

	Invitation to Tender	Document Identifier	240-114238630	Rev	28	
		Effective Date	07 April 2026			
		Review Date	April 2031			

ESKOM HOLDINGS SOC LTD
INVITATION TO TENDER (ITT)

FOR

Cleaning and gardening services to all Eskom Distribution offices in the Limpopo Area within the Limlanga Cluster, for a period of 60 months (5 years)

Tender number	E2191DXLPOUR
Issue date	19 JUNE 2026
Closing date and time	06 JULY at 10h00
Tender validity period	180 days from the closing date and time
Non-compulsory Clarification meeting	Date: 25 JUNE 2026 Time: 10:00 Method: Please use the link below to join the meeting on Microsoft Teams https://teams.microsoft.com/meet/37932570630294?p=LGVqowhxfsgS1X8Ea
Tenders are to be submitted electronically via the Eskom e-Tendering platform, by the stipulated closing date and time.	https://etendering.eskom.co.za <i>Please note that it is the responsibility of the supplier to ensure that the tender submission is submitted before the closing date and time</i>
All costs incurred in the preparation, presentation / demonstration, and submission of your tender response will be for the Tenderer's account	
Tenderers are encouraged to continuously check the Eskom Tender Bulletin and the National Treasury e-Tender Website for the latest tender updates during the clarification period. This will enable tenderers to familiarise themselves with any new developments to tender accurately	
Tender documentation can be downloaded from the following websites:	
1. http://tenderbulletin.eskom.co.za/ 2. www.etenders.gov.za	

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Invitation to Tender/Request for Proposal

Eskom Holdings SOC Ltd (hereinafter “Eskom”) invites you to submit a tender for **Cleaning and gardening services to all Eskom Distribution offices in the Limpopo Area within the Limlanga Cluster, for a period of 60 months (5 years).**

The tender documents are supplied to you on the following basis:

1. Free of charge

Eskom has delegated the management of this Invitation to Tender to the *Eskom Representative* whose name and contact details are set out in the Tender Data. The submission of a tender/proposal by you in response to this Invitation to Tender will be deemed as your acceptance of the Eskom Standard Conditions of Tender which may be accessed at www.eskom.co.za.

All queries and clarifications relating to the Invitation to Tender documents must be addressed in writing to the *Eskom Representative*. No query or clarification may be addressed to any Eskom official other than the *Eskom Representative*.

Yours faithfully



Madimetja Phalane

Procurement Manager

Limpopo

Limlanga Cluster

Date: 19/06/2026

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The contracting approach for Cleaning and Gardening services to all Eskom Distribution offices in the Limpopo Area within the Limplanga Cluster, for a period of 60 months (5 years), are as follows;

- The service provider/s will be required to render a cleaning and/or gardening service to Eskom Distribution sites and offices within the Limpopo Province, per Sector
- Evaluations will be done per Sector unless otherwise stated in the evaluation criteria
- Functionality will be evaluated per tender, per Sector
- All compliant tenders will continue to the next evaluation stage, which is price and specific goals
- A tenderer may score a maximum of 80 points for price
- A tenderer may score a maximum of 20 points for the specific goal. The points scored for the specific goal will be added to the points scored for price and the total will be rounded off to the nearest two decimal places. Subject to Section (2)(f) of the Act, the contract will be awarded to the tenderer scoring the highest points. This evaluation will be done per sector to determine the highest ranked supplier per sector
- The contract/s will be awarded to the highest ranked supplier/s based on the highest points scored, in terms of the PPR 2022 unless objective criteria justify the award to another tenderer, per sector.
- The Safety, Environmental and Quality evaluations will be conducted per tender, unless otherwise stated in the evaluation criteria
- Please refer to the **NEC3 Contract** document for the **full scope of work**
- **Price list is a protected Excel Spreadsheet per sector to avoid calculation errors**

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The tables below show the zones as well as sectors where the services are required to be rendered. The list is non-exhaustive, and offices/sites may be added or removed as the business requirements change.

GIGAWATT ZONE			
Borwa-Bokone Sector	Thabametsi Sector	Sekhukhune Sector	Polokwane CBD
Fetakgomo CNC	Dwaalboom CNC	Burgersfort CNC	Polokwane RDC
Gilead CNC	Lephalale CNC, PPM, Livework, Hub&CPM	Burgersfort Hub	Nedbank Building
Lebowakgomo CNC	Marken CNC	Jane Furse CNC	30 Hans van Rensburg
Mapela CNC	Northam CNC/Hub	Jane Furse Hub	90 Hans van Rensburg
Modimolle CNC	Swartwater CNC	Ohrigstad CNC	92 Hans van Rensburg
Mokopane CNC, Mokopane Hub	Thabazimbi CNC	Steelpoort CNC	Seshego PPM, Livework, Lab & CPM
Mookgophong CNC	Thabazimbi Hub	Grobbersdal CNC, Hub, Livework, PPM, Protective Services	Polokwane RDC
Zebediela CNC	Bela-Bela CNC, Livework, CPM	Mamphokgo CNC	Nedbank Building
	Bela-Bela RDC	Marble Hall CNC	
	Bela-Bela Hub	Marble Hall MEW Camp	
	Mantsole CNC	Monsterlus CNC	
	Vaalwater CNC, Hub	Monsterlus Hub	
		Roosenekal CNC	


MARULA ZONE		
Baobab Sector	Elephant Valley Sector	Mapungubwe Sector
Alldays CNC	Bolobedu CNC	Ha-Ravele CNC
Botlokwa CNC	Giyani CNC	Thohoyandou Area Office
Dendron CNC	Giyani Hub	Makhado Hub
Mankweng CNC, Minor Works	Hoedspruit CNC	Makhado CPM
Moletjie CNC	Letaba CNC, Energy Protection, Live work	Dzanani Hub
Polokwane CNC	Nkowankowa MEW	Hlanganani CNC
Tweefontein MEW Camp	Makhutswe CNC	Malamulele CNC
Polokwane MEW	Tzaneen Hub	Malamulele MEW
Rampheri CNC	Tzaneen Oasis Mall	Malamulele Hub
Senwabarwana CNC	Modjadjiskloof Hub	Muledane all stores, MEW, PPM, Livework, Clinic
	Mooketsi CNC	Muledane CNC, CPM & storeroom
	Thomo CNC	Musina CNC
	Phalaborwa Hub	Mutale CNC
	Selati CNC, CPM, Energy Protection, Live work	Mutale Hub
		Sibasa CNC
		Siloam CNC

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Please indicate which Sectors you are tendering for by putting a tick ✓ in the applicable box. Also indicate with a tick ✓ if you tender for Cleaning or Gardening or both:

NOTE: Please note that tools, equipment and resources must be catered for and available per sector that the tenderer is tendering for

ZONE	SECTOR	Tick ✓	CLEANING ✓	GARDENING ✓
GIGAWATT ZONE	Borwa-Bokone Sector			
	Thabametsi Sector			
	Sekhukhune Sector			
	Polokwane CBD			
ZONE	SECTOR	Tick ✓	CLEANING ✓	GARDENING ✓
MARULA ZONE	Baobab Sector			
	Elephant Valley Sector			
	Mapungubwe Sector			

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1.1 TENDER RETURNABLES

The tenderer must submit the returnable set out hereunder as part of its tender at the stipulated deadline.

NOTE THE FOLLOWING: -

* Returnables required at Tender closing (disqualifiable): -

These returnables are required to be fully completed, signed (if required on the returnable) and submitted with the tender at Tender closing date and time. If not fully completed, signed (if required on the returnable) and/or submitted by tender closing, the tenderer will be disqualified.

** Returnable required at Tender closing (non-disqualifiable): -

These returnables are required to be fully completed, signed (if required on the returnable) and submitted with Tender at Tender closing date and time; however, if not submitted by Tender closing, or submitted with incomplete information or without a required signature, the Procurement Practitioner will, in writing, request the tenderer to submit the returnable within 5 working days. If the returnable is not fully completed, signed if required and/or received by the Procurement Practitioner within 5 working days of the request, the tenderer will be disqualified.

The 5 working days period does not apply to CIDB proof of grading. Refer to the returnable table the prescribed period for CIDB proof of grading.

Returnables required at Tender Closing date and time for evaluation: -


These returnables are required to be submitted at tender closing date and time. These returnables will not be requested by the Procurement Practitioner. A tenderer that does not submit the required returnable at stipulated deadline or submits an incomplete returnable; will not be disqualified but will score zero.

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Reference	Returnable From Suppliers	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable)	Returnable required prior to Contract
Basic Compliance	Electronic copy of the complete tender in a PDF format. (The upload size per document is 500 megabytes and total submission is restricted to 4 gigabytes) – Excel spreadsheets must be uploaded as Excel	√		
Annexure A (Page 35 - 38)	Acknowledgement Form – completed and signed		√	
Annexure B (Page 39 - 40)	Authorisation Form – completed and signed	√		
Annexure C (Page 41 - 43)	Tenderers Particulars – completed and signed		√	
Annexure D (Page 44 - 49)	Integrity Pact Declaration Form – completed and signed (Suppliers are required to download and read the Supplier Integrity Pact. It is accessible on the Eskom Tender Bulletin via Eskom Supplier Integrity Pact (eskom.co.za) link)		√	
Annexure E (Page 50 - 51)	CPA for local goods/services – completed and signed	√		
Annexure F (Page 52 - 54)	SBD 1 Invitation to Bid – completed and signed		√	
# Annexure G (Page 55 - 59)	SBD 6.1- Preference Points Claim Form in terms of PPPFA 2022 regulations – completed and signed		√	
Annexure H (Page 60 - 62)	SBD 4 – Bidders Disclosure – completed and signed		√	
Annexure I	Non-Disclosure – completed and signed		√	

