



**SOUTH AFRICA**

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**Electoral Commission**

**Auction 10565707**

**Enterprise Tablets**

**IMPORTANT NOTICE**

**Failure to comply with the completion of the tender conditions and the required information or submission of the required stipulated documents indicated in the document shall invalidate a bid.**

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# 1 Introduction

- 1.1 The Electoral Commission invites accredited service providers to supply 16,000 Enterprise Tablet devices
- 1.2 The tablet devices shall have a two year warranty under-written by the OEM (Original Equipment Manufacturer) independent of the bidder and/or the distributor; written proof must be supplied confirming that the OEM will honour the warranty independently irrespective of the status of the bidder.
- 1.3 Bidders will be required to submit a functional sample as per the specifications for evaluation purposes. The sample will be returnable at the end of the adjudication process.
- 1.4 **NB!! Bidders must place a bid on the Votaquotes (e-Procurement) system and then provide all the required documentation before the due dates as specified in this document and on the Votaquotes web site. Bidders must be registered and approved to bid.**

# 2 Background Information

- 2.1 The Electoral Commission (IEC) is a constitutional institution reporting directly to Parliament. In line with its mandate, the Electoral Commission manages the national, provincial and municipal elections, ensures that those elections are free and fair, and declares the results within a prescribed period.
- 2.2 The Electoral Commission was established in terms of the Electoral Commission Act (51 of 1996), which sets out the composition, powers, functions and duties of the Electoral Commission. The Commission aims to continuously entrench the Electoral Commission as the focal point in the delivery of cost effective, free and fair elections. This is not only the core of its constitutional mandate, but also an important factor in its interaction with other Chapter 9 and associated institutions and other election management bodies.
- 2.3 One of the legislative mandates is that the Electoral Commission compile and maintain a voters' roll by means of a system of registering eligible voters by utilizing data available from government sources and information furnished by voters. This requires access to enabling technologies and equipment.
- 2.4 The Electoral Commission has invested extensively in ICT technologies, which

provide a platform to effectively support and enable its business processes and to meet its goal of providing a free and fair election process in an open and transparent environment.

- 2.5 The Electoral Commission's ICT Department intends to continue running a highly efficient, secure and stable ICT environment making full use of industry standards, best practices and disciplines based upon stable, secure and reliable technologies.
- 2.6 To enable business processes and facilitate electoral operations, the Electoral Commission has invested in computing technologies which will enable the use of online and real-time systems. This procurement of tablets is intended to increase and improve the capacity to online, in real-time, any time and from anywhere.

### **3 Technical Specification**

The technical specification for the required equipment is detailed below and it must be noted that these are the minimum requirements. The only exception that may be accepted will be in case where the bidder's specification is higher, anything below the minimum specification will be disqualified.

- 3.1 The Electoral Commission seeks to procure 16,000 enterprise tablet devices each with protective case and a carry case to use them for its election related activities. The carry case will also house the peripherals such as the charger for example
- 3.2 The tablet devices must be delivered with a minimum of 2 years warranty. The warranty required should be under-written by the OEM (Original Equipment Manufacturer) independent of the bidder and/or the distributor; written proof must be supplied confirming that the OEM will honour the warranty independently irrespective of the status of the bidder.
- 3.3 The tablet device must not be restricted to specific Mobile Device Management (MDM), i.e. must be vendor agnostic with respect to MDM solutions
- 3.4 The tablet devices must be supplied with device certificates to enable management of the devices by a Mobile Device Management System. The Electoral Commission will also be deploying enterprise apps on the devices that access back-end services. The apps also access device features such as the camera and Global Navigation Satellite System (GNSS) services.
- 3.5 The device must implement a hardware –backed root of trust equivalent to Trusted

Platform Module (TPM) 2.0 or better, including a trusted execution enrollment.

3.6 The tablet must support barcode scanning through a camera and also support a one dimensional barcode scanning using laser based one dimension barcode scanning.

3.7 Bidder must provide security patches for the device at least until December 2031

## 4 Detailed Technical Specifications of the Tablet

4.1 The technical specification is as detailed below:

<b>MINIMUM TECHNICAL AND FUNCTIONAL SPECIFICATION</b>		
	<b>Requirements</b>	<b>Compliance Minimum Requirements (or better)</b>
1.	<b>Quantity</b>	16 000
2.	<b>Display Size</b>	Minimum 10 and maximum 15 inches touch screen
3.	<b>Aspect Ratio</b>	16:10 or 16:9
4.	<b>Screen Resolution</b>	1920 pixels (width) × 1200 pixels (height)
5.	<b>Glass</b>	Hardened cover glass equivalent to or stronger than Corning® Gorilla® Glass 5
6.	<b>Brightness</b>	Minimum 500 nits
7.	<b>Shock and Impact</b>	Shall have passed MIL-STD 810H or equivalent.
8.	<b>Ingress Protection Rating (Dust and Water)</b>	The tablet shall have a minimum of IP67.
9.	<b>Processor</b>	64-bit Architecture, equivalent or better
10.	<b>Random Access Memory</b>	The tablet shall have a minimum of at least 8 GB
11.	<b>Data Storage Drive</b>	Minimum 256GB.
12.	<b>Operating Software System (OSS)</b>	The tablet shall have an Android Operating System, version 16 or higher
13.	<b>Software Support</b>	5-year support for the OSS
14.	<b>Battery Capacity</b>	Single or Multi-battery design totaling ≥10,000 mAh;
15.	<b>Date and Time</b>	The tablet shall retain its date and time even if its battery is

