

	Annexure C 1: Environmental Requirements for the supply and installation of air conditioners Scope of Work for GEMMA Cluster (NC)	Document Identifier 240-77471651	Rev 3
		Authorisation Date July 2024	
		Review Date March 2027	

Environmental Section				
Ref.	KPIs	Track Submission	Actual score Apply 1 or 0	Comments
1	Environmental Policy (including commitment to ISO 14001:2015 establishment, pollution prevention, continual improvement and compliance obligation)			
2	Signed Company Organogram – with the inclusion of an Environmental Responsible Person			
3	Valid Environmental appointment letter (outlining roles and responsibilities relevant to scope of work)			
4	Communication Plan/ Strategy (not limited to events of communication, when and how)			
5	Environmental Incidents Register, including incident reporting template/form (include previous incidents encountered)			
6	Environmental Aspects and Impacts Register (specific to scope of work)			
7	Environmental Objectives and Planning Action to address Targeted Objectives			
8	Environmental Emergency Plan (including emergency contact details and emergency drill form)			
9	Evaluation of Compliance, Monitoring and Measurement Procedure/ Plan			
10	Non-Conformances, Corrective and Preventative Action (including Non-conformance's form/ template)			
11	Environmental Management Plan (with method statements specific to scope of work)			
12	Waste Management Plan			
13	Certified Environmental Law Certificate			
PART B SCORE				
TOTAL POINT OBTAINED				<input type="text"/>
				Please tick relevant box Approved. <input type="checkbox"/> Not Approved. <input type="checkbox"/>

Score:

0 = Document not submitted OR submitted but does not satisfy the minimum requirements

1 = Document submitted and the content satisfy the minimum requirements