

C2.1 Pricing Instructions

1. The Contract Data, specifications, drawings and any other documents relevant to this tender must be read in conjunction with the Pricing Schedule. The Contract Data is according to NEC3 TSC: Option A - Priced contract with Price List. The provided quantities are to guide the contractor in pricing the works expected to be carried out as per the scope of work.
2. The contractor must plan the work in this contract as a set of activities. These should be the same activities as he/she shows on his/her programme.
3. This schedule covers the items that will be measurable.
4. The pricing schedule as completed by the Contractor shall cover, "inter alia" all general risks, liabilities, obligations, profit, expenses, costs, bonuses, all allowances such as shift and standby allowances, sick-leave, other leave, brackets, fixings, incidentals, consumables, trainings, medicals etc. that will be required to successfully complete the works as set forth or as implied in the documents on which this Contract is based.
5. The description of each item shall, unless otherwise stated herein, be held to include making, conveying and delivering, unloading, storing, unpacking, hoisting, setting, fitting and fixing in position, cutting and waste, patterns, models and templates, plant, temporary works, return of packaging, establishment charges, profit and all other obligations arising out of the scope of works.
6. The contractor is to take note that payment is made for each activity only when it is complete. "Complete" as it is used in this schedule means the complete system or unit as specified in the particular document.
7. Unless a separate rate for the supply and for the installation of any item is specifically called for, the supply and installation costs of any item shall be fully included in the price.
8. No alterations to the original text shall be allowed. If any alterations are made, they will be ignored, and the original wording will apply.
9. All provisional sums and contingency amounts shall be expended as directed by the Client and any balance remaining shall be deducted from the contract sum.
10. All items described as "provisional" shall be measured as executed and paid for according to prices in the Pricing Schedule and any amounts not spent shall be deducted from the contract price. No work for which "provisional" items are provided shall, be commenced without written instructions from the Client. All costs will be paid on actual proven costs.
11. No commitment to expending any portion of the contingency amounts and/or provisional sums are made or implied by the Employer.
12. The Contractor shall not be entitled to any claim in instances where provisional sums are partially or in total removed from the contract.
13. It will be assumed that prices tendered are based on incorporating relevant Acts, Ordinances, Regulations, By - Laws, National Standards and International standards as it applies to the scope of works.
14. Reference to any particular trademark, name, patent, design, type, specific origin or producer is purely to establish a standard for requirements. Products or articles of an equivalent standard may be substituted.
15. The schedule is formulated to be assessed on activities completed per month. However, work shall only be done with instruction via a Task Order. This may result in the quantity / frequency being amended to a quantity / frequency lower or higher than indicated in the schedule, as per the business need.
16. Health and Safety will be audited on a continuous basis. The Contractor shall comply with the Occupational Health and Safety Act, and the relevant Regulations.
17. Permits and Induction shall be paid at cost and shall be paid on proven cost. The Contractor shall provide proof of personnel that attended the Induction and received a permit.
18. Before a Permit is issued, a Security Clearance will be done. No permit will be granted to persons who are not in good standing in respect of this clearance. Bidders to note that any changes in the staff / resources between permit renewal cycles is for the cost of the Contractor.
19. Bidders must make allowance in their pricing to facilitate engagements where required with the KZN bargaining council for contract cleaners (BCCI) and other industry authorities for the purpose of ensuring labour law, labour regulations and other relevant requirements are being complied with.

ITEM NO	DESCRIPTION	UNIT	MONTHLY / QTY	RATE	AMOUNT	ADDITIONAL PRICING NOTES		
	Part A							
	Cleaning & Hygiene Services							
	Provisional price schedule for one (1) month - All items are re-measurable							
1	Overhead & Operational Charges							
1.1	Insurance	Month	1,00	R	R	All insurance obligations arising from this service		
1.2	Vehicle Expenses	Month	1,00	R	R	Operational vehicle for executing the service		
1.3	Biometric time attendance management system	Month	1,00	R	R			
1.4	ACSA Issue Permits & Induction Costs - Reimbursed Based on Proven Costs	Prov Sum	1,00	R	21 000,00	R 21 000,00	Bidders are to take note that cleaning services are regarded as a service with high staff rotation. ACSA will not be liable for permit costs relating to changes in personnel and resources (such as vehicles) where changes are made by the contractor or their staff	
1.5	Add mark up on item 1.4 above	%	%	R	21 000,00	R		
1.6	ACSA Utility & Rental Charges - Reimbursed Based on Proven Costs - No Mark Up Allowed	Prov Sum	1,00	R	52 000,00	R	52 000,00	ACSA rental & utility expenses will be reimbursed at proven cost.
1.7	Add mark up on item 1.5 above	%	%	R	52 000,00	R		
1.8	OHS Related Safety Charges	Month	1,00	R	R	R	All safety related charges which includes but is not limited to producing and maintaining a compliant safety file, PPE, medicals and all other safety related obligations arising from the works	
1.9	Other	Month	1,00	R	R	R	The bidder prices for any additional item deemed required for the service. The bidder shall provide a full breakdown of any additional items included. The break must be attached to the price schedule.	
