

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulum.gov.za](mailto:info@umzimkhulum.gov.za)  
Tel: (039) 259 5000/5300  
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## OFFICE OF THE MUNICIPAL MANAGER

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 02/07/2026  
KZN435/26/27/004/INFR

### INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	CIDB grading	BRIEFING DATE
SUPPLY AND INSTALLATION OF 2 X HIGHMASTS IN EXTENSION 08	ULM-INFR 001/27	3EP or Higher	15/07/2026@ 10:00

Tender documents will be available on the municipal website ([www.umzimkhulum.gov.za](http://www.umzimkhulum.gov.za)) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R250 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 07<sup>th</sup> of July 2026; cut-off time for buying documents is the 15<sup>th</sup> of July 2026, 15 minutes before the briefing time.

A Non-Compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building Boardroom, 247 Mzimkhulu Mlonyana Street, uMzimkhulu 3297.

**Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.**

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8, 6.1 & 9
- Municipal rates and services certificate / billing for the directors, owners, shareholders of the company **and for** the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.

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- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
- Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head example is provided on the document. Tender document must be signed by the authorized person.

**80/20 Preference Point System will be used on the following project and uMzimkhulu Local Municipal SCM policy. Functionality will be considered.**

### Second Phase of Evaluation

#### Criteria for Functionality

Evaluation minimum threshold is 66.21% or 49 points

Criteria	Criteria Description	Max. Point Allocation	Verification Method
<b>Relevant Company Experience</b>	Number of completed projects in supply and Installation of Highmast Lights with CIDB grading 3EP or higher. 3 or more projects = 30 points 2 projects = 15 points	30 points	Attach letters of appointment and completion certificate or reference letter
<b>Personnel Expertise:</b> (Compulsory)	1 x Site Supervisor with a trade test certificate and N6 or National Diploma or higher in Electrical Engineering and more than 3 years' experience in the field of Electrical Engineering.	24 Points	Attach CV and certified copies of Qualifications.

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	<p>Safety officer with SAMTRAC or NOSA certificate for Occupational Health &amp; Safety requirements and 3 years relevant experience.</p> <p><b>Point = 10</b></p>		<p>3.SAMTRAC or NOSA certificate and detailed CV x 1</p>
<p><b>Construction Methodology Statement</b> (Minimum 2 pages) (The methodology must include the following subheadings: 1.Approach Method 2. Timeframes 3.Activities (in construction sequence) 4.Construction Administration 5.Quality management 6.Risk Management 7. Occupational health &amp; Safety</p>	<p>Method statement met all the requirements</p> <p><b>20 Points</b></p>	<p><b>20 Points</b></p>	<p>Detailed method statement illustrating the above stated variables in a logical, quantifiable, and tailored manner specific to project</p>
	<p>Acceptable method statement. Only provided limited information</p> <p><b>10 Points</b></p>		<p>A generic statement outlining the above-mentioned items that are not presented in a project specific manner</p>
	<p><b>Total points</b></p>	<p><b>80 Points</b></p>	

**NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored 69 % rounded off or 55 points. Of threshold but score less than 69% rounded off on one or more of the segments above the bidder will be non-responsive. NB: Bidders must score full 100% on Expertise segments.**

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The 80/20 scoring will apply.

80 Price  
20 Specific Goals  
**Specific goals**

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification document(s)
<b>Specific goals 2: RDP Goals</b>		
Companies that are 100% owned by south African citizen. 100% Points allocation = <b>10 points</b>	<b>Max. Points 10</b>	CIPC registration Certificate (Companies and Intellectual Property Commission) Or Detailed CSD report verification on CSD portal by the Municipality) Or Certified Copy RSA Identity document of the director(s) (verification on CSD portal by the Municipality)
Companies that are 50% owned by South African citizen. 50% Points Allocation = <b>5 Points</b>		
Companies that are less than 50% owned by South African citizen. 25% Points Allocation = <b>2.5 Points</b>		
<b>Promotion of business: -</b> Located within KZN province.	<b>10 Points</b>	Preferred address on CSD report and certified copy of utility bill on property rates and services for the Enterprise / Company. Or Preferred address on CSD report and original letter for the Enterprise or Company from Induna / Chief/ ward Councillor. (verification on CSD portal by the Municipality)
<b>TOTAL / MAXIMUM POINTS</b>	<b>20</b>	

**90 days Price Validity**

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### Contact Details

All Technical enquiries shall be directed to:

Attention : Mr. Y Xoko  
Telephone : (039) 259 5067  
Email Address : [xokoy@umzimkhulum.gov.za](mailto:xokoy@umzimkhulum.gov.za)

SCM Compliance enquiries shall be directed to:

Attention : Mr. S. Ndawonde  
Telephone : (039) 259 5089  
Email Address : [ndawondes@umzimkhulum.gov.za](mailto:ndawondes@umzimkhulum.gov.za)

### Closing date

Tender documents must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h: 00, 24<sup>th</sup> of July 2026**. Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation provided by the municipality.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.**

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DR. C. A. NGQOYIYA  
MUNICIPAL MANAGER