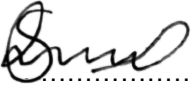
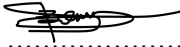



	<p style="text-align: center;"><b>Report</b></p>	<p style="text-align: center;"><b>Technology</b></p>
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Title	<b>Technical evaluation criteria the contractors of smart meters and all associated accessories</b>	Unique Identifier:	<b>SI LC 399</b>
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Compiled by	Supported by	Authorised by
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Date: 23/06/2026	Date: 23/06/2026	Date: 24/06/2026

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## **1 INTRODUCTION**

This document presents an overview of the technical evaluation criteria used by Eskom, specifically focusing on the procedure to be implemented by the Distribution Division technical evaluation team during their assessment of tender submissions for the installation and commissioning of smart meters, DCU/ ECU, ready board retrofit, access covers, insulation piercing connector (IPC), pole top split metering kiosks, secure pole mount DC kiosk and all associated accessories including the decommissioning, scrapping and disposal of existing meters for the Distribution Division.

The document further specifies the technical requirements that must be fulfilled by the tenderer. It details all documents and returnables that are to be provided by the tenderer at the time of tender closing, ensuring compliance with the stated criteria.

## **2 SUPPORTING CLAUSES**

### **2.1 SCOPE**

The document outlines the essential criteria for desktop evaluations, which form a critical part of the overall assessment process for tender submissions. The technical evaluation team will review specific elements, including the skills of the tenderers, the vehicles, as well as the tools and equipment proposed for use.

This assessment is intended to verify each tenderer's compliance with the competency requirements established for the installation and commissioning of smart meters, DCU/ ECU, ready board retrofit, access covers, insulation piercing connector (IPC), pole top split metering kiosks, secure pole mount DC kiosk and all associated accessories including the decommissioning, scrapping and disposal of existing meters for the Distribution Division..

### **2.2 PURPOSE**

The aim of this document is to set out the minimum criteria to be used when evaluating contractors for the installation and commissioning of smart meters, DCU/ ECU, ready board retrofit, access covers, insulation piercing connector (IPC), pole top split metering kiosks, secure pole mount DC kiosk and all associated accessories including the decommissioning, scrapping and disposal of existing meters for the Distribution Division for Distribution Division on an "as and when required" basis Contract.

### **2.3 APPLICABILITY**

This document shall apply throughout Eskom Distribution.

### **2.4 NORMATIVE / INFORMATIVE REFERENCES**

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

#### **2.4.1 Normative**

- [1] ISO 9001, Quality Management Systems.
- [2] 240-105658000(QM 58) – Supplier Quality Management Specification
- [3] 32-1034 – Eskom Procurement and Supply Chain Management Procedure
- [4] Occupational Health and Safety Act 85 of 1993 (OHS Act)
- [5] 240-70413681 - Eskom Guideline (Portfolio of Evidence for Authorisation)

## 2.4.2 Informative

N/A

## 2.5 DEFINITIONS

### 2.5.1 General

Definition	Description
<b>Smart Meter</b>	An electronic electricity meter capable of measuring consumption, storing meter data and communicating meter information to the utility system for billing, monitoring and operational purposes.
<b>Prepayment Meter</b>	A meter that allows electricity to be consumed after credit has been purchased and loaded, and which disconnects or limits supply when the available credit is depleted, subject to applicable operational rules.
<b>Ready Board</b>	A customer-side electrical distribution board that provides protected outlets and connection points for household supply, typically installed or retrofitted as part of an electrification or metering installation.
<b>Data Concentrator Unit (DCU)</b>	A field communication device that collects data from multiple smart meters and transmits the information to the utility's central metering or head-end system.
<b>DCU Commissioning</b>	The process of installing, configuring, testing and confirming that a Data Concentrator Unit communicates correctly with the smart meters and the relevant utility metering system.
<b>Pole Top Box</b>	An enclosure mounted on a pole to house and protect metering, service connection or communication equipment associated with the customer supply and smart metering installation.
<b>Customer Data Update</b>	The collection, verification and updating of customer, meter, supply and location information required to ensure accurate metering records, billing and asset information.