2	Uniforms						1) Please provide the equivalent (Pro Rata) monthly charge 2) Fee includes allowance for issue of new sets to replacement staff 3) Please allow for issue to relievers/temporary staff	
2.1	General Cleaners - Please specify uniforms replacement cycle in months ()	No	143,00	R	R	R	The quantities provided represent the number of employees. Payment will be re-measurable based on number of employees issued with a full uniform set.	
2.2	Management - Please specify uniforms replacement cycle in months ()	No	14,00	R	R	R	The quantities provided represent the number of employees. Payment will be re-measurable based on number of employees issued with a full uniform set.	
2.3	Specialised staff - Please specify uniforms replacement cycle in months ()	No	26,00	R	R	R	The quantities provided represent the number of employees. Payment will be re-measurable based on number of employees issued with a full uniform set.	
3	Management Costs						1) The rates provided will be flat rates and will be inclusive of public holidays, weekends, overtime and all applicable allowances including statutory costs 2) Payment will be subject to proven costs 3) All rates tendered must comply with relevant labour law and regulation 4) Bidders who price below regulated minimum wage for any labour resource listed below will be disqualified. 5) NOTE: RATES MUST MAKE ALLOWANCE FOR COMPLIANCE WITH ALL REQUIREMENTS SET OUT IN THE BARGAINING COUNCIL MAIN AGREEMENT FOR CONTRACT CLEANERS IN KZN (BCC) EXCLUDING ALLOWANCE FOR REGULATED BONUSES. REGULATED BONUSES ARE PRICED ELSEWHERE IN PART B OF THE PRICE SCHEDULE	
3.1	Contract Manager / Site Manager - 1 x Contract / Site Manager - Mon - Fri 08:00 - 16:30	Hrs	173,20	R	R	R	Straight Day Shift (8 Hour workday) 40 Hours per week x 4.33 weeks = 173.2 Hours per Month	
3.2	Assistant Site Manager - 1 x Assistant Site Manager - Mon - Fri 18:00 - 06:00	Hrs	216,50	R	R	R	Straight Night Shift (12 Hour Work Night) 50 Hours per week x 4.33 weeks = 216.5 Hours per Month	
3.3	Site Administrator - 1 x Site Administrator - Mon - Fri 08:00 - 16:30	Hrs	173,20	R	R	R	Straight Day Shift (8 Hour workday) 40 Hours per week x 4.33 weeks = 173.2 Hours per Month	
3.4	Senior Shift Supervisors - Day Shift - 1 x Senior Shift Supervisor - Mon - Sun 06:00am - 18:00pm - 303,1 hrs per resource per month	Hrs	303,10	R	R	R	Shift workers (12 Hour work shift) 10 Hours per shift x 7 Days per week = 70 Hours per week 70 Hours per week x 4.33 weeks = 303.1 Hours per month	
3.5	Senior Shift Supervisors - Night Shift - 1 x Senior Shift Supervisor - Mon - Sun 18:00pm - 06:00am - 303,1 hrs per resource per month	Hrs	303,10	R	R	R	Shift workers (12 Hour work shift) 10 Hours per shift x 7 Days per week = 70 Hours per week 70 Hours per week x 4.33 weeks = 303.1 Hours per month	
3.6	Supervisors - Day Shift - 2 x Supervisors - Mon - Sun 06:00am - 18:00pm - 303,1 hrs per resource per month	Hrs	606,20	R	R	R	Shift workers (12 Hour work shift) 10 Hours per shift x 7 Days per week = 70 Hours per week 70 Hours per week x 4.33 weeks = 303.1 Hours per month	
3.7	Supervisors - Night Shift - 2 x Supervisors - Mon - Sun 18:00pm - 06:00am - 303,1 hrs per resource per month	Hrs	606,20	R	R	R	Shift workers (12 Hour work shift) 10 Hours per shift x 7 Days per week = 70 Hours per week 70 Hours per week x 4.33 weeks = 303.1 Hours per month	
3.8	Supervisors - Straight Day Shift - 1 x Supervisors - Mon - Fri 08:00am - 16:30pm - 173,2 hrs per resource per month	Hrs	173,20	R	R	R	Straight Day Shift (8 Hour workday) 40 Hours per week x 4.33 weeks = 173.2 Hours per Month	
3.9	Supervisors - Straight Night Shift - 1 x Supervisors - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	Hrs	216,50	R	R	R	Straight Night Shift (12 Hour Work Night) 50 Hours per week x 4.33 weeks = 216.5 Hours per Month	

ITEM NO	DESCRIPTION	UNIT	MONTHLY / QTY	RATE	AMOUNT	ADDITIONAL PRICING NOTES
Part A						
4	General Cleaning					<p>1) The rates provided will be flat rates and will be inclusive of public holidays, weekends, overtime and all applicable allowances</p> <p>2) Payment will be subject to proven costs</p> <p>3) All rates tendered must comply with relevant labour law and regulation</p> <p>4) Bidders who price below regulated minimum wage for any labour resource listed below will be disqualified.</p> <p>5) NOTE: RATES MUST MAKE ALLOWANCE FOR COMPLIANCE WITH ALL REQUIREMENTS SET OUT IN THE BARGAINING COUNCIL MAIN AGREEMENT FOR CONTRACT CLEANERS IN KZN (BCC) EXCLUDING ALLOWANCE FOR REGULATED BONUSSES. REGULATED BONUSSES ARE PRICED ELSEWHERE IN PART B OF THE PRICE SCHEDULE</p>
