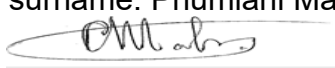
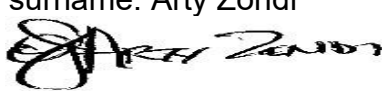




Site Specific Health and Safety Specification in terms of 2014 Construction Regulations 5.1(b)

Document Title	Site Specific Health and Safety Specification
Client	EThekweni Municipality-Engineering Services Directorate: Roads and stormwater maintenance Department.
Project title	Maintenance of eThekweni owned rai sidings in Isipingo area for 36 months.
Contract Number	1M 36474
Revision	00
Date	11 May 2026
Internal Reference no.	SSHSS 55/05/2026-RSWM
Compiled by (Safety officer)	Name and surname: Phumlani Mabaso Signature:  Date: 25/06/2026
Reviewed by (Manager: Safety & Risk)	Name and surname: Arty Zondi Signature:  Date: 25/06/2026
Received by Principal contractor	Name:
	Signature:

ETHEKWINI MUNICIPALITY
Occupational Health & Safety Directorate



ACCEPTANCE OF CONDITIONS OF THESE SPECIFICATIONS

The Principal Contractor must provide a certified copy of his Public Liability Insurance when signing this document.

I, _____ the Contractor, do hereby
declare that my company _____ acknowledge
having read and understood the conditions contained in this legal document and furthermore we
agree and accept to abide by the conditions and requirements of the act.

SIGNATURE CONTRACTOR:

_____ DATE _____

SIGNATURE WITNESS _____

PRINT NAME: _____

AGENT ACTING ON BEHALF OF THE CLIENT:

NAME: _____ DATE _____

SIGNATURE: _____

SIGNATURE WITNESS _____

PRINT NAME: _____

Table of contents

1. Introduction
2. Scope
3. Definitions
4. Project Description
 - 4.1 Description Site and Access
5. Limitation of liability
6. Purpose of the Construction Health and Safety Specification
7. Project Health and Safety Cost
8. Scope and Description of Work
9. Compensation for Occupational Injuries and Diseases Act, 130 of 1993
10. Application for construction work permit
11. Notification of Construction work
12. Management and Supervision of Construction
 - 12.1 Construction Manager
 - 12.2 Construction Safety Officer
 - 12.3 Construction Supervisor
13. Principal Contractor's Health and Safety Plan
14. Hazard Identification and Risk Assessment
15. Health and Safety File
16. Close-out and Consolidated Health and Safety File
17. Induction and Health and Safety Training/Awareness
 - 17.1 Induction Training
 - 17.2 Health and Safety Training
18. Incidents Management & First Aid
19. Health & Safety Audits
20. Fire Precautions on Construction Site
21. Electrical Installations on Construction Sites
22. Personal Protective Equipment (PPE) and Clothing
23. Occupational Health and Safety Signage
24. Duties of Principal Contractors and Contractors
25. Excavation Work
26. Public Health and Safety
27. Construction Employees Facilities
28. Storage and use of Flammable liquids
29. Hazardous Chemical Substances
30. Housekeeping and General Safeguarding on Construction Site
31. Construction Medicals
32. Stacking and Storage on Construction Site
33. Induction and Toolbox Talk Programme
34. Contingency/Emergency Plan, Procedure and Contact Numbers

Annexure A. Legal Appointments

Annexure B (Medical Certificate of Fitness) Annexure 3

1. INTRODUCTION

In terms of Construction Regulation 5(1) (a) of the Occupational Health and Safety Act, 1993 (Act 85 of 1993), the Client and/or its Agent on its behalf, shall be responsible to prepare Health & Safety Specifications for any intended construction project and provide any Principal Contractor who is making a bid or appointed to perform construction work for the Client and/or its Agent on its behalf with the same.

Every effort has been made to ensure that this specification document is accurate and adequate in all respects. Should it, however, contain any errors or omissions they may not be considered as grounds for claims under the contract for additional reimbursement or extension of time, or relieve the Principal Contractor from his responsibilities and accountability in respect of the project to which this specification document pertains. Any such inaccuracies, inconsistencies and/or inadequacies must immediately be brought to the attention of the Agent and/or Client.

2. SCOPE

This specification covers the health and safety requirements to be fulfilled by the Principal Contractor to ensure a continued safe and healthy environment for all workers, employees and subcontractors under his control, and for all other persons entering the site of works.

