

REQUEST FOR QUOTATION (RFP)

RFQ REFERENCE NUMBER	RFP 18-05-2026	
PROJECT NAME/ DESCRIPTION OF GOODS, WORK OR SERVICES	THE SUPPLY, DELIVERY, INSTALLATION, TESTING, COMMISSIONING AND MAINTENANCE OF ONE NEW X-RAY MACHINE AND ONE NEW WALK-THROUGH METAL DETECTOR WITH MAINTENANCE OF EXISTING AND NEW SECURITY EQUIPMENT FOR A PERIOD OF TWENTY-SEVEN (27) MONTHS	
COMPULSORY BRIEFING SESSION DETAILS	DATE	TIME
		N/A
RFQ CLOSING DETAILS	<p>Date: 18 June 2026</p> <p>Time: 11h00 a.m.</p> <p>Email: Quotation1@cbrta.co.za</p>	
RFQ VALIDITY PERIOD	60 Working days (Commencing from the official RFQ closing date)	
ENQUIRIES	Quotation1@cbrta.co.za	

PROSPECTIVE BIDDERS MUST REGISTER ON NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE PRIOR TO SUBMITTING BIDS.

SECTION A: SBD 1

PART A: INVITATION TO BID

SUPPLIER INFORMATION				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No: MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]				
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS				
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

YES NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
<p>1.1. BIDS MUST BE SUBMITTED BY THE STIPULATED TIME TO THE CORRECT EMAIL ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</p> <p>1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.</p>
2. TAX COMPLIANCE REQUIREMENTS
<p>2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</p> <p>2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.</p> <p>2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.</p> <p>2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.</p> <p>2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.</p> <p>2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.</p> <p>2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."</p>

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:



SPECIFICATION FOR THE SUPPLY, DELIVERY, INSTALLATION, TESTING, COMMISSIONING AND MAINTENANCE OF ONE NEW X-RAY MACHINE AND ONE NEW WALK-THROUGH METAL DETECTOR WITH MAINTENANCE OF EXISTING AND NEW SECURITY EQUIPMENT FOR A PERIOD OF TWENTY-SEVEN (27) MONTHS

1. PURPOSE

The Cross-Border Road Transport Agency (C-BRTA) seeks to appoint a professional and experienced service provider for the supply, delivery, installation, testing, commissioning and maintenance of one new x-ray machine and one new walk-through metal detector with maintenance of new and existing security equipment to C-BRTA at Eco Point Office Park, Eco Park, Centurion for a period of twenty-seven (27) months ending 30 September 2028.



2. BACKGROUND

- 2.1 The Cross-Border Road Transport Agency (C-BRTA) is a Schedule 3A Agency established through the Cross-Border Road Transport Act 4 of 1998 and provides advice, regulation, facilitation and law enforcement in respect of commercial cross border road transport.
- 2.2 The Agency is located at 350 Witch-Hazel Street, Eco Point Office Park, Block A, Eco Park, Centurion.

3. SCOPE OF WORK

- 3.1 All-inclusive outright purchase including, but not limited to the supply, delivery, installation, testing, commissioning and maintenance of new x-ray machine and walk through metal detector, as specified in this document;
- 3.2 Provide training for a 10 people;
- 3.3 Provide all-inclusive quarterly maintenance for the existing and new walk-through metal detectors and x-ray machines.