4.1	General Cleaners - Day Shift - 39 x Cleaners - Mon - Sun 06:00am - 18:00pm - 363,72 hrs per resource per month	Hrs	14185,08	R	R	Shift workers (12 Hour work shift) 12 Hours per shift x 7 Days per week = 84 Hours per week 84 Hours per week x 4.33 weeks = 363.72 Hours per month
4.2	General Cleaners - Night Shift - 32 x Cleaners - Mon - Sun 18:00pm - 06:00am - 303,1 hrs per resource per month	Hrs	9699,20	R	R	Shift workers (12 Hour work shift) 10 Hours per shift x 7 Days per week = 70 Hours per week 70 Hours per week x 4.33 weeks = 303.1 Hours per month
4.3	General Cleaners - Night Shift - 7 x Cleaners - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	Hrs	1515,50	R	R	Straight Night Shift (12 Hour Work Night) 50 Hours per week x 4.33 weeks = 216.5 Hours per Month
4.4	General Cleaners - Satellite - 10 x Cleaners - Mon - Fri - 8 Hour Shift - 173,2 hrs per resource per month	Hrs	1732,00	R	R	Straight Day Shift (8 Hour workday) 40 Hours per week x 4.33 weeks = 173.2 Hours per Month
4.5	General Cleaners - Satellite - 4 x Cleaners - Sat - Sun - 8 Hour Shift - 69,28 hrs per resource per month	Hrs	277,12	R	R	Straight Day Shift (8 Hour workday) 16 Hours per week x 4.33 weeks = 69,28 Hours per Month
5	Specialized Cleaning					<p>1) The rates provided will be flat rates and will be inclusive of public holidays, weekends, overtime and all applicable allowances</p> <p>2) Payment will be subject to proven costs</p> <p>3) All rates tendered must comply with relevant labour law and regulation</p> <p>4) Bidders who price below regulated minimum wage for any labour resource listed below will be disqualified.</p> <p>5) NOTE: RATES MUST MAKE ALLOWANCE FOR COMPLIANCE WITH ALL REQUIREMENTS SET OUT IN THE BARGAINING COUNCIL MAIN AGREEMENT FOR CONTRACT CLEANERS IN KZN (BCC) EXCLUDING ONLY ALLOWANCE FOR REGULATED BONUSSES. REGULATED BONUSSES ARE PRICED ELSEWHERE IN PART B OF THE PRICE SCHEDULE</p>
5.1	Carpet Cleaners - Night Shift - 2 x Carpet Cleaners - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	Hrs	433,00	R	R	Straight Night Shift (12 Hour Work Night) 50 Hours per week x 4.33 weeks = 216.5 Hours per Month
5.2	Carpet Cleaner Assistant (General Cleaner) - Night Shift - 2 x Cleaners - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	Hrs	433,00	R	R	Straight Night Shift (12 Hour Work Night) 50 Hours per week x 4.33 weeks = 216.5 Hours per Month
5.3	Auto Scrubbers - Night Shift - 2 x Auto Scrubbers - Mon - Sun 18:00pm - 06:00am - 303,1 hrs per resource per month	Hrs	606,20	R	R	Shift workers (12 Hour work shift) 10 Hours per shift x 7 Days per week = 70 Hours per week 70 Hours per week x 4.33 weeks = 303.1 Hours per month
5.4	Auto Scrubber - Night Shift - 1 x Cleaners - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	Hrs	216,50	R	R	Straight Night Shift (12 Hour Work Night) 50 Hours per week x 4.33 weeks = 216.5 Hours per Month
5.5	High Pressure Cleaner - Night Shift - 2 x Cleaners - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	Hrs	433,00	R	R	Straight Night Shift (12 Hour Work Night) 50 Hours per week x 4.33 weeks = 216.5 Hours per Month
5.6	High Pressure Cleaner Assistant (General Cleaner) - Night Shift - 2 x Cleaners - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	Hrs	433,00	R	R	Straight Night Shift (12 Hour Work Night) 50 Hours per week x 4.33 weeks = 216.5 Hours per Month
6	Machinery & Equipment					
	Machinery					
6.1	Tenant T12 or equivalent - Ride on auto scrubber	No	2,00	R	R	
6.2	Tenant T300 or equivalent - Walk behind auto scrubber	No	1,00	R	R	
6.3	Upright Industrial Vacuum Cleaners	No	8,00	R	R	
6.4	Wet & Dry Industrial Vacuum Cleaners	No	4,00	R	R	
6.5	Push Sweeper	No	1,00	R	R	
6.6	Dual Speed Buffing Machine - Single Disc Rotary Floor Cleaning Machine	No	6,00	R	R	
6.7	High Pressure Cleaner - Industrial - Output of 240 Bar or more suited to heavy duty commercial cleaning including suitably sized buffer tank	No	2,00	R	R	
6.8	Tenant 1610 or equivalent - Wet Extraction - Carpet Deep Cleaning Machine - for High Traffic Areas	No	2,00	R	R	
6.9	Washing Machine - Industrial	No	1,00	R	R	
6.10	Steam Cleaner - For Upholstery, Linen, blinds etc	No	1,00	R	R	
6.11	Carpet Cleaning Machine - Orbital Scrubber	No	2,00	R	R	
6.12	Hot Air Blower	No	3,00	R	R	

ITEM NO	DESCRIPTION	UNIT	MONTHLY / QTY	RATE	AMOUNT	ADDITIONAL PRICING NOTES
	Part A					
	Equipment					
6.13	10 Step A Frame Ladder	No	2,00	R	R	
6.14	Ladders 3m high	No	1,00	R	R	
6.15	Colour coded split twin bucket trolley with buckets for clean and dirty water and wringer + caddy for spray bottles + storage for cloths + additional storage area for small tools, small equipment and consumables	No	35,00	R	R	Units provided must be suited to use in a high traffic and high demand environment. Product specifications to be provided for client approval prior to deployment taking place.
