

RFQ NUMBER	RFQ/MICT/37/2026
RFQ DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY AND DELIVERY OF A HUMANOID ROBOT.
RFQ ISSUE DATE	15 July 2026
BRIEFING SESSION	N/A
CLOSING DATE & TIME	24 July 2026 @ 11:00 AM South African Time, RFQ submitted after the stipulated closing date and time will not be considered.
LOCATION FOR SUBMISSIONS	rfqs@mict.org.za
NO: OF DOCUMENTS	1 SOFT COPY

For queries, please contact rfqs@mict.org.za before the closing date of this RFQ.

The MICT SETA requests your quotation on the services listed above. Please furnish us with all the information as requested and return your quotation on the date and time stipulated above.

Late and incomplete submissions will invalidate the quote submitted.

SUPPLIER NAME: _____

NATIONAL TREASURY (CSD) SUPPLIER NUMBER: _____

POSTAL ADDRESS: _____

TELEPHONE NO: _____

E MAIL ADDRESS: _____

CONTACT PERSON: _____

CELL NO: _____

SIGNATURE OF BIDDER: _____

SUPPLIER REGISTRATION ON CSD

Prospective suppliers must register on the National Treasury Central Supplier database in terms of National Treasury circular no 4A of 2016/17. The bidder shall register prior submitting a proposal/bid.

MICT SETA: CHECKLIST INFORMATION

RETURNABLE DOCUMENTS CHECKLIST

Request For Quotation invitation document must be completed, signed and submitted as a whole by the authorised Company representative. All forms must be properly completed, list below serve as a checklist of your RFQ submission.

(Tick in the relevant block below)

DESCRIPTION	YES	NO
CSD Central Supplier Database (CSD) Registration Report		
Pricing Schedule		
Valid Tax Clearance Certificate (S) and or proof of application endorsed by SARS and/or SARS-issued verification pin		
SBD 4 – Bidder's Disclosure		
SBD 6.1 - Preferential Procurement Claim Form		
Certified Copy of director(s) ID(s) not older than (six) 6 months		
CIPC Document		
Shareholding Certificate		
Bidder's eligibility: Form A		

Note: This RFQ must be completed by the authorised company representative

1. QUOTATION CONDITIONS

NOTE: Quotation for the supply of goods or services described in this document are invited in accordance with the provision of Government Procurement: General Conditions of Contract available for download from <http://www.treasury.gov.za/divisions/ocpo/sc/GeneralConditions/>

- a. **MICT SETA** does not bind itself to accept the lowest or any RFQ, nor shall it be responsible for or pay any expenses or losses which may be incurred by the bidder in the preparation and delivery of the RFQ.
- b. No RFQ shall be deemed to have been accepted unless and until a formal contract/letter of intent is prepared and executed.

1.1 **MICT SETA** reserves the right to:

- a. Not evaluate and award RFQ that do not comply strictly with the requirements of this RFQ.
- b. Make a selection solely on the information received in the RFQs and Enter into negotiations with any one or more of the preferred bidder(s) based on the criteria specified in the evaluation of this RFQ.
- c. Contact any bidder during the evaluation process, in order to clarify any information, without informing any other bidders, and no change in the content of the RFQ shall be sought, offered, or permitted.
- d. Award a contract to one or more bidder(s).
- e. Withdraw the RFQ at any stage
- f. Accept a separate RFQ or any RFQ in part or full at its own discretion.
- g. Cancel this RFQ or any part thereof at any stage as prescribed in the PPPFA regulation.
- h. Select the bidder(s) for further negotiations based on the greatest benefit to MICT SETA and not necessarily on the basis of the lowest costs

2. COST OF BIDDING

The bidder shall bear all costs and expenses associated with the preparation and submission of its RFQ or RFQ, and the MICT SETA shall under no circumstances be responsible or liable for any such costs, regardless of, without limitation, the conduct or outcome of the bidding, evaluation, and selection processes.