This specification shall be read with the Occupational Health and Safety Act No 85 of 1993, and the corresponding Construction Regulations 2014, and all other safety codes and specifications referred to in the said Construction Regulations.

In terms of the OHS Act, the status of the Contractor as mandatory to the Employer (Client) is that of an employer in his own right, responsible to comply with all provisions of OHS Act 1993 and the Construction Regulations 2014.

This Health and Safety Specification and the Contractor's own Safety Plan as well as the Construction Regulations 2014, shall be kept on site and made available for inspection by all employees, inspectors, Client Safety Practitioner and any other persons entering the site of works.

3. DEFINITIONS

To this Construction Health and Safety Specification, all definitions in the Occupational Health and Safety Act and Regulations, the abbreviations and the definitions given hereunder shall apply; where definitions may overlap, the most onerous requirement shall apply:

Acronym or Definition	Meaning
Agent	Refer to the Agent appointed by the Client to act on its behalf, and who is appointed in writing
CHSS	Refers to this document as the Construction Health and Safety Specification
Client	Refers to eThekweni Municipality
COIDA	Means Compensation for Occupational Injuries and Diseases Act 130 of 1993

Construction Site	Means the premises and grounds where construction work is being performed
Principal Contractor	Means an employer appointed by the Client to perform construction works
CR	Refers to the Construction Regulations of 2014
DSTI	Refer to a documented daily safe task instruction compiled and issued by a contractor and trained to all relevant employees
H&S	Refers to Health and Safety
Medical Certificate of Fitness	Means a valid medical certificate of fitness issued by an occupational medicine practitioner, such medical testing shall be relevant to the risks of the construction work on the construction site and shall conform to the Occupational Health and Safety Act and Regulations and to the requirement of this Health and Safety Specification
Method Statement	Refer to a document detailing the key activities to be performed in order to reduce as reasonably as practicable the hazards identified in the Risk Assessment
OHSA	Refer to the Occupational Health and Safety Act
Regulations	Refer to the Regulations stipulated in the OHSA
S	Refer to a section in the OHSA
SACPCMP	Means the South African Council for the Project and Construction Management Professions
Sub-Contractor	Means an employer appointed by the Principal Contractor
SADC	Southern Africa Development Community
FPP	"Fall Protection Plan" means a documented plan, which includes and provides for (a) All risks relating to working from a fall risk position, considering the nature of work undertaken; (b) The procedures and methods to be applied in order to eliminate the risk of falling; and (c) A rescue plan and procedures;
CWP	Construction work permit.

4. PROJECT DESCRIPTION

4.1 Description of Site and Access

The Rail Sidings to be maintained and repaired are located within the South-Central region of the eThekweni Municipality at Isipingo.

5. LIMITATIONS OF LIABILITY

The Client or its Agent shall not be responsible for any acts or omissions of any contractor which may directly or indirectly result from the application of the CHSS or any project specific version thereof.

All contractors must ensure that articles, work, equipment, machinery, plant and work practices are, at all times compliant to the legal requirements as these apply.

The Client or its Agent shall limit its responsibility to the application of the Construction Regulations Clients Requirements only.

The Principal Contractor shall enter into a Mandatory Agreement with the Client, as defined in Section 37(2) of the Occupational Health and Safety Act.

The Principal Contractor shall ensure that each contractor appointed by the Principal Contractor and each sub-contractor appointed by a contractor also into a Mandatory Agreement with the Principal Contractor, as defined in Section 37(2) of the Occupational Health and Safety Act. These agreements shall be included in the Principal Contractor's H&S File on site and be valid for the duration of the contractors' work on the construction site.

6. PURPOSE OF THE CONSTRUCTION H&S SPECIFICATION

This document defines the minimum management requirement that is to be implemented by the Principal Contractor/Contractor for the management of Health and Safety on any eThekweni Municipality project.

The aim of this document is to present the health and safety aspects that need to be controlled and managed on the project.

This Health and Safety specification identifies and encompasses the working behaviours and safe work practices that are expected of all employees, Vendors and Contractors, Sub-Contractors and Visitors, engaged on construction site.

Providing a guideline to comply with best Health & Safety practices and the Occupational Health and Safety Act 85/1993 as amended, including reference to applicable legislative requirement.

7. PROJECT HEALTH AND SAFETY COST

The Client must ensure that potential Principal Contractor submitting tenders have made adequate provision for the cost of health and safety measures.

The Principal Contractor shall allow in their cost provision for complying with the requirements of this CHSS; resources for the following H&S controls shall be in place.