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Reference	Returnable From Suppliers	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable)	Returnable required prior to Contract
(attached separately)				
Annexure J (attached separately)	E-tendering Help Manual (guide on how to use the e-tendering website)			
Annexure K (attached separately)	E-tendering acknowledgement form (completed and signed)		√	
Annexure L (attached separately)	NEC3 Term Services Contract Documents for Cleaning and Gardening Completed NEC 3 Term Services Contract, and contract data If not completed, signed and submitted the tender will be disqualified	√		
	Pricing Sheets – per Sector – Protected Excel Sheets (please submit/upload as an Excel Sheet) as well as signed pdf copy All items must be priced to avoid disqualification	√		
Annexure M (attached separately)	Tax Evaluation Questionnaire Evaluation questionnaire to determine whether a company, close corporation (CC) or Trust is a personal service provider for purposes of PAYE			√
# Specific Goals B-BBEE / Sworn Affidavit	A tenderer's failure to submit proof that it meets the specific goals will not result in its disqualification. The tenderer will, however, be scored zero for Specific Goals for purposes of PPPFA scoring and ranking.			
Tax Clearance Certificates/SARS pin	Valid Tax Clearance Certificate or SARS Pin			√
Compliance with Employment Equity Act	To the extent that the tenderer falls within the definition of a "designated Employer" as contemplated in the Employment Equity Act 55 of 1998, the tenderer is required to furnish the Employer with proof of compliance with the Employment Equity Act, including proof of submission of the Employment Equity report to the Department of Labour. (South African tenderers only)			√

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Reference	Returnable From Suppliers	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable)	Returnable required prior to Contract
Additional Documents required in the event of JV: -	Letter of intent to form a JV/consortium or Valid joint venture agreement confirming the rights and obligations of each of the joint venture partners and their profit-sharing ratios.		√	
	Separately written confirmation that the joint venture will operate as a single business entity (incorporated) for the duration of the contract or this may be included as an obligation within the JV agreement.		√	
	Details and confirmation of a single designated bank account in the name of the JV and independent of the individual JV partners, as set out in the joint venture agreement.			√
DOCUMENTS REQUIRED UNDER FUNCTIONALITY / TECHNICAL CRITERIA				
Technical Requirements	Functionality (Technical) requirements – <ul style="list-style-type: none"> Submit all Technical Requirements as specified on page 14 to 23 of this document 			
MANDATORY CONTRACTUAL REQUIREMENTS SUPPORTING EVIDENCE				
Mandatory Contractual Requirement	<ul style="list-style-type: none"> Proof CSD Registration (CSD number/CSD Report) 			
ADDITIONAL CONTRACTUAL REQUIREMENTS SUPPORTING EVIDENCE				
Safety Requirements	<ul style="list-style-type: none"> Submit ALL documents/information as requested on page 28 to 31 of this document Safety Annexure B – attached separately, completed and signed 			
Environmental Requirements	<ul style="list-style-type: none"> Submit ALL documents/information as requested on page 32 to 33 of this document 			
Quality Requirements (Attached separately)	<ul style="list-style-type: none"> Annexure N - Supplier Quality Management Specification (for information purposes) Annexure O - Method Statement template 			

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Reference	Returnable From Suppliers	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable)	Returnable required prior to Contract
	<ul style="list-style-type: none"> • Annexure P- Cleaning and gardening Form A (complete and sign) • Annexure Q - Cleaning and Gardening Cat 4 - List of Tender Returnables 			
	<ul style="list-style-type: none"> • FINANCIAL ANALYSIS REQUIREMENTS 			

1.2 Tender Data

The Tender Data makes several references to the **Eskom Standard Conditions of Tender** and in those instances, the clause numbers are referenced hereunder. If the **Eskom Standard Conditions of Tender** are not attached to the **Invitation to Tender**, then tenderers are required to download this from www.eskom.co.za. The **“Tender Data”** as detailed herein shall take precedence over the **Standard Conditions of Tender** in the event of any ambiguity or inconsistency between the two documents.


Clause Number from Standard Conditions of Tender	Tender Data
1.1 Parties	<p>The <i>Employer</i> is Eskom Holdings SOC Ltd</p> <p>The Eskom <i>Representative</i> is:</p> <p>Name: Heida Rickett Tel: 015-299 0475 E-mail: Rickethm@eskom.co.za</p>
1.3 Tender documents	<p>The Invitation to tender number is E2191DXLPOUR</p> <p>See the content list above for the tender document returnables</p>
1.4 Type of Invitation to Tender	<p>This Invitation is an open Invitation to Tender</p>

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Clause Number from Standard Conditions of Tender	Tender Data
1.6 Eskom's right to accept or reject any tender	<p>The tender shall be for the whole* of the contract.</p> <p><i>*(whole – means that the tenderer must complete the full BOQ (bill of quantity/pricelist for the sector they wish to tender for. If the BOQ/pricelist is not completed in full and/or fully priced, the tender will be disqualified. Tenders may be submitted as follows: only for cleaning, only for gardening, for both cleaning and gardening; for the sector they wish to tender for. The tenderer will be responsible for all the sites per sector tendered for i.e. resources, tools, equipment.</i></p>
2.1 Eligibility	<p>Tenderers (whether a single company or an incorporated or unincorporated joint venture or consortium) must meet the eligibility criteria stated in the Tender Data. The tenderer, or any of its principals, must not be under any restriction to do business with Eskom or State-Owned Companies.</p> <p><u>Tenderers are ineligible to submit a tender if:</u></p> <ol style="list-style-type: none"> 1. Tenderers have the nationality of a country on any international sanctions list. A tenderer shall be found to have the nationality of a country if the tenderer is a national or is constituted, incorporated, or registered and operates in conformity with the provisions of the laws of that country. This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract including related services. 2. Tenderers submit more than one [tender/proposal] either individually or as a partner in a joint venture (JV) or consortium, except on an E-Tendering system where there is a limit size (The upload size per document is 500 megabytes and total submission is restricted to 4 gigabytes). 3. Tenders submitted by a joint venture or consortium where the JV/consortium agreement does not explicitly state that the parties of the JV or consortium shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms. 4. A Tenderer must not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. Prima facie evidence that a tenderer has a conflict of interest with one or more parties in this [tendering/RFP] process is: <ol style="list-style-type: none"> (a) they have a controlling partner or majority shareholder in common; or (b) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the tender of another tenderer, or to influence the decisions of the Employer regarding this bidding process;

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Clause Number from Standard Conditions of Tender	Tender Data
	<p>5. Tenders signed by non-authorized persons.</p> <p>6. Any tenderer that is restricted by National Treasury.</p> <p>7. Any tenderer on the Tender Defaulters list.</p> <p>8. Any tenderer and/or its director/s that is restricted by Eskom.</p> <p>9. A tenderer that sub-contracts 100% of the Scope of Work</p> <p>Eskom will disqualify tenderers that are found not to have met the eligibility criteria.</p>
2.2 - 2.5 Tender Closing	<p>The deadline for Tender submission is:</p> <p>Date : 06 July 2026 Time : 10:00</p> <p>Late Tenders will not be accepted. Tenders are uploaded via Eskom Tender Bulletin site on the Eskom e-Tendering page</p>
2.7-.2.11 Submitting tender	<p>a For Electronic Tender Submissions</p> <ul style="list-style-type: none"> • The tenderer must upload the tender via Eskom Tender bulletin site on the Eskom E- tendering page • The documents need to be upload under the folder Technical, Commercial, Financial, and other • All documents need to be submitted in a PDF format (The upload size per document is 500 megabytes and total submission is restricted to 4 gigabytes) • The price list needs to be submitted in Excel protected sheet format. A signed pdf copy must also be submitted • No Zip/condense files can be uploaded • No hard copy will be accepted • If for some reason you resubmit your tender, then the latest version of the tender submitted will only be accepted and all previous submission/s will be null and void.

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	<ul style="list-style-type: none"> Please ensure that the submission status is indicated as complete. Supplier Help Manual guide and video can be found on Eskom E-Tendering page
2.12 Tender Validity Period	The tender validity period is 180 days from tender closing date
2.15 Clarification meeting	<p>A <i>non-compulsory clarification meeting</i> with representatives of Eskom will take place as follows:</p> <p>Date: 25 June 2026 Time: 10:00 Venue: Microsoft Teams (use link below to join the meeting)</p> <p>https://teams.microsoft.com/meet/37932570630294?p=LGVqowhxwfsqS1X8Ea</p> <p>Tenderers may confirm their intention to attend with the Eskom Representative, stating the name, position and contact details of each proposed attendee.</p>
2.16 Seeking clarification	The tenderer will notify Eskom of any clarifications required before the closing time for clarification queries, which is 03 working days before the deadline for tender submission.
2.22 Alternative tenders	Alternative tenders are not allowed for this tender
2.33 Cataloguing	Not applicable
2.34 Provision of Security for Performance	Not applicable
3.4 Tender Opening	There is no public opening of tenders for e-Tenders. Tenders will be downloaded electronically
3.5 Tender Prices	Prices will not be read out
3.9 Basic Compliance	<p>Basic compliance with this Invitation to Tender requires a tenderer to meet all the following requirements:</p> <p>Basic compliance for this invitation to tender are:</p> <ol style="list-style-type: none"> Meet the eligibility criteria for a tenderer Submit a complete tender with commercial, financial and technical information

