

Title: **Strategy: The provision of security services for Tactical Response Team and Special Operations for a period of 3 months at Grootvlei Power Station**

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1. INTRODUCTION

Grootvlei Power Station is classified as National Key Point (NKP) and it is a requirement that all access points and the perimeter is monitored 24/7 every single day. It is required that the station has enough resources to ensure effective monitoring and surveillance at all times.

2. SUPPORTING CLAUSES

2.1 SCOPE

The scope of work includes the following:

- The provision of security services for Tactical Response and Special Operation for a period of 3 months at Grootvlei Power Station
- The *Contractor* to provide personnel with PSIRA registration
- The *Contractor* must demonstrate that all guards in their employ are PSIRA registered, properly managed, and equipped.
- The *Contractor* to provide roadworthiness vehicles and must possess sufficient number of vehicles (as specified in the scope of work) and are the vehicles suitable for use for the required purpose namely, patrols, reaction force, staff transport?
- *Contractor's* control room must locally established, fully equipped and operational and capable of rendering the required service

2.1.1 Purpose

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and Technical Evaluation Team (TET) member responsibilities for tender technical evaluation for the provision of security services for a period of 3 months. The technical evaluation strategy serves as basis for the tender technical evaluation process.

2.1.2 Applicability

This document is applicable to the following department

- Security Department

2.2 NORMATIVE/INFORMATIVE REFERENCES

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

2.2.1 Normative

- [1] 240-48929482: Tender Technical Evaluation Procedure
- [2] 32-1034: Eskom Procurement Policy
- [3] Security Services Scope of Work

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2.3 DEFINITIONS

N/A

2.3.1 Classification

Controlled Disclosure: Controlled Disclosure to external parties (either enforced by law, or discretionary).

2.4 ABBREVIATIONS

Abbreviation	Description
PS	Power Station
PSIRA	Private Security Industry Regulation Authority
SOW	Scope Of Work
TET	Technical Evaluation Team
NKP	National Key Point
SABS	South African Bureau of Standard
DFO	Police designated firearm officer
PTT	Push to talk (two-way Radio)

2.5 ROLES AND RESPONSIBILITIES

Compiler	The document compiler is responsible for ensuring that this document is up-to-date and that this document is not a duplication of an existing documentation, regarding the document's objectives and content.
Functional Responsibility	The Functional Responsible Person shall determine if the document is fit for purpose, before the document is submitted for authorisation.
Authoriser	The document authoriser is a duly delegated person with the responsibility to review the document for alignment to business strategy, policy, objectives and requirements. He/she shall authorise the release and application of the document.

2.6 PROCESS FOR MONITORING

The primary process for monitoring will be governed by Tender Technical Evaluation Procedure [1]

2.7 RELATED/SUPPORTING DOCUMENTS

Please refer to Section 2.2.

3. TENDER TECHNICAL EVALUATION STRATEGY

3.1 TECHNICAL EVALUATION THRESHOLD

Mandatory Technical Evaluation Criteria (gatekeepers) are a 'must meet' criteria.

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These criteria shall not be weighted or point scored but shall be assessed on a Yes/No basis as to whether or not the criteria are met. An assessment of 'No' against any criterion shall technically disqualify the tenderer and shall not be further evaluated against Qualitative Criteria.

Qualitative Technical Evaluation Criteria are weighted evaluation criteria used to identify the highest technically ranked tenderer after determining that all the Mandatory Evaluation Criteria have been met. The Qualitative Evaluation Criteria are weighted to reflect the relevant importance of each criterion.