6.16	Medium sized Janitorial Trolleys (twin bucket) + caddy for spray bottles + waste bag + mop holder + storage area for small tools, small equipment and consumables	No	20,00	R	R	Units provided must be suited to use in a high traffic and high demand environment. Product specifications to be provided for client approval prior to deployment taking place.
6.17	Microfibre Mops - 40cm frame with 40cm Velcro wet mop sleeve	No	50,00	R	R	The bidder is to make allowance for rotation of sleeves through launder/wash cycles The bidder is to make allowance for replacement of sleeves as needed Damaged or frayed or torn or stained sleeves must be immediately replaced
6.18	Maslin Tools - 60cm or larger	No	17,00	R	R	
6.19	Aluminium Long Handle Jumbo mops (long hair)	No	20,00	R	R	
6.20	30mx2mm Extension cords	No	1,00	R	R	
6.21	50mx2mm Extension cords	No	4,00	R	R	
6.22	Long handle dust pans including whisk brooms	No	15,00	R	R	
6.23	Big outdoor brooms hard bristles	No	10,00	R	R	
6.24	Big outdoor brooms soft bristles	No	12,00	R	R	
6.25	Metal Scrapers	No	10,00	R	R	
6.26	Toilet Brushes - Brush only	No	50,00	R	R	
6.27	Toilet Brushes - Brush with holders	No	20,00	R	R	
6.28	Scrubbing Brushes	No	20,00	R	R	
6.29	Wet Floor Signs	No	49,00	R	R	
6.30	Long Flick Dusters	No	17,00	R	R	
6.31	Short Feather Dusters	No	15,00	R	R	
6.32	Spray Bottle 750ml	No	80,00	R	R	
6.33	Pulse Mops	No	10,00	R	R	
6.34	100m long heavy duty hose pipe with all required fitting to connect to taps and cleaning equipment for daily use. Includes adaptors to join hoses	No	3,00	R	R	
6.35	Wall mounted inspection sheet holders for ablutions (Size: A4)	No	50,00	R	R	Includes mounting to walls under client direction
7	Third Party Procurement					
7.1	Third Party Procurement - Provisional	Prov	1,00	R 230 000,00	R 230 000,00	
7.2	Mark Up on Third Party Procurement - Provisional	%	%	R 230 000,00	R	
8	Hygiene					
8.1	Sanitary Bins Service - Twice a week - Service Only including consumables	No	190,00	R	R	Bins owned by ACSA Includes all consumables and disposals including issue of a safe disposal certificate. Service carried out twice weekly by trained personnel. Selected general cleaners shall be trained on each shift to attend to bins in the event it is needed between the scheduled service which occurs twice per week
8.2	Nappy Bin Service – Daily or more frequently as needed when found soiled – Service Only including consumables	No	15,00	R	R	Bins owned by ACSA Selected general cleaners shall be trained on each shift to attend to nappy bins on a daily basis and waste deposited in the sanitary and nappy waste bin provided as item 8.3 below
8.3	Provide suitably sized closed waste bin for Sanitary & Nappy Waste – To be serviced twice per week.	Item	1,00	R	R	Includes all consumables and disposals including issue of a safe disposal certificate Note: This bin is to be located in the cleaning contractors storage area. The bin is intended for waste arising between the twice weekly service of sanitary waste bins. Bin to comply with all regulative, legislative and industry best practice requirements
8.4	Provisional - Premium Automated Air fresheners – Supply, Install, Service & Maintain	No	90,00	R	R	Note: Bidders are encouraged to provide suitable options that will align to the aesthetics of the facility while introducing modern units with equal to or better performance than current units installed
8.5	Provisional - Toilet seat sanitizer dispenser - Supply, Install, Service & Maintain	No	190,00	R	R	Note: Bidders are encouraged to provide suitable options that will align to the aesthetics of the facility while introducing modern units with equal to or better performance than current units installed
8.6	Provisional - Stainless Steel Soap dispenser - Service & Maintain existing units	No	100,00	R	R	Note: Bidders will secure, inspect, replenish consumables and maintain existing units in selected locations
8.7	Provisional - Stainless Steel T3 toilet roll dispenser - Service & Maintain existing units	No	220,00	R	R	Note: Bidders will secure, inspect, replenish consumables and maintain existing units in selected locations
8.8	Provisional - Disposal of Biohazardous waste	kg	1,00	R	R	Ad hoc waste disposal service including issue of a safe disposal certificate. Biohazardous waste cleaning shall be carried out by trained personnel. A minimum of 2 x trained general cleaners and 1 x trained supervisory staff member shall be available and on site on every 12 hour shift. Bidders must ensure sufficient trained personnel to ensure this requirement is complied with. Taking into account leave requirement of said trained personnel.
