

## REQUEST FOR PROPOSALS

**YOU ARE HEREBY INVITED TO SUBMIT A BID TO MEET THE REQUIREMENTS OF THE DEVELOPMENT BANK OF SOUTHERN AFRICA LIMITED**

<b>BID NUMBER:</b>	<b>RFP099/2026</b>
<b>NON-COMPULSORY BRIEFING SESSION DETAILS:</b>	<b>10 July 2026 at 10h00 am via Microsoft Teams</b> <a href="#">Non-Compulsory Briefing Link</a>
<b>CLOSING DATE:</b>	<b>24 July 2026</b>
<b>CLOSING TIME:</b>	23H55 (Midnight)
<b>PERIOD FOR WHICH BIDS ARE REQUIRED TO REMAIN OPEN FOR ACCEPTANCE:</b>	The tender offer validity period is 120 calendar days from the closing time for submission of Tenders. Tenderers non-acceptance of subsequent validity extensions will result in tenderers exclusion from process, whilst the process will continue to conclude.
<b>DESCRIPTION OF BID:</b>	<b>Appointment of the Legal Transaction Advisors for Richards Bay Dry Bulk Terminal (“RDBDT”) Private Sector Participation (“PSP”) Project.</b>
<b>BID DOCUMENTS ELECTRONIC SUBMISSION:</b>	<p><b>ELECTRONIC SUBMISSIONS</b></p> <p><b><u>INSTRUCTIONS:</u></b></p> <ul style="list-style-type: none"> <li>➤ Bidders are required to submit written requests for clarification via e-mail to <a href="mailto:lihlenscm@dbsa.org">lihlenscm@dbsa.org</a> <b>ONLY</b>, quoting the RFP Number on the subject of the e-mail. This must be done three (3) working days submission day.</li> <li>➤ Bidders will thereafter receive a OneDrive Link to upload their submission documents electronically.</li> <li>➤ Written requests for clarification will be considered up to and including <b>21 July 2026 16:30</b> Johannesburg time. Requests received after this date may not be attended to.</li> <li>➤ Any requests after the stipulated date and time may be disregarded.</li> </ul> <p><b>NB: Electronic submission is encouraged for all bidders interested in this tender.</b></p> <p><b>Closing date of this RFP099/2026 is 24 July 2026 before 23:55.</b></p> <p><b>No physical bids will be received or accepted at the DBSA offices</b></p>
<b>NAME OF BIDDER:</b>	
<b>CONTACT PERSON:</b>	
<b>EMAIL ADDRESS:</b>	
<b>TELEPHONE NUMBER:</b>	
<b>FAX NUMBER:</b>	
<b>BIDDER’S STAMP OR SIGNATURE</b>	



The Development Bank of Southern Africa has a Zero Tolerance on Fraud and Corruption. Report any incidents of Fraud and Corruption to Whistle Blowers on any of the following:

TollFree : 0800 20 49 33  
Email : [dbsa@whistleblowing.co.za](mailto:dbsa@whistleblowing.co.za)  
Free Post : Free Post KZN 665 | Musgrave | 4062  
SMS : 33490

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## PART A INVITATION TO BID

**YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF DEVELOPMENT BANK OF SOUTHERN AFRICA LIMITED (“DBSA”)**

BID NUMBER: **RFP099/2026**

DESCRIPTION: **APPOINTMENT OF THE LEGAL TRANSACTION ADVISORS FOR RICHARDS BAY DRY BULK TERMINAL (“RDBBT”) PRIVATE SECTOR PARTICIPATION (“PSP”) PROJECT.**

NON-COMPULSORY BRIEFING: **10 July 2026** Tender briefing will be done online via Microsoft teams.

NON-COMPULSORY BRIEFING LINK: [Non-Compulsory Briefing Link](#)


Time: 10H00 AM Johannesburg time (**Microsoft Teams**)

Closing time for the OneDrive Link submission request - **23h55 on the 21 July 2026 (Telkom Time)**



RFP CLOSING DATE: **24 July 2026**

CLOSING TIME: **23H55**

Name

 Bidder Name

Name

 Folder\_1\_Financial Proposal  
 Folder\_2\_Technical Proposal

- a) It remains the bidder’s responsibility to ensure that the bid submission is uploaded using the correct bidder document and tender link.
- b) Should a bidder encounter an issue with the system, the bidder must provide sufficient evidence as proof of attempting to upload their submission before the cut-off time and the error received.
- c) Faxed, emailed bids will not be accepted, only an electronic submission received via the link will be accepted.
- d) It is therefore the responsibility of the bidder to request for a link to participate.
- e) The DBSA assumes no responsibility if a Bidder’s designated email address is not correct, or if there are technical challenges, including those with the Bidders computer, network, or internet service provider (ISP).

**BID SUBMISSION LINK REQUESTS:**

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS BID IS SUBJECT TO THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT, WHICH ARE SET OUT IN PART C OF THIS DOCUMENT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED).

BIDDERS THAT ARE UNINCORPORATED CONSORTIA CONSISTING OF MORE THAN ONE LEGAL ENTITY MUST SELECT A LEAD ENTITY AND FURNISH THE DETAILS OF THE LEAD ENTITY, UNLESS OTHERWISE SPECIFIED.

<b>NAME OF BIDDER AND EACH ENTITY IN CONSORTIUM:</b>				
<b>POSTAL ADDRESS:</b>				
<b>STREET ADDRESS:</b>				
<b>CONTACT PERSON (FULL NAME):</b>				
<b>EMAIL ADDRESS:</b>				
<b>TELEPHONE NUMBER:</b>				
<b>FAX NUMBER:</b>				
<b>BIDDER REGISTRATION NUMBER OR REGISTRATION NUMBER OF EACH ENTITY IN CONSORTIUM</b>				
<b>BIDDER VAT REGISTRATION NUMBER OR VAT REGISTRATION NUMBER OF EACH ENTITY IN CONSORTIUM</b>				
<b>BBBEE STATUS LEVEL VERIFICATION CERTIFICATE /BBBEE STATUS LEVEL SWORN AFFIDAVIT SUBMITTED?</b> <b>[TICK APPLICABLE BOX]</b>	<b>YES</b>		<b>NO</b>	

<p><b>1..1.1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES/WORKS OFFERED?</b></p>	<p><input type="checkbox"/>Yes <input type="checkbox"/>No [IF YES ENCLOSE PROOF]</p>			
<p><b>1..1.2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES/WORKS OFFERED?</b></p>	<p><input type="checkbox"/>Yes <input type="checkbox"/>No [IF YES ANSWER PART B:3 BELOW ]</p>			
<p><b>1..1.3 SIGNATURE OF BIDDER</b></p>				
<p><b>1..1.4 DATE</b></p>				
<p><b>1..1.5 FULL NAME OF AUTHORISED REPRESENTATIVE</b></p>				
<p><b>1..1.6 CAPACITY UNDER WHICH THIS BID IS SIGNED</b> (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)</p>				
<p><b>IF YES, WHO ISSUED THE CERTIFICATE?</b></p>				
<p><b>REGISTERED WITH THE NATIONAL TREASURY CSD</b> [TICK APPLICABLE BOX]</p>	<p><b>YES</b></p>		<p><b>NO</b></p>	
<p><b>CSD REGISTRATION NUMBER</b></p>				
<p><b>TAX COMPLIANCE STATUS PIN (TCS) NUMBER ISSUED BY SARS</b></p>				

**PART B  
TERMS AND CONDITIONS FOR BIDDING**

<b>1. BID SUBMISSION:</b>
<p>1.1. BIDS MUST BE SUBMITTED ELECTRONICALLY BY THE STIPULATED TIME TO THE LINK PROVIDED. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED)</b></p> <p>1.3. <b>SOUTH AFRICAN BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED BY BIDDING INSTITUTION.</b></p> <p>1.4. <b>WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MUST BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.</b></p>
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
<p>2.1 ALL BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS IN THEIR COUNTRY OF RESIDENCE.</p> <p>2.2 SOUTH AFRICAN BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.</p> <p>2.3 SOUTH AFRICAN BIDDERS CAN APPLY FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.</p> <p>2.4 SA BIDDERS' MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.</p> <p>2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER (TAX COMPLIANCE) IN ACCORDANCE WITH APPLICABLE LEGISLATION IN THEIR COUNTRY OF RESIDENCE.</p> <p>2.6 WHERE SA BIDDERS HAVE NO TCS AVAILABLE BUT ARE REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.</p>
<b>3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>
<p>3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</b></p>

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

## PART C

### CHECKLIST OF COMPULSORY RETURNABLE SCHEDULES AND DOCUMENTS

Please adhere to the following instructions:

- Tick in the relevant block below;
- Ensure that the following documents are completed and signed where applicable; and
- Use the prescribed sequence in attaching the annexes that complete the Bid Document

**NB:** Should all these documents not be included, the Bidder may be disqualified on the basis of non-compliance

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	One original Bid document in separate folders; Folder 1 - for Pre-Qualifying Criteria and Functional Evaluation and Folder 2 - Price / Financial Proposal – <b>Electronic submission</b>
<input type="checkbox"/>	<input type="checkbox"/>	<b>Part A:</b> Invitation to Bid
<input type="checkbox"/>	<input type="checkbox"/>	<b>Part B:</b> Terms and Conditions of Bidding
<input type="checkbox"/>	<input type="checkbox"/>	<b>Part C:</b> Checklist of Compulsory Returnable Schedules and Documents
<input type="checkbox"/>	<input type="checkbox"/>	<b>Part D:</b> Conditions of Tendering and Undertakings by Bidders
<input type="checkbox"/>	<input type="checkbox"/>	<b>Part E:</b> Specifications/Terms of Reference and Project Brief
<input type="checkbox"/>	<input type="checkbox"/>	<b>Annexure A:</b> Price Proposal Requirement
<input type="checkbox"/>	<input type="checkbox"/>	<b>Annexure B:</b> SBD4 Declaration of Interest
<input type="checkbox"/>	<input type="checkbox"/>	<b>Annexure C:</b> SBD6.1 and B-BBEE status level certificate
<input type="checkbox"/>	<input type="checkbox"/>	<b>Annexure F:</b> Certified copies of your CIPC company registration documents listing all members with percentages, in case of a lose corporation
<input type="checkbox"/>	<input type="checkbox"/>	<b>Annexure G:</b> Certified copies of latest share certificates, in case of a company.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Annexure H: (if applicable):</b> A breakdown of how fees and work will be spread between members of the bidding consortium.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Annexure I:</b> Supporting documents to responses to Pre-Qualifying Criteria and Functional Evaluation Criteria.

**Annexure J: General Condition of Contract**

**Annexure K: CSD Tax Compliance Status and Registration Requirements Report**

## PART D

### CONDITIONS OF TENDERING AND UNDERTAKINGS BY BIDDER

#### 1. DEFINITIONS

In this Request for Proposals, unless a contrary intention is apparent:

- 1.1 **B-BBEE** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act, 2003;
- 1.2 **B-BBEE Act** means the Broad-Based Black Economic Empowerment Act, 2003;
- 1.3 **B-BBEE status level of contributor** means the B-BBEE status received by a measured entity based on its overall performance used to claim points in terms of regulation 6 and 7 of the Preferential Procurement Regulations, 2022.
- 1.4 **Business Day** means a day which is not a Saturday, Sunday or public holiday in South Africa.
- 1.5 **Bid** means a written offer in the prescribed or stipulated form lodged by a Bidder in response to an invitation in this Request for Proposal, containing an offer to provide goods, works or services in accordance with the Specification as provided in this RFP.
- 1.6 **Bidder** means a person or legal entity, or an unincorporated group of persons or legal entities that submit a Bid.
- 1.7 **Companies Act** means the Companies Act, 2008.
- 1.8 **Compulsory Documents** means the list of compulsory schedules and documents set out in Part B.
- 1.9 **Closing Time** for the OneDrive Link submissions - **24 July 2026 @ 23:55** (Telkom Time)
- 1.10 **DBSA** means the Development Bank of Southern Africa Limited.
- 1.11 **DFI** means Development Finance Institution.
- 1.12 **Evaluation Criteria** means the criteria set out under the clause 26 (Evaluation Process) of this Part C, which includes the Qualifying Criteria, Functional Criteria and Price and Preferential Points Assessment (where applicable).
- 1.13 **Functional Criteria** means the criteria set out in clause 27 of this Part C.
- 1.14 **Intellectual Property Rights** includes copyright and neighbouring rights, and all proprietary rights in relation to inventions (including patents) registered and unregistered trademarks (including service marks), registered designs, confidential information (including trade secrets and know how) and circuit layouts, and all other proprietary rights resulting from intellectual activity in the industrial, scientific, literary or artistic fields.
- 1.15 **PFMA** means the Public Finance Management Act, 1999.
- 1.16 **PPPFA** means the Preferential Procurement Policy Framework Act, 2000.
- 1.17 **PPPFA Regulations** means the Preferential Procurement Regulations, 2022 published in terms of the PPPFA.

- 1.18 **Pre-Qualifying Criteria** means the criteria set out in clause of this Part C.
- 1.19 **Price and Preferential Points Assessment** means the process described in clause of this Part C, as prescribed by the PPPFA.
- 1.20 **Proposed Contract** means the agreement including any other terms and conditions contained in or referred to in this RFP that may be executed between the DBSA and the successful Bidder.
- 1.21 **Request for Proposal** or **RFP** means this document (comprising each of the parts identified under Part A, Part B, Part C and Part D) including all annexures and any other documents so designated by the DBSA.
- 1.22 **SARS** means the South African Revenue Service.
- 1.23 **Services** means the services required by the DBSA, as specified in this RFP Part D.
- 1.24 **SLA** means Service Level Agreement.
- 1.25 **SOE** means State Owned Enterprise, as defined by the Companies' Act.
- 1.26 **Specification** means the conditions of tender set and any specification or description of the DBSA's requirements contained in this RFP.
- 1.27 **State** means the Republic of South Africa.
- 1.28 **Statement of Compliance** means the statement forming part of a Tender indicating the Bidders compliance with the Specification.
- 1.29 **Tendering Process** means the process commenced by the issuing of this Request for Proposals and concluding upon formal announcement by the DBSA of the selection of a successful Bidder(s) or upon the earlier termination of the process.
- 1.30 **Website** means a website administered by DBSA under its name with web address [www.dbsa.org](http://www.dbsa.org)

## 2. INTERPRETATIONS

In this RFP, unless expressly provided otherwise a reference to:

- 2.1 "includes" or "including" means includes or including without limitation; and
- 2.2 "R" or "Rand" is a reference to the lawful currency of the Republic of South Africa.

## 3. TENDER TECHNICAL AND GENERAL QUERIES

Queries pertaining to this tender must be directed to:-

DBSA Supply Chain Management Unit

Email: [lihlescm@dbsa.org](mailto:lihlescm@dbsa.org)

No questions will be answered telephonically.

#### 4. SUBMISSION OF TENDERS

NON-COMPULSORY BRIEFING: **10 July 2026** - Tender briefing will be done online via Microsoft teams.

LINK: [Non-Compulsory Briefing Link](#)

Time: 10H00 AM Johannesburg time (**Microsoft Teams**)

**LINK REQUESTS:** Bidders are asked to nominate one dedicated contact person (name, email address and phone number.

RFP CLOSING DATE: 24 July 2026

CLOSING TIME: 23H55PM

#### 5. RULES GOVERNING THIS RFP AND THE TENDERING PROCESS

- 5.1 Participation in the tender process is subject to compliance with the rules contained in this RFP Part C.
- 5.2 All persons (whether a participant in this tender process or not) having obtained or received this RFP may only use it, and the information contained herein, in compliance with the rules contained in this RFP.
- 5.3 All Bidders are deemed to accept the rules contained in this RFP Part C.
- 5.4 The rules contained in this RFP Part C apply to:
  - 5.4.1 The RFP and any other information given, received or made available in connection with this RFP, and any revisions or annexure.
  - 5.4.2 the Tendering Process; and
  - 5.4.3 any communications (including any briefings, presentations, meetings and negotiations) relating to the RFP or the Tendering Process.

#### 6. STATUS OF REQUEST FOR PROPOSAL

- 6.1 This RFP is an invitation for person(s) to submit a proposal(s) for the provision of the services as set out in the Specification contained in this RFP. Accordingly, this RFP must not be construed, interpreted, or relied upon, whether expressly or implicitly, as an offer capable of acceptance by any person(s), or as creating any form of contractual, promissory or other rights. No binding contract or other understanding for the supply of services will exist between the DBSA and any Bidder unless and until the DBSA has executed a formal written contract with the successful Bidder.

