



Request for Quotations (RFQ)

For the Provision of Fire Detection, Gas Fire Suppression Systems and Sprinkler Systems, for a Period of Five (5) Years at the CSIR Gauteng & KwaZulu Natal Sites.

CSIR RFQ No.: 3733/31/07/2026

Date of issue	Wednesday, 08 July 2026	
Compulsory Site Inspection	Date and Time	Friday, 17 July 2026 @ 10:00 – 11:00
	Address	Building 2, C Block Entrance, CSIR Scientia Campus, Pretoria
Last date for submission of enquiries/clarifications	Friday, 17 July 2026 at 16h30	
Closing date and time	Date: Friday, 31 July 2026 Time: 16h30 (late submissions will not be accepted)	
RFQ validity period	180 calendar days (Commencing from the RFQ closing date)	
Enquiries and submission of proposals	For submission of quotations or any other enquiries: Email tender@csir.co.za (Please use RFQ No and RFQ Description as subject reference)	
CSIR Hours	08h00 – 16h30	

1 INTRODUCTION

The Council for Scientific and Industrial Research (CSIR) is one of the leading scientific research and technology development organisations in Africa. In partnership with national and international research and technology institutions, the CSIR undertakes directed and multidisciplinary research and technology innovation that contributes to the improvement of the quality of life of South Africans. The CSIR's main site is in Pretoria while it is represented in other provinces of South Africa through regional offices.

2 INVITATION FOR QUOTATION

Request for Quotations are hereby requested from suitable qualified and experienced for the provision of fire detection, gas fire suppression systems and sprinkler systems, for a period of five (5) years at the CSIR Gauteng & KwaZulu Natal Sites.

3 SCOPE OF WORK

The detailed scope of work is outlined under **Annexure A**

4 PRICING REQUIREMENTS

- 4.1 Pricing must be provided in South African Rand (including all applicable taxes less all unconditional discounts).
- 4.2 Prices that are subject to escalation and exchange rate fluctuations are to be clearly indicated, with the currency and ROE used in the quotation must be clearly indicated.
- 4.3 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 4.4 Payment will be according to the [CSIR Payment Terms and Conditions](#).
- 4.5 Please provide a detail pricing using a Bill of Quantities outlined under **Annexure B**.

Bidders are to price their quotations using the Bill of Quantities. Explanatory notes must be provided in the quotation when deviating from the Bill of Quantities

5 RETURNABLES

Returnables are required for evaluation purposes. Bidders' responses will be evaluated based on compliance with the listed administration and mandatory bid requirements. The bidder(s) proposal may be disqualified for non-submission of any of the documents.

5.1 Essential Returnable Documents

Without limiting the generality of the CSIR's other critical requirements for this Bid, bidder(s) must submit the documents listed in Table 1 below. All documents must be completed and signed by the duly authorized representative of the prospective bidder(s).

Please confirm submission of the Essential Returnable Documents detailed below by so indicating [Yes or No] in the table below:

Table 1

ITEM NO.	ESSENTIAL RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
1.	Annexure C: Completed and Signed Standard Bidding Document (SBD) 1 Form	
2.	Annexure D: Completed and Signed Standard Bidding Document (SBD) 4 Form	
3.	Annexure E: Completed and Signed Preference Points Award Form (Mandatory documents to claim preference points)	
4.	Bidder must submit a quotation on official company letterhead	
5.	Bidder must submit proof of valid public liability cover of a minimum of five million rand (R 5 000 000.00). The preferred bidder must submit proof of cover within seven days of being requested to do so.	
6.	Bidder must submit a company profile highlighting the number of years that the bidder has been offering the maintenance service of Fire detection, Gas Suppression and Sprinkler systems. The bidder's company must demonstrate a minimum of 5 years.	
7.	Bidder must submit a detailed CV of a Technician registered as a commissioner with SAQCC with a minimum of three (3) years' experience in the maintenance service of fire detection system.	

8.	Bidder must submit a detailed CV of a Technician registered as a commissioner with SAQCC with a minimum of three (3) years' experience in the maintenance service of fire Gas Suppression System.	
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5.2 Mandatory Returnable Documents

Failure to submit **all** Mandatory Returnable Documents by the closing date and time of this RFQ will result in a Respondent's disqualification. Bidders are therefore urged to ensure that all these documents are returned with their RFQ.

Please confirm submission of the Mandatory Returnable Documents detailed below by so indicating [Yes or No] in the table below:

Table 2

ITEM NO.	MANDATORY RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
1.	Bidder must submit a completed Annexure B : Bill of quantities	
2.	The bidder must submit a valid letter of good standing relevant to the scope of work from the Department of Employment and Labour (COIDA) or any approved private insurance firm.	
3.	<p>Bidder must submit a minimum of three (3) reference letters/completion certificates indicating experience in the installation, maintenance services and commissioning of fire detection systems scope of work completed between 2014 to date.</p> <p>Reference letters submitted must be accessible for vetting. (Purchase Orders and Appointment Letters will not be considered as reference letters).</p>	
4.	<p>Bidder must submit a minimum of two (2) reference letters/completion certificates indicating experience in the installation, maintenance services and commissioning of gas suppression systems scope of work completed between 2014 to date.</p> <p>Reference letters submitted must be accessible for vetting. (Purchase Orders and Appointment Letters will not be considered as reference letters).</p>	
5.	Bidder must submit a minimum of one (1) reference letter/completion certificate indicating experience in the installation, maintenance services	

