apply except as expressly agreed in writing by PRASA.

No servant or agent of PRASA has authority to vary these conditions orally. These general conditions of purchase are subject to such further special conditions as may be prescribed in writing by PRASA in the order/contract.

Price and payment

The price or rates for the items stated in the order/contract may include an amount for price adjustment, which is calculated in accordance with the formula stated in the order/contract.

The Supplier may be paid in one currency other than South African Rand. Only one exchange rate is used to convert from this currency to South African Rand. Payment to the Supplier in this currency other than South African Rand, does not exceed the amounts stated in the order/contract. PRASA pays for the item within 30 days of receipt of the Suppliers correct tax invoice.

Delivery and documents

The Supplier's obligation is to deliver the items on or before the date stated in the order/contract. Late deliveries or late completion of the items may be subject to a penalty if this is imposed in the order/contract. No payment is made if the Supplier does not provide the item as stated in order/contract.

Where items are to be delivered the Supplier:

Clearly marks the outside of each consignment or package with the Supplier's name and full details of the destination in accordance with the order and includes a packing note stating the contents thereof; On dispatch of each consignment, sends to PRASA at the address for delivery of the items, an advice note specifying the means of transport, weight, number of volume as appropriate and the point and date of dispatch; Sends to PRASA a detailed priced invoice as soon as is reasonably practical after dispatch of the items, and states on all communications in respect of the order the order number and code number (if any).

Containers / packing material

Unless otherwise stated in the order/contract, no payment is made for containers or packing materials or return to the Supplier.

Title and risk

Without prejudice to rights of rejection under these conditions, title to and risk in the items passes to PRASA when accepted by PRASA.

Rejection

If the Supplier fails to comply with his obligations under the order/contract, PRASA may reject any part of the items by giving written notice to the Supplier specifying the reason for rejection and whether and within what period replacement of items or re-work are required.

In the case of items delivered, PRASA may return the rejected items to the Supplier at the Supplier's risk and expense. Any money paid to the Supplier in respect of the items not replaced within the time required, together with the costs of returning rejected items to the Supplier and obtaining replacement items from a third party, are paid by the Supplier to PRASA.

In the case of service, the Supplier corrects non-conformances as indicated by PRASA.

Warranty

Without prejudice to any other rights of PRASA under these conditions, the Supplier warrants that the items are in accordance with PRASA's requirements, and fit for the purpose for which they are intended, and will remain free from defects for a period of one year (unless another period is stated in the Order) from acceptance of the items by PRASA.

Indemnity

The Supplier indemnifies PRASA against all actions, suits, claims, demands, costs, charges and expenses arising in connection therewith arising from the negligence, infringement of intellectual or legal rights or breach of statutory duty of the Supplier, his subcontractors, agents or servants, or from the Supplier's defective design, materials or workmanship. The Supplier indemnifies PRASA against claims, proceedings, compensation and costs payable arising out of infringement by the Supplier of the rights of others, except an infringement which arose out of the use by the Supplier of things provided by PRASA.

Assignment and sub-contracting

The successful Respondent awarded the contract may only enter into a subcontracting arrangement with PRASA's prior approval. The contract will be concluded between the successful Respondent and PRASA, therefore, the successful Respondent and not the sub-contractor will be held liable for performance in terms of its contractual obligations.

Governing law

The order/contract is governed by the law of the Republic of South Africa and the parties hereby submit to the non-exclusive jurisdiction of the South African courts.

SECTION 6

SBD4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) Either the **80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and Specific Goals	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of

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state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.3. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm.....
- 4.4. Company registration number:
- 4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	

SECTION 7

SCOPE OF WORK AND AREAS OF FOCUS

OHSE Agent Services are required to oversee all SHE-related activities until rehabilitation for The PRASA Train Control System D&C Project in the KwaZulu Natal Region for a period of six (06) months.

The breakdown of the Scope per phase for this Project is as follows:

Scope Phase	Scope Description	
	Safety/Health	Environment
Pre-Construction	Draw Baseline Risk Assessment and Review Safety Health and Environmental Plans.	
	Prepare Occupational Health, Safety and Environmental Specifications.	
	Application/Review Construction Work Permit from Department of Labour. Review Safety Files as per Safety File Guidelines and develop Safety Specifications for Construction. Ensure Section 37.2 of Construction Regulations is adhered to. Consolidate safety information that may be required by the RSR.	Generate Environmental Management Plan (EMP) for duration of the Project.
Construction	Induction and Training on SHE issues with regards to the construction site.	
	- SHE Monthly Inspections and Monitoring - Ensure occurrence management and Contingency Plans are integrated with Contractor's SHE Plan. - Maintain Risk Register for the Project (Conduct, Monitor and Review Risk Assessments) - Approve Method Statements in relation to SHE. - Conduct incident investigations as and when incidents occur. - Generate Safety Health and Environmental (SHE) statistics. - Conduct SHE monthly audit and submit a monthly report. - Ensure the contractor closes all audit findings as per timelines	

