

REQUEST FOR QUOTATION

YOU ARE HEREBY INVITED TO SUBMIT QUOTATIONS FOR THE REQUIREMENTS OF THE POSTBANK SOC LIMITED

REQUEST FOR QUOTATION (RFQ) NUMBER:	RFQ 14/2026
DESCRIPTION	Procurement of Photography Services for a day (30 July 2026) – Once-off.
RFQ ISSUED DATE	10 July 2026
RFQ VALIDITY PERIOD	60 days from the closing date.
CLOSING DATE AND TIME	17 July 2026 @ 11:00am
OFFICE ADDRESS	National Postal Centre (NPC) Cnr 497 Sophie de Bruyn & Jeff Masemola Streets Pretoria 0002
RFQ RESPONSES MUST BE EMAILED TO:	Quotations should be emailed to RFQ.ProcurementSN@Postbank.co.za/ sinovuyo.ndadlana@postbank.co.za. Failure to follow these instructions will result in your quote not being considered.
ENQUIRIES REGARDING THIS RFQ SHOULD BE SUBMITTED VIA E-MAIL TO	Enquires can be directed at this e-mail address sinovuyo.ndadlana@postbank.co.za.

Important Notes to this RFQ:

Bidders /suppliers should ensure that RFQ responses are emailed to the correct email address, (RFQ.ProcurementSN@Postbank.co.za)

- If the quotation is late, it shall not be accepted for consideration.
- The Postbank reception is generally accessible 8 hours a day (07h30 to 16h00); 5 days a week (Monday to Friday) for delivery of goods.
- Bidders /Supplier to complete and sign all Annexures to this document (including Standard Bidding Document)
- Supplier must ensure compliance with their tax obligations

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SERVICE PROVIDER/SUPPLIER:

REGISTRATION NUMBER:

CSD UNIQUE SUPPLIER REGISTRATION NUMBER:

ADDRESS:

CONTACT PERSON:

EMAIL:

TEL:

- (I) Postbanks standard conditions of purchase shall apply.
- (II) Late submissions will not be accepted.
- (III) The recommended service provider/supplier will be required to complete and sign the Standard Bidding Documents (SBD) and Annexures. All Bidders /suppliers must adhere to the General Conditions of Contract as prescribed by National Treasury.
- (IV) It is the responsibility of the service provider/supplier to ensure that the Postbank has updated information on the status of their business.
- (V) No goods or services shall be delivered before the issuing of an official Postbank’s Award Letter or Purchase Order (PO) signed by the authorised Postbank official. The Postbank reserves the right not to make payment or accept the goods or services should the goods or services be delivered to the Postbank before the Postbank Award Letter or PO is issued.
- (VI) Please note that RFQ responses should be sent to email address mentioned on the cover page of the RFQ document, failure to do so, it shall not be accepted for consideration.

I, the undersigned (NAME).....certify that :

I have read and understood the conditions of this RFQ;

I have supplied the required information and the information submitted as part of this RFQ is true and correct.

1. INVITATION TO BID

Postbank invites suitably qualified and experienced photography service providers to submit quotations for the provision of professional photography services for the Board and Exco Photoshoot for Postbank corporate publications and communication platforms, scheduled for 30 July 2026. The appointed service provider will be required to provide a professional photographer, appropriate photography equipment, lighting, backdrop and related setup, as well as a make-up artist to ensure that all images are captured in a polished, consistent and publication-ready manner for use across Postbank's communication channels.

2. Bid Objectives

The objectives of this bid are to:

- Appoint a competent and experienced service provider to render professional photography services for Postbank Board and Exco members;
- Ensure the production of high-quality, edited and ready-to-use images suitable for use across Postbank's corporate publications, website, print media, digital platforms and related communication materials;
- Ensure uniformity and consistency in the way photographs are taken, including the use of the same pose pattern, framing, lighting, background and image style across all participants;
- Secure a service provider that can provide the necessary equipment, professional lighting, backdrop, on-site setup and image post-production services;
- Include a professional make-up artist as part of the service offering to support a polished and consistent corporate appearance for all photographed individuals;
- Achieve value for money through a transparent procurement process while maintaining quality, professionalism and service excellence.

3. Scope of work

The appointed service provider will be required to deliver a comprehensive professional photography solution, including but not limited to the following

3.1 Photography Services and Project Coordination

- Provide professional corporate photography services for a total of **eighteen (18) people**, comprising Board and Exco members, on **30 July 2026**;
- Provide an experienced professional photographer with proven capability in executive, corporate portrait and publication-ready photography for organisational communication platforms;
- Manage the photography session efficiently, including sequencing, timing, participant flow and coordination with Postbank representatives;
- Ensure the service provider is available for **four (4) hours** on the day of the photoshoot;
- Ensure setup is completed at least **45 minutes before the actual Board meeting starts**;
- Provide sufficient personnel to ensure the photoshoot is conducted professionally, timeously and with minimal disruption to the Board meeting schedule.