	and commissioning of Vesda System scope of work completed between 2014 to date. Reference letters submitted must be accessible for vetting. (Purchase Orders and Appointment Letters will not be considered as reference letters).	
6.	Bidder must submit a minimum of one (1) reference letter/completion certificate indicating experience in the installation, maintenance services and commissioning of fire beams scope of work completed between 2014 to date. Reference letters submitted must be accessible for vetting. (Purchase Orders and Appointment Letters will not be considered as reference letters).	
7.	Bidder must submit proof of valid South African Qualification & Certification Committee (SAQCC-Fire Detecion) – qualified as a Commissioner for the Technician.	
8.	Bidder must submit proof of valid South African Qualification & Certification Committee (SAQCC-Gas Suppression) – qualified as a Commissioner for the Technician.	
CIDB CRS No for 3SF or higher:		

6 EVALUATION PROCESS AND CRITERIA

The RFQ will be evaluated as per the following:

Phase 1 – Elimination Criteria

The bidders will be evaluated on the elimination criteria as stated in Point 6.1 below. Bidders that are eliminated during this phase will not be evaluated further on price and preference points.

Phase 2 – Price and Preference Points Evaluation

Bidders will be evaluated as per the preference points system stated in point 6.2 below.

6.1 Elimination Criteria

Bidders will be eliminated if they fail to provide the following information:

- a) Bidder that submit late bids will not be considered.
- b) Bidder that submit to the incorrect location or email address will not be considered.
- c) Bidder that is listed on the NT database of restricted suppliers will not be considered.
- d) Bidder that is registered on the NT Register of Tender Defaulters will not be considered.

- e) Bidder that did not submit mandatory returnable documents as listed on paragraph 5.2 (**Table 2**).
- f) Bidder that fail to meet the specification requirements will not be considered.
- g) Bidder that is not registered and active of CIDB with a grade of **3SF** or higher will not be considered.
- h) Bidder that fails to attend the compulsory briefing session and site inspection will not be considered.

6.2 Preferential Points System Evaluation Criteria

Selection of suppliers will be based on the 80/20 preference point system as stipulated

7 OBJECTIVE CRITERIA

The CSIR reserves the right to award this tender to a bidder that did not score the highest total number of points in accordance with Section (2) (1) (f) of the PPPFA (Act 5 of 2000)", under the following conditions:

- The directors, shareholders or officers of the bidder must not be formally charged of fraudulent or illegal conduct which could harm the CSIR's reputation by associating with the bidder.

8 SUBMISSION REQUIREMENTS

- 8.1 All quotations must be submitted electronically to tender@csir.co.za
- 8.2 Respondents must use the RFQ number and RFQ Description as the subject reference number when submitting their bids.
- 8.3 The email and file sizes must not exceed a total of 25MB per email.
- 8.4 Documents submitted via cloud solutions such as: WeTransfer, Google Drive, Dropbox, etc. will not be considered.
- 8.5 The naming / labelling syntax of files or documents must be short and simple.

9 CONSTRUCTION INDUSTRY DEVELOPMENT BOARD (CIDB)

- 9.1 Only those tenderers who are registered with the CIDB or are capable of being so prior to the closing date and time of this RFQ submissions, with a grading of **3SF or higher** class of construction works, will be considered.
- 9.2 Joint ventures are eligible to **submit** proposals provided that:
- Every member of the joint venture is registered with the CIDB;
 - The lead partner has a contractor grading designation in the **3SF or higher** class of construction work; or not lower than one level below the required grading designation in the class of works construction works under consideration and possess the required recognition status;
 - The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to **3SF or higher** class of construction work.

10 MEDIUM OF COMMUNICATION

All documentation submitted in response to this RFQ must be in English.

11 CORRECTNESS OF RESPONSES

- 11.1 The bidder must confirm satisfaction regarding the correctness and validity of their proposal and that all prices and rates quoted cover all the work/items specified in the RFQ. The prices and rates quoted must cover all obligations under any resulting contract.
- 11.2 The bidder accepts that any mistakes regarding prices and calculations will be at their own risk.

12 VERIFICATION OF DOCUMENTS

- 12.1 Bidders should check the numbers of the pages to satisfy themselves that none are missing or duplicated. No liability will be accepted by the CSIR in regard to anything arising.
- 12.2 Pricing schedule and specific goals credentials should be submitted with the RFQ response.

13 PREPARATION COSTS

The Bidder will bear all its costs in preparing, submitting and presenting any response or Tender to this bid and all other costs incurred by it throughout the bid process. Furthermore, no statement in this bid will be construed as placing the CSIR, its employees or agents under any obligation whatsoever, including in respect of costs, expenses or losses incurred by the bidder(s) in the preparation of their response to this bid.

14 OTHER TERMS AND CONDITIONS

- 14.1 No bidder shall under any circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 14.2 Bidders shall not assume that information and/or documents supplied to CSIR, at any time prior to this request, are still available to CSIR, and shall consequently not make any reference to such information document in its response to this request.
- 14.3 Changes by a bidder to its submission will not be considered after the closing date and time.
- 14.4 Bidders confirm that by submitting a tender, they confirm that I am satisfied with regards to the correctness and validity of my quotation; that the price(s) and rate(s) quoted cover all the services specified in the quotation documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
- 14.5 Bidders further confirm that by submitting a tender, they accept to take accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on them under this RFQ as the principal liable for the due fulfilment of this RFQ process.
- 14.6 No goods and/or services shall be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to the supplier.