Scope Phase	Scope Description	
	Safety/Health	Environment
	- Attend progress meetings - Present audit report at progress meetings - Ensure construction is in accordance with the Health, Safety and Environmental Specifications.	
	Ensure legal compliance with NEMA, Construction Regulations 2014 and Occupational Health and Safety Act, No. 85 of 1993 as amended.	
Rehabilitation	Ensure rehabilitation of construction site is done.	
	- Close-Out Report. - Consolidated Project Risk Register.	

a) Details On the Preferred Solution

Occupational Health, Safety and Environmental (OHSE) Services.

b) Scope of work for the Proposed Project

- i. One Pr Construction Health and Safety Agent (PrCHSA).
- ii. Two full-time Pr Construction Health and Safety Officer (PrCHSO).
- iii. Draft site-specific Safety Health and Environmental Specifications.
- iv. Construction Work Permit application on behalf of PRASA.
- v. Draft and Review Risk Registers as and when required.
- vi. Ensure that the Agreement in terms of Section 37.2 of the OHS Act is done.
- vii. Assess the Contractors Health and Safety Plan, which would be prepared based on the Health and Safety Specifications. Ensure that the said Health and Safety Plan complies with the Specifications and addresses all the identified and likely hazards that could be encountered while performing the work and has included safe work procedures (Method Statements) to mitigate, reduce or control the hazards identified.
- viii. Should the Plan not comply fully, the Agent will be required to direct the Contractor to make the necessary changes so that the approved Health and Safety Plan is compliant to the Specifications and other legislative requirements.
- ix. Ensure that the Health and Safety Plan and all the other required record documents (e.g. Appointments, Inspection, Compliance Certificates, "as built" documents, etc.) are kept in the Contractor's SHE File on site.
- x. Conduct inductions as and when required.
- xi. Ensure that the said EMP complies with the Specifications, has addressed all the identified and likely hazards that would be encountered while performing the work, and has included safe work procedures (method statements) to mitigate, reduce or control the hazards identified.

- xii. Occupations and Permit management, including adherence of High Voltage and Lock-out Procedures.
- xiii. OHSE Agent together with the PRASA Team will scrutinize the construction process flow or program to ensure that interface is identified and that procedures are in place that will provide safe railway operations in accordance with SANS 3000.
- xiv. Ensure care is taken not to interfere with or damage any services within the immediate environment.
- xv. Audit the Contractors work monthly to ensure compliance to the agreed (Occupational Health, Safety and Environmental (SHE) Plan, and that any Sub-contractor also complies with the agreed Plan. Furthermore, stop the Principal Contractor and or its Sub-contractor(s) should they not comply with the agreed safe working procedure.
- xvi. Attend Project Meetings, produce reports and present reports at each meeting.
- xvii. Ensure all Sub-contractor's SHE Files are approved as per PRASA SHE File Guidelines.
- xviii. Ensure that the Principal Contractor has corrected the defects reported in the Client's Monthly Inspection Audit.
- xix. Ensure that, should any changes be brought about to the design or construction, sufficient SHE information is available to the Principal Contractor to execute work. (Method Statements) to be approved.
- xx. Ensure that the Contractors comply with the Construction Regulations of 2014, Occupational Health and Safety Act 85 of 1993, NEMA 107 of 1998 and its Regulations and Heritage Act 25 of 1999.
- xxi. Take reasonable steps to ensure co-operation between all contractors appointed by the Principal Contractor to enable each of the Contractors to comply with SHE Specifications, Environmental Management Plan (EMP), Construction Regulation, NEMA and all its Regulations.
- xxii. Where a Client requires additional work to be performed as a result of a design change or an error in construction due to the actions of the client, the OHSE Agent must ensure that sufficient safety information is available to execute the required work safely (task risk assessment).
- xxiii. Where a fatality or permanent disabling injury occurs on a construction site, the OHSE Agent must ensure compliance with Section 24 of the OHS Act, in accordance with Regulations 8 and 9 of the General Administrative Regulations, 2014. Furthermore, OHSE Agent must compile an incident report that includes the measures that the Contractor must implement to ensure a safe construction site as far as is reasonably practicable.
- xxiv. The Agent shall be familiar with the restrictions to access, and other matters as stated but not restricted to the SPK 7/1 (Specification for Works on, Over, Under or Adjacent to Railway Lines and near High Voltage Equipment) and [Safety Arrangements and Procedural Compliance with the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993) and Applicable Regulations.
- xxv. The Agent shall ensure that the Principal Contractor complies with all contract and legislation issues, especially the OHS Act 85 of 1993, Construction Regulation 2014 and NEMA 107 of

1998 and its Regulations.