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Clause Number from Standard Conditions of Tender	Tender Data
	<p>3. Submission of the mandatory commercial tender returnables as at stipulated deadlines.</p> <p>For E-Tendering, a tenderer's failure to have submitted/uploaded tender documents will render the tender non-responsive.</p>
3.10 Mandatory tender returnables	<p>A tenderer that does not submit mandatory documents by or the complete information required in mandatory documents by the deadlines stipulated in the Tender Returnable section of the respective Invitation to Tender will be deemed non-responsive.</p> <p><u>Step 2 – Mandatory returnable requirements</u></p> <p>The following are the mandatory Commercial returnable documents to be submitted at tender closing:</p> <p><u>Returnable required at Tender closing (Disqualifiable)</u></p> <p>a) NEC 3 Term Services Contract pricing schedule and contract data – completed and signed</p> <p>b) CPA for local goods and services – completed and signed where applicable</p> <p>c) Declaration of Authority Form – completed and signed</p> <p style="padding-left: 20px;">- A tenderer must declare that the information provided in its tender is true and correct and that the signatory to the tender is duly authorized to sign all documents related to the Enquiry and any ensuing contract.</p> <p><u>Returnable required at Tender closing – (Non-disqualifiable, may be requested after tender closing)</u></p> <p>d) JV agreement or intent to form a Letter of intent to form a JV/consortium, where responding to this tender as a JV (if applicable)</p> <p>e) Integrity Pact Declaration form – completed and signed</p> <p>f) SBD 4 – Bidders Disclosure – completed and signed</p> <p>g) SBD 1 – invitation to bid – completed and signed</p> <p>h) Non-Disclosure Agreement (NDA) – completed and signed</p>

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	<p>The following returnable are mandatory for evaluation and therefore required at tender closing time and date. These will not be requested by the Procurement Practitioner; however, the tenderer will not be disqualified but score zero.</p> <p>i) SBD 6.1- Preference Points Claim Form in terms of PPPFA 2022 regulations j) Proof of compliance to the stipulated Specific goals (B-BBEE / Affidavit)</p>
3.13 Functionality requirements	<p>Functionality requirements are applicable as follows.</p> <p>STEP 3 – FUNCTIONALITY (per sector)</p> <p><u>3.1 CLEANING SERVICES</u></p> <p>The technical evaluation will be conducted in two stages: desktop technical evaluation and physical tools and equipment verification.</p> <p>Stage 1: Desktop evaluation (Cleaning)</p> <p>The tenderer needs to obtain a minimum threshold score of eighty percent (80%) for the Desktop Evaluation to proceed to the next evaluation stage. Tenderers who fail to meet this minimum threshold will not be evaluated further and will be deemed unsuccessful.</p> <p>TECHNICAL REQUIREMENTS (Cleaning)</p> <ul style="list-style-type: none"> NB: The technical returnable must be contained in a separate technical file or as a section in a file labelled technical and indexed in a logical manner. NB: Sharing of resources amongst contractors, i.e., tools, vehicles and personnel certificates, is not allowed for this tender, and if a company is found to do so, it will be disqualified.

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Clause Number from Standard Conditions of Tender	Tender Data				
	Scoring Summary of Functional Criteria (Cleaning)				
	Functional Requirements (Cleaning)				
	1.1 Company Relevant Experience	25%			
	1.2 Vehicles	25%			
	1.3 Tools & Equipment (Frequently used tools)	25%			
	1.4 Industrial Equipment	25%			
	Threshold 80%				
	1.1 Company Relevant Experience (Cleaning)				
	<p>This section evaluates the experience of the tenderer to enable Eskom to identify capable service providers to execute the Scope of Work. The tenderer is expected to demonstrate and give evidence of experience in the same type of work.</p>				
	No	Requirements	Evidence Required	Evidence Notes	Max. Score
	1	Relevant experience in the provision of Cleaning services.	Tenderers to submit proof of completed or current projects (completion certificates) from previous or current employer that include the name of the client, contact number and duration of the service rendered, with a contract number or an order number stipulating Cleaning services experience (as per the scope of work.	24 months or more cleaning service experience = 25% 18 to 23 months cleaning service experience = 20% 12 to 17 months cleaning service experience = 15% 0 to 11 months cleaning service experience = 0%	25
	TOTAL POINTS				25

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	<p>1.2 Vehicles (Cleaning)</p> <p>This section stipulates requirements for vehicles for the execution of cleaning services by service providers. Please submit the evidence as stipulated in the table below to score full points. Failure to submit all the evidence will result in a reduced or zero score.</p> <p>Certified copies of the vehicle registration documents shall be submitted. Registration documents shall bear the company name or the owner(s)/director's name. There is an option of renting/hiring vehicles from bona fide hiring companies. In this case, an agreement/contract from rental companies shall be submitted showing the type of vehicle/s rented/hired.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;">Vehicles – Owned or Hired (Cleaning)</th> </tr> <tr> <th style="width: 25%;">Criteria</th> <th style="width: 25%;">Evidence</th> <th style="width: 40%;">Evidence Notes</th> <th style="width: 10%;">Max. Score</th> </tr> </thead> <tbody> <tr> <td>Pick-up Bakkie (LDV / Double Cab) capable of carrying tools and consumables.</td> <td>Registration Certificate in the company/owner's (Shareholder in the case of Company and Managing member in the case of Close Cooperation) name.</td> <td>Full Licence document showing the company/owner's information. The license document must be certified and not older than 3 months from the tender closing date. Proof of hiring contract/ pre-approved letter from Bona Fide Vehicle Hire Companies must be submitted. The vehicle will be used for delivering tools & consumables.</td> <td style="text-align: center;">25</td> </tr> <tr> <td colspan="2">Total score</td> <td>25</td> <td></td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Scoring Methodology for Vehicles</th> <th style="text-align: center;">Allocated Score (%)</th> </tr> </thead> <tbody> <tr> <td>Vehicle owned by tenderer with all required certified documentation and not older than 3 months / Vehicle hired with documented proof from a bona fide hiring company (letter).</td> <td style="text-align: center;">100</td> </tr> <tr> <td>Did not submit proof of ownership or a hiring letter from a bona fide hiring company, or Vehicle ownership documentations are not certified.</td> <td style="text-align: center;">0</td> </tr> </tbody> </table>	Vehicles – Owned or Hired (Cleaning)				Criteria	Evidence	Evidence Notes	Max. Score	Pick-up Bakkie (LDV / Double Cab) capable of carrying tools and consumables.	Registration Certificate in the company/owner's (Shareholder in the case of Company and Managing member in the case of Close Cooperation) name.	Full Licence document showing the company/owner's information. The license document must be certified and not older than 3 months from the tender closing date. Proof of hiring contract/ pre-approved letter from Bona Fide Vehicle Hire Companies must be submitted. The vehicle will be used for delivering tools & consumables.	25	Total score		25		Scoring Methodology for Vehicles	Allocated Score (%)	Vehicle owned by tenderer with all required certified documentation and not older than 3 months / Vehicle hired with documented proof from a bona fide hiring company (letter).	100	Did not submit proof of ownership or a hiring letter from a bona fide hiring company, or Vehicle ownership documentations are not certified.	0
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	<p>1.3 Tools and Equipment Requirements (Cleaning)</p> <p>This section stipulates the requirements for Tools & Equipment for service providers as listed below.</p> <ul style="list-style-type: none"> • The evidence required should be provided as per an Eskom template provided in Annexure A: Tools & Equipment List / Register • Please complete Annexures A to indicate whether you own/ hire (Column C) tools & equipment and the corresponding quantities (Column D) • The list/register must be completed in full and signed by the tenderer • Tools and equipment will be evaluated based on the tools register (Annexure A) submitted by the tenderers, and it must be in the Eskom format provided (Annexure A). This will further be verified during Site Assessment & Verification • The tenders shall indicate in the tools register(s) if the tools are owned/ hired by the company • Where tools are hired, the tenderer shall, in addition, submit an agreement/contract/letter from a bona fide hiring company • The hiring letter must indicate the specific tools or equipment, as well as the tenderer's company name, indicating all the tools that are hired for points to be allocated • For this option, submit proof (a letter from a bona fide hiring company indicating the tools to be hired) • Each sector must have its own tools, equipment and vehicle register • The frequently used tools cannot be hired and must be owned • Frequently used tools will be physically verified before contract award • Industrial equipment will be physically verified as part of the technical evaluation

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	<p>1.2 Vehicles (Gardening)</p> <p>This section stipulates requirements for vehicles for the execution of gardening services by service providers. Please submit the evidence as stipulated in the table below to score full points. Failure to submit all the evidence will result in a reduced or zero score.</p> <p>Certified copies of the vehicle registration documents shall be submitted. Registration documents shall bear the company name or the owner(s)/director's name. There is an option of renting/hiring vehicles from bona fide hiring companies. In this case, an agreement/contract from rental companies shall be submitted showing the type of vehicle/s rented/hired.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;">Vehicles – Owned or Hired (Gardening) per sector</th> </tr> <tr> <th style="text-align: center;">Criteria</th> <th style="text-align: center;">Evidence</th> <th style="text-align: center;">Evidence Notes</th> <th style="text-align: center;">Max. Score</th> </tr> </thead> <tbody> <tr> <td>Pick-up Bakkie (LDV / Double Cab) capable of carrying tools and consumables.</td> <td>Registration Certificate in the company/owner's (Shareholder in the case of Company and Managing member in the case of Close Cooperation) name.</td> <td>Full Licence document showing the company/owner's information. The license document must be certified and not older than 3 months from the tender closing date. Proof of hiring contract/ pre-approved letter from Bona Fide Vehicle Hire Companies must be submitted. The vehicle will be used for delivering tools & consumables.</td> <td style="text-align: center;">25</td> </tr> <tr> <td colspan="2">Total score</td> <td>25</td> <td></td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Scoring Methodology for Vehicles (Gardening)</th> <th style="text-align: center;">Allocated Score (%)</th> </tr> </thead> <tbody> <tr> <td>Vehicle owned by tenderer with all required certified documentation and not older than 3 months / Vehicle hired with documented proof from a bona fide hiring company (letter).</td> <td style="text-align: center;">100</td> </tr> <tr> <td>Did not submit proof of ownership or a hiring letter from a bona fide hiring company, or Vehicle ownership documentations are not certified.</td> <td style="text-align: center;">0</td> </tr> </tbody> </table>	Vehicles – Owned or Hired (Gardening) per sector				Criteria	Evidence	Evidence Notes	Max. Score	Pick-up Bakkie (LDV / Double Cab) capable of carrying tools and consumables.	Registration Certificate in the company/owner's (Shareholder in the case of Company and Managing member in the case of Close Cooperation) name.	Full Licence document showing the company/owner's information. The license document must be certified and not older than 3 months from the tender closing date. Proof of hiring contract/ pre-approved letter from Bona Fide Vehicle Hire Companies must be submitted. The vehicle will be used for delivering tools & consumables.	25	Total score		25		Scoring Methodology for Vehicles (Gardening)	Allocated Score (%)	Vehicle owned by tenderer with all required certified documentation and not older than 3 months / Vehicle hired with documented proof from a bona fide hiring company (letter).	100	Did not submit proof of ownership or a hiring letter from a bona fide hiring company, or Vehicle ownership documentations are not certified.	0
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Clause Number from Standard Conditions of Tender	Tender Data
	<p>1.3 Tools and Equipment Requirements (Gardening)</p> <p>This section stipulates the requirements for Tools & Equipment for service providers as listed below.</p> <ul style="list-style-type: none"> • The evidence required should be provided as per an Eskom template provided in Annexure A: Tools & Equipment List / Register • Please complete Annexures A to indicate whether you own/ hire (Column C) tools & equipment and the corresponding quantities (Column D) • The list/register must be completed in full and signed by the tenderer • Tools and equipment will be evaluated based on the tools register (Annexure A) submitted by the tenderers, and it must be in the Eskom format provided (Annexure A). This will further be verified during Site Assessment & Verification • The tenders shall indicate in the tools register(s) if the tools are owned/ hired by the company • Where tools are hired, the tenderer shall, in addition, submit an agreement/contract/letter from a bona fide hiring company • The hiring letter must indicate the specific tools or equipment, as well as the tenderer's company name, indicating all the tools that are hired for points to be allocated • For this option, submit proof (a letter from a bona fide hiring company indicating the tools to be hired) • Each sector must have its own tools, equipment and vehicle register • The frequently used tools cannot be hired and must be owned • Frequently used tools will be physically verified before contract award • Industrial equipment will be physically verified as part of the technical evaluation