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is **75%**. The following scoring method will be used:

Table 1: Technical Scoring Methodology

SCORE	PERCENTAGE (%)	DESCRIPTION
5	100	COMPLIANT <ul style="list-style-type: none"> Meet the technical requirement(s) AND, No foreseen technical risk(s) in meeting technical requirements
4	80	COMPLIANT WITH ASSOCIATED QUALIFICATIONS <ul style="list-style-type: none"> Meet the technical requirement(s) with, Acceptable technical risks and / or; Acceptable exceptions and / or; Acceptable conditions
2	40	NON-COMPLIANT <ul style="list-style-type: none"> Does not meet the technical requirement(s) AND/OR Unacceptable technical risk(s) and /or; Unacceptable exceptions and/ or; Unacceptable conditions
0	0	TOTALLY DEFICIENT/NON-RESPONSIVE

3.2 TET MEMBERS

The following are TET members:

Table 2: TET Members

TET number	TET Member Name	Designation
TET 1	Mike Shange	Officer Operations Security
TET 2	Lebo Sebetoane	Manager Security (Supervising)

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3.3 MANDATORY TECHNICAL EVALUATION CRITERIA

Table 3: Mandatory Technical Evaluation Criteria

	Mandatory Technical Criteria Description	Reference to Technical Specification / Tender Returnable	Motivation for use of Criteria
1.	<p>Registration of company as a security service provider in terms of PSIRA Act.</p> <ul style="list-style-type: none"> • The security company must be registered as a security service provider to render the necessary service to Eskom. • Does the company possess a valid PSIRA registration certificate? • Does the Owner possess a valid PSIRA registration certificate? • Does the company Directors possess a valid RSA smart ID card? 	<p>a) Tender Returnable: Certified copy of company PSIRA registration certificate and Company owner/directors PSIRA registration Certificate issued by PSIRA.</p> <p>b) Certified ID copy of Company Director.</p> <p>c) Endorsement from Home Affairs that the Company Directors are indeed South African Citizens</p>	<p>a) Compliance to PSIRA legislation Act 56 of 2001</p>
2.	<p>PSIRA letter of good standing</p> <ul style="list-style-type: none"> • The company must be in possession of a valid PSIRA letter of good standing not older than 90 days at the date when the tender is evaluated 	<p>d) Tender Returnable: Original or certified copy of PSIRA letter of good standing for the security company</p>	

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	<ul style="list-style-type: none"> Is the PSIRA letter of good standing submitted and not older than 90 days? 		
3.	<p>Private Security Sector Provident Fund</p>	<p>e) Tender Returnable: Valid letter of participation</p>	<p>b) Public Liability Insurance</p>
4.	<p>Minimum R10million public liability insurance</p> <ul style="list-style-type: none"> The security company must possess minimum R10m public liability insurance cover from a reputable insurer or financial service provider Is the required public liability insurance cover available and is there a valid letter issued by the insurer/ financial service provider in the tender submission 	<p>f) Tender Returnable: Original or certified copy of cover for the required public liability insurance from the insurer issued to the security company.</p> <p>g) No letter of intent will be accepted</p>	
5.	<p>Firearm Compliance</p> <ul style="list-style-type: none"> Is the company in compliance / adhering with firearm control Act 60 of 2000 as prescribed by the firearm control Act? 	<p>h) Tender Returnable: Provide proof of valid firearm registration and licenses for firearms in the possession of the company (Issued by SAPS). Certified copy not less than 90 days.</p> <p>i) Please note: Only the 9mm pistol, ML4 Rifles and 12 bore shotguns required.</p>	<p>c) Compliance to Firearm control act 60 of 2000</p>
6.	<p>NKP conformation letter</p> <ul style="list-style-type: none"> Is the company in possession of a letter issued by the NKP office indicating company's application for registration to offer services at NKP? 	<p>j) Tender Returnable: proof of acknowledgement letter issued by</p>	<p>d) Compliance to NKP Act 102 of 1980</p>

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		the NKP office to render service at NKP.	
7.	<p>Proof of Business Loco standi</p> <ul style="list-style-type: none"> Is the company in possession of a valid lease agreement or proof of ownership of business address? 	<p>k) Tender Returnable: proof of lease agreement signed by contracting partners and witness or proof of ownership of building in the owner/company's name.</p>	e) Proof of business operations.