FORM A: BIDDER'S ELIGIBILITY FORM

Name of Bidder:

RFQ Number:

We, the undersigned, offer to provide the required services in accordance with the above Request for quotation and hereby declare that our firm, persons, or its directors, including any JV/Consortium /Association members or subcontractors or suppliers for any part of the contract:

- a) is not under procurement prohibition by National Treasury, *from doing business with the public sector,*"
- b) have not declared bankruptcy, are not involved in bankruptcy or engaged in corrupt / fraudulent practices, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
- c) undertake not to engage in prescribed practices, including but not limited to corruption, fraud, coercion, collusion, obstruction, or any other unethical practice, with the MICT SETA or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the MICT SETA.
- d) *We declare that all the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this RFQ submission may lead to elimination of our RFQ submission.*

Name: _____

Title: _____

Date: _____

Signature: _____

APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY AND DELIVERY OF A HUMANOID ROBOT.

1. INTRODUCTION

The Media, Information and Communication Technologies Sector Education and Training Authority ("MICT SETA") is established in terms of section 9(1) of the Skills Development Act, 1998 (Act No. 97 of 1998), and is responsible for achieving South Africa's skills development and economic growth within the following five sub-sectors: advertising, film and electronic media, electronics, information technology and telecommunications.

2. SCOPE OF WORK

Background and Rationale

As the MICT SETA continues to align with the Fourth Industrial Revolution, it has become increasingly important to reflect the organisation's commitment to digital transformation through visible and innovative initiatives. Humanoid robots are a demonstration of automation and can be used as versatile research and educational tools that embody the core principles of 4IR and bridge the gap between AI and tangible real-world application. They embody the fusion of digital and physical worlds, and the use of advanced technologies like AI and robotics. Their capacity to engage with humans and carry out various tasks makes them a clear representation of 4IR's focus on technological innovation and automation. The procurement of a humanoid robot solidifies MICT SETA as a trendsetter and pioneer in the 4IR skills development and Research and Development space, showcasing its innovation-driven culture, while also enhancing the various engagements hosted by the MICT SETA.

3. SCOPE AND REQUIREMENTS

3.1. TECHNICAL SPECIFICATIONS

3.1.1. Structural Configuration

Full humanoid structure:

- Head
- Torso
- Two arms
- Two legs

Must:

- Stand upright independently
- Maintain dynamic balance

3.2 Dimensions & Weight

- Height: 1.2m – 1.5m
- Weight: 30kg – 55kg
- Modular, durable design

3.3. Mobility

- Bipedal walking capability

Movement:

- Forward, backward, turning
- Speed:
 - Minimum: 0.3 m/s
 - Target: up to 1.0 m/s
- Balance:
 - Real-time dynamic balancing
 - Fall detection and recovery

3.4. Degrees of Freedom (DOF)

- Head: 2–3 DOF
- Arms: Minimum 5–7 DOF each
- Legs: Minimum 6 DOF each
- Total: Minimum 18–25 DOF

3.5. Movement Capabilities

- Walking and turning
- Arm gestures (e.g., waving, pointing)
- Head tracking
- Sit/stand transitions

3.6. Materials

- External: Industrial-grade ABS/polycarbonate
- Internal: Aluminium or steel frame
- High-strength actuator joints

3.7. Actuators

- High-torque smart servos or brushless actuators
- Precision control with feedback systems

3.8 Power & Battery

- Battery: Lithium-ion
- Battery life:
- 2–4 hours active walking
- Charging time: 2–3 hours
- Charging method: Direct plug-in

3.9. Processing Unit

- CPU: Minimum quad-core (Intel i5 equivalent or higher)
- RAM: Minimum 8GB (16GB preferred)
- Storage: Minimum 256GB SSD
- OS: Linux / ROS-compatible

3.10. Sensors

- IMU (gyroscope + accelerometer)
- Joint encoders
- HD camera
- Depth sensor (preferred)
- Proximity sensors
- Foot pressure sensors

3.11. Audio System

- Speakers
- Integrated stereo speakers
- Minimum 2 × 5W output
- Clear voice projection for indoor audiences (20–50 people)
- Microphones
- Multi-array microphone system (2–4 microphones)
- Noise reduction and echo cancellation
- Voice detection range: 2–5 meters

3.12. Human Interaction

- Text-to-Speech (TTS)
- Speech Recognition
- Visual recognition (camera-based)
- Ability to: Greet users
- Deliver presentations
- Respond to commands

