



PORT ST JOHNS
MUNICIPALITY
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INVITATION TO BID

Bid Number	Project Name	CIDB Grading	Compulsory Briefing and Site Inspection	Bid closing date
PSJLM-MIG-2026/27 – 01	Construction of Dumezweni Access Road in Ward 20	4CE or Higher	Date: 30 – 06 - 2026 Venue: PSJ Town hall Time: 09:00am	23 – 07 - 2026
PSJLM-MIG-2026/27 – 02	Construction of Mnanw-gweni Access Road in Ward 01	4CE or Higher	Date: 30 – 06 - 2026 Venue: PSJ Town hall Time: 09:00am	23 – 07 – 2026
PSJLM-MIG-2026/27 – 03	Construction of Luphoko to Gabelana Access Road 10	4CE or Higher	Date: 30 – 06 - 2026 Venue: PSJ Town hall Time: 09:00am	23 – 07 - 2026

A Compulsory briefing session will be conducted as mentioned above, A roll call will be done at every site inspection to ensure bidders do attend BOTH the compulsory briefing session and site inspections.

Bidders who arrive 10 minutes after the start of the briefing session will be deemed late, non-responsive and will not be allowed into the briefing session, a representative can only sign for one company.

Tender Documents will be uploaded on eTenders website www.etenders.gov.za and can be downloaded for free.

Bids must be completed in black ink, enclosed in a sealed envelope clearly marked with the "Bid number, Project name and description", and deposited in the Tender Box situated at Reception Area (Municipal Town Hall), **ERF 257 Main Street, Port St Johns not later than 11H00am on the dates mentioned above.**

It must be expressly understood that the Municipality accepts no responsibility for ensuring that bid submissions sent by courier or post, or delivered in any other way, are deposited in the Tender Box. It is therefore preferable for the bidder to ensure that its bid submission is placed in the Tender Box by its own staff or representative(s).

EVALUATION OF BIDS IN TERMS OF THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK REGULATIONS, 2022:

Bids will be evaluated in three stages, namely

Stage 1: Mandatory Requirements

- Submit proof of registration with CSD.
- Submit proof of registration with CIDB grading 4CE or higher
- Submit Valid Tax Compliance Pin issued by SARS.
- Submit Valid Letter of good standing from the Department of Labour in terms of Compensation for Occupational Injuries and Diseases Act 130 of 1993 (As amended)
- Submit joint Venture Agreement or Consortium Agreement signed and initialled on each page (if applicable)
- Submit Valid Current Municipal Rates clearance statement of the company and each individual director which are not in arrears for more than 90 days. Or
- If the Company is leasing property where the Company is operating from, a signed valid lease agreement must be submitted. If the directors of the company are leasing a property a signed valid lease agreement must be submitted.

Or

- If the directors reside where rates, taxes and service charges are not billed and the company operates where rates are not billed submit exemption from your respective Municipality's Revenue office as proof that the bidder as per the Municipality's valuation roll does not own any property which is not later than 90 days
- Submit Financial statements for all bidders with CIDB grading above 3CE, applicable to Joint Ventures as well Financial Statements must be signed by all related parties – director or accountant.

Stage 2: Functionality, Stage 3: Price and Specific Goals

Only bidders who meet all the requirements of stage 1 will proceed to be evaluated further in stage 2.

Tenders may only be submitted on tender documentation issued. No alterations may be made to the tender documentation. No late, faxed, e-mailed, telephonic or other electronically transmitted submissions will be accepted. Should a bidder commit any corrupt or fraudulent act during the bidding process, its tender shall be disqualified.

The Municipality reserves the right to extend the tender advert period at its own discretion, by notice published in the Daily Dispatch Newspaper; the e-Tender Publication Portal, and by notice sent to all parties who attend the briefing session, if any. Bids will remain valid for a period of 90 days after the closing date of the bid. Enquiries can be directed as follows:

Supply Chain Management: Z. Jim Email: zjim@psjmunipality.gov.za Cell No: 083 453 1584. Technical Enquiries: nbunge@psjmunipality.gov.za Cell No: 073 249 8785 Enquiries can be made from Monday to Friday between 08H00-13H00 and 13H30-16H30 and such enquiries will not be entertained five days before the tender closes.

Tenders will be evaluated in terms of the Supply Chain Management policy of the Port St Johns Municipality. The lowest tender will not necessarily be accepted, and the Municipality reserves the right to accept the whole or part of any tender or not to consider any tender not suitably endorsed. An 80/20-point system shall apply where 80 points is allocated for price and 20 points allocated for specific goals.

**Mr M. Ngxekana
(Acting Municipal Manager)**