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3.4 QUALITATIVE TECHNICAL EVALUATION CRITERIA

The weight for the technical review will be 100% with a minimum threshold of 75% and will be based on the following:

Table 4: Qualitative Technical Evaluation Criteria

	Qualitative Technical Criteria Description	Reference to Technical Specification / Tender Returnable	Criteria Weighting (%)	Criteria Sub Weighting (%)
1.	Company Profile and experience (Desktop)		20	
1.1	<p>Established company and capable of rendering security services</p> <ul style="list-style-type: none"> Is the company well established, in operation for at least three (3) years? Does the company profile reflect the company's capability and demonstrates that the company is well established as a security service provider? 	<ul style="list-style-type: none"> Tender returnable – Company profile containing required details 		10
1.2	<p>Proof of references for similar services rendered</p> <ul style="list-style-type: none"> Is the company able to provide at least three (3) letters of references for similar services (Tactical Response Services) rendered in the market/ industry? How many reference letters are provided for the services required (Tactical Response Services)? 	<ul style="list-style-type: none"> Tender returnable - Original or certified copies of letters of references. Certification of letters should not be older than 90 days at the time of closure of the tender 		10
2.	Resources- Work Force		70	

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2.1	<ul style="list-style-type: none"> Does the service provider have the required capacity (work force numbers as provided by the BU/ OU) to render the required services? Modified installations. Does the letter of good standing reflect the required capacity in numbers? Does the company have the required recruitment strategy or capability to recruit the required numbers 	<ul style="list-style-type: none"> Tender returnable – Proof of number of manpower in terms of PSIRA letter of Good standing and in accordance with the requirements on the scope of work. Recruitment policy if PSIRA letter of good standing not addressing the required work force. 	10
Resources-Contractor's Control Room (On site Evaluation)			
2.2	<p>Is the contractor's control room locally established, fully equipped and operational and capable of rendering the required service</p> <ul style="list-style-type: none"> Does the control room meet Eskom requirements? <ul style="list-style-type: none"> It must be in an immovable structure made of bricks, mortar and cement halls. Controlled access (burglar doors, electronic access control door, reinforced door) Is there radios and radio communication capability or use of similar reliable devices e.g. PTT? Landlines, cell phone or email are operational and in use. 	<p>Tender returnable – Inspect the facility using Eskom's security control room checklist</p> <p>Tender returnable – Functional test to be conducted on site. Certified copies of ICASA licence. Functioning to be confirmed on site visit</p> <p>Tender returnable – Functional test to be conducted on site.</p>	10

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	<ul style="list-style-type: none"> • Is an Occurrence book in use and up to date • Is there an emergency call-out procedure and is the operator knowledgeable on the procedure and displayed prominently against the wall? • Is there record keeping (Reaction units) and response times to incidents. (incident register/OB/computer) • Is the control room operational, properly manned and capable of operating 24 Hour/ 7 days a week • Number of control room operators at least two per shift. • Is there an emergency contact list displayed on the wall? 	<p>Tender returnable – Inspect register on site</p> <p>Tender returnable – Inspect procedure and test operator on content on site</p> <p>Tender returnable – Inspect registers on site</p> <p>Tender returnable – Conduct a test of equipment in use on site</p> <p>Tender returnable – minimum 2 per shift</p> <p>Tender returnable - local SAPS contact numbers, Traffic, Ambulance service, Hospital, Metropolice, Disaster management and Company management)</p>	
	<p>Armoury Compliance (On site evaluation)</p>		
<p>2.3</p>	<p>Is the contractor's firearm safe in compliance with the firearms and Control's Act 60 of 2000</p> <ul style="list-style-type: none"> • is the firearms applicable to the scope of work kept in firearm safe that adhere to the requirement? 	<p>Tender returnable – SABS approved (letter issued by SPAS DFO confirming that the safe is compliant)</p>	<p>10</p>