3.13. Control System

- Autonomous AI mode
- Remote control capability
- Manual override

3.14. Connectivity

- Wi-Fi
- Bluetooth
- USB/Ethernet ports

3.15. DEVELOPER SDK (Software Developer Kit) & SOFTWARE REQUIREMENTS

Full Developer SDK with:

- Motion control APIs
- Speech APIs
- Sensor data access

Supported languages:

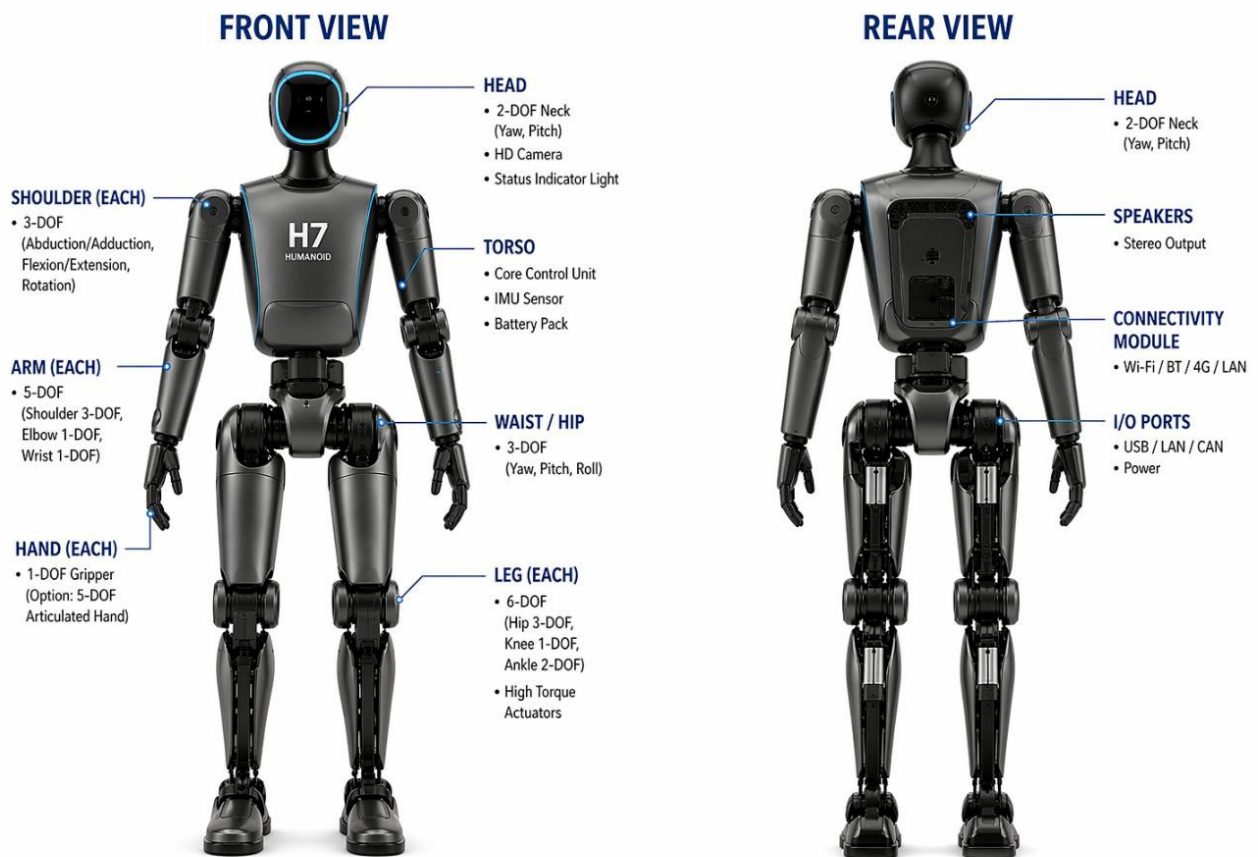
- Python
- C++

Must support:

- ROS / ROS2
- Simulation environments

Must allow:

- Full programmability
- Custom application development



3.16. Figure 1: Reference Design – H7-Type Humanoid or Equivalent

The image above serves as a structural and functional guide. Bidders must submit proposals aligned to the reference image provided, or equivalent designs that meet or exceed the specified requirements.