#### 7. ACCURACY OF REQUEST FOR PROPOSAL

- 7.1 Whilst all due care has been taken in connection with the preparation of this RFP, the DBSA makes no representations or warranties that the content in this RFP or any information communicated to

or provided to Bidders during the Tendering Process is, or will be, accurate, current or complete. The DBSA, and its officers, employees and advisors will not be liable with respect to any information communicated which is not accurate, current or complete.

- 7.2 If a Bidder finds or reasonably believes it has found any discrepancy, ambiguity, error or inconsistency in this RFP or any other information provided by the DBSA (other than minor clerical matters), the Bidder must promptly notify the DBSA in writing of such discrepancy, ambiguity, error or inconsistency in order to afford the DBSA an opportunity to consider what corrective action is necessary (if any).
- 7.3 Any actual discrepancy, ambiguity, error or inconsistency in this RFP or any other information provided by the DBSA will, if possible, be corrected and provided to all Bidders without attribution to the Bidder who provided the written notice.

## **8. ADDITIONS AND AMENDMENTS TO THE RFP**

- 8.1 The DBSA reserves the right to change any information in, or to issue any addendum to this RFP before the Closing Time. The DBSA and its officers, employees and advisors will not be liable in connection with either the exercise of, or failure to exercise this right.
- 8.2 If the DBSA exercises its right to change information in terms of clause 8.1, it may seek amended Tenders from all Bidders.

## **9. REPRESENTATIONS**

No representations made by or on behalf of the DBSA in relation to this RFP will be binding on the DBSA unless that representation is expressly incorporated into the contract ultimately entered between the DBSA and the successful Bidder.

## **10. CONFIDENTIALITY**

- 10.1 All persons (including all Bidders) obtaining or receiving this RFP and any other information in connection with this RFP or the Tendering Process must keep the contents of the RFP and other such information confidential, and not disclose or use the information except as required for the purpose of developing a proposal in response to this RFP.

## **11. REQUESTS FOR CLARIFICATION OR FURTHER INFORMATION**

- 11.1 All communications relating to this RFP and the Tendering Process must be directed to the Tender Officer.
- 11.2 All questions or requests for further information or clarification of this RFP or any other document issued in connection with the Tendering Process must be submitted to the Tender Officer in writing, and most preferably by e-mail to [lihlescm@dbsa.org](mailto:lihlescm@dbsa.org)

- 11.3 Any communication by a Bidder to the DBSA will be effective upon receipt by the Tender Officer (provided such communication is in the required format).
- 11.4 The DBSA has restricted the period during which it will accept questions or requests for further information or clarification and reserves the right not to respond to any enquiry or request, irrespective of when such enquiry or request is received.
- 11.5 Except where the DBSA is of the opinion that issues raised apply only to an individual Bidder, questions submitted and answers provided will be made available to all Bidders by e-mail, as well as on the DBSA's website without identifying the person or organisation which submitted the question.
- 11.6 In all other instances, the DBSA may directly provide any written notification or response to a Bidder by email to the address of the Bidder (as notified by the Bidder to the Tender Manager).
- 11.7 A Bidder may, by notifying the Tender Officer in writing, withdraw a question submitted in accordance with clause 12, in circumstances where the Bidder does not wish the DBSA to publish its response to the question to all Bidders.

## **12. UNAUTHORISED COMMUNICATIONS**

- 12.1 Communications (including promotional or advertising activities) with staff of the DBSA or their advisors assisting with the Tendering Process are not permitted during the Tendering Process, or otherwise with the prior consent of the Tender Officer. Nothing in this clause 12 is intended to prevent communications with staff of, or advisors to, the DBSA to the extent that such communications do not relate to this RFP or the Tendering Process.
- 12.2 Bidders must not otherwise engage in any activities that may be perceived as, or that may have the effect of, influencing the outcomes of the Tendering Process in any way.

## **13. IMPROPER ASSISTANCE, FRAUD AND CORRUPTION**

- 13.1 Bidders may not seek or obtain the assistance of employees of the DBSA in the preparation of their tender responses.
- 13.2 The DBSA may in its absolute discretion, immediately disqualify a Bidder that it believes has sought or obtained such improper assistance.
- 13.3 Bidders are to be familiar with the implications of contravening the Prevention and Combating of Corrupt Activities Act, 2004 and any other relevant legislation.

## **14. ANTI-COMPETITIVE CONDUCT**

- 14.1 Bidders and their respective officers, employees, agents and advisors must not engage in any collusion, anti-competitive conduct or any other similar conduct in respect of this Tendering Process with any other Bidder or any other person(s) in relation to:

- 14.1.1 the preparation or lodgement of their Bid
- 14.1.2 the evaluation and clarification of their Bid; and
- 14.1.3 the conduct of negotiations with the DBSA.

14.2 For the purposes of this clause 14, collusion, anti-competitive conduct or any other similar conduct may include disclosure, exchange and clarification of information whether or not such information is confidential to the DBSA or any other Bidder or any other person or organisation.

14.3 In addition to any other remedies available to it under law or contract, the DBSA may, in its absolute discretion, immediately disqualify a Bidder that it believes has engaged in any collusive, anti-competitive conduct or any other similar conduct during or before the Tendering Process.

## **15. COMPLAINTS ABOUT THE TENDERING PROCESS**

15.1 Any complaint about the RFP or the Tendering Process must be submitted to the Supply Chain Management Unit in writing, by email, immediately upon the cause of the complaint arising or becoming known to the Bidder, ([tenders@dbsa.org](mailto:tenders@dbsa.org))

15.2 The written complaint must set out:

- 15.2.1 the basis for the complaint, specifying the issues involved;
- 15.2.2 how the subject of the complaint affects the organisation or person making the complaint;
- 15.2.3 any relevant background information; and
- 15.2.4 the outcome desired by the person or organisation making the complaint.

15.3 If the matter relates to the conduct of an employee of the DBSA, the complaint should be addressed in writing marked for the attention of the Chief Executive Officer of the DBSA, and delivered to the physical address of the DBSA, as notified.

## **16. CONFLICT OF INTEREST**

16.1 A Bidder must not, and must ensure that its officers, employees, agents and advisors do not place themselves in a position that may give rise to actual, potential or perceived conflict of interest between the interests of the DBSA and the Bidder's interests during the Tender Process.

16.2 The Bidder is required to provide details of any interests, relationships or clients which may or do give rise to a conflict of interest in relation to the supply of the services under any contract that may result from this RFP. If the Bidder submits its Bid and a subsequent conflict of interest arises, or is likely to arise, which was not disclosed in the Bid, the Bidder must notify the DBSA immediately in writing of that conflict.

16.3 The DBSA may immediately disqualify a Bidder from the Tendering Process if the Bidder fails to notify the DBSA of the conflict as required.

## **17. LATE BIDS**

- 17.1 Bids must be delivered by the Closing Time. The Closing Time may be extended by the DBSA in its absolute discretion by providing written notice to Bidders.
- 17.2 Bids delivered after the Closing Time or lodged at a location or in a manner that is contrary to that specified in this RFP will be disqualified from the Tendering Process and will be ineligible for consideration. However, a late Bid may be accepted where the Bidder can clearly demonstrate (to the satisfaction of the DBSA, in its sole discretion) that late lodgement of the Bid was caused by the DBSA; that access was denied or hindered in relation to the physical tender box; or that a major/critical incident hindered the delivery of the Bid and, in all cases, that the integrity of the Tendering Process will not be compromised by accepting a Bid after the Closing Time.
- 17.3 The determination of the DBSA as to the actual time that a Bid is lodged is final. Subject to clause 17.2, all Bids lodged after the Closing Time will be recorded by the DBSA and will only be opened for the purposes of identifying a business name and address of the Bidder. The DBSA will inform a Bidder whose Bid was lodged after the Closing Time of its ineligibility for consideration. The general operating practice is for the late Bid to be returned within 5 (five) working days of receipt or within 5 (five) working days after determination not to accept a late Bid.

## **18. BIDDER'S RESPONSIBILITIES**

- 18.1 Bidders are responsible for:
- 18.1.1 examining this RFP and any documents referenced or attached to this RFP and any other information made or to be made available by the DBSA to Bidders in connection with this RFP;
  - 18.1.2 fully informing themselves in relation to all matters arising from this RFP, including all matters regarding the DBSA's requirements for the provision of the Services;
  - 18.1.3 ensuring that their Bids are accurate and complete;
  - 18.1.4 making their own enquiries and assessing all risks regarding this RFP, and fully considering and incorporating the impact of any known and unknown risks into their Bid;
  - 18.1.5 ensuring that they comply with all applicable laws in regard to the Tendering Process particularly as specified by National Treasury Regulations, Guidelines, Instruction Notes and Practice Notes and other relevant legislation as published from time to time in the Government Gazette; and
  - 18.1.6 submitting all Compulsory Documents.
- 18.2 South African bidders with annual total revenue of ZAR10 million or less qualify as Exempted Micro Enterprises (EMEs) in terms of the B-BBEE Act must submit a certificate issued by a registered, independent auditor (who or which is not the Bidder or a part of the Bidder) or an accredited verification agency.

- 18.3 South African bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy, or a sworn affidavit thereof, substantiating their B-BBEE status. The submission of such certificates must comply with the requirements of instructions and guidelines issued by National Treasury and be in accordance with the applicable notices published by the Department of Trade and Industry in the Government Gazette.
- 18.4 The DBSA reserves the right to require of a Bidder, either before a Bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the DBSA.
- 18.5 Failure to provide the required information may result in disqualification of the Bidder.

## **19. PREPARATION OF BIDS**

- 19.1 Bidders must ensure that:
- 19.1.1 their Bid is submitted in the required format as stipulated in this RFP; and
  - 19.1.2 all the required information fields in the Bid are completed in full and contain the information requested by the DBSA.
- 19.2 The DBSA may in its absolute discretion reject a Bid that does not include the information requested or is not in the format required.
- 19.3 Unnecessarily elaborate responses or other representations beyond that which is sufficient to present a complete and effective tender proposal are not desired or required. Elaborate and expensive visual and other presentation aids are not necessary.
- 19.4 Where the Bidder is unwilling to accept a specified condition, the non-acceptance must be clearly and expressly stated. Prominence must be given to the statement detailing the non-acceptance. It is not sufficient that the statement appears only as part of an attachment to the Bid or be included in a general statement of the Bidders usual operating conditions.
- 19.5 An incomplete Bid may be disqualified or assessed solely on the information completed or received with the Bid.

## **20. ILLEGIBLE CONTENT, ALTERATION AND ERASURES**

- 20.1 Incomplete Bids may be disqualified or evaluated solely on information contained in the Bid.
- 20.2 The DBSA may disregard any content in a Tender that is illegible and will be under no obligation whatsoever to seek clarification from the Bidder.
- 20.3 The DBSA may permit a Bidder to correct an unintentional error in its Bid where that error becomes known or apparent after the Closing Time, but in no event will any correction be permitted if the DBSA reasonably considers that the correction would materially alter the substance of the Bid or effect the fairness of the Tendering Process.

## **21. OBLIGATION TO NOTIFY ERRORS**

If, after a Bidder's Response has been submitted, the Bidder becomes aware of an error in the Bidders Response (including an error in pricing but excluding clerical errors which would have no bearing on the evaluation of the Bid), the Bidder must promptly notify the DBSA of such error.

## **22. RESPONSIBILITY FOR BIDDING COSTS**

22.1 The Bidders participation or involvement in any stage of the Tendering Process is at the Bidders sole risk, cost and expense. The DBSA will not be held responsible for, or pay for, any expense or loss that may be incurred by Bidders in relation to the preparation or lodgement of their Bid.

22.2 The DBSA is not liable to the Bidder for any costs on the basis of any contractual, promissory or restitutionary grounds whatsoever as a consequence of any matter relating to the Bidders participation in the Tendering Process, including without limitation, instances where:

22.2.1 the Bidder is not engaged to perform under any contract; or

22.2.2 the DBSA exercises any right under this RFP or at law.

## **23. DISCLOSURE OF BID CONTENTS AND BID INFORMATION**

23.1 All Bids received by the DBSA will be treated as confidential. The DBSA will not disclose contents of any Bid and Bid information, except:

23.1.1 as required by law;

23.1.2 for the purpose of investigations by other government authorities having relevant jurisdiction;

23.1.3 to external consultants and advisors of the DBSA engaged to assist with the Tendering Process; or for the general information of Bidders required to be disclosed as per National Treasury Regulations, Guidelines, Instruction Notes or Practice Notes.

## **24. USE OF BIDS**

24.1 Upon submission in accordance with the requirements relating to the submission of Bids, all Bids submitted become the property of the DBSA. Bidders will retain all ownership rights in any intellectual property contained in the Bids.

24.2 Each Bidder, by submission of their Bid, is deemed to have licensed the DBSA to reproduce the whole, or any portion, of their Bid for the sole purposes of enabling the DBSA to evaluate the Bid.

## **25. BID ACCEPTANCE**

All Bids received must remain open for acceptance for a minimum period of 120 (one-hundred and twenty) days from the Closing Time. This period may be extended by written mutual agreement between the DBSA and the Bidder.

## 26. EVALUATION PROCESS

26.1 The Bids will be evaluated and adjudicated as follows:

### 26.1.1 First Stage – Test for administrative Responsiveness

The test for administrative responsiveness will include the following:

#### **Stage 1: Responsiveness**

The Tenderer should be able to provide all the relevant information required in the Supplier Information Form (SIF) which will include but not limited to;

**A. Tenderers who do not adhere to those criteria listed a PRE-QUALIFIER, will be disqualified immediately.**

	Responsiveness Criteria	Prequalifying Criteria	Applicable to this Tender (Y/N)
1	Adherence to submitting Tender as a two-folder tender. Folder 1: Functionality and returnable submission separate from Folder 2: Pricing proposal submission	Pre-Qualifier	Y
2	Attendance Register of the Non-Compulsory Briefing Session attended by the Tenderer.	Pre-Qualifier	N

**B. Tenderers who do not adhere to the indicated response time for clarifications requested by the Employer will be deemed to be non-responsive and their submissions will not be evaluated further.**

	Responsiveness Criteria	Clarification Time	Applicable to this Tender (Y/N)
1	Standard conditions of tender as required.	48 hours	Y
2	Returnable documents completed and signed.	48 hours	Y
3	Submission of Registration with National Treasury Central Supplier Database (CSD) Summary Report: - Bidder <b>must be registered</b> to do business with the DBSA	7 Working days	Y
4	A Tax Pin issued by SARS	7 Working days	Y

**Only those Bidders which satisfy all the Pre-Qualifying Criteria of the First Stage will be eligible to participate in the Tendering Process further. Bids which do not satisfy all the Pre-Qualifying Criteria of the First Stage will not be evaluated further.**

### 26.1.2 Second Stage – Functional Criteria

The technical proposal will be evaluated according to the following criteria and scoring system. The technical score will be calculated out of **100 points**, and only those bids that achieve a threshold of **75 points** for the technical proposal will move to the next level of evaluation where a score for price and BBBEE.