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	<ul style="list-style-type: none"> • is there a firearm discharge register? • is the list of firearms in the safe prominently displayed on the inside door of the safe? • is there A7/A8 firearm register available in the safe or electronically? (serial number, make, calibre) • are firearm inspected on regular basis? • is there a firearm safe work procedure and displayed on the wall next to the bullet trap? 	<p>Tender returnable – physical inspection (peruse the register)</p> <p>Tender returnable – physical inspection</p> <p>Tender returnable – physical inspection</p> <p>Tender returnable – proof of inspection with date, month and year.</p> <p>Tender returnable – physical inspection</p>	
<p>2.4</p>	<p>Does the supplier have enough firearms to issue to the deployed security officers on site? An agreement to lease firearms from another company for the duration of the contract will suffice.</p> <ul style="list-style-type: none"> • Does the supplier have LM4 rifles firearms? How many? • Does the supplier have shotgun / pump action firearms? How many? • Does the supplier have 9mm pistols firearms? How many? • Does the supplier have enough ammunitions for LM4 rifles as indicated in the SOW? 	<p>Tender returnable – physical inspection Record number of firearms</p> <p>Tender returnable – physical inspection Record number of firearms</p> <p>Tender returnable – physical inspection Record number of firearms</p> <p>Tender returnable – physical inspection of rifles LM4 ammunition.</p>	

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	<ul style="list-style-type: none"> • Does the supplier have enough ammunitions for shotgun / pump action firearms as indicated in the SOW? 	<p>Tender returnable – physical inspection of shotgun / pump action ammunition.</p>	
	<ul style="list-style-type: none"> • Does the supplier have enough ammunitions for 9mm pistol firearms as indicated in the SOW? 	<p>Tender returnable – physical inspection of 9mm pistol ammunition</p>	

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Resources - Vehicles (On site evaluation)			10
2.5	Does the company possess sufficient number of vehicles (as specified in the scope of work) and are the vehicles suitable for use for the required purpose namely, patrols, reaction force, staff transport?		
	• Are the vehicles branded on both sides?	Tender returnable – inspect vehicles	
	• Is the patrol/ response vehicle equipped with roof-mounted searchlights?	Tender returnable – Inspect vehicles	
	• Are the vehicles equipped with functioning communication capability? (PTT)	Tender returnable – Inspect vehicles and check system is functioning	
	• Do the vehicles meet Eskom safety standards? (first aid kits, fire extinguisher, spare wheel, jack, wheel spanner and jack lever)	Tender returnable – Inspect vehicles	
	• Are all the security vehicles registered in the company name / owner / leased? If leased proof must be made available.	Tender returnable – Verify registration docs	
	Are all the vehicles roadworthy, under 3 years old and have done less than 100 000km?	Tender returnable – Confirm the following <ul style="list-style-type: none"> • Less than 3 years old and with leases than 100000km per vehicle • More than 3 years old but less than 5 years old and more than 100000km per vehicle • More than 5 years old 	

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				10
	Legislative Compliance			
3.1	The supplier must demonstrate that all guards in their employ are PSIRA registered, properly managed, and equipped.			
	<ul style="list-style-type: none"> Is there confirmation in the personnel files of guards that there is valid PSIRA accreditation? 	<p>Tender returnable – Confirm the following</p> <ul style="list-style-type: none"> Copies of PSIRA certificates are available in files that are inspected at random/ did the supplier provide certified copies of PSIRA certificates in the submission? Certified copies of PSIRA certificates for guards and most recent copies of the company uniform policy No copies of PSIRA certificates available on file or in the submission 		
	<ul style="list-style-type: none"> Are the staff paid salaries in compliance to the PSIRA Wage determination? 	<p>Tender returnable – Confirm the following</p> <ul style="list-style-type: none"> Payslips are provided for verification in the submission or at site. Certified copies of payslips for the various levels 		
	<ul style="list-style-type: none"> Are the staff provided with appropriate uniform for use when deployed at Eskom sites namely winter (jackets, gloves, scarves, hats, etc.) and summer uniforms, appropriate personal protective equipment (PPE) namely bullet-proof vests, torches, batons, safety shoes/ boots with steel toe caps, etc. and are the uniforms replaced at least once a year? 	<p>Tender returnable – Confirm the following</p> <ul style="list-style-type: none"> All Eskom requirements are met Pictures/ photographs of various uniforms in use may be provided or samples of uniforms can be presented at site visits. No winter uniform 		

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		<ul style="list-style-type: none"> • No PPE • Replacement of uniform is done after 14 months or more 		
				TOTAL: 100

