

Title: **Kusile Power Station Tender  
Technical Evaluation Strategy  
for Locksmith and Labelling  
Services**

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## **1. Introduction**

An invite will be issued for interested parties to participate in the tender process for the purposes of procuring the required equipment. This document sets out the method and criteria that will be used to evaluate the tenders that will be submitted from this pre-qualification invite.

## **2. Supporting Clauses**

### **2.1 Scope**

This strategy defines the technical evaluation team (TET) and their responsibilities regarding the defined scope for the Supply and delivery of locksmith and plant labelling project. The mandatory and qualitative evaluation criterion used to evaluate the submitted tenders is also included in this report.

#### **2.1.1 Purpose**

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process.

#### **2.1.2 Applicability**

This strategy document will apply to the technical evaluation team appointed for the procuring of equipment project.

### **2.2 Normative/Informative References**

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

#### **2.2.1 Normative**

- [1] 240-48929482 Rev1: Tender Technical Evaluation Procedure
- [2] 32-1034: Eskom Procurement Policy

#### **2.2.2 Informative**

- [3] ISO 9001:2015 Quality management systems
- [4] 474-59 Internal Audit Procedure

## **2.3 Definitions**

N/A

### **2.3.1 Classification**

**Controlled Disclosure:** Controlled Disclosure to external parties (either enforced by law, or discretionary).

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## 2.4 Abbreviations

Abbreviation	Description
BOQ	Bill of Quantities
OEM	Original Equipment Manufacturer
TET	Technical Evaluation Team
KPS	Kusile Power Station
ISO	International Organization for Standardization

## 2.5 Roles And Responsibilities

Roles and responsibilities as per Tender Technical Evaluation Procedure

## 2.6 Process For Monitoring

This procedure shall be monitored by the Internal Audit Procedure.

## 2.7 Related/Supporting Documents

N/A

## 3. Tender Technical Evaluation Strategy

### 3.1 Technical Evaluation Threshold

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 75%.

### 3.2 Tet Members

**Table 1: TET Members**

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**3.3 MANADATORY TECHNICAL EVALUATION CRITERIA**

**Table 2: Mandatory Technical Evaluation Criteria**

	<b>Mandatory Technical Criteria Description</b>	<b>Reference to Technical Specification / Tender Returnable</b>	<b>Motivation for use of Criteria</b>
1.	N/A		
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

### 3.4 Qualitative Technical Evaluation Criteria

Notes to tenderer:

1. Where no information is offered by the Tenderer no points shall be scored.

**Table 3: Qualitative Technical Evaluation Criteria**

Technical Evaluation Criteria	Technical Evaluation Criteria	Weight	Returnable
<b>1. Company Experience:</b> Supplier should be established.	Submit a copy of previous or existing contract or purchase order or appointment letter with relevant scope to supplying locks and plant labelling.	<b>40%</b>	The supplier must be established, having handled at least a minimum of 6 months stationery supply contract or order. > 6 months = <b>20%</b> and < 6 months = <b>10%</b> and no experience = <b>0%</b>
<b>2. Delivery turnaround time.</b>	The maximum turnaround time from the date of issue of purchase order to delivery of station at the Eskom premises shall be 7 days working days.	<b>20%</b>	Maximum delivery of 7 working days = <b>20%</b> . Maximum delivery of >7 working days <b>5%</b> .
<b>3. Transportation of Locks and Labelling.</b>	Supplier should submit proof of ownership of transport.	<b>20%</b>	Submit proof of ownership of transport (pick up) (Registration documents) suitable to deliver locks with supplier's name. Proof submitted = <b>20%</b> No proof submitted = <b>0%</b>
<b>4. Availability of Locks.</b>	The minimum of 50 stock of each must be always kept.	<b>20%</b>	Min stock level of 50 items of each = <b>20%</b> and Min stock of <50 items of each = <b>10%</b> no proof submitted = <b>0%</b>
	Total	<b>100%</b>	
	Threshold	<b>75%</b>	

### 3.5 Tet Member Responsibilities

**Table 4: TET Member Responsibilities**

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Mandatory Criteria Number	TET 1	TET 2	TET 3	TET 4
N/A				
	X			
Qualitative Criteria Number	TET 1	TET 2	TET 3	TET 4
1	X	X	X	X
2	X	X	X	X
3	X	X	X	X

**3.6 Foreseen Acceptable / Unacceptable Qualifications**

**3.6.1 Risks**

**Table 5: Acceptable Technical Risks**

<b>Risk</b>	<b>Description</b>
1.	None
2.	

**Table 6: Unacceptable Technical Risks**

<b>Risk</b>	<b>Description</b>
1.	Exclusions to the specified scope
2.	
3.	

**3.6.2 Exceptions / Conditions**

**Table 7: Acceptable Technical Exceptions / Conditions**

<b>Risk</b>	<b>Description</b>
1.	None
1.	
2.	
3.	
4.	
5.	

6.	
----	--

**Table 8: Unacceptable Technical Exceptions / Conditions**

<b>Risk</b>	<b>Description</b>
1.	Deviation without technical justification
2.	
3.	
4.	
5.	
6.	
7.	

#### **4. Authorisation**

This document has been seen and accepted by:

#### **5. Revisions**

#### **6. Development Team**

#### **7. Acknowledgements**

N/A

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