



Limpopo Legislature

OFFICE OF THE SECRETARY

Physical address:

Lebowakgomo
Government Complex

Postal address:

Private Bag X 9309
Polokwane
0700

SUPPLIER NAME:

REQUEST FOR QUOTATION (RFQ AM 18/2026/27)

QUOTE DESCRIPTION:

You are hereby invited to quote for training 14 officials on Interpreting & Copy Editing. Training must be at Limpopo, Limpopo legislature will be responsible for conference package exclude accommodation for facilitator.

Issue Date	14 July 2026
Closing Date	21 July 2026 11h00

1. This Quote bundle consists of the following documents:

- 1.1 This letter of invitation to Quote.
- 1.2 Terms of References (specification)
- 1.3 Fully completed and signed declaration of interest form (SBD4)
- 1.4 Fully completed and signed SBD 6.1 form for claiming preferential points.
- 1.5 Proof of residential address where the company operates (Proof of address must be in the name of the company, not the owner's name)
- 1.6 Sworn Affidavit/BBBEE Certificate
- 1.7 Doctor Certificate for bidder with disability
- 1.8 Accreditation certificate

Evaluation Criteria: 80/20

No.	Preferential goals	Points	Indicate the points to be claimed.
	Total points	20	
	HDI's		
1	Black Ownership	4	
2	Woman Ownership	4	
3	Person with disability	3	
	Specific goals		
1	Youth	3	
2	Small, medium and micro enterprises (SMMEs)	3	
4	Enterprises located in Limpopo province	3	

Limpopo Legislature

This quotation document and proposals/quotation must be submitted in the appropriate format clearly marked with the Quote description, Secretary to Limpopo Legislature, For attention: **Ms Talane AM** and must be send by email to talanealimpopoleg.gov.za or hand delivered to Lebowakgomo Government Complex, Ground floor, office no 004 to **Ms Talane AM Lebowakgomo Government Complex, Ground floor, office no 044 (or posted/courier via registered mail to Private bag X 9309, Polokwane ,0700.**

Further information regarding this quote may be obtained from **Ms Talane AM , Tel: 066 519 5499**