15 SPECIAL CONDITIONS

The CSIR reserves the right to

- 15.1 Extend the closing date of this RFQ;
- 15.2 Correct any mistakes at any stage of the tender that may have been in the Bid documents or occurred at any stage of the tender process;
- 15.3 Verify any information contained in the bidder's submission;
- 15.4 Request documentary proof regarding the bidder's submission;
- 15.5 Carry out site inspections, product evaluations or explanatory meetings in order to verify the nature and quality of the product/service offered by the bidder(s) or verify any information whether before or after the adjudication of this RFQ;
- 15.6 Award this tender to a bidder that did not score the highest total number of points, only in accordance with Section 2(1)(f) of the PPPFA (Act 5 of 2000);
- 15.7 Request audited financial statements or other documents for the purpose of a due diligence exercise to determine if the bidder will be able to execute the contract;
- 15.8 Award this RFQ as a whole or in part;
- 15.9 Award this RFQ to multiple bidders;
- 15.10 Cancel and/or terminate the tender process at any stage, including after the Closing Date and/or after presentations have been made, and/or after tenders have been evaluated and/or after the preferred bidder(s) have been notified of their status as such;
- 15.11 Post tender negotiate on any elements on the bid, including but not limited to technical, transformation, price, and contractual terms and conditions.;
- 15.12 Not to award a contract to a bidder who is associated with a security breach that materially adversely affects other entities or if any directors or officers of a bidder are formally charged of fraudulent or illegal conduct which, would harm the CSIR's reputation by its continued association with the bidder.

16 CONFIDENTIALITY

Some of the information contained in the Tender Documents may be of a confidential nature and must only be used for purposes of responding to this RFQ. This confidentiality clause extends to bidder partners whom you may decide to involve in preparing a response to this RFQ.

Except as may be required by operation of law, by a court or by a regulatory authority having appropriate jurisdiction, no information contained in or relating to this bid or a bidder's tender(s) will be disclosed by any bidder or other person not officially involved with the CSIR's examination and evaluation of a Tender.

No part of the bid may be distributed, reproduced, stored or transmitted, in any form or by any means, electronic, photocopying, recording or otherwise, in whole or in part except for the purpose of preparing a Tender. This bid and any other documents supplied by the CSIR remain proprietary to the CSIR and must be promptly returned to the CSIR upon request together with all copies, electronic versions, excerpts or summaries thereof or work derived there from.

Throughout this bid process and thereafter, bidder(s) must secure the CSIR's written approval prior to the release of any information that pertains to (i) the potential work or activities to which this bid relates; or (ii) the process which follows this bid. Failure to adhere to this requirement may result in disqualification from the bid process and civil action.

17 PROTECTION OF PERSONAL INFORMATION

- 17.1 Each Party consents to the other Party holding and processing "personal information" (as defined in the POPI Act) relating to it for legal, personnel, administrative and management purposes (including, if applicable, any "special personal information" relating to him/her, as defined in the POPI Act). Notwithstanding the generality of the aforesaid, each Party hereby undertakes to comply with all relevant provisions of the POPI Act and any other applicable data protection laws. The Client further agrees to comply with all CSIR's reasonable internal governance requirements pertaining to data protection.
- 17.2 Each Party consents to the other Party making such information available to those who provide products or services to such parties (such as advisers, regulatory authorities, governmental or quasi-governmental organisations and potential purchasers of such Party or any part of their business).
- 17.3 The Client consents to the transfer of such information to CSIR's business contacts outside South Africa in order to further its business interests.
- 17.4 While performing any activity where a Party is handling personal information as a "responsible party" (as defined in the POPI Act), each Party undertakes that it will process the personal information strictly in accordance with the terms of the POPI Act, this Contract,

CSIR Tender Documentation
and the other Party's instructions from time to time, and take appropriate operational measures to safeguard the data against any unauthorised access.

- 17.5 Each Party acknowledges that in the course of conducting business with each other, each Party intends to maintain and process personal information about the other Party in an internal database. By signing this Contract, each Party consents to the maintenance and processing of such personal information.
- 17.6 Where relevant, the Client shall procure that all of its personnel, agents, representatives, contractors, sub-contractors and mandataries shall comply with the provisions of this clause 17 (Personal Information). The CSIR shall be entitled on reasonable notice to conduct an inspection or audit Client's compliance with the requisite POPI Act safeguards.

18 INDEMNITY

If a bidder breaches the conditions of this bid and, as a result of that breach, the CSIR incurs costs or damages (including, without limitation, the cost of any investigations, procedural impairment, repetition of all or part of the bid process and/or enforcement of intellectual property rights or confidentiality obligations), then the bidder indemnifies and holds the CSIR harmless from any and all such costs which the CSIR may incur and for any damages or losses the CSIR may suffer.

19 TAX COMPLIANCE

No tender shall be awarded to a bidder who is not tax compliant. If a recommended bidder is not tax compliant, the bidder will be notified in writing of their non-compliant status and the bidder will be requested to submit written proof from SARS of their tax compliant status or proof that they have made an arrangement to meet their outstanding tax obligations within seven (7) working days. Should they fail to do so CSIR will reject their bid.

