



**Strategy**

**Kusile Power Station**

Title: **Kusile Power Station Tender  
Technical Evaluation Strategy  
for Locksmith and Labelling  
Services**

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## **CONTENTS**

|  | <b>Page</b> |
|--|-------------|
| <b>1. INTRODUCTION .....</b>                               | <b>3</b>    |
| <b>2. SUPPORTING CLAUSES.....</b>                          | <b>3</b>    |
| 2.1 SCOPE .....  | 3           |
| 2.1.1 Purpose .....  | 3           |
| 2.1.2 Applicability.....                                   | 3           |
| 2.2 NORMATIVE/INFORMATIVE REFERENCES.....                  | 3           |
| 2.2.1 Normative .....                                      | 3           |
| 2.2.2 Informative.....                                     | 3           |
| 2.3 DEFINITIONS.....                                       | 3           |
| 2.3.1 Classification .....                                 | 3           |
| 2.4 ABBREVIATIONS.....                                     | 4           |
| 2.5 ROLES AND RESPONSIBILITIES.....                        | 4           |
| 2.6 PROCESS FOR MONITORING.....                            | 4           |
| 2.7 RELATED/SUPPORTING DOCUMENTS.....                      | 4           |
| <b>3. TENDER TECHNICAL EVALUATION STRATEGY.....</b>        | <b>4</b>    |
| 3.1 TECHNICAL EVALUATION THRESHOLD .....                   | 4           |
| 3.2 TET MEMBERS.....                                       | 4           |
| 3.3 MANDATORY TECHNICAL EVALUATION CRITERIA.....           | 5           |
| 3.4 QUALITATIVE TECHNICAL EVALUATION CRITERIA.....         | 6           |
| 3.5 TET MEMBER RESPONSIBILITIES.....                       | 7           |
| 3.6 FORESEEN ACCEPTABLE / UNACCEPTABLE QUALIFICATIONS..... | 8           |
| 3.6.1 Risks.....   | 8           |
| 3.6.2 Exceptions / Conditions.....                         | 8           |
| <b>4. AUTHORISATION.....</b>                               | <b>10</b>   |
| <b>5. REVISIONS .....</b>                                  | <b>10</b>   |
| <b>6. DEVELOPMENT TEAM .....</b>                           | <b>10</b>   |
| <b>7. ACKNOWLEDGEMENTS .....</b>                           | <b>10</b>   |

## **TABLES**

|   |   |
|---|---|
| Table 1: TET Members .....                                    | 4 |
| Table 2: Mandatory Technical Evaluation Criteria.....         | 5 |
| Table 3: Qualitative Technical Evaluation Criteria.....       | 6 |
| Table 4: TET Member Responsibilities.....                     | 7 |
| Table 5: Acceptable Technical Risks.....                      | 8 |
| Table 6: Unacceptable Technical Risks .....                   | 8 |
| Table 7: Acceptable Technical Exceptions / Conditions.....    | 8 |
| Table 8: Unacceptable Technical Exceptions / Conditions ..... | 9 |

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## **1. Introduction**

An invite will be issued for interested parties to participate in the tender process for the purposes of procuring the required equipment. This document sets out the method and criteria that will be used to evaluate the tenders that will be submitted from this pre-qualification invite.

## **2. Supporting Clauses**

### **2.1 Scope**

This strategy defines the technical evaluation team (TET) and their responsibilities regarding the defined scope for the Supply and delivery of locksmith and plant labelling project. The mandatory and qualitative evaluation criterion used to evaluate the submitted tenders is also included in this report.

#### **2.1.1 Purpose**

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process.

#### **2.1.2 Applicability**

This strategy document will apply to the technical evaluation team appointed for the procuring of equipment project.

### **2.2 Normative/Informative References**

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

#### **2.2.1 Normative**

- [1] 240-48929482 Rev1: Tender Technical Evaluation Procedure
- [2] 32-1034: Eskom Procurement Policy

#### **2.2.2 Informative**

- [3] ISO 9001:2015 Quality management systems
- [4] 474-59 Internal Audit Procedure

## **2.3 Definitions**

N/A

### **2.3.1 Classification**

**Controlled Disclosure:** Controlled Disclosure to external parties (either enforced by law, or discretionary).

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## 2.4 Abbreviations

| Abbreviation | Description                                    |
|--------------|--|
| BOQ          | Bill of Quantities                             |
| OEM          | Original Equipment Manufacturer                |
| TET          | Technical Evaluation Team                      |
| KPS          | Kusile Power Station                           |
| ISO          | International Organization for Standardization |

## 2.5 Roles And Responsibilities

Roles and responsibilities as per Tender Technical Evaluation Procedure

## 2.6 Process For Monitoring

This procedure shall be monitored by the Internal Audit Procedure.

## 2.7 Related/Supporting Documents

N/A

## 3. Tender Technical Evaluation Strategy

### 3.1 Technical Evaluation Threshold

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 75%.

### 3.2 Tet Members

**Table 1: TET Members**

| TET number | TET Member Name | Designation              |
|------------|-----------------|--------------------------|
| TET 1      | Bakie Kubeka    | Operating Senior Advisor |
| TET 2      | Emily Mphuthi   | Operating Senior Advisor |
| TET 3      | Thato Boshielo  | Snr Technician Operating |

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**3.3 MANADATORY TECHNICAL EVALUATION CRITERIA**

**Table 2: Mandatory Technical Evaluation Criteria**

|     | <b>Mandatory Technical Criteria Description</b> | <b>Reference to Technical Specification / Tender Returnable</b> | <b>Motivation for use of Criteria</b> |
|-----|---|---|---------------------------------------|
| 1.  | N/A   |   |                                       |
| 2.  |   |   |                                       |
| 3.  |   |   |                                       |
| 4.  |   |   |                                       |
| 5.  |   |   |                                       |
| 6.  |   |   |                                       |
| 7.  |   |   |                                       |
| 8.  |   |   |                                       |
| 9.  |   |   |                                       |
| 10. |   |   |                                       |
|     |   |   |                                       |

### 3.4 Qualitative Technical Evaluation Criteria

Notes to tenderer:

- Where no information is offered by the Tenderer no points shall be scored.