No.	Evaluation Criteria	Minimum score	Points allocation	Maximum points
	<b>(Failure on the part of any key personnel to score at or above the minimum threshold on the minimum expertise will lead to the disqualification of the bidder and the rejection of the bid in its entirety)</b>			<b>Total (100)</b>
<b>1.</b>	<b>PROJECT DIRECTOR / LEAD</b>			
1.1	Project Director Experience			
	<p>The Project Director shall have experience in:</p> <ul style="list-style-type: none"> <li>leading feasibility studies development, and/or in implementation of large transport infrastructure (R500 million or more)</li> <li>experience in PPP structuring with in-depth knowledge of commercial contracts in the port sector financing;</li> <li>experience in legal and regulatory processes including procurement in South Africa is considered an advantage (PFMA, permitting etc.);</li> <li>experience in preparation of project documentation compliant with specific regulatory issues and South African laws (i.e. concessions, EPC contracts etc.);</li> </ul> <p><i>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience. Refer to CV Template in Annexure B</i></p>	<p><b>Points</b></p> <p>5 points &gt; 15 years' experience in leading feasibility study development and/or in implementation of large PPP transport infrastructure projects</p> <p>4 points = 10 – 15 years' experience in feasibility study development and/or in implementation of large PPP transport infrastructure projects</p> <p>3 points= 5 - 9 years' experience in feasibility study development and/or in implementation of large PPP transport infrastructure projects</p> <p>0 points = 1-4 years' experience in feasibility study development and/or in implementation of large PPP transport infrastructure projects</p>	<b>5</b>	
1.2	Project Director Projects			
	<p>Knowledge and evidence of at least 5 projects executed by the Project Lead/ Director in legal and regulatory feasibility study development, contract development, contract negotiations, project structuring, implementation of large PPP</p>	<p><b>Points:</b></p> <p>x &gt; 5 projects = 5 Points</p> <p>x = 5 projects =3 Points</p>	<b>5</b>	

	transport infrastructure projects (R500 million or more)  <i>NB: Only a list of projects with a project value of over R500 million e that will be considered. (Refer to projects template in Annexure B)</i>	x < 5 projects =0 Point		
<b>2.</b>	<b>TECHNICAL EXPERT</b>			
2.1	Technical Expert Experience			
	<p>The Technical expert shall have:</p> <ul style="list-style-type: none"> <li>• A minimum of 5 years of demonstrable experience in rail / ports / maritime, structural / mechanical / electrical appraisal of large transport infrastructure projects (above R500 million) with strong preference for port and maritime development and transport logistic platforms;</li> <li>• Relevant experience in preparing feasibility studies for infrastructure projects, with strong preference for ports and their master planning;</li> <li>• Relevant professional experience in international port development would represent a strong advantage;</li> <li>• Experience in tender procedures and procurement strategies for large public infrastructure projects with strong preference for port infrastructure; and</li> </ul> <p>It is anticipated that the traffic/Transport engineer, water engineer, rail and structural engineer will form part of the technical support team.</p> <p><i>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience. Refer to CV Template in Annexure B</i></p>	<p><b>Points:</b></p> <p>5 points = 10 – 15 years' experience in large PPP transport projects, demand analysis / modelling, planning, design, development of procurement documents, financing and implementation of large PPP transport infrastructure projects</p> <p>3 = 5 - 9 years' experience in PPP transport projects, demand analysis / modelling, planning, design, development of procurement documents, financing and implementation of large PPP transport infrastructure projects.</p> <p>0 = 1-4 years' experience in large PPP transport projects, demand analysis / modelling, planning, design, development of procurement documents, financing and implementation of large PPP transport infrastructure projects</p>	<b>5</b>	

2.2	Technical Expert Projects		
	<p>• Knowledge and evidence of at least 5 projects executed by the engineer (rail, ports, maritime, structural, mechanical, electrical) including experience and conducting feasibility studies, planning, design, development of tender documents, structuring of PPP transport projects of R500 million capex or more</p> <p><i>NB: Only a list of projects with a project value of over R500 million that have reached financial close will be considered. (Refer to projects template in Annexure B)</i></p>	<p><b>•Points:</b></p> <p>• (where x is number of projects)</p> <p>• x &gt; 5 projects = 5 Points</p> <p>• x = 5 projects = 3 Points</p> <p>x &lt; 5 projects = 0 Point</p>	<b>5</b>
<b>3.</b>	<b>FINANCIAL EXPERT</b>		
3.1	Financial Expert Experience		
	<p>The expert shall have:</p> <ul style="list-style-type: none"> <li>• a minimum of 10 years working experience in financial modelling/ structuring of large infrastructure projects;</li> <li>• experience in project costing and revenue forecast;</li> <li>• experience in value for money analysis public sector comparator calculations and PPP structures, development of financing plans;</li> <li>• experience in global insurance and guarantee products; and</li> <li>• proven project finance and corporate finance experience until financial closure and successful contract award.</li> </ul> <p><i>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience. Refer to CV Template in Annexure B</i></p>	<p><b>Points</b></p> <p>5 points = &gt; 15 years' experience in financial modelling for infrastructure projects, PPP structures, public sector comparator calculations</p> <p>4 points = 7 – 10 years' with financial modelling for infrastructure projects, PPP structures, public sector comparator calculations</p> <p>3 points = 4-6 years' experience in financial modelling for infrastructure projects, PPP structures, public sector comparator calculations</p> <p>0 points = 1-3 years' experience in financial modelling</p>	<b>5</b>
3.2	Financial Expert Projects		
	<p>Knowledge and evidence of at least 5 projects executed in financial modelling and structuring of PPP infrastructure projects</p>	<p><b>Points</b></p> <p>(where x is number of projects)</p>	<b>5</b>

	NB: Only a list of projects with a project value of over R500 million that have reached financial close will be considered. (Refer to projects template in Annexure B)	x > 5 projects = 5 Points x = 5 projects = 3 Points x < 5 projects = 0 Point		
<b>4.</b>	<b>Economic Expert (Financial Support)</b>			
4.1	Economic Expert Qualification			
	A post graduate degree in econometrics, finance, actuarial science or equivalent quantitative qualification.	<b>Points</b> 1 = post graduate 0 = degree or below	<b>1</b>	
4.2	Economic Expert Experience			
	<p>The CBA advisory must have:</p> <ul style="list-style-type: none"> <li>at least 10 years' relevant experience in conducting cost benefit analysis for large infrastructure projects</li> <li>Demonstrable experience and understanding of undertaking Cost Benefit Analysis (CBA) and Cost Effectiveness Analysis (CEA) on infrastructure projects:</li> <li>Expertise in converting financial values into economic values through the use of conversion factors; and ability to calculate economic performance indicators such as the Economic NPV, Economic RR, and Cost Effectiveness Ratios (CER); ability to demonstrate the distributional impact(s) in relation to the accrual of gains or losses to different stakeholder groups from the implementation of the project.</li> </ul> <p><i>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience.</i></p> <p><i>Refer to CV Template in Annexure B</i></p>	<p><b>Points</b></p> <ul style="list-style-type: none"> <li>3 points &gt; 10 years in conducting CBA's and cost effective analysis for large infrastructure projects</li> <li>1 point = 5-7 years in conducting CBA's and cost effective analysis for large infrastructure projects</li> <li>0 points = – less than 4 years in conducting CBA's and cost effective analysis for large infrastructure projects</li> </ul>	<b>3</b>	
4.3	Economic Expert Projects			

	<p>Knowledge and evidence of projects executed by the CBA advisor in conducting CBA's and cost effective analysis for large infrastructure projects mainly in energy, transport sectors</p> <p><i>NB: Only a list of projects with a project value of over R500 million that have reached financial close will be considered. (Refer to projects template in Annexure B)</i></p>	<p><b>Points</b></p> <p>(where x is number of projects)</p> <p>x = &gt; 5 projects = 2 Points</p> <p>3 - 5 projects =1 Point</p> <p>x &lt; 3 projects =0 Point</p>	<b>2</b>	
<b>5.</b>	<b>LEGAL AND REGULATORY EXPERT (COMMERCIAL LAW)</b>			
5.1	Legal and Regulatory Expert Experience			
	<p>The Legal expert shall have experience in:</p> <ul style="list-style-type: none"> <li>leading legal and regulatory feasibility study development, and/or in implementation of large transport infrastructure (R500 million or more)</li> <li>experience in PPP structuring with in-depth knowledge of commercial contracts in the port sector financing;</li> <li>experience in legal and regulatory processes in South Africa is considered an advantage;</li> <li>experience in preparation of project documentation compliant with specific regulatory issues and South African laws;</li> <li>have proven experience in drafting and negotiating Service Level Agreements (SLAs), port terminal service agreements, Government Support Agreements, Security Documents and Guarantees, Concession Agreements, EPC agreements, Licenses, Permits and Consents, etc.</li> </ul> <p><i>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience. Refer to CV Template in Annexure B</i></p>	<p><b>Points</b></p> <p>5 points &gt; 15 years' experience in leading feasibility study development and/or in implementation of large PPP transport infrastructure projects</p> <p>4 points = 7 – 15 years' experience in feasibility study development and/or in implementation of large PPP transport infrastructure projects</p> <p>3 points= 3 - 6 years' experience in feasibility study development and/or in implementation of large PPP transport infrastructure projects</p> <p>0 points = 1-2 years' experience in feasibility study development and/or in implementation of large PPP transport infrastructure projects</p>	<b>5</b>	
5.2	Legal and Regulatory Expert Projects			

	<p>Knowledge and evidence of at least 5 projects executed by the Project Lead/ Director in legal and regulatory feasibility study development, contract development, contract negotiations, project structuring, implementation of large PPP transport infrastructure projects (R500 million or more)</p> <p><i>NB: Only a list of projects with a project value of over R500 million Capex will be considered. (Refer to projects template in Annexure B)</i></p>	<p><b>Points:</b></p> <p>x &gt; 5 projects = 5 Points</p> <p>x = 5 projects =3 Points</p> <p>x &lt; 5 projects =0 Point</p>	<b>5</b>	
<b>6.</b>	<b>ENVIRONMENTAL, SOCIAL AND GOVERNANCE EXPERT</b>			
6.1	Environmental, Social and Governance Qualification			
	<p>A post graduate degree in Environmental Studies, Social Sciences or equivalent qualification.</p> <p>Registration as a Professional Natural Scientist in terms of the National Scientific Professions Act, 2003.</p>	<p><b>Points</b></p> <p>1 = post graduate</p> <p>0 = degree or below</p>	<b>1</b>	
6.2	Environmental, Social and Governance Experience			
	<p>The Environmental, Social and Governance Expert must have:</p> <ul style="list-style-type: none"> <li>at least 10 years' relevant post-registration experience in environmental aspects applicable to the transport sector especially in rail and ports</li> <li>experience in environmental aspects applicable to the transport sector, compliance framework &amp; processes, conducting EIA's, environmental adaptation &amp; mitigation</li> </ul> <p>It is expected that the environmental advisor will be supported by the stakeholder and management specialist</p>	<p><b>Points</b></p> <p>•3 points &gt; 10 years transport sector environmental impacts, EIA's, environmental adaptation &amp; mitigation).</p> <p>1 point= 5-7 years (transport sector environmental impacts, EIA's, environmental adaptation &amp; mitigation).</p> <p>0 points= – less than 4 years (transport sector environmental impacts, EIA's, environmental adaptation &amp; mitigation).</p>	<b>3</b>	

	<p><i>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience.</i></p> <p><i>Refer to CV Template in Annexure B</i></p>			
6.3	Environmental, Social and Governance Projects			
	<p>Knowledge and evidence of projects executed by the environmental advisor in environmental aspects applicable to the transport sector, compliance framework &amp; processes, conducting EIA's, environmental adaptation &amp; mitigation</p> <p><i>NB: Only a list of projects with a project value of over R500 million that have reached financial close will be considered. (Refer to projects template in Annexure B)</i></p>	<p><b>Points</b></p> <p>(where x is number of projects)</p> <p>x = &gt; 5 projects = 2 Points</p> <p>3 - 5 projects =1 Point</p> <p>x &lt; 3 projects =0 Point</p>	<b>2</b>	
<b>7.</b>	<b>METHODOLOGY</b>			
	<p>Methodology</p> <ul style="list-style-type: none"> <li>Demonstrate a thorough understanding of the Terms of Reference, transport (ports &amp; rail) Projects and demonstrate experience of the undertaking feasibility studies, design and financing of PPP projects (<b>10 points</b>).</li> <li>Innovative design of the approach to the feasibility study, structuring, contracting, procurement options (<b>5 points</b>)</li> <li>International experience in PPP (<b>2 points</b>)</li> </ul> <p>The bidder must submit the methodology and approach that will be followed to achieve the project's objectives. This must include but not limited to:</p> <ul style="list-style-type: none"> <li>a detailed work plan i.e. Gantt chart with timeframes of conducting the required work; (<b>5 points</b>)</li> <li>An organogram that shows all the lead experts, namely, the project director, financial modeller, legal &amp; regulatory and engineers (rail, ports, mechanical,</li> </ul>	<p><b>Points</b></p> <p>Excellent – 28</p> <p>Good – 20</p> <p>Average – 10</p> <p>Poor – 5</p> <p>Non-responsive - 0</p>	<b>28</b>	

	<p>electrical, maritime, structural, etc.), environmental specialist (<b>4 points</b>)</p> <ul style="list-style-type: none"> <li>the lead advisor / experts must be supported by the team with experience in transport infrastructure planning, demand / modelling, design, structuring, procurement, negotiation, CBA expert, stakeholder management specialist, trainees etc. (<b>4 points</b>)</li> </ul>			
<b>8.</b>	<b>COMPANY PROFILE OF THE BIDDER</b>			
	<p>Previous work experience</p> <p>The Company (or if it a consortium then together the members of the consortium) must provide at least 5 projects where work of a similar nature (preparation, design, structuring, preparation of procurement documents, negotiation, development of agreements of transport PPP projects) has been completed (include the name of the client, project duration, value of project).</p> <p>The projects provided by at least be R500million or above (Refer to projects template in Annexure B).</p>	<p><b>Points</b></p> <p>5 projects including 4 PPP projects – 20</p> <p>5 projects including 3 PPP projects – 15</p> <p>5 projects including 2 PPP projects – 10</p> <p>5 projects including 1 PPP projects – 5</p> <p>No PPP projects - 0</p>	<b>20</b>	
	<b>Total</b>			<b>100</b>
	<b>Minimum threshold for technical</b>			<b>75</b>

26.1.1 A minimum of **75 points** out of a possible **100 points** for the functional evaluation will qualify the Bid to move on to the third stage of evaluation, which is price and preferential point's evaluation. Bidders that do not score **75 points** or higher at this stage of the evaluation will not be evaluated during the fourth stage of the evaluation

**26.1.2 Third Stage – price**

26.1.2.1 Those Bidders which have passed the First Stage (Responsiveness Test) and Second Stage (Functional criteria) of the tender process will be eligible to be evaluated on the Third Stage, based on price, in accordance with the PPPFA regulations.

26.1.2.2 The recommended preferred Bidder will be the Bidder with the lowest overall price in the Third Stage of the Bid evaluation, unless the DBSA exercises its right to cancel the RFP, in line with the PPPFA Regulations.

**26.2 NB: Bidders are required to submit, as Annexure J to their Bids, any documentation which supports the responses provided in respect of the Eligibility Criteria below.**

## **27. Risk Analysis and Objective Criteria**

Risk Analysis and Objective Criteria *(This must only be included in the tender document if it is applicable, ensure that the list is specific as to what your objective criteria are)*

The DBSA reserves the right to award the tender to the tenderer who scores the highest number of points overall in line with Section (2) (1) (f) of the PPPFA, unless there are objective criteria which will justify the award of the tender to another tenderer. The objective criteria that the DBSA may apply in this bid process includes:

- i. Any bidder that has a cumulative order book totaling 5 Awards with outstanding value, **may be excluded from further evaluation.**
- ii. Where a bidder has 5 active Awards with an outstanding value and the outstanding value is 10% or less, indicating the project is nearing completion, the bidder may be included **for further evaluation and/or recommendation for award.**
- iii. Where a bidder has 5 active Awards with an outstanding value and at least one of the projects has stalled for a period of 6 months or more, or the client has placed the project on hold indefinitely, the bidder may be included **for further evaluation and/or recommendation for award.**
- iv. The DBSA has the discretion to apply an objective criterion.

## **28. Due Diligence**

DBSA shall perform a due diligence exercise on the preferred bidder to determine its risk profile. The due diligence exercise may take the following factors into account inter alia.

### **a. Judgements and criminal convictions**

DBSA may consider previous civil judgements against the preferred bidder as part of its risk assessment. DBSA may also consider whether the preferred bidder or any of its directors have been convicted of a serious offence.

### **b. Pending litigation/liquidation/business rescue (distinct from Working Capital)**

DBSA may consider any pending litigation in a court of law or administrative tribunal as part of its risk assessment.

### **c. Performance**

DBSA will not consider the Service provider having a history of poor performance on any task orders/purchase orders or contracts, including poor performance in respect of compliance with policies or procedures regarding safety, health, quality control or environment, or having committed a serious and gross breach of contract.

### **d. Reputational harm**

If DBSA is likely to suffer substantial reputational harm because of doing business with the preferred service provider, it may take this into account as part of its risk assessment.

### **e. Restricted/Blacklisted**

Is not under restrictions, or has principals who are under restrictions, preventing participating in the employer's procurement.

f. **Vetting**

The DBSA reserves the right to conduct vetting on the tenderer or any of its directors.

- g. PEP Checks for both Companies and Individual directors, as well as Procure Check and or any other systems that the DBSA may choose to utilize (which may be conducted by an authorized third party) that would be done to assess all risks, including but not limited to
- a. Financial stability of the bidder based on key ratio analysis ;
  - b. Efficiency ;
  - c. Profitability ;
  - d. Financial Risk;
  - e. Liquidity ;
  - f. Acid Test ;
  - g. Solvency; and
  - h. Commercial relationship with a politically exposed and brand risk

- i. The DBSA reserves the right to award the scope in full or part thereof, subject to budget availability.
- ii. The DBSA reserves the right to negotiate to ensure the value for money principle is not compromised.