The proposed humanoid robot must closely resemble (at least 80%) the structural configuration depicted in Figure 1, including bipedal locomotion, articulated limbs, and a human-like interaction posture.

Below is an infographic of a detailed technical annex with labelled robot components:

H7-HUMANOID OR EQUIVALENT

BIPEDAL HUMANOID ROBOT – RESEARCH & DEVELOPMENT PLATFORM

OVERVIEW

The H7-Humanoid is a next-generation bipedal robot platform designed for research, education, innovation and industrial applications. It features high-performance motion control, advanced perception, and human-like interaction capabilities.

KEY FEATURES

- 1 Bipedal locomotion & dynamic balance
- 2 High degrees of freedom
- 3 AI-driven interaction
- 4 Modular & programmable
- 5 Open SDK & ROS support
- 6 Advanced sensor suite

SIDE VIEW



SHOULDER

- 3-DOF (Abduction/Adduction, Flexion/Extension, Rotation)

WAIST / HIP

- 3-DOF (Yaw, Pitch, Roll)

LEG (EACH)

- 6-DOF (Hip 3-DOF, Knee 1-DOF, Ankle 2-DOF)
- High Torque Actuators

HEAD

- 2-DOF Neck (Yaw, Pitch)
- HD Camera
- Depth Camera (Optional)
- Status Indicator Light

TORSO

- Core Control Unit
- IMU Sensor
- Battery Pack

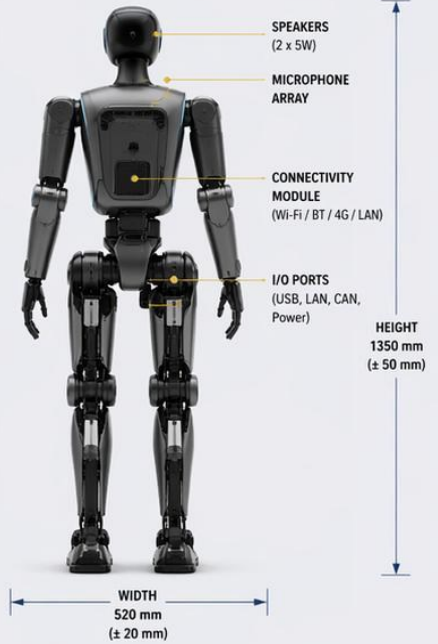
ARM (EACH)

- 5-DOF (Shoulder 3-DOF, Elbow 1-DOF, Wrist 1-DOF)
- Force Sensor (Optional)

HAND (EACH)

- 1-DOF Gripper (Option: 5-DOF Articulated Hand)

REAR VIEW



DEGREES OF FREEDOM (DOF)

Head	2 – 3 DOF
Arms (Each)	5 – 7 DOF
Hands (Each)	1 – 5 DOF (Optional)
Torso	3 DOF
Legs (Each)	6 DOF
Total DOF	18 – 25+ DOF

MOTION CAPABILITIES

- Walk Forward / Backward
- Turn Left / Right
- Dynamic Balance
- Arm Gestures
- Head Tracking
- Sit / Stand (Optional)

EXAMPLE POSES



SPECIFICATIONS

Height	1.2 m – 1.5 m
Weight	30 kg – 55 kg
Walking Speed	0.3 – 1.0 m/s
Payload	5 – 10 kg
Battery Life	2 – 4 hours (active)
Charging Time	2 – 3 hours

COMPUTING & CONTROL

CPU	Intel i5 / i7 or Equivalent
RAM	8 GB (16 GB Recommended)
Storage	256 GB SSD (Minimum)
OS	Linux / ROS 2
Control	Real-time Motion Controller
SDK	Full Developer SDK (Python, C++)

SENSORS

- IMU (9-axis)
- Joint Encoders
- HD Camera
- Depth Camera (Optional)
- Proximity Sensors
- Foot Pressure Sensors
- Microphone Array

AUDIO SYSTEM

- Stereo Speakers (2 x 5W)
- Multi-Array Microphones
- Noise Reduction
- Echo Cancellation
- Voice Recognition Range: 2 – 5 meters

CONNECTIVITY

- Wi-Fi
- Bluetooth
- Ethernet
- USB 3.0 / USB-C
- CAN Bus

DEVELOPER ECOSYSTEM

- ROS / ROS 2 Support
- Open APIs
- Simulation Support (Gazebo)
- Documentation & Tutorials
- Custom Application Development