**Table 3: Qualitative Technical Evaluation Criteria**

| Technical Criteria  | Evaluation                      | Technical Evaluation Criteria   | Weight     | Returnable   |
|---|---------------------------------|---|------------|--|
| <b>1. Company Experience:</b>   | Supplier should be established. | <p>Submit a copy of previous or existing contract or purchase order or appointment letter with relevant scope Supply Contract.</p> <p>Submit Completion certificate relating to PO / Contract above.</p>  | <b>35%</b> | <p>The supplier must be established, having handled at least a minimum of 6 months' Supply Contract or Purchase order.</p> <p>Submit Completion certificate that include the relevant contact person, Purchase Order number associated with point 1.</p> <ul style="list-style-type: none"> <li>&gt;12 months = <b>25%</b> (Previous contract/PO/Appointment letter).</li> <li>&lt; 6 months = <b>15%</b> (Previous contract/ PO/ Appointment letter)</li> <li>No experience = <b>0%</b>.</li> </ul> |
| <b>2. Proof of Execution of previous similar work.</b>                      |                                 | <p>Referral letter from a traceable Client for similar goods supplied/ services rendered with contact details of client.</p> <p>Stamped and signed Delivery notes.</p>  | <b>20%</b> | <ul style="list-style-type: none"> <li>2 or more Referral Letters and Signed delivery notes as proof. <b>20%</b></li> <li>1 or more referral letter and 1 signed delivery note. <b>10%</b></li> <li>No submission <b>0%</b></li> </ul>   |
| <b>3. Method Statement – detailing how to meet the Client requirements.</b> |                                 | <p>Submit a document that gives assurance that</p> <p><b>Management plan</b> including procedures for handling delays, shortage, or damaged goods.</p> <p><b>Contingency plans</b> for uninterrupted supply.</p> <p><b>Safety procedures</b> for handling packaging, transporting and labelling of goods.</p> | <b>20%</b> | <ul style="list-style-type: none"> <li>Submission of all (4) listed requirements. <b>20%</b></li> <li>Submission of &lt; (4) listed requirements. <b>10%</b></li> <li>No submission <b>0%</b></li> </ul>   |

|                                     |  |             |  |
|-------------------------------------|--|-------------|--|
|                                     | <b>Transportation</b> – suitable vehicle that will transport the goods (valid registration documents)                                |             |  |
| <b>4. Delivery Turnaround time.</b> | The maximum turnaround time from the date of issue of purchase order to delivery of goods at Eskom premises shall be 7 working days. | <b>25%</b>  | Commitment maximum delivery date of 7 working days = <b>25%</b><br>Commitment maximum delivery date of > 7 working days = <b>10%</b><br>No proof submitted = <b>0%</b> |
|                                     | Total  | <b>100%</b> |  |
|                                     | Threshold  | <b>75%</b>  |  |

### 3.5 Tet Member Responsibilities

**Table 4: TET Member Responsibilities**

| Mandatory Criteria Number   | TET 1 | TET 2 | TET 3 | TET 4 |
|-----------------------------|-------|-------|-------|-------|
| N/A                         |       |       |       |       |
|                             | X     |       |       |       |
| Qualitative Criteria Number | TET 1 | TET 2 | TET 3 | TET 4 |
| 1                           | X     | X     | X     | X     |
| 2                           | X     | X     | X     | X     |
| 3                           | X     | X     | X     | X     |

### 3.6 Foreseen Acceptable / Unacceptable Qualifications

#### 3.6.1 Risks

**Table 5: Acceptable Technical Risks**

| Risk | Description |
|------|-------------|
| 1.   | None        |
| 2.   |             |

**Table 6: Unacceptable Technical Risks**

| Risk | Description                       |
|------|-----------------------------------|
| 1.   | Exclusions to the specified scope |
| 2.   |                                   |
| 3.   |                                   |
| 4.   |                                   |

#### 3.6.2 Exceptions / Conditions

**Table 7: Acceptable Technical Exceptions / Conditions**

| Risk | Description |
|------|-------------|
| 1.   | None        |
| 1.   |             |

**Table 8: Unacceptable Technical Exceptions / Conditions**

| <b>Risk</b> | <b>Description</b>                        |
|-------------|---|
| 1.          | Deviation without technical justification |
| 2.          |   |
| 3.          |   |
| 4.          |   |
| 5.          |   |
| 6.          |   |
| 7.          |   |

#### **4. Authorisation**

This document has been seen and accepted by:

| <b>Name</b>  | <b>Designation</b>        |
|--------------|---------------------------|
| Jabu Dinku   | Operating Support Manager |
| Bakie Kubeka | Operating Senior Advisor  |

#### **5. Revisions**

| <b>Date</b>   | <b>Rev.</b> | <b>Compiler</b> | <b>Remarks</b> |
|---------------|-------------|-----------------|----------------|
| November 2025 | 1           | E Mphuthi       | Original       |

#### **6. Development Team**

The following people were involved in the development of this document:

- a) Jabu Dinku

#### **7. Acknowledgements**

**N/A**

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