

**Annexure B – Evaluation criteria**

<b>1. Evaluation Criteria</b>			
<b>1.2</b>	<b>Bidder's Experience Evaluation:</b>	<b>-</b>	<b>30</b>
	A successful bidder will be expected to have strong experience in implementing an Audit Management System		
1.2.1	Client Reference Letters		
	<p>Bidders shall provide signed / stamped original contactable reference letter(s) from clients(s) at which the Audit Management System or similar solution would have been implemented.</p> <p><b>The letter must have the following:</b></p> <ul style="list-style-type: none"> <li>a) Clear letter head.</li> <li>b) The client's contact details.</li> <li>c) The scope of services that were rendered.</li> <li>d) The contract duration (start and end date)</li> <li>e) Signed by client's authorized official</li> </ul>		
1.2.2	Evaluation Criteria		
	<ul style="list-style-type: none"> <li>a) If a bidder has a minimum of 5 cumulative years of relevant experience in implementing, supporting, and maintaining an Audit Management System. <b>[30]</b> points.</li> <li>b) If a bidder has 3 years and less than 5 cumulative years of relevant experience in implementing, supporting, and maintaining an Audit Management System. <b>[20]</b> points.</li> <li>c) If a bidder has 1 year and less than 3 cumulative years of relevant experience in implementing, supporting, and maintaining an Audit Management System. <b>[10]</b> points.</li> <li>d) If a bidder has less than 1 year of experience in implementing, supporting, and maintaining an Audit Management System. <b>[0]</b> points</li> </ul>		
<b>1.3</b>	<b>Business Requirements Evaluation [Please refer to the Scope of Work]</b>	<b>-</b>	<b>50</b>
1.3.1	Business Requirements		



5.3.2	Evaluation Criteria		
	<ul style="list-style-type: none"> <li>i. If a bidder scores a minimum of <b>200</b> points, they will be scored <b>[50]</b> points.</li> <li>ii. If a bidder scores a minimum of <b>150</b> points and less than <b>200</b> points, they will be scored <b>[40]</b> points.</li> <li>iii. If a bidder scores a minimum of <b>125</b> points and less than <b>150</b> points, they will be scored <b>[20]</b> points.</li> <li>iv. If a bidder scores less than <b>125</b> points, they will be scored <b>[0]</b> points.</li> </ul>		
<b>5.4</b>	<b>Solution Delivery Timelines Evaluation</b>	<b>-</b>	<b>20</b>
5.4.1	Solution Delivery Timelines		
	<ul style="list-style-type: none"> <li>a) The successful bidder is expected to implement the solution as quickly as possible while maintaining quality.</li> <li>b) Bidders must provide a detailed solution delivery schedule that outlines the overall project duration, including start and end dates.</li> </ul>		
5.4.2	Evaluation Criteria		
	<p>The bidder must provide a detailed solution delivery schedule that indicates the overall project duration, including start and end dates.</p> <ul style="list-style-type: none"> <li>a) If a bidder can deliver the complete solution in <b>less than 10 months</b>, they will score <b>[20]</b> points.</li> <li>b) If a bidder can deliver the complete solution in <b>exactly 10 months</b>, they will score <b>[10]</b> points.</li> <li>c) If a bidder can deliver the complete solution in <b>more than 10</b> but less than <b>12 months</b>, they will score <b>[5] points</b>.</li> <li>d) If a bidder can deliver the complete solution in <b>more than 12 months</b>, they will <b>[score] 0 points</b></li> </ul>		
<b>5.5</b>	<b>Solution Demo Evaluation</b>	<b>-</b>	<b>-</b>



	<p>a) Only bidders who will have met the <b>overall</b> minimum score will be invited for demo evaluation.</p> <p>b) Bidders are expected to present a demo that clearly shows the Audit Management solution they have implemented.</p> <p>c) Only P1 requirements will be evaluated (Demonstrated)</p>		
<b>5.5</b>	<b>Additional Documents</b>		
	Bidders are required to provide the following additional documents as part of their bid submission. While these documents will not be evaluated, their submission is still required.		
<b>5.5.1</b>	<b>Implementation Plan</b>	-	-
	<p>All bidders are required to submit an implementation plan that details how the solution will be executed, in alignment with the project schedule outlined in <b>section 5.4.1 b</b>.</p> <p>The plan shall include the following milestones:</p> <p>a) Executive Overview</p> <p>b) Critical path</p> <p>c) Development approach</p> <p>d) Testing approach for all required tests such as, unit; functional; performance; stress; and vulnerability</p> <p>e) The implementation plan must bear evidence of a complete Project Management Life Cycle</p> <p>f) Reporting areas and mechanism(s) and the frequency thereof during project management</p>		
<b>5.5.2</b>	<b>System Architecture</b>	-	-
	<p>Bidders are expected to submit an architecture diagram of the solution, illustrating the structure and components of the system. This will provide a visual representation of how the solution is designed and how its various parts interact.</p> <p>The diagram should include the following elements:</p> <p>a) Solution Overview (key components that make up the solution):</p> <p>b) Environments (Different environments where the solution will be</p>		



	<p>installed, e.g., Dev, QA, Pre-prod, Test &amp; Production).</p> <p>c) Indicate which communication protocols the solution can utilize e.g., http; HTML; XML; REST API; Json etc.</p> <p>d) Backup requirements (how backups are performed and where they are stored; how will users request backup restored).</p> <p>e) Business Continuity (How the solution is configured to enable business Continuity</p>		
<b>TOTAL</b>	<b>Note:</b> Bidders who score less than <b>80 overall</b> will be disqualified and will not proceed to the demonstration evaluation stage	-	<b>100</b>