**29.** Generally, suppliers have their own business standards and regulations. Although DBSA cannot control the actions of our suppliers, we will not tolerate any Illegal activities. These include, but are not limited to:

- Misrepresentation of any kind (e.g. origin of manufacture, specifications, intellectual property rights, etc.);
- Collusion;
- Failure to disclose accurate information required during the sourcing activity (ownership, financial situation, BBBEE status, etc.);
- Corrupt activities listed above; and
- Harassment, intimidation or other aggressive actions towards DBSA's employees.

**30. STATUS OF BID**

30.1 Each Bid constitutes an irrevocable offer by the Bidder to the DBSA to provide the Services required and otherwise to satisfy the requirements of the Specification as set out in this RFP.

30.2 A Bid must not be conditional on:

- 30.2.1 the Board approval of the Bidder or any related governing body of the Bidder being obtained.
- 30.2.2 the Bidder conducting due diligence or any other form of enquiry or investigation.
- 30.2.3 the Bidder (or any other party) obtaining any regulatory approval or consent.
- 30.2.4 the Bidder obtaining the consent or approval of any third party; or
- 30.2.5 the Bidder stating that it wishes to discuss or negotiate any commercial terms of the contract.

30.3 The DBSA may, in its absolute discretion, disregard any Bid that is, or is stated to be, subject to any one or more of the conditions detailed above (or any other relevant conditions).

30.4 The DBSA reserves the right to accept a Bid in part or in whole or to negotiate with a Bidder in accordance with the provisions of this RFP and the applicable laws and regulations.

### **31. CLARIFICATION OF BIDS**

31.1 The DBSA may seek clarification from and enter into discussions with any or all of the Bidders in relation to their Bid. The DBSA may use the information obtained when clarification is sought or discussions are held in interpreting the Bid and evaluating the cost and risk of accepting the Bid. Failure to supply clarification to the satisfaction of the DBSA may render the Bid liable to disqualification.

31.2 The DBSA is under no obligation to seek clarification of anything in a Bid and reserves the right to disregard any clarification that the DBSA considers to be unsolicited or otherwise impermissible or irrelevant in accordance with the rules set out in this RFP.

### **32. DISCUSSION WITH BIDDERS**

32.1 The DBSA may elect to engage in detailed discussions with any one or more Bidder(s), with a view to maximising the benefits of this RFP as measured against the evaluation criteria and in fully understanding a Bidder's offer.

32.2 Where applicable, the DBSA will invite Bidders to give a presentation to the DBSA in relation to their submissions.

32.3 The DBSA is under no obligation to undertake discussions with, and Bidders.

32.4 In addition to presentations and discussions, the DBSA may request some or all Bidders to:

32.4.1 conduct a site visit, if applicable.

32.4.2 provide references or additional information; and/or

32.4.3 make themselves available for panel interviews.

### **33. SUCCESSFUL BIDS**

33.1 Selection as a successful Bidder does not give rise to a contract (express or implied) between the successful Bidder and the DBSA for the supply of the Services. No legal relationship will exist between the DBSA and a successful Bidder for the supply of the Services until such time as a binding contract is executed by them.

33.2 The DBSA may, in its absolute discretion, decide not to enter into pre-contractual negotiations with a successful Bidder.

33.3 A Bidder is bound by its Bid and all other documents forming part of the Bidder's Response and, if selected as a successful Bidder, must enter into a contract on the basis of the Bid with or without further negotiation.

### **34. NO OBLIGATION TO ENTER INTO CONTRACT**

- 34.1 The DBSA is under no obligation to appoint a successful Bidder or Bidders (as the case may be), or to enter into a contract with a successful Bidder or any other person, if it is unable to identify a Bid that complies in all relevant respects with the requirements of the DBSA, or if due to changed circumstances, there is no longer a need for the Services requested, or if funds are no longer available to cover the total envisaged expenditure. For the avoidance of any doubt, in these circumstances the DBSA will be free to proceed via any alternative process.
- 34.2 The DBSA may conduct a debriefing session for all Bidders (successful and unsuccessful). Attendance at such debriefing session is optional.

### **35. BIDDER WARRANTIES**

- 35.1 By submitting a Bid, a Bidder warrants that:
- 35.1.1 it did not rely on any express or implied statement, warranty or representation, whether oral, written, or otherwise made by or on behalf of the DBSA, its officers, employees, or advisers other than any statement, warranty or representation expressly contained in the RFP;
  - 35.1.2 it did not use the improper assistance of DBSA's employees or information unlawfully obtained from them in compiling its Bid;
  - 35.1.3 it is responsible for all costs and expenses related to the preparation and lodgement of its Bid, any subsequent negotiation, and any future process connected with or relating to the Tendering Process;
  - 35.1.4 it accepts and will comply with the terms set out in this RFP; and
  - 35.1.5 it will provide additional information in a timely manner as requested by the DBSA to clarify any matters contained in the Bid.

### **36. DBSA'S RIGHTS**

- 36.1 Notwithstanding anything else in this RFP, and without limiting its rights at law or otherwise, the DBSA reserves the right, in its absolute discretion at any time, to:
- 36.1.1 cease to proceed with or suspend the Tendering Process prior to the execution of a formal written contract.
  - 36.1.2 alter the structure and/or the timing of this RFP or the Tendering Process;
  - 36.1.3 vary or extend any time or date specified in this RFP
  - 36.1.4 terminate the participation of any Bidder or any other person in the Tendering Process.
  - 36.1.5 require additional information or clarification from any Bidder or any other person;
  - 36.1.6 provide additional information or clarification.

- 36.1.7 negotiate with any one or more Bidder;
- 36.1.8 call for new Bid.
- 36.1.9 reject any Bid received after the Closing Time; or
- 36.1.10 reject any Bid that does not comply with the requirements of this RFP.

### **37. GOVERNING LAWS**

- 37.1 This RFP and the Tendering Process are governed by the laws of the Republic of South Africa.
- 37.2 Each Bidder must comply with all relevant laws in preparing and lodging its Bid and in taking part in the Tendering Process.
- 37.3 All Bids must be completed using the English language and all costing must be in South African Rand (ZAR).

**TRANSACTION ADVISORY SERVICES TO CONDUCT THE LEGAL AND REGULATORY FEASIBILITY, REVIEW AND UPDATE EXISTING FEASIBILITY STUDIES, PREPARATION OF PROCUREMENT DOCUMENTS FOR THE PRIVATE SECTOR PARTNER AND SUPPORT FINANCIAL CLOSE ACTIVITIES FOR THE RICHARDS BAY DRY BULK TERMINAL**

## **INTRODUCTION**

The Department of Transport (“DoT”), in collaboration with Development Bank of Southern Africa (“DBSA”) and National Treasury (“NT”), has established a dedicated Private Sector Participation (“PSP”) Unit to support the restructuring and modernisation of South Africa’s rail, logistics, and port sectors. The PSP Unit arises from Cabinet-approved reforms contained in: the National Rail Policy, the Rail PSP Framework, and the Freight Logistics Roadmap, all of which seek to restore capacity, improve operational performance, and accelerate private sector investment across the national transport system.

The PSP Unit functions as a specialised programme preparation and coordination platform intended to improve the speed, quality, consistency, and bankability of PSP transactions. Its mandate is to support the planning, structuring, procurement, and implementation of complex PSP projects across freight rail, passenger rail, intermodal logistics, and port infrastructure. The Unit is therefore designed to strengthen institutional delivery capability, standardise transaction preparation, coordinate market-facing processes, and create a credible long-term PSP pipeline capable of attracting sustained private investment.

Within this institutional framework, the DoT serves as the mandate owner and strategic sponsor of the Programme in its capacity as shareholder ministry for Transnet SoC Ltd (“Transnet”) and Passenger Rail Agency of South Africa (“PRASA”). National Treasury provides fiscal oversight, Public Finance Management Act (“PFMA”) guidance, statutory approvals, and technical support relating to PPP governance, affordability, and fiscal risk management. DBSA provides implementation support to the PSP Unit, including programme coordination, procurement support, transaction preparation, programme management capability, and funding mobilisation support.

## **DBSA**

The DBSA as the host of the PSP Unit establishes a coordinated public-sector platform capable of delivering strategically important PSP projects in a structured, transparent, and investable manner while supporting the long-term reform, recovery, and competitiveness of South Africa’s freight and passenger transport system.

It is important to note that under the Legal Succession to the South African Transport Services Act, Transnet and PRASA remain the asset owners, procuring and contracting entities with private parties. The PSP Unit does not replace the statutory governance or procurement authority of these state-owned entities. Rather, it supports them by providing specialised programme preparation capability and coordinated institutional support required to bring complex PSP transactions to the market efficiently and credibly.

## **PURPOSE OF REQUEST FOR PROPOSAL**

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The rail and ports investment reforms are complex and wide-ranging and require specialist expertise to strengthen Transnet's capacity. Transnet is pursuing Richards Bay Dry Bulk Terminal ("RBDBT" or "Project") as one of their strategically significant export corridor transactions to unlock private sector capital, operational expertise, and commercial efficiency, while maintaining Transnet's obligations under public law and its role as a state-owned enterprise (SOE).

It is for this reason that the DBSA is procuring the transaction advisory services (multidisciplinary team) to support the RBDBT with: (i) conducting the legal and regulatory feasibility, (ii) review and update the existing feasibility studies, (iii) preparation of procurement and contracting documents for the private partner and (iv) support the commercial and financial close activities as outlined in the scope hereunder. The preferred bidder will be appointed for a period of three (3) years.

## **TRANSACTION BACKGROUND AND SCOPE OF WORK**

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### **TRANSACTION BACKGROUND**

The RBDBT transaction involves the optimisation and expansion of the existing Richards Bay Dry Bulk Terminal into a competitive, multi-user export facility focused on chrome, magnetite, and other bulk commodities. The transaction is intended to reposition the terminal as a reliable and commercially attractive export gateway, capable of competing with alternative regional routes while supporting increased throughput and improved operational performance.

The transaction will be structured as a terminal-focused Private Sector Participation, centred on the ring-fencing of terminal operations into a separate, commercially viable entity. This will enable private sector equity participation and the introduction of operational expertise, technology, and capital investment to enhance capacity, efficiency, and service levels. Additionally, the TA must consider the Transnet Port Terminal ("TPT") S65 evergreen license on the proposed PSP implementation structure ("SPV") and its impact on the shareholding i.e. possible sublicensing S65 that would require TPT to retain a minimum 51% share or majority in the SPV for it to be preserved.

A key requirement of the transaction is the establishment of a clear legal and commercial framework governing the interface between the terminal operator, Transnet Freight Rail as rail operator, and the

broader port system under the National Ports Authority and any other relevant regulators. This includes without limit, defined access arrangements, performance obligations, and coordination mechanisms to ensure reliable integration between rail delivery, terminal handling, and vessel loading.

The transaction must be structured in compliance with the National Ports Act, applicable port regulatory frameworks, and Transnet's obligations as a state-owned entity under the PFMA, while ensuring that the commercial model supports long-term sustainability and private sector investment. The transaction design must enable a bankable structure, with clear risk allocation, predictable revenue mechanisms, and appropriate governance arrangements to support third-party financing and long-term operational performance.

### **CURRENT STATUS:**

RBDBT has successfully concluded the Project Preparation Phase (Stages 1 & 2 of JIEPS Framework) as approved by the Transnet Board. A Request for Qualification (RFQ) - was issued in February 2026 and is currently in the market anticipated to closed in August 2026. Transnet will provide access to all relevant Project Preparation documentation and reports to the preferred bidder upon conclusion of relevant agreement/s.

The Transaction Advisor (duly constituted with a multi-disciplinary team) will need to submit a single bid in the format prescribed in the scope. The Project scope includes the following:

- Comprehensive Legal and regulatory feasibility study;
- Review of existing project information and updating of the financial model and demand study;
- Conducting a cost benefit analysis ("CBA");
- Development of a Project Information Memorandum ("PIM");
- Support Transnet in the development of procurement documents (i.e. Request for Proposal ("RFP")) and the appointment of the PSP;
- Conducting the commercial and financial close activities

The Preferred Bidder will be provided with all existing studies relevant to this Project and cooperate with the TA to ensure that the best possible data is provided and the correct analysis can be made. Studies and data expected to be made available includes the following (non-exhaustive):

- RBDBT prefeasibility study;
- RBDBT Business case;
- Technical and environmental study;
- Base case Financial model;
- Demand studies;
- Masterplans; and
- Freight and logistics Request for Information ("RFI's")

**a. DETAILED SCOPE OF WORKS**

The detailed scope of works is summarised in *Table 1* below:

**Table 1: Project Scope**

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
<b>REVIEW REPORT</b>		
1.	Review report on existing studies up to feasibility study	<p>Review existing reports up to feasibility study (not exhaustive):</p> <ul style="list-style-type: none"> <li>• RBDBT prefeasibility study;</li> <li>• RBDBT Business case;</li> <li>• Technical and environmental study;</li> <li>• Base case Financial model;</li> <li>• Demand studies;</li> <li>• Masterplans; and</li> <li>• Freight and logistics Request for Information (“RFI’s”).</li> </ul>
<b>LEGAL AND REGULATORY FEASIBILITY, PROCUREMENT, COMMERCIAL AND FINANCIAL CLOSE SUPPORT</b>		
2.	Legal Due Diligence and Regulatory Review Report	<ul style="list-style-type: none"> <li>• Legal Due Diligence and Regulatory Review Report. The report must integrate a detailed legal due diligence of the relevant businesses, assets, rights, and obligations with a comprehensive review of the applicable legal and regulatory framework; :</li> <li>• Conduct legal due diligence on the existing business operations to be ring-fenced, including asset ownership, land rights, servitudes, key contracts, licenses, permits, encumbrances, funding arrangements, establishment and shareholding of the SPV and employee-related obligations;</li> <li>• Identify legal risks, constraints, and value drivers arising from the current legal position of the assets and operations, including any restrictions on transfer, ring-fencing, or third-party participation.</li> </ul> <p>Review and analyse all applicable primary and secondary legislation, regulatory instruments, and policy frameworks (see list below)</p>

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
		<ul style="list-style-type: none"> <li>• Address and advise on the implications of the Economic Regulation of Transport ERT Act 6 of 2024 reform framework which provides a consolidated, single-framework approach to regulating South Africa's transport sector and the establishment of Transport Economic Regulator (TER) which could impact port handling charges as the body would be an independent statutory body responsible for monitoring access to essential transport facilities, setting price controls, and overseeing service levels across the board;</li> <li>• Identify all regulatory approvals, authorisations, licenses, and exemptions required to implement each transaction;</li> <li>• Advise on operating license and permitting requirements under the National Land Transport Act, the Legal Succession Act, the National Ports Act, including any transfer, amendment, or novation required as part of the PSP;</li> <li>• Provide a BBBEE structuring advice note addressing compliance with the BBBEE Act, Codes of Good Practice, and any applicable sector charter. This shall include but not limited to the development of an SPV B-BBEE transformation framework, incorporating a study to determine appropriate B-BBEE scorecard targets and transformation obligations for the SPV. This shall also include but not limited to the drafting of all associated legal agreements, governance provisions, compliance mechanisms and contractual arrangements required to implement, monitor and enforce these obligations throughout the concession term;</li> <li>• Advise on applicable environmental authorisations, National Environmental Management Act (NEMA) obligations, and any Heritage Resources requirements triggered by the transactions;</li> <li>• Review the External Partner Selection Plan (EPSP) as prepared by the transaction advisors which incorporates the procurement strategy and assess compliance with the Preferential Procurement Policy, competitive process requirements, and applicable Treasury instruction notes;</li> <li>• Assess tax structuring considerations including VAT, transfer duty, securities transfer tax, and corporate income tax arising from asset transfers and equity transactions;</li> <li>• Assess the implications of Section 65 of the National Ports Act on the proposed PSP structure, including license preservation requirements, operator sublicensing arrangements, change-of-control implications and any requirements arising from the proposed shareholding and governance structure;</li> <li>• Consolidate findings into a clear legal baseline to inform transaction structuring and risk allocation; Legislation to be reviewed includes (at minimum):</li> <li>• Constitution of the Republic of South Africa, 1996</li> <li>• Economic Regulation of Transport Act 6 of 2024 (ERT Act)</li> </ul>