TRAINING KITS (INCLUDED)

- Arduino Starter Kits (10 – 20 Sets)
- Raspberry Pi 4 Kits (10 – 20 Sets)
- ROS Learning Kits & Simulation Modules
- Sensors, Actuators, Components
- Project-Based Learning Content

WARRANTY & SUPPORT

- 12 Months Warranty (Minimum)
- Spare Parts Availability
- Technical Support
- On-site / Remote Training
- Software Updates

APPLICATION AREAS

- Research & Development
- Education & Training
- Industrial Automation
- Public Engagement

3.17. WARRANTY & SUPPORT

- Minimum 12-month warranty
- Coverage: Hardware components
- Sensors and actuators

3.18. Must include:

- Technical support
- Staff training

4. PRICING SCHEDULE

Name of bidder _____

RFQ number: _____

Closing date _____

RFQ shall remain valid for acceptance for a period of **90 days** counted from the closing date.

Bidders to provide further cost breakdown where necessary under each line item, and sub-total and the overall RFQ price (Total) should be included. The below table is for illustration only:

Item	Required Description: APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY AND DELIVERY OF A HUMANOID ROBOT.	Quantity	Unit Price	Total Cost (Excl. VAT)
1.	H7-Type Humanoid Robot -Research & Development Platform.	1	R	R
2.	Minimum 12-month warranty including: Coverage Hardware components Software Components Sensors and actuators Technical support	1	R	R
Sub-Total			R	
VAT@15%			R	
TOTAL PRICE (INCLUDING VAT)			R	

Complete below:

1. Delivery Address: **MICT SETA Head office**
Level 3 West wing, Gallagher House
19 Richards Drive, Halfway House
Midrand

2. Indicate Delivery period after order receipt.....
3. Is delivery period fixed? **Yes/No**
4. Is the price(s) fixed? **Yes/No**
5. Is the quote strictly to specification? **Yes/No**

I/We, the undersigned, agree that this bidding price shall remain binding on me/us and open for acceptance for the period stipulated above.

Authorised Company Representative: _____

Capacity under which this quote is signed: _____

Signature: _____

Date: _____

5. EVALUATION CRITERIA

MICT SETA complies with the provisions of the Public Finance Management Act, Act No. 1 of 1999 as amended; Treasury Regulations of 2005; the Preferential Procurement Policy Framework Act, Act No. 5 of 2000; Preferential Procurement Regulations of 2022; and the MICT SETA Supply Chain Management (SCM) Policy.

RFQs received will be evaluated on meeting humanoid (robot) specification, Mandatory and price and specific goals comparison.

STAGE 1: MANDATORY CRITERIA

a) Bidder's Accreditation

The bidder must be an OEM/OSM or authorised Distributor or authorised by the OEM/distributor to supply, configure and support the proposed solution.

Proof of compliance to (b):

The bidder must submit documentary proof in the form of a certificate or letter from the product owner, OEM/OSM, that the bidder is an accredited or licensed product supplier of the proposed system.

- If the bidder is an OEM/OSM must submit documentary proof of ownership.
- If the bidder is authorised directly by the OEM/OSM must submit documentary proof indicating that the bidder is authorised to distribute, supply or resell and provide maintenance services of the humanoid Robot, or
- If the bidder is authorised by a distributor such as MCM robotics or similar, then there must be two (2) letters in place:
- One from the OEM/OSM, which authorises the distributor to distribute the solution to resellers; and
- Another from the distributor which authorises the reseller to resell and provide maintenance services for the solution.

