


TENDER DOCUMENT GOODS AND SERVICES		 CITY OF CAPE TOWN ISIXEKO SASEKAPA STAD KAAPSTAD
SUPPLY CHAIN MANAGEMENT		
SCM - 542	Approved by Branch Manager: February 2024	Version: 10

<p>TENDER NO: 253S/2025/26</p> <p>TENDER DESCRIPTION: MV SWITCHGEAR, TRANSFORMER AND MINISUBSTATION MAINTENANCE AND TRAINING</p> <p>CONTRACT PERIOD: 36 MONTHS FROM THE COMMENCEMENT DATE OF THE CONTRACT</p>
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CLOSING DATE	15 July 2026
CLOSING TIME	10:00 am
TENDER BOX NUMBER	195
TENDER FEE	R 200

Non – refundable tender fee payable to the City of Cape Town (CCT) for a hard copy of the tender document. This fee is not applicable to website downloads of the tender document.

TENDERER	
NAME of Company/Close Corporation or Partnership / Joint Venture/ Consortium or Sole Proprietor /Individual (hereinafter the "Tenderer")	
TRADING AS (if different from above)	
Registration number of Tenderer	
Physical address and chosen domicilium citandi et executandi of Tenderer	

NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause 2.2.11.1)	
Alternative Offer (see clause 2.2.11.1)	

TENDER SERIAL NO.:
SIGNATURES OF CCT OFFICIALS AT TENDER OPENING
1
2
3

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THE TENDER

T.1 GENERAL TENDER INFORMATION

- TENDER ADVERTISED** : **29 May 2026**
- SITE VISIT/CLARIFICATION MEETING** : Time: **10:00** on Date: **12 June 2026**
(Not compulsory, but strongly recommended)
- CLARIFICATION MEETING:** : **Online**
Microsoft Teams meeting
Join:
<https://teams.microsoft.com/meet/380220897139514?p=DOTAeS2O4C5cv0bnSC>
Meeting ID: 380 220 897 139 514
Passcode: LW6j7mV2
- TENDER BOX & ADDRESS** : **Tender Box as per front cover** at the **Tender & Quotation Boxes Office**, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.
- : The Tender Document (which includes the Form of Offer and Acceptance) completed and signed in all respects, plus any additional supporting documents required, must be submitted in a sealed envelope with the name and address of the tenderer, the endorsement **“TENDER NO. 253S/2025/26 - TENDER DESCRIPTION: MV SWITCHGEAR, TRANSFORMER AND MINISUBSTATION MAINTENANCE AND TRAINING**, the tender box number. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.
If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. It remains the tenderer’s responsibility to ensure that the tender is placed in either the original box or as alternatively instructed.
- CCT TENDER REPRESENTATIVE** Email : SCM.Tenders2@capetown.gov.za

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS “OR EQUIVALENT”

T.2 CONDITIONS OF TENDER

2.1 General

2.1.1 Actions

2.1.1.1 The City of Cape Town (hereafter referred to as the “CCT”) and each tenderer submitting a tender offer (hereinafter referred to as the “tenderer” or the “supplier”) shall comply with item T.2 of this Tender Document Goods and Services (hereinafter referred to as these “Conditions of Tender”). The tenderer and the CCT shall collectively hereinafter be referred to as the “Parties” and individually a “Party”). In their dealings with each other, the Parties shall discharge their duties and obligations as set out in these Conditions of Tender, timeously and with integrity, and behave equitably, honestly and transparently, and shall comply with all legal obligations imposed on the Parties herein and in accordance with all applicable laws.

The Parties agree that this tender Document Goods and Services (hereinafter referred to as the “Tender” / “Tender Document”), its evaluation and acceptance and any resulting contract shall also be subject to the CCT’s Supply Chain Management Policy (‘SCM Policy’) that was applicable on the date the bid was advertised and as amended from time to time. If the CCT adopts a new SCM Policy which contemplates that any clause therein would apply to the Contract emanating from this tender (hereinafter referred to as the “Contract”), such clause shall also be applicable to that Contract. Please refer to this document contained on the CCT’s website.

Abuse of the supply chain management system is not permitted and may result, inter alia, (1) in the tender being rejected; (2) cancellation of the contract; (3) restriction of the supplier, and/or (4) the exercise by the CCT of any other remedies available to it as provided for in the SCM Policy and/or the Contract and/or this tender and/or any applicable laws .

2.1.1.2 The CCT, the tenderer and their agents and employees involved in the tender process shall avoid conflicts of interest and where a conflict of interest is perceived or known, declare any such conflict of interest, indicating the nature of such conflict. Tenderers shall declare any potential conflict of interest in their tender submissions. Employees, agents and advisors of the CCT shall declare any conflict of interest to the CCT at the start of any deliberations relating to the procurement process or as soon as they become aware of such conflict, and abstain from any decisions where such conflict exists or recuse themselves from the procurement process, as appropriate.

2.1.1.3 The CCT shall not seek, and a tenderer shall not submit a tender, without having a firm intention and capacity to proceed with the contract.

2.1.2 Interpretation

2.1.2.1 The additional requirements contained in Annexure F to the contract (hereinafter referred to as the “returnable documents” / “Returnable Schedules”) are part of these Conditions of Tender and are specifically hereby incorporated into these Conditions of Tender.

2.1.2.2 These Conditions of Tender and returnable Documents which are required for CCT’s tender evaluation purposes herein, shall form part of the Contract arising from the CCT’s corresponding invitation to tender.

2.1.3 Communication during tender process

Verbal or any other form of communication, from the CCT, its employees, agents or advisors during site visits/clarification meetings or at any other time prior to the award of the Contract, will not be regarded as binding on the CCT, unless communicated by the CCT in writing to suppliers / tenderers by its Director: Supply Chain Management or his nominee. Similarly, any communication of the tenderer / supplier that is not reduced to writing by the tenderer / supplier, its employees, agents or advisors, shall not be regarded as binding on the CCT, unless communicated to the CCT in writing by the suppliers / tenderers, or their duly authorised representatives.

2.1.4 The CCT's right to accept or reject any tender offer

2.1.4.1 The CCT may accept or reject any tender offer and may cancel the corresponding tender process or reject all tender offers at any time before the formation of a contract. The CCT may, prior to the award of the tender, cancel a tender if:

- (a) due to changed circumstances, there is no longer a need for the services, works or goods requested; or
- (b) funds are no longer available to cover the total envisaged expenditure; or
- (c) no acceptable tenders are received;
- (d) there is a material irregularity in the tender process; or
- (e) the Parties are unable to negotiate market related pricing.

The CCT shall not accept or incur any liability to a tenderer for such cancellation or rejection, but will give written reasons for such action upon receiving a written request to do so.

2.1.5 Procurement procedures

2.1.5.1 General

Unless otherwise stated in the Conditions of Tender, a contract will be concluded with the tenderer who scores the highest number of tender adjudication points.

The Employer intends to appoint two (2) contractors per work category, namely the MAIN contractor (the highest ranked tenderer ("the winner") and in addition the ALTERNATIVE contractor for the allocation of work on a "winner-takes-all" basis, but reserves the right to appoint fewer tenderers, or not to appoint a winner and/or alternative tenderer at all, for a work category. The alternative contractor will be appointed in the event the main contractor defaults, refuses to do the work or has capacity constraints during the contract period. A notice period of 5 working days will be given before the alternative contractor will be required to commence with services in terms of the specification and conditions of tender and contract.

The contract period shall be for a period of 36 months from the commencement date of the contract.

2.1.5.2 Proposal procedure using the two stage-system

A two-stage system will not be followed.

2.1.5.3 Nomination of Standby Bidder

"Standby Bidder" means a bidder, identified by the CCT at the time of awarding a bid that will be considered for award should the contract be terminated for any reason whatsoever. In the event that a contract is terminated during the execution thereof, the CCT may consider the award of the contract, or non-award, to the Standby Bidder in terms of the procedures included its SCM Policy, as amended from time to time.

2.1.6 Objections, complaints, queries and disputes/ Appeals in terms of Section 62 of the Systems Act/ Access to court

2.1.6.1 Disputes, objections, complaints and queries

In terms of Regulations 49 and 50 of the Local Government: Municipal Finance Management Act, 56 of 2003 Municipal Supply Chain Management Regulations (Board Notice 868 of 2005):

- a) Persons aggrieved by decisions or actions taken by the CCT in the implementation of its supply chain management system, may lodge within 14 days of the decision or action, a written objection or complaint or query or dispute against the decision or action.

2.1.6.2 Appeals

- a) In terms of Section 62 of the Local Government: Municipal Systems Act, 32 of 2000 a person whose rights are affected by a decision taken by the CCT, may appeal against that decision by giving written notice of the appeal and reasons to the City Manager within 21 days of the date of the notification of the decision.
- b) An appeal must contain the following:
 - i. Must be in writing
 - ii. It must set out the reasons for the appeal
 - iii. It must state in which way the Appellant's rights were affected by the decision;
 - iv. It must state the remedy sought; and
 - v. It must be accompanied with a copy of the notification advising the person of the decision
- c) The relevant CCT appeal authority must consider the appeal and **may confirm, vary or revoke** the decision that has been appealed, but no such revocation of a decision may detract from any rights that may have accrued as a result of the decision.

2.1.6.3 Right to approach the courts and rights in terms of Promotion of Administrative Justice Act, 3 of 2000 and Promotion of Access to Information Act, 2 of 2000

The sub- clauses above do not influence any affected person's rights to approach the High Court at any time or its rights in terms of the Promotion of Administrative Justice Act (PAJA) and Promotion of Access to Information Act (PAIA).

- 2.1.6.4** All requests referring to sub clauses 2.1.6.1 and 2.1.6.2 must be submitted in writing to:
The City Manager - C/o the Manager: Legal Compliance Unit, Legal Services Department, Office of the City Manager
Via hand delivery at: 20th Floor, Tower Block, 12 Hertzog Boulevard, Cape Town 8001
Via post at: Private Bag X918, Cape Town, 8000
Via email at: MSA.Appeals@capetown.gov.za

- 2.1.6.5** All requests referring to clause 2.1.6.3 must be submitted in writing to:
The City Manager - C/o the Manager: Access to Information Unit, Legal Service Department, Office of the City Manager
Via hand delivery at: 20th Floor, Tower Block, 12 Hertzog Boulevard, Cape Town 8001
Via post at: Private Bag X918, Cape Town, 8000
Via email at: Access2info.Act@capetown.gov.za

2.1.6.6 The minimum standards regarding accessing and 'processing' of any personal information belonging to another in terms of Protection of Personal Information Act, 2013 (POPIA).

For purposes of this clause 2.1.6.6, the contract and these Conditions of Tender, the terms "data subject", "Personal Information" and "Processing" shall have the meaning as set out in section 1 of POPIA, and "Process" shall have the corresponding meaning.

The CCT, its employees, representatives and sub-contractors may, from time to time, Process the tenderer's and/or its employees', representatives' and/or sub-contractors' Personal Information, for purposes of, and/or relating to, the tender, the contract and these Conditions of Tender, for research purposes, and/or as otherwise may be envisaged in the CCT's Privacy Notice and/or in relation to the CCT's Supply Chain Management Policy or as may be otherwise permitted by law. This includes the Processing of the latter Personal Information by the CCT's due diligence assurance provider, professional advisors and the Appeal Authority as applicable. The CCT's justification for the processing of such aforesaid Personal Information is based on section 11(1)(b) of POPIA, i.e., in terms of which the CCT's Processing of the said Personal Information is necessary to carry out actions for the conclusion and/or performance of the contract, to which the applicable data subject (envisaged in this clause 2.1.6.6 above) is a party.

All requests relating to data protection must be submitted in writing to:
The City Manager - C/o the Information Officer, Office of the City Manager
Via hand delivery at: 20th Floor, Tower Block, 12 Hertzog Boulevard, Cape Town 8001
Via post at: Private Bag X9181, Cape Town, 8000
Via email at: Popia@capetown.gov.za.

2.1.6.7 Compliance to the CCTs Appeals Policy.

In terms of the CCT's Appeals Policy, a fixed upfront administration fee will be charged. In addition, a surcharge may be imposed for vexatious and frivolous or otherwise manifestly inappropriate tender

related appeals.

The current approved administration fee is R300.00 and may be paid at any of the Municipal Offices or at the Civic Centre in Cape Town using the GL Data Capture Receipt attached as Annexure F.14: Appeal Application Form. Alternatively, via EFT into the CCT's NEDBANK Account: CITY OF CAPE TOWN and using Reference number: 198158966. You are required to send proof of payment when lodging your appeal.

The current surcharge for vexatious and frivolous or otherwise manifestly inappropriate tender related appeals will be calculated as $\frac{1}{2}$ (Administrative cost of the tender appeal) + 0.25 % (Appellant's tender price).

Should the payment of the administration fee of R300.00 or the surcharge not be received, such fee or surcharge will be added as a Sundry Tariff to the bidder's municipal account.

In the event where the bidder does not have a Municipal account with the CCT, the fee or surcharge may be recovered in terms of the CCT's Credit Control and Debt Collection By-law, 2006 (as amended) and its Credit Control and Debt Collection Policy.

2.1.7 CCT Supplier Database Registration

Tenderers are required to be registered on the CCT Supplier Database as a service provider. Tenderers must register as such upon being requested to do so in writing and within the period contained in such a request, failing which no orders can be raised or payments processed from the resulting contract. In the case of Joint Venture partnerships this requirement will apply individually to each party of the Joint Venture.

Tenderers who wish to register on the CCT's Supplier Database may collect registration forms from the Supplier Management Unit located within the Supplier Management / Registration Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town (Tel 021 400 9242/3/4/5). Registration forms and related information are also available on the CCT's website www.capetown.gov.za (follow the Supply Chain Management link to Supplier registration).

It is each tenderer's responsibility to keep all the information on the CCT Supplier Database updated.

2.1.8 National Treasury Web Based Central Supplier Database (CSD) Registration

Tenderers are required to be registered on the National Treasury Web Based Central Supplier Database (CSD) as a service provider. Tenderers must register as such upon being requested to do so in writing and within the period contained in such a request, failing which no orders can be raised or payments processed from the resulting contract. In the case of Joint Venture partnerships this requirement will apply individually to each party of the Joint Venture.

Tenderers who wish to register on the National Treasury Web Based Central Supplier Database (CSD) may do so via the web address <https://secure.csd.gov.za>.

It is each tenderer's responsibility to keep all the information on the National Treasury Web Based Central Supplier Database (CSD) updated.

2.2 Tenderer's obligations

2.2.1 Eligibility Criteria

2.2.1.1 Tenderers are obligated to submit a tender offer that complies in all aspects to the conditions as detailed in this tender document and the Conditions of Tender. An acceptable tender must "COMPLY IN ALL" aspects with the tender, Conditions of Tender, all Specifications (i.e., item C.5 below, hereinafter the "Specifications"), pricing instructions herein and the Contract including its conditions.

2.2.1.1.1 Submit a tender offer

Only those tender submissions from which it can be established, *inter alia* that a clear, irrevocable and unambiguous offer has been made to CCT, by whom the offer has been made and what the offer constitutes, will be declared responsive.

2.2.1.1.2 Compliance with requirements of CCT SCM Policy and procedures

Only those tenders that are compliant with the requirements below will be declared responsive:

- a) A completed **Details of Tenderer** to be provided (applicable schedule below to be completed);
- b) A completed **Certificate of Authority for Partnerships/ Joint Ventures/ Consortiums** to be provided authorising the tender to be made and the signatory to sign the tender on the partnership /joint venture/consortium's (applicable schedule below to be completed);
- c) A copy of the partnership / joint venture / consortium agreement to be provided, where applicable.
- d) A completed **Declaration of Interest – State Employees** to be provided and which does not indicate any non-compliance with the legal requirements relating to state employees (applicable schedule below to be completed);
- e) A completed **Declaration – Conflict of Interest and Declaration of Bidders' past Supply Chain Management Practices** to be provided and which does not indicate any conflict or past

- practises that renders the tender non-responsive based on the conditions contained thereon (applicable schedules below to be completed);
- f) A completed **Certificate of Independent Bid Determination** to be provided and which does not indicate any non-compliance with the requirements of the schedule (applicable schedule below to be completed);
 - g) The tenderer (including any of its representatives, directors or members), has not been restricted in terms of abuse of the Supply Chain Management Policy,
 - h) The tenderer's tax matters with SARS are in order, or the tenderer is a foreign supplier that is not required to be registered for tax compliance with SARS;
 - i) The tenderer is not an advisor or consultant contracted with the CCT whose prior or current obligations creates any conflict of interest or unfair advantage;
 - j) The tenderer is not a person, advisor, corporate entity or a director of such corporate entity, who is directly or indirectly involved or associated with the bid specification committee;
 - k) A completed **Authorisation for the Deduction of Outstanding Amounts Owed to the CCT** to be provided and which does not indicate any details that renders the tender non-responsive based on the conditions contained thereon (applicable schedules below to be completed);
 - l) The tenderer (including any of its representatives, directors or members), has not been found guilty of contravening the Competition Act 89 of 1998, as amended from time to time;
 - m) The tenderer (including any of its representatives, directors or members), has not been found guilty on any other basis listed in the Supply Chain Management Policy.

2.2.1.1.3 Compulsory clarification meeting

Not Applicable

2.2.1.1.4 Minimum score for functionality

Only those tenders submitted by tenderers who achieve the minimum score for functionality as stated below will be declared responsive.

The tender comprises of three (3) work categories and Tenderers may submit offers for all or fewer work categories. Tenderers are not permitted to use the same staff members across multiple work categories. Each work category shall have separate staff resources specific for that work category with the competency requirements specified in the tender.

Where a tenderer submits offers for multiple work categories but allocates duplicate staff across categories, the tenderer shall be deemed responsive only for the work category in which unique staff were provided. All other work categories for which duplicate staff were submitted shall be deemed non responsive.

For every work category tendered for, tenderers must submit Schedule F.13 Annexure B : Details of Qualifications and Experience of Staff.

The description of the functionality criteria and the maximum possible score for each is shown in the tables below. The score achieved for functionality will be the sum of the scores achieved, in the evaluation process, for the individual criteria.

FUNCTIONALITY TABLE : WORK CATEGORY 1 OIL INSULATED SWITCHGEAR

Evaluation Criteria	Evaluation Scoring	Points
Previous Experience		
<p>(Schedule F.13 – Annexure A1 to be populated)</p> <p>Tenderers shall provide detailed schedule of work pertaining to Medium Voltage Switchgear and Transformer maintenance and repairs. The work undertaken shall be in the makes and models of Switchgear and Transformers as mentioned below. Tenderers shall provide proof of experience. No points will be awarded for experience unless it is supported by the appropriate evidence. The following shall be considered:</p> <ul style="list-style-type: none"> ▪ Maintenance reports, completion certificates, client reference letters with asset type and scope, purchase/work orders including proof of completion. ▪ Must be actual reports for the specific switchgear or transformers maintained and shall be approved or signed off by the client/employer. (Proof to be submitted with the Tender Document) ▪ Must contain Client/Customer name, description of work done and contact details. ▪ The name of the substation/location of the switchgear/transformer, the maintenance instruction e.g. Repair oil leak on transformer, circuit breaker maintenance – planned or breakdown maintenance, maintenance tasks performed e.g. replaced gasket, examine cb contacts, clean and lubricate, examine/test interlock mechanisms, perform contact resistance tests etc. 		
<p style="text-align: center;">Oil Insulated Switchgear</p> <p>1) ABB Tricon FX-OD, 2) ABB Tricon 2RF, 3) Reyrolle ROKSS/X1, ROK/X1, OKSS, JSS, JS, JKSS, JK 4) Reyrolle Parsons IMS, 5) GEC Alstom/English Electric T1, T1OF, T1OF MK2, T3OF Mk2, 6) English Electric/GEC Alstom T3OF, 7) GEC Power Distribution T3, 8) GEC Alstom K4AF, K3AF, 9) Hawker Siddeley Tiger X2F, X2, X1F-E, X1F, X1, NX3F, NX3F-E, NX3, N2F, N1F, 350, X2R, 2FL, 10) JG Statter VT, VL MK2, VL, OD/SA MK2, OE/SA, 11) Long & Crawford T3GF3, J3, J4, GF3, 12) Lucy FRMU-E MK 1A, FRMU MK 1A, FRMU, EFS 13) Yorkshire Tyke 14) Hawker Siddeley HS VSI 15) Reyrolle B2, B3, B4 16) Reyrolle C3, C6T, C7T, C8T 17) Reyrolle LMT MK1, MK2</p>	<ul style="list-style-type: none"> ▪ Experience on less than 8 types of Switchgear (0 points) ▪ Experience on 8 to 12 types of Switchgear (30 points) ▪ Experience on 13 to 15 types of Switchgear (35 points) ▪ Experience on ≥ 16 types of Switchgear (40 points) 	40

Key Personnel		
<p>Maintainer (Schedule F.13 - Annexure B to be populated)</p> <ul style="list-style-type: none"> ▪ Successfully passed a trade test/declared competent in the trade Electrician. Foreign Qualifications shall be certified by the South African Qualifications Authority. The Trade test certificate should be certified by a relevant SETA. <p>OR</p> <p>Minimum of NQF level 3 qualification in Electrical Engineering from a recognised training Institution (Foreign Qualifications shall be certified by the South African Qualifications Authority).</p> <ul style="list-style-type: none"> ▪ A minimum of two (2) years experience in medium voltage switchgear and transformer maintenance and repairs. <p>Must have received training on maintenance of at least 8 different types of Switchgear listed above. Training certificates must have been issued by an accredited assessor and shall be submitted with the tender document.</p> <p>No points shall be allocated if switchgear training certificates are not submitted with the tender document.</p> <p>No points shall be allocated if the relevant qualifications and/or Trade test certificate are not submitted with the tender document.</p>	<ul style="list-style-type: none"> ▪ < 2 Maintainers (0 points) ▪ 2 Maintainers (20 points) ▪ ≥ 3 Maintainers (30 points) 	30
Switchgear Maintenance Task Lists		
<p>(Schedule F.13 - Annexure D1 to be populated)</p> <ul style="list-style-type: none"> ▪ Tenderers shall provide proof of comprehensive maintenance task lists as defined in clause 27 of the Specification. Such task lists must be attached to Returnable Schedule F.13 - Annexure D1. No points shall be allocated if Task Lists are not submitted with the tender document. 	<ul style="list-style-type: none"> ▪ < 8 task lists (0 points) ▪ 8 – 12 task lists (10 points) ▪ 13 - 15 task lists (20 points) ▪ ≥ 16 task lists (30 points) 	30
Total		100

The minimum qualifying score for functionality is [60] out of a maximum of [100].

FUNCTIONALITY TABLE : WORK CATEGORY 2 AIR INSULATED SWITCHGEAR

Evaluation Criteria	Evaluation Scoring	Points
Previous Experience		
<p>(Schedule F.13 – Annexure A2 to be populated)</p> <p>Tenderers shall provide detailed schedule of work pertaining to Medium Voltage Switchgear and Transformer maintenance and repairs. The work undertaken shall be in the makes and models of Switchgear and Transformers as mentioned below. Tenderers shall provide proof of experience. No points will be awarded for experience unless it is supported by the appropriate evidence. The following shall be considered:</p> <ul style="list-style-type: none"> ▪ Maintenance reports, completion certificates, client reference letters with asset type and scope, purchase/work orders including proof of completion. ▪ Must be actual reports for the specific switchgear or transformers maintained and shall be approved or signed off by the client/employer. (Proof to be submitted with the Tender Document) ▪ Must contain Client/Customer name, description of work done and contact details. ▪ The name of the substation/location of the switchgear/transformer, the maintenance instruction e.g. Repair oil leak on transformer, circuit breaker maintenance – planned or breakdown maintenance, maintenance tasks performed e.g. replaced gasket, examine cb contacts, clean and lubricate, examine/test interlock mechanisms, perform contact resistance tests etc. 		
<p style="text-align: center;">Air Insulated Switchgear</p> <p>1) ABB AMS 2) Hawker Siddeley HS VSI-V 3) ABB Unigear ZS1 4) ABB VD4-LMT 5) RPS LMVP 6) Alstom SBV4</p>	<ul style="list-style-type: none"> ▪ Experience on less than 3 types of Switchgear (0 points) ▪ Experience on 3 to 4 types of Switchgear (30 points) ▪ Experience on ≥ 5 types of Switchgear (40 points) 	<p>40</p>

Key Personnel		
<p>Maintainer (Schedule F.13 - Annexure B to be populated)</p> <ul style="list-style-type: none"> ▪ Successfully passed a trade test/declared competent in the trade Electrician. Foreign Qualifications shall be certified by the South African Qualifications Authority. The Trade test certificate should be certified by a relevant SETA. <p>OR</p> <p>Minimum of NQF level 3 qualification in Electrical Engineering from a recognised training Institution (Foreign Qualifications shall be certified by the South African Qualifications Authority).</p> <ul style="list-style-type: none"> ▪ A minimum of two (2) years experience in medium voltage switchgear and transformer maintenance and repairs. <p>Must have received training on maintenance of at least 3 different types of Switchgear listed above. Training certificates must have been issued by an accredited assessor and shall be submitted with the tender document.</p> <p>No points shall be allocated if switchgear training certificates are not submitted with the tender document.</p> <p>No points shall be allocated if the relevant qualifications and/or Trade test certificate are not submitted with the tender document.</p>	<ul style="list-style-type: none"> ▪ <2 Maintainers (0 points) ▪ 2 Maintainers (20 points) ▪ ≥ 3 Maintainers (30 points) 	30
Switchgear Maintenance Task Lists		
<p>(Schedule F.13 - Annexure D2 to be populated)</p> <ul style="list-style-type: none"> ▪ Tenderers shall provide proof of comprehensive maintenance task lists as defined in clause 27 of the Specification. Such task lists must be attached to Returnable Schedule F.13 - Annexure D2. No points shall be allocated if Task Lists are not submitted with the tender document. 	<ul style="list-style-type: none"> ▪ < 3 task lists (0 points) ▪ 3 - 4 task lists (10 points) ▪ ≥ 5 task lists (30 points) 	30
Total		100

The minimum qualifying score for functionality is [60] out of a maximum of [100].

FUNCTIONALITY TABLE : WORK CATEGORY 3 GIS SWITCHGEAR

Evaluation Criteria	Evaluation Scoring	Points
Previous Experience		
<p>(Schedule F.13 – Annexure A3 to be populated)</p> <p>Tenderers shall provide detailed schedule of work pertaining to Medium Voltage Switchgear and Transformer maintenance and repairs. The work undertaken shall be in the makes and models of Switchgear and Transformers as mentioned below. Tenderers shall provide proof of experience. No points will be awarded for experience unless it is supported by the appropriate evidence. The following shall be considered:</p> <ul style="list-style-type: none"> ▪ Maintenance reports, completion certificates, client reference letters with asset type and scope, purchase/work orders including proof of completion. ▪ Must be actual reports for the specific switchgear or transformers maintained and shall be approved or signed off by the client/employer. (Proof to be submitted with the Tender Document) ▪ Must contain Client/Customer name, description of work done and contact details. ▪ The name of the substation/location of the switchgear/transformer, the maintenance instruction e.g. Repair oil leak on transformer, circuit breaker maintenance – planned or breakdown maintenance, maintenance tasks performed e.g. replaced gasket, examine cb contacts, clean and lubricate, examine/test interlock mechanisms, perform contact resistance tests etc. 		
<p style="text-align: center;">Gas Insulated Switchgear</p> <p>1) ABB SafeRing/SafePlus 2) Reyrolle RSF3/ RS1/RSF1 3) Lucy Aegis 4) Merlin Gerin/Schneider Electric RM6 5) Merlin Gerin Ringmaster RN2C/ CE2 6) Schneider Electric FBX 7) Reyrolle LMS / LMR 8) ABB HD4-LMT 9) ABB ZX 0.2 / 1.2 / 2 10) ABB Bergamo SACE HA1ZC 11) TGOOD TGS</p>	<ul style="list-style-type: none"> ▪ Experience on less than 6 types of Switchgear (0 points) ▪ Experience on 6 to 8 types of Switchgear (30 points) ▪ Experience on ≥ 9 types of Switchgear (40 points) 	<p>40</p>

Key Personnel		
<p>Maintainer (Schedule F.13 - Annexure B to be populated)</p> <ul style="list-style-type: none"> ▪ Successfully passed a trade test/declared competent in the trade Electrician. Foreign Qualifications shall be certified by the South African Qualifications Authority. The Trade test certificate should be certified by a relevant SETA. <p>OR</p> <p>Minimum of NQF level 3 qualification in Electrical Engineering from a recognised training Institution (Foreign Qualifications shall be certified by the South African Qualifications Authority).</p> <ul style="list-style-type: none"> ▪ A minimum of two (2) years experience in medium voltage switchgear and transformer maintenance and repairs. <p>Must have received training on maintenance of at least 6 different types of Switchgear listed above. Training certificates must have been issued by an accredited assessor and shall be submitted with the tender document.</p> <p>No points shall be allocated if switchgear training certificates are not submitted with the tender document.</p> <p>No points shall be allocated if the relevant qualifications and/or Trade test certificate are not submitted with the tender document.</p>	<ul style="list-style-type: none"> ▪ <2 Maintainers (0 points) ▪ 2 Maintainers (20 points) ▪ ≥ 3 Maintainers (30 points) 	30
Switchgear Maintenance Task Lists		
<p>(Schedule F.13 - Annexure D3 to be populated)</p> <ul style="list-style-type: none"> ▪ Tenderers shall provide proof of comprehensive maintenance task lists as defined in clause 27 of the Specification. Such task lists must be attached to Returnable Schedule F.13 - Annexure D3. No points shall be allocated if Task Lists are not submitted with the tender document. 	<ul style="list-style-type: none"> ▪ < 6 task lists (0 points) ▪ 6 - 8 task lists (10 points) ▪ ≥ 9 task lists (30 points) 	30
Total		100

The minimum qualifying score for functionality is [60] out of a maximum of [100].