3.2 Equipment, Setup and Technical Requirements

The service provider must supply and set up all equipment required to deliver high-quality corporate portraits suitable for publication.

- Provide professional cameras, lenses, lighting, stands, reflectors and any other equipment required for the photoshoot;
- Provide an appropriate backdrop suitable for formal corporate portraits and use across Postbank's publications and communication platforms;
- Ensure lighting, framing, background and image quality are consistent across all photographs;
- Conduct a quick test shot and quality check before the photoshoot commences;
- Ensure all cables, lighting stands and equipment are safely positioned and do not obstruct access or create safety risks.

3.3 Make-up Artist

- Provide a professional make-up artist as part of the service offering;
- The make-up artist must be available on site for touch-ups before and during the photoshoot as required;

- Make-up services must be appropriate for professional corporate photography and should support a natural, polished and consistent appearance;
- All make-up products and hygiene consumables must be supplied by the service provider.

3.4 Image Consistency and Pose Pattern

- Ensure uniformity in how photographs are taken across all participants;
- Use the same pose pattern, camera angle, crop, lighting style, backdrop and image orientation for all individual portraits;
- Capture a mix of image types for each participant, including close-up/head-and-shoulders portraits, half-length portraits and full-length portraits, subject to the agreed pose pattern and time available;
- Provide guidance to participants on posture, expression and positioning to achieve a consistent executive portrait style;
- Capture sufficient image options per participant, across the required mix of close-up, half-length and full-length shots, to allow Postbank to select final preferred images.

3.5 Image Editing, Delivery and Handover

- Edit and retouch selected images to a professional standard suitable for corporate publications, website use, print media, digital platforms and related communication materials;
- Final edited, ready-to-use images must be submitted to Postbank within **two (2) days after the photoshoot**;
- Provide final images in high-resolution format suitable for print and digital use;
- Provide images in an organised folder structure with clear file naming for ease of identification;
- Submit final edited images in a manner that clearly identifies each of the eighteen (18) photographed participants and the image type, where applicable;
- Transfer full usage rights to Postbank for internal and external corporate communication purposes.

3.6 Location, Access and On-site Conduct

- The photoshoot will take place at a Postbank-approved venue on **30 July 2026**. The exact venue location will be confirmed with the appointed bidder and will be within Gauteng, in the Johannesburg and Pretoria precincts. The service provider must comply with all venue access, security, health and safety, and conduct requirements applicable on the day.

- The service provider must ensure that its team conducts itself professionally, respects the privacy and schedule of Board and Exco members, and works efficiently within the allocated time.

4. SPECIAL CONDITIONS OF CONTRACT

- Award is subject to Postbank's internal governance and procurement approvals.
- The service provider must demonstrate experience in professional corporate, executive or publication-ready photography.
- The service provider must be available for four (4) hours on 30 July 2026 and must complete setup at least 45 minutes before the actual Board meeting starts.
- The service provider must ensure confidentiality, professionalism and respectful handling of all images and participant information.
- By submitting a bid, the service provider confirms acceptance of the project's expectations, scope and delivery timelines.

5. EVALUATION PROCESS

The bid will be evaluated in three (3) phases:

- Phase 1: Mandatory Requirements Criteria - Only bidders that have complied with the mandatory criteria will be evaluated on functionality requirements.
- Phase 2: Functionality Requirements – Bidders must obtain a minimum of 70 points out of 100 points to qualify for further evaluation.
- Phase 3: Price and Specific Goals (80/20)

1. The bid will be evaluated as follows:

The bid will be evaluated in three (3) phases, namely:

- **Phase 1: Mandatory Requirements Criteria** - Only bidders that have complied with the Mandatory criteria will be evaluated on functionality requirements
- **Phase 2: Functionality Requirements** – Bidder must obtain a minimum of 70 points out of 100 points to qualify for further evaluation.
- **Phase 3: Price and Specific Goals (80/20)**

7.1 Mandatory Requirements (Comply / Do not comply)

I. Failure to meet any mandatory requirement will result in disqualification

Mandatory requirements	Comply	Do not - Comply
<p>1. Company Experience The bidder must have a minimum of five (5) years’ proven experience in professional corporate, executive or publication-ready photography and must submit a detailed company profile, which includes a portfolio of previous work demonstrating relevant photography assignments delivered.</p>		
<p>2. Deadline The bidder acknowledges that the photoshoot is scheduled for 30 July 2026 and, by submitting a bid, confirms availability for four (4) hours on the day, including setup at least 45 minutes before the actual Board meeting starts.</p>		
<p>3. Capability and Presence The bidder must demonstrate the capability to provide a photographer, make-up artist, equipment, setup and post-production services as required.</p>		