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Clause Number from Standard Conditions of Tender	Tender Data
3.15 Evaluation of Price	<p>Prices will be evaluated as follows:</p> <ol style="list-style-type: none"> 1. Inclusive of VAT 2. Corrected for arithmetical errors 3. Excluding contingencies in any bill of quantities or activity schedule 4. Adjusted for any other acceptable variations, deviations, or alternative tenders submitted; and 5. Making a comparison of the Net Present Value of each adjusted tender based on the tendered programme (if provided) and prices, on the estimated effect of Price Adjustment Factors and rate of exchange fluctuations (if applicable) and on other evaluation parameters relating to uncertainty and risk, where applicable 6. Unconditional discounts will be taken into account for evaluation purposes 7. Conditional discounts will not be taken into account for evaluation purposes but will be implemented when payment is effected <p>Prices will be scored out of 80 points</p> <p><u>Step 4 - Price and Specific Goals</u></p> <p>The 80/20 preference point system will be applicable to this tender, where price will be scored out of 80 and specific goals out of 20.</p> <p>4.1 Price Evaluation</p> <p>The price evaluation will be conducted based on the formula below. A maximum of 80 points is allocated for price on the following basis:</p> $Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$ <p>Where:</p> <p>Ps = Points scored for price of tender under consideration Pt = Rand value of tender under consideration Pmin = Rand value of the lowest acceptable tender</p> <ul style="list-style-type: none"> • The contract/s will be awarded to the highest ranked supplier/s based on the highest points scored, in terms of the PPR 2022 unless objective criteria justify the award to another tenderer, per sector.

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3.18 Evaluation of Specific Goals	<p>Specific goals will be scored out of 20 points in accordance with the PPPFA.</p> <p><u>STEP 4.2 - SPECIFIC GOALS</u></p> <p>A maximum of 20 points may be awarded to a tenderer for the specific goal specified for the tender. The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places. Subject to section 2(1)(f) of the Preferential Procurement Policy Framework Act, the contract must be awarded to the tenderer scoring the highest points.</p> <table border="1" data-bbox="427 801 1348 1189"> <thead> <tr> <th>B-BBEE Status Level of Contributor</th> <th>Number of points (80/20 system)</th> </tr> </thead> <tbody> <tr><td>1</td><td>20</td></tr> <tr><td>2</td><td>18</td></tr> <tr><td>3</td><td>14</td></tr> <tr><td>4</td><td>12</td></tr> <tr><td>5</td><td>8</td></tr> <tr><td>6</td><td>6</td></tr> <tr><td>7</td><td>4</td></tr> <tr><td>8</td><td>2</td></tr> <tr><td>Non-compliant contributor</td><td>0</td></tr> </tbody> </table> <p>NB: The following documents are required to claim preference points,</p> <ul style="list-style-type: none"> Valid B-BBEE certificate issued by a SANAS accredited verification agency / sworn affidavit / CIPS affidavit Proof of ownership / shareholding (CIPC documentation) inclusive of shareholding breakdown Certified ID copies of shareholder(s) Proof of Disability (where applicable) Note: Eskom will not accept sworn affidavits with an electronic signature <p>Tenderer failing to provide documentation for the allocation of preference points will not be disqualified, but</p> <ul style="list-style-type: none"> May only score point out of 80 for price Scores 0 points out of 20 for specific goals 	B-BBEE Status Level of Contributor	Number of points (80/20 system)	1	20	2	18	3	14	4	12	5	8	6	6	7	4	8	2	Non-compliant contributor	0
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	<p>Valid B-BBEE certificate (Mandatory for contract award).</p> <p>The certificate must be issued by an authorized body or person; an affidavit as prescribed by the B-BBEE Codes of Good Practice; any other requirement prescribed in terms of the Broad-Based Black Economic Act.</p> <p>If a tenderer fails to submit evidence of its points claim for a Specific Goal, it will not be disqualified. However, it will be awarded 0 points for that Specific Goal.</p>
3.19 Ranking of tenders	<p>Tenderers will be ranked by applying the preferential point scoring for the 80/20 system. Eskom will add the score from Pricing and Specific Goals together and rank the suppliers from the highest to the lowest.</p> <ul style="list-style-type: none"> • In the event that two or more tenderers score an equal total number of points, the successful tenderer must be the one that scored the highest points for specific goals • In the event that two or more tenderers are equal in all respects, the award must be decided by the drawing of lots <p>Process for the drawing lots (where required)</p> <ul style="list-style-type: none"> • Lots will be drawn per cluster • Lots will be drawn to determine the sequence of the drawing of lots (order of the sectors) – to ensure fairness • Once a contractor is drawn for one sector, the contractor will be excluded from the next draws <p>Eskom Holdings SOC Ltd reserves the right to award a tender to a supplier who may not be the highest scoring or highest ranked supplier, for the purpose of maximizing recognition of black ownership, black management control, skills development and/or preferential procurement in line with Section (2)(1)(f) of the PPPFA.</p>
3.20 Objective Criteria (if applicable)	Objective criteria are not applicable
3.21 Reverse e-auction (if applicable)	Reverse e-auction is not applicable

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Contractual Requirements	<p><u>EVALUATION STEP 5 – CONTRACTUAL REQUIREMENTS</u></p> <p>Contractual Requirements are not evaluation criteria. They will be assessed after the evaluation and ranking of the tenders. Proof that the tenderer recommended for award has met the stipulated contractual requirements must be submitted prior to contract award.</p> <p>Failure to meet stipulated Contractual Requirements by the stipulated deadlines may result in the tenderer being regarded as non-responsive and ineligible for contract award.</p> <p>THE FOLLOWING CONTRACTUAL REQUIREMENTS SHALL APPLY:</p> <ul style="list-style-type: none"> • Mandatory CSD Registration • Commercial Requirements • Safety Requirements • Environmental Requirements • Quality Requirements • Financial Analysis • Technical (Tools and equipment verification) <p><u>5.1 CSD REGISTRATION – Mandatory requirement</u></p> <p>Submit proof of CSD (Central Supplier Database) registration</p> <p><u>5.2 COMMERCIAL REQUIREMENTS</u></p> <ul style="list-style-type: none"> • Valid B-BBEE certificate or sworn-affidavit • Tax Compliance Status (TCS) e-filing PIN from SARS • Valid Letter of Good Standing with the Workmen’s Compensation or other compensation body / FEMA (Federated employer’s mutual assurance)/RMA (Rand mutual Assurance)