STAGE 2: MEETING SPECIFICATION

Item no.	Item description	Bidder's statement of Compliance.																																																																												
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KEY FEATURES - Bipedal locomotion & dynamic balance - High degrees of freedom - AI-driven interaction - Modular & programmable - Open SDK & ROS support - Advanced sensor suite NECK MOVEMENT Yaw ±90° Pitch ±30° DEGREES OF FREEDOM (DOF) <table><tr><td>Head</td><td>2 – 3 DOF</td></tr><tr><td>Arms (Each)</td><td>5 – 7 DOF</td></tr><tr><td>Hands (Each)</td><td>1 – 5 DOF (Optional)</td></tr><tr><td>Torso</td><td>3 DOF</td></tr><tr><td>Legs (Each)</td><td>6 DOF</td></tr><tr><td>Total DOF</td><td>18 – 25+ DOF</td></tr></table> MOTION CAPABILITIES - Walk Forward / Backward - Turn Left / Right - Dynamic Balance - Arm Gestures - Head Tracking - Sit / Stand (Optional) EXAMPLE POSES HEAD 2-DOF Neck (Yaw, Pitch) - HD Camera - Depth Camera (Optional) - Status Indicator Light SHOULDER 3-DOF (Abduction/Adduction, Flexion/Extension, Rotation) TORSO - Core Control Unit - IMU Sensor - Battery Pack ARM (EACH) 5-DOF (Shoulder 3-DOF, Elbow 1-DOF, Wrist 1-DOF) - Force Sensor (Optional) HAND (EACH) 1-DOF Gripper (Option: 5-DOF Articulated Hand) WAIST / HIP 3-DOF (Yaw, Pitch, Roll) LEG (EACH) 6-DOF (Hip 3-DOF, Knee 1-DOF, Ankle 2-DOF) - High Torque Actuators REAR VIEW SPEAKERS (2 x 5W) MICROPHONE ARRAY CONNECTIVITY MODULE (Wi-Fi / BT / 4G / LAN) I/O PORTS (USB, LAN, CAN, Power) HEIGHT 1350 mm (± 50 mm) WIDTH 520 mm (± 20 mm) <table><tr><td>SPECIFICATIONS</td><td>COMPUTING & CONTROL</td><td>SENSORS</td><td>AUDIO SYSTEM</td><td>CONNECTIVITY</td></tr><tr><td>Height: 1.2 m – 1.5 m</td><td>CPU: Intel i5 / i7 or Equivalent</td><td>• IMU (9-axis)</td><td>• Stereo Speakers (2 x 5W)</td><td>• Wi-Fi</td></tr><tr><td>Weight: 30 kg – 55 kg</td><td>RAM: 8 GB (16 GB Recommended)</td><td>• Joint Encoders</td><td>• Multi-Array Microphones</td><td>• Bluetooth</td></tr><tr><td>Walking Speed: 0.3 – 1.0 m/s</td><td>Storage: 256 GB SSD (Minimum)</td><td>• HD Camera</td><td>• Noise Reduction</td><td>• Ethernet</td></tr><tr><td>Payload: 5 – 10 kg</td><td>OS: Linux / ROS 2</td><td>• Depth Camera (Optional)</td><td>• Echo Cancellation</td><td>• USB 3.0 / USB-C</td></tr><tr><td>Battery Life: 2 – 4 hours (active)</td><td>Control: Real-time Motion Controller</td><td>• Proximity Sensors</td><td>• Voice Recognition Range: 2 – 5 meters</td><td>• CAN Bus</td></tr><tr><td>Charging Time: 2 – 3 hours</td><td>SDK: Full Developer SDK (Python, C++)</td><td>• Foot Pressure Sensors</td><td></td><td></td></tr><tr><td></td><td></td><td>• Microphone Array</td><td></td><td></td></tr></table><table><tr><td>DEVELOPER ECOSYSTEM</td><td>TRAINING KITS (INCLUDED)</td><td>WARRANTY & SUPPORT</td><td>APPLICATION AREAS</td></tr><tr><td>• ROS / ROS 2 Support</td><td>• Arduino Starter Kits (10 – 20 Sets)</td><td>• 12 Months Warranty (Minimum)</td><td>• Research & Development</td></tr><tr><td>• Open APIs</td><td>• Raspberry Pi 4 Kits (10 – 20 Sets)</td><td>• Spare Parts Availability</td><td>• Education & Training</td></tr><tr><td>• Simulation Support (Gazebo)</td><td>• ROS Learning Kits & Simulation Modules</td><td>• Technical Support</td><td>• Industrial Automation</td></tr><tr><td>• Documentation & Tutorials</td><td>• Sensors, Actuators, Components</td><td>• On-site / Remote Training</td><td>• Public Engagement</td></tr><tr><td>• Custom Application Development</td><td>• Project-Based Learning Content</td><td>• Software Updates</td><td></td></tr></table>	Head	2 – 3 DOF	Arms (Each)	5 – 7 DOF	Hands (Each)	1 – 5 DOF (Optional)	Torso	3 DOF	Legs (Each)	6 DOF	Total DOF	18 – 25+ DOF	SPECIFICATIONS	COMPUTING & CONTROL	SENSORS	AUDIO SYSTEM	CONNECTIVITY	Height: 1.2 m – 1.5 m	CPU: Intel i5 / i7 or Equivalent	• IMU (9-axis)	• Stereo Speakers (2 x 5W)	• Wi-Fi	Weight: 30 kg – 55 kg	RAM: 8 GB (16 GB Recommended)	• Joint Encoders	• Multi-Array Microphones	• Bluetooth	Walking Speed: 0.3 – 1.0 m/s	Storage: 256 GB SSD (Minimum)	• HD Camera	• Noise Reduction	• Ethernet	Payload: 5 – 10 kg	OS: Linux / ROS 2	• Depth Camera (Optional)	• Echo Cancellation	• USB 3.0 / USB-C	Battery Life: 2 – 4 hours (active)	Control: Real-time Motion Controller	• Proximity Sensors	• Voice Recognition Range: 2 – 5 meters	• CAN Bus	Charging Time: 2 – 3 hours	SDK: Full Developer SDK (Python, C++)	• Foot Pressure Sensors					• Microphone Array			DEVELOPER ECOSYSTEM	TRAINING KITS (INCLUDED)	WARRANTY & SUPPORT	APPLICATION AREAS	• ROS / ROS 2 Support	• Arduino Starter Kits (10 – 20 Sets)	• 12 Months Warranty (Minimum)	• Research & Development	• Open APIs	• Raspberry Pi 4 Kits (10 – 20 Sets)	• Spare Parts Availability	• Education & Training	• Simulation Support (Gazebo)	• ROS Learning Kits & Simulation Modules	• Technical Support	• Industrial Automation	• Documentation & Tutorials	• Sensors, Actuators, Components	• On-site / Remote Training	• Public Engagement	• Custom Application Development	• Project-Based Learning Content	• Software Updates		
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****Bidders that do not meet the MICT SETA MICT SETA humanoid (robot)specification will be eliminated from further evaluation process.**