7.2 Phase 2: Functional Evaluation (100 Points)

II. Minimum qualifying score: 70/100

Functional Criteria	Mandatory Evidence	Points
<p>BIDDER EXPERIENCE The bidder must have a minimum of five (5) years’ proven experience in professional corporate, executive or publication-ready photography. Bidders MUST:</p> <ul style="list-style-type: none"> • Attach a detailed company profile clearly indicating the number of years the company has operated within the professional photography industry; and • Submit a portfolio of previous work, demonstrating experience in the delivery of executive portraits, corporate photography or publication-ready photography of a similar nature. 	<p>Company profile with portfolio of evidence</p>	<ul style="list-style-type: none"> • More than 5 years’ experience = 50 Points • 5 years’ experience = 25 Points • Less than 5 years’ = 0 points

<p>REFERENCE LETTERS</p> <p>Bidders must submit a minimum of three (3) signed client reference letters, on the official letterheads of the respective client organisations, confirming the delivery of professional photography services within the last five (5) years.</p> <p>Each reference letter must:</p> <ul style="list-style-type: none"> • Be formally dated and not older than twelve (12) months from the RFQ closing date; • Be printed on the official letterhead of the client organisation; • Clearly describe the photography services rendered; • Explicitly state the date of the assignment, including day, month and year; • Include the full name, designation, contact details and signature of the referee. 	<p>Portfolio of Evidence / example of previous work</p>	<ul style="list-style-type: none"> • More than three (3) clients signed letters = 50 points • 3 client signed = 25 points • 0 client signed letters = 0 points
TOTAL		100

7.3 Phase 3: Price & Specific Goals (80/20)

- i. Price: 80 points
- ii. Specific Goals (e.g. BBEE): 20 points

Criteria	Weight	Sub-criteria
Price and Specific Goals	100	
Price	80	Benchmark against the lowest acceptable price
Specific Goals	20	Points to be allocated according to the goals claimed

8. PRICING SCHEDULE

Only bidders who meet the **mandatory requirements** and achieve the **minimum functionality threshold – 70 points** will be evaluated on pricing.

- Pricing will be evaluated in accordance with the **80/20 preference point system**, where:
 - **80 points** are allocated to price;
 - **20 points** are allocated to specific goals (where applicable).
- Bidders must submit a **detailed and transparent cost breakdown**, covering all elements of the scope of work, including:
 - Professional photography fees
 - Make-up artist services
 - Photography equipment, lighting and backdrop setup
 - Editing, retouching and post-production
 - Image delivery and handover
 - Any additional costs

9. SUBMISSION REQUIREMENTS

- Completed and signed RFQ response
- Company profile and portfolio of relevant photography work
- Reference letters confirming professional photography services rendered
- Confirmation of availability for 30 July 2026, including four (4) hours on site and setup at least 45 minutes before the actual Board meeting starts
- Confirmation that a professional make-up artist will be provided
- Confirmation that the quotation covers photography services for a total of eighteen (18) people and includes a mix of close-up/head-and-shoulders, half-length and full-length photographs;
- Pricing annexure with a detailed cost breakdown
- Valid tax clearance and company registration documents

ANNEX C COST BREAK DOWN

1. The service provider/supplier is required to provide a full cost breakdown for each item required on an official company letterhead.
2. All prices must be VAT inclusive (if VAT registered) and must be quoted in South African Rand (ZAR);
3. No price changes will be accepted after official Purchase Order (PO)/Award Letter is issued.
4. The service provider warrants that the pricing quoted above is free of any errors and omissions and that he/she is able to deliver the contract on the price quoted.
5. Postbank will not pay upfront.

Note: All prices must be VAT inclusive and must be quoted in South African Rand (ZAR)

	Item	Hourly Rate	Exclusive of VAT	Inclusive of VAT
a.	Professional photography fees			
b.	Equipment, lighting and backdrop setup			
c.	Make-up artist services			
d.	Editing, retouching and post-production			
e.	Final image delivery and handover			
f.	On-site coordination and support			
g.	Other costs (clearly itemized)			
Total exclusive of VAT				
VAT calculated at 15%				
Total inclusive of VAT				

The Service Provider warrants that the pricing quoted above is free of any errors and omissions and that the service will be executed at the price quoted.

Bidder's Name:

Signature:

Date:

BIDDER’S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder’s declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 1.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 1.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Signature

Date

.....
Position

.....
Name of bidder

Annex E :

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULA FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULA FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right) \quad \text{or} \quad Ps = 90 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Historically Disadvantaged individuals	8	
Women	7	
Disabled	5	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

 SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:
DATE:
ADDRESS:

Annex F : GENERAL CONDITIONS OF CONTRACT AND STANDARD BIDDING DOCUMENTS

1. Bidders are required to complete and sign all Standard Bidding Documents (SBDs) and Annexures. All Bidders /suppliers must adhere to the General Conditions of Contract as prescribed by National Treasury.

Detailed information on the General Condition of Contract are found in the link below:

http://ocpo.treasury.gov.za/Resource_Centre/Legislation/General%20Conditions%20of%20Contract-%20Inclusion%20of%20par%2034%20CIBD.pdf