

Disclaimer : - Bidders must not pay anything less than the approved labour rate to its employees. Failure to comply will result in disqualification, random payslips will be requested from the cleaning personnel once contract is in place. Include the week-end and Public Holiday Rates were applicable on pricing schedule.

#	ITEM	DESCRIPTION	AMOUNT
1	Basic monthly wage cost	R33.27 x 40 hours per week x 4.33 weeks	
	Hourly rate	Hourly rate	R
	Daily rate	8 hrs per day	R
	Weekly wage cost	Hourly wage x 40 hours (week)	R
2	Leave provisions		
	Annual leave	21 days per year	R
	Sick leave	10 days per year	R
	Family responsibility	3 days per year	R
3	Other: Employer contribution		
	Provident fund	6% of monthly wage	R
	Bonus	4.33 weeks for a full 12 months	R
	UIF	1% of basic monthly wage	R
	COID	1.6% of basic monthly wage	R
	Training levy	SDL = 1% of wage	R
	Uniform	2 Sets per year	R
	Severance pay	1.92% of basic monthly wage	R
	Employee medical examinations	Per annum	R
4	Monthly Labour Costs (per 1 x Cleaner	1 + 2 + 3	R
5	Total monthly labour cost (per total number of cleaners required)	1	R

I, hereby commit my company to pay my employees according to the above mention salary template.

Signed by:- _____

Full Name and Surname: _____

Capacity: _____