Where the entity tendering is a Joint Venture, the tenderer's tender response must be accompanied by a statement describing exactly what aspects of the work will be undertaken by each party to the joint venture.

Tenderers shall ensure that all relevant information has been submitted with the tender offer in the prescribed format to ensure optimal scoring of functionality points for each Evaluation Criteria. Failure to provide all information **IN THIS TENDER SUBMISSION** could result in the tenderer not being able to achieve the specified minimum scoring.

A more detailed explanation of the functionality criteria is given below:

Previous experience of Tenderer

Tenderers shall provide detailed schedule of work undertaken in Medium Voltage Switchgear and Transformer maintenance and repairs. The work undertaken shall be in the makes and models of Switchgear and Transformers as mentioned in the applicable work category tendered for. Tenderers shall provide maintenance reports as proof experience (**No points will be allocated for experience if the experience claimed is not accompanied by Maintenance reports**). Maintenance reports shall adhere to the following:

- Must be actual reports for the specific switchgear or transformers maintained and shall be approved or signed off by the client/employer. (Proof to be submitted with the Tender Document)
- Must contain Client/Customer name, description of work done and contact details.
- The reports shall be in the form of a job card or similar including the following: the name of the substation/location of the switchgear/transformer, the maintenance instruction e.g. Repair oil leak on transformer, circuit breaker maintenance – planned or breakdown maintenance, maintenance tasks performed e.g. replaced gasket, examine cb contacts, clean and lubricate, examine/test interlock mechanisms, perform contact resistance tests etc.
- The details of previous experience of the Tenderer must be entered into Returnable **Schedule F.13 - Annexure A1 / A2 / A3 as per the work category or categories tendered for.**

Key Personnel

The tenderer must make use of the following key personnel for the entire duration of the envisaged contract. The details of key personnel which must be entered into Returnable **Schedule F.13 - Annexure B**. The City reserves the right to request clarification regarding supporting documents for key personnel.

To be deemed responsive in terms of personnel, a minimum of **2** Maintainers would be required.

The Maintainer shall adhere to the following

- Successfully passed a trade test/declared competent in the trade Electrician. Foreign Qualifications shall be certified by the South African Qualifications Authority. The Trade test certificate should be certified by a relevant SETA
OR
Minimum of NQF level 3 qualification in Electrical Engineering from a recognised training Institution (Foreign Qualifications shall be certified by the South African Qualifications Authority).
- A minimum of two (2) years experience in medium voltage switchgear and transformer maintenance and repairs. Start and end dates of each period declared and the description of the work performed for each period shall be submitted (refer to Schedule F.13 Annexure B).
- As a minimum, Maintainers must have received training on maintenance and repair of the following quantities (types). Refer to Annexure F.13 D1 – D3 for details of switchgear types.

Work category	Minimum Required Switchgear Types
1. Oil Insulated Switchgear	8
2. Air Insulated Switchgear	3
3. Gas Insulated Switchgear	6

- Training certificates must have been issued by an accredited assessor and shall be submitted with the tender document.
- The City of Cape Town reserves rights to competency assess the Maintainer on the tenderer's list against its current maintenance standards.

Maintenance task lists

The tenderer shall provide proof of comprehensive maintenance task lists **as defined in clause 27 of the Specifications**. The task lists shall have been compiled by the tenderer. The task lists shall be submitted together with the tender document and the Tenderer shall enter the details in **Schedule F.13 - Annexure D1/D2/D3 for the work category tendered for**.

2.2.1.1.7 Provision of samples

Only those tenders submitted by tenderers who provided acceptable samples as stated in the Tender Specifications will be declared responsive.

2.2.2 Cost of tendering

The CCT will not be liable for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer complies with requirements.

2.2.3 Check documents

The documents issued by the CCT for the purpose of a tender offer are listed in the index of this tender document.

Before submission of any tender, the tenderer should check the number of pages, and if any are found to be missing or duplicated, or the figures or writing is indistinct, or if the Price Schedule contains any obvious errors, the tenderer must apply to the CCT at once to have the same rectified.

2.2.4 Confidentiality and copyright of documents

The tenderer shall treat as strictly confidential all matters arising in connection with the tender. Use and copy the documents issued by the CCT only for the purpose of preparing and submitting a tender offer in response to the invitation.

2.2.5 Reference documents

The tenderer shall obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, Conditions of Contract and other publications, which are not attached but which are incorporated into the tender document(s) by reference.

2.2.6 Acknowledge and comply with notices

The tenderer shall acknowledge receipt of notices to the tender documents, which the CCT may issue, and shall fully comply with all instructions issued in the said notices, and if necessary, apply for an extension of the closing time stated on the front page of the tender document, in order to take the notices into account. Notwithstanding any requests for confirmation of receipt of the said notices issued, the tenderer shall be deemed to have received such notices if the CCT can show proof of transmission thereof via electronic mail, facsimile, or registered post or other lawful means.

2.2.7 Clarification meeting

The tenderer shall attend, where required, a clarification meeting at which tenderers may familiarise themselves with aspects of the proposed work, services or supply and pose questions. Details of the meeting(s) are stated in the General Tender Information (i.e., in item T.1 above).

Tenderers should be represented at the site visit/clarification meeting by a duly authorised person who is suitably qualified and experienced to comprehend the implications of the work involved.

2.2.8 Seek clarification

The tenderer shall request clarification of the tender documents, if necessary, by notifying the CCT at least one week before the closing time stated in the General Tender Information (i.e., in item T.1 above), where possible.

2.2.9 Pricing the tender offer

2.2.9.1 The tenderer shall comply with all pricing instructions as stated on the Price Schedule.

2.2.10 Alterations to documents

The tenderer shall not make any alterations or additions to the tender documents, except to comply with instructions issued by the CCT in writing, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations.

2.2.11 Alternative tender offers

2.2.11.1 Unless otherwise stated in the Conditions of Tender, the tenderers may submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted.

If a tenderer wishes to submit an alternative tender offer, he/she/it shall do so as a separate offer on a complete set of tender documents. The alternative tender offer shall be submitted in a separate sealed envelope clearly marked "Alternative Tender" in order to distinguish it from the main tender offer.

Only the alternative of the highest ranked acceptable main tender offer (that is, submitted by the same tenderer) will be considered, and if appropriate, recommended for award.

Alternative tender offers of any but the highest ranked main tender offer will not be considered.

An alternative tender offer to the highest ranked acceptable main tender offer that is priced higher than the main tender offer may be recommended for award, provided that the ranking of the alternative tender offer is higher than the ranking of the next ranked acceptable main tender offer.

The CCT will not be bound to consider alternative tenders and shall have sole discretion in this regard.

In the event that the alternative is accepted, the tenderer warrants that the alternative offer complies in all respects with the CCT's standards and requirements as set out in the tender document.

2.2.11.2 Acceptance of an alternative tender offer by the CCT may be based only on the criteria stated in the Conditions of Tender or applicable criteria otherwise acceptable to the CCT.

2.2.12 Submitting a tender offer

2.2.12.1 The tenderer is required to submit one tender offer only on the original tender documents as issued by the CCT, either as a single tendering entity or as a member in a joint venture to provide the whole of the works, services or supply identified in the Conditions of Contract and described in the Specifications. Only those tenders submitted on the tender documents as issued by the CCT together with all Tender Returnable Documents duly completed and signed will be declared responsive.

2.2.12.2 The tenderer shall return the entire tender document to the CCT after completing it in its entirety, either electronically (if they were issued in electronic format) or by writing legibly in non-erasable ink.

2.2.12.3 The tenderer shall sign the original tender offer where required in terms of the Conditions of Tender. The tender shall be signed by a person duly authorised by the tenderer to do so. Tenders submitted by joint ventures of two or more firms shall be accompanied by the document of formation / founding document of the joint venture or any other document signed by all Parties, in which is defined precisely

the conditions under which the joint venture will function, its period of duration, the persons authorised to represent and obligate it, the participation of the several firms forming the joint venture, and any other information necessary to permit a full appraisal of its functioning. Signatories for tenderers proposing to contract as joint ventures shall state which of the signatories is the lead partner.

2.2.12.4 Where a two-envelope system is required in terms of the Conditions of Tender, place and seal the returnable documents listed in the Conditions of Tender in an envelope marked “financial proposal” and place the remaining returnable documents in an envelope marked “technical proposal”. Each envelope shall state on the outside the CCT’s address and identification details stated in the General Tender Information (i.e., item T.1 above), as well as the tenderer’s name and contact address.

2.2.12.5 The tenderer shall seal the original tender offer and copy packages together in an outer package that states on the outside only the CCT’s address and identification details as stated in the General Tender Information. . If it is not possible to submit the original tender and the required copies (see 2.2.12.3) in a single envelope, then the tenderer must seal the original and each copy of the tender offer as separate packages marking the packages as “ORIGINAL” and “COPY” in addition to the aforementioned tender submission details.

2.2.12.6 The CCT shall not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.

2.2.12.7 Tender offers submitted by facsimile or e-mail will be rejected by the CCT, unless stated otherwise in the Conditions of Tender.

2.2.12.8 By signing the offer part of the Form of Offer (**Section 5, Part A hereto**) the tenderer warrants and agrees that all information provided in the tender submission is true and correct.

2.2.12.9 Tenderers shall properly deposit its bid in the designated tender box (as detailed on the front page of this tender document) on or before the closing date and before the closing time, in the relevant tender box at the Tender & Quotation Boxes Office situated on the 2nd floor, Concourse Level, Civic Centre, 12 Hertzog Boulevard, Cape Town. If the tender submission is too large to fit in the allocated box, please enquire at the public counter for assistance.

2.2.12.10 The tenderer must record and reference all information submitted contained in other documents for example cover letters, brochures, catalogues, etc. in the Returnable Schedule titled **List of Other Documents Attached by Tenderer**.

2.2.13 Information and data to be completed in all respects

Tender offers, which do not provide all the data or information requested completely and in the form required, may be regarded by the CCT as non-responsive.

2.2.14 Closing time

2.2.14.1 The tenderer shall ensure that the CCT receives the tender offer, together with all applicable documents specified herein, at the address specified in the General Tender Information herein prior to the closing time stated on the front page of the tender document.

2.2.14.2 If the CCT extends the closing time stated on the front page of the tender document for any reason, the requirements of these Conditions of Tender apply equally to the extended deadline.

2.2.14.3 The CCT shall not consider tenders that are received after the closing date and time for such a tender (late tenders).

2.2.15 Tender offer validity and withdrawal of tenders

2.2.15.1 The tenderer shall warrant that the tender offer(s) remains valid, irrevocable and open for acceptance by the CCT at any time for a period of 120 days after the closing date stated on the front page of the tender document.

2.2.15.2 Notwithstanding the period stated in clause 2.2.15.1 above, bids shall remain valid for acceptance for a period of twelve (12) months after the expiry of the original validity period, unless the CCT is notified in writing of anything to the contrary by the bidder. The validity of bids may be further extended by a period of not more than six months subject to mutual agreement by the parties, administrative processes and upon approval by the City Manager, unless the required extension is as a result of an appeal process or court ruling.

In circumstances where the validity period of a tender has expired, and the tender has not been awarded, the tender process is considered "completed", despite there being no decision (award or cancellation) made. This anomaly does not fall under any of the listed grounds of cancellation and should be treated as a "non award". A "non award" is supported as a recommendation to the CCT's Bod Adjudication Committee ("BAC") for noting.

2.2.15.3 A tenderer may request in writing, after the closing date, that its tender offer be withdrawn. Such withdrawal will be permitted or refused at the sole discretion of the CCT after consideration of the reasons for the withdrawal, which shall be fully set out by the tenderer in such written request for withdrawal. Should the tender offer be withdrawn in contravention hereof, the tenderer agrees that:

- a) it shall be liable to the CCT for any additional expense incurred or losses suffered by the CCT in having either to accept another tender or, if new tenders have to be invited, the additional expenses incurred or losses suffered by the invitation of new tenders and the subsequent acceptance of any other tender;
- b) the CCT shall also have the right to recover such additional expenses or losses by set-off against monies which may be due or become due to the tenderer under this or any other tender or contract or against any guarantee or deposit that may have been furnished by the tenderer or on its behalf for the due fulfilment of this or any other tender or contract. Pending the ascertainment of the amount of such additional expenses or losses, the CCT shall be entitled to retain such monies, guarantee or deposit as security for any such expenses or loss, without prejudice to the CCT's other rights and/or remedies available to it in accordance with any applicable laws.

2.2.16 Clarification of tender offer, or additional information, after submission

Tenderer's shall promptly provide clarification of its tender offer, or additional information, in response to a written request to do so from the CCT during the evaluation of tender offers within the time period stated in such request. No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted.

Note: This clause does not preclude the negotiation of the final terms of the contract with a preferred tenderer following a competitive selection process, should the CCT elect to do so.

Failure, or refusal, to provide such clarification or additional information within the time for submission stated in the CCT's written request may render the tender non-responsive.

2.2.17 Provide other material

2.2.17.1 Tenderer's shall promptly provide, upon request by the CCT, any other material that has a bearing on the tender offer, the tenderer's commercial position (including joint venture agreements), preferencing arrangements, or samples of materials, considered necessary by the CCT for the purpose of the evaluation of the tender. Should the tenderer not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in the CCT's request, the CCT may regard the tender offer as non-responsive.

2.2.17.2 The tenderer shall provide, on written request by the CCT, where the transaction value inclusive of VAT **exceeds R 10 million**:

- a) audited annual financial statement for the past 3 years, or for the period since establishment if established during the past 3 years, if required by law to prepare annual financial statements for auditing;
- b) a certificate signed by the tenderer certifying that the tenderer has no undisputed commitments for municipal services towards a municipality or other service provider in respect

- of which payment is overdue for more than 30 days;
- c) particulars of any contracts awarded to the tenderer by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract;
- d) a statement indicating whether any portion of the goods or services are expected to be sourced from outside the Republic, and, if so, what portion and whether any portion of payment from the municipality or municipal entity is expected to be transferred out of the Republic.

Each entity to a Consortium/Joint Venture bid shall submit separate certificates/statements in the above regard.

2.2.17.3 Tenderers shall be required to undertake to fully cooperate with the CCT's external service provider appointed to perform a due diligence review and risk assessment upon receipt of such written instruction from the CCT.

2.2.18 Samples, Inspections, tests and analysis

Tenderers shall provide access during working hours to premises for inspections, tests and analysis as provided for in the Conditions of Tender or Specifications.

If the Specifications requires the tenderer to provide samples, these shall be provided strictly in accordance with the instructions set out in the Specification.

If such samples are not submitted as required in the bid documents or within any further time stipulated by the CCT in writing, then the bid concerned may be declared non-responsive.

The samples provided by all successful bidders will be retained by the CCT for the duration of any subsequent contract. Bidders are to note that samples are requested for testing purposes therefore samples submitted to the CCT may not in all instances be returned in the same state of supply and in other instances may not be returned at all. Unsuccessful bidders will be advised by the Project Manager or dedicated CCT Official to collect their samples, save in the aforementioned instances where the samples would not be returned.

2.2.19 Certificates

The tenderer must provide the CCT with all certificates as stated below:

2.2.19.1. Preference Points for Specific Goals

In order to qualify for preference points for HDI and/or Specific Goals, it is the responsibility of the tenderer to submit documentary proof (Company registration certification, Central Supplier Database report, BBBEE certificate, Proof of Disability, Financial Statements, commissioned sworn affidavits, etc.) in support of tenderer claims for such preference for that specific goal.

Tenderers are further referred to the content of the Preference Schedule for the full terms and conditions applicable to the awarding of preference points.

2.2.19.2 Evidence of tax compliance

Tenderers shall be registered with the South African Revenue Service (SARS) and their tax affairs must be in order and they must be tax compliant subject to the requirements of clause 2.2.1.1.2.h. In this regard, it is the responsibility of the Tenderer to submit evidence in the form of a valid Tax Compliance Status PIN issued by SARS to the CCT at the Supplier Management Unit located within the Supplier Management / Registration Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town (Tel 021 400 9242/3/4/5), or included with this tender. The tenderer must record its Tax Compliance Status PIN number on the **Details of Tenderer** pages of the tender submission.

Each party to a Consortium/Joint Venture shall submit a separate Tax Compliance Status Pin.

Before making an award the CCT must verify the bidder's tax compliance status. Where the recommended bidder is not tax compliant, the bidder should be notified of the non-compliant status and be requested to submit to the CCT, within 7 working days, written proof from SARS that they have made arrangement to meet

their outstanding tax obligations. The proof of tax compliance submitted by the bidder must be verified by the CCT via CSD or e-Filing. The CCT should reject a bid submitted by the bidder if such bidder fails to provide proof of tax compliance within the timeframe stated herein.

Only foreign suppliers who have answered "NO" to all the questions contained in the Questionnaire to Bidding Foreign Suppliers section on the **Details of Tenderer** pages of the tender submission, are not required to register for a tax compliance status with SARS.

2.2.20 Compliance with Occupational Health and Safety Act, 85 of 1993

Tenderers are to note the requirements of the Occupational Health and Safety Act, 85 of 1993. The Tenderer shall be deemed to have read and fully understood the requirements of the above Act and Regulations and to have allowed for all costs in compliance therewith.

In this regard the Tenderer shall submit **upon written request to do so by the CCT**, a Health and Safety Plan in sufficient detail to demonstrate the necessary competencies and resources to deliver the goods or services all in accordance with the Act, Regulations and Health and Safety Specification.

2.2.21 Claims arising from submission of tender

By responding to the tender herein, the tenderer warrants that it has:

- a) Inspected the Specifications and read and fully understood the Conditions of Contract.
- b) Read and fully understood the whole text of the Specifications and Price Schedule and thoroughly acquainted himself with the nature of the goods or services proposed and generally of all matters which may influence the Contract.
- c) visited the site(s) where delivery of the proposed goods will take place, carefully examined existing conditions, the means of access to the site(s), the conditions under which the delivery is to be made, and acquainted himself with any limitations or restrictions that may be imposed by the Municipal or other Authorities in regard to access and transport of materials, plant and equipment to and from the site(s) and made the necessary provisions for any additional costs involved thereby.
- d) requested the CCT to clarify the actual requirements of anything in the Specifications and Price Schedule, the exact meaning or interpretation of which is not clearly intelligible to the Tenderer.
- e) Received any notices to the tender documents which have been issued in accordance with the CCT's Supply Chain Management Policy.

The CCT will therefore not be liable for the payment of any extra costs or claims arising from the submission of the tender.

2.3 The CCT's undertakings

2.3.1 Respond to requests from the tenderer

2.3.1.1 Unless otherwise stated in the Conditions of Tender, the CCT shall respond to a request for clarification received up to one week (where possible) before the tender closing time stated on the front page of the tender document.

2.3.1.2 The CCT's duly authorised representative for the purpose of this tender is stated on the General Tender Information page above.

2.3.2 Issue Notices

If necessary, the CCT may issue addenda in writing that may amend or amplify the tender documents to each tenderer during the period from the date the tender documents are available until one week before the tender closing time stated in the Tender Data. The CCT reserves its rights to issue addenda less than one week before the tender closing time in exceptional circumstances. If, as a result a tenderer applies for an extension to the closing time stated on the front page of the tender document, the CCT may grant such extension and, shall then notify all tenderers who drew documents.

Notwithstanding any requests for confirmation of receipt of notices issued, the tenderer shall be deemed to

have received such notices if the CCT can show proof of transmission thereof via electronic mail, facsimile or registered post.

2.3.3 Opening of tender submissions

2.3.3.1 Unless the two-envelope system is to be followed, CCT shall open tender submissions in the presence of tenderers' agents who choose to attend at the time and place stated in the Conditions of Tender.

Tenders will be opened immediately after the closing time for receipt of tenders as stated on the front page of the tender document, or as stated in any Notice extending the closing date and at the closing venue as stated in the General Tender Information.

2.3.3.2 Announce at the meeting held immediately after the opening of tender submissions, at the closing venue as stated in the General Tender Information, the name of each tenderer whose tender offer is opened and, where possible, the prices indicated.

2.3.3.3 Make available a record of the details announced at the tender opening meeting on the CCT's website (<http://www.capetown.gov.za/en/SupplyChainManagement/Pages/default.aspx>.)

2.3.4 two-envelope system

2.3.4.1 Where stated in the Conditions of Tender that a two-envelope system is to be followed, the CCT shall open only the technical proposal of tenders in the presence of tenderers' agents who choose to attend at the time and place stated in the Conditions of Tender and announce the name of each tenderer whose technical proposal is opened.

2.3.4.2 The CCT shall evaluate the quality of the technical proposals offered by tenderers, then advise tenderers who have submitted responsive technical proposals of the time and place when the financial proposals will be opened. The CCT shall open only the financial proposals of tenderers, who have submitted responsive technical proposals in accordance with the requirements as stated in the Conditions of Tender, and announce the total price and any preference claimed. Return unopened financial proposals to tenderers whose technical proposals were non responsive.

2.3.5 Non-disclosure

The CCT shall not disclose to tenderers, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of tender offers and recommendations for the award of a contract, until after the award of the contract to the successful tenderer.

2.3.6 Grounds for rejection and disqualification

The CCT shall determine whether there has been any effort by a tenderer to influence the processing of tender offers and instantly disqualify a tenderer (and his tender offer) if it is established that he engaged in corrupt or fraudulent practices.

2.3.7 Test for responsiveness

2.3.7.1 Appoint a Bid Evaluation Committee and determine after opening whether each tender offer properly received:

- a) complies with the requirements of these Conditions of Tender,
- b) has been properly and fully completed and signed, and
- c) is responsive to the other requirements of the tender documents.

2.3.7.2 A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. A material deviation or qualification is one which, in the CCT's opinion, would:

- a) Detrimentally affect the scope, quality, or performance of the goods, services or supply identified in the Specifications,

- b) Significantly change the CCT's or the tenderer's risks and responsibilities under the contract, or
- c) affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified.

Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of any material deviation or qualification.

The CCT reserves the right to accept a tender offer which does not, in the CCT's opinion, materially and/or substantially deviate from the terms, conditions, and specifications of the tender documents.

2.3.8 Arithmetical errors, omissions and discrepancies

2.3.8.1 Check the responsive tenders for:

- a) The gross misplacement of the decimal point in any unit rate;
- b) Omissions made in completing the Price Schedule; or
- c) Arithmetic errors in:
 - i) line item totals resulting from the product of a unit rate and a quantity in the Price Schedule; or
 - ii) The summation of the prices; or
 - iii) Calculation of individual rates.

2.3.8.2 The CCT must correct the arithmetical errors in the following manner:

- a) Where there is a discrepancy between the amounts in words and amounts in figures, the amount in words shall govern.
- b) If pricing schedules apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as tendered shall govern, and the unit rate shall be corrected.
- c) Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern and the tenderer will be asked to revise selected item prices (and their rates if Price Schedules apply) to achieve the tendered total of the prices.

Consider the rejection of a tender offer if the tenderer does not correct or accept the correction of the arithmetical error in the manner described above.

2.3.8.3 In the event of tendered rates or lump sums being declared by the CCT to be unacceptable to it because they are not priced, either excessively low or high, or not in proper balance with other rates or lump sums, the tenderer may be required to produce evidence and advance arguments in support of the tendered rates or lump sums objected to. If, after submission of such evidence and any further evidence requested, the CCT is still not satisfied with the tendered rates or lump sums objected to, it may request the tenderer to amend these rates and lump sums along the lines indicated by it.

The tenderer will then have the option to alter and/or amend the rates and lump sums objected to and such other related amounts as are agreed on by the CCT, but this shall be done without altering the tender offer in accordance with this clause.

Should the tenderer fail to amend his tender in a manner acceptable to and within the time stated by the CCT, the CCT may declare the tender as non-responsive.

2.3.9 Clarification of a tender offer

The CCT may, after the closing date, request additional information or clarification from tenderers, in writing on any matter affecting the evaluation of the tender offer or that could give rise to ambiguity in a contract arising from the tender offer, which written request and related response shall not change or affect their competitive position or the substance of their offer. Such request may only be made in writing by the Director: Supply Chain Management using any means as appropriate.

2.3.10 Evaluation of tender offers

2.3.10.1 General

2.3.10.1.1 The CCT may reduce each responsive tender offer to a comparative price and evaluate them using the tender evaluation methods and associated evaluation criteria and weightings that are specified in the Conditions of Tender.

2.3.10.1.2 For evaluation purposes only, the effects of the relevant contract price adjustment methods will be considered in the determination of comparative prices as follows:

- a) If the selected method is based on bidders supplying rates or percentages for outer years, comparative prices would be determined over the entire contract period based on such rates or percentages.
- b) If the selected method is based on a formula, indices, coefficients, etc. that is the same for all bidders during the contract period, comparative prices would be the prices as tendered for year one.
- c) If the selected method is based on a formula, indices, coefficients, etc. that varies between bidders, comparative prices would be determined over the entire contract period based on published indices relevant during the 12 months prior to the closing date of tenders.
- d) If the selected method includes an imported content requiring rate of exchange variation, comparative prices would be determined based on the exchange rates tendered for the prices as tendered for year one. The rand equivalent of the applicable currency 14 days prior to the closing date of tender will be used (the CCT will check all quoted rates against those supplied by its own bank).
- e) If the selected method is based on suppliers' price lists, comparative prices would be the prices as tendered for year one.
- f) If the selected method is based on suppliers' price lists and / or rate of exchange, comparative prices would be determined as tendered for year one whilst taking into account the tendered percentage subject to rate of exchange (see sub clause (d) for details on the calculation of the rate of exchange).

2.3.10.1.3 Where the scoring of functionality forms part of a bid process, each member of the Bid Evaluation Committee must individually score functionality. The individual scores must then be interrogated and calibrated if required where there are significant discrepancies. The individual scores must then be added together and averaged to determine the final score.

2.3.10.2 Decimal places

Score financial offers, preferences and functionality, as relevant, to two decimal places.

2.3.10.3 Scoring of tenders (price and preference)

2.3.10.3.1 Points for price will be allocated in accordance with the formula set out in this clause based on the price per item / rates as set out in the **Price Schedule (Section 7)**:

- Based on the sum of the prices/rates in relation to a typical project/job.

2.3.10.3.2 Points for preference will be allocated in accordance with the provisions of **Preference Schedule** and the table in this clause.

2.3.10.3.3 The terms and conditions of **Preference Schedule** as it relates to preference shall apply in all respects to the tender evaluation process and any subsequent contract.

2.3.10.3.4 Applicable formula:

The 80/20 price/preference points system will be applied to the evaluation of responsive tenders up to and including a Rand value of R50'000'000 (all applicable taxes included), whereby the order(s) will be placed with the tenderer(s) scoring the highest total number of adjudication points. Price shall be scored as follows:

$$Ps = 80 \times \left(1 - \frac{(Pt - Pmin)}{Pmin}\right)$$

Where: Ps is the number of points scored for price;
Pt is the price of the tender under consideration;
Pmin is the price of the lowest responsive tender.

Preference points shall be based on the Specific Goal as per below:

Table B1: Awards above R750 000 and up to R50 mil (VAT Inclusive)

#	Specific goals allocated points	Preference Points (80/20)
	<i>Reconstruction and Development Programme (RDP) as published in Government Gazette</i>	
1	<p>Promotion of Micro and Small Enterprises <i>Micro with a turnover up to R20million and Small with a turnover up to R80 million as per National Small Enterprise Act, 1996 (Act No.102 of 1996)</i> <i>SME partnership, sub-contracting, joint venture or consortiums</i></p>	8
2	<p>Enterprise Supplier Development and Socio Economic Development</p> <p>> 15% of total expenditure = 6 points</p> <p>> 12% up to 15% of total expenditure = 5 points</p> <p>> 9% up to 12% of total expenditure = 4 points</p> <p>> 6% up to 9% of total expenditure = 3 points</p> <p>> 3% up to 6% of total expenditure = 2 points</p> <p>>= 1% up to 3% total expenditure = 1 points</p> <p>< 1% of total expenditure = 0 points</p>	6
3	<p>Skills Development OR Employee Share Scheme</p> <p>Skills Development</p> <p>> 5% of total profit = 6 points</p> <p>> 4% up to 5% of total profit = 5 points</p> <p>> 3% up to 4% of total profit = 4 points</p> <p>> 2% up to 3% of total profit = 3 points</p> <p>> 1% up to 2% of total profit = 2 points</p> <p>>= 0.5% up to 1% of total profit = 1 points</p> <p>< 0.5% of total profit = 0 points</p> <p>OR Employee Share Scheme</p> <p>> 15% employee ownership = 6 points</p> <p>> 12% up to 15% employee ownership = 5 points</p> <p>> 9% up to 12% employee ownership = 4 points</p> <p>> 6% up to 9% employee ownership = 3 points</p> <p>> 3% up to 6% employee ownership = 2 points</p> <p>>= 1% to 3% employee ownership = 1 points</p> <p>< 1% employee ownership = 0 points</p>	6
	Total points	20

*Ownership: main tendering entity

2.3.10.5 Risk Analysis

Notwithstanding compliance with regard to any requirements of the tender, the CCT will perform a risk analysis in respect of the following:

- a) reasonableness of the financial offer
- b) reasonableness of unit rates and prices
- c) the tenderer's ability to fulfil its obligations in terms of the tender document, that is, that the tenderer can demonstrate that he/she possesses the necessary professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, capacity, experience, reputation, personnel to perform the contract, etc.; the CCT reserves the right to consider a tenderer's existing contracts with the CCT in this regard
- d) any other matter relating to the submitted bid, the tendering entity, matters of compliance, verification of submitted information and documents, etc.