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	<p><u>5.3 SAFETY REQUIREMENTS (CLEANING)</u></p> <p>Kindly submit all requirements with the tender, as shown in the table below.</p> <table border="1" style="width: 100%;"> <thead> <tr> <th colspan="2" style="text-align: center;">ESKOM HEALTH AND SAFETY REQUIREMENTS FOR CLEANING</th> </tr> <tr> <th colspan="2" style="text-align: center;">Section A: OHS Legal Requirements to be met by Service Providers at Tender Stage before contract award (Application of Responsive and Non-Responsive Criteria)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Valid Letter of Good Standing or equivalent, i.e. COID, FEMA or RMA. (Your COID must depict the correct/ relevant nature of business)</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Is the acknowledgement of Eskom's SHE rules, and requirements form (Safety Annexure B) Fully signed and submitted by the tenderer?</td> </tr> <tr> <td style="text-align: center;">3</td> <td>SHE Policy signed by CEO/ MD – Should have the next review date, Comply with OHS Act Section 7</td> </tr> <tr> <td style="text-align: center;">4</td> <td> <p>Submit OHS plan – The plan must outline the following elements.</p> <ul style="list-style-type: none"> • OHS organization within the Company • Responsibility & Accountability • SHE Incident management • Method Statements - How work will be conducted as per activity or requirement. • Applicable legal required (Legal Register) • Personal Protective Equipment (PPE) including PPE Matrix <p>Identification, Issue, usage & Management on site</p> <ul style="list-style-type: none"> • Emergency planning and fire risk management • Vehicle and driver behaviour safety • Contractor or supplier selection and management • HCS Program (Hazardous Chemical Substances) and conformity <ul style="list-style-type: none"> • MSDS (Material Safety Data Sheets) for all chemicals to be used • HBA Group 4 Registration - Information and training (Hazardous Biological Agents) • SHE Appointments Letters, Competency & Training • Communication and awareness </td> </tr> </tbody> </table>	ESKOM HEALTH AND SAFETY REQUIREMENTS FOR CLEANING		Section A: OHS Legal Requirements to be met by Service Providers at Tender Stage before contract award (Application of Responsive and Non-Responsive Criteria)		1	Valid Letter of Good Standing or equivalent, i.e. COID, FEMA or RMA. (Your COID must depict the correct/ relevant nature of business)	2	Is the acknowledgement of Eskom's SHE rules, and requirements form (Safety Annexure B) Fully signed and submitted by the tenderer?	3	SHE Policy signed by CEO/ MD – Should have the next review date, Comply with OHS Act Section 7	4	<p>Submit OHS plan – The plan must outline the following elements.</p> <ul style="list-style-type: none"> • OHS organization within the Company • Responsibility & Accountability • SHE Incident management • Method Statements - How work will be conducted as per activity or requirement. • Applicable legal required (Legal Register) • Personal Protective Equipment (PPE) including PPE Matrix <p>Identification, Issue, usage & Management on site</p> <ul style="list-style-type: none"> • Emergency planning and fire risk management • Vehicle and driver behaviour safety • Contractor or supplier selection and management • HCS Program (Hazardous Chemical Substances) and conformity <ul style="list-style-type: none"> • MSDS (Material Safety Data Sheets) for all chemicals to be used • HBA Group 4 Registration - Information and training (Hazardous Biological Agents) • SHE Appointments Letters, Competency & Training • Communication and awareness
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4	<p>Submit OHS plan – The plan must outline the following elements.</p> <ul style="list-style-type: none"> • OHS organization within the Company • Responsibility & Accountability • SHE Incident management • Method Statements - How work will be conducted as per activity or requirement. • Applicable legal required (Legal Register) • Personal Protective Equipment (PPE) including PPE Matrix <p>Identification, Issue, usage & Management on site</p> <ul style="list-style-type: none"> • Emergency planning and fire risk management • Vehicle and driver behaviour safety • Contractor or supplier selection and management • HCS Program (Hazardous Chemical Substances) and conformity <ul style="list-style-type: none"> • MSDS (Material Safety Data Sheets) for all chemicals to be used • HBA Group 4 Registration - Information and training (Hazardous Biological Agents) • SHE Appointments Letters, Competency & Training • Communication and awareness 												

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Clause Number from Standard Conditions of Tender	Tender Data
5	<p>Provide the following SHE Competency training certificates.</p> <ul style="list-style-type: none"> • First Aid Training Certificate • Fire Fighting Training • Risk assessment / HIRA • Incident Management/Investigation Training • HAZCHEM / Hazardous Chemical Substances handling
6	<p>Risk Assessment</p> <ul style="list-style-type: none"> • Provide Baseline Risk Assessment (BRA), relevant to scope of work which must address the following: <ul style="list-style-type: none"> ▪ Identification of SHE hazards, i.e. assessment of SHE risks related to the scope of work. The below criteria should be applied <ul style="list-style-type: none"> ▪ Consequence rating ▪ Likelihood rating ▪ Risk rating ▪ Detailed mitigation measures • Provide the BRA Procedure with the methodology used for the risk assessment
7	<p>Provide breakdown for costing of Safety Health and Environmental Management:</p> <p>The cost should be broken down and not provided as a lump sum, based on the overall scope of work/service to be performed</p>
8	<p>Provide 3 valid medical fitness certificates.</p> <p>(Certificates must be for the individuals of the Training certificates provided in section 5)</p>
9	Provide Substance Abuse Policy
10	Provide Company Incident Management Procedure

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Clause Number from Standard Conditions of Tender	Tender Data												
	<p><u>5.3.1 SAFETY REQUIREMENTS (GARDENING)</u></p> <p>Kindly submit all requirements with the tender, as shown in the table below.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">ESKOM HEALTH AND SAFETY REQUIREMENTS FOR GARDENING</th> </tr> <tr> <th colspan="2" style="text-align: center;">Section A: OHS Legal Requirements to be met by Service Providers at Tender Stage before contract award (Application of Responsive and Non-Responsive Criteria)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Valid Letter of Good Standing or equivalent, i.e. COID, FEMA or RMA. (Your COID must depict the correct/ relevant nature of business)</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Is the acknowledgement of Eskom's SHE rules, and requirements form (Safety Annexure B) Fully signed and submitted by the tenderer?</td> </tr> <tr> <td style="text-align: center;">3</td> <td>SHE Policy signed by CEO/ MD – Should have the next review date, Comply with OHS Act Section 7</td> </tr> <tr> <td style="text-align: center;">4</td> <td> <p>Submit OHS plan – The plan must outline the following elements;</p> <ul style="list-style-type: none"> • OHS organization within the Company • Responsibility & Accountability • SHE Incident management • Method Statements - How work will be conducted as per activity or requirement. • Applicable legal required (Legal Register) • Personal Protective Equipment (PPE) including PPE Matrix <p>Identification, Issue, usage & Management on site</p> <ul style="list-style-type: none"> • Emergency planning and fire risk management • Vehicle and driver behaviour safety • Contractor or supplier selection and management • HCS Program (Hazardous Chemical Substances) and conformity <ul style="list-style-type: none"> • MSDS (Material Safety Data Sheets) for all chemicals to be used • SHE Appointments Letters, Competency & training </td> </tr> </tbody> </table>	ESKOM HEALTH AND SAFETY REQUIREMENTS FOR GARDENING		Section A: OHS Legal Requirements to be met by Service Providers at Tender Stage before contract award (Application of Responsive and Non-Responsive Criteria)		1	Valid Letter of Good Standing or equivalent, i.e. COID, FEMA or RMA. (Your COID must depict the correct/ relevant nature of business)	2	Is the acknowledgement of Eskom's SHE rules, and requirements form (Safety Annexure B) Fully signed and submitted by the tenderer?	3	SHE Policy signed by CEO/ MD – Should have the next review date, Comply with OHS Act Section 7	4	<p>Submit OHS plan – The plan must outline the following elements;</p> <ul style="list-style-type: none"> • OHS organization within the Company • Responsibility & Accountability • SHE Incident management • Method Statements - How work will be conducted as per activity or requirement. • Applicable legal required (Legal Register) • Personal Protective Equipment (PPE) including PPE Matrix <p>Identification, Issue, usage & Management on site</p> <ul style="list-style-type: none"> • Emergency planning and fire risk management • Vehicle and driver behaviour safety • Contractor or supplier selection and management • HCS Program (Hazardous Chemical Substances) and conformity <ul style="list-style-type: none"> • MSDS (Material Safety Data Sheets) for all chemicals to be used • SHE Appointments Letters, Competency & training
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Clause Number from Standard Conditions of Tender	Tender Data
	<ul style="list-style-type: none"> Communication and awareness
5	<p>Provide the following SHE Competency training certificates;</p> <ul style="list-style-type: none"> First Aid Training Certificate Fire Fighting Training Risk assessment / HIRA Incident Management/Investigation Training HAZCHEM / Hazardous chemical substances handling Brush Cutter Operators Training
6	<p>Risk Assessment</p> <ul style="list-style-type: none"> Provide Baseline Risk Assessment (BRA), relevant to scope of work which must address: Identification of SHE hazards, i.e. assessment of SHE risks related to the scope of work. The below criteria should be applied <ul style="list-style-type: none"> Consequence rating Likelihood rating Risk rating Detailed mitigation measures Provide the BRA Procedure with the methodology used for the risk assessment
7	<p>Provide breakdown costing for Safety Health and Environmental Management:</p> <p>The cost should be broken down and not provided as a lump sum, based on the overall scope of work/service to be performed</p>
8	<p>Provide 3 valid medical fitness certificates.</p> <p>(Certificates must be for the individuals of the Training certificates provided in section 5)</p>
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	<p><u>5.4 ENVIRONMENTAL REQUIREMENTS (CLEANING AND GARDENING)</u></p> <p>Kindly submit all requirements with the tender, as shown in the table below.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center; background-color: #cccccc;">ESKOM ENVIRONMENTAL REQUIREMENTS FOR CLEANING AND GARDENING</th> </tr> </thead> <tbody> <tr> <td style="text-align: center; width: 5%;">1</td> <td> <p>Environmental Policy - Company's Environmental Policy (Integrated or Non-integrated)</p> <ul style="list-style-type: none"> Environmental Policy must commit to compliance to all relevant Environmental Legislation/Laws, Pollution Prevention and Continual Improvement Environmental Policy must be signed off by the company's most senior member (MD/CEO) </td> </tr> <tr> <td style="text-align: center;">2</td> <td> <p>Company organogram</p> <p>Company's organogram showing environmental management position or environmental representative position</p> </td> </tr> <tr> <td style="text-align: center;">3</td> <td> <p>Environmental appointment letter</p> <p>Appointment letter of the employee responsible for environmental issues relevant to the work environment. Appointment letter to be accepted and dated.</p> </td> </tr> <tr> <td style="text-align: center;">4</td> <td> <p>Communication Plan</p> <p>An environmental communication plan specifying how relevant environmental issues be discussed (for e.g. toolbox talk, detailing relevant environmental topics)</p> </td> </tr> <tr> <td style="text-align: center;">5</td> <td> <p>Environmental Incident Register</p> <p>Incident/complaints register for environmentally related incidents</p> </td> </tr> <tr> <td style="text-align: center;">6</td> <td> <p>Emergency Preparedness Plan (EPP)</p> <p>Emergency Preparedness Procedure/Plan detailing how environmental emergencies (e.g. potential for bees, wasps, snake encounter in the work environment will be addressed. It must include emergencies with emergency contact details</p> </td> </tr> </tbody> </table>	ESKOM ENVIRONMENTAL REQUIREMENTS FOR CLEANING AND GARDENING		1	<p>Environmental Policy - Company's Environmental Policy (Integrated or Non-integrated)</p> <ul style="list-style-type: none"> Environmental Policy must commit to compliance to all relevant Environmental Legislation/Laws, Pollution Prevention and Continual Improvement Environmental Policy must be signed off by the company's most senior member (MD/CEO) 	2	<p>Company organogram</p> <p>Company's organogram showing environmental management position or environmental representative position</p>	3	<p>Environmental appointment letter</p> <p>Appointment letter of the employee responsible for environmental issues relevant to the work environment. Appointment letter to be accepted and dated.</p>	4	<p>Communication Plan</p> <p>An environmental communication plan specifying how relevant environmental issues be discussed (for e.g. toolbox talk, detailing relevant environmental topics)</p>	5	<p>Environmental Incident Register</p> <p>Incident/complaints register for environmentally related incidents</p>	6	<p>Emergency Preparedness Plan (EPP)</p> <p>Emergency Preparedness Procedure/Plan detailing how environmental emergencies (e.g. potential for bees, wasps, snake encounter in the work environment will be addressed. It must include emergencies with emergency contact details</p>
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Clause Number from Standard Conditions of Tender	Tender Data
7	<p>Waste Management Plan</p> <p>Waste Management Plan on how waste generated on site will be managed, to include where disposal occurs. Note: Disposal to be at licenced Municipal landfill sites</p>
8	<p>Environmental Awareness Training</p> <p>Valid Eskom’s Environmental Law Certificate (within 3 years) – this will be required post contract award (not required at tender closing stage)</p>
9	<p>Induction after contract award</p> <p>Environmental Awareness - Supervisors to attend the Eskom Environmental Awareness Training (Eskom Environmental induction to be attended and presented immediately after contract award, prior to scope execution)</p>
<p><u>5.5 QUALITY REQUIREMENTS (CLEANING AND GARDENING)</u></p> <p>For all Quality Requirements, refer to the Annexures attached separately;</p> <ul style="list-style-type: none"> • Supplier Quality Management Specification • Method Statement template • Cleaning and gardening Form A • Cleaning and Gardening Cat 4 - List of Tender Returnables <p><u>5.6 FINANCIAL ANALYSIS</u></p> <p>Financial Analysis</p> <p>The analysis of a tenderer’s financial statements is not a criterion for the purposes of the scoring and awarding of points or the determination of competitive ranking, but to determine if the tenderer is financially stable enough to execute a contract / order of the magnitude to be awarded, and if not, the risk to Eskom.</p> <p>Due diligence may be done by the Finance Department through a review of financial viability and risk mitigation steps. The latest and approved Annual Financial Statements (AFS) must be submitted by the tenderer. Where the Annual Financial Statements have not been audited, then a ITA34C tax submission will be required and the Public Interest Score as completed by the accountant / reviewer as required by the Companies Act, 2008.</p>	