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
		<ul style="list-style-type: none"> <li>• National Ports Act 12 of 2005</li> <li>• Legal Succession to the South African Transport Services Act 9 of 1989</li> <li>• National Land Transport Act 5 of 2009</li> <li>• Public Finance Management Act 1 of 1999 (PFMA) and Treasury Regulations</li> <li>• Companies Act 71 of 2008</li> <li>• Competition Act 89 of 1998</li> <li>• Labour Relations Act 66 of 1995 (including section 197)</li> <li>• Broad-Based Black Economic Empowerment Act 53 of 2003, as amended</li> <li>• National Environmental Management Act 107 of 1998 (NEMA) and sector-specific environmental legislation</li> <li>• Income Tax Act 58 of 1962 and VAT Act 89 of 1991</li> <li>• National Rail Policy (2022)</li> <li>• Railway Safety Act (Act No. 30 of 2024)</li> <li>• TRIM Network Statement and access regime instruments</li> <li>• Ports Regulator tariff and regulatory instruments</li> <li>• SAMSA and maritime licensing requirements</li> </ul>
3.	Regulatory Approvals and Exemptions Strategy	<p>A comprehensive approvals strategy document and, where required, draft applications, supporting memoranda and resolutions for submission to relevant authorities. This must include:</p> <ul style="list-style-type: none"> <li>• A complete register of all approvals, licenses, permits, consents, and exemptions required for each transaction, mapped to the relevant authority and timeframe;</li> <li>• Preparation of supporting memoranda and legal documentation required for PFMA s54(2) and s51(1)(g) submissions and other shareholder approvals required to implement the PSP transaction. to DoT, National Treasury and the Executive Authority respectively;</li> <li>• Competition Commission merger notification analysis and, if required, draft merger notification filings under the Competition Act;</li> </ul>

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
		<ul style="list-style-type: none"> <li>National Ports Authority and Ports Regulator regulatory applications and consent requirements under the National Ports Act. Identify all TNPA landlord approvals, consents, leases, sublicensing arrangements and port-related permissions required to implement the transaction and provide a strategy for securing such approvals;</li> <li>Operating license applications or transfers under applicable transport legislation;</li> <li>DoT interface requirements and any consents required under the ERT Act reform framework;</li> <li>Environmental authorisation requirements under NEMA and any sector-specific environmental legislation; and</li> <li>Recommended sequencing and critical path for all regulatory approvals, with risk of delay assessed for each.</li> </ul>
4.	Transaction Structuring Memorandum and Legal Opinion	<p>This is the central structuring deliverable. The legal advisor must produce a detailed Transaction Structuring Memorandum for this transaction that:</p> <ul style="list-style-type: none"> <li>Assess the current legal status of the business to be ring-fenced, including asset ownership, existing contracts, encumbrances, leases, licenses, and employee arrangements;</li> <li>Evaluate and recommend the optimal PSP model (concession, JV with equity participation, terminal operating license, or hybrid) with reference to international comparators;</li> <li>Set out the recommended ring-fencing mechanism: legal separation of assets, liabilities, contracts, and employees into a new commercial vehicle (SPV or JV), with full analysis of structural options and their legal implications;</li> <li>Advise on the optimal form of equity participation: subscription, sale of shares, phased earn-in, or hybrid - and the mechanics of each;</li> <li>Address the legal separation of TRIM-managed infrastructure from terminal and rail operations, including open access compliance, interface agreement requirements, and alignment with TRIM's Network Statement;</li> <li>Identify and quantify all legal risks over and above transaction risks identified during project preparation, and recommend a risk allocation framework, clearly distinguishing between Transnet-retained risk, TRIM-related risk, private partner risk, and shared risk - with proposed contractual mechanisms for each;</li> <li>Identify all third-party consents required (funders, counterparties, regulators) and advises on strategy for obtaining them;</li> <li>Provide a recommended governance structure for the new entity, including board composition, reserved matters, minority protections, and deadlock mechanisms;</li> </ul>

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
		<ul style="list-style-type: none"> <li>• Confirm that the recommended structure is bankable and capable of supporting third-party project financing, including alignment with lender requirements, step-in rights, security package design, and termination compensation regimes acceptable to DFIs and commercial lenders;</li> <li>• Develop a detailed interface risk framework, mapping operational interdependencies between rail infrastructure, rail operations, and terminal operations, and proposing enforceable multi-party interface agreements to ensure performance accountability across all parties; and</li> <li>• Demonstrate alignment with Transnet JIEPS Framework on value-for-money, risk transfer, and affordability, with supporting analysis.</li> </ul>
5.	Legal Risk Report and Risk Allocation Matrix	<p>A transaction-specific Legal Risk Report for each transaction, including a Risk Allocation Matrix. The report must:</p> <ul style="list-style-type: none"> <li>• Identify all material legal risks, including but not limited to the following risk categories: regulatory and licensing risk; open access and TRIM interface risk; asset encumbrance and title risk; labour and section 197 risk; environmental liability risk; existing contractual obligations and change-of-control risk; competition law risk; PFMA compliance risk; funding agreement and DFI covenant risk; and bankability and lender consent risk</li> <li>• Assess each risk by likelihood, severity, and financial impact (quantified where possible);</li> <li>• Propose optimal risk allocation between Transnet, the private partner, and third parties, with rationale for each allocation position;</li> <li>• Recommend contractual mitigation measures for each identified risk, including representations and warranties, indemnities, insurance requirements, step-in rights, and termination compensation; and</li> <li>• Present findings in a structured Risk Allocation Matrix suitable for use as a negotiation tool during the RFP and transaction documentation phases.</li> </ul>
6.	Funding Agreement Review and Legal Impact Report	<p>A review of all Identified Funding Agreements to assess the legal impact of the PSP transactions on Transnet's existing obligations to lenders and funders. The deliverable must include:</p>

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
		<ul style="list-style-type: none"> <li>• A Funding Agreement Review Template to be agreed with Transnet before commencement, covering key review criteria including but not limited to change of control clauses, asset disposal restrictions, ring-fencing restrictions, cross-default triggers, lender consent requirements;</li> <li>• A systematic review of each Identified Funding Agreement using the agreed template;</li> <li>• A consolidated Legal Impact Report identifying:               <ul style="list-style-type: none"> <li>i. funding agreements that will be triggered or affected by the transactions;</li> <li>ii. consents or waivers required;</li> <li>iii. risk of default or cross-default; and</li> <li>iv. recommended strategy for managing lender engagement</li> </ul> </li> <li>• Draft consent request letters or waiver applications to relevant funders, lenders and DFIs, for Transnet's review and use;</li> </ul>
7.	Labour Law Advice	<p>A Labour Law Advisory Note, covering:</p> <ul style="list-style-type: none"> <li>• Assess workforce transition mechanisms including transfer, secondment, managed services or hybrid arrangements, and recommend on the legal, operational and industrial relations implications of each option;</li> <li>• Structuring of the workforce transition as part of the PSP transaction, including the treatment and continuity of collective bargaining agreements, pension and benefit arrangements, and existing terms and conditions of employment;</li> <li>• Where applicable, set out the approach to the application of section 197 of the Labour Relations Act to the proposed ring-fencing and business transfer, including an assessment of whether an automatic transfer is triggered and the resulting legal and operational implications;</li> <li>• Employee consultation obligations and recommended process for engagement with recognised trade unions and employee representatives;</li> <li>• Risk of labour disputes and recommended mitigation measures, including proposed contractual protections and a labour engagement strategy; and</li> </ul>

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
		<ul style="list-style-type: none"> <li>Draft labour-related provisions for inclusion in transaction agreements (including warranties, indemnities, and employee schedule requirements).</li> </ul>
8.	Request for Proposals (RFP) - Legal Review, Drafting, and Commentary – <b>RBDBT</b>	<p>The legal advisor must take a lead role in drafting, reviewing and finalising the RFP, including drafting all legally significant provisions. The scope includes:</p> <ul style="list-style-type: none"> <li>Draft, review and manage legal commentary on the full draft RFP;</li> <li>Draft legally binding provisions within the RFP including but not limited to bid validity periods, bid security requirements, confidentiality undertakings, disqualification criteria, and process warranties;</li> <li>Review and advice on the term sheet and heads of terms to be included in the RFP, ensuring alignment with the agreed transaction structure;</li> <li>Draft the pro forma Shareholders Agreement and Memorandum of Incorporation to be issued with the RFP as indicative transaction documents;</li> <li>Review of evaluation criteria and scoring methodology for legal defensibility;</li> <li>Legal support to the bid evaluation process as and when required by providing legal support during evaluation moderation sessions, bidder clarification processes, preparation of evaluation reports, and review of the legal defensibility of evaluation outcomes and recommendations; and</li> <li>Prepare and review the full procurement package, including bid instructions, evaluation methodology, bid forms, draft transaction agreements, risk allocation schedules, performance regime schedules, technical specifications and bidder returnable schedules.</li> </ul>
9.	Memorandum of Incorporation and Shareholders Agreement	<p>Draft the constitutional and governance documents as well as accompanying resolutions for each new commercial vehicle (SPV/JV), including but not limited to:</p> <ul style="list-style-type: none"> <li>Memorandum of Incorporation (“MOI”) compliant with the Companies Act 71 of 2008, reflecting the agreed governance structure and any regulatory requirements applicable to the new entity;</li> </ul>

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
		<ul style="list-style-type: none"> <li>• Shareholders Agreement covering board composition and reserved matters; decision-making thresholds; minority shareholder protections; dividend policy and cash sweep mechanisms; BBBEE compliance and maintenance obligations; transfer restrictions and pre-emption rights; tag-along and drag-along provisions; deadlock resolution mechanisms; and exit rights;</li> <li>• Sub license agreements, Personnel agreements and any other agreements;</li> <li>• Share Registers and Share Certificates;</li> <li>• Pro forma versions for inclusion in the RFP as indicative documents, with final negotiated versions produced post-preferred bidder selection; and</li> <li>• In addition: prepare and lodge all relevant documents to the Companies Intellectual Property Commission (CIPC) including but not limited to name reservation, registration, MOI lodgement, share transfers, etc.</li> </ul>
10	Transaction Agreement Suite	<p>Draft, negotiate - through and iterative process - and finalise the full suite of transaction agreements required to implement each PSP transaction. The suite will include, but not limited to (as applicable to each transaction):</p> <ul style="list-style-type: none"> <li>• Sale of Business Agreement or Business Transfer Agreement (for ring-fencing and transfer of the terminal/corridor business to the new entity);</li> <li>• Share Subscription Agreement and/or Share Sale Agreement (for equity participation by the private partner);</li> <li>• Structuring of transitional arrangements between existing operations and the PSP entity, including interim operating agreements and risk allocation during transition;</li> <li>• PSP Transaction Agreements; Rail Operating Agreements; Terminal Operating Agreement (where applicable), including KPIs, step-in rights, and performance regime;</li> <li>• Lease; Sub-lease or Property Agreement for land and fixed infrastructure occupied by the new entity;</li> <li>• TFR and private Train Operating Companies ("TOCs") Interface Agreements: defining roles and responsibilities between the new entity and TFR as well as other TOCs where required;</li> <li>• Take-or-Pay or throughput guarantee agreements with anchor off-takers (where applicable) and as informed by the commercial risk allocation;</li> <li>• Termination, step-in, and compensation regime provisions;</li> </ul>

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
		<ul style="list-style-type: none"> <li>• NDA and confidentiality agreements for the transaction process;</li> <li>• Draft and negotiate direct agreements with lenders, including step-in rights and cure periods aligned with project finance requirements;</li> <li>• Provide legal support for the achievement of Financial Close, including preparation of a Conditions Precedent checklist, monitoring and tracking fulfilment of all conditions precedent, coordination with lenders and counterparties, and legal certification where required;</li> <li>• Provide support in aligning transaction documentation with lender requirements to ensure bankability and project finance readiness;</li> <li>• Support the management and fulfilment of conditions precedent, including development of a conditions precedent checklist, tracking of fulfilment, coordination with lenders and counterparties, and legal support through to financial close; and</li> <li>• All schedules to the above agreements, including asset schedules; employee schedules; key performance indicators; approved business plans; and regulatory compliance schedules.</li> </ul>
11.	Project Participation and Governance Support	<p>Ongoing legal support and project participation throughout both transaction processes, including:</p> <ul style="list-style-type: none"> <li>• Attendance at transaction steering committee meetings (maximum two representatives per meeting, unless otherwise agreed);</li> <li>• Attendance at working group meetings, Transnet project teams, and regulatory stakeholders;</li> <li>• Attendance at bidder briefings, site visits, data room interactions and bidder clarification processes to ensure compliance with procurement and governance requirements;</li> <li>• Preparation of written meeting briefs, decision memoranda, and legal progress reports;</li> <li>• Proactive escalation of legal risks and issues to Transnet's project team and General Manager: Commercial Law;</li> <li>• Legal support during negotiations with preferred bidders, including drafting of negotiation positions and tracking of mark-up changes;</li> <li>• Preparation of governance submissions and legal memoranda required for Transnet internal approvals, including submissions to the PSP Steering Committee, GIC, EXCO, Board Committees and the Transnet Board where required;and</li> <li>• Provide ongoing probity and procurement assurance support, including conflict-of-interest reviews, confidentiality management, evaluation process integrity reviews, maintenance of decision audit trails, and support in responding to procurement challenges or disputes. This includes full due diligence on winning bidder and reserve bidder.</li> </ul>

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
12.	Interface Agreement Framework	<p>Develop and document an interface agreement framework and accompanying principles document covering:</p> <ul style="list-style-type: none"> <li>• TRIM - operator interface: roles, responsibilities, access charges, performance standards, open access compliance, including capacity allocation principles, and network disruption risk allocation;</li> <li>• Terminal - rail interface: operational dependency mapping, handover obligations, maintenance responsibilities, performance interdependencies, and escalation mechanisms;</li> <li>• Multi-party coordination mechanisms where TRIM, the operator, the terminal, and anchor off-takers have overlapping obligations; and</li> <li>• Termination, step-in, and compensation provisions applicable across the interface agreement suite, aligned with lender requirements and TRIM's Network Statement.</li> </ul>
13.	Bankability and Lender Requirements Note	<p>A dedicated bankability assessment note for each transaction, addressing the requirements of project lenders and DFIs. The note must include:</p> <ul style="list-style-type: none"> <li>• Assessment of the proposed transaction structure against standard project finance bankability criteria, including security package requirements, lender step-in rights, and direct agreement requirements;</li> <li>• Advice on termination compensation regimes acceptable to DFIs, including minimum compensation floors and calculation methodology</li> <li>• Identification of structural features that may impede lender appetite and recommended modifications to address them;</li> <li>• Advice on lender consent and co-ordination requirements arising from Transnet's existing DFI funding agreements in the context of the proposed PSP structures; and</li> <li>• Engagement with prospective lenders and DFIs, where required, to test bankability of the proposed structure and incorporate lender feedback into the transaction documentation and risk allocation framework.</li> </ul>
14.	Negotiation Strategy, Position Register and participation in the negotiations for commercial and financial close activities	<p>A structured negotiation strategy document, to be prepared prior to engagement with the preferred bidder and updated as negotiations progress. The document must include:</p> <ul style="list-style-type: none"> <li>• A prioritised register of key commercial and legal positions, distinguishing between non-negotiable terms, preferred positions, and acceptable fallback positions;</li> </ul>

