

Table 1 – Technical Evaluation Criteria

Gatekeepers - suppliers will be considered technically non-compliant if they fail to submit the following mandatory documents:

1. They are accredited with a SETA or QCTO Qualification replacing qualifications utilising SAQA unit standards related to Occupational Hygiene; and
2. SAIOH Professional Certification Committee, as per the stressors in the scope of work or SANAS to offer qualifications utilising a SAQA unit standard or any related QCTO Qualification replacing qualifications utilising SAQA unit standard.

Company (Criteria-1)	Weight	Range	Score	Source Of Evidence
Training Material (Criteria -1)	40%			
1.1. Learner Guide and Facilitator presentation covers points as per the scope of work/ course points with course objectives and outcomes outlined in each course:	20%	No electronic submission of Learner Guide and PowerPoint presentation relevant to the training.	0%	Electronic submission of both Learner Guide and PowerPoint presentation relevant to the course content includes clearly outlined course objectives and outcomes focusing on practical application of the content as per the scope of work.
		Only the electronic copy of Learner Guide or PowerPoint presentation relevant to the training submitted.	1 - 10%	
		Both electronic copies of Learner Guide and PowerPoint presentation relevant to the training submitted.	11 - 20%	
1.2. Evidence that training incorporates multiple learning methodologies, includes practical demonstrations, various case studies related to the scope of work, uses examples and scenarios relevant to the Eskom business.	10%	Learner Material does not incorporate multiple learning methodologies and does not include practical demonstrations, various case studies related to the scope of work, or examples and scenarios relevant to the Eskom business.	0%	Learner Guides, Assessment Guides and case studies and group activities included, and content is relevant to the scope of work and can be presented on multiple medias (online/virtual or classroom).
		Learner Material incorporates multiple learning methodologies and includes practical demonstrations, various case studies related to the scope of work, and uses examples and scenarios relevant to the Eskom business.	1 - 10%	
1.3. Quality of submitted Learner Guide, assessment documents		No electronic submission of Learner Guide, pre and post assessment and PowerPoint presentation relevant to the training submitted.	0%	Quality of submitted electronic Learner
		Learner Guide relevant to the training submitted and of good quality.	1 - 4%	

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and PowerPoint presentation and supporting learning material (templates and forms).	10%	PowerPoint presentation relevant to the training submitted and of good quality.	1 - 4%		Guides, Assessment documents and PowerPoint Presentations.	
		Both formative, pre-, and post-assessments relevant to the training submitted and of good quality.	1 - 2%			

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Learner competency assessment (Criteria -2)	10%			
2.1. Evidence that pre and post (formative and summative) assessments are included in the training program to test both theoretical and practical comprehension of the course presented.	5%	No formative and summative assessments are included.	0%	Copy of course assessments/ Group activities included in the Learner guide and exam paper relevant to the courses on the scope of work.
		Formative and summative assessments included tests of both theory and practical comprehension.	1 - 5%	
2.2. Evidence that the competency evaluation is based on the course outcomes.	2%	Formative and summative assessments included not based on course outcomes.	0%	Formative and summative assessments included and test both theory and practical comprehension as per course outcomes.
		Formative and summative assessments included tests of both theory and practical comprehension as per course outcomes.	1 - 2%	
2.3. The service provider's ability to provide training data (results, attendance registers, etc) and learners' competency/ attendance certificates upon successful completion of training.	3%	No training delivery and records keeping Procedure/ policy and electronic certificate copy submitted.	0%	Copy of Training delivery and records keeping Procedure/ policy
		Training delivery and records keeping Procedure/ policy submitted.	2%	
		No electronic certificate copy submitted.	0%	Copy of electronic training certificate
		Electronic certificate copy submitted.	1%	
Facilitator Accreditation and experience (Criteria -3)	30%			
3.1. The supplier must provide CV's and qualifications of all facilitators, indicating that they are experienced and qualified for the courses they will be presenting.	10%	No related experience on submitted CVs and No CVs submitted.	0%	No related experience on submitted CVs and No CVs submitted
		2 - 3 Years related experience.	3%	Copy of CV indicating 2 - 3 Years related training facilitation experience
		4 - 7 Years of related experience.	5%	Copy of CV indicating 4 - 7 Years of related training facilitation experience.

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		8 Years and above related experience.	10%	Copy of CV indicating 8 Years and above related training facilitation experience.
3.2. Evidence that the Facilitators have related qualifications for the training they will be facilitating.	10%	No Facilitators qualifications related to scope of work submitted.	0%	Copies of Facilitators Occupational Hygiene-related qualifications at NQF Level 5 and above, also related to the scope of work not submitted.
		Facilitators qualifications related to scope of work submitted.	10%	Copies of Facilitators Occupational Hygiene-related qualifications at NQF Level 5 and above also related to the scope of work, submitted.
3.3. Evidence that the Facilitators have related facilitation skills training (ETDPSETA).	10%	No proof of Facilitators facilitation skills training submitted.	0%	Facilitator skills training certificate not submitted.
		Proof of Facilitators facilitation skills training submitted.	10%	Facilitator skills training certificate submitted.
Company Training and Delivery Experience and Capacity (Criteria - 4)	20%			
	0%	0 Years	0%	No Company profile, CIPC document, signed reference letter and proof of training delivery payment related to scope of work submitted.
	4%	1 - 3 Years	2%	Company profile documenting company work experience and 1-3 years of related training delivery experience.
			1%	One (1) signed reference letter from customers with company letterhead indicating that the company has

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4.1. Proof of any training delivery experience according to the scope of work across multiple industries, including or similar to Eskom, and years in existence outlined in the company profile.				delivered similar training in the past 1-5 years.
			1%	One (1) copy of signed purchase order or invoice or contract or acceptance letter from where the tendering company has provided similar training in the past 1 to 5 years.
	8%	4- 7 Years	4%	Company profile documenting company work experience and 4-7 years of related training delivery experience.
			2%	Two (2) signed reference letters from customers with company letterhead indicating that the company has delivered similar training in the past 1-5 years.
			2%	Two (2) copies of signed purchase orders or invoices or contracts or acceptance letters from where the tendering company has provided similar training in the past 1 to 5 years.
	20%	8-10 Years and above	10%	Company profile documenting company work experience and 8-10 years of related training delivery experience.
			5%	Three (3) signed reference letters from customers with company letterhead indicating that the company has

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				delivered similar training in the past 1-5 years.
			5%	3 copies of signed purchase orders or invoices or contracts or acceptance letters from where the tendering company has provided similar training in the past 1 to 5 years
		Total	100%	
Minimum Threshold is 80%. Tenderers who do not meet the minimum threshold for functionality scoring will be disqualified and will not be evaluated further.				

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