

## REQUEST FOR QUOTATIONS (RFQ)

GOODS	x	SERVICE	x
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DESCRIPTION:	The appointment of a service provider for the provision of Waste Management services for SAAO, Observatory for a period of 36 months		
RFQ NUMBER:	NRF/SAAO/RFQ/118482		
DATE ISSUED:	30 JUNE 2026		
CLOSING DATE AND TIME:	TUESDAY, 7 JULY 2026 @ 15:00		
QUOTATIONS TO BE SUBMITTED VIA E-MAIL TO:	scm@saa.ac.za		
PREFERENCE POINTS SYSTEM:	80/20		
<b>DELIVERY INFORMATION</b>			
LOCATION:	SAAO, 1 OBSERVATORY ROAD, OBSERVATORY, 7925		
LEAD TIME	As and when required		
<b>Enquiries relating to bidding procedures may be directed to:</b>		<b>Technical enquiries may be directed to:</b>	
<b>Contact person:</b>	SCM	<b>Contact person:</b>	Zinzi
<b>E- Mail address:</b>	scm@saa.ac.za	<b>E- Mail address:</b>	zinzi@saa.ac.za
<b>Telephone No:</b>	021 201 1629	<b>Telephone No:</b>	021 447 0025

## SUPPLIER INFORMATION

Name of Bidder Name:

Street Address:

Telephone Number

Code      Number

Cell Phone Number

Code      Number

Facsimile Number

Code      Number

E-Mail Address

VAT Registration Number

Tax  
Compliance  
Status

Tax  
Compliance  
System PIN

OR

Central Supplier  
Database No.

MAAA

**B-BBEE Status  
Level Verification  
Certificate**

Tick Applicable Box.  
 Yes  No

**B-BBEE Status  
Level Sworn  
Affidavit**

Tick Applicable Box.  
 Yes  No

**[A B-BBEE status level verification certificate/affidavit (for EMEs & QSEs) must be submitted in order to qualify for preference points for B-BBEE – also refer to the SBD 6.1]**

**Are you the accredited  
representative in South  
Africa for the  
goods/services/works  
offered?**

Yes  No  
[If yes  
enclose  
proof]

**Are you a foreign-  
based supplier for  
the  
goods/services/work  
s offered?**

Yes  No  
[If yes, answer the  
questionnaire below]

Is the entity a resident of the Republic of South Africa (RSA)?

Yes  No

Does the entity have a branch in the RSA?

Yes  No

Does the entity have a permanent establishment in the RSA?

Yes  No

Does the entity have any source of income in the RSA?

Yes  No

Is the entity liable in the RSA for any form of taxation?

Yes  No

If the answer is "No" to all of the above, then it is not a requirement to register for a tax compliance status system pin code from the South African Revenue Service (SARS).

## **1. INTRODUCTION TO THE NRF**

The National Research Foundation (“NRF”) is a juristic person established in terms of the National Research Foundation Act, Act 23 of 1998, and a Schedule 3A Public Entity in terms of the Public Finance Management Act (PFMA). The NRF is the government’s national agency responsible for promoting and supporting research and human capital development through funding researchers, provision of the National Research Platforms, and science outreach platforms/programs to the broader community. The NRF provides these services in all fields of science and technology, including natural science, engineering, social science, and humanities.

The NRF is a schedule 3A entity under the PFMA (Act 29 of 1999), which is required to plan and report on its activities and organizational performance, and which is to be audited by the Auditor-General of South Africa (AGSA) on an annual basis. As part of the AGSA audit requirements, the NRF has to collect / document and store details, data and/or information of all persons and activities that form part of its performance record as proof thereof. In terms of this requirement, all persons making use of NRF facilities, platforms, equipment, tools etc., for research and related purposes are required to provide their personal details/data/information as per the template below or other similarly appropriate format. By completing your information in the template/register/record below and appending your signature thereto, you confirm your consent, in line with the Protection of Personal Information Act 4 of 2013, whereby the NRF and any of its business units may process (collect, receive, record, organize, collate, share, store, update, modify, retrieve, alter, consult, use, disseminate, distribute, merge, link, erase or destroy) the personal information you provide within and amongst its business units/functions for the purpose of fulfilling its statutory mandate, public accountability and other regulatory/legal requirements.