The conclusions drawn from this risk analysis will be used by the CCT in determining the acceptability of the tender offer.

No tenderer will be recommended for an award unless the tenderer has demonstrated to the satisfaction of the CCT that he/she has the resources and skills required.

2.3.11 Negotiations with preferred tenderers

The CCT may negotiate the final terms of a contract with tenderers identified through a competitive tendering process as preferred tenderers provided that such negotiation:

- a) Does not allow any preferred tenderer a second or unfair opportunity;
- b) Is not to the detriment of any other tenderer; and
- c) Does not lead to a higher price than the tender as submitted.

If negotiations fail to result in acceptable contract terms, the City Manager (or his delegated authority) may terminate the negotiations and cancel the tender, or invite the next ranked tenderer for negotiations. The original preferred tenderer should be informed of the reasons for termination of the negotiations. If the decision is to invite the next highest ranked tenderer for negotiations, the failed earlier negotiations may not be reopened by the CCT.

Minutes of any such negotiations shall be kept for record purposes.

The provisions of this clause will be equally applicable to any invitation to negotiate with any other tenderers.

In terms of the CCT's SCM Policy, tenders must be cancelled in the event that negotiations fail to achieve a market related price with any of the three highest scoring tenderers.

2.3.12 Acceptance of tender offer

Notwithstanding any other provisions contained in the tender document, the CCT reserves the right to:

2.3.12.1 Accept a tender offer(s) which does not, in the CCT's opinion, materially and/or substantially deviate from the terms, conditions, and specifications of the tender document.

2.3.12.2 Accept the whole tender or part of a tender or any item or part of any item or items from multiple manufacturers, or to accept more than one tender (in the event of a number of items being offered), and the CCT is not obliged to accept the lowest or any tender.

2.3.12.3 Accept the tender offer(s), if in the opinion of the CCT, it does not present any material risk and only if the tenderer(s):

- a) is not under restrictions, has any principals who are under restrictions, or is not currently a supplier to whom notice has been served for abuse of the supply chain management system, preventing participation in the CCT's procurement,

- b) can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract,
- c) has the legal capacity to enter into the contract,
- d) is not insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act, 2008, bankrupt or being wound up, has his affairs administered by a court or a judicial officer, has suspended his business activities, or is subject to legal proceedings in respect of any of the foregoing, complies with the legal requirements, if any, stated in the tender data, and
- e) is able, in the opinion of the CCT, to perform the contract free of conflicts of interest.

If an award cannot be made in terms of anything contained herein, the CCT reserves the right to consider the next ranked tenderer(s).

2.3.12.4 The CCT reserves the right not to make an award, or revoke an award already made, where the implementation of the contract may result in reputational risk or harm to the CCT as a result of (inter alia):

- a) reports of poor governance or unethical behaviour, or both;
- b) association with known notorious individuals and family of notorious individuals;
- c) poor performance issues, known to the CCT;
- d) negative media reports, including negative social media reports;
- e) adverse assurance (e.g. due diligence) report outcomes; and
- f) circumstances where the relevant vendor has employed, or is directed by, anyone who was previously employed in the service of the state (as defined in clause 1.53 of the SCM Policy), where the person is or was negatively implicated in any SCM irregularity.

2.3.12.5 The CCT reserves the right to nominate an Standby Bidder at the time when an award is made and in the event that a contract is terminated during the execution thereof, the CCT may consider the award of the contract, or non-award, to the Standby Bidder in terms of the procedures included its SCM Policy.

2.3.13 Prepare contract documents

2.3.13.1 If necessary, revise documents that shall form part of the contract and that were issued by the CCT as part of the tender documents to take account of:

- a) Notices issued during the tender period,
- b) Inclusion of some of the returnable documents, and
- c) Other revisions agreed between the CCT and the successful tenderer.

2.3.13.2 Complete the schedule of deviations attached to the form of offer and acceptance, if any.


2.3.14 Notice to successful and unsuccessful tenderers

2.3.14.1 Before accepting the tender of the successful tenderer the CCT shall notify the successful tenderer in writing of the decision of the CCT's Bid Adjudication Committee to award the tender to the successful tenderer. No rights shall accrue to the successful tenderer in terms of this notice

2.3.14.2 The CCT shall, at the same time as notifying the successful tenderer of the Bid Adjudication Committee's decision to award the tender to the successful tenderer, also give written notice to the other tenderers informing them that they have been unsuccessful.

2.3.15 Provide written reasons for actions taken

Provide upon request written reasons to tenderers for any action that is taken in applying these Conditions of Tender, but withhold information which is not in the public interest to be divulged, which is considered to prejudice the legitimate commercial interests of tenderers or might prejudice fair competition between tenderers.

TENDER DOCUMENT GOODS AND SERVICES		 CITY OF CAPE TOWN ISIXEKO SASEKAPA STAD KAAPSTAD
SUPPLY CHAIN MANAGEMENT		
SCM - 542	Approved by Branch Manager: February 2024	Version: 10 Page 30 of 80

TENDER NO: 253S/2025/26
TENDER DESCRIPTION: MV SWITCHGEAR, TRANSFORMERS AND MINISUBSTATION MAINTENANCE AND TRAINING
CONTRACT PERIOD: 36 MONTHS FROM THE COMMENCEMENT DATE OF THE CONTRACT

THE CONTRACT

THE CITY OF CAPE TOWN	
A metropolitan municipality, established in terms of the Local Government: Municipal Structures Act, 117 of 1998 read with the Province of the Western Cape: Provincial Gazette 5588 dated 22 September 2000, as amended (“the Purchaser”) herein represented by	
AUTHORISED REPRESENTATIVE	

AND

SUPPLIER	
NAME of Company/Close Corporation or Partnership / Joint Venture/ Consortium or Sole Proprietor /Individual (The “Supplier” / “tenderer”)	
TRADING AS (if different from above)	
REGISTRATION NUMBER	
PHYSICAL ADDRESS / CHOSEN DOMICILIUM CITANI ET EXECTUANDI OF THE SUPPLIER	
AUTHORISED REPRESENTATIVE	
CAPACITY OF AUTHORISED REPRESENTATIVE	

(HEREINAFTER COLLECTIVELY REFERRED TO AS “THE PARTIES” AND INDIVIDUALLY A “PARTY”)

NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause 2.2.11.1)	
Alternative Offer (see clause 2.2.11.1)	

C.1 DETAILS OF TENDERER/SUPPLIER

1.1 Type of Entity (Please tick one box)

- Individual / Sole Proprietor
 Close Corporation
 Company
- Partnership or Joint Venture or Consortium
 Trust
 Other:

1.2 Required Details (Please provide applicable details in full):

Name of Company / Close Corporation or Partnership / Joint Venture / Consortium or Individual /Sole Proprietor	
Trading as (if different from above)	
Company / Close Corporation registration number (if applicable)	
Postal address	Postal Code _____
Physical address (Chosen Domicilium Citandi Et Executandi)	Postal Code _____
Contact details of the person duly authorised to represent the tenderer	Name: Mr/Ms _____ (Name & Surname) Telephone : (____) _____ Fax :(____) _____ Cellular Telephone: _____ E-mail address: _____
Income tax number	
VAT registration number	
SARS Tax Compliance Status PIN	
CCT Supplier Database Registration Number (See Conditions of Tender)	
National Treasury Central Supplier Database registration number (See Conditions of Tender)	
Is tenderer the accredited representative in South Africa for the Goods / Services / Works offered?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, enclose proof
Is tenderer a foreign based supplier for the Goods / Services / Works offered?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, answer the Questionnaire to Bidding Foreign Suppliers (below)
Questionnaire to Bidding Foreign Suppliers	a) Is the tenderer a resident of the Republic of South Africa or an entity registered in South Africa? <input type="checkbox"/> Yes <input type="checkbox"/> No
	b) Does the tenderer have a permanent establishment in the Republic of South Africa? <input type="checkbox"/> Yes <input type="checkbox"/> No
	c) Does the tenderer have any source of income in the Republic of South Africa? <input type="checkbox"/> Yes <input type="checkbox"/> No
	d) Is the tenderer liable in the Republic of South Africa for any form of taxation? <input type="checkbox"/> Yes <input type="checkbox"/> No
Other Required registration numbers	

C.2 FORM OF OFFER AND ACCEPTANCE

TENDER 253S/2025/26 MV SWITCHGEAR, TRANSFORMER AND MINISUBSTATION MAINTENANCE AND TRAINING

C.2.1 Offer (To Be Completed by the Tenderer as Part of Tender Submission)

The tenderer, identified in the offer signature table below,

HEREBY AGREES THAT by signing the *Form of Offer and Acceptance*, the tenderer:

1. confirms that it has examined the documents listed in the Index (including Schedules and Annexures) and has accepted all the Conditions of Tender;
2. confirms that it has received and incorporated any and all notices issued to tenderers issued by the CCT;
3. confirms that it has satisfied itself as to the correctness and validity of the tender offer; that the price(s) and rate(s) offered cover all the goods and/or services specified in the tender documents; that the price(s) and rate(s) cover all its obligations and accepts that any mistakes regarding price(s), rate(s) and calculations will be at its own risk;
4. offers to supply all or any of the goods and/or render all or any of the services described in the tender document to the CCT in accordance with the:
 - 4.1 terms and conditions stipulated in this tender document;
 - 4.2 specifications stipulated in this tender document; and
 - 4.3 at the prices as set out in the **Price Schedule**.
5. accepts full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on it in terms of the Contract.

SIGNED AT _____ (PLACE) ON THE _____ (DAY) OF _____ (MONTH AND YEAR)

For and on behalf of the Supplier
(Duly Authorised)
Name and Surname:

Witness 1 Signature
Name and Surname:

Witness 2 Signature
Name and Surname:

INITIALS OF CCT OFFICIALS		
1	2	3

FORM OF OFFER AND ACCEPTANCE (continued)

**TENDER 253S/2025/26 MV SWITCHGEAR, TRANSFORMER AND
MINISUBSTATION MAINTENANCE AND TRAINING**

C.2.2 Acceptance (To Be Completed by the CCT)

By signing this part of this *Form of Offer and Acceptance*, the CCT accepts the tenderer's (if awarded the Supplier's) offer. In consideration thereof, the CCT shall pay the Supplier the amount due in accordance with the conditions of contract. Acceptance of the Supplier's offer shall form an agreement between the CCT and the Supplier upon the terms and conditions contained in this document.

The terms of the agreement are contained in the Contract (as defined) including drawings and documents or parts thereof, which may be incorporated by reference.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the *Tender Returnable Documents* as well as any changes to the terms of the offer agreed by the tenderer and the CCT during this process of offer and acceptance, are contained in the *Schedule of Deviations* attached to and forming part of this *Form of Offer and Acceptance*. No amendments to or deviations from said documents are valid unless contained in the *Schedule of Deviations*.

The Supplier shall within 2 (two) weeks after receiving a complete, copy of the Contract, including the *Schedule of Deviations* (if any), contact the CCT to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documents to be provided in terms the *Special Conditions of Contract*. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation / breach of the agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the Commencement Date, being the date upon which the Supplier confirms receipt from the CCT of 1 (one) complete, signed copy of the Contract, including amendments or deviations contained in the *Schedule of Deviations* (if any).

For and on behalf of the City of Cape Town
(Duly Authorised)
Name and Surname:

Witness 1 Signature
Name and Surname:

Witness 2 Signature
Name and Surname:

FORM OF OFFER AND ACCEPTANCE (continued)

**TENDER 253S/2025/26 MV SWITCHGEAR, TRANSFORMER AND
MINISUBSTATION MAINTENANCE AND TRAINING**

C.2.3 Schedule of Deviations (To be Completed by the CCT upon Acceptance)

Notes:

1. The extent of deviations from the tender documents issued by the CCT before the tender closing date, is limited to those permitted in terms of the conditions of tender.
2. A tenderer's covering letter shall not be included in the final Contract document. Should any matter in such letter, which constitutes a deviation as aforesaid, become the subject of agreements reached during the process of offer and acceptance, the outcome of such agreement shall be recorded here.
3. Any other matter arising from the process of offer and acceptance either as a confirmation, clarification or change to the tender documents and which it is agreed by the Parties to become an obligation of the Contract, shall be recorded here.
4. Any change or addition to the tender documents arising from the above agreements and recorded here, shall form part of the Contract.

1 Subject
Details

2 Subject
Details

3 Subject
Details

4 Subject
Details

ONLY TO BE
COMPLETED AT
ACCEPTANCE STAGE

By the duly authorised representatives signing this agreement, the CCT and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to this tender document and addenda thereto as listed in the *Tender Returnable Documents*, as well as any confirmation, clarification or changes to the terms of the offer agreed by the tenderer and the CCT during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the Commencement Date, shall have any meaning or effect between the Parties arising from the agreement.

FORM OF OFFER AND ACCEPTANCE (continued)

**TENDER 253S/2025/26 MV SWITCHGEAR, TRANSFORMER AND
MINISUBSTATION MAINTENANCE AND TRAINING**

C.2.4 Confirmation of Receipt (To be Completed by Supplier upon Acceptance)

The Supplier identified in the offer part of the Contract hereby confirms receipt from the CCT of 1 (one) complete, signed copy of the Contract, including the *Schedule of Deviations* (if any) on:

The..... (Day)

Of..... (Month)

20..... (year)

At..... (Place)

For the Supplier: Signature(s)

Name(s)

Capacity

Signature and name of witness:

Signature Name

**ONLY TO BE
COMPLETED AT
ACCEPTANCE STAGE**

C.3 OCCUPATIONAL HEALTH AND SAFETY AGREEMENT

AGREEMENT MADE AND ENTERED INTO BETWEEN THE CCT (HEREINAFTER CALLED THE "CCT") AND

.....,
(Supplier/Mandatory/Company/CC Name)

IN TERMS OF SECTION 37(2) OF THE OCCUPATIONAL HEALTH AND SAFETY ACT, 85 OF 1993 AS AMENDED.

I,, representing

....., as an employer in its own right in its own right, do hereby undertake to ensure, as far as is reasonably practicable, that all work will be performed, and all equipment, machinery or plant used in such a manner as to comply with the provisions of the Occupational Health and Safety Act (hereafter "OHSA") and the Regulations promulgated thereunder.

I furthermore confirm that I am/we are registered with the Compensation Commissioner and that all registration and assessment monies due to the Compensation Commissioner have been fully paid or that I/We are insured with an approved licensed compensation insurer.

COID ACT Registration Number:

OR Compensation Insurer: Policy No:

I undertake to appoint, where required, suitable competent persons, in writing, in terms of the requirements of OHSA and the Regulations and to charge him/them with the duty of ensuring that the provisions of OHSA and Regulations as well as the Council's Special Conditions of Contract, Way Leave, Lock-Out and Work Permit Procedures are adhered to as far as reasonably practicable.

I further undertake to ensure that any subcontractors employed by me will enter into an occupational health and safety agreement separately, and that such subcontractors comply with the conditions set.

I hereby declare that I have read and understand the Occupational Health and Safety Specifications contained in this tender and undertake to comply therewith at all times.

I hereby also undertake to comply with the Occupational Health and Safety Specification and Plan submitted and approved in terms thereof.

Signed aton the.....day of.....20....

Witness

Mandatory

Signed at..... on the.....day of.....20

Witness

_____ for and on behalf of
CCT

C.4 PRICE SCHEDULE

Bid specifications may not make any reference to any particular trade mark, name, patent, design, type, specific origin or producer, unless there is no other sufficiently precise or intelligible way of describing the characteristics of the work, in which case such reference must be accompanied by the words “or equivalent”.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS ‘OR EQUIVALENT’

Pricing Instructions:

- 5.1 State the rates and prices in Rand unless instructed otherwise in the Conditions of Tender.
- 5.2 Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes (except Value Added Tax (VAT), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable 14 days before the closing time stated in the General Tender Information.
- 5.3 All prices tendered must include all expenses, disbursements and costs (e.g. transport, accommodation etc.) that may be required for the execution of the tenderer’s obligations in terms of the Contract, and shall cover the cost of all general risks, liabilities and obligations set forth or implied in the Contract as well as overhead charges and profit (in the event that the tender is successful). All prices tendered will be final and binding.
- 5.4 All prices shall be tendered in accordance with the units specified in this schedule.
- 5.5 Where a value is given in the Quantity column, a Rate and Price (the product of the Quantity and Rate) is required to be inserted in the relevant columns.
- 5.6 The successful tenderer is required to perform all tasks listed against each item. The tenderer must therefore tender prices/rates on all items as per the section in the Price Schedule. **An item against which no rate is/are entered, or if anything other than a rate or a nil rate (for example, a zero, a dash or the word “included” or abbreviations thereof) is entered against an item, it will also be regarded as a nil rate having been entered against that item, i.e. that there is no charge for that item. The Tenderer may be requested to clarify nil rates, or items regarded as having nil rates; and the CCT may also perform a risk analysis with regard to the reasonableness of such rates.**
- 5.7 Provide fixed rates and prices for the duration of the contract that are not subject to adjustment except as otherwise provided for in clause 17 of the Conditions of Contract and as amplified in the Special Conditions of Contract.
- 5.8 The prices quoted below shall be for all activities performed within the City of Cape Town Municipality boundaries as per Addendum A : Area Map
- 5.9 Cost of oil analysis shall include all costs to be incurred for the complete analysis and submission of an analysis report to the City e.g. sampling of the oil, traveling costs, laboratory costs etc.
- 5.10 The normal working hours are any 8-hour period up to 16:00 during the week. No planned work will be done out of normal working hours without prior approval of the City of Cape Town representative. Overtime (as agreed by the City of Cape Town Representative) – After hours and Saturday labour rates shall be the rates stated above multiplied by a factor of 1.5 (excluding items mentioned in 5.11 below). The Sunday and Public Holiday time rates shall be the rates stated below multiplied by a factor of 2.0 (excluding items mentioned in 5.11 below). These factors are in terms of the Basic Conditions of Employment Act.

INITIALS OF CCT OFFICIALS		
1	2	3

- 5.11 The contractor shall not escalate prices for the following items on weekends or on public holidays, only labour rates shall escalate as mentioned in 5.10 above:
- Light load vehicle – GVM 3500kg or less (**as mentioned in item 3.8 of the price schedule**)
 - Heavy load vehicle - GVM greater than 3500kg (**as mentioned in item 3.9 of the price schedule**)
 - Oil polishing plant – (**as mentioned in item 3.10 of the price schedule**)
 - Spares list (**Section 5 of the Price schedule**)
- 5.12 Rates shall be all-inclusive of **total costs incurred per unit** to perform the normal maintenance tasks as listed on the task lists, including sundries material (**as defined in clause 48 of the specification**), transport and labour excluding gaskets, cable boxes, band joints and fuses which must be quoted separately. The rates shall include labour, travelling from workshop to site and back and between sites. Tenderers shall submit prices for all the above items, failure to adhere to this instruction shall render the tender submission non-responsive.
- 5.13 The escalation of security rates (**as mentioned in 3.4, 3.5, 3.6 and 3.7 of the price schedule**) should be in line with the private security sectoral determination.
- 5.14 Security rates may only be charged from the time of arrival at the worksite until the completion of the work.
- 5.15 Tenderers must indicate the Work Category or Work Categories preference below. It must be noted that the City is not bound by the preference as indicated and may allocate towards any work category.

WORK CATEGORY	PREFERENCE (1,2,3)
CATEGORY 1 : Oil Insulated Switchgear	
CATEGORY 2 : Air Insulated Switchgear	
CATEGORY 3 : Gas Insulated Switchgear	

WORK CATEGORY 1 : OIL INSULATED SWITCHGEAR**1.1 Maintenance: Switchgear (Refer to clause 11.2 of the Specification)**

Item No.	Switchgear make and Model no.	Unit Cost (Excl. Vat) (without oil polishing plant)
1.1.1	HAWKER SIDDLEY NX3F	R
1.1.2	HAWKER SIDDLEY X1	R
1.1.3	HAWKER SIDDLEY X1F	R
1.1.4	GEC T1,T3	R
1.1.5	GEC T1OF	R
1.1.6	GEC T3OF	R
1.1.7	LONG & CRAWFORD GF3	R
1.1.8	LONG & CRAWFORD J3,J4	R
1.1.9	LONG & CRAWFORD T3GF3	R
1.1.10	JG STATTER RMU VL,VLTC, OD, ODSA	R
1.1.11	ABB REYROLLE LMTmk1, LMTmk2	R
1.1.12	GEC K3AF	R
1.1.13	GEC K4AF	R
1.1.14	REYROLLE JKSS	R
1.1.15	REYROLLE JSS	R
1.1.16	REYROLLE JS	R
1.1.17	REYROLLE JK	R
1.1.18	REYROLLE OKSS	R
1.1.19	ABB TRICON RMU	R
1.1.20	ABB TRICON SWITCH	R
1.1.21	REYROLLE C6,7&8	R
1.1.22	LUCY TRIDENT FRMUE	R
1.1.23	LUCY TRIDENT EFS	R
1.1.24	LUCY TRIDENT EOS	R
1.1.25	METERING UNIT (OIL FILLED)	R
1.1.26	HAWKER SIDDELEY VSI	R

1.2 MAINTENANCE: TRANSFORMERS AND MINISUBSTATIONS 50 – 1000 KVA (LABOUR ONLY) (Refer to clause 21 of the Specification)

Item No.	Description	Unit cost (Excl Vat) (without oil polishing plant)
1.2	FREE BREATHING OR SEALED TRANSFORMER MAINTENANCE (50 – 1000 KVA)	
1.2.1	Test transformer, maintain transformer (minimum as per specification or as per task list).	R

1.3 REPAIRS: FREE BREATHING TRANSFORMERS AND MINISUBSTATIONS 50 – 1000 KVA (Refer to clause 21 of the Specification)

Item No.	Description	Unit cost (Excl. VAT)
1.3	FREE BREATHING TRANSFORMER REPAIRS (50 – 1000 KVA)	
1.3.1	Remove top lid, replace gasket, replace top lid and torque correctly – Free breathing	R
1.3.2	Remove MV bushings, replace gasket, refit bushing and torque correctly	R
1.3.3	Remove LV bushings, replace gasket, refit bushing and torque correctly	R
1.3.4	Repair oil leak with patch kit	R

1.4 REPAIRS: SEALED TRANSFORMERS AND MINISUBSTATIONS 50 – 1000 KVA (Refer to clause 21 of the Specification)

Item No.	Description	Unit cost (Excl. VAT)
1.4	SEALED TRANSFORMER REPAIRS (50 – 1000 KVA)	
1.4.1	Remove MV bushings, replace gasket, re-fit bushing and torque correctly	R
1.4.2	Remove LV bushings, replace gasket, re-fit bushing and torque correctly	R
1.4.3	Repair oil leak with patch kit	R

2. TRAINING (ON-THE-JOB)

TENDERED COST OF TRAINING PER SWITCHGEAR TYPE/TRANSFORMER PER STAFF MEMBER		
Item No.	Switchgear Type/Transformer	On-the-job Training Per Delegate Per session (Excl. VAT) R
2.1	HAWKER SIDDLLEY NX3F, X1, X1F	R
2.2	GEC T1, T3, T10F, T30F	R
2.3	LONG & CRAWFORD GF3, J3, J4, T3GF3	R
2.4	JG STATTER RMU VL, VLTC, OD, ODSA	R
2.5	ABB REYROLLE LMT MK1, MK2 (OIL)	R
2.6	REYROLLE C-GEAR	R
2.7	REYROLLE JKSS, OKSS, JK, JS, JSS	R
2.8	GEC, K3AF, K4AF	R
2.9	ABB TRICON RMU & SWITCH	R
2.10	LUCY TRIDENT	R
2.11	MINISUBSTATION INCLUDING TRANSFORMER	R

3. LABOUR RATES AND TRANSPORT COSTS FOR AD-HOC WORK (To be used only for work that is not mentioned elsewhere in the price schedule)

Item No.	Ad-hoc Rates	Unit	Unit Price (Excl. VAT) R
3.1	Supervisor /Project Leader	Per Hour	R
3.2	Maintainer	Per Hour	R
3.3	Maintenance Assistant	Per Hour	R
3.4	Security Guard - Grade B - Unarmed	Per Guard Per Hour	R

3.5	Security Guard - Grade B - Armed	Per Guard Per Hour	R
3.6	Security Guard - Grade D - Unarmed	Per Guard Per Hour	R
3.7	Security Guard - Grade D - Armed	Per Guard Per Hour	R
3.8	1 Light load vehicle – GVM 3500kg or less	Per km	R
3.9	1 Heavy load vehicle - GVM greater than 3500kg	Per km	R
3.10	Oil polishing plant	Per unit per hour	R

4. Cost to Write Maintenance Manual and Produce Maintenance/Training Video. (Refer to clause 26 of the Specification):

Item No.	Switchgear Type	Price Per Maintenance Manual (Excl. VAT) R	Price Per Maintenance /Training Video (Excl. VAT) R
4.1	GEC K3AF	R	R
4.2	GEC K4AF	R	R
4.3	MAINTENANCE AND REPAIRS OF TRANSFORMERS	R	R
4.4	Other Switchgear (All Makes and Models – Oil Insulated)	R	R

NOTE:

Tenderers shall submit prices for all the above items, failure to adhere to this instruction shall render the tender submission non-responsive.

5. SPARES LIST

NOTE: All abnormal or ad-hoc spares items (not Tendered for) shall be sourced from available suppliers, subject to approval by the City of Cape Town representative and shall comply with the manufacturer's specifications. The contractor will be required to obtain a quote for the spares item sourced from a third party. The City will reimburse the contractor for up to a maximum of **5%** mark up to the landed cost (capped at R5 000) handling fee for the abnormal or ad-hoc spares sourced.

Where brand names are specified, alternatives may be supplied subject to approval by the City of Cape Town representative.

