



Environmental Evaluation Checklist

Unique Identifier	*1028947
Document Type	Checklist
Revision	03
Authorisation Date	July 2025
Review Date	July 2028
Environmental Management	

Name of the contractor	
Site Name:	Kendal Power station
Project/Scope of Work:	On site Garden Maintenance
Date of Assessment:	

PURPOSE
To assess whether the above-mentioned supplier/s have submitted the required **environmental documentation** prior to commencements of project activities

REFERENCE KENDAL DOCUMENTATION
 Waste and recycling work instruction *1024102
 Non-conformance, corrective and improvement work instruction *1017357
 Emergency preparedness Plan *1015702
 Environmental management work instruction for contractors *1018332
 Environmental roles, responsibilities and authorities work instruction *1015835
 Environmental Scope and Management System work instruction *1015693
 Eskom SHEQ policy(32-727)

NO	Section	Required		Criteria	Score	Weighted score	Weighted	COMMENTS
		Y	N					
1.	Environmental Policy	Y		Policy Submitted				
				Aligned with ISO 14001:2015				
				Policy signed				
2.	Environmental Management Plan (EMP)	Y		Submitted site-specific EMP				
				Includes environmental aspects and impacts and mitigations.				



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No.	Requirement	Y	N	Description	A	B	C	D
				EMP is signed				
3.	Site Environmental Representative Appointment Letter	Y		Submitted with clear EMS responsibilities				
				Appointment letter signed				
4.	Spillage Management Plan	Y		Submitted Site specific SMP				
				Covers oil, chemical, ash, coal spills with response procedures				
				Signed spillage management plan				
5.	Aspect and impact register	Y		Identification, rating and controls of scope related aspect.				
6.	Hazardous Substances Register	Y		Complete register with SDS references				
7.	Safety Data Sheets (SDS)	Y		Up-to-date and accessible SDS for all substances				
8	Permits and Licenses	Y		Certified copies relevant to scope of work				
9.	Waste Management Plan	Y		Submitted site specific WMP				
				Covers identification, handling, disposal, compliance and resources				
				Waste management plan signed				



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10.	Training and Competency Records	Y		Submitted training matrix with mandatory EMS training awarenesses				
				Competency records for people conducting environmental related works				
11.	Legal and Regulatory Compliance	Y		Register of applicable environmental laws specific to the scope of work and compliance measures.				

Recommendations of outstanding items:

Scoring Criteria:	Contractor complies 80% and above . Contractor do not comply 79% and below. The contractor must submit all the required documents before contract awarded
Total Score	

Name of Environmental Management Representative	Signature	Date
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