### **1.1. INTRODUCTION TO THE BUSINESS UNIT (SAAO) RESPONSIBLE FOR THIS RFQ**

The South African Astronomical Observatory (SAAO) is a facility of the National Research Foundation and is the national centre for optical and infrared astronomy in South Africa. Its prime function is to conduct fundamental research in astronomy and astrophysics by providing a world-class facility and by promoting astronomy and astrophysics in Southern Africa.

## 2. SUPPLY SPECIFICATIONS

SAAO invites the submission of quotations for the following:

In keeping with current business best practices in Waste Management, the SAAO operates a dedicated paper recycling facility to handle paper waste from both buildings. Paper is shredded and stored there, ready for off-site disposal by a contractor. Due to the large volumes of waste generated daily, providers utilize waste management services. This principle applies to metal, plastic, and glass waste, which is stored individually for disposal. The service provider will be expected to provide waste removal services.

Site Address:

1 Observatory Road  
Observatory  
Cape Town  
7935

### 1. Waste Removal Process:

Garden and landscaping waste is collected by the garden services contractor/site team in waste bins and then disposed of in a dedicated garden waste skip. An additional designated skip for non-garden waste will be required to dispose of additional waste.

Waste from the open plan work areas, kitchens & pause areas, and conference area is removed by the cleaning staff from the provided waste containers. This waste is then taken to 240-litre mobile bins.

The paper and cardboard waste is removed by the cleaning staff from the provided waste containers. This waste is then sent for interim storage in 240-litre mobile bins.

### 2. Scope of Work:

During the term of this contract, the service provider shall collect, remove, transport, and dispose of waste from the SAAO. General waste is to be disposed of at an approved municipal landfill, and hazardous waste is to be disposed of at a waste-specific approved facility and obtain disposal certificates for each disposal.

### 3. Waste Removal and Disposal Services:

The service provider will be required to render the following services:

- 3.1 The bidder will be required to ensure timely removal and proper disposal of, but not limited to, the following waste types:
- 3.2 Removal and disposal of general landfill waste on an ad hoc basis.
- 3.3 Removal and disposal of garden and landscape waste on an ad hoc basis, i.e., as and when the provided skip is full.
- 3.4 Removal and disposal of hazardous waste, e.g., Electrical and Electronic waste (fluorescent tubes, batteries, IT equipment, and consumables), asbestos material, chemical waste (glycol, etc.), and medical waste.

- 3.4.1 The owner must provide disposal certificates after each removal of hazardous waste.

Note: Waste removal for garden/landscape waste and hazardous waste will be required on an ad hoc basis, when required by the operation. The bidders must further note that the removal of general landfill waste may be required more frequently, but it will be requested.

#### **4. Waste Removal and Recycling Services Required:**

The bidder will be required to collect all recyclable waste for recycling purposes, e.g., paper, glass, plastic, electrical and electronic equipment, and consumables, etc.

SAAO reserves the right to request additional disposal of hazardous waste other than those listed here. This will be done on an ad hoc basis, & all relevant Occupational Health and Safety laws & by laws will apply.

#### **5. Supply of equipment (on a rental basis) and consumables as and when needed:**

The bidder will be required to provide, on a rental basis, the required waste management equipment, including but not limited to the list below:

- Dedicated skip (6m<sup>3</sup>) for safe storage and removal of all garden and landscaping waste.
- Wheeled bins (240 Litre) with lids (Colour coding to be confirmed on award)
- Fluorescent and globe storage container which can accommodate 1 200mm fluorescent tubes (Coffin).
- Wastepaper bins, size: 300mm (depth) x 520mm (width) x 700mm (height) (to be stationed next to each printer for collection of wastepaper). Consumables: 10L clear bin liners.

#### **6. Reporting:**

The service provider will be required to provide reports reflecting statistics on recyclable and non-recyclable waste on a monthly basis.

**Important Note: The bidder will be expected to advise the SAAO on best practices on waste management on an ongoing basis to assist the SAAO on how to deal with waste management sustainably and efficiently.**

#### **7. Project timelines**

The appointed service provider will be required to start immediately after signing the contract and provide the services for a period of three (3) years.