The CSIR reserves the right to withdraw an award made, or cancel a contract concluded with a successful bidder in the event that it is established that such bidder was in fact not tax compliant at the time of the award or has submitted a fraudulent Tax Clearance Certificate to the CSIR, or whose verification against the Central Supplier Database (CSD) proves non-compliant. The CSIR further reserves the right to cancel a contract with a

successful bidder in the event that such bidder does not remain tax compliant for the full term of the contract.

20 LIMITATION OF LIABILITY

A bidder participates in this bid process entirely at its own risk and cost. The CSIR shall not be liable to compensate a bidder on any grounds whatsoever for any costs incurred or any damages suffered as a result of the Bidder's participation in this Bid process.

21 MISREPRESENTATIONS DURING THE LIFECYCLE OF THE CONTRACT

21.1 The bidder should note that the terms of its Tender will be incorporated in the proposed contract by reference and that the CSIR relies upon the bidder's Tender as a material representation in making an award to a successful bidder and in concluding an agreement with the bidder.

21.2 It follows therefore that misrepresentations in a Tender may give rise to service termination and a claim by the CSIR against the bidder notwithstanding the conclusion of the Service Level Agreement between the CSIR and the bidder for the provision of the Service in question. In the event of a conflict between the bidder's proposal and the Service Level Agreement concluded between the parties, the Service Level Agreement will prevail.

22 DISCLAIMER

This RFQ is a request for Quotations only and not an offer document. Answers to this RFQ must not be construed as acceptance of an offer or imply the existence of a contract between the parties. By submission of its proposal, bidders shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this RFQ. The CSIR makes no representation, warranty, assurance, guarantee or endorsements to bidder concerning the RFQ, whether with regard to its accuracy, completeness or otherwise and the CSIR shall have no liability towards the bidder or any other party in connection therewith.

23 NATIONAL TREASURY CENTRAL SUPPLIER DATABASE

- 23.1 Bidders are required to be registered on the Central Supplier Database and the National Treasury shall verify the bidder's tax compliance status through the Central Supplier Database. Registrations can be completed online at: www.csd.gov.za;
- 23.2 Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

Annexure A

Scope of Work

The scope of work shall include but not limited to the following:

- Perform scheduled maintenance of Automatic Fire Detection including VESDA, Evac (Public Address), Gas Suppression, and Sprinkler systems.
- This contract covers the KwaZulu Natal and Gauteng regions and service providers will be required to have an established office/workshop presence and sufficient capacity to effectively service both areas.
- Perform quarterly inspections, fault finding, repairs and functionality verification on fire detection system.
- Test and verify that all the fire alarm signals from the buildings are transmitted to the last point at control room on quarterly basis during the inspections. Complete the register at the control room on completion of testing. The remote monitoring is done via AJAX desktop application.
- Supply and affix service stickers and maintain logbooks on all fire panels.
- Submit periodic reports for all planned and reactive work carried out.
- Submit service certificates for all fire panels on completion of every quarterly scheduled preventative maintenance service.
- Provide a dedicated team to planned and ad-hoc emergency exercises and drills.
- Provide technical support on new build projects on as and when required basis.
- Provide service of de-activating and activating specific loops on the detection system for events in buildings, show rooms, project work, etc. during office and after hours.
- Provide service maintenance for the evac systems.

During quarterly maintenance schedules the following must be adhered to:

- A Visual inspection should be made to check whether structural or occupancy changes have affected the compliance and integrity of the system.
- The records of false alarms should be checked, the rate of false alarms during the previous 12 months should be recorded, and action should be taken in respect of excessive false alarms being recorded.
- The fire alarm functions of the control and indicating equipment should be checked by the operation of a selected section of the building for each circuit. An entry should be made in the log book indicating which devices have been used for these tests.

- All controls and visual indicators at control and indicating equipment should be checked for correct operation. The operation of any facility for automatic transmission of alarm signal to an alarm receiving centre should be checked.
- Where more than one form of alarm signal can be transmitted (e.g fire and fault signals) the correct transmission of each signal should be confirmed.
- All auxiliary functions of control and indicating equipment should be tested.
- At least 25% of all installed equipment, An entry should be made in the log book indicating which devices have been used for these tests and the devices colour tagged.
- On completion of work, any outstanding defects should be reported to the CSIR responsible person, the system log book should be completed and a servicing certificate should be issued within 48 hours of completion of service.

The standby battery should be disconnected and full load alarm should be simulated.

Ad-hoc services/work procedure

Ad hoc services/work includes upgrade, alteration to existing fire systems installation: fire detection, gas suppression and sprinkler systems.