**MINIMUM TECHNICAL AND FUNCTIONAL SPECIFICATION**

	<b>Requirements</b>	<b>Compliance Minimum Requirements (or better)</b>
		removed from the tablet.
16.	<b>Bluetooth</b>	Version 5.3 or better
17.	<b>Cellular connectivity</b>	4G, or better
18.	<b>Subscriber Identity Module (SIM)</b>	NanoSIM and/or eSIM
19.	<b>Wi-Fi</b>	Wi-Fi 6 (802.11ax)
20.	<b>Global Navigation Satellite System (GNSS)</b>	a) The tablet must have Global Navigation Satellite System. b) At the minimum must have GPS, GLONASS, Galileo, BeiDou, any extra will be an advantage.
21.	<b>GNSS Accuracy</b>	Sub-5 m accuracy.
22.	<b>USB Connector</b>	USB-C
23.	<b>USB Cable</b>	Provide a USB cable with at least 1,2-meter length.
24.	<b>Digital Camera</b>	a) The tablet shall have a back digital camera. b) The camera shall have at least 8 MP with autofocus and LED flash.
25.	<b>Cleaning &amp; hygiene</b>	Resistance to frequent sanitizer cleaning (isopropyl alcohol and common wipes) without screen/touch failure.
26.	<b>Warranty</b>	Minimum 2-year swap-out or advance replacement; on-site collection and return logistics included.
27.	<b>Near Field Communications (NFC)</b>	The tablet shall have NFC (Near Field Communications)
28.	<b>Serial Number</b>	a) Shall have a unique serial number b) The serial number shall be displayed outside with a barcode. c) The internal serial number will be same as the one printed outside.
29.	<b>ICASA Approval</b>	The tablet shall be ICASA type approved

**MINIMUM TECHNICAL AND FUNCTIONAL SPECIFICATION**

	<b>Requirements</b>	<b>Compliance Minimum Requirements (or better)</b>
30.	<b>Application Programming Interface (API) (SDK)</b>	The tablet has API's for various functions including camera, barcode scanner, telemetry data on battery levels, etc.
31.	<b>Audio Output</b>	The tablet shall have the ability to generate an audio output
32.	<b>Mains Power Supply</b>	The tablet shall have a detachable mains power supply adapter, with a BS 546 A Type M plug.
33.	<b>Electrical power cord</b>	The electrical power cord with a minimum 2-meter length.
34.	<b>Barcode Scanner</b>	The tablet shall have a one-dimensional laser-based barcode scanner or an enterprise barcode scanner that is not subscription based and has unlimited scanning usage. The enterprise barcode scanner shall have the scanning performance of at least one successful scan per second continuously for 14 hours.
35.	<b>Storage Case</b>	<ul style="list-style-type: none"> <li>a) The tablet shall have a case for storage and transportation</li> <li>b) The storage case shall have a minimum of IP55 rating</li> <li>c) The storage case shall be stackable</li> <li>d) The storage case shall have a handle, with a flush lifting.</li> <li>e) The storage case shall have sufficient space to store a mains power supply with electrical cord, spare battery, etc.</li> <li>f) The storage case shall have cushioning material to protect content.</li> <li>g) The cushioning used shall be specifically molded to the shape of the content.</li> <li>h) The cushioning shall be mould (fungus) resistant.</li> <li>i) The cushioning shall be permanently attached.</li> </ul>
36.	<b>Documentation</b>	The tablet shall be supplied with documentation

<b>MINIMUM TECHNICAL AND FUNCTIONAL SPECIFICATION</b>		
	<b>Requirements</b>	<b>Compliance Minimum Requirements (or better)</b>
<b>37.</b>	<b>Safety standards</b>	The tablet shall comply with SANS 60950-1 or SANS 623681-1, equivalent of better.
<b>38.</b>	<b>Letter of Authority (LOA)</b>	The tablet shall have a Letter Of Authority (LOA) issued by National Regulator for Compulsory Specifications (NRCS)

## **5 Planning Assumptions**

The Electoral Commission has made the following assumptions:

- 5.1 The Electoral Commission will provide technical resources for all Electoral Commission’s designated work including setup and configuration of own systems and databases.
- 5.2 The bidder shall supply the Electoral Commission with fully functional tablets.
- 5.3 The bidder’s change management process shall be sufficiently flexible to align with the Electoral Commission’s management process.
- 5.4 The successful bidder shall provide all relevant details needed to ensure successful operations capability within the organization.

## **6 General Bid Conditions**

The following standard bid conditions must be adhered to and complied with, failing to which the bid will be disqualified.

- 6.1 By bidding on this auction, the bidder warrants and agrees to all the terms and conditions of this tender specification
- 6.2 Bidders must place bids online on the Electoral Commission’s eProcurement website by not later than the stipulated closing date and time on the auction.
- 6.3 Bidder must complete and submit Appendix A: Technical Bid Response Sheet to show compliance with the technical bid requirements
- 6.4 The bidder must be authorized to sell the product supplied.
- 6.5 An OEM letter of proof of the reseller agreement/authorization must accompany the

written documentation for this bid.