4. TECHNICAL SPECIFICATIONS

ITEM	DESCRIPTION	QTY	PICTURE / DRAWING / NOTES
4.1.	X-ray Machines:		
	<ul style="list-style-type: none"> • Installation at main entrance by basement stairs (indoor) • Suitable for small and medium-sized objects such as briefcases, backpacks, parcels, and packages • Equipped with the latest technology • Dimensions: approx. 1483mm(L) x 730mm(W) x 1060mm(H) • Tunnel size: 500mm(W) x 300mm(H) • Permeation Force (Steel Thickness) >27 mm • Line resolution: >AWG 38 • Space resolution: >1.0mm • Automatic threat alert/ recognition of prohibited goods/ High Density Alert • Image Archiving >20,000 images/ >30 days • 300mm entry & exit roller conveyors • Reversible conveyor direction • >17" high resolution colour monitor (if screen is not integrated into unit) 	1	 <p style="text-align: center; font-size: small;">*Please note that the attached picture is for illustration purposes only.</p>
4.2.	Walk Through Metal Detectors:		
	<ul style="list-style-type: none"> • Installation at main entrance by basement stairs (indoor) • Free standing walk-through frame with an integral control unit • Detection of ferrous and non-ferrous metals • Tamper proof • 33 Zone Pinpoint Detector • Power Saving and Standby Mode • Programmable settings • Precise pinpointing • Independent zone indicator lights • No weak or dead areas • Sensitivity levels 1-200 (minimum) • Overall Dimensions: approx. 2200mm(H) x 900mm(W) x 580mm(D) • Interior Dimensions: approx. 2000mm(H) x 760mm(W) x 580mm(D) • The metal detector shall be capable of operating adjacent to an X-ray machine 	1	 <p style="text-align: center; font-size: small;">*Please note that the attached picture is for illustration purposes only.</p>

5. CERTIFICATES AND INSPECTIONS

- 5.1 After completion of the installation, a full test must be carried out on the installation for a period of at least 1 week to determine the satisfactory working thereof.
- 5.2 Submit a certificate of compliance/completion after installation, testing and commissioning of equipment.

6. REGULATIONS

- 6.1 The installation shall be set up and tested in accordance with The Occupational Health and Safety Act, 1993 (Act 85 of 1993) as amended.
- 6.2 A licence for the X-ray machine, issued in terms of the Hazardous Substances Act (Act 15 of 1973), must be submitted with the tender.
- 6.3 The equipment shall comply with the Film Safety ISO 1 600 / 33 DIN high speed photographic film.
- 6.4 All equipment must be registered and licensed with the South African Department of Health and should comply with the Occupational Health and Safety Act, No 85 of 1993 and current regulations of all other codes applicable to this work.
- 6.5 Provide any other licenses needed to operate the equipment.

7. TRAINING

The successful service provider shall thoroughly train the Manager: Facilities and operators in the operation of the equipment and provide all training related to radiation protection. In addition, ensure that Manager: Facilities and operators are issued with the necessary documentation to operate the equipment if required.

8. MAINTENANCE PLAN

- 8.1. The successful service provider is required to provide a full all-inclusive quarterly maintenance plan for existing and new equipment.
- 8.2. Existing equipment consist of 2 (two) *SE3307 Multizone* walk-through metal detectors and 2 (two) *Hikvision ISD-SC5030S-2CVL* x-ray machines.
- 8.3. The service provider must ensure that a maintenance schedule is in place. A copy of the maintenance schedule shall be provided to Facilities Management.
- 8.4. Shall include all preventative and corrective maintenance activities relevant to the specific unit.
- 8.5. Preventative maintenance service
 - 8.5.1. Shall include all tasks recommended by the equipment/system manufacturer, to be performed on a quarterly basis, such as but not limited to (a) system inspections; (b) check functioning of electronic, safety, mechanical and operations mechanisms; (c) routine cleaning and (d) software updates to ensure that systems and subsystems are in proper working order;
 - 8.5.2. The service provider shall provide a service report at the completion of each maintenance service, detailing description of all procedures performed and the current status of the system.
 - 8.5.3. The service provider shall provide inclusive in cost per service for labour, general consumable material and minor parts generally replaceable during preventative maintenance.
 - 8.5.4. **Quotation for 10 (ten) quarterly preventative maintenance services.**
- 8.6. Corrective maintenance services
 - 8.6.1. Shall include all tasks which are required to restore the system to operational status or correct a failure that has occurred or is in the process of occurring, and may consist of repair, restoration, upgrade and/or replacement of components.
 - 8.6.2. In case of emergency corrective maintenance, response time shall be within four (4) hours of reporting.