### 2.5.2 Disclosure Classification

**Controlled disclosure:** controlled disclosure to external parties (either enforced by law, or discretionary).

## 2.6 Abbreviations

Abbreviation	Description
CFT	Cross Functional Team
CEO	Chief Executive Officer
DCU	Data Concentrator Unit
DoL	Department of Labour
EAL	Eskom Academy of Learning
ECU	Electronic Control Unit
ELU	Earth Leakage Unit
EWSETA	Energy and Water Sector Education and Training Authority
HIRA	Hazard Identification and Risk Assessment
IE	Installation Electrician

Abbreviation	Description
IPC	Insulation Piercing Connector
ISO	International Organization for Standardization
LDV	Light Delivery Vehicle
LV	Low Voltage
MIE	Master Installation Electrician
MV	Medium Voltage
OHS	Occupational Health and Safety
ORHVS	Operating Regulations for High Voltage Systems
PDE	Power Delivery Engineering
RPL	Recognition of Prior Learning
SCOT	Standards, Codes of Practice and Technical Specifications
SETA	Sector Education and Training Authority
SI	Standards Implementation
TET	Technical Evaluation Team
POE	Portfolio of Evidence

## 2.7 PROCESS FOR MONITORING

The document shall be reviewed as and when required to be in line with the best technological practices and Government's procurement policies. There will be no periodic revision.

## 3 TENDER TECHNICAL EVALUATION STRATEGY AND CRITERIA

The technical evaluation team shall receive tender document pack of contractors that met Commercial evaluation requirements only and will then resume with technical evaluation of the technical category of the tender returnable. The evaluation criteria will be used to measure the contractor's ability with regards to the installation and commissioning of smart meters, DCU/ ECU, ready board retrofit, access covers, insulation piercing connector (IPC), pole top split metering kiosks, secure pole mount DC kiosk and all associated accessories including the decommissioning, scrapping and disposal of existing meters in compliance with the specific requirements as stated in Eskom's Standards, Eskom's Buyer's Guide Documents, and South African National Standards, and specific user stipulations, as included in the Commercial strategy. This will be achieved by conducting desktop evaluation of this enquiry returnable.

### 3.1 TENDER TECHNICAL EVALUATION STRATEGY

The technical evaluation team will evaluate the submissions. The submissions shall be subjected to a progressive series of evaluation levels. Passing of each level is a prerequisite for proceeding to the next evaluation level, as outlined below.

- Level 1: Mandatory Evaluation
- Level 2: Functional Evaluation

**Note 1:** The sharing of resources, i.e. vehicles, tools and equipment, among contractors is strictly prohibited for this enquiry. Each tenderer must ensure that all resources required for the scope of work are dedicated solely to their own operations and are not shared with other contractors. Any tenderer found to be sharing resources will be disqualified.

### 3.1.1 Level 1: Mandatory Returnable Evaluation

This will be the evaluation of the mandatory requirements. There will be no scoring linked to these requirements, the evaluator shall indicate with a **Yes / No** whether the requirement is met or not. Full compliance is required, i.e., The tenderer needs to meet all the requirements to proceed to the next level. Once the mandatory requirements are met through an evaluation conducted by the evaluation team, the technical evaluation for functionality evidence will proceed, else the tenderer will be deemed unsuccessful for this enquiry.

### 3.1.2 Phase 2: Functional (Scoring) Returnable Evaluation

This will be the evaluation of the functional requirements. There will be scoring linked to these requirements. The tenderer needs to obtain a minimum threshold score of **eighty-five (85%) percent** will be deemed technically successful for this enquiry.

### 3.1.3 TET Members

The evaluation process will be carried out by the Eskom Technical Evaluation Team (TET), who have been formally appointed for this purpose. The lead evaluator will be a registered professional affiliated with the Engineering Council of South Africa, ensuring technical competence and compliance with professional standards.