#### **8. Health and Safety:**

Upon signing the contract, the appointed service provider must compile and provide an SAAO-specific Site File, which will include all Statutory and Management information/documents, such as:

- OHS Policy and Procedures.
- Safe Work Procedures.

- Risk Assessment Procedures.
- Material safety data sheets (MSDS).
- Insurance documents/details.
- Waste Management programme/schedule.
- Department of Labour documents, e.g., COIDA, UIF, etc.

The service provider will be required to provide a comprehensive site file within 30 days after the contract signing.

The service provider will be required to do an SAAO site assessment and to update, if required, any of its standard procedures as listed above, to suit any SAAO-specific site requirements.

### **9. Personnel Protective Equipment (PPE)**

The bidder must, always, ensure adequate provision of Personal Protective Equipment (PPE) and replacement of old/worn out PPE, at no cost to the employees.

The bidder must ensure that employees assigned to site are easily identified by providing name tags depicting company logo and name for their staff members i.e., company branded name tags.

### 3. EVALUATION PROCESS

The RFQ will be evaluated in the following three phases:

<b>Phase 1:</b>	Administrative compliance/submission of all returnable documents and completion of all returnable schedules
<b>Phase 2</b>	Specification evaluation and eligibility
<b>Phase 3:</b>	<p><b>80/20 preferential point system in terms of PPR22</b></p> <ul style="list-style-type: none"> <li>- 80 - Price (VAT and all taxes included)</li> <li>- 20 - Specific goals (BBBEE STATUS LEVEL) Refer to SBD6.1</li> </ul> <p>- <b>Specific goals:</b> <i>relevant in accordance with the B-BBEE Codes of Good Practice and the PPPFA that are contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination based on race, gender, or disability</i></p>

#### Phase 1 – Administrative Compliance

All returnable documents marked mandatory ('M'), must be completed or submitted by service providers to proceed to be evaluated further in Phase 2.

Returnable Document/ Schedule	Mandatory (M) / Optional (O)
Signed SBD 1 form	<b>M</b>
Signed and completed SBD 3.1 form (pricing schedule)	<b>M</b>
Signed and completed SBD 4 form	<b>M</b> (=> R 2 000)
Signed and completed SBD 6.1 form	<b>M</b> (=> R 2 000)
Valid BBBEE certificate, or affidavit detailing annual turnover, in the case of EMEs and QSEs	<b>O</b> (preference points will not be allocated if not submitted)
Submit proof that the proposed landfill site or waste handling facility is properly licensed, along with evidence of a valid legal agreement with the facility.	<b>M</b>
Valid COIDA Certificate	<b>M</b>

<p>Company profile that demonstrates a minimum of three years of relevant experience in providing similar Waste Management services (on-site waste management and waste removal/ transportation) to commercial/ corporate establishments.</p>	<p><b>M</b></p>
<p>Submit a minimum of 3 reference letters from current or previous clients, demonstrating the rendering of waste management services to commercial or corporate establishments within the past five (5) years. Each letter must be signed, dated no earlier than June 2021, and must appear on the client's official company letterhead.</p>	<p><b>M</b></p>
<p>Submit proof of registration as a Hazardous Waste Transporter with the relevant authorities. Alternatively, if transportation services are outsourced, bidders must submit proof that the subcontractor is duly registered as a Hazardous Waste Transporter with the relevant authorities along with a valid agreement with the subcontractor</p>	<p><b>M</b></p>

## 4. PRICING SCHEDULE – FIRM PRICES PURCHASES (SBD 3.1)

**NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING. A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT**

**IF YOUR PRICES ARE VARIABLE (SUBJECT TO CHANGE), PLEASE SPECIFY THE VARIABLES THAT WILL AFFECT THE PRICE.**

OFFER TO BE VALID FOR 60 DAYS FROM THE CLOSING DATE OF BID.