- 8.6.3. **As an amount cannot be determined for such repairs, the amount of R40 000 (forty thousand rand) must be added to the quotation stating corrective maintenance for as and when required.**

9. GENERAL INFORMATION

- 9.1. All electrical equipment, material, cabling and fittings supplied and installed must be in accordance with the Agency's specifications (where indicated) and must be supplied by the service provider. All cabling and wiring required by the equipment must be installed in dedicated sleeves, conduits or cable trays etc. and cables clearly labelled.
- 9.2. The work for the duration of the contract, must always be carried out under the supervision of a skilled and competent representative of the service provider, who must be able and authorized to receive and carry out instructions on behalf of the service provider.

10. EVALUATION

The bids will be evaluated using the 80/20 preference points system in terms of the Preferential Procurement Regulations of 2022. The following four (4) phases will be followed to evaluate this bid:

- Phase 1: Mandatory Compliance Evaluation
- Phase 2: Administrative Compliance Evaluation
- Phase 3: Functional and Site Evaluation
- Phase 4: Price and Specific Goals Evaluation

12.1. Phase 1: Mandatory Compliance

The following are mandatory requirements. Failure to supply required documentation shall result in immediate disqualification.

Document	Comply	Not Comply
Bidding service provider’s valid proof of registration with the Private Security Industry Regulatory Authority (PSIRA)		

12.2. Phase 2: Administrative Compliance

Documents that must be submitted	Non-submission of any of the items against which a YES is denoted shall result to immediate disqualification	
Invitation to Bid – SBD 1	Complete and sign the supplied pro forma document	NO
Tax Status	Submit proof of Central Supplier Database report. NB: The bidder will be given Seven (7) days to correct tax non-compliance prior award, failure will result to a disqualification.	NO
Bidders Disclosure Form – SBD4	Complete and sign the supplied pro forma document	NO
Preference Point Claim Form – SBD 6.1	Complete and sign the supplied pro forma document Non-submission will lead to a zero (0) score on Specific goals	NO
Pricing Schedule	Submit full details of the pricing proposal	YES
Briefing session	A non-compulsory briefing session will be held via Microsoft Teams on 2 June 2025, from 11h00 to 12h00. Meeting link: Meeting ID:	NO

12.3. Phase 2: Functional and Site Evaluation Criteria

The functional evaluation will be evaluated as follows:

Functional Evaluation Criteria			
100 points = Functionality			
Threshold = 60 points			
Please note: Service Providers who score LESS than 60 points in the functionality phase shall not be considered further.			
1. Past performance and experience (50 points)			
Service providers must demonstrate relevant company experience in the supply, installation, commissioning of walk-through metal detectors and x-ray machines, and maintenance of the equipment.			
Provide signed and dated reference letters, on client's letterhead of projects successfully completed by the company of similar scope over the last 6 years. No purchase order or appointment letters will be accepted. The C-BRTA reserves the right to contact the service provider's references.			
25 points	15 points	5 points	0 points
3 or more reference letters	2 reference letters	1 reference letter	Non-submission, or irrelevant reference letters
5 or more years' experience	3 - 4 years' experience	1 - 2 years' experience	Less than 1 years' experience

2. Methodology and approach (50 Points)

Service providers are required to demonstrate that they have the necessary capacity and capability to deliver the requested service.