To maintain objectivity and thoroughness in the evaluation, two teams comprising TET members will be established. Each submission will be assessed independently by two technical team members, guaranteeing a robust and fair review process.

## 3.2 TENDER TECHNICAL EVALUATION CRITERIA

The requirements for this tender evaluation are organised into two distinct levels: Mandatory Requirements and Functionality Requirements. Each level serves a specific purpose within the evaluation process and is outlined in detail below.

### 3.2.1 Mandatory Requirements

**Table 1** below lists the mandatory documents that must be submitted by the tenderer. It is essential to note that if any of the required documentation is not provided, the tender application will be disqualified for this enquiry. The evaluation process does not permit the tenderer to submit any outstanding documentation at a later stage; all mandatory documents must be included at the time of submission. These mandatory requirements are not subject to any scoring system. Instead, the evaluator will simply indicate by marking either **Yes / No** to confirm whether each requirement has been met. Only after all mandatory requirements have been satisfactorily met, as determined by the evaluator, will the technical evaluation for functionality proceed.

**Table 1: Mandatory Requirements**

No.	Criteria	Evidence Required	Evidence Notes	Mandatory
1	Letter of Registration as Electrical Contractor (DoL) with an Installation Electrician (IE) or Master Installation Electrician (MIE).	Valid (at the time of submission) Department of Labour Certificate (Letter of Registration) in your Company Name.	The DoL Letter must be in company name or company director's name and the registration must be valid (Not expired not forged).	Yes
2	<b>MV and LV Authorisation Certificates:</b>  Valid	Submit copies of the Authorisation certificates issued by Eskom to the relevant resource.	<b>MV and LV Authorizations / POE Certificates:</b>  • All certificates should be in the same name	Yes

No.	Criteria	Evidence Required	Evidence Notes	Mandatory
	<p><b>1×MV Authorisation</b></p> <p>OR</p> <p><b>POE Certificates:</b></p> <ul style="list-style-type: none"> <li>• First Aid Level 2</li> <li>• Basic Fire fighting</li> <li>• Supervision</li> <li>• Risk Assessment or HIRA</li> <li>• Equipotential Earthing</li> <li>• ORHVS HV02</li> <li>• FAS certificate</li> <li>• Basic Electric or N2 in Electrical Engineering</li> </ul> <p>Valid</p> <p><b>1×LV Authorisation</b></p> <p>OR</p> <p><b>POE Certificates:</b></p> <ul style="list-style-type: none"> <li>• LV Regulations</li> <li>• LV Operating</li> <li>• Basic Electric or N2 in Electrical Engineering</li> <li>• Test Instrument</li> <li>• Supervision</li> <li>• HIRA or Risk Assessment.</li> <li>• First Aid level 2</li> </ul> <p>Fire Fighting</p>	<p>OR</p> <p>A copy of permit cards showing the full details of the permit holder will be accepted as evidence.</p> <p>AND</p> <p>An affidavit per employee, in the template provided (see Annexure B), completed by the resources named on the certificates and certified by a Commissioner of Oaths.</p>	<p>of the employee working for the applicant company.</p> <ul style="list-style-type: none"> <li>• The applicants are required to submit all listed certificates to score full points.</li> <li>• All certificates are to be valid as at the time of submission.</li> </ul> <p><b>Affidavit:</b> The affidavit template provided must be used as the returnable. This affidavit will be used as confirmation of employment of the resources, named on the authorization, at the tendering company during the tender period.</p>	

### 3.2.2 Functionality Requirements

Functionality requirements will be assessed and scored as part of the evaluation process. In order to progress, submissions must achieve a minimum threshold of **eighty-five (85%) percent** for functionality requirements.