- 6.6 Should the reseller authorization be from a distributor, then an additional proof of authorization, authorizing the distributor to resell and/or to authorize others by the OEM, must be submitted
- 6.7 The bidder must provide at least three (3) reference letters of past services rendered of a similar nature (supply of enterprise grade tablet devices) in the past 5 years.
- 6.8 Bidders must include brochures and/or Data Sheets for the tablets being proposed.
- 6.9 Bidders must propose enterprise tablet that has a lifespan that is 5 years or more from delivery date. Bidders are required to provide the lifespan of the proposed products in the form of a letter.
- 6.10 Bidders must submit a warranty statement of the proposed product (OEM statement of warranty).
- 6.11 The references in 6.7 above must include the following: customer name, contact person, contact details (telephone, email, physical address), service\product description and value of services offered, and when it was done. Appendix C provides a guideline and client details required. Bidders can populate Appendix C over and above supplying letters as per 7.6 above.
- 6.12 The bidder must submit all mandatory supporting documentation including proof of device certification, for example IP67, IP55, etc.
- 6.13 For bid evaluation and testing purposes, service provider, to prove conformance to the stated specification must supply a sample tablet with all the necessary components and an application certificate to enable the Electoral Commission to subject the device to a number of tests including enrolment on the MDM system, loading apps on the device, drop tests etc., The sample tablet will not be returned to the bidder whether their bid is successful or not.
- 6.14 The tablet shall have a Letter Of Authority (LOA) issued by National Regulator for Compulsory Specifications (NRCS)
- 6.15 Completion and submission of the SDB 5 in relation to National Industrial Participation (NIP) Programme as per Section 15.

## **7 Quality Control**

The following quality control conditions must be adhered to and complied with, failing which the bid may be disqualified.

- 7.1 The bidder takes responsibility for the completeness and quality of their bid submission.
- 7.2 The bidder must undertake and warrant that the equipment is new and in good condition and in line with tender specifications.
- 7.3 The successful bidder will have the primary responsibility of ensuring that the proposed equipment complies with the required specification in terms of functionality and technical specification including quantity and quality.
- 7.4 The proposed equipment must be complete, fully functional and ready for deployment without dependencies on additional equipment, software or components that may be required to make it work.
- 7.5 It must be noted that the Electoral Commission seeks to gain the best solution technically, functionally and financially, and will select the solution that it deems to give the best investment and value for money.
- 7.6 Upon the successful bid being accepted, the Electoral Commission reserves the right to request an inspection of the successful bidder's facilities.
- 7.7 The successful bidder has the primary responsibility to ensure that quantity and quality are in accordance with the specifications.
- 7.8 In addition, the Electoral Commission may also call on bidders to make further submissions and/or presentations in order for the Electoral Commission to ensure full compliance with all its requirements and as part of the tender bid evaluation process prior to the conclusion of the adjudication process.

## **8 Supplier Performance**

- 8.1 Contracting of any service provider to render goods and/or services to the Electoral Commission are subject to the fulfilment of the Electoral Commission's due diligence audit requirements.
- 8.2 An essential component of the Electoral Commission's due diligence audit requirements may involve site visits to potential suppliers/contractors as well as inspection of various key documents underpinning the establishment of the

companies involved in bids of the Electoral Commission. This also includes confirmation of capability and capacity requirements to execute the services specified in such bids.

- 8.3 Upon notification of the Electoral Commission's intention to award a contract, the successful bidder will be required to enter into a service level agreement (SLA/contract) with the Electoral Commission.
- 8.4 The purpose of the SLA is to set performance criteria within the key requirements of this tender, namely quantity, quality, and delivery.
- 8.5 The SLA may contain elements such as supplier progress milestones, delivery schedules, quality checkpoints and invoicing procedures.
- 8.6 The Electoral Commission reserves the right to reject any goods and services delivered not conforming to the bid specification.
- 8.7 Where previously agreed and delivery schedules are not met by a supplier, the Electoral Commission shall have the right to appoint an alternative supplier to make good the shortfall in supply. Any additional costs incurred by the Electoral Commission in obtaining such corrective services or products from another source will be for the account of the defaulting supplier.

## **9 Pricing Requirements**

- 9.1 The total bid price must be submitted online on the eProcurement (Votaquotes) portal.
- 9.2 Bidders must complete and submit a detailed price breakdown of the proposed product in the Appendix B: Pricing Schedule.
- 9.3 Bidders are advised to take into account that all costs are factored into the price including the following:
  - a) Hardware costs
  - b) Peripherals (Power and USB connecting cables, protective sleeve/case, carry case)
  - c) Delivery costs to the Electoral Commission's warehouse in Kempton Park or national office in Centurion, Gauteng.
  - d) The two-year Warranty costs

- 9.4 Bid prices must be firm for a period of one hundred and eighty (180) days from bid closure.
- 9.5 The Electoral Commission will not entertain additional charges.

## **10 Award of Contract**

- 10.1 Bidders are advised to refer to the Appendix D: Bid Evaluation Criteria to ensure that they have addressed all critical bid requirements.
- 10.2 The bid will be awarded to a bidder whose solution successfully conforms to specifications and is able to deliver the services, and in terms of the provisions of the Preferential Procurement Policy Framework Act, 2000 and specifically the Preferential Procurement Regulations, 2022.
- 10.3 The Electoral Commission will issue a formal purchase order before any services can be delivered.
- 10.4 The bid adjudication process may include short-listing, presentation and demonstration of the solution and services by the short-listed finalists.
- 10.5 The Electoral Commission reserves the right to run a proof of concept (POC) with the leading bidders as part of adjudicating the bid before a final award is made.
- 10.6 The successful bidder will also be required to enter into a service level agreement (SLA/contract) with the Electoral Commission in order to formalize and confirm the exact solutions to be delivered.
- 10.7 The bidder is expected to provision the cloud instance immediately after the purchase order is issued. It is expected that the bidder will raise an invoice at the end of each month based on the consumption for that month.
- 10.8 It should be noted that the Electoral Commission seeks to gain the best solution technically and financially.

## **11 Delivery**

- 11.1 The successful bidder must be able to complete delivery within 60 days of receiving the official purchase order.
- 11.2 The tablets must be packed for delivery as follows to facilitate handling and storage:



date and time of this auction

Election House  
Riverside Office Park,  
1303 Heuwel Avenue,  
Centurion,  
0157

**Note: Clearly mark your submission: For the attention of Procurement and Asset Management Department – Auction 10565707.**

Failure to submit all of the required documentation before the closing date and time shall invalidate the bid. It remains the responsibility of the bidder to confirm receipt of the required documentation with the Electoral Commission Procurement and Asset Management Department.

## **13 ENQUIRIES**

- 13.1 All enquiries regarding this bid must be submitted exclusively through the VotaQuotes platform. This requirement supports the principles of fairness, openness, and transparency in the procurement process.
- 13.2 All questions and the official responses will be published on the public VotaQuotes website ([www.votaquotes.elections.org.za](http://www.votaquotes.elections.org.za)) where the bid is advertised.
- 13.3 Bidders are responsible for regularly monitoring the platform for any updates, clarifications, or additional information published during the bidding period.
- 13.4 No telephonic, email, or other forms of communication regarding bid enquiries will be accepted or responded to.
- 13.5 An enquiry cut-off date applies to all bids. The final date and time for submitting enquiries is published on the VotaQuotes platform under the specific bid listing.

## **14 Briefing Session**

- 14.1 A virtual briefing session will be held on a date and time to be published on e-Procurement

## **15 Summary of Submission Requirements**

- 15.1 Submit bid and bid price online on the Votaquotes portal.
- 15.2 Detailed technical specifications in accordance with the technical requirements to demonstrate compliance, include technical documentation and brochures and/or datasheets as part of the bid;
- 15.3 A letter of proof of the reseller agreement either from the OEM or an authorized distributor; (i.e. if the reseller is authorized by a distributor). If the reseller agreement is from a distributor, then proof from the OEM authorizing the distributor needs to be included in the bid proposal.
- 15.4 The bidder shall provide at least three (3) reference letters of similar work including customer name, customer contact name, and contact details (email address and telephone contact). Refer to Appendix C for guideline.
- 15.5 Bidders must submit a letter providing confirmation that the lifespan of the proposed products is not less than 5 years.
- 15.6 Bidders must complete and submit Appendix A: Technical bid response sheet
- 15.7 Bidders must complete and submit Appendix B: Pricing Schedule together with the bid proposal.
- 15.8 Bidders must submit a 2 years warranty statement (OEM Statement of Warranty) together with the bid proposal.
- 15.9 Statement of Operating System upgrade roadmap indicating availability of security patches until December 2031 at a minimum.
- 15.10 Bidders must submit a functional sample device to be tested.

## **16 Department of Trade and Industry National Industrial Participation (NIP) Programme**

The NIP programme is mandatory on all government and parastatal purchases or lease contracts (goods and services) with an imported content equal to or exceeding US\$10 million. The nature and scope of this tender makes it possible that the requirements of the NIP programme may apply.

The successful bidder will be required to make own arrangements with the Department of Trade and Industry (dti) with regard to the requirements of the NIP programme.

The Electoral Commission will facilitate introductions between the parties. Bidders are required to complete, sign and submit the SBD 5 form together with the bid documents. The SBD 5 is available on the Electoral Commission's eProcurement website and eTender Portal.

## **17 Closing Date**

The closing date and time of this bid is specified on the eProcurement (Votaquotes) website in accordance the bidding requirements. The closing date and time is determined by the clock on the Electoral Commission servers and is not negotiable.

## 18 . Appendix A: Technical Bid Response

### APPENDIX A: TECHNICAL BID RESPONSE SHEET

Completion of this technical response sheet by the bidder is compulsory.

Bidder must respond to each and every item in the response sheet.

Failure to complete and submit this technical bid response sheet as part of the bid submission shall lead to disqualification.

	Category	Compliance Requirement	Reference	Bidder must indicate whichever is applicable		Bidder's substantiation of compliance choice by adding more information or referring to their proposal
				Yes	No	
1.	<b>Quantity</b>	16 000	4.1			
2.	<b>Display Size</b>	Minimum 10 and maximum 15 inches touch screen	4.1			
3.	<b>Aspect Ratio</b>	16:10 or 16:9	4.1			
4.	<b>Screen Resolution</b>	1920 pixels (width) × 1200 pixels (height)	4.1			
5.	<b>Glass</b>	Hardened cover glass equivalent to or stronger than Corning® Gorilla® Glass 5	4.1			
6.	<b>Brightness</b>	Minimum 500 nits	4.1			
7.	<b>Shock and Impact</b>	Shall have pass MIL-STD 810H or equivalent.	4.1			
8.	<b>Ingress Protection Rating (Dust and Water)</b>	The tablet shall have a minimum of IP67.	4.1			
9.	<b>Processor</b>	64-bit Architecture, equivalent or better	4.1			
10.	<b>Random-Access Memory</b>	The tablet shall have a minimum memory capacity of 8 GB	4.1			
11.	<b>Data</b>	Minimum 256GB.	4.1			

