



**FACILITIES MANAGEMENT
FINANCE & OPERATIONS
DIRECTORATE**

RFQ

The South African Medical Research Council (SAMRC) is a Schedule 3A public entity in terms of the Public Finance Management Act, 1999 (PFMA), Paragraph 55(1)(a) of the PFMA states that: “The accounting authority for a public entity must keep full and proper records of the financial affairs of the public entity “

SAMRC has been enacted through the South African Medical Research Council Act, 1991.

SAMRC’s mission is “to improve the nation's health and quality of life through promoting and conducting relevant and responsive health research”. The SAMRC’s head office is in Cape Town, and it is also represented in Kwazulu Natal. Information about SAMRC can be found on the webpage, www.SAMRC.ac.za.

SAMRC calls for expression of interest from service providers within **Western Cape** to provide the **Legal Liability training for Management**. The purpose of this training is to equip participants with a comprehensive understanding of occupational health and safety laws, the legal liabilities, and the key legal responsibilities surrounding Occupational Health and Safety Act.

Background

In line with SAMRC’s commitment to promoting health and well-being, we will be hosting two Health Awareness Walk events. These events are intended to raise awareness around health, wellness, and fitness and will be open to both employees and members of the public.

Event Location

Location	Date	Time
Three Anchors Bay, Sea Point, Cape Town	14 November 2026	08:30 am to 12:30pm



Required Services

The SAMRC seeks to appoint qualified service providers to render **paramedic and emergency medical support services** for both events. The appointed service provider will be responsible for:

- Deploying certified paramedics to each venue.
- Providing on-site emergency medical support for the duration of the event.
- Ensuring readiness to respond to medical emergencies that may arise during the walk.
- Be equipped with medical equipment and first aid supplies as first responders.
- Coordinating with local emergency services if further escalation is required.

Services Provider Requirements

- Must be registered with the Health Professions Council of South Africa (HPCSA) and or South African Nursing Council SANC.
- Comply with the Professions Act and OHS Act and COIDA.
- Must provide evidence of liability insurance and letter good standing with DoEL.
- Must demonstrate previous experience in supporting similar public or corporate wellness events.
- Should provide a team of at least two paramedics per event, equipped to manage minor injuries and emergency response.

Deliverables

Emergency response readiness from 08:00 to 12:30 (including set-up and pack-up time).

- Clear identification and accessibility of paramedic personnel.
- Completion of a brief incident report (if any medical attention is rendered).
- Onsite briefing to the event coordinator before the event begins.
- Required to meet or discuss the event planning and requirement with SAMRC prior to the event taking place.

Point of Contact:

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