	H&S cost item	Description
1.	Construction Safety Officer.	A fulltime Construction safety officer is required to ensure that the health and safety plan is implemented on site.
2.	Medical certificate of fitness.	Medical examination of all employees and certification of fitness by an Occupational Medicine Practitioner. (Annual renewal subject to Practitioners final assessment)
3.	Personal Protective Equipment. (High visibility safety vest; SABS approved Hard Hat; Steel toe capped safety boots/Gumboots; Dust masks (Stipulated FFP; Safety glasses; Gloves (Stipulated Type) etc.	PPE to be provided as per risk exposure, including but not limited to: respiratory, adapted hearing protection, adapted hand protection, adapted eye and head protection.
4.	Public protection and	To reduce risk exposure to the employees and

	barricading.	members of the public.
5.	Training and competency. (Safety representative; First aider; Fire fighting; Flagmen; health and safety salaries etc.	Occupational Health and Safety Training in accordance with the skills matrix included in the approved H&S Plan.
6.	Dust mitigation.	To reduce dust exposure to the employees and the public
7.	Employee facilities. (Ablutions)	Refer to the Facilities Regulations (drinking water, changing facility, personal lockers, and wash facilities, eating facilities.
8.	First Aiders.	Standard first aid training.
9.	CWP Application fee.	A fee which is paid when a client applies to the provincial director for a permit to perform construction work.
10.	Specific health and safety items. (Spill kit; Traffic accommodation; Inductions; First aid kits; Fire extinguishers; Barrier netting; Construction boards; Ablutions)	The specific items that might be required to accomplish health and safety compliance on site during the project execution.
11.	Other.	Items not indicated in the Specification

8. SCOPE AND DESCRIPTION OF WORK

The task of maintenance shall include maintenance of all feeder lines, turnouts, crossings and stopblocks, but shall exclude all railworks within the boundaries of private property.

It shall cover:

- a) Keeping the track, turnouts and stopblocks in an efficient state of repair, including weeding the track, formation and maintenance of correct formation depth and clearances of ballast as specified in the Perway instruction manual for track maintenance (2000);
- b) Checking and rectifying gauge of track;
- c) Replacing materials which require replacement or welding will be covered under upgrading/ repairs;
- d) Maintaining drainage within the rail reserve in sound and unobstructed condition,
- e) Generally, keeping the track in good working order
- f) Weeding to the extent of the rail reserve, approximately 10,2 hectares additional to track weeding.
- g) Cutting back branches overhanging rail reserve and removing all trimmings.

9. COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT

The Principal Contractor, each contractor and each sub-contractor shall submit proof of Good Standing with COIDA Commissioner, or a Mutual Association licensed in terms of Section 30 of COIDA, prior to starting any work on site.

A copy of the Letter of Good Standing with COIDA Commissioner must be included in the H&S Plan of each contractor working on the site and must remain updated for the duration of the construction work.

N.B. Fraud related to LOG in the construction industry is a serious issue that jeopardizes workplace safety and constitutes dishonesty. Fraud can involve fabricating or altering certificates to gain employment. Consequences for employers who submit fraudulent certificate, can face severe legal penalties for non-compliance with health and safety regulations.

In light of the above, letters of good standing submitted to the client for approval will be verified with the service provider such as Department of employment and Labour, FEMA, RMA etc.

10. APPLICATION FOR CONSTRUCTION WORK PERMIT

The Principal Contractor shall assist the Client in compiling the evidence required by the Department of Labor for the issuing of the Construction Work Permit.

The Principal Contractor shall ensure that the H&S Plan presented for approvals includes:

- Evidence that the Principal Contractor made adequate provision for the cost of H&S measures
- Evidence that the Principal Contractor has the necessary competencies and resources to carry out the construction work safely.
- A copy of the Letter of appointment of the Construction Manager in terms of CR 8(1) + proof of his qualification, competence and registration where applicable.
- Proof of the registration of the Principal Contractors safety officer with the SACPCMP.
- Proof of payment to Department of Labour construction work permit application fee.

The Principal Contractor shall display the work permit number at the main site entrance. This display must be conspicuous to the satisfaction of the Department of Labor. The permit must be noticeable.

The construction works can only commence once the construction work permit is issued by the Department of Labor.

11. NOTIFICATION OF CONSTRUCTION WORK

The Principal Contractor must at least 7 days before that work is to be carried out notify the provincial director in writing in a form similar to Annexure 2 if the intended construction work will—

Include excavation work;

Include working at a height where there is risk of falling;

Include the demolition of a structure; or

Include the use of explosives to perform construction work.