**Table 2: Weighted Functionality Requirements**

Item	Description	Weight
1.	Training & Qualifications Requirements	20%
2	Company Work Related Experience	35%
3	Tool & Equipment	20%
4	Vehicles	25%

**3.2.2.1 Training Requirements**

This section outlines the essential requirements related to training for personnel involved in the installation and commissioning of smart meters, DCU/ECU units, ready board retrofits, access covers, insulation piercing connectors (IPC), pole top split metering kiosks, secure pole mount DC kiosks, as well as all associated accessories including the decommissioning, scrapping and disposal of existing meters.

**Table 3: Training Requirements**

No.	Criteria	Evidence Required	Evidence Notes	Min Qty.	Max. Score
1	Technical Organogram	Organogram signed by the Managing Director/CEO/Owner	Technical persons Organogram signed by the Managing Director/CEO/Owner  The organogram must show at the technical team.  The organogram must be signed by the Director/CEO/Owner and dated.	X1	5
2	Line Construction Training	Submit one (1) MV and LV Training certificate.  Certificate must be in the name of the employee listed on the organogram  Submit completed and signed <b>Annexure C</b>	Only training certificates from Eskom or SETA or EWSETA accredited training service providers will be accepted.	X1	20
3	Prepayment Training (Split Metering or Smart Metering)	Submit valid pre-payment Training Certificates (e.g. OTO 06G, OTO 06C, OTO 06A)  Certificate must be in the name of the employee listed on the organogram  Submit completed and signed <b>Annexure C</b>	Only training certificates from Eskom or SETA or EWSETA accredited training service providers will be accepted.	X1	20
<b>TOTAL</b>					<b>45</b>
<b>SCORING METHODOLOGY FOR CERTIFICATES</b>				<b>SCORE (%)</b>	

No.	Criteria	Evidence Required	Evidence Notes	Min Qty.	Max. Score
	Certificate is valid, not expired, and covers all modules required and is from accredited service provider.				100
	Certificate is valid, not expired, and from accredited service provider, but does not indicate all modules required.				80
	Certificate expired				40
	Certificate not submitted				0
<p>The final score for training &amp; qualifications will be calculated by the <b>formula</b> below:</p> $Final\ Score = \frac{Tenderer\ Score}{Total\ points} \times 20\%$					
<p><b>Affidavit:</b> Tenderers to submit signed and stamped affidavit confirming employment of resource mentioned above. The affidavit template provided (<b>Annexure A</b>) must be used as the returnable. This affidavit will be used as confirmation of employment of the resources named on the certificates, at the tendering company during the tender period.</p> <p><b>Declaration:</b> Tenderers to submit signed declaration confirming <b>training and qualification certificates, vehicles and tools &amp; equipment</b>. The declaration template provided (<b>Annexure C</b>) must be used as the returnable. <b>Failure to return this declaration will result in the tenderer scoring zero on the certificates, vehicles and tools &amp; equipment.</b></p>					

### 3.2.2.2 Company Work-Related Experience

The purpose of this section is to assess the contractor's previous work-related experience. This evaluation allows Eskom to determine the potential risk that may arise from engaging a contractor who lacks sufficient experience, especially for critical tasks outlined on the scope of work for this enquiry. It is essential that the contractor demonstrates relevant experience in at least one of the areas specified in Table 4 below, as this will form the basis for evaluating their suitability for the scope of work.

**Table 4: Work-Related Experience Requirements**

Item No	Functional experience	Evidence Required	Min Qty.	Max. Score
1	Contractors previous work-related experience in the installation of smart meters.	Tenderers to attach signed completion certificates / handover documents for each completed project. (completion certificates / handover documents must include minimum requirements such as project name, high level scope of work, client name, contractor name, start date, end date, task/project value and signature). It must also stipulate the completion date.  5 points (score) for each project submitted.	x2	10
	<b>OR</b>			
	Contractors previous work-related experience in electrification projects *	Tenderers to attach signed completion certificates / handover documents for each completed project. (completion certificates / handover documents must include minimum	x2	10