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	Category	Compliance Requirement	Reference	Bidder must indicate whichever is applicable		Bidder's substantiation of compliance choice by adding more information or referring to their proposal
				Yes	No	
	<b>Storage Drive</b>					
12.	<b>Operating Software System (OSS)</b>	The tablet shall have an Android Operating System, version 16 or higher	4.1			
13.	<b>Software Support</b>	5-year support for the OSS	4.1			
14.	<b>Battery Capacity</b>	Single or Multi-battery design totaling $\geq 10,000$ mAh;	4.1			
15.	<b>Date and Time</b>	The tablet must not lose its configurations, i.e. date and time etc. when the battery is removed from the tablet.	4.1			
16.	<b>Bluetooth</b>	Version 5.3 and better	4.1			
17.	<b>Cellular connectivity</b>	4G, LTE, 5G or better	4.1			
18.	<b>Subscriber Identity Module (SIM)</b>	NanoSIM and/or eSIM	4.1			
19.	<b>Wi-Fi</b>	Wi-Fi 6 (802.11ax)	4.1			
20.	<b>Global Navigation Satellite System (GNSS)</b>	a) The tablet must have Global Navigation Satellite System. b) At the minimum must have access to GPS GLONASS, Galileo, BeiDou, any extra will be an advantage.	4.1			

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Completion of this technical response sheet by the bidder is compulsory.

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Failure to complete and submit this technical bid response sheet as part of the bid submission shall lead to disqualification.

	Category	Compliance Requirement	Reference	Bidder must indicate whichever is applicable		Bidder's substantiation of compliance choice by adding more information or referring to their proposal
				Yes	No	
21.	<b>GNSS Accuracy</b>	Sub-5 m accuracy.	4.1			
22.	<b>USB Connector</b>	USB-C	4.1			
23.	<b>USB Cable</b>	Provide a USB cable with at least 1,2-meter length.	4.1			
24.	<b>Digital Camera</b>	a) The tablet shall have a back digital camera. b) The camera shall have at least 8 MP with autofocus and LED flash.	4.1			
25.	<b>Cleaning &amp; hygiene</b>	Resistance to frequent sanitizer cleaning (isopropyl alcohol and common wipes) without screen/touch failure.	4.1			
26.	<b>Warranty</b>	Minimum 2-year swap-out or advance replacement; on-site collection and return logistics included.	4.1			
27.	<b>Near Field Communications</b>	The tablet shall have NFC (Near Field Communications)	4.1			
28.	<b>Serial Number</b>	a) Shall have a unique serial number b) Serial number shall be displayed outside with a barcode c) The internal serial number will be same as the one printed outside.	4.1			
29.	<b>ICASA Approval</b>	The tablet shall be ICASA type approved	4.1			
30.	<b>Application</b>	The tablet has API's for various functions	4.1			

## APPENDIX A: TECHNICAL BID RESPONSE SHEET

Completion of this technical response sheet by the bidder is compulsory.

Bidder must respond to each and every item in the response sheet.

Failure to complete and submit this technical bid response sheet as part of the bid submission shall lead to disqualification.

	Category	Compliance Requirement	Reference	Bidder must indicate whichever is applicable		Bidder's substantiation of compliance choice by adding more information or referring to their proposal
				Yes	No	
	<b>Programming Interface (API) (SDK)</b>	including camera, barcode scanner, telemetry data on battery levels, etc.				
31.	<b>Audio Output</b>	The tablet shall have the ability to generate an audio output	4.1			
32.	<b>Mains Power Supply</b>	The tablet shall have a detachable mains power supply adapter, with a BS 546 A Type M plug.	4.1			
33.	<b>Electrical Power Cord</b>	The electrical power cord with a minimum 2 meter length.	4.1			
34.	<b>Barcode Scanner</b>	The tablet shall have a one-dimensional laser-based barcode scanner or an enterprise barcode scanner that is not subscription base and has unlimited scanning usage. The enterprise barcode scanner shall have the scanning performance of at least one successful scan per second continuously for 14 hours.	4.1			
35.	<b>Storage Case</b>	<ul style="list-style-type: none"> <li>a) The tablet shall have a case for storage and transportation</li> <li>b) The storage case shall have a minimum of IP55 rating</li> <li>c) The storage case shall be stackable</li> <li>d) The storage case shall have a handle, with a flush lifting.</li> <li>e) The storage case shall have sufficient space to store a mains power supply with electrical cord, spare battery, etc.</li> </ul>	4.1			

## APPENDIX A: TECHNICAL BID RESPONSE SHEET

Completion of this technical response sheet by the bidder is compulsory.

Bidder must respond to each and every item in the response sheet.

Failure to complete and submit this technical bid response sheet as part of the bid submission shall lead to disqualification.

	Category	Compliance Requirement	Reference	Bidder must indicate whichever is applicable		Bidder's substantiation of compliance choice by adding more information or referring to their proposal
				Yes	No	
		f) The storage case shall have cushioning material to protect content. g) The cushioning used shall be specifically molded to the shape of the content. h) The cushioning shall be mould (fungus) resistant. i) The cushioning shall be permanently attached.				
36.	<b>Documentation</b>	The tablet shall be supplied with documentation	4.1			
37.	<b>Safety Standards</b>	The tablet shall comply with SANS 60950-1, 623681-1 equivalent of better.	4.1			
38.	<b>Letter of Authority (LOA)</b>	The tablet shall have a Letter Of Authority (LOA) issued by National Regulator for Compulsory Specifications (NRCS)	4.1			

## 19 . Appendix B: Pricing Schedule

**Appendix B: Pricing Schedule**  
**Prices must be inclusive of VAT**

The completion of all pricing schedules is compulsory. Failure to complete the below will result in the bid being disqualified and prices must include VAT

No.	Product Code (SKU)	Description	QTY	Unit Cost	Total Costs
1		Enterprise Tablet Devices	16 000	R.....	R.....
2		Storage Case	16 000	R.....	R.....
3		Two (2) Year Warranty, underwritten directly by the OEM			R.....
4		Delivery Cost			R.....
<b>Total Bid Price (Inclusive of VAT)</b> (This is the bid price that must be captured on eProcurement)					R.....