A contractor who intends to carry out construction work that involves construction of a single storey dwelling for a client who is going to reside in such dwelling upon completion, must at least 7 days before that work is to be carried out notify the provincial director in writing in a form similar to Annexure 2

12. MANAGEMENT AND SUPERVISION OF CONSTRUCTION WORK

12.1 Construction Manager

The Principal Contractor shall appoint a full time competent person as the construction manager with the duty of managing all construction on the site including the duty of ensuring occupational health and safety compliance.

The Construction Manager must demonstrate competency in relation to work being performed and the ability to manage construction work which may include making all statutory appointments in terms of health and safety.

12.2. Construction Safety Officer

The Principal Contractor shall appoint a **full-time** competent Construction Safety Officer for the construction work. The Construction Safety Officer shall be full/part time on the construction site for this project. The use of health and safety representative as the Construction health and safety officer will not be accepted.

The Safety Officer shall be registered with the South African Council for the Projects and Construction Management Professions. Proof of competence and registration of the appointed Construction Safety Officer must be included in the H&S Plan.

12.3. Construction Supervisor

A Construction Manager must in writing appoint construction supervisors responsible for construction activities and ensuring occupational health and safety compliance on the construction site.

A contractor must, upon having considered the size of the project, in writing appoint one or more competent employees for different sections thereof to assist the construction supervisor contemplated in subregulation (7), and every such employee has, to the extent clearly defined by the contractor in the letter of appointment, the same duties as the construction supervisor: Provided that the designation of any such employee does not relieve the construction supervisor of any personal accountability for failing in his or her supervisory duties in terms of this regulation.

13. PRINCIPAL CONTRACTOR'S HEALTH AND SAFETY PLAN

The Principal Contractor shall submit a suitable, sufficiently documented and coherent specific health and safety plan based on the Client documented Health and Safety Specification. The health and safety plan shall include but not limited to the following:

- Project Title. (Cover page-Client details and Principal Contractor details)
- Project Details (As per contract document)

- Scope of Works.
- Abbreviations.
- Reference Documents.
- Introduction.
- Policy Statements.
- Objectives and Targets for the Plan.
- Health and Safety Plan Health and Safety plan implementation and review.
- Site Specific Organogram of reporting structure all persons appointed in terms of OHS Act No. 85 of 1993.
- Management of construction and supervision.
- Compliance with Compensation of Occupational Injuries and Diseases Act 130 of 1993 (COIDA).
- Notifying Department of Employment and Labour about the intended construction work.
- Administrative control.
- Site inspection and keeping of records/registers.
- Hazard Identification, Risk Assessment & Risk Control, and monitoring and review plan and daily safety task instruction.
- Written Safe Working/operating Procedures/Method statements.
- Education and training (Induction).
- Safety awareness.
- Sub-contractors and suppliers management.
- Plant suppliers/hire companies' management.
- Emergency preparedness and response on site.
- Monthly compliance Assessment (Internal and external audits)
- Provision of welfare facilities.
- Use and temporary storage of flammable liquids on site.
- Fire prevention and protection on site.
- Incident Management & First Aid.
- Waste management on site.
- Fire Prevention & Protection on Construction Site.
- PPE Provision and Maintenance on Construction Site.
- Management of environmental risks
 - Waste management on site.
 - Heat stress measures on site.
 - Dust control measures on site.
- Hand & Electrical Tools Management.
- Public/pedestrian safety.
- Health & Safety Signage on Construction Site.
- Construction Vehicles and Mobile Plants on Construction Site.
- Health and safety training & competencies.
- Housekeeping and general safeguarding on construction site.
- Handling and Storage of Hazardous chemicals substances.
- Site barricading.
- Medicals certification of employee's fitness.
- Site Security and access control.

- Stacking and storage on construction site.
- Transportation of employees to site.
- Manual handling of heavy objects.

14. HAZARD IDENTIFICATION AND RISK ASSESSMENT

The Principal Contractor shall before commencement of any construction and during such construction works have risk assessments performed by appointed competent person in writing and prepare a risk register which forms part of the health and safety plan to be applied.

Kindly note that risk assessments must be specific to the work on site and must be recorded on the risk assessment document. **(NO GENERIC RISK ASSESSMENTS WILL BE ACCEPTED)**. The Risk Assessor must be fulltime on site to monitor the risks and update the documentation.

The risk assessor will be expected to develop and update the risk register for all the anticipated risks in line with the hazards identified during HIRA process. The risk assessment must be signed and accepted by all the parties involved during the HIRA process.