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
		<ul style="list-style-type: none"> <li>• Issue-by-issue negotiation guidance for the core transaction documents, including the Shareholders Agreement, Concession or Operating Agreement, and TRIM Interface Agreement;</li> <li>• A mark-up tracking and issues register to be maintained throughout negotiations, enabling Transnet to monitor concessions made and assess cumulative risk; and</li> <li>• Identification of provisions requiring board, Treasury, or ministerial approval before a negotiated position can be accepted.</li> </ul>
<b>TECHNICAL, ENVIRONMENTAL SOCIAL, GOVERNANCE, ANALYSIS, PROCUREMENT AND FINANCIAL CLOSE SUPPORT</b>		
15.	<p>Technical Report (inc. development of the risk register, BOQ)</p> <p>Procurement support</p>	<p>Based on the review of the Transnet Strategic Plan, RBDBT stages 1 and 2 (i.e. project preparation studies), the Transaction shall assess amongst others the:</p> <ul style="list-style-type: none"> <li>• port condition and propose a solution to address the possible track deficiencies and design issues with i.e. the Port's layout, Shipyard, quay wall, handling equipment, navigation aids; breakers and port depth to cater for the different sizes of vessels calling at the ports etc.;</li> <li>• The Transaction shall review the current and proposed operations of RBDBT to advise the Transnet on potential capacity development programs that are needed during the construction phase and operations phase, to ensure that the Port can handle the increase in traffic and can make use of the investments in infrastructure and advise on how the project implementation will be phased. The Transaction Advisor shall help the Transnet with the incorporation of these needs into the RFP for Bidders; and</li> <li>• The Transaction Advisor shall review the RFP documents for the rehabilitation of the Port with the view of providing mitigation measures to any material gaps that might be observed from a technical perspective shall provide support in the negotiation of the PSP agreement.</li> </ul>
16.	<p>Environmental Report (incl. verifying of licenses and permits, development of the risk register)</p>	<p>The Transaction Advisor shall also review the Environmental &amp; Social Impact Assessment studies conducted by Transnet.</p> <p>The assessment shall ensure that:</p> <ul style="list-style-type: none"> <li>• the environmental study is consistent with detailed Baseline survey and adequately addresses the socio-economic issues, cultural and archaeological issues and the bio-physical environments, etc.;</li> </ul>

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
		<ul style="list-style-type: none"> <li>• a thorough capacity assessment of public institutions was conducted – whether Transnet has the capacity to implement the Environmental and Social Management Systems (“ESMS”) and Plans to manage the contractors during the construction phase, etc.;</li> <li>• the stakeholder consultation process was duly followed and that all relevant important stakeholders have been engaged, while concerns and expectations have been addressed;</li> <li>• maintenance dredging has been addressed which clearly indicate the impacts and that appropriate mitigating measures taking into consideration the specific biodiversity issues in the RBDT were considered;</li> <li>• Impact on biodiversity during construction and operation phase were considered;</li> <li>• The project complies with legal and institutional framework;</li> <li>• economic and physical resettlement were addressed;</li> <li>• waste and waste management were included;</li> <li>• water and sanitation impact were adequately assessed; and</li> <li>• impact of climate change and resilience with operational plans were assessed;</li> </ul>
<b>COST BENEFIT ANALYSIS</b>		
17.	CBA	<p>The CBA is required for the viability gap funding that should be submitted to NT’s Budget Facility for Infrastructure (“BFI”) process for fiscal funding approval. One of the major requirements underpinning this approval is the demonstration that a project/programme seeking to secure such an approval through the BFI process is likely to generate significant economic benefits to the country. The demonstration is in the form of an economic model that converts financial value to economic value(s) to justify the need for fiscal support. Therefore, the Transaction Advisor will be required to build an economic model considering all the economic costs and benefits of the project. The objective(s) of such economic model are to:</p> <ul style="list-style-type: none"> <li>• Justify fiscal support through a credible analysis of social and economic costs and benefits of the project;</li> <li>• Provide information that enables the assessment of welfare changes due to the project and estimation of the project’s impact on all segments of the society as measured by the calculation of economic performance indicators such as the Economic Net Present Value (ENPV), the Economic Rate of Return (ERR) and Cost - Effective Ratios (CER);</li> </ul>

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
		<ul style="list-style-type: none"> <li>• Provide a scientific method of demonstrating economic cost and benefits of a project through Cost Benefit Analysis (CBA) and/or Cost Effectiveness Analysis (CEA) to assess their economic viability across a range of options considered; and</li> <li>• Demonstrate the distributional impact(s) in relation to the accrual of gains or losses to different groups from the implementation of the project. A project may have differing impacts according to age, gender, ethnic group, health, skill, or location.</li> </ul>
<b>FINANCIAL ANALYSIS, PROCUREMENT, COMMERCIAL AND FINANCIAL CLOSE SUPPORT</b>		
18.	Financial review report and Updated the financial model	<p>Review the existing financial model and the proposed financing structure and:</p> <ul style="list-style-type: none"> <li>• verify any of the assumptions, judgements and commercial risks associated with the project, and comment on the possibility of the financial projections being achieved;</li> <li>• review the key drivers of Model and validate related assumptions based on source documents/contracts, as applicable;</li> <li>• ensure that the Model produces, in all material respects, Internal Rate of Return (“IRR”), Debt service Cover Ratio (“DSCR”) and other key indicators;</li> <li>• review of foreign exchange projections (if any) used in the model;</li> <li>• review of working capital assumptions and workings;</li> <li>• ensure that operational inputs are used correctly in calculating financial statement outputs;</li> <li>• treatment of development costs, commitment fees and arrangement fees;</li> <li>• treatment of tax and accounting assumptions in the Model that needs to be consistent with current provisions of International Financial Reporting Standards</li> </ul> <p>The financial model shall be constructed appropriately:</p> <ul style="list-style-type: none"> <li>• to produce financial projections for the Base Case and identified sensitivity scenarios (as determined in due course by the Lenders) and to ensure that the results of these sensitivities accurately reflect the consequences of the underlying assumptions;</li> <li>• in so far as its logical and internal integrity and arithmetic accuracy of the formulae, algorithms and macros, so as to materially achieve the objectives described above; and</li> </ul>

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
		<ul style="list-style-type: none"> <li>to consider the cash flows, account balances and taxation with respect to the Project from the perspective of specific shareholders and lenders, other than to the extent that they are explicitly represented in the Model.</li> </ul>
19.	Financial Plan	<p>The Transaction Advisor shall develop a financial plan which shall include, but not limited to, the following:</p> <ul style="list-style-type: none"> <li>formulation of financial objectives and transaction requirements for the Project;</li> <li>the evaluation and development of a suitable funding structure for the Project;</li> <li>identify the expected debt to equity ratio and quantify the envisaged debt and equity quantum;</li> <li>evaluation of potential funding sources i.e. DFI's, commercial banks, concession funding etc.;</li> <li>Identify banking covenants such as DSCR and LLCR levels; and</li> <li>provide benchmark for the envisaged cost of debt.</li> </ul>
<b>DEVELOPMENT OF THE PROJECT INFORMATION MEMORANDUM (PIM)</b>		
20.	Development of PIM	The Transaction Advisor shall prepare/update the PIM taking into account the inputs from all the work streams (legal and regulatory, technical, environmental and social impact assessment studies, CBA, financial etc.).
21.	Data Room Management and Disclosure Protocol	<p>Develop and implement<sup>1</sup> a data room strategy and disclosure framework for each transaction, including:</p> <ul style="list-style-type: none"> <li>A document register identifying all materials to be disclosed to qualifying bidders, with appropriate categorisation by sensitivity and disclosure timing;</li> <li>Advice on legal professional privilege and how to preserve privilege over legal advice in the transaction context;</li> <li>Drafting of bidder NDA and data room access terms;</li> <li>Legal advice on PAIA implications and the balance between disclosure obligations and commercial confidentiality;</li> <li>Advice on POPIA compliance in the context of data shared with bidders;</li> </ul>

<sup>1</sup> Implementation includes hosting and management of the data room.

REF	DELIVERABLE	DETAILED SCOPE AND REQUIREMENTS
		<ul style="list-style-type: none"> <li>• Drafting of data room disclaimer, non-reliance, and limitation of liability provisions, clearly allocating data verification responsibility to bidders and protecting Transnet against claims arising from reliance on disclosed information;</li> <li>• Establish and manage the Data Room platform, including document indexing, version control, bidder access management, and monitoring of bidder activity logs during the procurement process; and</li> <li>• Maintenance of data room up until Commercial Close with a mutually agreed data transfer date.</li> </ul>
22.	Other Advisory support	Review, propose improvement amendments and finalise the 'DRAFT TRANSNET PSP EXTERNAL PARTNER SELECTION GUIDELINE DOCUMENT' aimed at supporting RFQ and RFP Design and Evaluation.

## **b. GENERAL**

In supplementing the above functional requirements, bidders are required to demonstrate expertise and experience in the following areas:

- (i) demonstrate a strong understanding of the South African rail, port, and transport regulatory framework, including the role of the Transnet Rail Infrastructure Manager (TRIM) as the independent infrastructure manager and the implementation of non-discriminatory open access under the Economic Regulation of Transport Act 6 of 2024 (ERT Act),
- (ii) demonstrate knowledge of the regulatory regime under the National Ports Act and oversight by the Ports Regulator.
- (iii) knowledge and experience in dealing with government departments and entities listed under the PFMA;
- (iv) knowledge of the PFMA (specifically Regulation 16 and Section 54), “B-BBEE Act, Constitution, PAJA, and corresponding regulations;
- (v) experience in working with the local and international financial institutions, including, but not limited to, commercial banks, institutional investors, multilateral development banks and development finance institutions;
- (vi) ability to render timely, professional and cost-effective financial solutions;
- (vii) ensure full compliance with the Public Finance Management Act (PFMA) and applicable Treasury Regulations.

## **c. PROJECT CLOSEOUT REPORT**

The Transaction Advisor will be required to assist with:

- (i) conduct key stakeholder workshop (DoT, Transnet, National Treasury etc.), and
- (ii) project closeout report which shall include lessons learnt, outstanding obligations, residual risk register, implementation roadmap, key approvals status, handover requirements and recommendations for transaction implementation and contract management.

## **ELEGIBILITY CRITERIA**

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The Transaction Advisor appointed under these Terms of Reference (“ToR”) is expected to provide Transnet with the specialist legal, technical, financial and commercial structuring. The Transaction Advisor must possess extensive expertise in South African infrastructure: project development, port and rail legal and regulation, PSP/PPP and concession structuring, corporate law, public finance, and to apply international best practice in PSP transaction design to the specific regulatory and commercial context of RBDBT.

To ensure that bidders have the required qualification and experience, an eligibility criterion has been introduced as a pre-qualifier for key resources (i.e. Lead Experts per workstream). Bidders are required to pass all the set eligibility criteria as set below to proceed to functional evaluation.

**Table 2: Eligibility Criteria**

No.	Lead Expert	Role	Qualification	Yes / No
1.	Project Director	Project Lead	<p>Post graduate in any of the following disciplines: engineering, project management, law, finance</p> <p>Registration with the relevant professional body will be added advantage.</p>	
			<p>More than 15 years experience in leading project development, structuring (project finance, PPP), contract negotiation, and/or in implementation of large rail and ports infrastructure (with a total project cost of &gt;R500 million).</p> <p>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience.</p> <p>Refer to CV Template in Annexure B</p>	
2.	Technical Expert	Technical Lead	<p>Post graduate degree in any of the following engineering disciplines: civil, rail, ports, maritime, mechanical, electrical or similar,</p> <p>Registered as a Professional Engineer or Technologist in terms of the Engineering Professions Act, 2000.</p>	
			<p>More than 15 years experience in leading project development and/or in implementation of large rail and ports infrastructure (with a total project cost &gt;R500 million)</p> <p>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience.</p> <p>Refer to CV Template in Annexure B</p>	
		Technical support team:	<p>Demonstrate a fully constituted technical team: engineers (rail, ports, maritime, structural,</p>	

			<p>mechanical, electrical), environmental and specialist.</p> <p>Provide organogram define the role of each technical team member and cv's as the template in Annexure B.</p>	
3	Financial Expert	Finance Lead Advisor	<p>Post graduate degree in Commerce or BSc Actuarial Science or Econometrics or Mathematics / statistics or similar quantitative degree</p> <p>More than 15 years experience in leading infrastructure financial modelling, Knowledge of large infrastructure financing and funding options, structuring (PPP, project finance, balance sheet, blended financing etc.) conducting financial close activities, of large infrastructure projects (with a total project cost &gt;R500 million).</p> <p>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience.</p> <p>Refer to CV Template in Annexure B</p>	
		Finance support (CBA expert)	<p>Degree in Commerce or BSc Actuarial Science or Econometrics or Mathematics / statistics or similar quantitative degree</p>	
4.	Legal Expert	Commercial Law	<p>Post graduate Law Degree (LLM)</p> <p>Registered with Law society and admitted attorney / Advocate</p>	
			<p>More than 15 years experience in leading infrastructure legal and regulatory studies, knowledge of: PPP, project finance structures, rail &amp; ports acts, PFMA, company law contracts negotiations, conducting financial close activities, of large rail and ports infrastructure projects (with a total project cost &gt;R500 million)</p>	

			Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience.  Refer to CV Template in Annexure B	
5	Company experience (Lead Advisory firm)		Minimum of five (5) years in operation  Capability statement: demonstrating capability, experience including track record in developing infrastructure projects, conducting financial close activities, structuring PPP projects of at least R500 million or more (for each project).  Provide the project list of at least 5 projects (per annexure B) and fully constituted project team organogram defining the role of each team member	

**Note: Only bids which satisfy the above pre-qualification criteria will be evaluated for Functional Evaluations.**

**BIDDERS MUST BE ACCREDITED OR CERTIFIED BY A RECOGNISED AUTHORITY OR REGULATORY BODY WITHIN THEIR SOVEREIGN JURISDICTION, APPROPRIATE TO THE SCOPE OF THE TENDER**

## **EVALUATION CRITERIA**

### **d. FUNCTIONAL EVALUATION**

#### **Demonstration of Skills and Experience**

The bidder must be able to demonstrate a comprehensive understanding of the requirements of the assignment and have proven experience with the subject matter. The lead advisor will manage the team and be responsible for ensuring project deliverables and the professional conduct and integrity of the team. It is required that the team should (at a minimum) consist of the following key personnel:

- Key Expert 1: Project Director - with skills and knowledge of PPP, transport projects planning, design, structuring, implementation and financing including the risks associated with the implementation;
- Key Expert 2: Engineer in any of these disciplines: rail, ports, maritime, structural, mechanical, electrical – with the skills and knowledge of multiple technical solutions, transport planning, designs, structuring and implementation including implementation risks;

- Key Expert 3: Legal and Regulatory Expert – with emphasis on a very good understanding of all relevant legislation and regulation including risks for the successful implementation of transport infrastructure; contract negotiations and structuring. This Expert is supported by an Institutional and governance Expert.
- Key Expert 4: Financial Modeller – with financial modelling skills and understanding of the financing / funding of large transport infrastructure, structuring and financial risks. This expert must be supported by the CBA expert;
- Key Expert 5: Environmental and Social Management Expert – with skills and knowledge of addressing the environmental impacts on transport infrastructure and risks associated with each option considered. This expert must be supported by the stakeholder and management specialist.

The experts shall have a minimum of qualifications, professional registrations, and post-registration experience as specified. The CV (use the CV template provided) must clearly state the individual’s relevant qualifications and employment history. Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience.

***For international qualifications, relevant South African Qualification Authority (SAQA) equivalent to be indicated.***

***It should be noted that the SAQA process may take a relatively long time, but what is important is proof that the SAQA process was initiated. In the meantime, the bidder is to specify the NQF level of their qualifications. Should the bidder be successful, the WPO may liaise with SAQA to verify their NQF qualification level prior to formal appointment.***

The Functional Criteria that will be used to test the capability of Bidders is provided in the table below. The technical score will be calculated out of 100 points, and only the top 10 bidders that achieve a threshold of **75 points** will proceed to the next stage.