- CSIR representative will compile and submit itemized quotation together with the technical description and scope of ad hoc work required to the appointed contractor.
- The contractor must ensure that the requirements stated in the quotation are unambiguous and fully understood prior to preparing the detailed proposal/quotation. A site visit may be required for the contractor to prepare detailed proposal/quotation.
- The appointed contractor will submit itemized quotation, a comprehensive quality program, crafts manhours and proposed project schedule to CSIR representative.
- The proposal from the appointed contractor will include proposed milestones and cashflow projections.
- An official instruction will be issued by the CSIR representative.
- No work shall commence if the contractor is not in possession of the following:
 - Official work instruction
 - Approved quality control plans (QCPs)
 - Approved design and SOPs (where applicable)

Spares management

The service provider will provide spares for repairs and maintenance. The service provider shall source one spare quotation for emergency breakdown. Three quotations from different suppliers(resellers) of the spares will be required for planned or ad hoc work, the service provider

will add a percentage mark-up on spares as per the contract agreement. CSIR reserves the right to free issue the materials and spares for any work request. Lead time on spares will be agreed to during contracting.

Service Level agreements

Call Outs

- The service provider shall offer continuous technical support to CSIR, addressing any inquiries and assisting in troubleshooting (24/7 operations).
- The service provider is required to respond to incidents within the following timeframes from notification:
 - Critical incident = 3 hour from notification. The work is classified as reactive and interrupt the daily schedule. The work starts immediately and may continue until completed.
 - All other incidents = 24 hours from notification. The work may interrupt weekly schedule and shall go through planning processes.
- The service provider shall ensure that standby arrangements for call outs are at all times in place.
- Upon appointment and commencement of services, the service provider must furnish the CSIR with a call-out list containing the names and contact numbers of technicians involved in the project.

Maintenance Staff

- The service provider shall employ and manage its Maintenance Staff to ensure timely, efficient execution of the Works with minimum interruption to the CSIR.
- Technicians and any other staff members working at the CSIR must be issued with safety clothing with the company's name clearly visible.

Qualifications and Compliance Requirements

- All servicing of Automatic Fire Detection, Gas Suppression, and Automatic Sprinkler systems shall be performed by a qualified technician who signs off the Certificate of Compliance (COC) and submits it to the CSIR responsible person upon completion of service.
- The service technician must be registered with the South African Qualification and Certification Committee (SAQCC) as a Commissioner for Fire Detection and Gas Suppression.

- Copies of the technician's SAQCC registration documents must be submitted to the CSIR responsible person and kept on record. Should the technician change, the new technician's registration documents must be submitted before work continues.
- A single individual registered for both Fire Detection and Gas Suppression, or two separate individuals for each category, will be accepted.
- Maintenance of Automatic Fire Sprinkler Systems shall be carried out by a company registered with the Automatic Sprinkler Inspection Bureau (ASIB).
- Sub-contracting for sprinkler maintenance is permitted, provided a signed sub-contractor agreement is submitted to the CSIR before any work commences.
- All work shall comply with SANS 10139, SANS 10287, SANS 14520, and all other relevant standards and municipal by-laws.

Safety and security considerations

- Upon appointment, the Contractor shall be expected to submit a safety file prior to commencement of works.
- All technicians assigned to carry out work at the CSIR are required to attend a compulsory safety induction conducted by the Health & Safety Department prior to commencing any work on site.
- The Contractor to ensure all work performed and/or equipment used on site complies with the Occupational Health and Safety Act (OHS Act No 85 of 1993 and its Regulations).
- During progress of the works and upon completion thereof, the Site of the Works shall be kept and left in a clean and orderly condition. The Contractor shall store materials and equipment for which he/she is responsible in an orderly and safe manner and shall keep the site free from debris and obstructions.
- All redundant materials and waste arising from the work must be regularly removed from the site at the contractor's cost.

Site Physical Addresses:

- Pretoria Scientia: Meiring Naude Road, Brummeria
- Paardefontein: Farm Paardefontein, 282JR Portion 6 & 7
- Johannesburg Carlow Road: Cnr. Rustenburg and Carlow Road, Auckland Park
- Cottesloe: Cnr. Newton and Frost Avenue, Cottesloe
- Durban: 459 Mazisi Kunene Road, Glenwood Durban 4001

Annexure B
Bill of Quantities
CSIR RFQ No.: 3733/31/07/2026

Pricing Notes

- i. The rates to be quoted in the Bill of Quantities are to be the fully inclusive prices for the work described under the items.
- ii. No unauthorized amendment shall be made to the Bill of Quantities. If such amendment is made or if the price schedule is not properly completed, the tender will be rejected.
- iii. Please refer to **Annexure B** for the Bill of Quantities.
- iv. Pricing must be provided in South African Rand.
- v. Rates shall cover all costs and expenses that may be required in and for the execution of the work described.