8.9	Provisional - Decontamination of surfaces	Item	1,00	R	R	Ad hoc decontamination services. Certificate of decontamination to be provided on completion certifying the area treated to be fully decontaminated and safe to occupy. Based on a surface area up to 50m2.
8.10	Provisional - Extra over for Decontamination of surfaces	m2	1,00	R	R	Rate will apply when area referenced in item 8.9 exceeds 50m2

ITEM NO	DESCRIPTION	UNIT	MONTHLY / QTY	RATE	AMOUNT	ADDITIONAL PRICING NOTES
Part A						
9	High Access Cleaning					<p>1) All items listed below are strictly provisional. Any high access works will be instructed via task order and shall be at the discretion of the client. Therefore;</p> <p>2) Hours worked per month per resource type is expected to vary based on client need.</p> <p>3) Cherry Picker will be requested on an as needed basis only</p> <p>4) The contractor shall ensure that all equipment and machinery used in the service is certified as safe for use. Proof to be provided on an ongoing basis</p> <p>5) The labour rates provided will be flat rates and will be inclusive of public holidays, weekends, overtime and all applicable allowances</p> <p>6) Payment will be subject to proven costs</p> <p>7) All labour rates tendered must comply with relevant labour law and regulation</p> <p>8) Bidders who price below regulated minimum wage for any labour resource listed below will be disqualified.</p> <p>9) NOTE: RATES MUST MAKE ALLOWANCE FOR COMPLIANCE WITH ALL REQUIREMENTS SET OUT IN THE BARGAINING COUNCIL MAIN AGREEMENT FOR CONTRACT CLEANERS IN KZN (BCCI) EXCLUDING ALLOWANCE FOR REGULATED BONUSES. REGULATED BONUSES ARE PRICED ELSEWHERE IN PART B OF</p>
9.1	Management fees (Height Access Specific)	Item	1,00	R	R	Management Fees specific to the management and oversight of the height access works.
9.2	Combined Fee Level 3 rope access supervisor + fall arrest technician - Mon - Fri 08:00pm - 16:30am - 40 hrs per resource per week.	Hrs	120,00	R	R	<p>Straight Day Shift (8 Hour workday)</p> <p>40 Hours per week</p> <p>Allowance for 3 weeks per month. The actual hours worked may vary based on client needs</p> <p>Can be either 1 resource who is trained and certified at level 3 and is also a fall arrest technician OR 2 separate resources all in compliance with applicable regulation and legislation</p>
9.3	Rope Access Technican / Abseiler - Level 2 - Day Shift - 1 x Technician - Mon - Fri 08:00pm - 40 hrs per resource per week.	Hrs	120,00	R	R	<p>Straight Day Shift (8 Hour workday)</p> <p>40 Hours per week</p> <p>Allowance for 3 weeks per month. The actual hours worked may vary based on client needs</p>
9.4	Rope Access Technican / Abseiler - Level 1 - Day Shift - 1 x Technician - Mon - Fri 08:00pm - 16:30am - 40 hrs per resource per week.	Hrs	120,00	R	R	<p>Straight Day Shift (8 Hour workday)</p> <p>40 Hours per week</p> <p>Allowance for 3 weeks per month. The actual hours worked may vary based on client needs</p>
9.5	High Level Window Cleaners - Day Shift - 3 x Window Cleaners - Mon - Fri 08:00pm - 16:30am - 173,2 hrs per resource per month	Hrs	519,60	R	R	<p>Straight Day Shift (8 Hour workday)</p> <p>40 Hours per week x 4.33 weeks = 173.2 Hours per Month</p>
9.6	High Level Window Cleaners - Night Shift - 1 x Window Cleaners - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	Hrs	216,50	R	R	<p>Straight Night Shift (12 Hour Work Night)</p> <p>50 Hours per week x 4.33 weeks = 216.5 Hours per Month</p>