Criteria	Points Allocated
<p><u>Method Statement:</u> The service provider must have the ability to provide services specified in scope of work. The service provider must provide a Method Statement explaining how the services will be provided as outlined in scope of work.</p> <p>This information must include:</p> <ul style="list-style-type: none"> • Installation schedule and installation timeframe plan • Proposal of maintenance plan 	<p>20 points (method statement with information on both requirements)</p> <p>10 points (method statement with only one requirement)</p> <p>0 points (no method statement or no information on requirements)</p>
<p><u>Licence and Registration proof:</u> Bidder as demonstrated that they are capable and authorised to supply the specified equipment.</p> <p>Equipment must be registered and licensed with the South African Department of Health and should comply with the Occupational Health and Safety Act, No 85 of 1993.</p>	<p>10 points (information provided)</p> <p>0 points (no or insufficient info)</p>
<p><u>X-ray machine:</u></p> <ul style="list-style-type: none"> • Permeation Force (Steel Thickness) >27 mm • Line resolution: >AWG 38 • Space resolution: >1.0mm • Automatic threat alert/ recognition of prohibited goods/ High Density Alert 	<p>10 points (all criteria met)</p> <p>5 points (2 – 3 criteria met)</p> <p>0 points (0 – 1 criteria met or insufficient info)</p>
<p><u>Walk-through metal detector:</u></p> <ul style="list-style-type: none"> • 33 Zone Pinpoint Detector • Independent zone indicator lights • Sensitivity levels 1-200 (minimum) 	<p>10 points (all criteria met)</p> <p>5 points (2 – 3 criteria met)</p> <p>0 points (0 – 1 criteria met or insufficient info)</p>

12.4. Phase 3: Price and Specific Goals

Criteria
$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$

The following formula will be used to calculate the points for price

Where

- | | | | |
|-----------------|------|--|---|
| Specific | Ps | = Points scored for comparative price of bid under consideration | Goals |
| | Pt | = Comparative price of bid under consideration | |
| Specific | Pmin | = Comparative price of lowest acceptable bid | goals for the |
| | | | tender |
| | | | and points |
| | | | claimed are indicated per the table below. |

Note to tenderers: Bidders must indicate how they claim points for each preference point system. Thus, tenderers are required to indicate number of points in line with their B-BBEE Status Level and Ownership.

No	The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Means of verification	Number of points claimed (80/20 system) (To be completed by the tenderer)
A	BBBEE Level 1 – 4	10	BBBEE or Sworn affidavit submitted with the bid	
B	Women owned Enterprises	5	Central Supplier Database	
C	Enterprises owned by disabled people	5	Medical report	
D	Total point claimed	D= A + B + C		

11. BRIEFING SESSION

A non-compulsory briefing session will be held via Microsoft Teams on Monday 2 June 2025, from 11h00 to 12h00.

Meeting link:

Meeting ID:

Meeting passcode:

12. PRICING SCHEDULE

Item	Quantity	Price per unit (incl VAT)	Total price (Incl VAT)
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(A) Supply, delivery, installation, testing and commissioning of new x-ray machine (section 4.1)	1		
(B) Supply, delivery, installation, testing and commissioning of new walk through metal detector (section 4.2)	1		
(C) Training for 10 operators (section 7)	1		
(D) Quarterly preventative maintenance for existing and new equipment (section 8.5)	10 services		
(E) Corrective maintenance for existing and new equipment (section 8.6)	As needed	R40 000,00	R40 000,00
Total Price (inclusive VAT)			R

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

No	The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Means of verification	Number of points claimed (80/20 system) (To be completed by the tenderer)
A	BBBEE Level 1 - 8	10	BBBEE or Sworn affidavit submitted with the bid	
B	100% Women owned Enterprises	5	Central Supplier	

			Database	
C	Enterprises owned by disabled people	5	Medical report	
D	Total point claimed	D= A + B + C		

PRICING SCHEDULE FOR ONLINE TRAINING

Table 1: TRAINING AND CERTIFICATE OF ATTENDANCE COSTS

#	Description	Quantity	Unit price	Total price
1	Bid Committees training for PFMA	71 people	R	R
2	Certificate of attendance	71 people	R	R

Table 2: FORMAL ASSESSMENT COSTS

#	Description	Quantity	Unit price	Total
1	Formal assessment	71	R	R
2	Certificate of competence	71	R	R

NB: Please note that officials in their discretion will choose to undertake a formal assessment and the costs will be payable by C-BRTA. Those who chose not to undertake a formal assessment will only receive certificate of attendance and shall not be charged for formal assessment.

