

CONSULTING SERVICES FOR THE MZIMVUBU WATER PROJECT FOR THE PROVISION OF INTEGRATED WATER SERVICES MASTERPLAN AND IMPLEMENTATION READINESS STUDY REF NU: 051/2025/PMID/STUDY/RFB



DRAFT MINUTES OF THE MEETING HELD ON 27 MAY 2026 ON MS TEAMS, AT 10H00

Present

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| Ms B Tshabalala | Procurement Administrator |
| Mr H Maringa | Projects Procurement Specialist |
| Mr G Mnisi | Projects Procurement Specialist |
| Ms S Nkambule | SCM Manager: Capital Projects |
| Mr P Motsamai | Project Contract Manager |
| Ms T Zukulu | Project Manager Mzimvubu |
| Ms B Baiphaphele | Cost Controller |

Apologies

None

1. ADMINISTRATION

1.1 OPENING AND WELCOME

The Chairman welcomed all present and declared the meeting opened. It was announced that the meeting was compulsory. Ms T Zukulu as Project Manager of the client department was requested to lead the discussions joined by Mr P Motsamai and Ms B Baiphaphele.

- Bidders were asked to put their company details on the chat box for TCTA to keep record of all attendees to the meeting

2. MATTER FOR DISCUSSION

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The following was discussed:

- The commercial aspects with regards to the logistics of tender process covering e.g. time, date and place for tender closing, seeking clarity before closing date and etc.
- The TCTA company profile summary was provided to the bidders to ensure they understand who TCTA is and also give the base of the procurement need hence the project.
- The overview of scope of work was provided affording bidders to ask any questions for clarity or raise the concerns that they have which is related to the project affecting the possibility of submitting the proposal.
- Presenters respectively took the attendees through commercial aspects, project background and the scope of services, pricing instructions and the form of agreement chosen for the contract, prior to opening the floor for Questions.

Questions from the bidders

| Question/Matter | TCTA Response |
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| 1. Option analysis, to what extent do we need to consider raw water for irrigation? | <p>Department of Agriculture needs to be considered for shorter- or long-term planning and we will consider this matter and issue an addendum to clarify this matter.</p> <p>The intention is to focus on the IMS Mbambo project to assist with the BFI application. It's a case of how best we can utilize the actual additional water supply that's going to be unlocked by the dam construction.</p> <p>Currently the inter-basement transfers are not of concern, and they will be dealt with through a separate study</p> |
| 2. With respect to Water Master | Just consider Ntabelanga area (project footprint). Other future |

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| Plan, how far wide to we go; north side or east side? | separate future studies will be undertaken by the Department to cover wider areas. |
| 3. In terms of the project experience required, will project experience outside the country (RSA) be recognize? | Yes |
| 4. Repetition of projects under the various company experience categories, is this allowed? | Yes, so long as the work done under each of the categories meets the requirements for all categories. |
| 5. In terms of the age of the projects 40 years or 20 years | No limit to number of years. |
| 6. With respect to Stakeholder Engagement Resource qualification NQF 7, will you consider equivalence? | The requirement are clear enough and the required field of study is also indicted to clarify the matter. Requirements as per issued bid – no changes are permissible to be made to issued tender. |
| 7. Sharing of information with WSAs | The work is undertaken by the PSP for the Employer as per contract that will be signed. Stakeholder engagement with the various WSAs is required as part of the assignment, and sharing of information will be handled upon request by the WSAs and to the discretion of the Employer. |
| 8. Will the subcontract experience be recognised? Or only the Main contract | Bidders are required to consider the requirements of the RFB: only Main Consultant experience will be considered. Requirements as per issued bid – no changes are permissible to be made to issued tender. |
| 9. Will the bidder be restricted to participate on downstream opportunities should he/she be awarded this bid? | No |
| 10. Will there be an extension of the closing date and time seeing that bidder will have | TCTA will look into the matter and issue appropriate notice/addendum. |

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| only 2 weeks after clarification responses to finalize their bids? | |
| 11. In page 9 under cashflow, what specialists studies are required so that can be provided for in the price? | Addendum – no specialist studies required for this assignment and therefore bidders are not to provide a quote for the specialist studies. |
| 12. Can same project/s be applicable to more than one category of the criteria. | Yes, if in its nature fits with the requirement of more than one category. |
| 13. Form, Annexure B-Contract Type (Fidic) but other type of contracts are applicable as it is a study. | FIDIC is applicable. FIDIC White Book. |
| 14. Annexure K; we take it that it is not applicable as there are no site costs | Yes, no site resources required for this assignment. |
| 15. Not all Finance Resource you are looking for are professionally registered and command water infrastructure projects experience | TCTA will review and issue appropriate notice. No changes will be applied to criteria. “While the academic qualifications are noted and appreciated, the requirement for professional registration is equally important. TCTA raises funds in the financial markets for projects and also reports to various statutory bodies. It is for this reason that we have to provide assurance that our financial decisions/funding request are based on sound professional opinions from relevant and suitably qualified professionals in all material fields.” |
| 16. Limiting is that CSD does not register Joint Ventures. | They must supply the JV agreement along with JV consolidated BBBEE. |

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| | Each company must be registered with the CSD and provide the individual CSD reports. |
| 17. Water infrastructure projects were limited in the past 10 years with limited BFIs very slim | TCTA will consider this requirement in the criteria and revert. If considerate, it will be left as such and if not TCTA will reconsider and revert. No change to criteria, bidders to provide as per issued RFQ. |
| 18. Want to check participation of small and medium companies | Opportunities to participate is also driven by the value of the contract to promote participation of black small and medium companies. In this contract there are skills development requirement that bidder need to comply with. Moreover, there are other packages in the project that presents opportunity for the participation of black small and medium enterprises. |

3. CLOSURE

It was confirmed that the bidders do not have questions or points of clarity, the after all were thanked for attending the meeting and meeting was closed at 12:30

Procurement Administrator

Date

Project Procurement Specialist

Date