Item No	Functional experience	Evidence Required	Min Qty.	Max. Score
		requirements such as project name, high level scope of work, client name, contractor name, start date, end date, task/project value and signature). It must also stipulate the completion date.  5 points (score) for each project submitted.		
<b>OR</b>				
	Contractors previous work-related experience in infills projects with house connections or minor retic	Tenderers to attach signed completion certificates / handover documents for each completed project. (completion certificates / handover documents must include minimum requirements such as project name, high level scope of work, client name, contractor name, start date, end date, task/project value and signature). It must also stipulate the completion date.  2.5 points (score) for each project submitted.	x4	10
<b>TOTAL</b>				<b>10</b>
<b>Notes:</b> If you have two electrification projects, you do not need to submit anything more or additional. In this case the maximum score is 10 points.				
The final score for work-related experience will be calculated by the <b>formula</b> below:  $Final\ Score = \frac{Tenderer\ Score}{Total\ Points} \times 35\%$				

### 3.2.2.3 Tools and Equipment Requirements

Requirements for tools & equipment are listed in tables 5 below. The evidence required on this table should be provided as per template provided in **Annexure B**.

Please complete **Annexures B** to indicate the minimum quantities (Column C) of the tools and equipment.

- Tools and equipment will be evaluated based on the tools register (**Annexures B**) submitted by the tenderers and it must be in the Eskom format provided.
- The tenders shall indicate in the tools register/s if the tools are owned by the company.

**Table 5: Tools and Equipment Requirements**

Item	Tool	Evidence Required	Min. Qty	Max. Score
1	Electrical and mechanical toolbox	Tools List / Register in Eskom Format	X1	5
2	Nylon slings/ Chain slings	Tools List / Register in Eskom Format	X1	5
3	Multimeter	Tools List / Register in Eskom Format	X1	5
4	Phase Rotation Meter	Tools List / Register in Eskom Format	X1	5

Item	Tool	Evidence Required	Min. Qty	Max. Score
5	Fibreglass Ladders	Tools List / Register in Eskom Format	X1	5
<b>TOTAL</b>				<b>25</b>
The final score for tools and equipment will be calculated by the <b>formula</b> below: $Final\ Score = \frac{Tenderer\ Score}{Total\ Points} \times 20\%$				
<b>Declaration:</b> Tenderers to submit signed declaration confirming <b>training and qualification certificates, vehicles and tools &amp; equipment</b> . The declaration template provided ( <b>Annexure C</b> ) must be used as the returnable. <b>Failure to return this declaration will result in the tenderer scoring zero on the certificates, vehicles and tools &amp; equipment.</b>				

### 3.2.2.4 Vehicle Requirements

This section outlines the criteria for evaluating vehicles to ensure that tenderers possess the necessary capability and capacity to fulfil the requirements of this enquiry. Tenderers must provide evidence as specified in Table 6.

Tenderers are required to submit certified copies of the vehicle registration documents. The registration documents must clearly state either the company name or the name of the owner/director.

**Table 6: Vehicles Requirements**

Item No.	Vehicles – Owned				
	Criteria	Evidence Required	Evidence Notes	Min. Qty.	Max. Score
1	4x4 or 4x2 Pick-up Bakkie with Ladder Rack (LDV/Double Cab)	Registration Certificate in the company / owner's (Shareholder in the case of Company and Managing member in the case of Close Cooperation) name.	Full Licence document showing company / owner's information	X1	20
2	Transport for workers: (Not open Bakkie – All to have safety belts)	Registration Certificate in the company / owner's (Shareholder in the case of Company and Managing member in the case of Close Cooperation) name. o  Submit completed and signed <b>Annexure C</b>	Full Licence document showing company / owner's information	X1	10
<b>Total score</b>					<b>30</b>
<b>SCORING METHODOLOGY</b>				<b>SCORE (%)</b>	
Registration certificate is valid and bares the company name or owner(s)/director's name.				100	
Registration certificate not submitted				0	