Table 3: GRAND TOTAL

#	Description	Quantity	Unit price	Total
1	Training and certificate of attendance	71	R	R
2	Formal assessment and certificate of competence	71	R	R

NB: Table 3 will be used to determine the total cost of the training and for evaluation purposes

PRICING SCHEDULE FOR PHYSICAL TRAINING

Table 1: TRAINING AND CERTIFICATE OF ATTENDANCE COSTS

#	Description	Quantity	Unit price	Total price
1	Bid Committees training for PFMA	71 people	R	R
2	Certificate of attendance	71 people	R	R

Table 2: FORMAL ASSESSMENT COSTS

#	Description	Quantity	Unit price	Total
1	Formal assessment	71	R	R
2	Certificate of competence	71	R	R

NB: Please note that officials in their discretion will choose to undertake a formal assessment and the costs will be payable by C-BRTA. Those who chose not to undertake a formal assessment will only receive certificate of attendance and shall not be charged for formal assessment.

Table 3: GRAND TOTAL

#	Description	Quantity	Unit price	Total
1	Training and certificate of attendance	71	R	R
2	Formal assessment and certificate of competence	71	R	R

NB: Table 3 will be used to determine the total cost of the training and for evaluation purposes

SECTION B: TERMS OF REFERENCE

SECTION D: STANDARD BIDDING DOCUMENTS

BIDDER'S DISCLOSURE

SBD4

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise,

employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.



3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive

practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

Date

.....

Position

Name of bidder



SBD 6.1**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 The applicable preference point system for this tender is the **80/20** preference point system.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
 - (b) Specific Goals.
- 1.4 The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Points for specific goals for this tender will be allocated on the basis B-BBEE Status Level as shown in Table 1 below.

- 1.6 In order to claim points for specific goals, bidders must submit B-BBEE Certificate and/or sworn affidavit, as the case may be.
- 1.7 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.8 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}}\right)$	or	$P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}}\right)$

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT.



3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \text{or} & \mathbf{90/10} \\
 P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)
 \end{array}$$

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
 then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system. Thus, tenderers are required to indicate number of points in line with their B-BBEE Status Level and Ownership

No	The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Means of verification	Number of points claimed (80/20 system) (To be completed by the tenderer)
A	BBBEE Level 1 - 4	10	BBBEE or Sworn affidavit submitted with the bid	
B	Women owned Enterprises	5	Central Supplier Database	
C	Enterprises owned by Disable people	5	Medical report	
D	Total point claimed	D= A + B + C		

5. SUBMISSIONS BY CONSORTIUMS AND JOINT VENTURES

5.1 If a submission is made by a consortium or Joint Venture, the points claimed for ownership must be detailed separately on an attachment showing the following:

- The percentage (%) of the contract allocated to each JV member or consortium member. This should also be included in an agreement to be made available on request by C-BRTA
- The percentage ownership by race category of each JV member or consortium member in each of the specific goals relevant to this bid.
- The total points claimed will be the sum of the percentage contract allocation for each partner multiplied by the percentage weighting for the race category,

6. DECLARATION WITH REGARD TO COMPANY/FIRM

6.1. Name of company/firm.....

6.2. Company registration number:

6.3. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
 - One-person business/sole propriety
 - Close corporation
 - Public Company
 - Personal Liability Company
 - (Pty) Limited
 - Non-Profit Company
 - State Owned Company
- [TICK APPLICABLE BOX]

6.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....

SIGNATURE(S) OF TENDERE

SURNAME AND NAME:

