



## Environmental Evaluation Checklist

<b>Unique Identifier</b>	*1028947
<b>Document Type</b>	Checklist
<b>Revision</b>	03
<b>Authorisation Date</b>	July 2025
<b>Review Date</b>	July 2028
<b>Environmental Management</b>	

<b>Name of the contractor</b>	
<b>Site Name:</b>	Kendal Power Station
<b>Project/Scope of Work:</b>	The Works covers supply and delivery of the electrical heater elements at Kendal Power Station stores department.
<b>Date of Assessment:</b>	

**PURPOSE**

To assess whether the above-mentioned supplier/s have submitted the required **environmental documentation** prior to commencements of project activities

**REFERENCE KENDAL DOCUMENTATION**

- Waste and recycling work instruction \*1024102
- Non-conformance, corrective and improvement work instruction \*1017357
- Emergency preparedness Plan \*1015702
- Environmental management work instruction for contractors \*1018332
- Environmental roles, responsibilities and authorities work instruction \*1015835
- Environmental Scope and Management System work instruction \*1015693
- Eskom SHEQ policy(32-727)

NO	Section	Required		Criteria	Score	Weighted score	Weighted	COMMENTS
		Y	N					
1.	Environmental Policy	Y		Policy Submitted			10%	
				Aligned with ISO 14001:2015				
				Policy signed				
2.	Environmental Management Plan (EMP)	Y		Submitted site-specific EMP			15%	
				Includes environmental aspects and impacts and mitigations.				



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No.	Requirement	Y/N	Status	Description	Weight	Score	Remarks
				EMP is signed			
3.	Site Environmental Representative Appointment Letter		N	Submitted with clear EMS responsibilities			
				Appointment letter signed			
4.	Spillage Management Plan	Y		Submitted Site specific SMP	10%		
				Covers oil, chemical, ash, coal spills with response procedures			
				Signed spillage management plan			
5.	Aspect and impact register	Y		Identification, rating and controls of scope related aspect.	10%		
6.	Hazardous Substances Register	Y		Complete register with SDS references	10%		
7.	Safety Data Sheets (SDS)	Y		Up-to-date and accessible SDS for all substances	10%		
8.	Permits and Licenses	Y		Certified copies relevant to scope of work	10%		
9.	Waste Management Plan	Y		Submitted site specific WMP	10%		
				Covers identification, handling, disposal, compliance and resources			
				Waste management plan signed			



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10.	Training and Competency Records		N	Submitted training matrix with mandatory EMS training awarenesses Competency records for people conducting environmental related works				
11.	Legal and Regulatory Compliance	Y		Register of applicable environmental laws specific to the scope of work and compliance measures.			5%	

### Recommendations of outstanding items:

<b>Scoring Criteria:</b>		Contractor complies 80% and above . Contractor do not comply 79% and below. The contractor must submit all the required documents before contract awarded
<b>Total Score</b>		

<b>Name of Environmental Management Representative</b>	<b>Signature</b>	<b>Date</b>
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