***Bid price (Grand Total of the items) inclusive of VAT must be submitted online on the eProcurement (Votaquotes) portal. Bid price on eProcurement will be used for adjudication.***

## 20 . Appendix C: Guideline Reference Table

Reference #1

<u>Guideline Client List Table 1</u>		
EACH CLIENT LIST MUST CONTAIN THE FOLLOWING DETAILS		
Customer Name		
Contact Person		
Contact Details	Email	
	Telephone	
	Physical address	
Service Description	Product(s) Including the brand and model	
	Number of Devices	
Services Value	Bid value (approximate)	
	When was this done?	

Reference #2

**Guideline Client List Table 2**

**EACH CLIENT LIST MUST CONTAIN THE FOLLOWING DETAILS**

Customer Name		
Contact Person		
Contact Details	Email	
	Telephone	
	Physical address	
Service Description	Product(s) Including the brand and model	
	Number of Devices	
Services Value	Bid value (approximate)	
	When was this done?	

**Guideline Client List Table 3**

**EACH CLIENT LIST MUST CONTAIN THE FOLLOWING DETAILS**

Customer Name		
Contact Person		
Contact Details	Email	
	Telephone	
	Physical address	
Service Description	Product(s) Including the brand and model	
	Number of Devices	
Services Value	Bid value (approximate)	
	When was this done?	

## 21 . Appendix D: Bid Evaluation

### Bid Evaluation Process

#### 21.1 **Stage 1: Assessment of Bidder's Disclosure**

All bids received will be evaluated and assessed in respect of the mandatory information provided in the Bidder's Disclosure (SBD4) as well as the register for restricted suppliers and tender defaulters.

Any potential issues that may arise or transgressions that may identified will be pursued in accordance with statutory obligations and requirements.

In this regard, the following must be noted:

*The Electoral Commission must, as part of its supply chain management (SCM) processes, identify and manage all potential conflicts of interest and other disclosures made by a person participating in procurement process to enable the accounting officer or delegated authority to make informed decisions about the person participating in the SCM process.*

*As such, the Bidders Disclosure form, issued as Standard Bidding Document (SBD) 4, as attached on Votaquotes Bidder's Disclosure (SBD4), was extended to all entities which were invited to participate in the SCM process.*

*As part of the evaluation of the procurement process, the information provided by a person on the SBD4 form must be evaluated.*

*In so doing, it must be noted that if the bid evaluation establishes that:*

*(b) a person within the bidding entity is an employee of the State, the Electoral Commission's Accounting Officer/accounting authority must request the relevant accounting officer/accounting authority whether the person-*

- (i) Is prohibited from conducting business with the State in terms of Section 8 of the Public Administration Management Act, 2014; or*
- (ii) has permission to perform other remunerative work outside of their employment, where the PAMA does not apply to such employee;*
- (c) the conduct of a person constitutes a transgression of the Prevention and Combating of Corrupt Activities Act, 2004;*
- (d) the conduct of a person constitutes a transgression of the Competition Act, 1998, the conduct must be reported to the Competition Commission; and*
- (e) the conduct of a person must be dealt with in terms of the prescripts applicable to the Electoral Commission.*

*If it is established that a person has committed a transgression in terms of the above, or any other transgression of SCM prescripts, the bid may be rejected and the person may be restricted.*

*The Electoral Commission's Accounting Officer/accounting authority must inform National Treasury of any action taken against a person within 30 days of implementing the action.*

*During the bid evaluation process, the Electoral Commission must in addition to other due diligence measures, establish if a person is not listed in-*

- (a) the Register of Tender Defaulters; and*
- (b) the list of restricted suppliers.*

*A bid related to a restricted bidder or tender defaulter shall be rejected.*

The under-mentioned assessment criteria will be used to evaluate the elements relating to SBD4, CSD registration, tax compliance, restricted suppliers and tender defaulters:

Assessment Criteria	Bidder Requirement (YES/NO)	Comments
Bidder is registered on the National Treasury Central Supplier Database (CSD). *		
Bidder is tax compliant. **		
The bidder is not an employee of the state.		
Having certified the SBD4, it is accepted that the bidder's conduct does not constitute a transgression of the Prevention and Combating of Corrupt Activities Act.		
Having certified to the SBD4, it is accepted that the bidder's conduct does not constitute a transgression of the Competition Act.		
The bidder is not a tender defaulter as per the register published on the National Treasury website.		
The bidder is not a restricted supplier as per the register published on the National Treasury website.		

\* No bid shall be accepted if a supplier is not registered on the National Treasury Central Supplier Database (CSD).

\*\* A bidder must be tax compliant before a contract is awarded. A bid will be disqualified if the bidder's tax affairs remains non-compliant as per the provisions of National Treasury Instruction No 09 of 2017/2018 Tax Compliance Status Verification.

