



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa  
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 3255-2026  
Enquiries: Bongji Mochalatjie  
Tel: 012 360 9044  
Date: 03-07-2026

## REQUEST FOR QUOTATION

### PROSPECTIVE BIDDERS

RFB No:	RFB 3255 -2026: / ERP <b>Number 434016</b>
Description	REQUEST TO APPOINT A SERVICE PROVIDER FOR THE SUPPLY AND INSTALLATION OF INVERTER SPLIT AIR CONDITIONING UNITS AT SEVENTEEN (17) SAPS SITES ON BEHALF OF THE SOUTH AFRICAN POLICE SERVICES (SAPS) GAUTENG
Bid Response Submission Address	SITA – ERP Oracle Portal on the link as follows: <a href="#">Login</a> Step-by-step guide to navigate and respond to SITA transactions through the SITA Oracle-ERP: <a href="https://www.sita.co.za/content/erp-isupplier-ecatalogue-guidelines">https://www.sita.co.za/content/erp-isupplier-ecatalogue-guidelines</a>
Publication date	03 July 2026
Closing Date for questions / queries	08 July 2026
RFB Closing Details and Time	<b>Date: 14 July 2026</b> <b>Time: 11:00 AM (South African Time)</b>
RFB Validity Period	<b>120 Days from the Closing Date</b>

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#### Non-Executive Directors:

Prof Stella Bvuma (Chairperson), Ms. Siphumelele Dlungwane, Ms. Zimbini Hill, Ms. Nalini Maharaj, Mr. Willie Mathebula, Mr. Protas Phili, Mr. Rendani Ramabulana, Mr. Willie Vukela, Adv Johannes Collen Weapond

#### Executive Directors:

Mr. Magatho Mello (Managing Director), Ms. Carmen Le Grange (Interim Chief Financial Officer)

#### Company Secretary:

Ms. B Laka

**1. Notes to the bidders:**

Bidders must ensure they are registered on the Central Supplier Database and that all its company details have been updated on the CSD.

The following will apply for this Bid:

- **CLOSING OF QUOTATIONS** - The SITA-Supplier Oracle ERP portal is accessible on the URL link as follows: [www.suppliers.sita.co.za](http://www.suppliers.sita.co.za)
- **BID PRICING SCHEDULE** - Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided.

The published bid document is packaged as follows:

**Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:**

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Bid Response Submission Address :The SITA-Supplier Oracle ERP portal is accessible on the URL link as follows: <a href="http://www.suppliers.sita.co.za">www.suppliers.sita.co.za</a> at 11h00 am on the Bid Closing date	

All queries to this bid must be submitted in writing to the following email address: [bongi.mochalatjie@sita.co.za](mailto:bongi.mochalatjie@sita.co.za)

Yours sincerely

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**Pitsi Mashamaite**  
**Manager Procurement (Acting)**

CC/ Tender office