The risk assessment monitoring and review plan must also be included in the safety file.

The provisions of Regulation 9 of the Construction Regulations shall be followed in every detail.

15. HEALTH AND SAFETY FILE

The Client must discuss and negotiate with a Principal Contractor the content of the Health and Safety Plan and thereafter finally approve the Health and Safety plan for implementation. The recommended Health and Safety file shall include the following:

- Award letter from SCM
- Notification of Construction Work
- Client Health & Safety Specification
- Policies (Health and Safety, Environmental, HIV and AIDS, Alcohol and drug and smoking) and templates for recording communication
- Principal Contractor Health & Safety Plan and template for recording communication
- Updated letter of good standing with Commissioner
- Section 37.2 Mandatory Agreement (To be issued by the client on approval)
- Contractor appointment letter in terms of CR 5.1(k) (To be issued by the client on approval)
- Organogram as per appointments (Site specific and appointments need to correspond with the organogram) ensure that it shows the hierarchy, responsibilities and reporting lines of all individuals involved in managing health and safety on site i.e. Client, Project/company director, Construction manager, Construction supervisor, Assistant construction supervisor, Excavation work supervisor, Construction health and safety officer, Health and safety representative, risk assessor, Incident investigator, first aider, Emergency coordinator, fire equipment inspector, hazardous chemical substances supervisor, Temporary electrical installer, Hand tools inspector, Portable electrical tools/equipment inspector, Construction vehicle and mobile plant operator and inspector, Housekeeping supervisor, Stacking and storage supervisor, Construction employee's facilities inspector and flagman.
- Legal appointment letters and competencies (Construction Manager, Construction Supervisor, Traffic/Construction Safety Officer, Risk assessor, Incident Investigator, First

aider, Fire equipment Inspector, Construction Vehicle and Mobile Plant, Excavation Supervisor and Health and safety representative) etc.

- Risk Assessments as per scope of work & Risk Control and Monitoring and review plan and template for recording communication.
- Written Safe Working Procedures as per scope of work and template for recording communication.
- Applicable Inspection Registers
- Incident/Accident Management Procedure/Policy and template for recording communication, Register and relevant forms (Annexure 1, Wcl2) etc.
- Latest copy of OHS Act and other relevant regulations
- Environmental Management Plan Procedures (Dumpsite, Water provision, Ablution, Waste management, Concrete works, Refuelling and spillage management, hazardous chemicals storage and disposal, Environmental awareness training, Protection of heritage, site demarcation etc.) and template for recording communication
- Health and Safety Induction manual and template for recording communication (Employees and visitors).
- Site Emergency Preparedness and response Plan and template for recording communication.
- Key Personnel contact numbers.
- Site Safety Rules and template for recording communication.
- Medical Records – Medical Fitness Certificate.
- Toolbox talks awareness and template for recording communication.
- Material Safety Data Sheets, template for recording communication and Hazardous Chemical Register.
- Subcontractor appointments and the subcontractors list. (Blank templates :37.2 mandatory agreement and CR 7(1)(c)(v) appointment)
- Site SHE internal and external audit records.
- Personal protective equipment issuing and maintenance records.
- Daily Safety Task Instruction.

16. CLOSE-OUT CONSOLIDATED HEALTH AND SAFETY FILE

The Principal Contractor shall compile a consolidated H&S file and hand over to the Business Directorate, OHS Unit will conduct a project close out using the appropriate checklist before the completion of the project.

17. INDUCTION AND HEALTH AND SAFETY AWARENESS

17.1 Induction Training

The Principal Contractor shall ensure that all employees have gone through the induction training before commencing duties on site.

The Principal Contractor must ensure that all visitors to the construction undergo health and safety induction pertaining hazards prevalent on the site and ensure that visitors have appropriate PPE. The Principal Contractor must always on his or her construction site keep records of health and safety induction training.

17.2 Health and Safety Training

The Principal Contractor shall ensure that employees are trained on health and safety measures this shall include but not limited to:

- Written Safe Working Procedures
- Risk Assessments
- Health and Safety Plan and other policies
- Emergency Management Plan
- Incident management procedures
- Environmental management procedures
- MSDS
- Personal protective equipment use.

18. INCIDENTS MANAGEMENT & FIRST AID

All incidents and accidents as per Section of the Act must be reported, recorded and investigated as per General Administration Regulation 8 & 9

Where a fatality or permanent disabling injury or incident occurs on the Construction site, the Client must ensure that the Principal Contractor provides the Provincial Director with a report contemplated in Section 24 of the Act and the report includes the measures that the Principal Contractor intends to implement to ensure a safe construction site.