Item	Spares Description	Unit Price (Excl. VAT) R
5.1	Make: Hawker Siddley (Or Equivalent) Type : NX3F, X1, X1F	
5.1.1	Modified Tee-Off Monoblock	R
5.1.2	Ring Monoblock Assy (L/H) C/W Blades	R

5.1.3	Ring Monoblock (Rh) C/W Blades	R
5.1.4	Monoblock Gasket HT0005	R
5.1.5	Tee-off Monoblock	R
5.1.6	Test Spikes	R
5.1.7	Pedestal 400mm (3CR12)	R
5.1.8	Riveted Assembly Busbar (Flexible busbar)	R
5.1.9	Riveted Assembly Y-Busbar (Shoe on flexible busbar)	R
5.1.10	Earth Contact	R
5.1.11	Busbar (connecting bus bar between poker and contact support) – red phase	R
5.1.12	Busbar (connecting bus bar between poker and contact support) – white phase	R
5.1.13	Busbar (connecting bus bar between poker and contact support) – blue phase	R
5.1.14	Mrk 1 Top Cover (3CR12)	R
5.1.15	Mrk II Top Cover (3CR12)	R
5.1.16	Fuse Access Cover	R
5.1.17	Mark II Canopy Cover (3CR12)	R
5.1.18	Mark II Canopy Cover (Mild steel)	R
5.1.19	Front Cover (3CR12)	R
5.1.20	Front Cover (Mild Steel)	R
5.1.21	Gauge Setting Bar	R
5.1.22	Go-No-Go Bar (setting bar to set fuse stopper)	R
5.1.23	Moving Contact (Lower)	R
5.1.24	Moving Contact (Upper)	R
5.1.25	Lower Fuse Contact Assembly Complete With Spring	R
5.1.26	Bottom Entry Monoblock	R

5.1.27	Bottom Entry Monoblock Test Socket	R
5.1.28	Removable T-Switch Operating Handle	R
5.1.29	Guide Plate (L shaped plate underneath fuse)	R
5.1.30	Fuse Box Access Cover Seal 3mmx170mmx390mm HST0003	R
5.1.31	Mk I Top Cover Assembly	R
5.1.32	Band Joint complete with coppers (Complete band joint with copper flexible, cover, 2 ring assemblies and gaskets)	R
5.1.33	Cable Box Air Type (3CR12)	R
5.1.34	Cable Box Air Type (Mild Steel)	R
5.1.35	Cable Box Eskom Type or equivalent	R
5.1.36	Cable Box Eskom Type (3CR12) or equivalent	R
5.1.37	Cable Box X1 Rear (3CR12)	R
5.1.38	Fisher Plates	R
5.1.39	T2 Glands Complete With Gasket	R
5.1.40	Phase Barriers	R
5.1.41	Busbar Support Insulator (Top)	R
5.1.42	Busbar Support Insulator (Bottom)	R
5.1.43	Operating Handles (Z)	R
5.1.44	Operating Handles (T)	R
5.1.45	Operating Fiber Phase Links	R
5.1.46	Fuse Carriage	R
5.1.47	Fuse Box Molding	R
5.1.48	Fuse Clip	R
5.1.49	Fuse Switch Connection	R
5.1.50	Fixed Contact Support	R

5.1.51	Contact Screw (fastener)	R
5.1.52	Fuse Toggle Catch	R
5.1.53	Fuse Carriage Stopper	R
5.1.54	Interlock Plate (Sheriff Badge)	R
5.1.55	X1 Rear Cable Box	R
5.1.56	Band Joint Cover (3CR12) ; HST0001	R
5.1.57	Band Joint Rim (3CR12); HST0002	R
5.1.58	Fuse Access Cover Seal 3mmx170mmx390mm ; HST0003	R
5.1.59	Gasket - Cable box Main Tank 6mmx340mmx295mm; HST0004	R
5.1.60	Gasket - Monoblock Ring Main Unit 3mmx312mmx91mm; HST0005	R
5.1.61	Gasket - Testbox Main Tank 6mmx335mmx235mm; HST0006	R
5.1.62	Gauge Glass Kit An Oil Level Indicator Glass HST0007	R
5.1.63	Gauge Glass Kit B Oil Level Indicator Glass HST0008	R
5.1.64	Gauge Glass Kit C Oil Level Indicator Glass HST0009	R
5.1.65	Indicator Sight Glass; HST0010	R
5.1.66	Operating Cover Seal; HST0011B	R
5.1.67	Test Cover Seal X1 Top Lid; HST0012	R
5.1.68	T-Off Switching Handle Oil Seal (set of 2) HST0013	R
5.1.69	Top Lid Seal HST 0014	R
5.1.70	HST Machined Busbar Support Insulators	R

Item	Spares Description	Unit Price (Excl. VAT) R
5.2	MAKE: GEC (OR EQUIVALENT) TYPE: T1,T1OF, T3OF, T3	
5.2.1	Monoblock T-OFF	R
5.2.2	Monoblock Feeder	R
5.2.3	Monoblock Fuse	R
5.2.4	Fixed Contacts (set)	R
5.2.5	Switchblades 630 A (set)	R
5.2.6	Switchblades 90 A (set)	R
5.2.7	Fisher Plates 630 A (set)	R
5.2.8	Busbar End Cap (Complete Assembly)	R
5.2.9	Tripping Bar	R
5.2.10	Inter Locking Mechanism	R
5.2.11	Fuse Switch Operating Handles	R
5.2.12	Tee-Off Fuse Cover	R
5.2.13	Cable Test Facility	R
5.2.14	Interlocking Device	R
5.2.15	Front Cover	R
5.2.16	Gasket - Busbar Monoblock Round Inner GEC 0002 (or equivalent)	R
5.2.17	Gasket - Busbar Monoblock Round Outer / Busbar End Cap Outer Sea; GEC 0003 (or equivalent)	R
5.2.18	Gasket - Monoblock Cable / Feeder Mono Block Gasket; GEC 0004 (or equivalent)	R
5.2.19	Gasket - T-Off Fuse / T-Off Mono Block Fuse Side Gasket; GEC 0006 (or equivalent)	R
5.2.20	Gasket - Top Cover / Busbar Mono Block Filler Cap Gasket; GEC 0007 (or equivalent)	R
5.2.21	Neoprene Seal - Round / Stoppad Clamping Rubber Seal 4.5mm X 5mm X 27mm; GEC 0008 (or equivalent)	R

5.2.22	Neoprene Seal - Round / Stoppad Clamping Rubber Seal 3mm X 5mm X 27mm; GEC 0009 (or equivalent)	R
5.2.23	Top Lid Dust Cover Seal T3OF 13mmx780mmx710mm; GEC 0010 (or equivalent)	R
5.2.24	Top Lid Dust Cover Seal T1/T1OF 12mmx440mmx700mm; GEC 0011 (or equivalent)	R
5.2.25	Tuffnol Trip Bar / Trip Bar 3phase For T1-Of And T3/ Of GEC 0012 (or equivalent)	R
5.2.26	Gasket - Bushing / T-Off Bull Horn Bushing Gasket (T3OF RMU) 3mmx292mmx90mm; GEC 0013 (or equivalent)	R
5.2.27	Indicator Glass / Dn / Off Indication Glass For T1, T1 / Of And T3 /Of; GEC 0014 (or equivalent)	R
5.2.28	GEC Busbar Monoblock – Round Type (or equivalent)	R
5.2.29	GEC Rubber Ring (or equivalent)	R
5.2.30	GEC Aluminium Ring (or equivalent)	R
5.2.31	GEC 001A Fuse Access Cover Seal (or equivalent)	R

Item	Spares Description	Unit Price (Excl. VAT) R
5.3	MAKE: LONG & CRAWFORD (OR EQUIVALENT) TYPE: J4,J3, GF3, T3GF3	
5.3.1	Fuse Clips Tufnol	R
5.3.2	Contact Screw (fastener)	R
5.3.3	Phase Barriers	R
5.3.4	On / Off Indication Glasses	R
5.3.5	On / Off Indication Labels	R

5.3.6	Circuit Earth Label	R
5.3.7	Bus-Bar Bushing Gaskets	R
5.3.8	Bus-Bar Jointing Fisher Plates	R
5.3.9	Bus-Bar Band Joint Gaskets	R
5.3.10	Bus-Bar End Cap U Rubber Molded	R
5.3.11	Gasket - Monoblock 3mmx90mmx69mm; L&C0001	R
5.3.12	Rubber Seal - Molded J4 Medium 430mmx400mm ; L&C0003	R
5.3.13	Rubber Seal - Molded J4 Small 260mmx90mm; L&C0004	R
5.3.14	Sight Glass Kit For On/Off Indication L&C0005	R
5.3.15	Bus Bar End Cap Filler Cap Gasket 6mmx115x80mm; L&C0006	R
5.3.16	Gasket - Busbar Band Joint Filler Cap L&C0007	R

5.4	MAKE: ABB REYROLLE (OR EQUIVALENT) TYPE: LMT MK I	
Item	Spares Description	Unit Price (Excl. VAT) R
5.4.1	Banana Clamp (tripping roller mechanism)	R
5.4.2	Bearing (Tripping roller)	R
5.4.3	Bearing (Closing roller)	R
5.4.4	Bearing Cap (Tripping roller)	R
5.4.5	Bearing Cap (Closing roller)	R
5.4.6	Circuit Breaker Tank Gaskets	R

5.4.7	Closing Coil 30V	R
5.4.8	Closing Coil 110V	R
5.4.9	Tripping Coil 30V	R
5.4.10	Tripping Coil 110V	R
5.4.11	Voltage Transformer HV Fuse	R
5.4.12	Vermin Seals	R
5.4.13	Circuit Breaker Tank Gasket	R
5.4.14	TurbulatorThroatWasher55mmx65mmx5mm; REY0009 (or equivalent)	R
5.4.15	Racking Handle Busch LMT/LMR/LMS/HD4-LMT (2 Holes) REY0008 (or equivalent)	R

Item	Spares Description	Unit Price (Excl. VAT) R
5.5	Make: ABB REYROLLE (OR EQUIVALENT) TYPE: LMT MK II	
5.5.1	Banana Bracket	R
5.5.2	Bearing (Tripping roller)	R
5.5.3	Bearing (Closing roller)	R
5.5.4	Bearing Cap (Tripping roller)	R
5.5.5	Bearing Cap (Closing roller)	R
5.5.6	Circuit Breaker Tank Gaskets	R
5.5.7	Closing Coil 30V	R
5.5.8	Closing Coil 110V	R
5.5.9	Tripping Coil 30V	R
5.5.10	Tripping Coil 110V	R
5.5.11	Motor limit switches	R
5.5.12	Primary Isolating Contact 630 A	R
5.5.13	Primary Isolating Contact 1250 A	R
5.5.14	Circuit Breaker Tank Gasket	R

5.5.15	Voltage Transformer Hv Fuse	R
5.5.16	Voltage Transformer Lv Fuse	R
5.5.17	Vermin Seals	R
5.5.18	Turbulator Throat Washer 55mmx65mmx5mm REY0009	R
5.5.19	Racking Handle Busch Lmt / Lmr / Lms / Hd4-Lmt (2 Holes) REY0008	R
5.5.20	REY001 Connector Blocks	R
5.5.21	REY002 Contact Inserts	R
5.5.22	REY003 Gasket Wiping Gland 4 hole (or equivalent)	R
5.5.23	REY004 Gauge Glass Kit Round (or equivalent)	R
5.5.24	REY005 Gauge Glass Kit Round (or equivalent)	R
5.5.25	REY007 Gauge Glass Kit Round (per set) (or equivalent)	R
5.5.26	REY010 Fuse Access Cover Seal (or equivalent)	R
5.5.27	REY012 Main Tank Seal (or equivalent)	R
5.5.28	REY013 Fuse Access Cover Gasket (or equivalent)	R
5.5.29	REY014 Feeder Test Facility Gasket (or equivalent)	R
5.5.30	REY015 Tank Seal (or equivalent)	R
5.5.31	REY016 Fuse Trip Bar (Straight) (or equivalent)	R
5.5.32	REY017 Fuse Trip Bar (Curved) (or equivalent)	R
5.5.33	REY018 LMT Vermin Seal (Blue) (or equivalent)	R
5.5.34	REY019 LMT Vermin Seal (Blue) (or equivalent)	R
5.5.35	REY020 LMT Contact Insert (or equivalent)	R

5.6	MAKE: ALSTOM (OR EQUIVALENT) TYPE: K1, K1AF, K3, K3AF, K4AF	
5.6.1	Fuse tripping link rod	R
5.6.2	Monoblock – T-OFF (complete with switchblades)	R
5.6.3	Monoblock – Feeder (complete with switchblades)	R
5.6.4	Monoblock – Fuse	R

5.6.5	Fixed Contacts	R
5.6.6	Moving Contacts	R
5.6.7	Switchblades (set) – 630 A (feeder)	R
5.6.8	Switchblades (set) – 90 A (fuse)	R
5.6.9	Lower fuse support mouldings	R
5.6.10	Gauge glass assembly complete	R
5.6.11	Feeder switch mono block gaskets	R
5.6.12	T-off mono block gaskets	R
5.6.13	Test facilities mono block gaskets	R
5.6.14	K1AF Top Lid Seal (or equivalent)	R
5.6.15	K3AF Top Lid Seal (or equivalent)	R
5.6.16	K1AF Bushing Top (including gasket) (or equivalent)	R
5.6.17	K1AF Bushing Bottom (including gasket) (or equivalent)	R

5.7	MAKE: LUCY (or equivalent) TYPE: TRIDENT	
5.7.1	LUCY ON/OFF INDICATOR (or equivalent)	R
5.7.2	LUC 001 Busbar Band joint & Cable Box Gasket (or equivalent)	R
5.7.3	LUC 002 Type C Bushing Gasket (or equivalent)	R
5.7.4	LUC 003 Fuse Access Cover Seal (or equivalent)	R
5.7.5	LUC 004 Gauge Glass Kit – On/Off /Earth T-off only (or equivalent)	R
5.7.6	LUC 005 Oil level Indication Glass (or equivalent)	R
5.7.7	LUC 008 Top Cover Fuse Switch (or equivalent)	R
5.7.8	LUC 009 Top Lid Seal Switch (or equivalent)	R
5.7.9	LUC 0010 RMU Top Lid Seal (or equivalent)	R
5.7.10	LUC 0011 Type A Bushing (or equivalent)	R
5.7.11	LUC 0012 Type C Bushing (or equivalent)	R
5.7.12	LUC 0013 Switch Test Cover Seal (or equivalent)	R

5.7.13	LUC 0015 Top Cover Fuse Switch (or equivalent)	R
5.7.14	LUC 0016 Fuse Access Cover Seal (or equivalent)	R
5.7.15	LUC 0017 Bushing Gasket (or equivalent)	R

5.8	MINISUB AND TRANSFORMER SPARES	
5.8.1	Transformer Small Tubular Gauge Glass and Gasket – 63mm	R
5.8.2	Transformer Medium Tubular Gauge Glass and Gasket – 125mm	R
5.8.3	Transformer Large Tubular Gauge Glass and Gasket – 360mm	R
5.8.4	Small Transformer Oil Indication Glass Flat Purspex & Gasket – 230mm (8 Hole)	R
5.8.5	Medium Transformer Oil Indication Glass Flat Purspex & Gasket –250mm (8 Hole)	R
5.8.6	Large Transformer Oil Indication Glass & Gasket Purspex – 350mm (8 Hole)	R
5.9.7	SA90 Breather	R
5.8.8	SA100/2 Breather	R
5.8.9	Silica Gel/kg	R
5.8.10	MV Mini Sub Sign	R
5.8.11	LV Mini Sub Sign	R
5.8.12	Power Patch Kit	R
5.8.13	Transformer Bushing Seal Kit & Medium Grommets	R
5.8.14	Transformer Bushing Seal Kit & Large Grommets	R
5.8.15	3 in 1 safety sign (as per OHS act requirements)	R
5.9.16	5 in 1 safety sign (as per OHS act requirements)	R
5.8.17	Nitrogen/Kg	R
5.8.18	Top lid gasket 50 – 100 KVA	R
5.8.19	Top lid gasket 150 – 315 KVA	R
5.8.20	Top lid gasket 500 – 800 KVA	R
5.8.21	Top lid gasket 1000 – 1250 KVA	R
5.8.22	MV Bushings/each	R
5.8.23	LV Bushings/each	R

5.9	CONSUMABLES	
5.9.1	Transformer Oil/liter (Virgin SANAS 555:2007)	R
5.9.2	Fuse HRC Oil type Bussman (254mm) (or equivalent)	R
5.9.3	25A	R
5.9.4	50A	R
5.9.5	80A	R
5.9.6	Fuse Air Type (K3AF) 360mm	R
5.9.7	Paint Avocado Green C12 (SANS 1091:2012)/liter	R
5.9.8	3M 48FR Resin/liter	R
5.9.9	Denso tape/meter or equivalent	R
5.9.10	Denso putty/kg or equivalent	R
5.9.11	Alkyd resin / liter	R
5.9.12	Scotch fill insulation/roll (or equivalent)	R
5.9.13	Scotch 23 self-bonding tape/roll (or equivalent)	R
5.9.14	Scotch 3M Vinyl tape/roll (or equivalent)	R
5.9.15	Electrical cleaner/liter	R
5.9.16	Compound/kg	R
5.9.17	Scotch no 33 compound (or equivalent)	R
5.9.18	Loctite Sealer No.3 (or equivalent)	R
5.9.19	Electrical Contact Cleaner Spray	R
5.9.20	NS4 (rust inhibitor) per litre (or equivalent)	R
5.9.21	Gemchem per litre (or equivalent)	R
5.9.22	CTX Contact Grease (or equivalent)	R
5.9.23	Corrosion Block ACF-50	R
5.9.24	Corrosion Block Pump can 118ml	R
5.9.25	Super elekiod cleaner spray can 400ml or equivalent	R
5.9.26	Nyogel 760g 100gram tube or equivalent	R

5.9.27	ABNORMAL/AD HOC SPARES – Up to 5% capped at R5 000 extra on procurement cost. Proof of purchase to be supplied. Approval to be obtained from the City of Cape Town Representative before purchase of spares.	%
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NOTE: It is a requirement that Tenderers submit prices for all the items on schedule 5 above, however where items are obsolete, Tenderers shall indicate these items on the schedule.

6. Sampling and Analysis of Insulating Oil (Costs to be inclusive of all costs to be incurred)

Item	Analysis	Price per Sample (Excl. VAT) R
6.1	Dielectric, Moisture content and colour	R
6.2	PCB	R
6.3	Dissolved Gas	R
6.4	Furanics	R
6.5	Tan Delta	R

7. Costs to install canon sockets in Reyrolle/ABB LMT/LMR/LMS/HD4 panels

Item	Canon Socket	Price per Installation (Excl. VAT) R
7.1	Cost per socket installation, including material supplied by Contractor, wired to relay (no pistol grip switch).	R
7.2	Cost per socket installation, wired through side wipe contacts and installation of closing coil, material supplied by Contractor	R

NOTE: The costs above shall include installation of the canon sockets as part of maintenance. Travelling and labour costs shall be additional for ad-hoc installations.

8. COST TO MAINTAIN ALL TYPES OF CABLE BOXES AND BAND JOINTS (Prices to include all labour costs including tapes, cleaning material, alkyd resin or equivalent subject to the City of Cape Town Representative's approval):

Item	Type of box/band joint	Price Per Unit (Excl. VAT) R
8.1	Compound band joint Remove top lid, check for voids or water, if found in order replace top lid. Seal outside joints with denso tape/putty or equivalent.	R

8.2	Compound band joint Remove top lid, check for voids or water, blow out water with compressed air, heat up compound in band joint, top up and replace top lid. Seal outside joints with denso tape/putty or equivalent.	R
8.3	Dry band joint Remove band joint cover, clean inside, if in order replace band joint cover. Paint bushing and metal parts around bushing with alkyd resin. Seal outside joints with denso tape/ paste or equivalent.	R
8.4	Dry band joint Remove cover, remove old insulation material and redo band joint with 3M tape and putty. Paint bushing and metal parts around bushing with an alkyd resin. Replace cover and seal outside joints with denso tape/paste or equivalent.	R
8.5	Dry band joint Redo band joint with heat shrink kit (supplied by City of Cape Town) Paint bushing and metal parts around bushing with an alkyd resin. Seal outside joints with denso tape/paste or equivalent.	R
8.6	Compound cable box Open filler cap if found in order close filler cap. Seal outside with denso tape/paste or equivalent. If not in order inform Depot.	R
8.7	Dry cable box putty type, including transformer connection on minisub (clean single cores with solvent) Clean, and if necessary re tape with sufficient layers of 3M tape. Paint bushing and surrounding metal with an alkyd resin.	R
8.8	Dry cable box with right angled boots Clean with solvent, inspect termination and clean, Paint bushing and surrounding metal with an alkyd resin. Replace gasket. Seal all joints with denso tape/paste or equivalent.	R
8.9	Penetrol filled cable box. Remove penetrol and discard as per environmentally accepted methods (disposal certificate to be supplied on demand. Convert to heat shrink termination (supplied by City of Cape Town). Paint bushing and surrounding metal with an alkyd resin. Replace gaskets. Seal all outside joints with denso tape/putty or equivalent.	R

9. COST TO MAINTAIN PROTECTED SWITCHGEAR PANEL (PER PANEL).

Item	Description	Price Per Unit (Excl. VAT) R
9.1	Breaker cubicle, clean, check flaps & lubricate mechanism	R
9.2	Busbar cubicle, clean and inspect joints	R
9.3	Busbar ductor test	R

9.4	Protection panel (clean and check)	R
9.5	CT chamber (clean and check for discharges)	R
9.6	Cable box (open, check termination & clean any discharge, paint inside cable box around bushings with an alkyd resin)	R
9.7	VT (clean, inspect, check connections)	R
9.8	Panel Heaters (check functionality and wiring)	R

10. COST OF CORROSION TREATMENT OF MINI SUBSTATIONS, TRANSFORMERS AND SWITCHGEAR (all material included)

Item	Description	Price Per Unit (Excl. VAT) R
10.1	Switchgear (per unit)	R
10.2	Minisub complete including RMU	R
10.3	Standalone transformer (50 – 500 KVA)	R
10.4	Standalone transformer (630 – 1000 KVA)	R

11. COST OF SPRAY PAINTING OF MINI SUBSTATIONS, TRANSFORMERS AND SWITCHGEAR (all material included)

Item	Description	Price Per Unit (Excl. VAT) R
11.1	Switchgear (per unit)	R
11.2	Minisub complete including RMU	R
11.3	Mini-sub Plinth (Spray painting only)	R
11.4	Standalone transformer (50 – 500 KVA)	R
11.5	Standalone transformer (630 – 1000 KVA)	R

12. COST TO MAINTAIN AND REPAIR DC SYSTEMS

12.1	Inspection & Maintenance of Battery Chargers/BTU and associated DC systems (refer to clause 12 – DC Systems in the Specifications, Prices to include all labour costs, materials and traveling)	Price per Unit (Excl. VAT)
12.1.1	Penbro Kelnick 30 VDC / 110VDC	R
12.1.2	Amptron 30 VDC / 110 VDC	R
12.1.3	Chloride Systems 30 VDC / 110 VDC	R
12.1.4	Eltek 30 VDC / 110 VDC	R
12.1.5	Multi Power Systems 30 VDC / 110 VDC	R
12.1.6	Static Power 30 VDC / 110 VDC	R
12.1.7	Techno Charge 30 VDC / 110 VDC	R
12.1.8	Other Battery Chargers / BTU systems	R

12.2	Repair of Battery Chargers/BTU and associated DC systems (Labour only, prices will include traveling costs)	Price per Unit (Excl. VAT)
12.2.1	Penbro Kelnick 30 VDC / 110 VDC	R
12.2.2	Amptron 30 VDC / 110 VDC	R
12.2.3	Chloride Systems 30VDC / 110 VDC	R
12.2.4	Eltek 30 VDC / 110 VDC	R
12.2.5	Multi Power Systems 30 VDC / 110 VDC	R
12.2.6	Static Power 30 VDC / 110 VDC	R
12.2.7	Techno Charge 30 VDC / 110 VDC	R
12.2.8	Other Battery Chargers / BTU systems	R

NOTE: The costs above shall include the sourcing of spares and traveling costs. No work will be done without prior approval from the City representative. Spares sourcing shall be done using 5.9.27: ABNORMAL/AD HOC SPARES.

WORK CATEGORY 2 : AIR INSULATED SWITCHGEAR**1.1 Maintenance: Switchgear (Refer to clause 11.2 of the Specification)**

Item No.	Switchgear make and Model no.	Unit Cost (Excl. Vat) (without oil polishing plant)
1.1.1	ABB TRICON SWITCH	R
1.1.2	LUCY TRIDENT EOS	R
1.1.3	RPS LMVP	R
1.1.4	ABB UNIGEAR ZS1	R
1.1.5	ALSTOM SBV4	R
1.1.6	ABB AMS	R
1.1.7	HAWKER SIDDELEY HS-VSI-V	R
1.1.8	ABB VD4 – LMT	R

1.2 MAINTENANCE: TRANSFORMERS AND MINISUBSTATIONS 50 – 1000 KVA (LABOUR ONLY) (Refer to clause 21 of the Specification)

Item No.	Description	Unit cost (Excl Vat) (without oil polishing plant)
1.2	FREE BREATHING OR SEALED TRANSFORMER MAINTENANCE (50 – 1000 KVA)	
1.2.1	Test transformer, maintain transformer (minimum as per specification or as per task list).	R

1.3 REPAIRS: FREE BREATHING TRANSFORMERS AND MINISUBSTATIONS 50 – 1000 KVA (Refer to clause 21 of the Specification)

Item No.	Description	Unit cost (Excl. VAT)
1.3	FREE BREATHING TRANSFORMER REPAIRS (50 – 1000 KVA)	
1.3.1	Remove top lid, replace gasket, replace top lid and torque correctly – Free breathing	R
1.3.2	Remove MV bushings, replace gasket, refit bushing and torque correctly	R
1.3.3	Remove LV bushings, replace gasket, refit bushing and torque correctly	R

1.3.4	Repair oil leak with patch kit	R
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1.4 REPAIRS: SEALED TRANSFORMERS AND MINISUBSTATIONS 50 – 1000 KVA
(Refer to clause 21 of the Specification)

Item No.	Description	Unit cost (Excl. VAT)
1.4	SEALED TRANSFORMER REPAIRS (50 – 1000 KVA)	
1.4.1	Remove MV bushings, replace gasket, re-fit bushing and torque correctly	R
1.4.2	Remove LV bushings, replace gasket, re-fit bushing and torque correctly	R
1.4.3	Repair oil leak with patch kit	R

2. TRAINING (ON-THE-JOB)

TENDERED COST OF TRAINING PER SWITCHGEAR TYPE/TRANSFORMER PER STAFF MEMBER		
Item No.	Switchgear Type/Transformer	On-the-job Training Per Delegate Per session (Excl. VAT) R
2.1	RPS LMVP	R
2.2	ABB UNIGEAR ZS1	R
2.3	ALSTOM SBV4	R
2.4	ABB AMS	R
2.5	HAWKER SIDDELEY HS-VSI-V	R
2.6	ABB VD4 – LMT	R

3. LABOUR RATES AND TRANSPORT COSTS FOR AD-HOC WORK (To be used only for work that is not mentioned elsewhere in the price schedule)

Item No.	Ad-hoc Rates	Unit	Unit Price (Excl. VAT) R
3.1	Supervisor /Project Leader	Per Hour	R
3.2	Maintainer	Per Hour	R
3.3	Maintenance Assistant	Per Hour	R

3.4	Security Guard - Grade B - Unarmed	Per Guard Per Hour	R
3.5	Security Guard - Grade B - Armed	Per Guard Per Hour	R
3.6	Security Guard - Grade D - Unarmed	Per Guard Per Hour	R
3.7	Security Guard - Grade D - Armed	Per Guard Per Hour	R
3.8	1 Light load vehicle – GVM 3500kg or less	Per km	R
3.9	1 Heavy load vehicle - GVM greater than 3500kg	Per km	R
3.10	Oil polishing plant	Per unit per hour	R

4. Cost to Write Maintenance Manual and Produce Maintenance/Training Video. (Refer to clause 26 of the Specification):

Item No.	Switchgear Type	Price Per Maintenance Manual (Excl. VAT) R	Price Per Maintenance /Training Video (Excl. VAT) R
4.1	MAINTENANCE AND REPAIRS OF TRANSFORMERS	R	R
4.2	Other Switchgear (All Makes and Models – Air Insulated)	R	R

NOTE:

Tenderers shall submit prices for all the above items, failure to adhere to this instruction shall render the tender submission non-responsive.

5. SPARES LIST

NOTE: All abnormal or ad-hoc spares items (not Tendered for) shall be sourced from available suppliers, subject to approval by the City of Cape Town representative and shall comply with the manufacturer's specifications. The contractor will be required to obtain a quote for the spares item sourced from a third party. The City will reimburse the contractor for up to a maximum of **5%** mark up to the landed cost (capped at R5 000) as handling fee for the abnormal or ad-hoc spares sourced.

Where brand names are specified, alternatives may be supplied subject to approval by the City of Cape Town representative.

5.1	MINISUB AND TRANSFORMER SPARES	
5.1.1	Transformer Small Tubular Gauge Glass and Gasket – 63mm	R
5.1.2	Transformer Medium Tubular Gauge Glass and Gasket – 125mm	R
5.1.3	Transformer Large Tubular Gauge Glass and Gasket – 360mm	R
5.1.4	Small Transformer Oil Indication Glass Flat Purspex & Gasket – 230mm (8 Hole)	R

5.1.5	Medium Transformer Oil Indication Glass Flat Purspex & Gasket –250mm (8 Hole)	R
5.1.6	Large Transformer Oil Indication Glass & Gasket Purspex – 350mm (8 Hole)	R
5.1.7	SA90 Breather	R
5.1.8	SA100/2 Breather	R
5.1.9	Silica Gel/kg	R
5.1.10	MV Mini Sub Sign	R
5.1.11	LV Mini Sub Sign	R
5.1.12	Power Patch Kit	R
5.1.13	Transformer Bushing Seal Kit & Medium Grommets	R
5.1.14	Transformer Bushing Seal Kit & Large Grommets	R
5.1.15	3 in 1 safety sign (as per OHS act requirements)	R
5.1.16	5 in 1 safety sign (as per OHS act requirements)	R
5.1.17	Nitrogen/Kg	R
5.1.18	Top lid gasket 50 – 100 KVA	R
5.1.19	Top lid gasket 150 – 315 KVA	R
5.1.20	Top lid gasket 500 – 800 KVA	R
5.1.21	Top lid gasket 1000 – 1250 KVA	R
5.1.22	MV Bushings/each	R
5.1.23	LV Bushings/each	R

5.2	CONSUMABLES	
5.2.1	Transformer Oil/liter (Virgin SANAS 555:2007)	R
5.2.2	Fuse HRC Oil type Bussman (254mm) (or equivalent)	R
5.2.3	25A	R
5.2.4	50A	R
5.2.5	80A	R
5.2.6	Fuse Air Type (K3AF) 360mm	R
5.2.7	Paint Avocado Green C12 (SANS 1091:2012)/liter	R

5.2.8	3M 48FR Resin/liter	R
5.2.9	Denso tape/meter or equivalent	R
5.2.10	Denso putty/kg or equivalent	R
5.2.11	Alkyd resin / liter	R
5.2.12	Scotch fill insulation/roll (or equivalent)	R
5.2.13	Scotch 23 self-bonding tape/roll (or equivalent)	R
5.2.14	Scotch 3M Vinyl tape/roll (or equivalent)	R
5.2.15	Electrical cleaner/liter	R
5.2.16	Compound/kg	R
5.2.17	Scotch no 33 compound (or equivalent)	R
5.2.18	Loctite Sealer No.3 (or equivalent)	R
5.2.19	Electrical Contact Cleaner Spray	R
5.2.20	NS4 (rust inhibitor) per litre (or equivalent)	R
5.2.21	Gemchem per litre (or equivalent)	R
5.2.22	CTX Contact Grease (or equivalent)	R
5.2.23	Corrosion Block ACF-50	R
5.2.24	Corrosion Block Pump can 118ml	R
5.2.25	Super elekiod cleaner spray can 400ml or equivalent	R
5.2.26	Nyogel 760g 100gram tube or equivalent	R
5.2.27	ABNORMAL/AD HOC SPARES – Up to 5% capped at R5 000 extra on procurement cost. Proof of purchase to be supplied. Approval to be obtained from the City of Cape Town Representative before purchase of spares.	%

NOTE: It is a requirement that Tenderers submit prices for all the items on schedule 5 above, however where items are obsolete, Tenderers shall indicate these items on the schedule.