9.7	High Access Cleaner/ Cherry Picker Operator (Supervisory role) - Night Shift - 1 x High Level Cleaners - Mon - Fri 18:00pm - 06:00am - 50 hrs per resource per week.	Hrs	150,00	R	R	<p>Straight Night Shift (12 Hour Work Night)</p> <p>50 Hours per week x 3 weeks per month = 150 hours per month</p> <p>Allowance for 3 weeks per month. The actual hours worked may vary based on client needs</p> <p>This will be a supervisory role for the high access night works</p>
9.8	High Access Cleaner - Night Shift - 2 x High Level Cleaners - Mon - Fri 18:00pm - 06:00am - 50 hrs per resource per week.	Hrs	300,00	R	R	<p>Straight Night Shift (12 Hour Work Night)</p> <p>50 Hours per week x 3 weeks per month = 150 hours per month</p> <p>Allowance for 3 weeks per month. The actual hours worked may vary based on client needs</p>
9.9	Rope Access Kits (Access up to 25m high)	Complete Set	2,00	R	R	
9.10	Rope Access Ropes (Access up to 25m high)	Complete Set	2,00	R	R	
9.11	Window Squeegees with tele poles - Extendable 3m - 6m - 9m	No	4,00	R	R	
9.12	Big Rectangle Buckets for Window squeegees	No	4,00	R	R	
9.13	10m Extension Ladder	No	1,00	R	R	
9.14	6m Extension Ladder	No	1,00	R	R	
9.15	8ft A Frame Ladder	No	1,00	R	R	
9.16	Ladders 3m high	No	1,00	R	R	
9.17	Mobile Adjustable Aluminium Scaffold Tower Freestanding configuration: 6m	No	1,00	R	R	
9.18	Full Body Safety Belt	No	3,00	R	R	
9.19	Fall Arrest Helmets	No	3,00	R	R	
9.20	Sign Boards	No	4,00	R	R	
9.21	Beacons	No	4,00	R	R	
9.22	Buckets	No	4,00	R	R	
9.23	First Aid Equipment	No	1,00	R	R	
9.24	Cherry Picker Hire - 5 Day Hire (Electric Cherry Picker for indoor and outdoor use - Minimum working height of 15m)	Week	1,00	R	R	<p>1) The hire duration is based on a 5 day work week on an as needed basis. The client may at its discretion call for the cherry picker per site requirements. This may be for 1 or more weeks at a time.</p> <p>2) Any other additional access requirements may be sourced via 3rd Party procurement at the clients discretion</p> <p>3) Equipment used on the KSIA site shall at all times comply with ACSA permit requirements which includes but is not limited to (Providing proof of owners details, latest service records, safe to use certification, stability certificates, insurances etc)</p> <p>3) The client may at its discretion opt to provide the service provider with use of ACSA owned height access equipment free of charge for use</p>
9.25	Other			R	R	The bidder prices for any additional item deemed required for the service. The bidder shall provide a full breakdown of any additional items included. The break must be attached to the price schedule.
PRICE SUMMARY						
PRICE FOR ONE (1) MONTH - EXCLUDING VAT						
TOTAL PRICE FOR TWELVE (12) MONTHS - Excluding VAT (Price transferred to Final Price Summary)						

ITEM NO	DESCRIPTION	NO OF STAFF	UNIT	QTY	RATE	AMOUNT	ADDITIONAL PRICING NOTES
PART B							
Cleaning & Hygiene Services							
	Provisional Allowance for Regulated Bonus Payments						Provision aligned with Clause 4.5 Of the collective main agreement from the bargaining council for contract cleaners in KZN. Bidders to note that regulated bonus payments are provided for within this section PART B of the price schedule.