Respondents are requested to complete the pricing schedule below in response to this Scope of Work. If the respondent feels any additional items should be priced but were not included as part of the original scope of work, please submit a separate quotation in company letterhead

### YEAR 1

#### Bill 1

ITEM NO.	DESCRIPTION RENTAL FEE:	QTY	PER MONTH	TOTAL
1	6 m3 Waste Skip	1	R	R
2	240 Litre wheeled bins with lids ad hoc when needed	1	R	R

#### Bill 2

ITEM NO.	DESCRIPTION TO PURCHASE:	QTY	PURCHASE	
3	240 Litre wheeled bins with lids - ad hoc when needed	1	R	R

Bill 3

ITEM NO.	WASTE REMOVAL SERVICE	QTY	DISPOSAL & RETURN	
4	240 Litre Wheeled bins General landfill waste removal - ad hoc when needed	Per trip	R	R
5	1 x 6m3 Skip - Garden waste removal - ad hoc when needed	Per trip	R	R
6	Hazardous waste removal – 1 x fluorescent container - ad hoc when needed	Per trip	R	R
7	Recyclable waste removal 240 litre volume – ad hoc when needed	Per trip	R	R
8	3 Big Industrial empty bags for recycling of plastic, glass, and paper.	EACH	R	R
<b>Year 1 Subtotal</b>				

**YEAR 2**

Bill 1

ITEM NO.	DESCRIPTION RENTAL FEE:	QTY	PER MONTH	TOTAL
1	6 m3 Waste Skip	1	R	R
2	240 Litre wheeled bins with lids ad hoc when needed	1	R	R

Bill 2

ITEM NO.	DESCRIPTION TO PURCHASE:	QTY	PURCHASE	
3	240 Litre wheeled bins with lids - ad hoc when needed	1	R	R

Bill 3

ITEM NO.	WASTE REMOVAL SERVICE	QTY	DISPOSAL & RETURN	
4	240 Litre Wheeled bins General landfill waste removal - ad hoc when needed	Per trip	R	R
5	1 x 6m3 Skip - Garden waste removal – ad hoc when needed	Per trip	R	R
6	Hazardous waste removal – 1 x fluorescent container - ad hoc when needed	Per trip	R	R
7	Recyclable waste removal 240 litre volume – ad hoc when needed	Per trip	R	R
8	3 Big Industrial empty bags for recycling of plastic, glass, and paper.	EACH	R	R
	<b>Year 2 Subtotal</b>			

**YEAR 3**

Bill 1

ITEM NO.	DESCRIPTION RENTAL FEE:	QTY	PER MONTH	TOTAL
1	6 m3 Waste Skip	1	R	R
2	240 Litre wheeled bins with lids ad hoc when needed	1	R	R

Bill 2

ITEM NO.	DESCRIPTION TO PURCHASE:	QTY	PURCHASE	
3	240 Litre wheeled bins with lids - ad hoc when needed	1	R	R

Bill 3

ITEM NO.	WASTE REMOVAL SERVICE	QTY	DISPOSAL & RETURN	
4	240 Litre Wheeled bins General landfill waste removal - ad hoc when needed	Per trip	R	R
5	1 x 6m3 Skip - Garden waste removal – ad hoc when needed	Per trip	R	R
6	Hazardous waste removal – 1 x fluorescent container - ad hoc when needed	Per trip	R	R
7	Recyclable waste removal 240 litre volume – ad hoc when needed	Per trip	R	R
8	3 Big Industrial empty bags for recycling of plastic, glass, and paper.	EACH	R	R
	<b>Year 3 Subtotal</b>			R

	<b>Year 1 Subtotal</b>	R
	<b>Year 2 Subtotal</b>	R
	<b>Year 3 Subtotal</b>	R
<b>SUB-TOTAL OF 3 YEARS</b>		R
<b>VAT (15%)</b>		R
<b>FULL TOTAL PRICE</b>		R

## 5. BIDDING CONDITIONS FOR THIS RFQ

The following conditions will apply to this request for quotations:

