

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

OFFICE OF THE MUNICIPAL MANAGER

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 20/07/2026
KZN435/26/27/006/INFR

INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	CIDB grading	BRIEFING DATE
ELECTRICAL MAINTENANCE AND REPAIRS OF MUNICIPAL BUILDINGS AND FACILITIES (12 MONTHS CONTRACT)	ULM-INFR 003/27	3EB or Higher	28/07/2026@ 11:00

Tender documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R250 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 23rd of July 2026; cut-off time for buying documents is the 28th of July 2026, 15 minutes before the briefing time.

Compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building Boardroom, 247 Mzimkhulu Mlonyana Street, uMzimkhulu 3297.

Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8, 6.1 & 9
- Municipal rates and services certificate / billing for the directors, owners, shareholders of the company **and** for the company to confirm that Municipal rates are not in arrears for more than 90 days or.

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- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.
- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
- Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head example is provided on the document. Tender document must be signed by the authorized person.

80/20 Preference Point System will be used on the following project and uMzimkhulu Local Municipal SCM policy. Functionality will be considered.

Second Phase of Evaluation

Evaluation Criteria

Functionality

Minimum Threshold 67% rounded off (30 Points)

Criteria	Criteria Description	Max. Point Allocation	Verification Method
Company Experience	Number of completed projects in Construction or maintenance and repairs of electrical installations of buildings 3 or more projects = 30 points 2 projects = 15 points	30 points	Attach letters of appointment and completion certificate
Personnel Expertise: (Compulsory)	1 x Electrician with a Trade Test Certificate with 3 years of experience in electrical engineering field 5 Points	15 Points	Attach CV and certified copies of qualifications.

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	1 x Registered (Installation) Electrician (who has Wireman's License and can issue COC's) and with 3 years		
	of experience in electrical engineering field. 5 Points		
	1 x Safety Officer with SAMTRAC with 3 years of experience in electrical engineering field or related field 5 Points		
	Total points	45 Points	

Bidders that do not meet the minimum threshold of 30 points / 67% (rounded of) will be eliminated and will not be considered for the next stage of evaluation. The maximum points that can be scored are 45 points.

NB: It is compulsory for a bidder to score not less than the minimum points provided per segment in the above table, even if the bidder has scored the 67% minimum threshold but score less than 50% on one or more segments above the bidder will not be non-responsive. On expertise it is compulsory that the bidder scores 100%.

The 80/20 scoring will apply.

80 Price

20 Specific goal

Specific Goals

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The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification document(s)
Specific goals 2: RDP Goals		
Companies that are 100% owned by south African citizen. 100% Points allocation = 10 points	Max Points 10	CIPC registration Certificate (Companies and Intellectual Property Commission) Or Detailed CSD report verification on CSD portal by the Municipality Or Certified Copy RSA Identity document of the director(s) (verification on CSD portal by the Municipality)
Companies that are 50% owned by South African citizen. 50% Points Allocation = 5 Points		
Companies that are less than 50% owned by South African citizen. 25% Points Allocation = 2.5 Points		
Promotion of business: - Located within KZN province.	10 Points	Preferred address on CSD report and certified copy of utility bill on property rates and services for the Enterprise / Company. Or Preferred address on CSD report and original letter for the Enterprise or Company from Induna / Chief/ ward Councillor. (verification on CSD portal by the Municipality)

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TOTAL / MAXIMUM PROINTS	20	
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90 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mr. Y Xoko
Telephone : (039) 259 5067
Email Address : xokoy@umzimkhululm.gov.za

SCM Compliance enquiries shall be directed to:

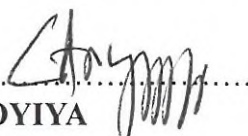
Attention : Mr. S. Ndawonde
Telephone : (039) 259 5089
Email Address : ndawondes@umzimkhululm.gov.za

Closing date

Tender documents must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h: 00, 07th of August 2026**. Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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DR. C. A. NGQOYIYA
MUNICIPAL MANAGER