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	<p>The list of mandatory documents are as follows:</p> <ul style="list-style-type: none"> • Background to the company. • A signed director's report. • A signed auditor's / reviewer's / compiler's / accounting officer's report. • Statement of financial position. • Statement of comprehensive income. • Statement of changes in equity. • Statement of cash flows (if applicable). • Notes to the financial statements. <p>Financial analysis cannot be performed for entities who do not submit all required documentation.</p> <p>Risk mitigation factors may include:</p> <ul style="list-style-type: none"> • Obtaining a performance bond from a financial institution that has been pre-approved by Eskom Treasury department. • A parent Company Guarantee, provided that the parent company is financially sound enough to stand as surety for the subsidiary tendering for the contract. The parent company's latest and approved AFS must be submitted for financial analysis. • A reduced contract may be recommended. • Payment upon delivery of a milestone activity or milestone goods. <p>In the case of an unincorporated JV or a SPV, each partner in the entity must submit its Annual Financial Statements, which will be consolidated to determine their joint capability to execute the contract under award. Where a new company is unable to provide audited financial statements for the last 18 months, it may, at Eskom's discretion, be permitted to provide audited financial statements for the most recent twelve-month operating period.</p>

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	<p><u>5.6 TECHNICAL (TOOLS AND EQUIPMENT VERIFICATION)</u></p> <p>The list of items below will be physically verified per sector</p> <table border="1"> <thead> <tr> <th style="text-align: left;">Cleaning - Tools & Equipment</th> <th style="text-align: center;">Qty</th> </tr> <tr> <th style="text-align: left;">Frequently Used equipment and tools</th> <th style="text-align: center;">Qty</th> </tr> </thead> <tbody> <tr> <td>Feather duster</td> <td style="text-align: center;">X16</td> </tr> <tr> <td>Broom</td> <td style="text-align: center;">X20</td> </tr> <tr> <td>Trolley bucket with mop wringer, plus a wet floor warning sign</td> <td style="text-align: center;">X20</td> </tr> <tr> <td>Window squeegee with extendable handle</td> <td style="text-align: center;">X16</td> </tr> <tr> <td>Dust cloths</td> <td style="text-align: center;">X40</td> </tr> <tr> <td>Toilet brush</td> <td style="text-align: center;">X50</td> </tr> <tr> <td>Low noise wet and dry vacuum cleaner</td> <td style="text-align: center;">X20</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th style="text-align: left;">Gardening - Tools & Equipment</th> <th style="text-align: center;">Qty</th> </tr> <tr> <th style="text-align: left;">Frequently Used equipment and tools</th> <th style="text-align: center;">Qty</th> </tr> </thead> <tbody> <tr> <td>Garden Pick</td> <td style="text-align: center;">x16</td> </tr> <tr> <td>Garden Spade</td> <td style="text-align: center;">x16</td> </tr> <tr> <td>Garden Rake</td> <td style="text-align: center;">x16</td> </tr> <tr> <td>Garden hand fork for weeding</td> <td style="text-align: center;">x16</td> </tr> <tr> <td>Garden hedge trimmer</td> <td style="text-align: center;">x16</td> </tr> <tr> <td>Spade Fork</td> <td style="text-align: center;">x16</td> </tr> <tr> <td>Grass lasher</td> <td style="text-align: center;">x16</td> </tr> <tr> <td>Hose pipes with watering nozzles</td> <td style="text-align: center;">x16</td> </tr> <tr> <td>Extension cord</td> <td style="text-align: center;">x16</td> </tr> <tr> <td>Wheelbarrow Steel</td> <td style="text-align: center;">x16</td> </tr> <tr> <td>Lawnmower Petrol/diesel</td> <td style="text-align: center;">x16</td> </tr> </tbody> </table>	Cleaning - Tools & Equipment	Qty	Frequently Used equipment and tools	Qty	Feather duster	X16	Broom	X20	Trolley bucket with mop wringer, plus a wet floor warning sign	X20	Window squeegee with extendable handle	X16	Dust cloths	X40	Toilet brush	X50	Low noise wet and dry vacuum cleaner	X20	Gardening - Tools & Equipment	Qty	Frequently Used equipment and tools	Qty	Garden Pick	x16	Garden Spade	x16	Garden Rake	x16	Garden hand fork for weeding	x16	Garden hedge trimmer	x16	Spade Fork	x16	Grass lasher	x16	Hose pipes with watering nozzles	x16	Extension cord	x16	Wheelbarrow Steel	x16	Lawnmower Petrol/diesel	x16
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3.24 Sign form of Agreement/ Contractual Conditions	The conditions of the contract will be the NEC3 Term Service Contract conditions																																												
2.28 CIDB Requirements (where applicable for Engineering and Construction Works Contracts)	CIDB Requirements are not applicable																																												

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2.29 Contract Skills Development Goals (CSDG)	Contract Skills Development Goals (CSDG) are not applicable
2.30 Contract Participation Goals	Contract Participation Goals are not applicable

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ANNEXURE A

AUTHORISATION FORM

Indicate the status of the *tenderer* by ticking the appropriate box below.

A COMPANY	B CLOSE CORPORATION	C PARTNERSHIP	D JOINT VENTURE	E SOLE PROPRIETOR	F TRUST

The *tenderer* must complete the appropriate certificate set out below for its category of organisation. If the *tenderer* is a company, close corporation, joint venture, or trust the *tenderer* must attach a certified copy the document that is proof of the contents of the certificate (resolution of the board of directors of a company, members’ resolution of a close corporation, power of attorney in the case of a joint venture, or resolution of the board of trustees of a trust).

Note further that, in addition to completing the relevant certificate for category of organisation, the authorised representative of the *tenderer* is also required to complete and sign the table at the end of this Authorisation Form.

A. Certificate for company

I, _____, in my capacity as _____ of the board of directors of _____, hereby confirm that by resolution of the board taken on _____ (date), Mr/Ms _____, acting in his/her capacity of _____, is authorised to submit this tender on behalf of the company, and to sign all documents in connection with this tender and any contract that may result from it on behalf of the company. A certified copy of the resolution of the board is annexed to this Form.


Signed:	Date:
Name:	Position:

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B. Certificate for close corporation

I, _____, in my capacity as member of _____, hereby confirm that by majority vote of the members taken on _____ (date), Mr/Ms _____, acting in his/her capacity of _____, is authorised to submit this tender on behalf of the close corporation, and to sign all documents in connection with this tender and any contract that may result from it on behalf of the close corporation. A certified copy of the members' resolution is annexed to this Form.

Signed:	Date:
Name:	Position:

C. Certificate for partnership

We, the undersigned, being the **key partners** in the business trading as _____ hereby authorise Mr/Ms _____, acting in his/her capacity of _____, to submit this tender on behalf of the partnership, and to sign all documents in connection with the tender and any contract that may result from it on behalf of the partnership.

Name	Address	Signature	Date


NOTE: This certificate is required to be completed and signed by the full number of Partners necessary to commit the Partnership. Attach additional pages if more space is required.