- xxvi. The Agent shall ensure Method Statement, Risk Assessments, Toolbox Talks, DSTI's, are conducted.
- xxvii. Where Occupational Permits are required, OHSE Agent to ensure compliance with Electrical Safety Instruction procedure.
- xxviii. Track expiry of Site Access Certificate and ensure application for Site Access Certificate renewal is done in advance.
- xxix. Evaluate the Principal Contractor's consolidated SHE File before handover to PRASA.
- xxx. Ensure the entire construction site – i.e. campsite, laydown areas, adjacent areas, etc. are cleared and rehabilitated.
- xxxi. Submit Close-Out Report at the end of the Project.

c) Other related projects in the vicinity

- a. GSM-R Network Upgrading Project
- b. Regional Recovery Project.

1. TECHNICAL SPECIFICATIONS RELATED TO THIS PROJECT (65%) THRESHOLD

1.1 TECHNICAL STAFF REQUIREMENTS – This is a mandatory requirement, failure to submit these, Bidders will be disqualified.

The appointed OHSE Company/organization will be required to provide qualified and experienced professional staff with the following key professional expertise:

- a. 50% of Director/Owner(s) of the company have training in SHE **and** registered on SACPCMP
- b. One Construction Health and Safety Agent (PrCHSA) and SACPMP registered
- c. Two Construction Health and Safety Officer (PrCHSO) and SACPMP registered

Details for the professional staff, the minimum qualifications above are outlined below and note that, non-South African qualifications to be SAQA approved for appropriate NQF Level.

1.1.1 CONSTRUCTION HEALTH AND SAFETY AGENT (PrCHSA)

The desired minimum qualifications for the Agent are outlined below:

- a) National Diploma/B Tech in Safety Management or NEBOSH General Safety Certificate
- b) 3 Years' experience in construction
- c) Valid professional registration with The South African Council for the Project and Construction Management Professions (SACPCMP).

1.1.2 CONSTRUCTION HEALTH AND SAFETY OFFICER (PrCHSO)

- a) Be in possession of National Diploma or Degree in Health & Safety Management or NEBOSH

International General Construction Health & Safety Certificate

- b) 3 Years' experience in construction as a Safety Officer/Manager
- c) Valid professional registration with The South African Council for the Project and Construction Management Professions (SACPCMP)

2. TIME FRAMES / PROGRAMS

- a) The OHSE Contractor will be appointed for a period of six (06) months.
- b) This agreement will terminate, either when the six (06) months or the construction on site is completed, whichever comes first.
- c) Prices will be fixed for the duration of the contract.

SECTION 8

ANNEXURE A: PRICING SCHEDULE

Table 5.1

Item No.	Description	Unit	Mock Qty.	Rate/Unit (Excl. VAT)	Total Price (Excl. VAT)
1	Construction Health and Safety Officer (PrCHSO) Monday to Friday.	Per Hour	10		
2	Construction Health and Safety Officer (PrCHSO)– Sat -Sunday time and Public Holiday rates	Per Hour	10		
3	Construction Health and Safety Officer (PrCHSO)– overtime hours rates	Per Hour	10		
4	Construction Health and Safety Officer (PrCHSO) Monday to Friday.	Per Hour	10		
5	Construction Health and Safety Officer (PrCHSO)– Sat -Sunday time and public Holiday rates	Per Hour	10		
6	Construction Health and Safety Officer (PrCHSO)– overtime hours rates	Per Hour	10		
7	PrCHSA Agent services. Mon to Friday	Per Hour	10		
8	PrCHSA Agent Sunday and Public Holiday rates	Per hour	10		
9	PrCHSA Agent overtime rates	Per Hour	10		
SUB TOTAL					
VAT 15%					
TOTAL					

NB: PRASA will enter into a rate-based contract with the successful Bidder. All mock hours are subject to change (increase or decrease) depending on the requirements of the Project and budget availability.

Travel: Table 5b (Travel will be reimbursed at R4.95 per kilometer from Site Camp to Construction Site, for Safety Officers ONLY)