Name of the Bidder

Authorized Representative

Signature

Note: Bidders that do not meet the requirements of mandatory criteria will be eliminated from further evaluation process.

6. STAGE 2 PRICE AND SPECIFIC GOALS

Only bidder/s or RFQ submissions that have met the requirements of evaluation criteria will qualify for further evaluation on Price and Specific Goals according to the 80/20 preference point system in terms of the Preferential Procurement Regulations 2022, where 80 points will be for Price and 20 points will be for Specific Goals. RFQ will be awarded to the bidder scoring the highest points.

Specific Goal to be evaluated out of **20 Points**:

Criteria	Points
Enterprises which are at least 51% owned by historically disadvantaged persons.	10
Enterprises which are at least 51% owned by historically disadvantaged women.	5
Enterprises which are at least 51% owned by historically disadvantaged youth.	5
Total	20

**** Enterprises that are not owned by historically disadvantaged persons will be allocated 0 points.**

Bidder must submit the following documents:

- CIPC Document and a valid share certificate(s) (Indicating % shareholding by each director).
- Certified ID Copies of the company's directors as per CIPC documents. (certified copies must not be older than six (06) months).

Failure on the part of a service provider to submit proof or documentation required in terms of this RFQ to claim points for specific goals, will be interpreted to mean that preference points for specific goals are not claimed

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.1.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder

PREFERENCE PROCUREMENT CLAIM FORM

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1 GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) the **80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to

preferences, in any manner required by the organ of state.

2 DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3 FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$	or	$Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$

Where:

Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$	or	$Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$

Where:

Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.
Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprise which is at least 51% owned by historically disadvantaged persons.	10	
Enterprise which is at least 51% owned by historically disadvantaged women.	05	
Enterprise which is at least 51% owned by historically disadvantaged youth.	05	

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm.....
- 4.4. Company registration number:
- 4.5. TYPE OF COMPANY/ FIRM
- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses, or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders, and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

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