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D. Certificate for Joint Venture

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms _____, an authorised signatory of _____, being the lead member in the Joint Venture, to sign all documents in connection with the tender and any contract that may result from it on behalf of all the members in the Joint Venture.

This authorisation is evidenced by the attached power of attorney signed by the legally authorised signatories of all the members in the Joint Venture.

We attach to this Form a certified copy of the Joint Venture Agreement which incorporates a statement that all members in the Joint Venture are liable jointly and severally for the execution of the contract, a term that indicates which member will be the lead member, and terms that indicate the ratios according to which work and payment will be divided amongst the members.

Name of JV member	Address	Authorised signature, name and capacity
Lead member		
Member		
Member		
Member		

NOTE: This certificate is required to be completed and signed by all members of the joint venture. Attach additional pages if more space is required.

E. Certificate for sole proprietor


I, _____, hereby confirm that I am the sole proprietor of the business trading as _____

Signed:	Date:
----------------	--------------

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Name:	Position:(Sole Proprietor)

F. Certificate for trust

I, _____, in my capacity as _____ of the board of trustees of _____, hereby confirm that by resolution of the board of trustees taken on _____ (date), Mr/Ms _____, acting in his/her capacity of _____, is authorised to submit this tender on behalf of the trust and to sign all documents in connection with this tender and any contract that may result from it on behalf of the trust. A certified copy of the resolution of the board of trustees is annexed to this Form.

Signed:	Date:
Name:	Position:

NOTE: The table below must also be fully completed by all *tenderers* in addition to the certificate that was selected and completed above.

Name of tenderer:	
Full names of authorised signatory:	
Designation and capacity:	
Signature of authorised signatory	
Date of signature:	

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ANNEXURE B

ACKNOWLEDGEMENT FORM

We are in receipt of the Invitation to Tender/Proposal from Eskom Holdings SOC Ltd and the following addenda issued by Eskom:

We confirm that the documentation received by us is: **(Indicate by ticking the box)**

Correct as stated in the Invitation to Tender / RFP Content List, and that each document is complete.

Or: Incorrect or incomplete for the following reasons:

Cataloguing Acknowledgement:

Please select the relevant statement by ticking the appropriate box below:

1. We agree to provide the cataloguing information as described in the Invitation to Tender
2. We have already supplied Eskom with the cataloguing information pertaining to this Invitation to Tender in a previous contract/order [**insert previous contract/order number**] _____
3. We do not intend to provide the required cataloguing information for the reasons stated hereunder:


4. We are a Distributor/Importer/Agent and our Principal, being the Original Equipment Manufacturer (OEM), is or is not [**delete whichever is not applicable**] in the position to supply cataloguing information for items. We attach the letter from the OEM confirming its position.

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Invitation to Tender/Request for Proposal No: _____

Name of Tenderer: _____

Country of registration: _____

Full names of contact person: _____

Contact details:

Tel (landline):
Cell phone:
e-mail address:

Name of tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE C

TENDERER'S PARTICULARS

The tenderer must furnish the following particulars where applicable:

Indicate the type of tendering structure by marking with an 'X' (where applicable provide registration number):	
Individual tenderer	
Unincorporated Joint venture (registration number for each member of the JV)	
Incorporated JV	
Other	

Please complete the following:

Name of lead partner/member in case of JV	
CIPC Registration Number or CIPC disclosure certificate (for individual companies and each JV member) or trust number.	
VAT registration number (for individual companies and each JV member)	
CIDB registration number (for individual companies and each JV member), contractor grading designation (for individual companies and each JV member) and combined cidb contractor grading designation (for JVs)	
Contact person	
Telephone number	
E-mail address	
Postal address (also of each member in the case of a JV)	
Physical address (also of each member in the case of a JV)	

If subcontractors are to be used, indicate the following for the main sub-contractor(s). Add to the list of applicable.


Name of contractor	
CIPC Registration number or CIPC disclosure certificate	
VAT registration number	

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CIDB Registration number (if applicable) and CIDB grade specified for the sub-contractor as may be stipulated in the Tender Data	
Proposed Scope of work to be done by sub-contractor	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

1. If you are currently registered as a vendor with Eskom, please provide your Vendor registration number with Eskom. _____
2. If you are currently registered as a vendor on the National Treasury's Central Supplier Database (CSD), please provide your supplier registration number with Treasury _____
3. Please note that it is not mandatory for you to be registered on National Treasury's CSD at the time of responding to this tender. It is, however, a mandatory requirement that you be registered on CSD prior to award.
4. You may register online at National Treasury website on www.treasury.gov.za
5. If you are registered on SARS E-filing system, please provide your PIN number in order to verify your tax compliance status _____
6. If you are required to be tax compliant as per SBD 1 but are not registered on CSD (foreign suppliers) or have not provided your SARS E-filing PIN, please confirm that you have attached or will furnish a copy of a current valid tax compliance certificate as a tender returnable by contract award stage.

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>

- 7.
8. **If sub-contracting is prescribed in the Invitation to Tender , tenderers must complete 7.1 to 7.9.**

7.1 Confirm if you intend sub-contracting

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------


7.2 What percentage will you be sub-contracting? _____%

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7.3 To whom do you intend sub-contracting? _____

7.4 Is the said sub-contractor registered on CSD?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.5 If yes to 8.4, please provide CSD number. _____

7.6 Please confirm B-BBEE level of said sub-contractor _____

7.7 Which designated group does the sub-contractor belong to: -

- a) An EME or QSE;
- b) An EME or QSE which is at least 51% owned by black people;
- c) An EME or QSE which is at least 51% owned by black people who are youth;
- d) An EME or QSE which is at least 51% owned by black people who are women;
- e) An EME or QSE which is at least 51% owned by black people with disabilities;
- f) An EME or QSE which is 51% owned by black people living in rural or underdeveloped areas or townships;
- g) A cooperative which is at least 51% owned by black people;
- h) An EME or QSE which is at least 51% owned by black people who are military veterans; or
- i) More than one of the categories referred to in paragraphs (a) to (h).

7.8 Please confirm that you have attached your signed intention to sub-contract document.

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.9 Have you attached proof of sub-contractor's belonging to designated group?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Name of tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE D

INTEGRITY DECLARATION FORM

Note: This returnable is required to be fully completed, signed and submitted by tenderers at the stipulated deadlines.

1 DECLARATION OF INTEREST

I/We understand that an employee of the State as defined in the Public Service Act of 1994 is prohibited from conducting business with any organ of state and from being a director of a public or private company that conducts business with an organ of state.

I/We understand that any natural/legal person, including any natural legal person related to an Eskom employee/director as per the definition of "related" set out hereunder, may submit a tender to Eskom. However, in order to establish whether a conflict of interest exists tenderers are required to declare such interest/relationships where: -

1. the *tenderer/s* employees/directors are also employees/contractors/consultants/ directors of Eskom.
2. the *tenderer/s* employees/directors are also employees/contractors/consultants or directors in another entity together with Eskom employees/consultants/contractors/ directors.
3. the *legal entity including its employees/contractors/ directors / shareholders /members /partners / owners* on whose behalf the tender documents are signed, is/are in some other way related to an Eskom employee/contractor/consultant/director involved in the tender specification/ tender evaluation/tender adjudication/negotiation.
4. the tenderer/s and one or more other tenderers in this tendering/RFP process have a controlling partner in common, or have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence over the tender/proposal of another tenderer, or influence over the decisions of Eskom regarding the bidding process;

Related:

(1) When used in respect of two persons, means persons who are connected to one another in any manner contemplated below:

- (a) an individual is related to another individual if they-
 - (i) are married, or live together in a relationship similar to a marriage; or
 - (ii) are separated by no more than two degrees of natural or adopted consanguinity or affinity;

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- (b) an individual is related to a juristic person if the individual directly or indirectly controls the juristic person, as determined in accordance with the definition of control as set out in subsection (2) below; and
- (c) a juristic person is related to another juristic person if-
- (i) either of them directly or indirectly controls the other, or the business of the other, as determined in accordance with subsection (2) below;
 - (ii) either is a subsidiary of the other; or
 - (iii) a person directly or indirectly controls each of them, or the business of each of them, as determined in accordance with subsection (2) below.

“related person”, when used in reference to a directors/shareholders/members/partners/owners, has the meaning set out in 3.3.16, but also includes a second company of which the directors/shareholders/members/partners/owners or a related person is also a director directors/shareholders/members/partners/owners, or a close corporation of which the director or a related person is a member.

Control:

- (2) For the purpose of subsection (1) above, a person controls a juristic person, or its business, if-
- (a) in the case of a juristic person that is a company-
- (i) that juristic person is a subsidiary of that first person, as determined in accordance with the Companies Act¹; or
 - (ii) that first person together with any related or inter-related person, is-
 - (aa) directly or indirectly able to exercise or control the exercise of a majority of the voting rights associated with securities of that company, whether pursuant to a shareholder agreement or otherwise; or
 - (bb) has the right to appoint or elect, or control the appointment or election of, directors of that company who control a majority of the votes at a meeting of the board;
- (b) in the case of a juristic person that is a close corporation, that first person owns the majority of the members’ interest, or controls directly, or has the right to control, the majority of members’ votes in the close corporation;

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- (c) in the case of a juristic person that is a trust, that first person has the ability to control the majority of the votes of the trustees or to appoint the majority of the trustees, or to appoint or change the majority of the beneficiaries of the trust; or
- (d) that first person has the ability to materially influence the policy of the juristic person in a manner comparable to a person who, in ordinary commercial practice, would be able to exercise an element of control referred to in paragraph (a), (b) or (c) of subsection (2).

“To give effect to the provisions above, please complete the table hereunder with all required information.

Full Name & Capacity/ Position within tenderer (e.g. employee/Director/member/ owner/shareholder)	Identity Number	Confirm and provide details (including employee number) if you are an employee/consultant/ contractor and/or director of a State/State owned entity.	Full Names & Capacity/Position of Eskom employee/ consultant/contractor and/or director details of the relationship or interest (marital/ familial/personal/ financial etc.)	To your knowledge is this person involved in the specification/ evaluation/ adjudication/ negotiation of tenders?