The principal contractor is expected to keep an updated register for first aid cases as well as incidents, near misses etc.

19. HEALTH AND SAFETY AUDITS

The Client must ensure that periodic health and safety audits are conducted at intervals mutually agreed upon between the Principal Contractor and the Client at least every 30 days, the copy of the health and safety audit report must be provided to the Principal Contractor within seven days after the audit.

20. FIRE PRECAUTIONS ON CONSTRUCTION SITE

The Principal Contractor shall provide suitable fire extinguishers which shall be serviced regularly in accordance with the manufacture's recommendations.

Safety signs shall be prominently displayed in all areas where fire extinguishers are located. The Principal Contractor shall arrange for training of the relevant personnel, in the use of fire extinguishers.

The provisions of Regulation 29 of the Construction Regulations as well as Regulation 9 of Environmental Regulation for Workplaces shall be followed in every detail.

21. ELECTRICAL INSTALLATIONS AND MACHINERY ON CONSTRUCTION SITE.

The Principal Contractor shall designate a competent electrician in writing who shall control all electrical installations.

All temporary electrical installations used by the contractor are inspected at least once a week by a competent person and the inspection findings are recorded in a register kept on the construction site.

All Electrical machinery is inspected by the authorized operator or user on daily basis using a relevant checklist prior to use and the inspection findings are recorded in a register kept on the construction site.

The provisions of Regulation 5, 6 & 9 of the Electrical Installation Regulations shall be followed in every detail.

22. PERSONAL PROTECTIVE EQUIPMENT AND CLOTHING.

The Principal Contractor shall ensure that every employee is issued with, and wears SANS-approved P.P.E. as per the conducted risk assessment.

Failure to use protective equipment as per the risk assessment shall require disciplinary intervention and this process shall be documented in the induction.

No employer shall in respect of anything which he is in terms of this Act required to provide or to do in the interest of health or safety of an employee make any deductions from any employee's remuneration or require or permit any employee to make any payment to him or to any other person.

The provisions of Regulation 2 of the General Safety Regulations shall be followed in every detail.

23. OCCUPATIONAL HEALTH AND SAFETY SIGNAGE

The Principal Contractor shall erect and maintain quality safety signage

The signage shall include but is not limited to:

- Emergency telephone number(s)
- PPE to be worn at the site
- When falling objects may occur, relevant barricading and warning signs must be erected

24. DUTIES OF PRINCIPAL CONTRACTORS AND CONTRACTORS

Contractors and sub-contractors must be given a copy of the H&S specification and any additional specification issued by the Client and shall comply with these specifications integrally. All employers working on the site shall conform to the standard in the CHSS. All the duties of the Principal Contractor in this CHSS equally apply, in full, to contractors of such Principal Contractor and to sub-contractors of such contractors.

The Principal Contractor shall ensure that the comprehensive and updated list of all the contractors and sub-contractors on site includes:

- A reference to the agreements between the parties, including all contractors Section 37(2) agreements with the Principal Contractor
- The type of work being done
- The date of the approval of the H&S Plan
- The date of expiry of the COIDA certificate of good standing
- Appointments and competencies.
- Medical certification of employees.

- The date of the last monthly audit.

The provisions of Regulation 7 of the Construction Regulations shall be followed in every detail.

25. EXCAVATION WORK

- The Principal Contractor must ensure that all excavation work is carried out under the supervision of a competent person who has been appointed in writing for that purpose.
- The Principal Contractor shall take cognisance of the geotechnical study pertaining to the conditions of the construction site and must plan all excavation work in accordance with the recommendations of the professional engineer.
- The Principal Contractor must ensure that every excavation, including all bracing and shoring, is inspected daily, prior to the commencement of each shift and that no person enters the excavation or works in a risk zone until the excavation is assessed and declared safe.
- All excavations must be left open for the minimum of time required and those that are left open on the site must be protected by a barrier or a fence of at least one meter in height as close to the excavation as is practicable. The protective barrier or fence must adequately prevent persons from falling into the excavation and barrier taping is not sufficient for this purpose
- Excavation shoring and bracing, if required shall be designed by a designer appointed in writing who shall inspect and approve the installed shoring and bracing
- Where persons work, inspect or test excavations, warning signs must be in place next to an excavation

The provisions of Regulation 13 of the Construction Regulations shall be followed in every detail.