## 21.2 Stage 2: Key Qualifying Criteria

Stage 2 – Key Qualifying Criteria				
Failure to comply with any of the requirements below will result in the bid being disqualified				
No.	Description	Yes	No	Comments
1.	Bidder submitted SBD 5?			
2.	Bidder completed and submitted Appendix A: Technical bid response as per <b>6.3?</b>			
3.	Bidder has completed and submitted Appendix B: Pricing Schedule as per <b>9.2?</b>			
4.	Bidder submitted a letter of proof of the reseller agreement either from the OEM or an authorized distributor (i.e. if the reseller is authorized by a distributor) as per <b>6.4, 6.5 and 6.6?</b>			
5.	Bidder submitted a letter confirming that the proposed product has a lifespan not less than 5 years as per section <b>6.9?</b>			
6.	Bidder has submitted an OEM warranty statement as per <b>6.10?</b>			
7.	Bidder has submitted 3 contactable references as per <b>6.7?</b>			
8.	Bidder submitted a functional sample device for testing as per <b>6.13?</b>			
9.	Bidder has submitted a brochure or datasheet of the proposed product as per <b>6.8?</b>			
10.	Bidder has confirmed that security patches will be available for the device at least until December 2031 as per <b>3.8?</b>			
11.	Bidder submitted a Letter of Authority (LOA) as per <b>6.14?</b>			
12.	Bidder has submitted a shock and impact certificate (MIL-STD 810H of equivalent)			
13.	Bidder has submitted an ICASA Type approval			
14.	Bidder has submitted an IP67 certificate for the tablet			
15.	Bidder has submitted an IP55 certificate for the device storage case			

Overall Stage 2 Outcomes:	<b><u>Assessment Comments:</u></b>
	<b>Bid qualifies for further consideration: (YES/NO):</b>

### 21.3 *Stage 3 Technical Bid Evaluation*

<b>Stage 3 – Technical Evaluation</b> <b>Failure to comply with any of the requirements below will result in the bid being disqualified</b>						
	Category	Compliance Requirement	Reference	Bidder's indication		Comments
				Yes	No	
1.	<b>Quantity</b>	16 000	4.1			
2.	<b>Display Size</b>	Minimum 10 and Maximum 15 inches touch screen	4.1			
3.	<b>Aspect Ratio</b>	16:10 or 16:9	4.1			
4.	<b>Screen Resolution</b>	1920 pixels (width) × 1200 pixels (height)	4.1			
5.	<b>Glass</b>	Hardened cover glass equivalent to or stronger than Corning® Gorilla® Glass 5	4.1			
6.	<b>Brightness</b>	Minimum 500 nits	4.1			
7.	<b>Shock and Impact</b>	Shall have pass MIL-STD 810H or equivalent.	4.1			
8.	<b>Ingress Protection</b>	The tablet shall have a minimum of IP67.	4.1			

**Stage 3 – Technical Evaluation**  
**Failure to comply with any of the requirements below will result in the bid being disqualified**

	Category	Compliance Requirement	Reference	Bidder's indication		Comments
				Yes	No	
	<b>Rating (Dust and Water)</b>					
9.	<b>Processor</b>	64-bit Architecture, equivalent or better	4.1			
10.	<b>Random-Access Memory</b>	The tablet shall have a minimum memory capacity of 8 GB	4.1			
11.	<b>Data Storage Drive</b>	Minimum 256GB.	4.1			
12.	<b>Operating Software System (OSS)</b>	The tablet shall have an Android Operating System, version 16 or higher	4.1			
13.	<b>Software Support</b>	5-year support for the OSS	4.1			
14.	<b>Battery Capacity</b>	Single or Multi-battery design totaling ≥10,000 mAh;	4.1			
15.	<b>Date and Time</b>	The tablet shall retain its date and time even if its battery is removed from the tablet.	4.1			
16.	<b>Bluetooth</b>	Version 5.3 and better	4.1			
17.	<b>Cellular Connectivity</b>	4G, LTE, 5G or better	4.1			
18.	<b>Subscriber</b>	NanoSIM and/or eSIM	4.1			

**Stage 3 – Technical Evaluation**  
**Failure to comply with any of the requirements below will result in the bid being disqualified**

	Category	Compliance Requirement	Reference	Bidder's indication		Comments
				Yes	No	
	<b>Identity Module (SIM)</b>					
19.	<b>Wi-Fi</b>	Wi-Fi 6 (802.11ax)	4.1			
20.	<b>Global Navigation Satellite System (GNSS)</b>	a) The tablet must have Global Navigation Satellite System. b) At the minimum must have access to GPS GLONASS, Galileo, BeiDou, any extra will be an advantage.	4.1			
21.	<b>GNSS Accuracy</b>	Sub-5 m accuracy.	4.1			
22.	<b>USB Connector</b>	USB-C	4.1			
23.	<b>USB Cable</b>	Provide a USB cable with at least 1,2-meter length.	4.1			
24.	<b>Digital Camera</b>	a) The tablet shall have a digital camera. b) The camera shall have at least 8 MP with autofocus and LED flash.	4.1			
25.	<b>Cleaning &amp; Hygiene</b>	Resistance to frequent sanitizer cleaning (isopropyl alcohol and common wipes) without screen/touch failure.	4.1			
26.	<b>Warranty</b>	Minimum 2-year swap-out or advance replacement; on-site collection and return logistics included.	4.1			
27.	<b>Near Field Communications</b>	The tablet shall have NFC (Near Field Communications)	4.1			

**Stage 3 – Technical Evaluation**  
**Failure to comply with any of the requirements below will result in the bid being disqualified**

	Category	Compliance Requirement	Reference	Bidder's indication		Comments
				Yes	No	
28.	<b>Serial Number</b>	a) Shall have a unique serial number b) Serial number shall be displayed outside with a barcode c) The internal serial number will be same as the one printed outside.	4.1			
29.	<b>ICASA Approval</b>	The tablet shall be ICASA type approved	4.1			
30.	<b>Application Programming Interface (API) (SDK)</b>	The tablet has API's for various functions including camera, barcode scanner, telemetry data on battery levels, etc.	4.1			
31.	<b>Audio Output</b>	The tablet shall have the ability to generate an audio output	4.1			
32.	<b>Mains Power Supply</b>	The tablet shall have a detachable mains power supply adapter, with a BS 546 A Type M plug.	4.1			
33.	<b>Electrical power cord</b>	The electrical power cord with a minimum 2 meter length.	4.1			
34.	<b>Barcode Scanner</b>	The tablet shall have a one-dimensional laser-based barcode scanner or an enterprise barcode scanner that is not subscription base and has unlimited	4.1			