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Resources	
<p>Manpower</p> <p>Does the letter of good standing reflect the required capacity in numbers? Does the company have the required recruitment strategy or capability to recruit the required numbers</p> <p>2.1</p>	<p>5 = Exceed required work force in terms numbers (15 personnel per shift) as stipulated in the scope of work?</p> <p>4 = Have 80 % required work force in terms numbers (15 personnel per shift) as stipulated in the scope of work?</p> <p>2 = Have 40% work force in terms numbers (15 personnel per shift) as stipulated in the scope of work?</p> <p>0 = Have No work force in terms numbers (15 personnel per shift) as stipulated in the scope of work?</p>

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The scoring criteria are as follows:

Qualitative Technical Evaluation Criteria	Score [0,2,4,5]	Scoring Criteria
Company Profile and experience		
<p>1.1</p> <p>Established company and capable of rendering security services</p> <ul style="list-style-type: none"> Is the company well established, in operation for at least three (3) years? 		<p>Does the company profile reflect the company's capability and demonstrates that the company is well-established as a security service provider?</p> <p>5 = In Operation for Five (5) or more years</p> <p>4 = In Operation for Three or Four (3 to 4) years.</p> <p>2 = In Operation for less than Three (3) years</p> <p>0 = No submissions of proof for number of years the company has been in operation</p>
<p>1.2</p> <p>Proof of references for similar services rendered</p> <ul style="list-style-type: none"> Is the company able to provide at least three (3) letters of references for similar services rendered in the market/ industry? 		<p>How many reference letters are provided and are the letters for current or past contracts?</p> <p>5 = Five or more references provided with contact details.</p> <p>4 = Three or Four references provided with contact details.</p> <p>2 = One or Two references provided with contact details.</p> <p>0 = No references part of submissions or if references provided without contact details</p>

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<p>2.3</p>	<p>Firearms (Armory compliance 60 of 2000)</p> <ul style="list-style-type: none"> • Are the firearms kept in an approved firearm safe (SABS) • Firearm Register A7 and A8 (ammunition and firearm control) • Firearm discharge register • Firearm inspection (monthly) • Firearm safe work procedure (handing over and receiving of firearms and ammunition displayment) • Are firearms kept in an restricted / strong room area? (lockable door to armory room) • Firearm daily permit or movement permit (Authorisation to carry a firearm) • Is the Armory room access door SABS approved? 	<p>Does the company adhere to the firearm control Act 60 of 2000 as outlined by the legislation?</p> <p>5 = compliance to all the requirements</p> <p>4= compliance to three or seven (3 to 7) requirements</p> <p>2 = compliance to less than three requirements</p> <p>0 = No compliance to all requirements</p>
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<p>2.2</p>	<p>Contractor's Control Room</p> <ul style="list-style-type: none"> • Does the control room meet Eskom requirements? • Is there radios and radio communication capability or use of similar reliable devices e.g. PTT? • Landlines and fax line are operational and in use? • Is the control room constructed with reinforced doors and walls? • Is an Occurrence book in use and up to date • Is there an Emergency call-out procedure and is the operator knowledgeable on the procedure? • Is there record keeping (Reaction units) and response times to incidents • Is the control room operational, properly manned and capable of operating 24 Hour/ 7 days a week • Number of control room operators 	<p>Is the contractor's control room locally established, fully equipped and operational and capable of rendering the required service</p> <p>5 = Compliance to all the requirements</p> <p>4 = Compliance to Three to Seven(3 to 7) requirements</p> <p>2 = Compliance to less than Three (3) requirements</p> <p>0 = No compliance to all the requirements</p>
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<p>2.4</p>	<p>Resources-Firearms</p> <ul style="list-style-type: none"> • Does the supplier have LM4 rifles firearms? How many? • Does the supplier have shotgun / pump action firearms? How many? • Does the supplier have 9mm pistols firearms? How many ? • Does the supplier have enough ammunitions for shotgun / pump action firearms? • Does the supplier have enough ammunition for Rifle LM4? • Does the supplier have enough ammunition for 9mm pistol firearms? How many? 	<p>Does the vehicles meet Eskom safety standard?</p> <p>5 = compliance to all the requirements</p> <p>4= compliance to three or five (3 to 5) requirements</p> <p>2 = compliance to less than three requirements</p> <p>0 = No compliance to all requirements</p>
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	<p>Vehicles</p> <ul style="list-style-type: none"> • Are the vehicles branded on both sides? • Is the patrol/ response vehicle equipped with roof-mounted searchlights? • Are the vehicles equipped with functioning communication capability? • Do the vehicles meet Eskom safety standards • Are all the security vehicles registered in the company name/owner/leased? • Are the vehicles roadworthy, under 3years old and have done less than 100 000km 	
2.5	<p>Does the vehicles meet Eskom safety standard?</p> <p>5 = compliance to all the requirements</p> <p>4= compliance to three or five (3 to 5) requirements</p> <p>2 = compliance to less than three requirements</p> <p>0 = No compliance to all requirements</p>	