*Table 3: Evaluation Criteria*

No.	Evaluation Criteria	Minimum score	Points allocation	Maximum points
	<b>(Failure on the part of any key personnel to score at or above the minimum threshold on the minimum expertise will lead to the disqualification of the bidder and the rejection of the bid in its entirety)</b>			<b>Total (100)</b>
<b>1.</b>	<b>PROJECT DIRECTOR / LEAD</b>			
1.1	Project Director Experience			
	The Project Director shall have experience in: <ul style="list-style-type: none"> <li>• leading feasibility studies development, and/or in implementation of large transport infrastructure (R500 million or more)</li> </ul>	<b>Points</b> 5 points > 15 years' experience in leading feasibility study development and/or in	<b>5</b>	

	<ul style="list-style-type: none"> <li>experience in PPP structuring with in-depth knowledge of commercial contracts in the port sector financing;</li> <li>experience in legal and regulatory processes including procurement in South Africa is considered an advantage (PFMA, permitting etc.);</li> <li>experience in preparation of project documentation compliant with specific regulatory issues and South African laws (i.e. concessions, EPC contracts etc.);</li> </ul> <p><i>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience. Refer to CV Template in Annexure B</i></p>	<p>implementation of large PPP transport infrastructure projects</p> <p>4 points = 10 – 15 years' experience in feasibility study development and/or in implementation of large PPP transport infrastructure projects</p> <p>3 points= 5 - 9 years' experience in feasibility study development and/or in implementation of large PPP transport infrastructure projects</p> <p>0 points = 1-4 years' experience in feasibility study development and/or in implementation of large PPP transport infrastructure projects</p>		
1.2	Project Director Projects			
	<p>Knowledge and evidence of at least 5 projects executed by the Project Lead/ Director in legal and regulatory feasibility study development, contract development, contract negotiations, project structuring, implementation of large PPP transport infrastructure projects (R500 million or more)</p> <p><i>NB: Only a list of projects with a project value of over R500 million e that will be considered. (Refer to projects template in Annexure B)</i></p>	<p><b>Points:</b></p> <p>x &gt; 5 projects = 5 Points</p> <p>x = 5 projects =3 Points</p> <p>x &lt; 5 projects =0 Point</p>	<b>5</b>	
<b>2.</b>	<b>TECHNICAL EXPERT</b>			
2.1	Technical Expert Experience			
	<p>The Technical expert shall have:</p> <ul style="list-style-type: none"> <li>A minimum of 5 years of demonstrable experience in rail / ports / maritime, structural / mechanical / electrical appraisal of large transport infrastructure projects (above R500 million) with strong preference for port and maritime</li> </ul>	<p><b>Points:</b></p> <p>5 points = 10 – 15 years' experience in large PPP transport projects, demand analysis / modelling, planning, design, development of procurement documents,</p>	<b>5</b>	

	<p>development and transport logistic platforms;</p> <ul style="list-style-type: none"> <li>• Relevant experience in preparing feasibility studies for infrastructure projects, with strong preference for ports and their master planning;</li> <li>• Relevant professional experience in international port development would represent a strong advantage;</li> <li>• Experience in tender procedures and procurement strategies for large public infrastructure projects with strong preference for port infrastructure; and</li> </ul> <p>It is anticipated that the traffic/Transport engineer, water engineer, rail and structural engineer will form part of the technical support team.</p> <p><i>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience. Refer to CV Template in Annexure B</i></p>	<p>financing and implementation of large PPP transport infrastructure projects</p> <p>3 = 5 - 9 years' experience in PPP transport projects, demand analysis / modelling, planning, design, development of procurement documents, financing and implementation of large PPP transport infrastructure projects.</p> <p>0 = 1-4 years' experience in large PPP transport projects, demand analysis / modelling, planning, design, development of procurement documents, financing and implementation of large PPP transport infrastructure projects<sup>5</sup></p>		
2.2	Technical Expert Projects			
	<ul style="list-style-type: none"> <li>• Knowledge and evidence of at least 5 projects executed by the engineer (rail, ports, maritime, structural, mechanical, electrical) including experience and conducting feasibility studies, planning, design, development of tender documents, structuring of PPP transport projects of R500 million capex or more</li> </ul> <p><i>NB: Only a list of projects with a project value of over R500 million that have reached financial close will be considered. (Refer to projects template in Annexure B)</i></p>	<p><b>•Points:</b></p> <ul style="list-style-type: none"> <li>•(where x is number of projects)</li> <li>•x &gt; 5 projects = 5 Points</li> <li>•x = 5 projects =3 Points</li> <li>x &lt; 5 projects =0 Point</li> </ul>	<b>5</b>	
<b>3.</b>	<b>FINANCIAL EXPERT</b>			
3.1	Financial Expert Experience			

	<p>The expert shall have:</p> <ul style="list-style-type: none"> <li>• a minimum of 10 years working experience in financial modelling/ structuring of large infrastructure projects;</li> <li>• experience in project costing and revenue forecast;</li> <li>• experience in value for money analysis public sector comparator calculations and PPP structures, development of financing plans;</li> <li>• experience in global insurance and guarantee products; and</li> <li>• proven project finance and corporate finance experience until financial closure and successful contract award.</li> </ul> <p><i>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience. Refer to CV Template in Annexure B</i></p>	<p><b>Points</b></p> <p>5 points = &gt; 15 years' experience in financial modelling for infrastructure projects, PPP structures, public sector comparator calculations</p> <p>4 points= 7 – 10 years' with financial modelling for infrastructure projects, PPP structures, public sector comparator calculations</p> <p>3 points= 4-6 years' experience in financial modelling for infrastructure projects, PPP structures, public sector comparator calculations</p> <p>0 points = 1-3 years' experience in financial modelling</p>	<b>5</b>	
3.2	Financial Expert Projects			
	<p>Knowledge and evidence of at least 5 projects executed in financial modelling and structuring of PPP infrastructure projects</p> <p>NB: Only a list of projects with a project value of over R500 million that have reached financial close will be considered. (Refer to projects template in Annexure B)</p>	<p><b>Points</b></p> <p>(where x is number of projects)</p> <p>x &gt; 5 projects = 5 Points</p> <p>x = 5 projects =3 Points</p> <p>x &lt; 5 projects =0 Point</p>	<b>5</b>	
<b>4.</b>	<b>Economic Expert (Financial Support)</b>			
4.1	Economic Expert Qualification			
	<p>A post graduate degree in econometrics, finance, actuarial science or equivalent quantitative qualification.</p>	<p><b>Points</b></p> <p>1 = post graduate</p> <p>0 = degree or below</p>	<b>1</b>	

4.2	Economic Expert Experience			
	<p>The CBA advisory must have:</p> <ul style="list-style-type: none"> <li>at least 10 years' relevant experience in conducting cost benefit analysis for large infrastructure projects</li> <li>Demonstrable experience and understanding of undertaking Cost Benefit Analysis (CBA) and Cost Effectiveness Analysis (CEA) on infrastructure projects:</li> <li>Expertise in converting financial values into economic values through the use of conversion factors; and ability to calculate economic performance indicators such as the Economic NPV, Economic RR, and Cost Effectiveness Ratios (CER); ability to demonstrate the distributional impact(s) in relation to the accrual of gains or losses to different stakeholder groups from the implementation of the project.</li> </ul> <p><i>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience.</i></p> <p><i>Refer to CV Template in Annexure B</i></p>	<p><b>•Points</b></p> <ul style="list-style-type: none"> <li>•3 points &gt; 10 years in conducting CBA's and cost effective analysis for large infrastructure projects</li> <li>1 point= 5-7 years in conducting CBA's and cost effective analysis for large infrastructure projects</li> <li>0 points= – less than 4 years in conducting CBA's and cost effective analysis for large infrastructure projects</li> </ul>	<b>3</b>	
4.3	Economic Expert Projects			
	<p>Knowledge and evidence of projects executed by the CBA advisor in conducting CBA's and cost effective analysis for large infrastructure projects mainly in energy, transport sectors</p> <p><i>NB: Only a list of projects with a project value of over R500 million that have reached financial close will be considered. (Refer to projects template in Annexure B)</i></p>	<p><b>Points</b></p> <p>(where x is number of projects)</p> <p>x = &gt; 5 projects = 2 Points</p> <p>3 - 5 projects =1 Point</p> <p>x &lt; 3 projects =0 Point</p>	<b>2</b>	
<b>5.</b>	<b>LEGAL AND REGULATORY EXPERT (COMMERCIAL LAW)</b>			
5.1	Legal and Regulatory Expert Experience			

	<p>The Legal expert shall have experience in:</p> <ul style="list-style-type: none"> <li>• leading legal and regulatory feasibility study development, and/or in implementation of large transport infrastructure (R500 million or more)</li> <li>• experience in PPP structuring with in-depth knowledge of commercial contracts in the port sector financing;</li> <li>• experience in legal and regulatory processes in South Africa is considered an advantage;</li> <li>• experience in preparation of project documentation compliant with specific regulatory issues and South African laws;</li> <li>• have proven experience in drafting and negotiating Service Level Agreements (SLAs), port terminal service agreements, Government Support Agreements, Security Documents and Guarantees, Concession Agreements, EPC agreements, Licenses, Permits and Consents, etc.</li> </ul> <p><i>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience. Refer to CV Template in Annexure B</i></p>	<p><b>Points</b></p> <p>5 points &gt; 15 years' experience in leading feasibility study development and/or in implementation of large PPP transport infrastructure projects</p> <p>4 points = 7 – 15 years' experience in feasibility study development and/or in implementation of large PPP transport infrastructure projects</p> <p>3 points= 3 - 6 years' experience in feasibility study development and/or in implementation of large PPP transport infrastructure projects</p> <p>0 points = 1-2 years' experience in feasibility study development and/or in implementation of large PPP transport infrastructure projects</p>	<p><b>5</b></p>	
<p>5.2</p>	<p>Legal and Regulatory Expert Projects</p>			
	<p>Knowledge and evidence of at least 5 projects executed by the Project Lead/ Director in legal and regulatory feasibility study development, contract development, contract negotiations, project structuring, implementation of large PPP transport infrastructure projects (R500 million or more)</p> <p><i>NB: Only a list of projects with a project value of over R500 million Capex will be considered. (Refer to projects template in Annexure B)</i></p>	<p><b>Points:</b></p> <p>x &gt; 5 projects = 5 Points</p> <p>x = 5 projects =3 Points</p> <p>x &lt; 5 projects =0 Point</p>	<p><b>5</b></p>	

<b>6.</b>	<b>ENVIRONMENTAL, SOCIAL AND GOVERNANCE EXPERT</b>			
6.1	Environmental, Social and Governance Qualification			
	A post graduate degree in Environmental Studies, Social Sciences or equivalent qualification.  Registration as a Professional Natural Scientist in terms of the National Scientific Professions Act, 2003.	<b>Points</b>  1 = post graduate  0 = degree or below	<b>1</b>	
6.2	Environmental, Social and Governance Experience			
	The Environmental, Social and Governance Expert must have:  <ul style="list-style-type: none"> <li>at least 10 years' relevant post-registration experience in environmental aspects applicable to the transport sector especially in rail and ports</li> <li>experience in environmental aspects applicable to the transport sector, compliance framework &amp; processes, conducting EIA's, environmental adaptation &amp; mitigation</li> </ul> <p>It is expected that the environmental advisor will be supported by the stakeholder and management specialist</p> <p><i>Detailed work history which includes the organisation, role, tenor (indicating the dates of commencement and departure), responsibilities and sector should be provided to support the number of years of professional experience.</i></p> <p><i>Refer to CV Template in Annexure B</i></p>	<b>•Points</b>  <ul style="list-style-type: none"> <li>•3 points &gt; 10 years transport sector environmental impacts, EIA's, environmental adaptation &amp; mitigation).</li> <li>1 point= 5-7 years (transport sector environmental impacts, EIA's, environmental adaptation &amp; mitigation).</li> <li>0 points= – less than 4 years (transport sector environmental impacts, EIA's, environmental adaptation &amp; mitigation).</li> </ul>	<b>3</b>	
6.3	Environmental, Social and Governance Projects			

	<p>Knowledge and evidence of projects executed by the environmental advisor in environmental aspects applicable to the transport sector, compliance framework &amp; processes, conducting EIA's, environmental adaptation &amp; mitigation</p> <p><i>NB: Only a list of projects with a project value of over R500 million that have reached financial close will be considered. (Refer to projects template in Annexure B)</i></p>	<p><b>Points</b></p> <p>(where x is number of projects)</p> <p>x = &gt; 5 projects = 2 Points</p> <p>3 - 5 projects =1 Point</p> <p>x &lt; 3 projects =0 Point</p>	<p><b>2</b></p>	
<p><b>7.</b></p>	<p><b>METHODOLOGY</b></p>			
	<p>Methodology</p> <ul style="list-style-type: none"> <li>Demonstrate a thorough understanding of the Terms of Reference, transport (ports &amp; rail) Projects and demonstrate experience of the undertaking feasibility studies, design and financing of PPP projects (<b>10 points</b>).</li> <li>Innovative design of the approach to the feasibility study, structuring, contracting, procurement options (<b>5 points</b>)</li> <li>International experience in PPP (<b>2 points</b>)</li> </ul> <p>The bidder must submit the methodology and approach that will be followed to achieve the project's objectives. This must include but not limited to:</p> <ul style="list-style-type: none"> <li>a detailed work plan i.e. Gantt chart with timeframes of conducting the required work; (<b>5 points</b>)</li> <li>An organogram that shows all the lead experts, namely, the project director, financial modeller, legal &amp; regulatory and engineers (rail, ports, mechanical, electrical, maritime, structural, etc.), environmental specialist (<b>4 points</b>)</li> <li>the lead advisor / experts must be supported by the team with experience in transport infrastructure planning, demand / modelling, design, structuring, procurement, negotiation, CBA expert,</li> </ul>	<p><b>Points</b></p> <p>Excellent – 28</p> <p>Good – 20</p> <p>Average – 10</p> <p>Poor – 5</p> <p>Non-responsive - 0</p>	<p><b>28</b></p>	

	stakeholder management specialist, trainees etc. (4 points)			
<b>8.</b>	<b>COMPANY PROFILE OF THE BIDDER</b>			
	Previous work experience  The Company (or if it a consortium then together the members of the consortium) must provide at least 5 projects where work of a similar nature (preparation, design, structuring, preparation of procurement documents, negotiation, development of agreements of transport PPP projects) has been completed (include the name of the client, project duration, value of project).  The projects provided by at least be R500million or above (Refer to projects template in Annexure B).	<b>Points</b>  5 projects including 4 PPP projects – 20  5 projects including 3 PPP projects – 15  5 projects including 2 PPP projects – 10  5 projects including 1 PPP projects – 5  No PPP projects - 0	<b>20</b>	
	<b>Total</b>			<b>100</b>
	<b>Minimum threshold for technical</b>			<b>75</b>

**NB:** The bidder should note the following:

- Each of the specified lead experts (Legal, financial, technical, environmental) should have an individual person specifically assigned to that role. Nominated individuals are not allowed to serve on more than one role.
- All bidders will be subjected to the same evaluation criteria, only bidders that achieve a minimum score of 75 points will proceed to the next evaluation criteria. Note that, bidders that score a less than 75 points will automatically be disqualified.

#### **A. Bid Supporting Documentation**

**IT IS A REQUIREMENT THAT THE SUPPORTING INFORMATION IN RELATION TO THE EVALUATION CRITERIA BE SUBMITTED AT THE TIME OF THE BID SUBMISSION. IN ADDITION, THE DBSA RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION WHERE NECESSARY. FAILURE TO PROVIDE THE REQUIRED SUPPORTING DOCUMENTATION WILL LEAD TO DISQUALIFICATION AND THE APPOINTMENT OF THE NEXT PREFERRED BIDDER WHO IS ABLE TO COMPLY WITH ALL REQUIREMENTS.**

## **GOVERNING LAW**

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This consultancy contract shall be governed by and interpreted in accordance with the substantive laws of the South Africa. The Legal Advisor should submit the structure of the resources – including subcontractors that will be used in executing the assignment. (An organogram of the entire team) CV's of the resources should also be attached for ease of reference.

## **CONFIDENTIALITY**

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Any confidential information obtained by either party to this Contract, or arising from the implementation of this Contract, shall be treated as confidential by the Party receiving it and shall not be used, divulged or permitted to be divulged to any person not being a Party to this Contract, without the prior written consent of the other Party.

## **ACCOUNTABILITY**

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During the execution of this contract, the successful Legal Advisor will be required to work closely with DBSA, Transnet, DoT and PSP Unit. The successful Legal Advisor will report to the PSP Unit on all matters necessary for the execution of the assignment, in accordance with the governance framework to be agreed upon.

A Project Steering Committee (PSC) will be instituted consisting of DBSA, Transnet and DoT, and the successful Transaction Advisor will report to the PSC. Other Government departments i.e. DoT Ports Division, National Treasury Departments (i.e. Public Finance and GTAC) will be invited to PSC meetings, as and when necessary.

## **APPOINTMENT TIMELINES**

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The transaction advisor is required to present a comprehensive timeline of achieving the deliverables associated with the Services within thirty six (36) months.

In case the core team is composed of international consultants (because of, for instance, lack of capacity and experience with PSP led transactions and frameworks), it shall also include local experts with local knowledge to support coordination with the local partners and fieldwork. The transaction advisor will be responsible for mobilising other necessary team members as needed to complete the assignment within the timeframe.

Consultancy firms are welcome to enter into partnerships with other firms and submit proposals as a consortium.

## PRICING ASSUMPTIONS

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**Pricing Assumptions** mean the criteria as set out below, which will be assumed in the contract that the tenderer has taken into account when developing his prices.