**Stage 3 – Technical Evaluation**  
**Failure to comply with any of the requirements below will result in the bid being disqualified**

	Category	Compliance Requirement	Reference	Bidder's indication		Comments
				Yes	No	
		scanning usage. The enterprise barcode scanner shall have the scanning performance of at least one successful scan per second continuously for 14 hours.				
35.	<b>Storage Case</b>	<ul style="list-style-type: none"> <li>a) The tablet shall have a case for storage and transportation</li> <li>b) The storage case shall have a minimum of IP55 rating</li> <li>c) The storage case shall be stackable</li> <li>d) The storage case shall have a handle, with a flush lifting.</li> <li>e) The storage case shall have sufficient space to store a mains power supply with electrical cord, spare battery, etc.</li> <li>f) The storage case shall have cushioning material to protect content.</li> <li>g) The cushioning used shall be specifically molded to the shape of the content.</li> <li>h) The cushioning shall be mould (fungus) resistant.</li> <li>i) The cushioning shall be permanently attached.</li> </ul>	4.1			
36.	<b>Documentation</b>	The tablet shall be supplied with documentation	4.1			
37.	<b>Safety Standards</b>	The tablet shall comply with SANS 60950-1, 623681-1 equivalent or better.	4.1			

**Stage 3 – Technical Evaluation**  
**Failure to comply with any of the requirements below will result in the bid being disqualified**

	Category	Compliance Requirement	Reference	Bidder's indication		Comments
				Yes	No	
38.	<b>Letter of Authority (LOA)</b>	Submitted LOA issued by National Regulator for Compulsory Specifications (NRCS)	4.1			
Overall Stage 3 Outcomes:		<b><u>Assessment Comments:</u></b>				
		<b>Bid qualifies for further consideration: (YES/NO):</b>				

## 21.4 Stage 4 – Technical Scoring

Stage 4 – Technical Scoring					
To qualify to the next phase of adjudication a bidder must score a minimum of 75% (37/49)					
	Product Description	Available Score	Points Allocation	Actual Score	Comments
1	References	30	<p>List Of References</p> <ul style="list-style-type: none"> <li>a) Customer Details (Customer name, Contact Person, Email, Telephone, Physical Address) = 2 points</li> <li>b) Product (Brand and Model) = 2 points</li> <li>c) Number of devices = 3 points. <ul style="list-style-type: none"> <li>Below 500 = 0</li> <li>Between 500 - 1000 = 1</li> <li>Between 1000 and 2000 = 2</li> <li>Over 2000 = 3</li> </ul> </li> <li>d) Bid Value = 2 points</li> <li>e) Was this done in the past 60 months? = 1 point</li> </ul> <p>Total for references = maximum 10 points per reference (minimum 3 references required).</p>		
2	Device Lifespan	4	<p>The device has a lifespan of the below from date of delivery:</p> <ul style="list-style-type: none"> <li>a) <math>\geq 5</math> and <math>&lt; 7</math> years (2 points)</li> <li>b) <math>\geq 7</math> and <math>&lt; 10</math> years (3 points)</li> <li>c) <math>\geq 10</math> years (4 points)</li> </ul>		
3	Security Patches Availability	6	<p>Security Patches for the device will be available until</p> <ul style="list-style-type: none"> <li>a) 31 December 2031 (2 points)</li> <li>b) 31 December 2034 (4 points)</li> <li>c) 31 December 2036 (6 points)</li> </ul>		
4	Bar-code Scanning	3	The device supports bar-code scanning (3 points)		

**Stage 4 – Technical Scoring**

**To qualify to the next phase of adjudication a bidder must score a minimum of 75% (37/49)**

	Product Description	Available Score	Points Allocation	Actual Score	Comments
5	eSIM	2	The device supports eSIM (2 points)		
6.	Dual SIM	2	The device support dual SIM (2 points)		
7	NFC	2	The device supports Near Field Communication (NFC) (2 points)		
	<b>TOTAL:</b>	<b>49</b>			

Overall Stage 4 Outcomes:

**Assessment Comments:**

**Bid qualifies for further consideration: (YES/NO):**

## 21.5 **Stage 5 – PPPFA & Price scoring**

### **Stage 5 - Bid Evaluation Results**

Only bids that comply with the requirements and conditions of the bid and that meet the minimum criteria in the bid evaluation process as stipulated above will be considered for bid adjudication purposes.

Acceptable bids must be market related.

This bid is deemed to exceed R50 million including VAT.

Therefore, the 90/10 preference point system (PPPFA scoring) in terms of the Preferential Procurement Policy Framework Act, 2005 (PPPFA) and the Preferential Procurement Regulations, 2022 shall apply in the adjudication process of this tender where all acceptable bids received are above R50 million including VAT. Preference points will be allocated as follows:

<b>B-BBEE Status Level of Contributor</b>	<b>Number of Points (90/10)</b>
1	10
2	9
3	6
4	5
5	4
6	3
7	2
8	1
Non-compliant contributor	0

**Bid Evaluation Committee**

	<b>Name</b>	<b>Signature</b>	<b>Date</b>
1			
2			
3			
4			
5			
6			
7			
8			
9			