CSIR RFQ No: 3733/31/07/2026 For the Provision of Fire Detection, Gas Fire Suppression Systems and Sprinkler Systems, for a period of five (5) years at the CSIR Gauteng & KwaZulu Natal Sites.																			
ITEM NO	DESCRIPTION	TYPES OF FIRE CONTROL PANELS/SYSTEMS	UNIT	NUMBER OF PANELS	NUMBER OF DETECTORS	NUMBER OF BEAM DETECTORS	NUMBER OF SOUNDERS	NUMBER OF MANUAL CALL POINTS	QUARTERLY SCHEDULE MAINTENANCE	RATE	TOTAL YEAR 1	RATE	TOTAL YEAR 2	RATE	TOTAL YEAR 3	RATE	TOTAL YEAR 4	RATE	TOTAL YEAR 5
PRETORIA																			
1	Building 1	Ziton 2-loop addressable fire alarm panel	No	1	3	0	2	2	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
2	Building 2	Ziton 2-loop addressable fire alarm panel	No	1	119	1	38	40	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
3	Building 3	Ziton 2-loop addressable fire alarm panel	No	1	110	0	30	25	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
4	Building 3 Archives	C-Tec Panel - gas suppression system	No	2	16	0	4	4	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
5	Building 4	Artech FP2000 2 Loop addressable panel,expandable to 4 Loops	No	1	96	0	34	37	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
6	Building 5	Artech, Conventional	No	1	140	0	15	12	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
7	Building 6	Ziton, Conventional	No	1	82	0	7	6	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
8	Building 7	Artech, Conventional	No	1	31	0	8	5	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
9	Building 8	Ziton 2-loop addressable fire alarm panel	No	1	30	0	10	11	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
10	Building 9	Artech FP2000 2 Loop addressable panel,expandable to 4 Loops	No	1	70	0	8	8	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
11	Building 9 Data Centre	Pyroshield gas suppression	No	3	42	0	6	4	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
12	Building 9 SANREN Server room	C-Tec Panel - gas suppression system	No	1	8	0	1	1	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
13	Building 10	Ziton/Artech 2-loop addressable fire alarm panel	No	2	146	0	34	43	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
14	Building 11	Ziton 4-loop addressable fire alarm panel	No	1	123	0	18	18	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
15	Building 11	Thefirebeam	No	1	0	2	7	2	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
16	Building 12	Ziton 4-loop addressable fire alarm panel	No	1	135	0	20	12	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
17	Building 13	Artech, Conventional	No	1	25	0	3	4	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
18	Building 14	Artech, Conventional	No	2	380	0	30	20	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
19	Building 15	Artech, Addressable	No	1	58	0	12	14	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
20	Building 16	Ziton 2-loop addressable fire alarm panel	No	1	21	0	15	8	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
21	Building 17A	Artech, Addressable	No	1	69	0	7	7	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
22	Building 17A	Thefirebeam	No	1	0	2	2	0	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
23	Building 17 B	Artech, Addressable	No	1	53	0	7	8	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
24	Building 18	Artech, Technoswitch Addressable & Ziton	No	3	125	0	15	15	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
25	Building 19	Artech, Addressable/Ziton addressable	No	2	161	0	15	15	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
26	Building 19C	Fire beams	No	1	0	2	4	0	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
27	Building 20	Artech addressable /2 x Ziton Conventional	No	1	105	0	22	20	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
28	Building 21	Ziton 2-loop addressable fire alarm panel	No	1	70	0	14	13	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
29	Building 22	Ziton 2-loop addressable fire alarm panel	No	1	165	0	20	23	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
30	Building 22 Archives North	HFC 227 gas suppression system	No	2	24	0	6	4	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
31	Building 23	Ziton 2-loop addressable fire alarm panel	No	1	85	0	30	30	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
32	Building 23	Fire beams	No	0	0	2	2	0	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
33	Building 26	Technoswitch Conventional	No	1	5	0	1	1	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
34	Building 33	Ziton 2-loop addressable fire alarm panel	No	1	67	0	30	30	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
35	Building 34	Ziton 2-loop addressable fire alarm panel	No	1	18	0	5	8	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
36	Building 35	Ziton 2-loop addressable fire alarm panel	No	1	16	0	6	6	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
37	Building 36	Ziton 2-loop addressable fire alarm panel	No	1	12	0	5	7	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
38	Building 36 Data Centre	Pyroshield gas suppression	No	1	4	0	2	2	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
39	Building 37	Artech Addressable	No	1	27	0	4	6	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -
40	Building 38	Ziton 2-loop addressable fire alarm panel	No	1	13	0	7	7	4	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -

41	Building 38	Fire beams	No	1	0	1	1	1	4	R	-	R	-	R	-	R	-	R	-	R	-
42	Building 39	Artech Addressable	No	1	142	5	18	12	4	R	-	R	-	R	-	R	-	R	-	R	-
43	Building 39	Vesda system X 4 VENUES	Sum	1	1	1	1	1	4	R	-	R	-	R	-	R	-	R	-	R	-
44	Building 40	Zilon 2-loop addressable fire alarm panel	No	1	8	0	2	2	4	R	-	R	-	R	-	R	-	R	-	R	-
45	Building 41	Zilon 2-loop addressable fire alarm panel	No	1	29	0	10	8	4	R	-	R	-	R	-	R	-	R	-	R	-
46	Building 42 North/South	Zilon 2-loop addressable fire alarm panel	No	1	49	0	12	14	4	R	-	R	-	R	-	R	-	R	-	R	-
47	Building 43	Artech addressable & TC804 Conventional	No	2	310	0	40	25	4	R	-	R	-	R	-	R	-	R	-	R	-
48	Building 43	Gas suppression system	No	3	16	0	3	3	4	R	-	R	-	R	-	R	-	R	-	R	-
49	Building 44	Kiddy x 1 & Zilon ZP2 x 3 & 1 x conventional Technoswitch	No	4	1150	0	68	30	4	R	-	R	-	R	-	R	-	R	-	R	-
50	Building 44	Basement archive room gas suppression system	No	4	22	0	3	6	4	R	-	R	-	R	-	R	-	R	-	R	-
51	Building 44	Block D server room gas suppression system	No	1	6	0	2	2	4	R	-	R	-	R	-	R	-	R	-	R	-
50	Building 45	Artech FP2000 2 Loop addressable panel,expandable to 4 Loops	No	1	86	2	12	9	4	R	-	R	-	R	-	R	-	R	-	R	-
51	Building 46 A/B/C/D	Zilon 2-loop addressable fire alarm panel	No	1	125	0	30	32	4	R	-	R	-	R	-	R	-	R	-	R	-
52	Building 46 E	Zilon 2-loop addressable fire alarm panel	No	1	18	0	3	6	4	R	-	R	-	R	-	R	-	R	-	R	-
53	Building 46 F	Artech Addressable	No	1	111	0	28	18	4	R	-	R	-	R	-	R	-	R	-	R	-
54	Building 46 F	Fire beams	No	2	0	4	3	4	4	R	-	R	-	R	-	R	-	R	-	R	-
55	Building 50	Artech Addressable	No	1	20	1	8	6	4	R	-	R	-	R	-	R	-	R	-	R	-
56	Safety File	Item								R	-	R	-	R	-	R	-	R	-	R	-
57	Conduct inspections and maintenance of sprinkler system at building 9 (Data Centre) as per SANS10267 requirements	Sum								R	-	R	-	R	-	R	-	R	-	R	-
PAARDENFONTEIN																					
58	Building 2	Technoswitch conventional	No	1	12	0	4	3	4	R	-	R	-	R	-	R	-	R	-	R	-
JOHANNESBURG																					
59	Cottesloe admin building	Zilon addressable panel	No	1	3	0	6	2	4	R	-	R	-	R	-	R	-	R	-	R	-
60	Cottesloe mechanical workshop	Zilon addressable panel	No	1	8	0	4	2	4	R	-	R	-	R	-	R	-	R	-	R	-
61	Cottesloe corrosion test lab	Zilon addressable panel	No	1	8	0	2	2	4	R	-	R	-	R	-	R	-	R	-	R	-
62	Cottesloe rope test lab	Zilon addressable panel	No	1	15	0	6	3	4	R	-	R	-	R	-	R	-	R	-	R	-
63																					
64	Carlow Road building 1	Zilon addressable panel	No	1	21	0	6	7	4	R	-	R	-	R	-	R	-	R	-	R	-
65	Carlow Road building 2	Zilon addressable panel	No	1	18	0	6	7	4	R	-	R	-	R	-	R	-	R	-	R	-
66	Carlow Road building 3	Zilon addressable panel	No	1	7	0	4	2	4	R	-	R	-	R	-	R	-	R	-	R	-
67	Carlow Road building 4	Zilon addressable panel	No	1	7	0	2	3	4	R	-	R	-	R	-	R	-	R	-	R	-
KWAZULU NATAL																					
68	Building 1	Artec/Kiddle ZP2 2-4-loop addressable fire alarm panel	No	2	260	0	38	32	4	R	-	R	-	R	-	R	-	R	-	R	-
69	BIDF	Zilon ZP3 2-4-loop addressable fire alarm panel	No	1	38	2	12	14	4	R	-	R	-	R	-	R	-	R	-	R	-
SUB-TOTAL 1 (Excl. VAT)											R	-	R	-	R	-	R	-	R	-	
ADD 15% VAT											R	-	R	-	R	-	R	-	R	-	
SUB-TOTAL 2 (INCL VAT)											R	-	R	-	R	-	R	-	R	-	
GRAND TOTAL											R	-	R	-	R	-	R	-	R	-	

Annexure C
Standard Bidding Document (SBD) 1
PART A: INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE CSIR					
BID NUMBER:	CSIR RFQ No.: 3733/31/07/2026	CLOSING DATE:	31 July 2026	CLOSING TIME:	16:30
DESCRIPTION	For the Provision of Fire Detection, Gas Fire Suppression Systems and sprinkler systems, for a period of five (5) years at the CSIR Gauteng & KwaZulu Natal Sites.				
BID RESPONSE DOCUMENTS MAY BE EMAILED TO TENDER@CSIR.CO.ZA					
The CSIR requires that all tender submissions be submitted electronically to tender@csir.co.za . Should tender file size exceed 25MB, bidders submit tender in multiple emails. Use the tender number CSIR RFQ N.: 3733/31/07/2026 and description of the tender as the subject on your email.					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Supply Chain Management		CONTACT PERSON	Supply Chain Management	
TELEPHONE NUMBER	012 841-2911		TELEPHONE NUMBER	012 841-2911	
FACSIMILE NUMBER	-		FACSIMILE NUMBER		
E-MAIL ADDRESS	tender@csir.co.za		E-MAIL ADDRESS	tender@csir.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.	

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:.....
(Proof of authority must be submitted e.g. company resolution)

DATE:.....

Annexure D
Standard Bidding Document (SBD) 4
BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? YES / NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES /NO

2.2.1 If so, furnish particulars:

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES /NO

2.3.1 If so, furnish particulars:

3 DECLARATION

I, the undersigned, (name).....in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Signature Date
..... Position Name of bidder

Annexure E
Preference Points Award Form in Terms of the Preferential Procurement Regulations 2022

This preference form must form part of all bids invited. It contains general information and serves as a claim form for the preference points allocated on the basis of specific goals outlined in point 3 below.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to this bid:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included).
- 1.2 Points for this bid shall be awarded for:
- (a) Price; and
 - (b) Preference Points based on specific goals.
- 1.3 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
Preference Points	20
Total points for Price and Preference Points must not exceed	100

- 1.4 Failure on the part of a bidder to submit proof of preference points together with the bid, will be interpreted to mean that preference points are not claimed.