6. Sampling and Analysis of Insulating Oil (Costs to be inclusive of all costs to be incurred)

Item	Analysis	Price per Sample (Excl. VAT) R
6.1	Dielectric, Moisture content and colour	R
6.2	PCB	R
6.3	Dissolved Gas	R
6.4	Furanics	R
6.5	Tan Delta	R

7. Costs to install canon sockets in Reyrolle/ABB LMT/LMR/LMS/HD4 panels

Item	Canon Socket	Price per Installation (Excl. VAT) R
7.1	Cost per socket installation, including material supplied by Contractor, wired to relay (no pistol grip switch).	R
7.2	Cost per socket installation, wired through side wipe contacts and installation of closing coil, material supplied by Contractor	R

NOTE: The costs above shall include installation of the canon sockets as part of maintenance. Travelling and labour costs shall be additional for ad-hoc installations.

8. COST TO MAINTAIN ALL TYPES OF CABLE BOXES AND BAND JOINTS (Prices to include all labour costs including tapes, cleaning material, alkyd resin or equivalent subject to the City of Cape Town Representative's approval):

Item	Type of box/band joint	Price Per Unit (Excl. VAT) R
8.1	Compound band joint Remove top lid, check for voids or water, if found in order replace top lid. Seal outside joints with denso tape/putty or equivalent.	R
8.2	Compound band joint Remove top lid, check for voids or water, blow out water with compressed air, heat up compound in band joint, top up and replace top lid. Seal outside joints with denso tape/putty or equivalent.	R
8.3	Dry band joint Remove band joint cover, clean inside, if in order replace band joint cover. Paint bushing and metal parts around bushing with alkyd resin. Seal outside joints with denso tape/ paste or equivalent.	R
8.4	Dry band joint Remove cover, remove old insulation material and redo band joint with 3M tape and putty. Paint bushing and metal parts around bushing with an alkyd resin. Replace cover and seal outside joints with denso tape/paste or equivalent.	R

8.5	Dry band joint Redo band joint with heat shrink kit (supplied by City of Cape Town) Paint bushing and metal parts around bushing with an alkyd resin. Seal outside joints with denso tape/paste or equivalent.	R
8.6	Compound cable box Open filler cap if found in order close filler cap. Seal outside with denso tape/paste or equivalent. If not in order inform Depot.	R
8.7	Dry cable box putty type, including transformer connection on minibus (clean single cores with solvent) Clean, and if necessary re tape with sufficient layers of 3M tape. Paint bushing and surrounding metal with an alkyd resin.	R
8.8	Dry cable box with right angled boots Clean with solvent, inspect termination and clean, Paint bushing and surrounding metal with an alkyd resin. Replace gasket. Seal all joints with denso tape/paste or equivalent.	R
8.9	Penetrol filled cable box. Remove penetrol and discard as per environmentally accepted methods (disposal certificate to be supplied on demand. Convert to heat shrink termination (supplied by City of Cape Town). Paint bushing and surrounding metal with an alkyd resin. Replace gaskets. Seal all outside joints with denso tape/putty or equivalent.	R

9. COST TO MAINTAIN PROTECTED SWITCHGEAR PANEL (PER PANEL).

Item	Description	Price Per Unit (Excl. VAT) R
9.1	Breaker cubicle, clean, check flaps & lubricate mechanism	R
9.2	Busbar cubicle, clean and inspect joints	R
9.3	Busbar ductor test	R
9.4	Protection panel (clean and check)	R
9.5	CT chamber (clean and check for discharges)	R
9.6	Cable box (open, check termination & clean any discharge, paint inside cable box around bushings with an alkyd resin)	R
9.7	VT (clean, inspect, check connections)	R
9.8	Panel Heaters (check functionality and wiring)	R

10. COST OF CORROSION TREATMENT OF MINI SUBSTATIONS, TRANSFORMERS AND SWITCHGEAR (all material included)

Item	Description	Price Per Unit (Excl. VAT) R
10.1	Switchgear (per unit)	R
10.2	Minisub complete including RMU	R
10.3	Standalone transformer (50 – 500 KVA)	R
10.4	Standalone transformer (630 – 1000 KVA)	R

11. COST OF SPRAY PAINTING OF MINI SUBSTATIONS, TRANSFORMERS AND SWITCHGEAR (all material included)

Item	Description	Price Per Unit (Excl. VAT) R
11.1	Switchgear (per unit)	R
11.2	Minisub complete including RMU	R
11.3	Mini-sub Plinth (Spray painting only)	R
11.4	Standalone transformer (50 – 500 KVA)	R
11.5	Standalone transformer (630 – 1000 KVA)	R

12. COST TO MAINTAIN AND REPAIR DC SYSTEMS

12.1	Inspection & Maintenance of Battery Chargers/BTU and associated DC systems (refer to clause 12 – DC Systems in the Specifications, Prices to include all labour costs, materials and traveling)	Price per Unit (Excl. VAT)
12.1.1	Penbro Kelnick 30 VDC / 110 VDC	R
12.1.2	Amtron 30 VDC / 110 VDC	R
12.1.3	Chloride Systems 30 VDC / 110 VDC	R
12.1.4	Eltek 30 VDC / 110 VDC	R

12.1.5	Multi Power Systems 30 VDC / 110 VDC	R
12.1.6	Static Power 30 VDC / 110 VDC	R
12.1.7	Techno Charge 30 VDC / 110 VDC	R
12.1.8	Other Battery Chargers / BTU systems	R

12.2	Repair of Battery Chargers/BTU and associated DC systems (Labour only, prices will include traveling costs)	Price per Unit (Excl. VAT)
12.2.1	Penbro Kelnick 110VDC	R
12.2.2	Amtron 100/125 VDC	R
12.2.3	Chloride Systems 50/60/110 VDC	R
12.2.4	Eltek 110 VDC	R
12.2.5	Multi Power Systems 110 VDC	R
12.2.6	Static Power 60/110 VDC	R
12.2.7	Techno Charge 110 VDC	R
12.2.8	Other Battery Chargers / BTU systems	R

NOTE: The costs above shall include the sourcing of spares and traveling costs. No work will be done without prior approval from the City representative. Spares sourcing shall be done using 5.2.27: ABNORMAL/AD HOC SPARES.

WORK CATEGORY 3 : GAS INSULATED SWITCHGEAR**1.1 Maintenance: Switchgear (Refer to clause 11.2 of the Specification)**

Item No.	Switchgear make and Model no.	Unit Cost (Excl. Vat) (without oil polishing plant)
1.1.1	ABB TRICON SWITCH	R
1.1.2	LUCY TRIDENT EOS	R
1.1.3	ABB SAFERING / SAFEPLUS (excluding SF6 top-up)	R
1.1.4	MERLIN GERIN RN2C / CE2	R
1.1.5	ACTOM FBX	R
1.1.6	ABB ZX1.2	R
1.1.7	ABB ZX2.0	R
1.1.8	ABB HD4 LMT `	R
1.1.9	REYROLLE RSF3 / RS1 / RSF1	R
1.1.10	LUCY AEGIS	R
1.1.11	MERLIN GERLIN / SCHNEIDER ELECTRIC RM6	R
1.1.12	SCHNEIDER ELECTRIC FBX	R
1.1.13	HAWKER SIDDELEY HS SF6	R
1.1.14	REYROLLE LMS / LMR	R
1.1.15	ABB BERGAMO SACE HA1ZC	R
1.1.16	TGOOD TGS	R

1.2 MAINTENANCE: TRANSFORMERS AND MINISUBSTATIONS 50 – 1000 KVA (LABOUR ONLY) (Refer to clause 21 of the Specification)

Item No.	Description	Unit cost (Excl Vat) (without oil polishing plant)
1.2	FREE BREATHING OR SEALED TRANSFORMER MAINTENANCE (50 – 1000 KVA)	
1.2.1	Test transformer, maintain transformer (minimum as per specification or as per task list).	R

1.3 REPAIRS: FREE BREATHING TRANSFORMERS AND MINISUBSTATIONS 50 – 1000 KVA (Refer to clause 21 of the Specification)

Item No.	Description	Unit cost (Excl. VAT)
1.3	FREE BREATHING TRANSFORMER REPAIRS (50 – 1000 KVA)	
1.3.1	Remove top lid, replace gasket, replace top lid and torque correctly – Free breathing	R
1.3.2	Remove MV bushings, replace gasket, refit bushing and torque correctly	R
1.3.3	Remove LV bushings, replace gasket, refit bushing and torque correctly	R
1.3.4	Repair oil leak with patch kit	R

1.4 REPAIRS: SEALED TRANSFORMERS AND MINISUBSTATIONS 50 – 1000 KVA (Refer to clause 21 of the Specification)

Item No.	Description	Unit cost (Excl. VAT)
1.4	SEALED TRANSFORMER REPAIRS (50 – 1000 KVA)	
1.4.1	Remove MV bushings, replace gasket, re-fit bushing and torque correctly	R
1.4.2	Remove LV bushings, replace gasket, re-fit bushing and torque correctly	R
1.4.3	Repair oil leak with patch kit	R

2. TRAINING (ON-THE-JOB)

TENDERED COST OF TRAINING PER SWITCHGEAR TYPE/TRANSFORMER PER STAFF MEMBER		
Item No.	Switchgear Type/Transformer	On-the-job Training Per Delegate Per session (Excl. VAT) R
2.1	ABB SafeRing / Safe Plus	R
2.2	Reyrolle RSF3 / RS1 / RSF1	R
2.3	Lucy Aegis	R
2.4	Merlin Gerin / Scheider Electric RM6	R
2.5	Merlin Gerin Ringmaster RN2C / CE2	R
2.6	Schneider Electric FBX	R
2.7	Reyrolle LMS / LMR	R
2.8	ABB HD4 – LMT	R
2.9	ABB ZX 0.2 / 1.2 / 2.0	R
2.10	ABB Bergamo SACE HA1ZC	R
2.11	TGOOD TGS	R

3. LABOUR RATES AND TRANSPORT COSTS FOR AD-HOC WORK (To be used only for work that is not mentioned elsewhere in the price schedule)

Item No.	Ad-hoc Rates	Unit	Unit Price (Excl. VAT) R
3.1	Supervisor /Project Leader	Per Hour	R
3.2	Maintainer	Per Hour	R
3.3	Maintenance Assistant	Per Hour	R

3.4	Security Guard - Grade B - Unarmed	Per Guard Per Hour	R
3.5	Security Guard - Grade B - Armed	Per Guard Per Hour	R
3.6	Security Guard - Grade D - Unarmed	Per Guard Per Hour	R
3.7	Security Guard - Grade D - Armed	Per Guard Per Hour	R
3.8	1 Light load vehicle – GVM 3500kg or less	Per km	R
3.9	1 Heavy load vehicle - GVM greater than 3500kg	Per km	R
3.10	Oil polishing plant	Per unit per hour	R

4. Cost to Write Maintenance Manual and Produce Maintenance/Training Video. (Refer to clause 26 of the Specification):

Item No.	Switchgear Type	Price Per Maintenance Manual (Excl. VAT) R	Price Per Maintenance /Training Video (Excl. VAT) R
4.1	MAINTENANCE AND REPAIRS OF TRANSFORMERS	R	R
4.2	Other Switchgear (All Makes and Models – Gas Insulated)	R	R

NOTE:

Tenderers shall submit prices for all the above items, failure to adhere to this instruction shall render the tender submission non-responsive.

5. SPARES LIST

NOTE: All abnormal or ad-hoc spares items (not Tendered for) shall be sourced from available suppliers, subject to approval by the City of Cape Town representative and shall comply with the manufacturer's specifications. The contractor will be required to obtain a quote for the spares item sourced from a third party. The City will reimburse the contractor for up to a maximum of **5%** mark up to the landed cost (capped at R 5000.00) as handling fee for the abnormal or ad-hoc spares sourced.

Where brand names are specified, alternatives may be supplied subject to approval by the City of Cape Town representative.

5.1	MINISUB AND TRANSFORMER SPARES	
5.1.1	Transformer Small Tubular Gauge Glass and Gasket – 63mm	R
5.1.2	Transformer Medium Tubular Gauge Glass and Gasket – 125mm	R
5.1.3	Transformer Large Tubular Gauge Glass and Gasket – 360mm	R

5.1.4	Small Transformer Oil Indication Glass Flat Purspex & Gasket – 230mm (8 Hole)	R
5.1.5	Medium Transformer Oil Indication Glass Flat Purspex & Gasket –250mm (8 Hole)	R
5.1.6	Large Transformer Oil Indication Glass & Gasket Purspex – 350mm (8 Hole)	R
5.1.7	SA90 Breather	R
5.1.8	SA100/2 Breather	R
5.1.9	Silica Gel/kg	R
5.1.10	MV Mini Sub Sign	R
5.1.11	LV Mini Sub Sign	R
5.1.12	Power Patch Kit	R
5.1.13	Transformer Bushing Seal Kit & Medium Grommets	R
5.1.14	Transformer Bushing Seal Kit & Large Grommets	R
5.1.15	3 in 1 safety sign (as per OHS act requirements)	R
5.1.16	5 in 1 safety sign (as per OHS act requirements)	R
5.1.17	Nitrogen/Kg	R
5.1.18	Top lid gasket 50 – 100 KVA	R
5.1.19	Top lid gasket 150 – 315 KVA	R
5.1.20	Top lid gasket 500 – 800 KVA	R
5.1.21	Top lid gasket 1000 – 1250 KVA	R
5.1.22	MV Bushings/each	R
5.1.23	LV Bushings/each	R

5.2	CONSUMABLES	
5.2.1	Transformer Oil/liter (Virgin SANAS 555:2007)	R
5.2.2	Fuse HRC Oil type Bussman (254mm) (or equivalent)	R
5.2.3	25A	R
5.2.4	50A	R
5.2.5	80A	R
5.2.6	Fuse Air Type (K3AF) 360mm	R

5.2.7	Paint Avocado Green C12 (SANS 1091:2012)/liter	R
5.2.8	3M 48FR Resin/liter	R
5.2.9	Denso tape/meter or equivalent	R
5.2.10	Denso putty/kg or equivalent	R
5.2.11	Alkyd resin / liter	R
5.2.12	Scotch fill insulation/roll (or equivalent)	R
5.2.13	Scotch 23 self-bonding tape/roll (or equivalent)	R
5.2.14	Scotch 3M Vinyl tape/roll (or equivalent)	R
5.2.15	Electrical cleaner/liter	R
5.2.16	Compound/kg	R
5.2.17	Scotch no 33 compound (or equivalent)	R
5.2.18	Loctite Sealer No.3 (or equivalent)	R
5.2.19	Electrical Contact Cleaner Spray	R
5.2.20	NS4 (rust inhibitor) per litre (or equivalent)	R
5.2.21	Gemchem per litre (or equivalent)	R
5.2.22	CTX Contact Grease (or equivalent)	R
5.2.23	Corrosion Block ACF-50	R
5.2.24	Corrosion Block Pump can 118ml	R
5.2.25	Super elekiod cleaner spray can 400ml or equivalent	R
5.2.26	Nyogel 760g 100gram tube or equivalent	R
5.2.27	ABNORMAL/AD HOC SPARES – Up to 5% capped at R5 000 extra on procurement cost. Proof of purchase to be supplied. Approval to be obtained from the City of Cape Town Representative before purchase of spares.	%

NOTE: It is a requirement that Tenderers submit prices for all the items on schedule 5 above, however where items are obsolete, Tenderers shall indicate these items on the schedule.

6. Sampling and Analysis of Insulating Oil (Costs to be inclusive of all costs to be incurred)

Item	Analysis	Price per Sample (Excl. VAT) R
6.1	Dielectric, Moisture content and colour	R
6.2	PCB	R
6.3	Dissolved Gas	R
6.4	Furanics	R
6.5	Tan Delta	R

7. Costs to install 100 watt heaters in Reyrolle/ABB LMS/LMR panels

Item	Installation of heater	Price per Installation (Excl. VAT) R
7.1	Cost per heater installation , including material supplied by Contractor	R

NOTE: The costs above shall include installation of the heaters as part of maintenance. Travelling and labour costs shall be additional for ad hoc installations.

8. Costs to install canon sockets in Reyrolle/ABB LMT/LMR/LMS/HD4 panels

Item	Canon Socket	Price per Installation (Excl. VAT) R
8.1	Cost per socket installation, including material supplied by Contractor, wired to relay (no pistol grip switch).	R
8.2	Cost per socket installation, wired through side wipe contacts and installation of closing coil, material supplied by Contractor	R

NOTE: The costs above shall include installation of the canon sockets as part of maintenance. Travelling and labour costs shall be additional for ad-hoc installations.

9. COST TO MAINTAIN ALL TYPES OF CABLE BOXES AND BAND JOINTS (Prices to include all labour costs including tapes, cleaning material, alkyd resin or equivalent subject to the City of Cape Town Representative's approval):

Item	Type of box/band joint	Price Per Unit (Excl. VAT) R
9.1	Compound band joint Remove top lid, check for voids or water, if found in order replace top lid. Seal outside joints with denso tape/putty or equivalent.	R
9.2	Compound band joint Remove top lid, check for voids or water, blow out water with compressed air, heat up compound in band joint, top up and replace top lid. Seal outside joints with denso tape/putty or equivalent.	R
9.3	Dry band joint Remove band joint cover, clean inside, if in order replace band joint cover. Paint bushing and metal parts around bushing with alkyd resin. Seal outside joints with denso tape/ paste or equivalent.	R
9.4	Dry band joint Remove cover, remove old insulation material and redo band joint with 3M tape and putty. Paint bushing and metal parts around bushing with an alkyd resin. Replace cover and seal outside joints with denso tape/paste or equivalent.	R
9.5	Dry band joint Redo band joint with heat shrink kit (supplied by City of Cape Town) Paint bushing and metal parts around bushing with an alkyd resin. Seal outside joints with denso tape/paste or equivalent.	R
9.6	Compound cable box Open filler cap if found in order close filler cap. Seal outside with denso tape/paste or equivalent. If not in order inform Depot.	R
9.7	Dry cable box putty type, including transformer connection on minisub (clean single cores with solvent) Clean, and if necessary re tape with sufficient layers of 3M tape. Paint bushing and surrounding metal with an alkyd resin.	R
9.8	Dry cable box with right angled boots Clean with solvent, inspect termination and clean, Paint bushing and surrounding metal with an alkyd resin. Replace gasket. Seal all joints with denso tape/paste or equivalent.	R
9.9	Penetrol filled cable box. Remove penetrol and discard as per environmentally accepted methods (disposal certificate to be supplied on demand. Convert to heat shrink termination (supplied by City of Cape Town). Paint bushing and surrounding metal with an alkyd resin. Replace gaskets. Seal all outside joints with denso tape/putty or equivalent.	R

10. COST TO MAINTAIN PROTECTED SWITCHGEAR PANEL (PER PANEL).

Item	Description	Price Per Unit (Excl. VAT) R
10.1	Breaker cubicle, clean, check flaps & lubricate mechanism	R
10.2	Busbar cubicle, clean and inspect joints	R
10.3	Busbar ductor test	R
10.4	Protection panel (clean and check)	R
10.5	CT chamber (clean and check for discharges)	R
10.6	Cable box (open, check termination & clean any discharge, paint inside cable box around bushings with an alkyd resin)	R
10.7	VT (clean, inspect, check connections)	R
10.8	Panel Heaters (check functionality and wiring)	R

11. COST OF CORROSION TREATMENT OF MINI SUBSTATIONS, TRANSFORMERS AND SWITCHGEAR (all material included)

Item	Description	Price Per Unit (Excl. VAT) R
11.1	Switchgear (per unit)	R
11.2	Minisub complete including RMU	R
11.3	Standalone transformer (50 – 500 KVA)	R
11.4	Standalone transformer (630 – 1000 KVA)	R

12. COST OF SPRAY PAINTING OF MINI SUBSTATIONS, TRANSFORMERS AND SWITCHGEAR (all material included)

Item	Description	Price Per Unit (Excl. VAT) R
12.1	Switchgear (per unit)	R
12.2	Minisub complete including RMU	R
12.3	Mini-sub Plinth (Spray painting only)	R
12.4	Standalone transformer (50 – 500 KVA)	R
12.5	Standalone transformer (630 – 1000 KVA)	R

13. COST TO TOP-UP SF6 (All Switchgear Types) – Rate includes all costs incurred, including labour, procurement of SF6 and delivery to site or as directed by the City of Cape Town Representative)

Item	Description	Price Per Unit (Excl. VAT) R
13.1	SF6 gas Top-Up	R

14. COST TO MAINTAIN AND REPAIR DC SYSTEMS

14.1	Inspection & Maintenance of Battery Chargers/BTU and associated DC systems (refer to clause 12 – DC Systems in the Specifications, Prices to include all labour costs, materials and traveling)	Price per Unit (Excl. VAT)
14.1.1	Penbro Kelnick 30 VDC / 110 VDC	R
14.1.2	Amtron 30 VDC / 110 VDC	R
14.1.3	Chloride Systems 30 VDC / 110 VDC	R
14.1.4	Eltek 30 VDC / 110 VDC	R
14.1.5	Multi Power Systems 30 VDC / 110 VDC	R
14.1.6	Static Power 30 VDC / 110 VDC	R
14.1.7	Techno Charge 30 VDC / 110 VDC	R

14.1.8	Other Battery Chargers / BTU systems	R
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14.2	Repair of Battery Chargers/BTU and associated DC systems (Labour only, prices will include traveling costs)	Price per Unit (Excl. VAT)
14.2.1	Penbro Kelnick 30 VDC / 110 VDC	R
14.2.2	Amtron 30 VDC / 110 VDC	R
14.2.3	Chloride Systems 30 VDC / 110 VDC	R
14.2.4	Eltek 30 VDC / 110 VDC	R
14.2.5	Multi Power Systems 30 VDC / 110 VDC	R
14.2.6	Static Power 30 VDC / 110 VDC	R
14.2.7	Techno Charge 30 VDC / 110 VDC	R
14.2.8	Other Battery Chargers / BTU systems	R

NOTE: The costs above shall include the sourcing of spares and traveling costs. No work will be done without prior approval from the City representative. Spares sourcing shall be done using 5.2.27: ABNORMAL/AD HOC SPARES.

C.5 SPECIFICATION(S)

1. Scope of Specification

1.1. The successful Contractor will be expected to carry out their duties within the City of Cape Town Municipality boundaries, as shown in Addendum A – Area Map. The work in this tender will be done primarily in the Electricity Distribution Area. The Electricity Distribution Area is divided into 3 Distribution Areas (North, East, South). The Employer's objective is as follows:

- To perform mandatory maintenance on medium voltage switchgear, transformers and mini substations.
- To train (on-the-job training) existing staff on switchgear, transformer and mini substation maintenance.
- Produce training manuals for each switchgear type including maintenance and repair of transformers for future reference and training of new staff where applicable.

It is the responsibility of the contractor to ensure that they are competent to perform work on the listed equipment and perform the work to the Original Equipment Manufacturer Operating and Maintenance Manuals, whenever not specified in task list.

- 1.2. There shall be a City of Cape Town Representative for each district. All work performed within the context of this tender shall be performed with the informed consent of the City of Cape Town Representative.
- 1.3. All maintenance materials and spares, unless otherwise indicated by the City of Cape Town Representative, shall be supplied by the Contractor.
- 1.4. All work performed within the context of this tender shall be compliant with the relevant Health and Safety Legislation.
- 1.5. All disposals shall be done in accordance with the National Environmental Management Act, safe disposal certificates shall be submitted for each purchase order to the City of Cape Town Representative.
- 1.6. Where reference is made to a brand name, an equivalent can be provided as approved by the City of Cape Town Representative.

2. Appointment of Contractor

The Employer intends to appoint two (2) contractors per work category, namely the MAIN contractor (the highest ranked tenderer ("the winner") and in addition the ALTERNATIVE contractor for the allocation of work on a "winner-takes-all" basis, but reserves the right to appoint fewer tenderers, or not to appoint a winner and/or alternative tenderer at all, for a work category. The alternative contractor will be appointed in the event the main contractor defaults, refuses to do the work or has capacity constraints during the contract period. A notice period of 5 working days will be given before the alternative contractor will be required to commence with services in terms of the specification and conditions of tender and contract.

3. Previous Experience of Tenderer

The tenderer shall provide detailed schedule of work undertaken in Medium Voltage Switchgear and Transformer maintenance and repairs which covers the following:

- A complete list of all makes of Switchgear and Transformers as specified in this specification that the Tenderer has performed maintenance and refurbishment work on.
- The following shall be considered as evidence and should be included - Maintenance reports for the switchgear mentioned. Maintenance reports shall be actual reports for the specific switchgear or transformers maintained and shall be approved or signed off by the client/employer. The reports shall be in the form of a job card or similar including the following: the name of the substation/location of the switchgear/transformer, the maintenance instruction e.g. Repair oil leak on transformer, circuit breaker maintenance – 6 yearly, maintenance tasks performed e.g. replaced gasket, examine cb

contacts, clean and lubricate, examine/test interlock mechanisms, perform contact resistance tests etc.

- Completion certificates, client reference letters with asset type and scope, purchase/work orders including proof of completion indicating the type of switchgear and maintenance instructions.
- A complete list of all customers and the nature of the equipment that maintenance and refurbishment tasks were performed on.

4 Staff

The following key personnel (**as defined in clause 4.1.1 below**) shall be required in its permanent employment at contract commencement (provide proof/agreement if outsourced).

- 1 x Supervisor/Project Leader
- 3 x Maintainers
- 3 x Maintenance Assistants

4.1. Maintenance Crews

A single maintenance crew, whilst on duty, shall consist of the following:

- A Maintainer that is suitably trained as per item 4.1.1.2 below.
- One or more Maintenance assistants to assist the Maintainer in his/her duties as per 4.1.1.3.
- A suitable equipped vehicle and/or trailer with calibrated tools.

Tenderers must have a minimum of three (3) maintenance crews that are fully equipped to perform the duties under this contract.

The activities under this contract shall be overseen and supervised by a project leader/supervisor who shall have in depth knowledge of medium voltage switchgear and transformer maintenance and operations as defined in clause 4.1.1.1 below.

4.1.1 Training of Staff

All staff in the tenderer's employment, for example Supervisors/Project Leader, Maintainer, excluding Maintainer Assistant shall have valid Responsible Persons Certificates in terms of NRS 040, valid First Aid Level 2 certificate, Oil sampling certificate and valid Basic Fire Fighting certificate. **Valid copies of certificates must be submitted at commencement of contract.**

4.1.1.1 Supervisor/Project Leader (required at commencement of Contract)

The **Supervisor /Project Leader** shall have a Trade Test in Electrical Engineering from a recognised training Institution (Foreign Qualifications shall be certified by the South African Qualifications Authority), the Trade Test certificate certified by a relevant SETA. A minimum of five (5) years post trade test experience in medium voltage switchgear, transformer maintenance, repairs and operations and also be certified as responsible persons in terms of NRS040. The Supervisor/Project Leader shall have received training in the maintenance of switchgear used by the City of Cape Town by a training authority acknowledged by the City of Cape Town (e.g. City of Cape Town Electricity Services Training Centre, OEM, Eskom or another similar electricity utility).

4.1.1.2 Maintainer

Successfully passed a trade test/declared competent in the trade Electrician. Foreign qualifications to be certified by the South African Qualifications Authority. The Trade test certificate should be certified by a relevant SETA

OR

Minimum of NQF level 3 qualification in Electrical Engineering from a recognised training Institution (Foreign Qualifications shall be certified by the South African Qualifications Authority).

A minimum of two (2) years experience in medium voltage switchgear and transformer maintenance

and repairs, certification for oil sampling and also be appointed as responsible persons in terms of NRS040. Training certificates must have been issued by an accredited assessor.

The City of Cape Town reserves rights to competency assess the Maintainer on the tenderer's list against its current maintenance standards.

4.1.1.3 Maintenance Assistant (required at commencement of Contract)

The Maintenance Assistant will assist the Maintainer and shall have at least 6 months experience in assisting with medium voltage switchgear and transformer maintenance.

5 Access to spares

Before the commencement of contract, the contractor shall provide proof of access to spares, by providing a minimum of ten (10) proofs of purchase /accounts for ten (10) different types of equipment at the Major Switchgear manufacturers or Part Suppliers with reference to the work category or categories selected.

Such proof must include the supplier/OEM, details/description of the spares purchased and not mere material codes/numbers and the Switchgear for which it was purchased. The proof of spares must reflect the name of the tenderer.