1	Management Costs						
1.1	Contract Manager / Site Manager - 1 x Contract / Site Manager - Mon - Fri 08:00 - 16:30	1	weeks	4,33	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
1.2	Assistant Site Manager - 1 x Assistant Site Manager - Mon - Fri 18:00 - 06:00	1	weeks	4,33	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
1.3	Site Administrator - 1 x Site Administrator - Mon - Fri 08:00 - 16:30	1	weeks	4,33	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
1.4	Senior Shift Supervisors - 3 x Senior Shift Supervisor - Mon - Sun 06:00am - 18:00pm - 303,1 hrs per resource per month	3	weeks	12,99	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
1.5	Supervisors - Day Shift - 6 x Supervisors - Mon - Sun 06:00am - 18:00pm - 303,1 hrs per resource per month	6	weeks	25,98	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
1.6	Supervisors - Straight Day Shift - 1 x Supervisors - Mon - Fri 08:00am - 16:30pm - 173,2 hrs per resource per month	1	weeks	4,33	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
1.7	Supervisors - Straight Night Shift - 1 x Supervisors - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	1	weeks	4,33	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
2	General Cleaning						
2.1	General Cleaners - Day Shift - 39 x Cleaners - Mon - Sun 06:00am - 18:00pm - 363,72 hrs per resource per month	117	weeks	506,61	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
2.2	General Cleaners - Night Shift - 7 x Cleaners - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	7	weeks	30,31	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
2.3	General Cleaners - Satellite - 10 x Cleaners - Mon - Fri - 8 Hour Shift - 173,2 hrs per resource per month	10	weeks	43,30	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
2.4	General Cleaners - Satellite - 4 x Cleaners - Sat - Sun - 8 Hour Shift - 69,28 hrs per resource per month	4	weeks	17,32	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
3	Specialized Cleaning						
3.1	Carpet Cleaners - Night Shift - 2 x Carpet Cleaners - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	2	weeks	8,66	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
3.2	Carpet Cleaner Assistant (General Cleaner) - Night Shift - 2 x Cleaners - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	2	weeks	8,66	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
3.3	Auto Scrubbers - Night Shift - 2 x Auto Scrubbers - Mon - Sun 18:00pm - 06:00am - 303,1 hrs per resource per month	6	weeks	25,98	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
3.4	Auto Scrubber - Night Shift - 1 x Cleaners - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	1	weeks	4,33	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
3.5	High Pressure Cleaner - Night Shift - 2 x Cleaners - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	2	weeks	8,66	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs
3.6	High Pressure Cleaner Assistant (General Cleaner) - Night Shift - 2 x Cleaners - Mon - Fri 18:00pm - 06:00am - 216,5 hrs per resource per month	2	weeks	8,66	R	R	4.33 Weeks for a full 12 Months worked & any other applicable statutory costs

	Description	Additional Notes	Rate Breakdown								
	1) Bidders are to populate the table below for each resource type.										
	2) Each resource type has an item number which corresponds with a line item in Part A of the price schedule										
	3) Bidders are to transfer the weighted hourly rate highlighted in blue to Part A of the price schedule for each resource type.										
	4) Bidders are to ensure the weighted hourly rate is correctly transferred by referencing the item number provided for each resource type.										
	5) Bidders must ensure full compliance to all regulatory and legislative requirements. Specific attention is drawn to the requirements set out by the Bargaining Council for the Contract Cleaners Industry in KZN and applicable labour law										
	6) Increases (if applicable) will be in line with the sectorial determinations as gazetted										
	7) All required statutory requirements must be factored into the rate quoted.										
	8) All required allowances must be factored into the rate quoted.										
	9) This fee will be a flat rate and will be inclusive of public holidays, weekends and overtime. Bidders are to make the required allowances in their pricing										
	10) Bidders are to note that the regulated bonus provision must not be included in the weighted hourly rate. Provision is made in Part B of the price schedule for payment of regulated bonuses										
	10) The bidder must ensure that prices for labour resources are equal to or above the regulated minimum wage rate. The minimum wage rate for 2026 is R32.40 per hour or as applicable at date of tender closing. Refer to Annexure ?? Any bidder who has priced below the regulated minimum for one or more labour resources will be disqualified. (Refer to mandatory criteria)										