Item No.	Vehicles – Owned			
	Criteria	Evidence Required	Evidence Notes	Min. Qty.
The final score for vehicles will be calculated by the <b>formula</b> below: $Final\ Score = \frac{Tenderer\ Score}{Total\ Points} \times 25\%$				
<b>Declaration:</b> Tenderers to submit signed declaration confirming <b>training and qualification certificates, vehicles and tools &amp; equipment</b> . The declaration template provided ( <b>Annexure C</b> ) must be used as the returnable. <b>Failure to return this declaration will result in the tenderer scoring zero on the certificates, vehicles and tools &amp; equipment.</b>				

#### 4 AUTHORISATION

This document has been seen and accepted by:

Name & Surname	Designation
Simphiwe Mbonambi	Senior Manager Procurement
Nonkululeko Nene	Senior Manager Senior Manager Business Enablement
Nkhesani Adebunmi	Middle Manager Contracts
Madimetja Phalane	Procurement Manager LOU

#### 5 REVISIONS

Date	Revision	Compiler	Remarks
Feb 2023	1	Malusi Mathonsi	First Issue Document
May 2025	2	Sello Lekalakala	Document revised with additional requirements.
Aug 2025	3	Sello Lekalakala	Removed site assessment and verification
June 2026	4	Sello Lekalakala	Removed contractual requirements and incorporated them into mandatory requirements.

#### 6 DEVELOPMENT TEAM

- Sello Lekalakala
- Boreman Risiva
- Mmedi Motaung

#### 7 ACKNOWLEDGEMENTS

N/A

**ANNEXURE A: AFFIDAVIT CONFIRMING EMPLOYMENT OF RESOURCE**

I \_\_\_\_\_ (full names),

ID Number: \_\_\_\_\_,  
hereby confirm that I am currently employed as (tick all where appropriate):

- |                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Accredited LV Line Construction Resource |
| <input type="checkbox"/> | Accredited MV Line Construction Resource |
| <input type="checkbox"/> | Eskom Authorized Person                  |

at \_\_\_\_\_ (Tendering Company Name).

I solemnly declare that all the information contained herein is true.

**Signature of Employee:** \_\_\_\_\_

**Sworn to/Affirmed before me at** \_\_\_\_\_

on this the \_\_\_\_\_ day of \_\_\_\_\_ (month & year).

**Commissioner of Oaths/Justice of Peace:**

..... (Commissioner's stamp, with signature and date not older than three months from the date of tender close)

**ANNEXURE B: TOOLS & EQUIPMENT LIST / REGISTER**

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
<b>Item</b>	<b>Tools</b>	<b>Min. Qty</b>	<b>Max. Score</b>
1	Electrical and mechanical toolbox		
2	Nylon slings/ Chain slings		
3	Multimeter		
4	Phase Rotation Meter		
	Fibreglass Ladders		
5	Earth Leakage Unit (ELU) tester		
<b>TOTAL</b>			
<b>Declaration:</b> I hereby confirm that the list above is a true reflection of the tools & equipment owned by my company.			
Name:			
Signature (Company Owner / CEO)			
Date			
<b>Note: The tool list must be fully completed and signed</b>			

**ANNEXURE C: DECLARATION FOR TOOLS, CERTIFICATES AND VEHICLES**

<b>Tendering Company Name</b>	
<b>Declaration 1:</b> I hereby confirm that all the certificates provided here in this tender are a true reflection of the employees training and may be verified with services providers. In case of any deviation(s) from the above, I Hereby authorise Eskom to disqualify the company from this enquiry.	
<b>Declaration 2:</b> I hereby confirm that the Tools and Equipment list submitted for this enquiry is the true reflection of the tools and equipment owned by the company. In case of any deviation(s) from the above, I Hereby authorise Eskom to disqualify the company from this enquiry.	
<b>Note: Failure to return this declaration will result in the tenderer scoring zero on the certificates, vehicles and tools &amp; equipment.</b>	
Company Name:	
Name (Company Owner or CEO):	
Signature (Company Owner or CEO):	
Date:	