If any employee/director/member/shareholder/owner of the tenderer/s is also currently employed by Eskom, state whether this has been declared and whether there is authorisation to undertake remunerative work outside public sector employment and attach proof to this declaration. _____[Yes/No]

Do the tenderer/s and any other tenderer/s in this tendering/RFP process share a controlling partner or have any relationship with each other, directly or through common third parties? _____[Yes/No]

If Yes, attach proof. to this declaration

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2 DECLARATION OF FAIR TENDERING PRACTICES

The tenderer declares that it has taken all reasonable steps to address and prevent the exploitation of the procurement process and the use of any unfair tendering practices.

A tender will be disqualified if the tenderer/s, or any of its directors have:

1. abused Eskom's procurement process (e.g. bid rigging/collusion); or
2. committed fraud or any other improper conduct in relation to such procurement process.

Please complete the declaration with an 'X' under YES or NO

Item	Question	Yes	No
1.1	Is the tenderer/s or any of its shareholders/ directors/ members/ partners/ owners/ trustees/ beneficiaries listed on National Treasury's Database of Restricted Suppliers as companies/persons prohibited from doing business with the public sector. The Database of Restricted Suppliers can be accessed on the National Treasury's website (www.treasury.gov.za).		
1.2	Is the tenderer/s or any of its shareholders/directors/members/partners/owners/trustees/beneficiaries listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combatting of Corrupt Activities Act (No 12 of 2004) The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za).		
1.3	Was the tenderer/s or any of its shareholders/directors/members/partners/owners/trustees/beneficiaries convicted by a court of law (including a court outside South Africa) of fraud and/or corruption in respect of any procurement/tendering processes/procedures during the past five years?		
1.3.1	If "Yes", provide details including a case number and a copy of the judgement.		
1.4	Was the tenderer/s or any of its shareholders/ directors/ members/ partners/ owners/ trustees/ beneficiaries prohibited from doing business with any International Financial/Lending Institution or Development/ Funding Agency?		
1.5	Is there any history/record of the tenderer/s or any of its shareholders/directors/members/partners/owners/turstees/beneficiaries failing to meet their contractual obligation with the State or any State Owned Entity(SOC)?		
1.5.1	If "Yes", provide details		
1.6	Is the tenderer/s or any of its directors restricted by Eskom?		

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3. DECLARATION OF SHAREHOLDING / BENEFICIARY INFORMATION

I, the undersigned _____ [Full names and Position] _____
 hereby declare that I am the duly authorised representative of _____ [Name of Tenderer].

I further declare that the following individuals and/or entities listed hereunder are Shareholders / Beneficiaries
 in _____ [Name of Tenderer]:

Note that the information in the tables hereunder must be completed for each tenderer (including incorporated JVs). If the tenderer is an unincorporated JV, the tables must be completed for each JV member. Please add additional rows if required.

Individuals:

Full Name	Identity Number	Shareholding Percentage / Beneficiary Share

Other Entities*:

Full Legal / Trading Name	Entity Registration Number/Trust Number	Shareholding Percentage / Beneficiary Share	Full name and surname of the /shareholders/ directors/ trustees/ beneficiaries of the shareholding entity	Identification Numbers of the shareholders/directors/ trustees/beneficiaries of the shareholding entity

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I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct, that it is understood that the tenderer's tender/proposal may be rejected, and that Eskom will act against the tenderer should any aspect of this declaration prove to be false, and

I give my consent for this information to be used for the purpose as described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by Eskom. Such processing may include the sharing of the information with third parties.

Name of Tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

Joint Ventures

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct that it is understood that the JV's tender/proposal may be rejected, and that Eskom will act against the JV should any aspect of this declaration prove to be false; and

I give my consent for this information to be used for the purposes described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by Eskom. Such processing may include the sharing of the information with third parties.

Name of Tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE E

CONTRACT PRICE ADJUSTMENT (CPA) REQUIREMENTS FOR LOCAL GOODS AND SERVICES.

The application of contract price adjustment (CPA) to tender submissions

Note: This Section will not be applicable to Professional services contracts (See relevant section hereunder for guidelines on this).

1. Application of CPA

- CPA conditions may apply if the contractual duration is to be longer than 12 months.
- If the contractual duration is less than or equal to 12 months, a fixed priced offer must be submitted.
- For contracts with a duration of more than twelve (12) months, CPA will not be applicable for the first year. CPA will then only be applied from year two (2) onwards.
- Failure to propose contract price adjustment, or submit a CPA formula with the tender submission, will result in the pricing being considered fixed.
- Eskom will not accept Rate of Exchange adjustment to be included in any CPA formula.
- Local indices may not be used for CPA purposes for any imported component.
- There must be separate CPA formula for local and foreign CPA. Local and foreign escalation may not be combined into one formula.

2. Tender Submissions

Eskom Proposed CPA breakdown for Local Goods and Service

Formula A							
<i>Index Reference</i>	<i>Proposed portions/Weightings of each index</i>	<i>Description of Index</i>	<i>Full Title of Index published</i>	<i>Source Publisher of Index</i>	<i>Base Month</i>	<i>Base Price/Base Index Figure</i>	
A1							
A2							
A3							
	15%	<i>Fixed portion not subject to CPA</i>					
Total	100%						

Note: Tenderers to take note that, if the Eskom proposed CPA breakdown is not populated, they are required to refer to the Pricing Schedule in the NEC or other Contract or standalone Pricing Schedule for Eskom's proposed CPA breakdown.

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Eskom CPA Conditions/Requirements

- Tenderers are required to submit CPA that is aligned to Eskom’s proposed CPA breakdown in this Tender; or Tenderers may submit an alternative CPA proposal from Eskom’s CPA proposal, and this will be considered if deemed acceptable to Eskom;
- Note that for contracts exceeding a duration of 12 months if there is no CPA catered for by the tenderer; then prices will be deemed to be fixed and firm.
- A minimum of 15% of the total agreement value is to be fixed when a CPA formula is applied,
- Each CPA formula must add up to a final total of 100.
- Only official published CPA indices that are in the public domain must be used.
- No in-house indices may be used for CPA.
- There may be more than 1 CPA formula (Formula A, B, C etc) or a combination of all the cost components into 1 Formula (depending on how the pricing is to be submitted).
- If there are specific line items for Labour and Transport, individual Formulae might be used.

Note: Eskom reserves the right to negotiate CPA terms and conditions during negotiations held with tenderers.

3. BASE DATE AND BASE PRICE

- In instances of indices or other references published monthly, the Base Date is to be the month before the month in which the tender closes.
- In instances where the reference figures, e.g. market prices, are published daily or at intervals more than once a month; then the average for the month before the month in which the tender closes should be used as the Base Price.

4. CPA FOR PROFESSIONAL SERVICES – NOT APPLICABLE

- The preferred index to be used for adjusting these agreements is the country specific CPI Headline index.
- The price adjustment factor will be effective from each contractual anniversary of the contract date. This must be the average of the country specific CPI Headline index figures published for the last twelve-month period (cycle) ending before the contract anniversary date.


Closing date of tender:	
Name of tenderer:	
Full names of authorised signatory:	
Signature:	
Date of signature:	

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ANNEXURE F

SBD 1

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF TENDER					
BID NUMBER:	E2191DXLPOUR	CLOSING DATE:	06 JULY 2026	CLOSING TIME:	10:00
DESCRIPTION	Cleaning and gardening services to all Eskom Distribution offices in the Limpopo Area within the Limplanga Cluster, for a period of 60 months (5 years)				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Tenders are to be submitted electronically via the Eskom e-Tendering platform, by the stipulated closing date and time.					
https://etendering.eskom.co.za					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Eskom Holdings SOC Limited		CONTACT PERSON	Eskom Holdings SOC Limited	
TELEPHONE NUMBER	Heida Rickett		TELEPHONE NUMBER	Heida Rickett	
FACSIMILE NUMBER	015-299 0475		FACSIMILE NUMBER	015-299 0475	
E-MAIL ADDRESS	Rickethm@eskom.co.za		E-MAIL ADDRESS	Rickethm@eskom.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA

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ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
--	--	---	--

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.	

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PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
<p>1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</p> <p>1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.</p> <p>1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</p>
2. TAX COMPLIANCE REQUIREMENTS
<p>2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</p> <p>2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.</p> <p>2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.</p> <p>2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.</p> <p>2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.</p> <p>2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.</p> <p>2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."</p>

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

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ANNEXURE G

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

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- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{min} = Price of lowest acceptable tender

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4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)


The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1	20	
2	18	
3	14	
4	12	
5	8	
6	6	
7	4	
8	2	
Non-compliant contributor	0	

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DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole proprietor
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Trust
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such

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cancellation;

- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

<p>.....</p> <p>SIGNATURE(S) OF TENDERER(S)</p> <p>SURNAME AND NAME:</p> <p>DATE:</p> <p>ADDRESS:</p> <p>.....</p> <p>.....</p>

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ANNEXURE H

SBD 4

TENDERER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to tender / request for proposal. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, Eskom requires the tenderer to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, including Restriction by Eskom, that person will automatically be disqualified from the tender process.

2. TENDERER'S DECLARATION

2.1 Is the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

[YES/NO]

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in the table below.


Full Name	Identity Number	Name of State Institution

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2.2 Do you, or any person connected with the tenderer, have a relationship with any person who is employed by the procuring institution?

[YES/NO]

If so, furnish particulars:

.....
.....

2.3 Does the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

[YES/NO]

If so, furnish particulars:

.....
.....

3. DECLARATION

I, the undersigned, (name)..... in submitting the accompanying tender, do hereby make the following statements that I certify to be true and complete in every respect: -

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying tender will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The tenderer has arrived at the accompanying tender independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.4 There have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or

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