26. PUBLIC HEALTH AND SAFETY

The site shall always be secured to prevent the unauthorized access of persons to construction risk areas.

Appropriate health and safety signage shall be posted and access control to site must be exercised via a single access point.

All members entering the site must indicate in what capacity they are visiting the site.

The access point must be designed and constructed to allow for temporary parking, entry of construction vehicles, entry of personnel transport vehicles and entry of individual workers and other persons.

The principal Contractor shall ensure that each person visiting the site shall be inducted to the site and such abridged induction shall outline the hazards from on-site activities and the precautions to be observed to avoid or minimize those risks

Visitors must only enter when accompanied by a responsible person designated by the Principal Contractor.

27. CONSTRUCTION EMPLOYEES FACILITIES

The Principal Contractor shall provide at or within reasonable access of every construction site, the following clean, hygienic and maintained facilities:

- (a) Shower facilities after consultation with the employees or employees representatives, or at least one shower facility for every 15 persons;
- (b) at least one sanitary facility for each sex and for every 30 workers;
- (c) changing facilities for each sex; and
- (d) sheltered eating areas.

The provisions of Regulation 2, 3, 4, 6, 7, 9 of the Facilities Regulations shall be followed in every detail.

28. STORAGE AND USE OF FLAMMABLE LIQUIDS

No flammable substances must be stored on site unless these are stored in a flammable store or cabinet approved by the Municipal Chief Fire Officer, no other materials shall be stored in the flammable store or cabinet

Where required the H&S Plan shall include a method statement detailing the safe use, storage, decanting and spill controls for all flammable liquids used and stored on site.

The provisions of Regulation 25 of the Construction Regulations shall be followed in every detail.

29. HAZARDOUS CHEMICAL SUBSTANCE

With respect to hazardous chemical substances used, the contractor shall ensure that:

- All MSDS are included in the H&S File
- A HCS risk assessment is included in the H&S Plan
- The safe use, storage, emergency procedures and safe disposal of hazardous substances are addressed in a method statement(s) included in the H&S Plan.
- Proof of competency and signed letters of appointment of the person responsible for chemical handling is included in the H&S File.

Any hazardous chemical substance intended to be applied on site during the project (i.e. after approval of the H&S Plan) shall be subject to an issue-based risk assessment and method statement which must be presented to the Client Agent prior to the substance being introduced on site.

The provisions of Regulation 3, 5, 7, 8, 9, 9A, 10, 11, 14, 15 of the Hazardous Chemical Substances Regulations shall be followed in every detail.

30. HOUSEKEEPING AND GENERAL SAFEGUARDING ON CONSTRUCTION SITE

The Principal Contractor shall appoint a person responsible for general housekeeping and stacking and storage of materials and equipment on the entire site.

The provisions of Regulation 27 of the Construction Regulations shall be followed in every detail.

31. CONSTRUCTION MEDICALS

A Principal Contractor must ensure that all his or her employees have a valid medical certificate of fitness specific to the construction work to be performed and issued by an Occupational Health Practitioner in the form of Annexure 3.

N.B. Fraud related to medical certificates in the construction industry is a serious issue that jeopardizes workplace safety and constitutes dishonesty. Fraud can involve fabricating or altering certificates to skip work or falsifying qualifications to gain employment. Consequences for workers can include summary dismissal, while employers can face severe legal penalties for non-compliance with health and safety regulations.

Considering the above, medicals certificates submitted to the client for approval will be verified with the service provider who rendered an assessment.

32. STACKING AND STORAGE ON CONSTRUCTION SITE

A Principal Contractor must, in addition to compliance with the provisions for the stacking of articles in the General Safety Regulations, 2003, ensure that—

A competent person is appointed in writing with the duty of supervising all stacking and storage on a construction site.

Adequate storage areas are provided.

There are demarcated storage areas; and storage areas are kept neat and under control.

33. TOOLBOX TALKS AWARENESS

The Principal Contractor must ensure that the toolbox talks are conducted on weekly basis and the training records kept on the safety file

34. CONTINGENCY/EMERGENCY PLAN, PROCEDURE AND CONTACT NUMBERS

Principal Contractor shall prepare an emergency procedure which will address any emergency that is likely to occur on a project site.

The Emergency Preparedness Plan deals with the emergency situation as fast and efficiently as possible, to minimise loss of life, the protection of property and the maintenance of services necessary for the wellbeing of employees. The plan shall include valid local emergency contact numbers and must be easily accessible.

