



**merSETA**

MANUFACTURING, ENGINEERING  
AND RELATED SERVICES SETA

---

**REQUEST FOR QUOTATION FOR THE PROVISION  
TECHNICAL ASSESSMENT AND INSTALLATION OF GPS  
UNITS FOR 1 MONTH**

**CLOSING DATE: XX**

**CLOSING TIME: 12h00 (South African Standard Time)**

**1. GENERAL / BACKGROUND**

The merSETA is the Manufacturing, Engineering and Related Services Education and Training Authority established to promote the Skills Development Act, (Act 97 of 1998). It facilitates skills development in the following sectors: metal, automotive manufacturing, retail motor and component manufacturing, new tyre manufacturing and plastics manufacturing.

The merSETA is a medium-sized organization with a staff compliment of approximately 250 employees. The merSETA head office is in Parktown, Johannesburg with seven (7) regional offices and two satellite offices in Colleges which are in the following addresses:

---

Head Office  
8 Hillside Road, Metropolitan Park Block C  
Parktown, Johannesburg, 2193  
P O Box 61826, Marshalltown 2107  
Telephone No: 010 219 3000  
[www.merseta.org.za](http://www.merseta.org.za)



No.	MerSETA Office Locations
1.	Head office (Parktown, Johannesburg)
2.	Eastern Cape (Port Elizabeth)
3.	Free State & Northern Cape (Bloemfontein)
4.	Gauteng North & Northwest (Pretoria CBD)
5.	Kwazulu Natal (Westville)
6.	Western Cape (Tygervalley)
7.	Mpumalanga (Emalahleni)
8.	Polokwane (TVET College)
9.	Eastern Cape (Lovedale College)
10.	Kimberley (TVET College)

## 2. OBJECTIVE

The MerSETA seeks the services of a suitably qualified service provider to do a technical assessment of GPS unit to be installed in owner vehicles belonging to staff members and provide a comprehensive report.

## 3. SCOPE OF WORK

- To determine the condition and suitability of the GPS devices to be installed.
- To determine concerns regarding possible interference with vehicle electronics.
- To determine the operational challenges associated with manual trip recording.

## 4. DELIVERABLES

Adherence to the Service Level Agreement will be monitored by way of the following:

- 4.1. Comprehensive report of the findings and the suitability of the GPS unit.
- 4.2. Provide recommendations of the GPS, Possible solutions or alternatives of other devices available on the market.



## **5. COMPLIANCE DOCUMENTS**

Please submit your quotation, copy of BBBEE certificate (sworn affidavits must be signed by the Commissioner of Oaths), Certified copy of ID of directors that is not older than three months, SBD4, SBD 6.1, SBD 8 and SBD9 Forms (attached) via e-mail to Tax compliance will be verified on CSD.

## **6. DISCLAIMER**

The merSETA reserves the right not to appoint a supplier for this RFQ (Request for Quotation). The merSETA further reserves the right to split the RFQ with one or more supplier, or award a portion thereof to other supplier/s. The merSETA does not bind itself to accept the lowest quotation. The merSETA shall rescind an award or contract where a provider has been found to have violated Supply Chain Practices and /or governing legislation.