6 Maintenance task lists

The tenderer shall provide proof of comprehensive maintenance task lists **as defined in clause 27**. The task lists shall have been compiled by the tenderer.

7 Tools, Equipment and instruments (To be required at commencement of Contract)

The tenderer must have the tools, test equipment and instruments (**as defined in clause 32 of the specification**) per crew, the details of which shall be entered into Returnable Schedule F.13 – Annexure E.

8 Vehicles (To be required at commencement of Contract)

The tenderer shall have the following vehicles; owned or rented will be accepted. For owned vehicles, proof of registration must be supplied. For rented vehicles, proof of intent to rent; a rental agreement from a rental company or a rental credit approval must be supplied. The rental agreements should clearly specify the type and quantity of vehicles and/or specialised equipment to be rented.

- 3 x Light load Vehicles (GVM 3500kg or less) combined with trailers comprehensively fitted with all Specialised Tools, instruments and consumables / panel vans comprehensively fitted with all Specialised Tools, instruments and consumables.
- 1 x Suitable Heavy load vehicle or truck (GVM greater than 3500kg).

9 Oil polishing plant (To be required at commencement of Contract)

The tenderer shall have an oil polishing plant; owned or rented will be accepted. For owned, proof of registration must be supplied. For rented, proof of intent to rent; a rental agreement from a rental company or a rental credit approval must be supplied. The rental agreement should clearly specify the type and quantity to be rented.

10 Co-ordination of Work

- 10.1 All work shall be allocated per District as discussed and coordinated in advance with the Contractor. The work shall only be performed on receipt of an official purchase order in line with Supply Chain requirements.
- 10.2 This contract will be administered by the City of Cape Town Representative. The representative will be an official authorised thereto by the Director: Electricity Generation and Distribution in writing.
- 10.3 The Contractor shall perform the functions at any hours of the day as the need arises (Including weekends and Public Holidays). All overtime shall be by mutual agreement with the City of Cape Town

Representative.

- 10.4 The successful Tenderer shall be required to attend meetings with the City of Cape Town Electricity Training Centre, Area Electrical Engineers and Electricity Generation and Distribution Department Representatives to facilitate the work to be undertaken.

11 Allocation of Work and Works Programme

- 11.1 The City of Cape Town will issue an official instruction of work from time to time in the form of a purchase order after which the contractor shall acknowledge receipt of the instruction. A schedule for planned outages will be issued in advance to the Contractor. The allocation of work shall be in the following manner:

- 11.1.1 As and when the City of Cape Town Representative requires work to be executed under this contract, the City of Cape Town Representative shall specify, inter alia, the nature, location(s), extent, scope of work in a Works Project contract document comprising, as relevant, Work Allocation Procedures, Returnable Schedules, Specification and Scope of Work.

- 11.1.2 In the Bills of Quantities, the City of Cape Town Representative shall assign quantities to the work items relating to the specific Scope of Work in the Works Project. The assigned quantities shall be multiplied by the contract rates to constitute amounts that will be totalled to provide a financial offer for the contractor for this specific Works Project.

- 11.1.3 The City of Cape Town Representative shall make available to the contractor his individually priced Works Project contract document.

- 11.1.4 The Works Project contract document shall be completed, signed and returned by the contractor to the City of Cape Town Representative's offices no later than two (2) working days after receipt thereof if changes thereto were required.

- 11.1.5 The submission of a fully completed and signed Works Project document is mandatory, and the contractor may be requested by the City of Cape Town Representative's to complete and/or sign his submission, if necessary, should he have not already done so. A submission will be rejected as being invalid if the document is not fully completed and/or signed after the contractor has been requested by the City of Cape Town Representative's to complete and/or sign his submission.

11.2 Description of Work

The project comprises the maintenance of Medium Voltage Switchgear and Transformers within the City of Cape Town Electricity Services Area of Supply as per the work schedules of each switchgear type in this tender.

The contractor shall:

- a) Record general details of the Switchgear or Transformer.
- b) Conduct visual inspections of the Switchgear or Transformer;
- c) Conduct visual inspection of the paintwork and the maintenance / refurbishment thereof;
- d) Complete Maintenance of the Switchgear or Transformer as required as per task lists. As a minimum, the following activities should be included (where applicable) -
 - a. All breakers auxiliary contacts to be checked.
 - b. All mechanical closing and tripping circuits to be checked.
 - c. Confirm local and remote operation of circuit breakers.
 - d. Mechanical circuit breaker indication/position to be confirmed.
 - e. All indication lamps to be checked.
 - f. Clean circuit breaker chambers.
 - g. Confirm smooth racking operation.

- e) Perform any additional work due to unknown damages or defects detected during inspection.
- f) Complete functionality tests on the switchgear and record all values;
- g) On completion of work, feedback must be provided with reference to the task lists. Any abnormality must be reported immediately to the City of Cape Town Representative.
- h) Conduct on-the-job training on existing City of Cape Town Electricity Generation and Distribution staff.
- i) Produce Training Manuals including Video Material as and when required for future Reference and Training of New Staff. The Electricity Services Training Centre shall be the custodian of the Training Material.

None of these functions shall be performed unless the Contractor has the correct permits and is duly supervised by a person appointed as Responsible Person by the City of Cape Town.

The tasks listed above shall be done for all switchgear listed in Section 1 (Price Schedule) of this tender document.

The contractor is required to be conversant with the maintenance and operating procedures as per the task lists submitted by the Contractor and shall be in possession of switchgear manuals. The City may require the contractor to demonstrate that they have the relevant operating and maintenance manuals for the switchgear listed in the price schedule.

- 11.2.1 The Supervisor/Project Leader on site shall be in possession of a valid Responsible Person training certificate, valid First Aid Level 2 certificate and valid Basic Fire Fighting Certificate Copies.
- 11.2.2 The Supervisor/Project Leader will be considered as a subject matter expert and will be called upon if higher level repairs or maintenance is called for.
- 11.2.3 The tenderers' staff shall be authorised by the City of Cape Town as per NRS 040. If any of the staff's training validity expires during the contract period, they shall attend and successfully complete the course at the contractor's expense.
- 11.3 The Contractor shall adhere to the following:
 - 11.3.1 The Contractor shall work strictly according to the Maintenance Schedules as agreed with the City of Cape Town Representative, but City of Cape Town reserves the right to amend schedules,
 - 11.3.2 where applicable and with consultation with the Contractor. If the Contractor fails to adhere to agreed schedules, the City of Cape Town Representative reserves the right to follow the default process in terms of the Supply Chain Management Policy.
 - 11.3.3 Maintenance reports, signed by the Contractor representative that completed the work, shall be handed over to the City of Cape Town Representative on completion of the work.
 - 11.3.4 Prior to closing inspection covers and during critical parts of the maintenance, the Contractor's Supervisor/Project leader (or other staff within the Contractor's staff structure identified by City of Cape Town Representative), will inspect and verify that critical tasks in the maintenance report is complete to the standards or procedure as set out in the approved tasks lists or manufacturer's manual.
 - 11.3.5 Should there be unknown damages to switchgear, not covered in the task list; the contractor shall contact the City of Cape Town Representative to discuss the scope of work according to ad-hoc rates of the contract.
 - 11.3.6 The City of Cape Town Representative may require inspecting the work during certain phases of the work. This will be discussed with the contractor prior to starting of the work. The Contractor must record all works carried out, and forward the record to the City of Cape Town Representative.
 - 11.3.7 A maintenance crew shall consist of a suitably trained and certified Maintainer, trained and assessed according to the maintenance standards for specific switchgear and transformer maintenance and repairs in use by City of Cape Town or similar maintenance standards acceptable to The City of Cape Town. The Maintainer will only be able to do maintenance and on-the-job training.

Tenderers must supply proof of certification of the Maintainer.

12 DC Systems

The Contractor shall be responsible for the maintenance of Battery Charging Units / BTUs (Battery Tripping Units) and all associated DC equipment that forms part of the switchgear and transformer systems, as identified by the City of Cape Town. The Contractor shall develop equipment-specific maintenance task lists which shall be aligned to OEM recommendations and shall include defined maintenance activities and applicable measurement values.

As a minimum, the following items shall be included as part of the maintenance protocol / task list -

- a) Record general details of the BTU.
- b) Conduct visual inspections of the BTU/Charger
- c) Conduct visual inspection of the paintwork and the maintenance / refurbishment thereof;
- d) Complete Maintenance of the BTU/Charger as required per task lists.
- e) Perform any additional work due to unknown damages or defects detected during inspection.
- f) Complete functionality tests on the BTU/Charger system and record all values;
- g) On completion of work, feedback must be provided with reference to the task lists. Any abnormality must be reported immediately to the City of Cape Town Representative.

None of these functions shall be performed unless the Contractor has the correct permits and is duly supervised by a person appointed as Responsible Person by the City of Cape Town.

The Contractor is required to be conversant with the maintenance and operating procedures as per the task lists submitted by the Contractor and shall be in possession of Charger / BTU manuals.

The City may require the contractor to demonstrate that they have the relevant operating and maintenance manuals for the equipment listed in the price schedule.

13 Training

The City of Cape Town requires that its Artisans, on an ad-hoc basis and as requested, be trained to maintain, operate and repair medium voltage switchgear and transformers. The tenderer must have in its employment a Project Leader/Supervisor and staff members who are competent in the medium voltage switchgear and transformer maintenance and repairs and also providing training and facilitating.

Training shall comprise of:

- 13.1.1 Repetitive practical on-the-job training as approved by the City of Cape Town Representative. It is envisaged that a maximum of 5 training sessions per candidate are required. A logbook to be kept by candidate and signed by the Maintainer during / after training.

In the event that the switchgear is not available at the training department for practical assessment purposes the following instruction shall be followed:

The final on-the-job training session must be accompanied by the City of Cape Town Training Department to oversee the training activities and assess the competency of the candidate. The candidate log-book should be signed-off by the City of Cape Town Training representative. Agreement must be reached between the candidate, the Training Department and the Tenderer on an agreed date, time and venue to evaluate the candidate.

The contractor shall charge the cost of training per delegate per session as per tendered rates of the price schedule. Any additional training shall be approved prior by the City of Cape Town Representative after submission of a quotation. The on-the-job training shall be done according to the switchgear maintenance task list.

Notes:

- a. ALL notes and learning material compiled in the execution and delivery of this tender will become the intellectual property of the City of Cape Town.
- b. Training related to the switchgear and transformer maintenance may be filmed as part of the intellectual property.

14 Applicable Standards, Specifications and Codes of Practices

Work shall be in accordance with the following standards, where applicable:

- Occupational Health and Safety Act 85, 1993 and relevant regulations
- NRS089 (Maintenance of Electricity Networks)
- Electricity Supply By-Laws
- Environmental Management Act as amended
- City of Cape Town – Electricity Services Maintenance Task Lists
- NRS 040 – Operating Regulations for High Voltage Systems
- NRS 047 – Quality of Service
- Hazard Identification and Risk Assessment Document
- Manufacturer’s Manual
- SANS 555 – Unused and reclaimed mineral insulating oils for transformers and switchgear
- NRS079 – Mineral Insulating Oils
- SANS 1091 – National Colour Standard
- SANS 780 – Distribution Transformers
- SANS 62271 - High-voltage switchgear and control gear.
- SANS 9227 - Corrosion tests in artificial atmospheres – Salt spray tests.

15 Operating Regulations/Permits

- 15.1 NRS 040 Operating Regulations are applicable. Contractor’s staff on site must be eligible for appointment as responsible person in terms of NRS 040 with a valid NRS 040 Responsible Persons Training certificate.
- 15.2 A NRS 040 training certificate is considered as valid if training for NRS Responsible person was completed in line with SAQA unit standard 242766: Demonstrate knowledge and understanding of operating regulations for high voltage systems. The Tenderer shall submit proof that the Contractor’s staff is eligible for appointment as responsible person.
- 15.3 The responsible person on site shall at all times be in possession of a work permit and a signed risk assessment for the equipment he is working on and all work shall be done with compliance of NRS040.
- 15.4 The Contractor’s staff conducting the maintenance activities in terms of this tender shall be assessed and authorised as Responsible Persons by the City of Cape Town before any maintenance activities can be allowed.
- 15.5 The authorisation period shall be limited to the duration of the contract period.

16 Maintenance of Medium Voltage Electrical Switchgear and Distribution Transformers

16.1 Safety

- 16.1.1 Strict adherence to applicable Safety Guidelines shall be emphasised under this Contract.
- 16.1.2 The contractor shall have an updated health and safety file at all times on site, and for each maintenance task contractor shall have site specific risk assessment identifying the risks applicable to the site detailing the applicable risk mitigating procedures.
- 16.1.3 All contractors appointed in terms of this contract shall conduct themselves in accordance with the provisions of the statutory requirements and take reasonable care for the health and safety of all those

carrying out the work, and others who may be affected by their acts or omissions at work.

- 16.1.4 Where switching or maintenance work is required on equipment fed directly from a source of supply not under the control of the contractor carrying out the work then special care is needed. All work under these conditions is to comply with the correct isolation procedures and safe work systems as instituted by the City of Cape Town.
- 16.1.5 The contractor's staff shall have basic firefighting skills and shall at all times have suitable and serviced fire extinguishers in their possession for the duration of work on site.
- 16.1.6 A well maintained and stocked first aid box supplied by the Contractor shall always be made available for use in case of emergency at the worksite.

16.2 Maintenance

The successful operation of switchgear and transformers is largely dependent upon systematic inspections and maintenance at specified intervals.

The period of maintenance is per the City of Cape Town maintenance schedules or as otherwise determined by specific operational and safety needs.

16.3 Precautions

Consult the Original Equipment Manufacturer Manual on specific precautions to be noted and taken with the Circuit Breaker.

Take every precaution during maintenance to prevent entry of moisture into the circuit-breaker from the atmosphere.

Handle with care any internal parts removed and check they are clean and dry before they are refitted.

Ensure that all foreign objects/parts are removed/replaced from the Circuit Breaker before permit is cancelled.

16.4 Procedure after Maintenance

- 16.4.1 The Contractor shall ensure that all parts have been replaced and that all tools have been removed.
- 16.4.2 The Contractor shall check the operation of the circuit-breaker/s and make sure that it is in the same operating position as it was handed to the contractor.
- 16.4.3 The contractor shall clean-up the site/area and clear all foreign objects, i.e. rags, plastic material after maintenance is done.
- 16.4.4 The condition of the employer's assets shall be recorded prior to commencement of work by a City of Cape Town Representative. After work has been completed, the City of Cape Town Representative shall verify that all assets are in the same condition as it was handed to the contractor.

17 Oil Handling

- 17.1 All insulating oil must be filtered and polished through an oil plant able to remove particulate (including carbon) down to 0,3micron as well as free and dissolved water. The plant must be equipped with an in line moisture meter indicating the moisture of oil during filling of the switchgear after polishing. The plant must have a failsafe mechanism permitting maximum relative moisture content of oil of 15 ppm during fill. The inline moisture meter must be calibrated by a SANAS accredited laboratory on a yearly basis or alternatively the instrument can be verified against a SANAS calibrated meter on a yearly basis. Tenderers provide proof that oil plant comply with the specification and provide a valid certificate of calibration or verification during the tender stage.
- 17.2 The ppm moisture of the oil polished into the switchgear noted on the maintenance report. Polished oil to exceed requirements of NRS 079 with respect to moisture content with a maximum of 15 ppm acceptable. Apart from the moisture content, oil during filling must in general conform to NRS 079.

- 17.3 If switchgear is not accessible to polishing plant, permission to fill oil from drums must be acquired from the City of Cape Town representative.
- 17.4 Should there be free water in the oil, or if the colour does not conform to the NRS colour chart, insulated oil must be pumped into drums to be supplied and delivered by the depot. The depot will also remove the drums of used oil.
- 17.5 Alternatively, in exceptional cases and with authority from Employer's representative the tenderer may supply virgin oil (in compliance to SANAS 555) as scheduled on the price schedule, but note that as dielectric strength/moisture content of Virgin Oil cannot be guaranteed, even in the case of using Virgin Oil, oil should be polished with approved polishing plant during filling.
- 17.6 The City of Cape Town shall remove waste oil from site.
- 17.7 When sampling old/existing oil from switchgear with pipette (oil thief) prior to polishing, colour of oil must be noted on the maintenance sheet against colour chart of NRS 079.
- 17.8 As per pricing schedule, it may be required on an ad hoc basis that filtered and polished oil in the switchgear after maintenance and filling, be sampled and analysed at a SANAS approved laboratory.
- 17.9 Analysis of the oil should cover Moisture Content (analysis method IEC 60814 or ASTM D 1533), Dielectric Strength (analysis method 60156) and Colour and Appearance (analysis method ISO 2049).
- 17.10 Analysis for PCB content (analysis method IEC60619 or EPA600/4-81-045) may also be requested as per Pricing Schedule, section 6.
- 17.11 Tenderer must give proof of training on oil sampling for Maintainer and submit relevant certificate with Tender document.
- 17.12 Operators of oil polishing plant must be trained, assessed and authorised to operate the oil polishing plant. Training and certification by the suppliers of the polishing plant or alternatively, a body who has proven background of the operation of this plants will be acceptable.
- 17.13 The tenderer shall have capacity, material and equipment to clean oil spillages and rehabilitate affected grounds/soil in accordance with environmental requirements. The tenderer shall submit a method statement on handling of oil spills with the tender document.
- 17.14 **Procedure for handling oil spillage - Covering the corrective action to limit the spillage and minimise environmental damage (To be submitted at commencement of contract)**

The tenderer shall submit a comprehensive method statement on handling of oil spills. The comprehensive method statement on handling of oil spills shall include but not be limited to components/equipment to be utilized and shall be in accordance with environmental requirements.

- Procedure for handling oil spillage (covering the corrective actions to limit the spillage and minimise environmental damage)
- Containing the oil spillage (actions required to prevent or stop the spillage from spreading)
- Material or equipment required to contain the oil spillage
- Removal of oil (puddles of oil and oil on equipment surfaces)
- Final clean up or remediation (removal and disposal of contaminated soil and vegetation)

18 Paintwork On Outdoor Switchgear and Mini-Substations

Painting of switchgear shall comply with following requirements:

- 18.1 This specification provides for Painting of Outdoor Switchgear and Mini Substations (C12 Avocado) and renaming and relabelling (A11 Signal Red Background with G80 Cloud White Lettering) of the asset after paintwork is completed.
- 18.2 All outer labelling shall be removed where necessary. If this causes any holes (Pop rivet etc.,) these holes need to be filled before further preparation can continue.

- 18.3 All inferior or damaged paintwork needs to be removed as well as any foreign material e.g. transformer oil, posters etc. as well as surface rust that may be present. All locks shall be taped closed in such a way as to prevent any contact by means of direct spray or overspray and all tapes removed after spray work is completed.
- 18.4 In the case of airless spray, a primer of phenolated alkyd anti-corrosive primer applied to a dry film thickness of 50-55µm, followed by a finishing coat of air dry quick drying alkyd gloss finish applied to a dry film thickness of 50-55µm, followed by a final coat of air-dry quick drying gloss finish to a dry film thickness of 20-25µm.
- 18.5 The finishing coat shall match colour C12 Avocado of SANS 1091. The paint manufacture's specifications with regard to mixing and application shall be followed.
- 18.6 The substation name shall be remarked on the road side of the switchgear. In the case of mini sub ring names (P4, S3, D2 etc.) the name shall be sprayed on an A11-Signal Red background circle with a diameter of 250mm in G80-Cloud White lettering 50mm high with a thickness of 10mm.
- 18.7 In the case of mini sub names (Bloemhof, Oakdale, Carla etc.) the name shall be sprayed on an A11-Signal Red rectangular background with a height of 100mm and a width 25mm beyond the sides of the substation named. This name will be sprayed in G80-Cloud White with lettering 50mm high and 10mm thick. All paintwork shall be in accordance with SANS 1091 – National Colour Standard. The finishing coat shall match colour Avocado Green C12.
- 18.8 Corroded surfaces shall be cleaned, sanded and treated with an approved rust inhibiting primer.
- 18.9 The plinth and any associated brick work shall be repaired and painted with an approved paint.

19 Installation of 100 Watt Heaters (Applicable to Work Category 3 only)

As per section 7 on the price schedule, contractors must quote on labour only or alternatively the supply of material and labour for installation of the heaters in Reyrolle/ABB LMR panels.

A list of material required for the installation of a heater is the following:

- 100 watt heater element with ± 5 m silicone heat resistant wiring
- 1 m white 20 mm SABS conduit
- 1x6A fuse and holder
- 1xIsolating fuse holder and fuse link
- 10m 2.5mm² grey panel wiring
- H1, H2, H3 & H4 Ferrule numbers
- 1x 220VAC LED lamp – amber

The circuit diagram of a heater installation is on Addendum B. Heater installations will be done according to ABB document GP 1VZA F001, which may be forwarded on request.

20 Installation of Canon Sockets

Contractors must quote on labour only or alternatively the supply of material and labour for installation of canon sockets (female only) in Reyrolle/ABB LMT/LMR/LMR/HD4 panels or equivalent.

A list of material required for the installation of a heater is the following:

- Female canon socket
- 5m 2.5mm² grey panel wiring
- Closing coil (if applicable)
- Insulated lugs
- Numbers
- 2.5mm² heat shrink

The circuit diagram for the installation and wiring of a canon socket is on Addendum C.

21 Transformer Maintenance and Repairs

Standard maintenance on both sealed and free breathing transformers will consist of the following but not limited to:

- Cable box inspections of MV and LV sides, including replacement of labour to replace cable box gaskets, but excluding material. Costing for cable box maintenance will be as per item in section 9 of Pricing Schedule.
- Re-torque MV and LV bushings.
- Re-torque top lid (where applicable)
- Clean and re-insulate MV and LV terminations
- Replenish and service breather (where applicable)
- Inspect earthing
- Testing of transformer; insulation tests on primary and secondary side between MV and LV side and to earth as well as continuity test.

Transformer insulating oil filtration will do in exceptional cases during normal transformer maintenance when it is suspected that oil is in a bad condition or if the transformer is connected to a critical load and the depot request polishing.

Transformer oil will be filtered if the transformer was opened for repairs, thereafter the oil will be sampled and sent for analysis.

Transformer insulating oil filtration must be done with plant suitable and dedicated for this purpose and it is not allowed to interchange transformer oil polishing plant and switchgear insulation oil polishing plant.

Expiotech type of polishing plant or equivalent currently in use by the City of Cape Town is deemed to be suitable for polishing transformer insulating oil of distribution transformers up to 1000 KVA.

22 Response Time

- 22.1 For planned work, the Contractor shall receive instructions to do maintenance in the form of a purchase order at least fourteen (14) days before the agreed maintenance date. The Contractor shall acknowledge receipt of the order and confirm availability of the Crews within two (2) working days. Failure to adhere to these requirements shall render the Contractor in default of the contract requirements, the City of Cape Town reserves the right to initiate default proceeding and may terminate the contract.
- 22.2 For emergency work, the Contractor shall attend to a fault within 4 hours of an official instruction. The instruction shall be communicated through a telephone, an e-mail message and/or an official purchase order.

23 Work Hours

- 23.1 Appointments for maintenance must be made in advance with the Contractor. The switchgear to be maintained must be isolated and earthed, prior the starting time of the work.
- 23.2 Cancellation of work due to bad weather shall be on mutual agreement. If agreement cannot be reached, the City of Cape Town representative will have final decision.
- 23.3 Normal work hours are any 8 hour periods of up to 16:00 during the week unless otherwise arranged. This is to allow the City of Cape Town Operators to inspect the equipment to their satisfaction and energise the equipment.
- 23.4 Any work on Weekends and Public Holidays or work outside the 8-hour period can be claimed in terms of the Basic Conditions of Employment Act. (See Pricing Schedules).
- 23.5 It is envisaged that the volume of work per day shall be of such a nature that the Contractor will be occupied for the larger part of the day.

24 Additional Work

On occasion the Contractor may be required to undertake work outside the scope of this tender. In these instances, the Contractor must be prepared to undertake the work at the ad-hoc rates. (Pricing schedule: Labour Rates and Transport Costs for Ad-hoc Work).

25 Inspection and Testing of Work

25.1 For each section of the work, the Contractor shall notify the City of Cape Town Representative when his work is ready for inspection and testing at the following stages:

25.2 Upon the completion of maintenance to an individual MV switchgear or Transformer;

25.3 As and when required by the City of Cape Town Representative

25.4 The Contractor will only be allowed to continue with specified work after acceptance of each completed stage as specified above.

25.5 The Contractor is entitled to book additional time as per the ad-hoc rates (refer to section 3 of the Pricing Schedule), the Contractor shall claim for time while waiting for ad-hoc inspections as required by the City of Cape Town Representative.

25.6 The City of Cape Town Representative will inspect and test each stages of the work as he may require and endorse the prescribed task list before acceptance of the Contractor's work.

NO payment can be authorised without acceptance of the task lists from the Contractor by the City of Cape Town Representative.

25.7 Unspecified Work carried out by the Contractor which is not adequately addressed under the task list may be addressed under ad-hoc rates with prior approval by the City of Cape Town Representative. The City of Cape Town reserves the right to withhold monies to cover expenses it might incur in the event of the Contractor not successfully addressing all the outstanding ad-hoc work.

26 Photographic Evidence

Successful tenderer to supply photographic evidence in electronic (PDF) format of the work at the following stages:

26.1 Before the work starts.

26.2 Two stages while in progress as instructed by the City of Cape Town representative e.g. Photos of equipment with defects or signs of deterioration.

26.3 With work completed.

27 Maintenance Manuals, Videos and Task Lists

The Contractor shall provide and append on Returnable **Schedule F.13: Annexure D1 – D3** maintenance task lists and quality plan for the work category chosen, including specific maintenance instructions, maintenance revisions from the manufacturer and safety notices from the manufacturer for the below Switchgear and those listed under section 1.1 of the Pricing Schedule.

The information on this Returnable Schedule F.13 Appendix D1 – D3 shall reflect the basic work activities to be performed under this Contract. The City has a standard task list schedule for all the switchgear types to be maintained under this Contract. This schedule shall be used for the following:

- For evaluation purposes to benchmark all the submitted task lists
- To indicate the expected activities to be performed under the Contract.

All task lists submitted by Tenderers shall be adhere to the following:

- Indicate a comprehensive knowledge of a specific switchgear type, with a detailed maintenance and quality plan, showing critical steps and any specific maintenance instructions from the manufacturer with additional maintenance instructions.
- Shall cover, **as a minimum**, the following aspects:
 - a) Maintenance pre-planning - shall include information such as previous maintenance records, spares and materials required, tools and equipment and personal protective equipment
 - b) Safety checks before and while doing maintenance.
 - c) Visual Inspection procedure.
 - d) Cleaning and dust removal.
 - e) Lubrication of all moving parts.
 - f) Mechanical checks, such as hinges, latches and locks for proper functioning.
 - g) Electrical testing, such as insulation resistance tests, testing of circuit breakers and continuity tests.

All submitted task lists shall remain the property of the City of Cape Town and the successful Tenderer shall not enforce copyrights on the City of Cape Town.

As part of this contract the successful tenderer shall prepare maintenance manuals and videos for all switchgear models (or as directed by the City of Cape Town) as grouped together in the table above. The manuals videos shall remain the property of the City of Cape Town and shall be submitted to the City within the first year of the contract.

The City reserves the right to procure any or all of the items 4.1 – 4.3 (Pricing Schedule) above from the tender with regards to the writing of maintenance manuals or producing videos.

28 Accommodation of Traffic

- 28.1 All traffic accommodation shall be in accordance with the Local Traffic Regulations including the City of Cape Town Traffic By-Laws.
- 28.2 The Contractor shall adhere to all traffic regulations and where necessary co-ordinate his activities with officials of the local Traffic Department
- 28.3 No Contractor may close any road without obtaining permission from the local Traffic Department.
- 28.4 The Contractor shall provide safe pedestrian access in all directions across the worksite in such a manner as to accommodate wheelchairs, pushcarts, prams and shopping trolleys.
- 28.5 Open trenches shall be barricaded on both sides at all times by using orange meshed barrier screen or red and white barrier tape applied at 600 mm and 1 200 mm above ground.
- 28.6 In areas of high pedestrian activity (e.g. Central Business areas) the Contractor shall be required to install an orange meshed barrier screen from ground level up to a height of 1 200 mm along the entire length of the trench.
- 28.7 The Contractor shall be responsible for the safety of the public and liable for any accident or injury to any member of the public as a direct result of on-going contract work.
- 28.8 Where barricading of excavations protrudes onto the roadway, flashing yellow lights shall be in operation at night in addition to highly visible road signs.

- 28.9 The Contractor shall provide and appropriately position (in accordance with the requirements of the local Traffic Department) for the duration of the work on site, an adequate supply of the following:
- “Men Working” road signs.
 - Traffic redirection road signs.
 - Orange traffic cones.
 - Flashing yellow lights.
 - White drums with reflective stickers.
 - Vertical chevron plates supported by sandbags.
 - Orange meshed barrier screen.
 - Any additional protective equipment required due to particular site circumstances or as instructed by this City of Cape Town Representative.

28.10 All the above-mentioned equipment shall be made available for inspection to the City of Cape Town Representative prior to commencement of work.