- 1) Price(s) quoted must be valid for at least (60) days from date of your offer.
- 2) Price(s) quoted must be inclusive of VAT, if applicable.
- 3) The bidder is required to submit:
  - a) Proof of B-BBEE Status Level of contributor, to claim points as per SBD 6.1
  - b) An EME is required to submit a sworn affidavit confirming their annual total revenue of R10 million or less and level of black ownership to claim points as per SBD 6.1
  - c) A QSE is required to submit a sworn affidavit confirming their annual total revenue of between R10 million and R50 million and level of black ownership or a B-BBEE level verification certificate to claim points. As per SBD 6.1
- 4) **No award will be made to a service provider who is not registered on CSD.** To register <https://secure.csd.gov.za/>.
- 5) Quotations equal to above R 2000 (VAT included) must be accompanied by the relevant SBD documentation as per section 3 of this document for Quotations duly completed.
- 6) The successful provider will be the one scoring the highest points in the event of the lowest bid being higher than R 2000. (VAT inclusive).
- 7) For goods/ services below R 2000 the successful bidder will be one with cheapest acceptable quotation.
- 8) SAAO reserves the right to withdraw any invitation to quote and/or to re-advertise or to accept a part of it. SAAO does not bind itself to accepting the lowest quotation.
- 9) This request for quotations is subject to the National Treasury General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.
- 10) **Payment terms is within 30 days from date of receipt of invoice and when goods have been delivered. (No Prepayment allowed).**
- 11) **Where supplier terms and conditions are different from SAAO set terms and conditions must be mutually agreed upon. Otherwise, the National Treasury General Conditions of Contract (GCC) will govern.**

## SBD 4 - BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?

**YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:  
.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:  
.....  
.....

**3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

**3.7** I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
 Signature Date

.....  
 Position Name of bidder

**SBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

- 1.1 The following preference point systems are applicable to invitations to tender:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - The 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 The applicable preference point system for this tender is the **80/20** preference point system.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
  - (a) Price; and
  - (b) Specific Goals.
- 1.4 The maximum points for this tender are allocated as follows:

	POINTS
<b>PRICE</b>	80
<b>SPECIFIC GOALS</b>	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to

preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“The Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

**Notes to tenderers: The tenderer must indicate how they claim points for each preference point system. The tenderer must submit Proof of B-BBEE Certificate or Sworn Affidavit.**

Specific Goals	Number of points allocated (80/20 system) (between R2 000 and R50 000 000)	Number of points claimed (80/20 system) (To be completed by the tenderer)
B-BBEE Status Level of Contribution 1 to 3	8	
B-BBEE Status Level of Contribution 4 to 6	6	
B-BBEE Status Level of Contribution 7 to 8	2	
Supplier that is at least 51% Black-owned	3	
Supplier that is at least 51% Black female-owned	3	
Supplier that is at least 51% Black youth-owned	1	
Supplier that is at least 51% owned by People with Disabilities	1	
EME or QSE	4	

#### DECLARATION WITH REGARD TO COMPANY/FIRM

4.1. Name ..... of  
company/firm.....

4.2. Company registration number: .....

4.3. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation



- Public Company
  - Personal Liability Company
  - (Pty) Limited
  - Non-Profit Company
  - State Owned Company
- [TICK APPLICABLE BOX]

4.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

.....

.....

.....

.....

## GENERAL CONDITIONS OF CONTRACT

The National Treasury General Conditions of Contract shall govern the contractual relationship between SAAO and the successful bidder. The contract is not attached, however is accessible on SAAO's website - <https://www.sao.ac.za/tenders/>

## BID SIGNATURE (SBD 1)

I, the bidder, warrant by signature as having read and accepted each page in this document including any annexures attached to this document. I undertake to supply all or any of the goods, works, and services described in this procurement invitation to SAAO in accordance with the conditions requirements and specifications stipulated in this bid document at the price/s quoted. I confirm that I have satisfied myself as to the correctness and validity of my offer/bid in response to this invitation, covering all my obligations and I accept that any mistakes regarding price(s), rate(s), and calculations are at my own risk.

My offer remains binding upon me and open for acceptance by SAAO during the validity period indicated and calculated from the closing time of bid invitation. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me in terms of this document as the principal liable for the due fulfilment of the subsequent contract conditions if awarded to me.

I declare that during the bidding period did not have access to any NRF proprietary information or any other matter that may have unfairly placed our bid in a preferential position in relation to any of the other bidder(s).

I confirm that I am duly authorised to sign this offer/ bid response.

NB: Failure to provide / or comply with any of the above particulars may render the bid invalid.

**Signature of bidder:**