N.B: For more information please do not hesitate to contact Phumlani Mabaso on 078 4567 892 or 031 311 4160 or email Phumlani.mabaso@durban.gov.za

ANNEXURE A	
1. LEGAL APPOINTMENT LETTERS/ORGANOGRAMS	
1. Health and Safety Organogram	Site specific and legal appointments need to correspond with the organogram.
2. 16(1) CEO	Appointment letter signed off.
3. 16(2) Assistant CEO	Signed off with attached CV.
4. CR7 (1) (C)(V) Contractor appointment and 37.2 mandatory agreement.	Blank templates will be accepted at an approval stage.
5. CR 8(1) Construction Manager	Signed off with attached competencies and CV.
6. CR 8(2) Assistant construction Manager	Signed off with attached competencies and CV.
7. CR 8(7) Construction Supervisor	Signed off with attached competencies and CV.
8. CR 8(8) Assistant Construction Supervisor	Signed off with attached competencies and CV.
9. CR 8(5) Health and safety officer	Signed off with attached competencies, SACPCMP registration and CV available on file.
10 Health and Safety Consultant	Should a health and safety consultant be appointed on your behalf, Competency certificates, SACPCMP Registration, Mandatory agreement between Client and consultant, Letter of good standing, and PI insurance.
11. GAR 9(2) Incident Investigator	Signed off with attached competencies.
12. CR 9(1) Risk assessor	Signed off with attached competencies.
13. Sec 17(1) Health and safety representative	Blank templates will be accepted at an approval stage.
14. DMR 18 Operators	Blank template will be accepted at an approval stage.
15. DMR 18 Inspectors	Blank template will be accepted at an approval stage.
16. DMR 18(6) Lifting tackle Inspector	Blank template will be accepted at an approval stage.
17. CR 12 (1) Designer of temporary works	Signed off with attached competencies and attached CV.
18. CR 13 (1)(A) Excavation Supervisor	Signed off with attached competencies.
19. CR 23 (I)(D)(1) Construction Vehicle and mobile Plant (Operator and Inspector)	Blank template will be accepted at an approval stage.
20. CR 27,28 and 30 Housekeeping	Blank template will be accepted at an approval stage.
21. GSR 8 Stacking and Storage	Blank template will be accepted at an approval stage.
22. EIR 2 Electrical installations inspector	Blank template will be accepted at an approval stage.
23. EMR 9 Portable Electric tools	Blank template will be accepted at an approval stage.

	stage.
24. EIR 11(2) Master Installations electrician	Blank template will be accepted at an approval stage.
25. HCSR/ CR 25 Hazardous chemical substances supervisor	Blank template will be accepted at an approval stage.
26. GSR 13(A) Ladder Inspector	Blank template will be accepted at an approval stage.
27. Hand tools inspector	Blank template will be accepted at an approval stage.
28. CR 29 Emergency Co-ordinator	Blank template will be accepted at an approval stage.
29. ER 9 Fire Equipment Inspector	Signed off with attached firefighting certificate.
30. GSR 3(4) First Aider	Signed off with attached first aid certificate.
31. Sec 19(3) Health and safety Chairperson	Blank template will be accepted at an approval stage.
32. Sec 19(1) Health and safety Committee member	Blank template will be accepted at an approval stage.
33. Flagman	Blank template will be accepted at an approval stage.
34. Construction employees facilities Inspector	Blank template will be accepted at an approval stage.

ANNEXURE 3

OCCUPATIONAL HEALTH AND SAFETY ACT, 85 of 1993

Construction Regulations. 2014

Medical Certificate of Fitness

Name of Employee ID Number Co Number

	*Possible Exposure																* Job specific Requirement										* Protective Equipment				
	e.g. noise, heat, fall, risk, confined space, etc.																e.g. Operating Mobile Crane, Digging Trenches, Erecting formwork & Support work, etc.										e.g. Dust respirator(Light Duty) Welding Gloves, etc.				
*Occupation e.g. General worker , Welder, Bricklayer, Steel fixer, Mobile Crane, Operator, etc.																															

*** The employer to complete the information in the spaces marked with an before sending the employee for a medical examination**

Declaration by the Medical Examiner:
 I certify that I have, by examination and testing, using the above criteria specified by the employer, satisfied myself that the abovementioned employee is fit to perform the duties by the employer in the matrix above.
 Occupational Medicine Practitioner/ Occupational Health Nursing Practitioner: (Please Print Name).....

Signature Practice Number Date

Address