			Contract Manager / Site Manager (Item 3.1)	Assistant Site Manager (Item 3.2)	Administrator (Item 3.3)	Senior Supervisor (Item 3.4)	Senior Supervisor (Item 3.5)	Supervisor (Item 3.6)	Supervisor (Item 3.7)	Supervisor (Item 3.8)	Supervisor (Item 3.9)
	Basic Salary										
	Hourly Rate		R	R	R	R	R	R	R	R	R
	Daily Rate	Based on an 8 hour day	R	R	R	R	R	R	R	R	R
	Weekly Wage Cost	Based on a 5 day work week	R	R	R	R	R	R	R	R	R
	Monthly Wage Cost	4.33 weeks a month	R	R	R	R	R	R	R	R	R
	Provisions										
	Annual Leave Provisions	15 Days per year	R	R	R	R	R	R	R	R	R
	Sick Pay	10 Days per year	R	R	R	R	R	R	R	R	R
	Family Responsibility Leave	3 Days per year	R	R	R	R	R	R	R	R	R
	Other		R	R	R	R	R	R	R	R	R
	Pension / Provident Fund	6% Employer contribution per industry regulation	R	R	R	R	R	R	R	R	R

Severance Pay	1.92% Per industry regulation	R	R	R	R	R	R	R	R	R
COID	0.83 % total monthly wage per legislation and regulation	R	R	R	R	R	R	R	R	R
UIF	1 % of basic monthly wage per legislation and regulation	R	R	R	R	R	R	R	R	R
Medical Aid		R	R	R	R	R	R	R	R	R
Shift Allowances		R	R	R	R	R	R	R	R	R
Skills Deployment Levy	1% of monthly wage per legislation and regulation	R	R	R	R	R	R	R	R	R
Other Benefits		R	R	R	R	R	R	R	R	R
Monthly Total		R	R	R	R	R	R	R	R	R
Weighted Hourly Rate (Transferred to price schedule)		R	R	R	R	R	R	R	R	R

		General Cleaners (Day - Item 4.1)	General Cleaners (Night - Item 4.2)	General Cleaners (Night - Item 4.3)	General Cleaners (Satelite - Item 4.4)	General Cleaners (Satelite - Item 4.5)				
Basic Salary										
Hourly Rate		R	R	R	R	R				
Daily Rate	Based on an 8 hour day	R	R	R	R	R				
Weekly Wage Cost	Based on a 5 day work week	R	R	R	R	R				
Monthly Wage Cost	4.33 weeks a month	R	R	R	R	R				
Provisions										
Annual Leave Provisions	15 Days per year	R	R	R	R	R				
Sick Pay	10 Days per year	R	R	R	R	R				
Family Responsibility Leave	3 Days per year	R	R	R	R	R				
Other		R	R	R	R	R				
Pension / Provident Fund	6% Employer contribution per industry regulation	R	R	R	R	R				
Severance Pay	1.92% Per industry regulation	R	R	R	R	R				
COVID	0.83 % total monthly wage per legislation and regulation	R	R	R	R	R				
UIF	1 % of basic monthly wage per legislation and regulation	R	R	R	R	R				
Medical Aid		R	R	R	R	R				
Shift Allowances		R	R	R	R	R				
Skills Deployment Levy	1% of monthly wage per legislation and regulation	R	R	R	R	R				
Other Benefits		R	R	R	R	R				
Monthly Total		R	R	R	R	R				
Weighted Hourly Rate (Transferred to price schedule)		R	R	R	R	R				

		Carpet cleaner (Item 5.1)	Carpet Cleaner Assistant (Item 5.2)	Auto scrubber (Item 5.3)	Auto scrubber (Item 5.4)	High Pressure Cleaner (Item 5.5)	High Pressure Cleaner Assistant (Item 5.6)			
Basic Salary										
Hourly Rate		R	R	R	R	R	R			
Daily Rate	Based on an 8 hour day	R	R	R	R	R	R			
Weekly Wage Cost	Based on a 5 day work week	R	R	R	R	R	R			
Monthly Wage Cost	4.33 weeks a month	R	R	R	R	R	R			
Provisions										
Annual Leave Provisions	15 Days per year	R	R	R	R	R	R			
Sick Pay	10 Days per year	R	R	R	R	R	R			
Family Responsibility Leave	3 Days per year	R	R	R	R	R	R			
Other		R	R	R	R	R	R			
Pension / Provident Fund	6% Employer contribution per industry regulation	R	R	R	R	R	R			
Severance Pay	1.92% Per industry regulation	R	R	R	R	R	R			
COID	0.83 % total monthly wage per legislation and regulation	R	R	R	R	R	R			
UIF	1 % of basic monthly wage per legislation and regulation	R	R	R	R	R	R			
Medical Aid		R	R	R	R	R	R			
Shift Allowances		R	R	R	R	R	R			
Skills Deployment Levy	1% of monthly wage per legislation and regulation	R	R	R	R	R	R			
Other Benefits		R	R	R	R	R	R			
Monthly Total		R	R	R	R	R	R			
Weighted Hourly Rate (Transferred to price schedule)		R	R	R	R	R	R			

		Combined Level 3 Supervisor + Fall Arrest Technician (Item 9.2)	Abseiler – Level 2 (Item 9.3)	Abseiler – Level 1 (Item 9.4)	Window Cleaner (Item 9.5)	Window Cleaner (Item 9.6)	High Access Cleaner - Operator (Item 9.7)	High Access Cleaner (Item 9.8)		
	Basic Salary									
	Hourly Rate		R	R	R	R	R	R	R	
	Daily Rate	Based on an 8 hour day	R	R	R	R	R	R	R	
	Weekly Wage Cost	Based on a 5 day work week	R	R	R	R	R	R	R	
	Monthly Wage Cost	4.33 weeks a month	R	R	R	R	R	R	R	
	Provisions									
	Annual Leave Provisions	15 Days per year	R	R	R	R	R	R	R	
	Sick Pay	10 Days per year	R	R	R	R	R	R	R	
	Family Responsibility Leave	3 Days per year	R	R	R	R	R	R	R	
	Other		R	R	R	R	R	R	R	
	Pension / Provident Fund	6% Employer contribution per industry regulation	R	R	R	R	R	R	R	
	Severance Pay	1.92% Per industry regulation	R	R	R	R	R	R	R	
	COVID	1.62 % total monthly wage per legislation and regulation	R	R	R	R	R	R	R	
	UIF	1 % of basic monthly wage per legislation and regulation	R	R	R	R	R	R	R	
	Medical Aid		R	R	R	R	R	R	R	
	Shift Allowances		R	R	R	R	R	R	R	
	Skills Deployment Levy	1% of monthly wage per legislation and regulation	R	R	R	R	R	R	R	
	Other Benefits		R	R	R	R	R	R	R	
	Monthly Total		R	R	R	R	R	R	R	
	Weighted Hourly Rate (Transferred to price schedule)		R	R	R	R	R	R	R	