29 Site Security for Materials

29.1 The Contractor will be responsible for the security of all uninstalled material (and any equipment being used by him on site, which belongs to the City of Cape Town) from the time of collection and will be liable for any loss howsoever arising.

29.2 The Contractor will be responsible for the security of exposed services existing on site and will be liable for the cost of replacing and repairing any such services that may be lost or damaged on his work site.

29.3 The Contractor shall employ reliable security guards at short notice as deemed necessary to ensure that he can comply with the abovementioned requirements. An hourly rate for security services shall be quoted on the Pricing schedule for this purpose.

30 Material and Spares

Tendered price shall include all material necessary to perform maintenance activities per switchgear and transformer type, for example:

- 30.1 Normal consumables and cleaning solvents.
- 30.2 Replacement of all gaskets as specified by the manufacturer’s manual and part numbers specified in section 5 of Pricing Schedule titled “SPARES LIST”. Rubber gaskets for switchgear top lids must be manufactured out EPDM, of closed cell construction and UV and oil resistant. Gaskets, including transformer top lids, must be clicked out of solid sheets and no cut and joined gaskets will be permitted.
- 30.3 Cork gaskets must be of the correct density for the purpose, for example for transformer top lids and sight glasses, a higher density gasket must be supplied.

Note: Gaskets not considered as consumables, but to be itemized in invoice for maintenance.

30.3.1 HRC fuses must be replaced with the Bussman branded type fuses (or equivalent) as part of normal maintenance. The City standardised on the following fuses (254 mm lengths oil immersed fuses and 360 mm for K3AF air fuses:

TRANSFORMER RATING (kVA)	FUSE RATING (A)
1000	80
800	80
630	80
500	50
315	50
200	25
160	25
22 m² Mini rings (fuse switches)	80

- 30.4 Virgin oil only when required in abnormal cases and as specified in **OIL HANDLING**.
- 30.5 Should the Contractor be out of stock on certain spares, in order to prevent delays, the City of Cape Town may provide the material, but in this case the Tenderer must deduct the material cost from the costing at the holding cost of the material in the City of Cape Town store.
- 30.6 Cable box seams, band joint covers and top covers must be sealed with denso tape and/or putty or similar where applicable. This material must be itemised on the invoice.
- 30.7 The Contractor shall return all scrapped parts with the exception of consumables to the relevant depot.
- 30.8 All abnormal or ad-hoc spares items (not Tendered for) shall be sourced from available suppliers, subject to approval by the local City of Cape Town Representative and shall comply with the manufacturer's specifications. The contractor will be required to obtain a quote for the spares item sourced from a third party. The City will reimburse the Contractor for up to 5% of the landed cost (to a maximum of R5 000) as handling fee for the abnormal or ad-hoc spares sourced.

The spare items as per the Price list shall be regarded as the minimum spares stocked for this Contract.

The City reserves the right to inspect stock items as submitted by Tenderers. The Tenderers shall therefore ensure that they have in stock at least 70% of the material items listed in the price schedule. If spares are needed during the contract and the spares are not in the tender list, contractors will be required to strip from existing City of Cape Town stock against tendered ad-hoc labour rates, or quote spares from redundant switchgear sourced by the contractor. The City reserves the right to supply its own spares from the existing stock.

31 Site Facilities and Workshop Facilities

- 31.1 The Contractor will be responsible for ensuring that adequate potable drinking water is available on site at all times.
- 31.2 **Latrines**
- 31.2.1 The Contractor shall, if called upon to do so, provide and maintain proper latrine buildings at his own cost to the satisfaction of the Municipality's Medical Officer of Health. The Contractor shall place these in such positions as the City of Cape Town Representative may direct.
- 31.3 All faecal and urine, as well as all rubbish, kitchen refuse, etc. shall be removed daily and disposed of in compliance with Health Legislation. All receptacles for human excreta shall be provided with tight fitting covers which shall be securely applied during the process of removal and the receptacles shall be thoroughly and disinfected when empty.
- 31.4 On completion of the Works the Contractor shall clear and remove all traces of the said latrines and disinfect the site.
- All solids must be removed. Effluent generated during the disinfection must not be discharged into the storm water system. Effluent must be containerized and disposed of in a manner that is compliant with all the relevant by-laws.
 - If the effluent is discharged to the sewer, the relevant Water Pollution Control Inspector must be contacted before discharging into the municipal network.
- 31.4.1 Any person employed by the Contractor found defecating and/or urinating, except in the places appointed for that purpose, shall be disciplined.
- 31.5 The Tenderer must have comprehensive workshop facilities within 70km from City of Cape Town Bloemhof Electricity Headquarters situated in Bellville consisting out of admin offices, workshop area with work benches and fixed plant suitable for medium voltage switchgear maintenance, storage facilities which are comprehensively stocked, spray booth, ablution facilities a system of good housekeeping, including an environmentally compliant waste disposal system.
- 31.6 If the tenderer does not currently have workshop facilities in the City of Cape Town municipal area, he must provide proof of an option to rent a workshop facility, should he become a successful tenderer.

31.7 Workshop facilities may be inspected.

32 Tools, Equipment and Instruments (To be confirmed at commencement of contract)

32.1 All tools, equipment including crimping tools, compressors, safety board's etc. must be supplied and transported to site by the Contractor.

32.2 The contractor shall have the following hand tools for each kitted trailer/LDV/Van:

Hand Tools
300mm 2nd cut flat file
300mm 2nd cut round file
Allen key set 10-pce
Ball peen hammer 300g
Ball peen hammer 700g
Crimping tool (To 16mm) AK 18
Ball peen hammer 700g
Crimping tool 25-120 mm
Drill
Drill set (1 - 13)
Extension lead
Gas torch
Flat cold chisel 350 x 25
Hacksaw Junior
Hacksaw Senior
Longnose pliers 7"
Measuring tape 3m
Monkey wrench
Pliers
Pliers circlip
Pop rivet gun
Screw driver set 14-PCE
Set ring flat spanner 13 mm
Set ring flat spanners 10mm
Set ring flat spanners 15mm
Set ring flat spanners 17mm
Set ring flat spanners 19mm
Set ring flat spanners 9mm
Set square
Set surface drive sockets
Shifting spanner 12"
Shifting spanner 8"
Side cutter 8"
Silicon gun
Socket set - 19 mm (6-32)
Socket set 1/4
Spanner (21;23/24/25/26;27;28;29;30)
Spanner swivel head combination 10
Spanner swivel head combination 12
Spanner swivel head combination 13
Spanner swivel head combination 14
Spanner swivel head combination 17
Spanner swivel head combination 19
Spirit level - 600 mm
Stanley knife
Tiger set gauge
Tin snips

Tool box
Torch Hand Battery
Tube spanner set
Vice grip 250mm
Water pump pliers 12"
Wrench Torque 25 NM
Wrench Torque 110 NM
Wrench Ratchet 8-22 mm
Wire stripper

32.3 The contractor shall have the following Special Tools and Instruments:

Special Tools and Instruments (note all tools and instruments where specified must have valid certificate of calibration by SANAS Accredited Laboratory or OHS test reports to be attached with tender document)
1 x Oil polishing plant
1 x Pipette
3 x Oil Spill Kit
3 x Oil Spill Container
3 x Mobile compressor
3 x HV Proximity sensor (calibration certificate)
3 x Contact Resistance Tester (calibration certificate)
3 x Multimeter (calibration certificate)
3 x Torque wrench (calibration certificate)
3 x 10 kV Insulation tester (calibration certificate)
3 x Standby generator
3 x Portable earths
3 x Hand tools comprehensive set, including special tools
3 x Digital Camera with a minimum of 8 megapixels
1 x Primary current injection test <i>(or a combination unit of Primary current injection test and Secondary injection test set)</i>
1 x Secondary injection test set <i>(or a combination unit of Primary current injection test and Secondary injection test set)</i>
1 x Mag curve test set
1 x Laptop computer

32.4 All tools as specified in the Original Equipment Manufacturer (OEM) Operating and Maintenance Manuals are to be utilized as well as any other specialized tools specified in this Tender.

32.5 The Contractor is required to provide a list detailing tools and equipment which will be used during the contract period. Refer to Schedule F.13 - Annexure E.

33 Equipment Tests

The relevant tests as specified in the OEM Operating and Maintenance Manuals or as specified by the City of Cape Town are to be conducted with the correct equipment and all readings recorded on the maintenance report.

34 Reliable Transport

34.1 In view of the importance of maintenance without delay and operating reliably in the area at all times, it is imperative that the Contractor's vehicles should be in sound roadworthy condition and reliable. Should frequent vehicle breakdowns result in undue delays, the Contractor will be instructed to hire or purchase reliable vehicles at his own expense.

34.2 The City of Cape Town representative reserves the right to conduct random inspections of the Contractor's vehicles. Any defects identified shall be rectified as requested and the City of Cape Town representative decision shall be final and not subject to objections.

34.3 The Contractor's vehicles shall be in good condition, clean and presentable at all times as they represent the City of Cape Town.

35 Protective Clothing

35.1 The Contractor must provide all personal protective equipment (PPE) for all employees. This shall include the following and any other protective clothing required as approved by City of Cape Town – Electricity Services Occupational Health and Safety Department:

- Category 2 Arc rated PPE complying to SANS 702
- Safety boots
- Heavy duty work gloves
- 1000V Insulated gloves (Where Necessary)
- Hard hats (Helmet)
- Reflective traffic bibs
- Rain suits
- Fall arrest Harness (Where necessary)

On the job training activities shall adhere to the same PPE requirements as listed above.

36 Workmanship and Behaviour

36.1 The quality of work must be of the highest standard as per approved Task Lists taking into consideration the risks associated with poor workmanship.

36.2 All maintenance activities performed under this contract shall be subject to thorough inspection by the City of Cape Town. Any damages or failures that occur to the switchgear within a period of twelve (12) months after the maintenance shall be investigated and if found to be as a result of poor workmanship, the repairs to the Switchgear shall be for the Contractor's account.

36.3 Employees of the Contractor are required to be courteous and professional on site, and are to be dressed neatly in a uniform manner that would reflect professionalism.

36.4 Any potential inconvenience to any member of public e.g. driveway crossings must be discussed with the member of public in question before the commencement of work.

37 Penalties

37.1 The City of Cape Town will institute a penalty for the inferior quality of workmanship. Penalties shall be based on any cost the City of Cape Town incurred due to the rectification of the inferior workmanship including any other loss and claims incurred as a result thereof.

37.2 Cancellation of work shall be on mutual agreement between the Contractor and the City of Cape Town Representative. If agreement cannot be reached, the City of Cape Town Representative will have final decision. Scoping of individual work is to be done by the City of Cape Town Representative. Under no circumstances will the contractor be requested to scope and quote for any work to be done under this contract. No claim for the scoping of work from the contractor will be entertained.

37.3 Should the Contractor fail to arrive on site to commence planned work, all costs incurred by the City of Cape Town as a result of the non arrival e.g. vehicle, staff and incidental costs will be deducted from the contractor's payable invoice when the planned work is re-scheduled.

37.4 Should the Contractor arrive late to site to commence planned work, a penalty fee of 5 % of the purchase order value will be charged against the Contractor after an hour where the City of Cape Town employees wait for the Contractor to arrive. Continuous failure to arrive to site by Contractor shall be deemed as breach of Contract and the necessary steps shall be taken against him.

37.5 The Contractor shall submit all invoices to the City of Cape Town **within one (1) calendar month** from the date of completion of the works on site, accompanied by all required supporting documentation, including but not limited to, completion certificates, job cards, and any other records stipulated in the contract. **Failure to submit an invoice within the prescribed one-month period shall result in a penalty of R2,000.00 per delayed invoice.** This penalty shall be deducted from any monies due to the Contractor.

37.6 In the event that the Contractor submits an incorrect invoice for the works, deliberately or otherwise, a penalty shall be imposed to the **amount of R1,000.00 (One Thousand Rand) or 10% of the total Purchase Order value**, whichever is the greater. This penalty shall be applied per incorrect invoice submitted. Repeated submission of incorrect invoices shall be deemed non-compliance with the contract and may result in further contractual remedies being pursued, including but not limited to the termination of the contract at the discretion of the Employer.

38 Contactability of Site Supervision

Site supervisors must be provided with cell phones to facilitate easy communication with members of the City of Cape Town. The City of Cape Town must be provided with a list of all phone numbers on commencement of the contract.

39 Invoices

39.1 The Contractor shall only perform duties only after receipt of a Purchase Order from the relevant District.. The Contractor will be required to submit invoices and prescribed task lists on completion of the work for which he will be held responsible. The invoices and checklists will be countersigned by the City of Cape Town representative after which it will be submitted to the accounts payable department.

It is important to note that no invoices will be paid unless accompanied by a full technical report (completed task list) on work completed, photos of work as described in clause 25 and additional findings (if any). No invoices will be approved for payment unless accompanied by a comprehensive maintenance report. Contractor job-cards shall be attached to the invoice which must be signed-off by the City Representative.

40 All Invoices shall include details of Site/ Substation and the physical address where work was done.

41 Labour rates and Transport costs shall only be used for work that is not detailed in the price schedule. The Labour rates for the Maintainer and the Assistant shall be an all inclusive rate to execute the work and shall not be combined with other rates in the pricing schedule.

42 Transport costs shall not be claimed if some of the work allocated to the contractor is included in the pricing schedule.

43 Insurances

In addition to the insurances required in terms of General Conditions of Contract Clauses 11 the following insurance is also required:

- a) Public liability insurances, in the name of the supplier, covering the supplier and the purchaser against liability for the death of or injury to any person, or loss of or damage to any property, arising out of or in the course of this Contract, in an amount not less than **R20 million** for any single claim;
- b) Motor Vehicle Liability Insurance, in respect of all vehicles owned and / or leased by the supplier, comprising (as a minimum) "Balance of Third Party" Risks including Passenger Liability Indemnity;
- c) Registration / insurance in terms of the Compensation for Occupational Injuries and Disease Act, Act 130 of 1993. This can either take the form of a certified copy of a valid Letter of Good Standing issued by the Compensation Commissioner, or proof of insurance with a licenced compensation insurer, from either the bidder's broker or the insurance company itself (see **Proof of Insurance / Insurance Broker's Warranty** section in document for a pro forma version).
- d) All Risk Insurance to cover the cost of damage or loss of the City of Cape Town's equipment or equipment belonging to another utility, in an amount not less than **R2 million** for any single claim.

Details of this insurance are to be submitted prior to the commencement of the contract.

44 Information Required

44.1 The following information, together with the tender offer, shall be submitted by each Tenderer:

44.1.1 A detailed schedule of work undertaken which covers the following:

- a) A complete list of all makes of Switchgear as specified in this specification that the Tenderer has performed, maintenance and refurbishment work on – specifying voltage and power ratings of the equipment.
- b) Maintenance reports for the switchgear mentioned in a)
- c) A complete list of all customers and the nature of the equipment that, maintenance and refurbishment tasks were performed on.

44.2 The successful Tenderer shall, prior to commencement of any work:

44.2.1 Appoint a competent person to sign and submit the "Agreement by a Mandatory in respect of the Occupational Health and Safety Act 1993" Form (See Returnable Schedule).

44.2.2 Supply proof of public liability insurance to indemnify the Municipality from public liability claims up to R20 million.

44.2.3 Provide the Directorate Representative with a list of cell phone numbers of his staff required to be contactable.

45 Occupational Health and Safety Specification

The Contractor shall comply with the Occupational Health and Safety Act, Act 85 of 1993 as amended (OHS Act) and the relevant regulations framed under the OHS Act. It should be noted that the Specification generally describes the end product and not specific methods. As the methods of MV switchgear and transformer maintenance to be used are generally determined by the Contractor, detailed safety requirements applicable to all the operations to be carried out on Site are not provided in the contract documentation. The Contractor shall apply all the relevant safety regulations and requirements to the work methods and materials used.

45.1 The Contractor shall prepare and maintain a Health and Safety File in respect of the MV switchgear and transformer maintenance contract, which shall be available for inspection on site at all times. The Contractor shall submit at commencement of contract a Health and Safety File that will be subjected to an audit at contract management stage.

45.2 The Contractor shall take into account, inter alia, the following conditions when complying with the OHS Act:

- Live high voltage, medium and low voltage electrical equipment
- Existing utility services e.g. water, sanitation, gas, telecommunications etc.
- Surrounding land use
- Adverse weather conditions
- Wild animals such as snakes, spiders and scorpions
- Falling objects
- Potential exposure to falling either from, off or into
- Collapsing or caving in of excavations
- Independently moving mobile plant
- Lifting machinery
- Volatile situations (crime and gangsterism)
- Shift work risk (high stress levels)
- Contagious pathogens

45.3 Construction Materials

The following commonly used construction materials and substances potentially pose health and safety Hazards:

- All materials contained in pressurized containers
- Bitumen products
- Cement

- Epoxies
- Insulating oils and compounds
- Lime and other stabilizing agents
- Paints
- Sulphur hexafluoride gas
- Tar products
- Timber preservatives

The Contractor shall take appropriate measures to manage the risks associated with the use of all the materials required to complete the Works, and shall, inter alia, implement all the precautionary measures provided by manufacturers and suppliers for the storage, use and application of materials used.

45.4 Use of Site by Employer

The Contractor shall permit the City of Cape Town continuous access to the site in order to operate and maintain the existing electrical plant.

45.5 Health and Safety Plan

In compliance with Occupational Health and Safety Act the Contractor shall submit a comprehensive Health and safety plan for approval by the City of Cape Town representative. The health and safety plan shall address all Identified hazards on site and shall include but not be limited to:

The safety management structure including the names of all designated persons such as the site supervisor and any other competent persons;
Safety method statements and procedures to be adopted to ensure compliance with the OHS Act.
Aspects to be addressed shall include, as a minimum:

- Storage and use of materials
- The use of tools, vehicles and plant (lifting equipment in particular)
- Temporary support structures (where necessary)
- Protection against falling items
- Working at height
- Excavation work
- Working in close proximity to live underground and overhead electrical services
- Public vehicle and pedestrian traffic accommodation measures
- The provision and use of temporary services
- Compliance with way-leaves, permissions and permits
- Safety equipment, devices and clothing to be employed
- Emergency procedures
- Induction and training
- Provision of MV switchgear and transformer maintenance health and safety file and other documentation
- The outbreak of highly contagious pathogens of epidemic or pandemic proportion
- Arrangements for monitoring and control to ensure compliance with the safety plan

A Health and Safety Plan at contract stage shall be site specific

46 Employment of Security Personnel

46.1 It will be the Contractor's responsibility to supply sufficient security to carry out the work as specified in this tender subject to the approval of the engineer.

46.2 All security staff employed by the Contractor must be registered with Private Security Industry Regulatory Authority (PSiRA). Proof of such registration must be made available to the Engineer upon request. The Contractor will do a site specific risk assessment to identify the Security Guard required from the table below, the specific level of security to be utilised shall be approved by the Engineer.

46.3 A fixed hourly rate for security services shall be quoted on the Schedule of Rates for this purpose and may only be charged from the time of arrival at the worksite until the completion of the works.

Below is the list of security guard grade preferred for this contract:

Security Guard Grade	Functions
Grade B	Primary function is access control in high-risk areas where documentation and basic computer skills might be required. A site or shift commander. Managing of lower grade security officers. Possible inspector doing site visits.
Grade D	Primary function is access control

47 Local Office and Workshop facilities

The successful tenderer shall have a local office and Workshop facilities within the City of Cape Town Municipality boundaries before the commencement of the contract through which all communication with the employer will flow, and where the majority of work in terms of this contract will be carried out including storage and safekeeping of materials. If the tenderer does not have a Storage facility, then the tenderer must have proof of lease of a local office and workshop facilities. The tenderer shall be given 30 days to setup the office. The address of the local office, workshop facility and pictures must be in provided before commencement of contract.

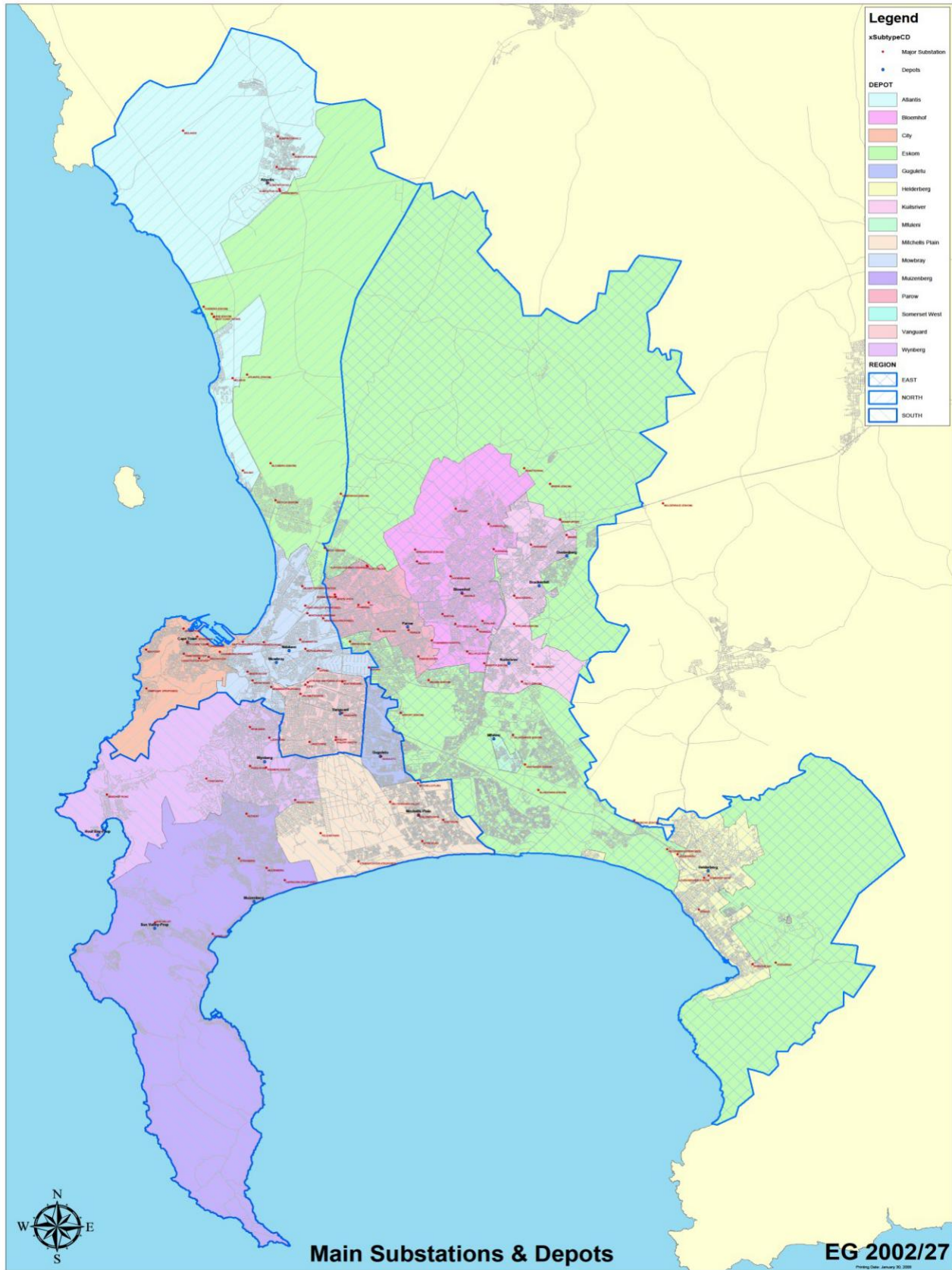
48 Sundries

Miscellaneous small items used in the maintenance of switchgear and transformers, such as cleaning solvents, rags, sealants etc.

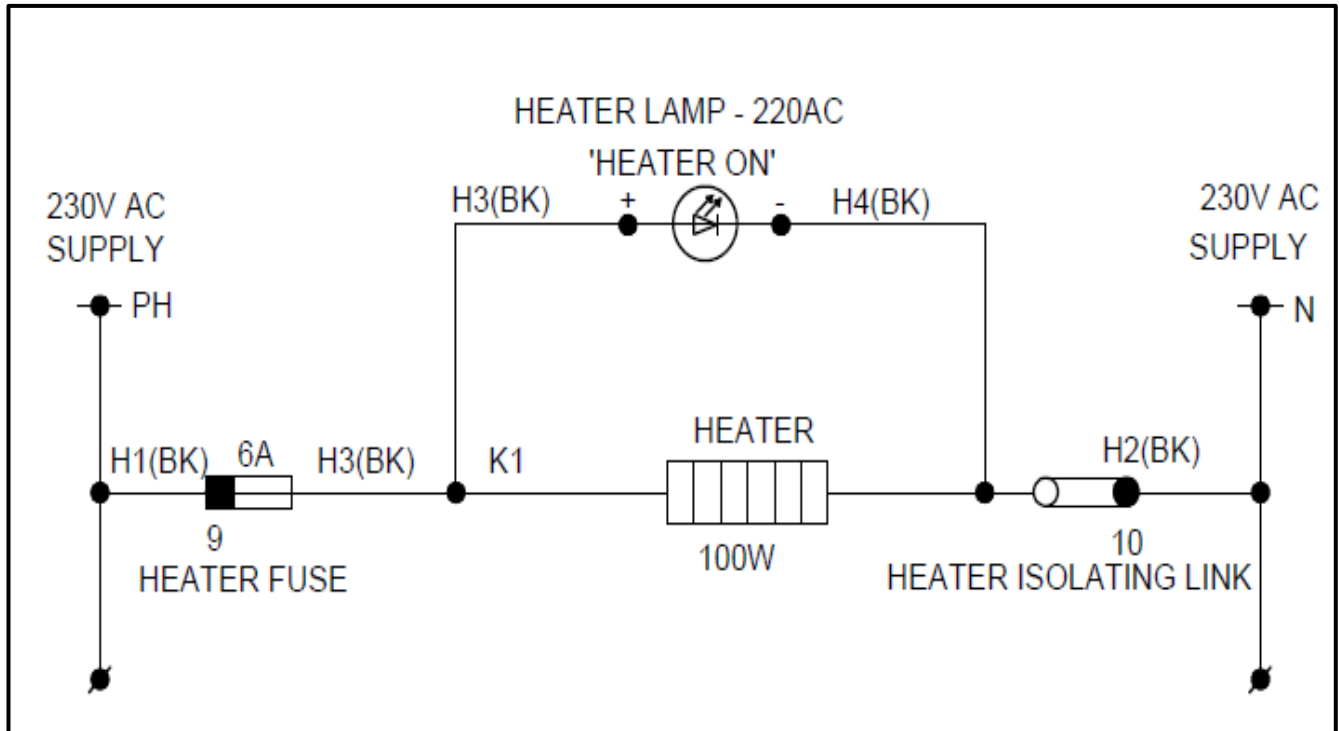
49 Trade names or proprietary products

Tenderers/Suppliers must note that wherever this document refers to any particular trade mark, name, patent, design, type, specific origin or producer, such reference shall be deemed to be accompanied by the words "or equivalent".

ADDENDUM A : AREA MAP

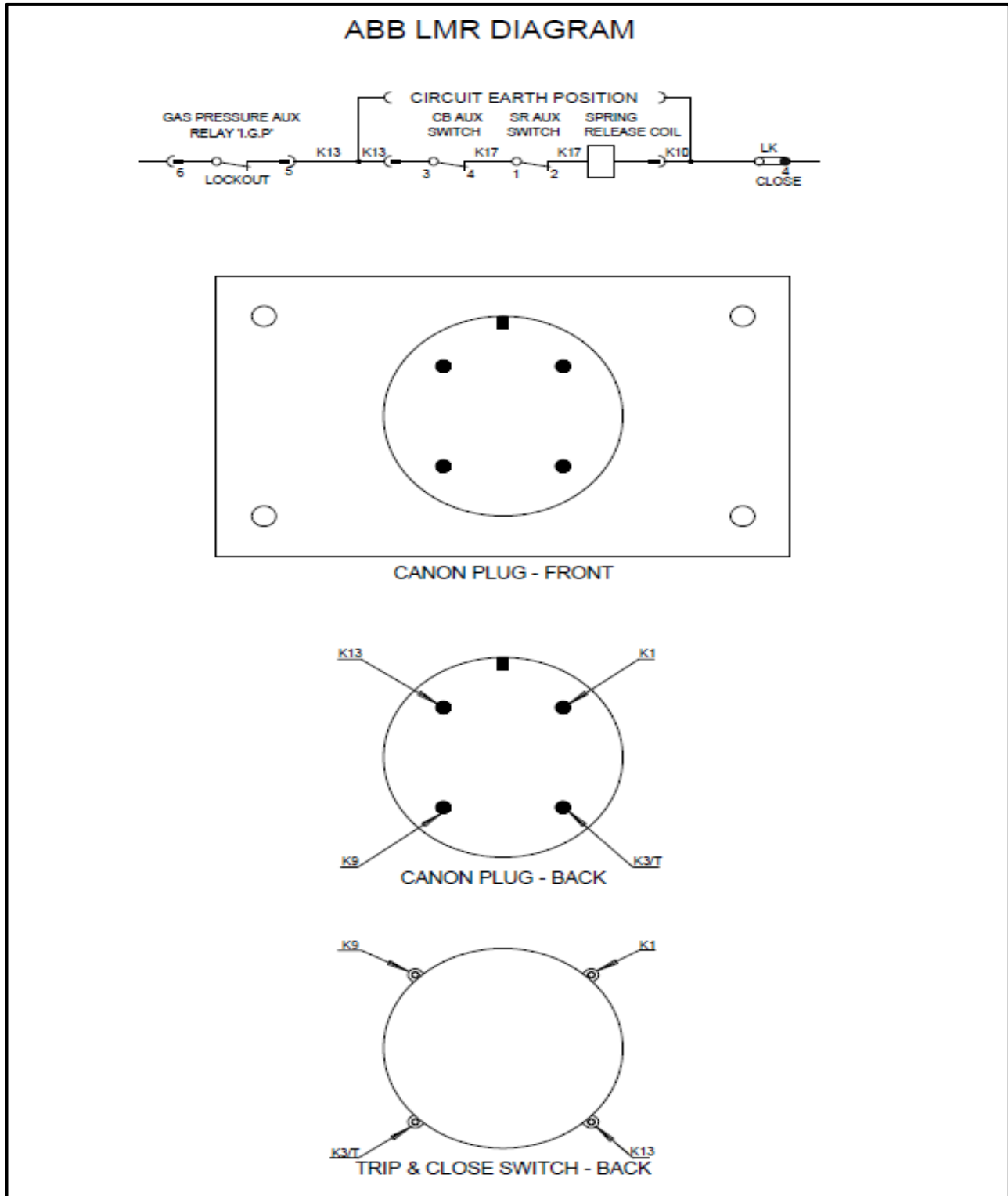


ADDENDUM B – 100W HEATER SCHEMATIC DIAGRAM



ADDENDUM C : CANON SOCKETS

ABB LMR DIAGRAM



C.6 SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract, referring to the National Treasury – Conditions of Contract (revised July 2010), are applicable to this agreement.