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Legislative Compliance		
	<ul style="list-style-type: none"> • Is there confirmation in the personnel files of guards that there is valid PSIRA accreditation? • Are the staff paid salaries in compliance to the PSIRA Wage determination? • Are the staff provided with appropriate uniform for use when deployed at Eskom sites namely winter (jackets, gloves, scarves, hats, etc.) and summer uniforms, appropriate personal protective equipment (PPE) namely bullet proof vests, torches, batons, safety shoes/ boots with steel toe caps, etc. and are the uniforms replaced at least once a year? 	<p>The supplier must demonstrate that all guards in their employ are PSIRA registered, properly managed, and equipped.</p> <p>5 = All three conditions have been met.</p> <p>4 = Only two conditions have been met.</p> <p>2 = Only one condition have been met.</p> <p>0 = None of conditions have been met.</p>

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3.5 TET MEMBER RESPONSIBILITIES

Table 5: TET Member Responsibilities

Mandatory Criteria Number	TET 1	TET 2	TET 3
1. Registration of company as a security service provider in terms of PSIRA Act. Owner PSIRA Registration and Citizenship (Smart ID Card)	X	X	X
2. PSIRA letter of good standing	X	X	X
3.Private Security Sector Provident Fund	X	X	X
4. Minimum R10million public liability insurance	X	X	X
5. Firearm Compliance Act 60 of 2000	X	X	X
6.NKP Confirmation Letter In compliance with Act 102 of 1980	X	X	X
7. Proof of Business Loco Standi	X	X	X
Qualitative Criteria Number	TET 1	TET 2	TET 3
1.Company Profile and experience			
1.1 Established company and capable of rendering security services	X	X	X
1.2 Proof of references for similar services rendered	X	X	X
2.Resources			
2.1 Manpower	X	X	X
2.2 Contractor's Control Room	X	X	X
2.3 Firearms compliance (Armoury Room)	X	X	X
2.4 Acquisition of K9 services (Dogs) as and when required:	X	X	X
2.5 Firearms and ammunition required for the service	X	X	X
2.6 Vehicles	X	X	X
3. Legislative Compliance			
3.1 Legislative Compliance	X	X	X

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X – REQUIRED ATTENDANCE

3.6 FORESEEN ACCEPTABLE / UNACCEPTABLE QUALIFICATIONS

3.6.1 Risks

Table 6: Acceptable Technical Risks

Risk	Description
1.	None

Table 7: Unacceptable Technical Risks

Risk	Description
1.	Exclusions of scope specified in the employer’s requirements
2.	Unclear staff organogram. i.e. the staffing plan is weak not showing clarity in allocation of tasks and responsibilities

3.6.2 Exceptions / Conditions

Table 8: Acceptable Technical Exceptions / Conditions

Risk	Description
1.	None

Table 9: Unacceptable Technical Exceptions / Conditions

Risk	Description
1.	Deviation without technical qualification not accepted

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AUTHORISATION

This document has been seen and accepted by:

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4. REVISIONS

Date	Rev.	Compiler	Remarks
November 2025	01	Mike Shange	First Issue

5. DEVELOPMENT TEAM

The following people were involved in the development of this document:

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N/A

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