



Knysna

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KNYSNA MUNICIPALITY

TENDER NO: T 07 OF 2026/27: PROVISION OF WEB-BASED PERFORMANCE MANAGEMENT SYSTEM, COMPLIANCE MANAGEMENT SYSTEM AND PROFESSIONAL SERVICES FOR KNYSNA MUNICIPALITY.

Knysna Municipality hereby invites tenders for the Provision of Web-based performance management system, compliance management system and professional services for a period of 36 months.

Tender documents can be downloaded from the Knysna Municipality website: www.knysna.gov.za at no cost. Website navigation is as follow: Do Business – Bidding Opportunities - Tenders – Current Tenders.

Technical enquiries relating to the tender documents may be addressed via email to: Lindile Petuna, e-mail: lpetuna@knysna.gov.za and Supply Chain related queries may be addressed to: Chamorne Bezuidenhout, e-mail cybezuidenhout@knysna.gov.za. The last date for submission of enquiries is 03 August 2026.

The closing time for submission of bids is **12h00 on Wednesday, 12 August 2026**. Bids must be sealed in an envelope clearly marked with the bid number and title given above and placed in the **bid box at the Supply Chain Management Unit, Finance Building, Queen Street, Knysna**, on or before the mentioned time and latest date. Telephonic, facsimile, e-mail, and late bids will not be accepted. Bids must remain valid for a period of **180** days after the closing date of the bid. Notwithstanding the period of validity of bids as set out in the bid documents, the Municipality reserve the right to request validity extension. Failure of bidder/s to accept or confirm the bid validity extension period on or before the stipulated date, it will be accepted that there are no objections to the extension of the bid validity period.

Bids will be opened on the same day at the Supply Chain Management Section at 12h05. Late or unmarked bids will not be considered.

Bids may only be submitted on the bid documentation that is issued.

The evaluation of this bid will be subjected to functionality scoring. Tenderers must achieve a minimum functionality score of **70% (70 out of 100 points)** for functionality in order to be evaluated further on System Demonstration. Bidders must achieve a minimum of **80%** on System Demonstration in order to be evaluated further on price and preference points system. The functionality criteria and weighting are set out in the tender document.

Bids will be evaluated according to the **80/20** preference points system. The bids are subject to the Council Supply Chain Management Policy, Preferential Procurement Policy Framework Act, 2000, and the Preferential Procurement Regulations 2022 as amended

The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or to award a contract to the Bidder scoring the highest number of points.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE AS DEFINED IN THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS (GOVERNMENT GAZETTE NO 40553 DATED 20 JANUARY 2017).

Further requirements for sealing, addressing, delivery, opening, and assessment of bids are stated in the Tender Document.

MR. B.M NGUBO
Acting Municipal Manager
Clyde Street
KNYSNA
6570