- 1.5 The CSIR reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the CSIR.

2. POINTS AWARDED FOR PRICE

2.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

3. PREFERENCE POINTS AWARDED

- 3.1 In terms of Regulation 4 (2) and 4 (2) of the Preferential Procurement Regulations, preference points may be awarded to a bidder for the specific goal specified for the tender in accordance with the table below:

- 3.2 Specific goals must be determined per tender.

Specific Goals	Preference Points
Black Ownership	10
Reconstruction and Development Programme (RDP) Goals ³	
- EME or QSE	10
Total	20

³ RDP Goals: a. The promotion of South African owned enterprises; b. The promotion of export orientated production to create jobs, c. The promotion of SMMEs; d. The creation of new jobs or the intensification of labour absorption; e. The promotion of enterprises located in a specific province for work to be done or services to be rendered in that province; f. The promotion of enterprises located in a specific region for work to be done or services to be rendered in that region; g. The promotion of enterprises located in a specific municipal area for work to be done or services to be rendered, h. The promotion of enterprises located in rural areas, i. The empowerment of the work force by standardising the level of skill and knowledge of workers; j. The development of human resources, including by assisting in tertiary and other advanced training programmes, in line with key indicators such as percentage of wage bill spent on education and training and improvement of management skills; and k. The upliftment of communities through, but not limited to, housing, transport, schools, infrastructure donations, and charity organizations.

3.3 Total preference points per specific goal to be determined per tender.

3.3.1 Total preference points per specific goal to be awarded as follows:

3.3.1.1 Preferential points for black ownership will be awarded as follows:

Black Ownership	% of Preferential points
Bidder with 100% black ownership	100%
Bidder with 51% to 99% black ownership	50%
Bidder with less than 51% black ownership	0%

3.3.1.2 Preferential points for RPD Goals will be awarded as follows:

RDP Goals	% of Preferential points
RDP Goals met	100%
RDP Goals not met	0%

3.4 **Joint Ventures, Consortiums and Trusts**

A trust, consortium or joint venture⁴ will qualify for preference points as a legal entity (Incorporated), provided that the entity submits its valid B-BBEE certificate. Only valid BBBEE certificates issued by SANAS accredited verification agency will be considered for allocation of points.

A trust, consortium or joint venture will qualify for preference points as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid. Only valid consolidated BBBEE certificates issued by SANAS accredited verification agency will be considered for allocation of points.

Bidders must submit concrete proof of the existence of joint ventures and/or consortium arrangements. The CSIR will accept signed agreements as acceptable proof of the existence of a joint venture and/or consortium arrangement. Furthermore, in bids where unincorporated joint venture and/or

⁴ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SS-F-SPU-032 Rev 04 Request for Quotation

consortium/sub-contractors are involved, each party must submit a separate TCS PIN and CSD number.

The joint venture and/or consortium agreements must clearly set out the roles and responsibilities of the Lead Partner and the joint venture and/or consortium party. The agreement must also clearly identify the Lead Partner, who shall be given the power of attorney to bind the other party/parties in respect of matters pertaining to the joint venture and/or consortium arrangement.

3.5 Sub-contracting

A bidder must not be awarded preference points if it is indicated in the tender documents that such a bidder intends sub- contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.

A bidder awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the bidder concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

4. BID DECLARATION

Bidders who claim points in respect of specific goals **must** submit the following documents:

Mandatory documents to claim preference points	Submitted	
	Yes	No
Valid copy of BBBEE certificate/ sworn affidavit to claim Black Ownership and RDP (EMEs and QSEs) preference points ⁵	√	√

⁵ In case of unincorporated trust, consortium or joint venture, they must submit their consolidated B-BBEE scorecard with submitting their **individual B-BBEE Certificate or Sworn Affidavit**, and each party must submit a separate TCS PIN and CSD number.

In case of sub-contracting both parties must submit copies of their valid BBBEE certificates
 SS-F-SPU-032 Rev 04 Request for Quotation

DECLARATION WITH REGARD TO COMPANY/FIRM

Name of company/firm:.....

VAT registration number:.....

Company registration number:.....

I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the documents submitted to claim preference points based on the specific goals are valid, and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 3 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 3, the contractor may be required to furnish further documentary proof to the satisfaction of the CSIR that the awarded are correct;
- iv) If any document is obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the CSIR may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.
- v) If the CSIR is of the view that a bidder submitted false information regarding a specific goal, it must—
 - (a) inform the bidder accordingly; and
 - (b) give the bidder an opportunity to make representations within 14 days as to why

the tender may not be disqualified or, if the tender has already been awarded to the bidder, the contract should not be terminated in whole or in part.

vi) After considering the representations referred to in subregulation (v)(b), the CSIR may, if it concludes that such information is false—

- (a) disqualify the bidder or terminate the contract in whole or in part; and
- (b) if applicable, claim damages from the bidder.

WITNESSES
1.
2.

..... SIGNATURE(S) OF BIDDERS(S)
DATE:
ADDRESS.....