- (i) The short descriptions given in the schedules below are brief descriptions used to identify the services and related cost items for which prices are required. Detailed descriptions of the services to be priced are provided in the Scope of Work.
- (ii) While it is entirely at the tenderer's discretion as regards pricing the services below, the tenderer may wish to consult the various Guidelines to Scope of Services and Tariff of Fees for Persons Registered in terms of the relevant Professions Act with the associated Board Notices. It is the tenderer's responsibility to price all the services and associated tasks and activities realistically as to be able to achieve all the deliverables listed in the Scope of Work in a cost-effective and time-efficient manner.
- (iii) A rate, sum, professional fee and/or price as applicable, is to be entered against each item in the schedules. An item against which no price is entered will be considered to be covered by the other prices or rates in the relevant Table of Quantities.
- (iv) The rates, sums, professional fee and prices in the schedules are to be fully inclusive prices for the work described under the several items. Such prices and rates are to cover all costs and expenses that may be required in and for the execution of the work described in accordance with the provisions of the Scope of Work, and shall cover the cost of all general risks, liabilities, and obligations set forth or implied in the Scope of Works, as well as overhead charges and profit.
- (v) It is anticipated that the price will comprise professional or technical services fees only (mainly milestone related) and associated operational costs (e.g. travel, printing / copying, etc.).
- (vi) The hourly rates in the time-based fees of Experts that are used by the Tenderer to provide the services shall not exceed the hourly rates applicable for professionals in the respective disciplines as stipulated by the relevant Government Gazette in the various Guidelines to Scope of Services and Tariffs of Fees for the various disciplines.
- (vii) The consulting fee must include operational costs and disbursements.

## PREAMBLES TO SCHEDULE OF QUANTITIES

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- (i) **Specialist Duration:** After determining the hourly rate for the specialists, the Transaction Advisor needs to determine the total duration that a specialist(s) will take to execute and complete the work under each Part. It should be noted that no extra hours will be provided to any specialist unless otherwise warranted and agreed upon by PSC and the successful Transaction Advisor.
- (ii) **Duration and time frames:** The implementation of the PSP programme is of national importance and it is imperative that the Legal Advisor adopt an approach that ensures timeous completion of the services outlined in the RFP (as soon as possible) without compromising on the scope, the quality or the methodology employed. It is anticipated that the work should be completed within six (6) months; however, where the Legal Advisor can complete the programme sooner without compromising the quality, they need to indicate this clearly in their methodology.
- (iii) The Legal Advisor must provide, in **the financial proposal**, a breakdown of costs. The detailed pricing schedule is contained in **Annexure A**.
- (iv) **Contingencies:** A 15% percentage contingencies has been allowed for in the tender. The spending of the contingencies amount will only be used for circumstances that could not be foreseen during tendering stage. In such a case, the Service Provider will provide a detailed report to DBSA motivating for the utilization of the contingencies amount and DBSA will evaluate the report and either accept or reject the utilization of such amount.
- (v) **Professional Indemnity Insurance (PI):** The Preferred Bidder will be required to provide a proof of Professional Indemnity Insurance which will be a condition to the Service Level Agreement (SLA).
- (vi) **Payments:** Payments for services rendered under this RFP will be made on the following terms: The Legal Advisor's fees must be based on the required deliverables and take into account operational costs and disbursements. All payments will need to be assessed and approved by DBSA before payment shall be made as shown in *Table 4*.
- (vii) **Ownership of Work Produced:** Upon receipt of payment from the DBSA all the work produced by the Legal Advisor under this RFP will become the exclusive property of the DBSA, DoT, Transnet ("Parties") and the Parties may use, distribute and copy the information and all the material produced by the Legal Advisor as it pleases by the DBSA.

Table 4: Indicative Payment Schedule

No.	Description	Means of verification
1.	Inception report including the detailed project implementation plan, the stakeholder mapping and risk register	Complete report as Approved by PSC
2.	Gap Analysis and evaluation of RFQ	Complete report as Approved by PSC
3.	Legal & regulatory feasibility, Development of procurement documents (RFP) including necessary agreements Evaluation of RFP	Complete report as Approved by PSC
4.	Updating of existing studies (Bankable feasibility study (i.e. consolidated technical, financial, CBA, Environmental, legal & regulatory, implementation plan, risk register) Development of PIM	Complete report as Approved by PSC
5.	Contract Negotiations Commercial Close Activities	Complete report as Approved by PSC
6.	Contract Negotiations and Financial Close Activities	Complete report as Approved by PSC
7.	Project Closeout report	Complete report as Approved by PSC

## CONDITIONS OF AWARD

The following award conditions are applicable:

### e. RULES OF BIDDING

- (i) Bidders may attend the Tender Briefing and complete an attendance register to record their attendance.
- (ii) The DBSA will enter into a contract with the Transaction Advisor for the work set out in this scope. The Transaction Advisor must be a single legal entity, which must obtain expertise through joint venture or sub-contracts if necessary. Any proposal submitted by a consortium or joint venture of two or more firms must be accompanied by the consortium formation document or joint venture agreement, as applicable, authenticated by a Notary Public, which sets forth the precise responsibilities of each of the parties thereto. Consortia and joint venture members should be advised that each member would be held jointly and severally liable for the performance of the consortium or joint venture.

- (iii) The DBSA reserves the right to terminate this appointment or temporarily defer the work, or any part thereof. If the contract between DBSA and the Transaction Advisor is terminated by either party due to reasons not attributable to the advisor, the advisor will be remunerated for the appropriate portion of work completed up to a maximum amount of not more than the total fee bid by the advisor for the appropriate phase of the project during which the appointment was terminated.
- (iv) The persons proposed for professional work on the project shall remain on the project unless permission is granted in writing by the DBSA to change the resource. The resource may only be made by a specialist/expert with similar qualification/s and experience. Such permission will only be granted in exceptional circumstances.
- (v) The Transaction Advisor may not use any material or information derived from the provision of the services in terms of this contract for any purpose. Copyright of all documents and electronic aids, software programmes prepared or developed in terms of this appointment shall vest in the Transnet and DBSA.
- (vi) The costs of preparing proposals and of negotiating the contract are not reimbursable.
- (vii) The Transaction Advisor and its affiliates are disqualified from providing goods, works and services to any bidding consortium or members of such a consortium and/or the private party to the agreement, or to any eventual project that may result, directly or indirectly from these services.
- (viii) The DBSA will not accept any late bid submissions and will return late bid submissions unopened.
- (ix) Bidders may not contact the DBSA or any participant on any matter pertaining to their bid from the time when bids are submitted to the time the contract is awarded. Any efforts by a bidder to influence bid evaluation, bid comparisons or bid award decisions in any manner, will result in rejection of the bid.
- (x) This Bid is fixed price for a period of three (3) years with no escalation/s. The Bidders must make necessary pricing proposals taking into account the duration of the project.
- (xi) The hourly rates in the pricing schedule is for indicative and benchmarking purposes only, as the Bid will be awarded as fixed cost for total resources allocated to the project.

#### **f. BID SUBMISSION REQUIREMENTS**

The Transaction Advisor, as part of its deliverables, will be required to present the proposal, which will include the following details:

##### **A. The Proposal**

Approach to implement the scope of work (covering the scope outlined above) including:

- (ii) an explanation of policy and regulatory key issues relevant to the rail and ports projects in the South African market;
- (iii) CVs of the Lead Resources with a clear indication of which specialist role the individual will occupy (see CV template attached);
- (iv) Resource matrix: a brief biography (organogram) of the proposed project team, with clear identification of the role of team members and their experience, with an indication, of each transaction of the person's role, scope of the mandate, and status of the transaction (closed, aborted, in progress) in the following areas;
  - a. in infrastructure transactions; and
  - b. PPP contracts
- (v) Project/transaction list of at least 5 projects, showcasing the resource's experience in the legal advisory of infrastructure projects in the sectors, including:
  - a. experience in Government side mandates for infrastructure projects (specifying in each case role and whether the transaction closed);
  - b. experience in undertaking private sector mandates for infrastructure projects (specifying in each case the role and whether the transaction closed);
  - c. Public Private Partnership (PPP) projects (specifying in each case the role and whether the transaction has reached financial close);
  - d. infrastructure projects in the South African market;
  - e. infrastructure projects in Africa/ other emerging markets (other than South Africa); and
  - f. other relevant infrastructure projects.
- (vi) Profile of the bidder- The firm needs to demonstrate or articulate these requirements listed below:
  - a. Establishment (firm established more than 5 years ago);
  - b. Relevant alignment to the scope of works within the profile of firm;
  - c. International experience in Structured Finance, Project Finance, PPP financing;
  - d. Application of innovation in the financing of infrastructure projects;
  - e. Demonstration of the ability to negotiate and reach financial close.

**THE DBSA CAN CANCEL OR AMEND OR PARTIALLY AWARD THE CONTRACT ACCORDING TO ITS REQUIREMENTS.**

## STANDARD CV TEMPLATE

CV Template				
Proposed resource Information				
<b>Proposed Position as per the TOR</b>				
<b>Name of the Firm</b>				
<b>Date of Employment</b>				
<b>Name of the staff member</b>				
<b>Date of birth</b>				
<b>Nationality</b>				
Education				
Date Obtained	Institution	Degrees (s) Obtained and National Qualification Level		
Experience				
Employment History Date i.e. (2000 – 2012)	Position Held	Company Name	Detail description in line with the criteria	Sector Experience

Key Projects Undertaken 1	
<b>Name of the Assignment / Project</b>	
<b>Period</b>	
<b>Location</b>	
<b>Client (name, contact person and telephone number, attach reference letter)</b>	
<b>Sector</b>	
<b>Main Project features</b>	
<b>Positions Held</b>	
<b>Project Value in ZAR</b>	
<b>Has the project reached Financial close (Yes / No)</b>	
<b>Date of Financial close</b>	

<b>Activities Performed</b>	
<b>Key Projects Undertaken 2</b>	
<b>Name of the Assignment / Project</b>	
<b>Period</b>	
<b>Location</b>	
<b>Client (name, contact person and telephone number, attach reference letter)</b>	
<b>Sector</b>	
<b>Main Project features</b>	
<b>Positions Held</b>	
<b>Project Value in ZAR</b>	
<b>Has the project reached Financial close (Yes / No)</b>	
<b>Date of Financial close</b>	
<b>Activities Performed</b>	
<b>Key Projects Undertaken 3</b>	
<b>Name of the Assignment / Project</b>	
<b>Period</b>	
<b>Location</b>	
<b>Client (name, contact person and telephone number, attach reference letter)</b>	
<b>Sector</b>	
<b>Main Project features</b>	
<b>Positions Held</b>	
<b>Project Value in ZAR</b>	
<b>Has the project reached Financial close (Yes / No)</b>	
<b>Date of Financial close</b>	
<b>Activities Performed</b>	
<b>Key Projects Undertaken 4</b>	
<b>Name of the Assignment / Project</b>	
<b>Period</b>	
<b>Location</b>	
<b>Client</b>	
<b>Sector</b>	

<b>Main Project features</b>	
<b>Positions Held</b>	
<b>Project Value in ZAR</b>	
<b>Has the project reached Financial close (Yes / No)</b>	
<b>Date of Financial close</b>	
<b>Activities Performed</b>	
<b>Key Projects Undertaken 5</b>	
<b>Name of the Assignment / Project</b>	
<b>Period</b>	
<b>Location</b>	
<b>Client (name, contact person and telephone number, attach reference letter)</b>	
<b>Sector</b>	
<b>Main Project features</b>	
<b>Positions Held</b>	
<b>Project Value in ZAR</b>	
<b>Has the project reached Financial close (Yes / No)</b>	
<b>Date of Financial close</b>	
<b>Activities Performed</b>	

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>2</sup> in the enterprise, employed by the state? **YES/NO**
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

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<sup>2</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any

interest in any other related enterprise whether or not they are bidding for this contract?**YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature Date

.....  
Position Name of bidder

**Annexure C**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

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## 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals (namely, BBBEE status level of contributor).

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
--	--------

<b>PRICE</b>	<b>80/90</b>
<b>PREFERENCE POINTS</b>	<b>20/10</b>
<b>Total points for Price and Preference Points</b>	<b>100</b>

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps} = \mathbf{80} \left( \mathbf{1} - \frac{\mathbf{Pt} - \mathbf{P min}}{\mathbf{P min}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left( \mathbf{1} - \frac{\mathbf{Pt} - \mathbf{P min}}{\mathbf{P min}} \right) \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps} = \mathbf{80} \left( \mathbf{1} + \frac{\mathbf{Pt} - \mathbf{P max}}{\mathbf{P max}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left( \mathbf{1} + \frac{\mathbf{Pt} - \mathbf{P max}}{\mathbf{P max}} \right) \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

## 4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations,

which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1	10	20		
2	9	18		
3	6	14		
4	5	12		
5	4	8		
6	3	6		
7	2	4		
8	1	2		
Non-compliant contributor	0	0		

**(Note: Bidders are required to submit their BBBEE certificates or sworn affidavits (in the case of EMEs/QSEs) in order to be eligible to claim points)**

## DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:  
.....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
  - One-person business/sole propriety
  - Close corporation
  - Public Company
  - Personal Liability Company
  - (Pty) Limited
  - Non-Profit Company
  - State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due

to such cancellation;

- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

<p>..... <b>SIGNATURE(S) OF TENDERER(S)</b></p> <p><b>SURNAME AND NAME:</b> .....</p> <p><b>DATE:</b>.....</p> <p><b>ADDRESS:</b>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
---

**RESTRICTED SUPPLIERS**

- 1 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
------	----------	-----	----

4.1	<p><b>Is the bidder or any of its directors listed on the National Treasury’s Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</b>  (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p><b>The Database of Restricted Suppliers now resides on the National Treasury’s website(<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</b></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p><b>The Register for Tender Defaulters can be accessed on the National Treasury’s website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

## Annexure D

**Bidders are required to include, as Annexure F to their Bids, certified copies of all relevant CIPC registration documents listing all members with percentages, in the case of a close corporation**

## **Annexure E**

**Bidders are required, as annexure G to their Bids, to submit certified copies of the latest share certificates of all relevant companies**

## **Annexure F**

**Bidders which submit Bids as an unincorporated joint venture, consortium or other association of persons are required to submit, as Annexure H, a breakdown of how the percentage (%) fees and work will be split between the various people or entities which constitute the Bidder.**

## **Annexure G**

**Bidders are required to include, as Annexure I to their Bids, supporting documents to their responses to the Pre- Qualifying Criteria and Evaluation Criteria.**

**Where the supporting document is the profile of a member of the Bidder's proposed team, this should be indicated.**

**Annexure H**

**[General Conditions of Contract]**

**PLEASE NOTE THAT ALL BIDDERS ARE REQUIRED TO READ THROUGH THE GENERAL CONDITIONS OF CONTRACT PRESCRIBED BY THE NATIONAL TREASURY. SUCH GENERAL CONDITIONS OF CONTRACT CAN BE ACCESSED ON THE NATIONAL TREASURY WEBSITE.**

**PLEASE NOTE FURTHER THAT ALL BIDDERS MUST ENSURE THAT THEY ARE WELL ACQUAINTED WITH THE RIGHTS AND OBLIGATIONS OF ALL PARTIES INVOLVED IN DOING BUSINESS WITH GOVERNMENT.**

NOTE: All Bidders are required to confirm *(Tick applicable box)* below:

<b>Item</b>	<b>YES</b>	<b>NO</b>
Is the Bidder familiar with the General Conditions of Contract prescribed by the National Treasury?		

## Annexure I

### Tax Compliant Status and CSD Registration Requirements

**ALL PROSPECTIVE BIDDERS MUST HAVE A TAX COMPLIANT STATUS EITHER ON THE CENTRAL SUPPLIER DATABASE (CSD) OF THE NATIONAL TREASURY OR SARS E FILING PRIOR TO APPOINTMENT/AWARD OF THE BID.**

**REGISTRATION ON THE CSD SITE OF THE NATIONAL TREASURY IS A COMPULSORY REQUIREMENT FOR A BIDDER TO BE APPOINTED, TO CONDUCT BUSINESS WITH THE DBSA. THE ONUS IS ON THE SUCCESSFUL BIDDER TO REGISTER ON THE CSD SITE AND PROVIDE PROOF OF SUCH REGISTRATION PRIOR TO APPOINTMENT/AWARD OF THE BID.**

**CSD Registration Number:**



The Development Bank of Southern Africa has a Zero Tolerance on Fraud and Corruption. Report any incidents of Fraud and Corruption to Whistle Blowers on any of the following:

TollFree : 0800 20 49 33  
Email : [dbsa@whistleblowing.co.za](mailto:dbsa@whistleblowing.co.za)  
Free Post : Free Post KZN 665 | Musgrave | 4062  
SMS : 33490