1. Definitions

Insert new clause 1.1A with the following:

- 1.1A “Commencement Date” means the date the Supplier confirms receipt from the Purchaser of 1 (one) complete, signed copy of the Contract, the *Schedule of Deviations* (if any).
- 1.1B “Conditions of Contract” means the general conditions of contract and special conditions of contract including all other contract data incorporated by reference.

Delete Clause 1.15 and substitute with the following

- 1.15 The word ‘Goods’ is to be replaced everywhere it occurs in the GCC with the phrase ‘Goods and / or Services’ which means all of the equipment, machinery, materials, services, products, consumables, etc. that the Supplier is required to deliver to the Purchaser under the agreement. This definition shall also be applicable, as the context requires, anywhere where the words “supplies” and “services” occurs in the GCC.

Delete Clause 1.19 and substitute with the following

- 1.19 The word ‘Order’ is to be replaced everywhere it occurs in the GCC with the words ‘Purchase Order’ which means the official purchase order authorised and released on the Purchaser’s SAP System.

Delete Clause 1.21 and substitute with the following:

- 1.21 ‘Purchaser’ means the City of Cape Town. The address of the Purchaser is 12 Hertzog Boulevard, Cape Town, 8001 (chosen domicilium citandi et executandi).

Add the following after Clause 1.25:

- 1.26 ‘Supplier’ means the provider of Goods and / or Services with whom the Contract is concluded also referred to as “contractor” in the GCC.
- 1.27 "Intellectual Property" means any and all intellectual property rights of any nature anywhere in the world whether registered, registerable or otherwise, including patents, trademarks, registered designs and domain names, applications for any of the foregoing, trade or business names, copyright and rights in the nature of copyright, design rights, rights in databases, know-how, trade secrets and any other intellectual property rights which subsist in computer software, computer programs, websites, documents, information, techniques, business methods, drawings, logos, instruction manuals, lists and procedures and particulars of customers, marketing methods and procedures and advertising literature, including the "look and feel" of any websites
- 1.28 “Working Day” means Monday to Friday excluding weekends and Public Holidays (in the Republic of South Africa).

3. General Obligations

Delete Clause 3.2 in its entirety and replace with the following clauses.

- 3.2 The Parties will be liable to each other arising out of or in connection with any breach of the obligations detailed or implied in this contract, subject to clause 28.
- 3.3 If the Supplier is a joint venture, all parties in a joint venture or consortium shall be jointly and severally liable to the Purchaser in terms of the Contract and shall carry individually the minimum levels of insurance stated in the Contract, if any.

- 3.4 The Parties shall comply with all laws, regulations and bylaws of local or other authorities having jurisdiction regarding the Delivery of the Goods and/or Services and give all notices and pay all charges required by such authorities.
- 3.4.1 The Parties agree that this Contract shall also be subject to the CCT's Supply Chain Management Policy ("SCM Policy") that was applicable on the date the bid was advertised as amended from time to time. If the Purchaser adopts a new SCM Policy which contemplates that any clause therein would apply to the Contract emanating from this tender, such clause shall also be applicable to the Contract. Please refer to this document contained on the CCT's website.
- 3.4.2 Abuse of the supply chain management system is not permitted and may result in termination of the Contract, restriction of the Supplier, and/or the exercise by the CCT of any other remedies available to it as described in the SCM Policy or in law.
- 3.5 The Supplier shall:
- 3.5.1 Arrange for the documents listed below to be provided to the Purchaser prior to the issuing of the Purchase Order by the Purchaser and no later than the periods as set out in the Contract:
- a) Proof of Insurance (Refer to Clause 11) or Insurance Broker's Warrantee,
 - b) Letter of good standing from the Compensation Commissioner, or a licensed compensation insurer (Refer to Clause 11),
 - c) Initial delivery programme, and
 - d) Other requirements as detailed in the Contract.
- 3.5.2 Only when notified of the acceptance of the bid on the Date of Commencement of Contract, the Supplier shall commence with and carry out the Delivery of the Goods and/or Services in accordance with the Contract, to the satisfaction, of the Purchaser.
- 3.5.3 Provide all of the necessary materials, labour, plant and equipment required for the delivery of the Goods and/or Services including any temporary services that may be required.
- 3.5.4 Insure his workmen and employees against death or injury arising out of the delivery of the Goods.
- 3.5.5 Be continuously represented during the Delivery of the Goods and/or Services by a competent representative duly authorised to execute instructions.
- 3.5.6 In the event of a loss resulting in a claim against the insurance policies stated in clause 11, pay the first amount (excess) as required by the insurance policy.
- 3.5.7 Comply with all written instructions from the Purchaser subject to clause 18.
- 3.5.8 Complete and Deliver the goods within the period stated in clause 10, or any extensions thereof in terms of clause 21.
- 3.5.9 Make good at his own expense, all incomplete and defective Goods during the warranty period.
- 3.5.10 Pay to the Purchaser any penalty for delay as due on demand by the Purchaser. The Supplier hereby consents to such amounts being deducted from any payment due to the Supplier.
- 3.5.11 Comply with the provisions of the OHAS Act & all relevant regulations.
- 3.5.12 Comply with all laws relating to wages and conditions generally governing the employment of labour in the Cape Town area and any applicable Bargaining Council agreements.
- 3.5.13 Deliver the Goods in accordance with the Contract and with all reasonable care, diligence and skill in accordance with generally accepted professional techniques and standards.
- 3.6 The Purchaser shall:
- 3.6.1 Issue Purchaser Orders for the Goods and/or Services required under this Contract. No liability for payment will ensue for arising out of the Delivery of the Goods and/or Services, unless a Purchase Order has been issued to the Supplier.

- 3.6.2 Make payment to the Supplier for the Goods and/or Services as set out herein.
- 3.6.3 Take possession of the Goods and /or Services upon Delivery by the Supplier.
- 3.6.4 Regularly inspect the Goods to establish that it is being delivered in compliance with the Contract.
- 3.6.5 Give any instructions and/or explanations and/or variations to the Supplier including any relevant advice to assist the Supplier to understand the Contract.
- 3.6.6 Grant or refuse any extension of time requested by the Supplier of the period stated in clause 10.
- 3.6.7 Inspect the Goods and/or Services to determine if, in the opinion of the Purchaser, it has been delivered in compliance with the Contract, alternatively in such a state that it can be properly used for the purpose for which it was intended.
- 3.6.8 Brief the Supplier and issue all documents, information, etc. in accordance with the contract.

5. Use of contract documents and information; inspection, copyright, confidentiality, etc.

Add the following after clause 5.4:

- 5.5 Copyright of all documents prepared by the Supplier in accordance with the relevant provisions of the Copyright Act (Act 98 of 1978) relating to the Contract shall be vested in the Purchaser. Where copyright is vested in the Supplier, the Purchaser shall be entitled to use the documents or copy them only for the purposes for which they are intended in regard to the agreement and need not obtain the Supplier's permission to copy it for such use. Where copyright is vested in the Purchaser, the Supplier shall not be liable in any way for the use of any of the information other than as originally intended in terms of the agreement and the Purchaser hereby indemnifies the Supplier against any claim which may be made against it by any person / entity, arising from the use of such documentation for other purposes.

The ownership of data and factual information collected by the Supplier and paid for by the Purchaser shall, after payment, vest with the Purchaser.

- 5.6 **Publicity and publication**
The Supplier shall not release public or media statements or publish material related to the services or agreement within two (2) years of Delivery of the Goods, without the written approval of the Purchaser, which approval shall not be unreasonably withheld.
- 5.7 **Confidentiality**
Both Parties shall keep all information obtained by them in the context of the agreement, confidential and shall not divulge it without the written approval of the other Party.
- 5.8 **Intellectual Property**
 - 5.8.1 The Supplier acknowledges that it shall not acquire any right, title or interest in or to the Intellectual Property of the Purchaser.
 - 5.8.2 The Supplier hereby assigns to the Purchaser, all Intellectual Property created, developed or otherwise brought into existence by it for the purposes of the agreement, unless the Parties expressly agree otherwise in writing.
 - 5.8.3 The Supplier shall, and warrants that it shall:
 - 5.8.3.1 Not be entitled to use the Purchaser's Intellectual Property for any purpose other than as contemplated in the agreement;
 - 5.8.3.2 not modify, add to, change or alter the Purchaser's Intellectual Property, or any information or data related thereto, nor may the Supplier produce any product as a result of, including and/or arising from any such information, data and Intellectual Property, and in the event that it does produce any such product, the product shall be, and be deemed in law to be, owned by the Purchaser;

- 5.8.3.3 Not apply for or obtain registration of any domain name, trademark or design which is similar to any Intellectual Property of the Purchaser;
- 5.8.3.4 Comply with all reasonable directions or instructions given to it by the Purchaser in relation to the form and manner of use of the CCT Intellectual Property, including without limitation, any brand guidelines which the Purchaser may provide to the Supplier from time to time;
- 5.8.3.5 Ensure that its employees, directors, members and contractors comply strictly with the provisions of this Clause 5.5.8.4 above unless the Purchaser expressly agrees to the contrary, in writing and only after obtaining due internal authority for such agreement.
- 5.8.4 The Supplier represents and warrants to the Purchaser that, in providing Goods and/or Services for the duration of the agreement it will not infringe or make unauthorised use of the Intellectual Property rights of any third party and hereby indemnifies the Purchaser from any claims, liability, loss, damages, costs, and expenses arising from the infringement or unauthorised use by the Supplier of any third party's Intellectual Property rights.
- 5.8.5 Upon expiry of the contract period and in the event that the Contract is terminated, ended or is declared void, any and all of the Purchaser's Intellectual Property, and any and all information and data related thereto, shall be immediately handed over to the Purchaser by the Supplier and no copies thereof shall be retained by the Supplier unless the Purchaser expressly and in writing, after obtaining due internal authority, agrees otherwise.

Add the following after clause 5.8:

5.9 Protection of Personal Information Act of 2013

By submitting a tender to the Purchaser, (and by concluding any ensuing related agreement with the City of Cape Town, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

- 5.9.1 that the tenderer has been informed of the purpose of the collection and processing of its personal information as defined in the Protection of Personal Information Act of 2013 ("POPIA"), which, for the avoidance of doubt is for, and in relation to, the tender process and the negotiation, conclusion, performance and enforcement of the ensuing agreement, if applicable, as well as for the City of Cape Town's reporting purposes;
- 5.9.2 to the collection and processing of the tenderer's personal information by the City of Cape Town and agrees to make available to the City of Cape Town, all information reasonably required by the City of Cape Town for the above purposes;
- 5.9.3 that the personal information the City of Cape Town collects from the tenderer or about the tenderer may be further processed for other activities and/or purposes which are lawful, reasonable, relevant and not excessive in relation to the purposes set out above, for which it was originally collected;
- 5.9.4 that, the tenderer indemnifies the City of Cape Town and its officials, employees, and directors and undertakes to keep the City of Cape Town and its officials, employees, and directors indemnified in respect of any claim, loss, demands, liability, costs and expenses of whatsoever nature which may be made against the City of Cape Town (including the costs incurred in defending or contesting any such claim) in relation to the tenderer or the tenderer's employees', representatives' and/or sub-Suppliers' non-compliance with POPIA and/or the City of Cape Town's failure to obtain the tenderer's consent or to notify the tenderer of the reason for the processing of the tenderer's personal information;
- 5.9.5 to the disclosure of the tenderer's personal information by the City of Cape Town to any third party, where the City of Cape Town has a legal or contractual obligation to disclose such personal information to the third party (or a legitimate interest exists therein);
- 5.9.6 that, under POPIA, the tenderer may request to access, confirm, request the correction, destruction, or deletion of, or request a description of, personal information held by the City of Cape Town in relation to you, subject to applicable law; and

that under POPIA, subject to applicable law, the tenderer also has the right to be notified of a personal information breach and the right to object to, or restrict, the City of Cape Town's processing of its

personal information.

5.10 **PERFORMANCE MONITORING**

5.10.1 As required by section 116(2)(b) of the Local Government: Municipal Financial Management Act 56 of 2003, the CCT shall monitor the performance of the Supplier on at least a monthly basis, and the Supplier agrees to provide the CCT with its full cooperation in this regard.

7. Performance Security

Delete clause 7.1 to 7.4 and replace with the following:

Not Applicable. Tenderers must disregard the **Pro Forma Performance Security/ Guarantee** and are not required to furnish same.

8. Inspections, tests and analyses

Delete Clause 8.2 and substitute with the following:

8.2 If it is a bid condition that Goods and/or Services to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or Supplier shall be open, at all reasonable hours, for inspection by a representative of the Purchaser or an organisation acting on behalf of the Purchaser.

10. Delivery and documents

Delete clauses 10.1 and 10.2 and replace with the following:

- 10.1 Delivery of the goods shall be made by the Supplier in accordance with the terms specified in the contract. The time for Delivery of the goods shall be the date as stated on the Purchase Order. In the case of agreements for Delivery of goods in terms of framework or panel agreements, Purchase Orders for the supply and delivery of goods may be raised up until the expiry of a framework or panel agreement, provided that the goods can be delivered within 30 (thirty) days of expiry of the framework or panel agreement. In this context, the “goods” does not include services and carries its ordinary meaning. All Purchase Orders other than for the supply and Delivery of goods (i.e. supply of services, professional services or constructions works), must be completed prior to the expiry of the contract period.
- 10.2 The Purchaser shall determine, in its sole discretion, whether the Goods and/or Services have been delivered in compliance with the Contract, alternatively in such a state that it can be properly used for the purpose for which it was intended. When the Purchaser determines that the Goods and/or Services have been satisfactorily delivered, the Purchaser must issue an appropriate certification, or written approval, to that effect. Invoicing may only occur, and must be dated, on or after the date of such written acceptance of the Goods.

11. Insurance

Add the following after clause 11.1:

- 11.2 Without limiting the obligations of the Supplier in terms of this Contract, the Supplier shall effect and maintain the following additional insurances:
- 11.2.1 Public liability insurances, in the name of the Supplier, covering the Supplier and the Purchaser against liability for the death of or injury to any person, or loss of or damage to any property, arising out of or in the course of this Contract, in an amount not less than **R20 million** for any single claim;
- 11.2.2 Motor Vehicle Liability Insurance, in respect of all vehicles owned and / or leased by the Supplier, comprising (as a minimum) “Balance of Third Party” Risks including Passenger Liability Indemnity;
- 11.2.3 Registration / insurance in terms of the Compensation for Occupational Injuries and Disease Act, Act 130 of 1993. This can either take the form of a certified copy of a valid Letter of Good Standing issued

by the Compensation Commissioner, or proof of insurance with a licenced compensation insurer, from either the Supplier's broker or the insurance company itself (see the Pro Forma Insurance Broker's Warranty).

11.2.4 In the event of under insurance or the insurer's repudiation of any claim for whatever reason, the Purchaser will retain its right of recourse against the Supplier.

11.3 The Supplier shall be obliged to furnish the Purchaser with proof of such insurance as the Purchaser may require from time to time for the duration of this Contract. Evidence that the insurances have been effected in terms of this clause, shall be either in the form of an insurance broker's warranty worded precisely as per the pro forma version contained in the Pro forma Insurance Broker's Warranty or copies of the insurance policies.

15. Warranty

Add to Clause 15.2:

15.2 The warranty for this Contract shall remain valid for twelve(12) months from date of Delivery of the Goods and/or Services.

16. Payment

Delete Clause 16.1 in its entirety and replace with the following:

16.1 Payment of invoices will be made:

16.1.1 Within 30 (thirty) days of receiving the relevant invoice or statement from the Supplier, unless otherwise prescribed for certain categories of expenditure or specific contractual requirements in accordance with any other applicable policies of the Purchaser.

16.1.2 Notwithstanding anything contained above, the Purchaser shall not be liable for payment of any invoice that pre-dates the date of delivery of any Goods and/or Services.

Delete Clause 16.2 in its entirety and replace with the following:

16.2 The Supplier shall furnish the purchaser's Accounts Payable Department with an original tax invoice, clearly showing the amount due in respect of each and every claim for payment.

Add the following after clause 16.4

16.5 Notwithstanding any amount stated on the Purchase Order, the Supplier shall only be entitled to payment for Goods and/or Services actually delivered in terms of the Specification and Drawings, or any variations thereof made in accordance with clause 18. Any contingency sum included shall be for the sole use, and at the discretion, of the Purchaser.

16.6 The Purchaser will only make advanced payments to the Supplier in strict compliance with the terms and conditions as contained in the Pro forma Advanced Payment Guarantee and only once the authenticity of such guarantee has been verified by the Purchaser's Treasury Department.

16.6.1 The Advance Payment Schedule applicable to this Contract is set out below. The items of plant and materials which have been identified by the Purchaser as being suitable for advance payment in terms of this Contract are listed in the table below, and for which the Purchaser is prepared to make advance payment to the Supplier, subject to the conditions below. Should an item or items be added to the list at tender stage by a tenderer, no obligation to advance payment shall be incurred by the Purchaser, for such items added by the tenderer except as provided for herein.

Plant and materials which have been manufactured and are stored by the supplier	Plant and materials yet to be manufactured and for which a deposit with order is required from the supplier by a third party manufacturer/supplier, and which may be stored by the supplier:
NOT APPLICABLE	NOT APPLICABLE

- 16.6.2 The Supplier can only rely on advance payment being permitted by the Purchaser in respect of the plant and materials listed in the table above. The Purchaser may, however, permit advance payment for other plant and materials in exceptional circumstances and at its sole discretion, during the course of the Contract, and upon reasonable request from the Supplier.
- 16.6.3 Advance payment for the purposes of deposits will only be provided up to a limit of 0% of the value of any one item being claimed.
- 16.6.4 The Supplier shall provide the Purchaser with documentary evidence of the terms and conditions for which a deposit with order is required by a third party manufacturer/supplier, together with the advance payment guarantee.
- 16.6.5 The Supplier will also be permitted to obtain advance payment for the balance of the value of the plant and materials in respect of which he has paid a deposit, for an item which after manufacture is stored by the Supplier. The Supplier shall, in respect of such payment, provide an advance payment guarantee, either for such balance or, if the advance payment guarantee in respect of the deposit is to be returned by the Purchaser upon request, for the whole value of the item.

17. Prices

Add the following after clause 17.1

- 17.2 If as a result of an award of a contract beyond the original tender validity period, the contract execution will be completed beyond a period of twelve (12) months from the expiry of the original tender validity period, then the contract may be subject to contract price adjustment for that period beyond such twelve (12) months. An appropriate contract price adjustment formula will be determined by the Purchaser delegated authority if such was not included in the bid documents.
- 17.3 If as a result of any extension of time granted, the contract execution will be completed beyond a period of twelve (12) months from the expiry of the original tender validity period, then contract price adjustment may apply to that period beyond such twelve (12) months. An appropriate contract price adjustment formula will be determined by the Director: Supply Chain Management if such was not included in the bid documents.
- 17.4 The prices for the goods and/or Services delivered and services performed shall be subject to contract price adjustment in terms of Schedule F.1 Contract Price Adjustment and/or Rate of Exchange Variations and the following conditions will be applicable:

18. Contract Amendments

Delete the heading of clause 18 and replace with the following:

18. Contract Amendments and Variations

Add the following to clause 18.1:

Variations means changes to the Goods and/or Services, extension of the contract period or increases in the value of the Contract as a result of written instructions issued by the Purchaser to the Supplier. Such changes are subject to prior approval by the Purchaser’s delegated authority. Should the Supplier deliver any Goods not described in a written instruction from the Purchaser, the Purchaser’s liability for payment shall no arise until such time as the change has been duly approved and such approval communicated to the Purchaser.

20. Subcontracts

Add the following after clause 20.1:

- 20.2 The Supplier shall be liable for the acts, defaults and negligence of any subcontractor, his agents or employees as fully as if they were the acts, defaults or negligence of the Supplier.
- 20.3 Any appointment of a subcontractor shall not amount to a contract between the Purchaser and the subcontractor, or a responsibility or liability on the part of the Purchaser to the subcontractor and shall not relieve the Supplier from any liability or obligation under the Contract.

21. Delays in the supplier's performance

Delete Clause 21.2 in its entirety and replace with the following:

- 21.2 If at any time during the performance of obligations contained in the Contract the Supplier or its subcontractors should encounter conditions beyond their reasonable control which impede the timely delivery of the Goods and/or Services, the Supplier shall notify the Purchaser in writing, within 7 (seven) days of first having become aware of these conditions, of the facts of the delay, its cause(s) and its probable duration. As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation, and may at his discretion extend the time for Delivery.

Where additional time is granted, the Purchaser shall also determine whether or not the Supplier is entitled to payment for additional costs in respect thereof. The principle to be applied in this regard is that where the Purchaser or any of its agents are responsible for the delay, reasonable costs shall be paid. In respect of delays that were beyond the reasonable control of both the Supplier and the Purchaser, additional time only (no costs) will be granted.

The Purchaser shall notify the Supplier in writing of his decision(s) in the above regard.

- 21.3 No provision in this Contract shall be deemed to prohibit the obtaining of Goods and/or Services from a national department, provincial department, or a local authority.

22. Penalties

Delete clause 22.1 and replace with the following:

- 22.1 Subject to GCC Clause 25, if the Supplier fails to deliver any or all of the Goods and/or Services within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from amounts payable, as a penalty, a sum as stated herein for each day of the delay until actual Delivery or performance.

The penalties for this contract shall be **listed in Clause 37 of the Specifications.**

- 22.2 The Purchaser shall, without prejudice to its other remedies under the contract, deduct from amounts payable, financial penalties as contained on the Preference Schedule for breaches of the conditions upon which preference points were awarded.

23. Termination for default

Delete the heading of clause 23 and replace with the following:

23. Termination

Add the following to the end of clause 23.1:

If the Supplier fails to remedy the breach in terms of such notice.

Add the following after clause 23.7:

- 23.8 In addition to the grounds for termination due to default by the Supplier, the Contract may also be terminated:

23.8.1 Upon the death of the Supplier who was a Sole Proprietor, or a sole member of a Close Corporation, in which case the contract will terminate forthwith.

23.8.2 If the Parties, by mutual agreement, terminate the Contract.

23.8.3 If a material irregularity vitiates the procurement process leading to the conclusion of the Contract, rendering the procurement process and the conclusion of the resulting Contract unfair, inequitable, non-transparent, uncompetitive or not cost-effective the Contract may be terminated by the Purchaser (upon conclusion of applicable processes by the City Manager as described in the Purchaser's SCM Policy).

23.8.4 Reputational risk or harm to the Purchaser

The Purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, may terminate the contract if the implementation of the contract may result in reputational risk or harm to the Purchaser as a result of (inter alia):

- a) reports of poor governance and/or unethical behaviour;
- b) association with known notorious individuals and family of notorious individuals;
- c) poor performance issues, known to the Purchaser
- d) negative social media reports;
- e) adverse assurance (e.g. due diligence) report outcomes; or
- f) circumstances where the relevant vendor has employed, or is directed by, anyone who was previously employed in the service of the state (as defined in clause 1.53), where the person is or was negatively implicated in any SCM irregularity.

By or in relation to the Supplier, the Contract may be terminated by the Purchaser after providing notice to the Supplier.

23.9 If the Contract is terminated in terms of clause 23.8, all obligations that were due and enforceable prior to the date of the termination, must be performed by the relevant Party.

26. Termination for insolvency

Delete clause 26.1 and replace with the following:

26.1 In the event of the Supplier becoming bankrupt or otherwise insolvent the Purchaser may elect to:

26.1.1 At any time, terminate the Contract by giving written notice to the Supplier; or

26.1.2 Accept a Supplier's proposal (via the liquidator) to render delivery utilising the appropriate contractual mechanisms or takes steps to ensure its rights are protected and any negative impact on service delivery is mitigated.

26.2 In the event of the Purchaser electing to cancel the Contract in accordance with clause 26.1.1 above, the Purchaser shall make payment of all verified and signed off invoices. In the event of there being any dispute in respect of any outstanding invoices such dispute shall be dealt with in accordance with the dispute resolution mechanism in the Contract.

27. Settlement of Disputes

Amend clause 27.1 as follows:

27.1 If any dispute or difference of any kind whatsoever, with the exception of termination in terms of clause 23 arises between the Purchaser and the Supplier in connection with or arising out of the Contract, the Parties shall make every effort to resolve such dispute or difference amicably, by mutual consultation.

Delete Clause 27.2 in its entirety and replace with the following:

27.2 Should the Parties fail to resolve any dispute by way of mutual consultation, either party shall be entitled to refer the matter for mediation before an independent and impartial person appointed by the City Manager in accordance with Regulation 50(1) of the Local Government: Municipal Finance Management Act, 56 of 2003 – Municipal Supply Chain Management Regulations (Notice 868 of 2005). Such referral shall be done by either party giving written notice to the other of its intention to commence with mediation. No mediation may be commenced unless such notice is given to the other party.

Irrespective whether the mediation resolves the dispute, the Parties shall bear their own costs concerning the mediation and share the costs of the mediator and related costs equally.

The mediator shall agree the procedures, representation and dates for the mediation process with the Parties. The mediator may meet the Parties together or individually to enable a settlement.

Where the Parties reach settlement of the dispute or any part thereof, the mediator shall record such agreement and on signing thereof by the Parties the agreement shall be final and binding.

Save for reference to any portion of any settlement or decision which has been agreed to be final and binding on the Parties, no reference shall be made by or on behalf of either party in any subsequent court proceedings, to any outcome of an amicable settlement by mutual consultation, or the fact that any particular evidence was given, or to any submission, statement or admission made in the course of amicable settlement by mutual consultation or mediation.

28. Limitation of Liability

Delete clause 28.1 (a) and (b) and replace with the following:

(a) notwithstanding any provision to the contrary contained in this contract, neither the supplier nor any of its officers, directors, employees, agents contractors, consultants or other representatives shall be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect, incidental, special or consequential loss or damage of any kind, including without limitation the loss of use, loss of production, or loss of profits or interest costs, loss of goodwill, lost or damaged data or software, costs of substitute products/services and/or loss of business or business opportunities (whether foreseeable or unforeseeable), provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser;

(b) the aggregate liability of the Supplier to the Purchaser, whether under the Contract, in tort or

otherwise, shall not exceed the sums insured in terms of clause 11 in respect of insurable events, or where no such amounts are stated, to an amount equal to twice the Contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

Add the following after clause 28.1:

28.2 Without detracting from, and in addition to, any of the other indemnities in this Contract, the Supplier shall be solely liable for and hereby indemnifies and holds harmless the Purchaser against all claims, charges, damages, costs, actions, liability, demands and/or proceedings and expense in connection with:

- a) personal injury or loss of life to any individual;
- b) loss of or damage to property;

arising from, out of, or in connection with the performance by the Supplier in terms of this Contract, save to the extent caused by the gross negligence or wilful misconduct of the Purchaser.

28.3 The Supplier and/or its employees, agents, concessionaires, suppliers, sub-contractors or customers shall not have any claim of any nature against the purchaser for any loss, damage, injury or death which any of them may directly or indirectly suffer, whether or not such loss, damages, injury or death is caused through negligence of the Purchaser or its agents or employees.

28.4 Notwithstanding anything to the contrary contained in this Contract, under no circumstances whatsoever, including as a result of its negligent (including grossly negligent) acts or omissions or those of its servants, agents or contractors or other persons for whom in law it may be liable, shall any party or its servants (in whose favour this constitutes a *stipulation alteri*) be liable for any indirect, extrinsic, special, penal, punitive, exemplary or consequential loss or damage of any kind whatsoever, whether or not the loss was actually foreseen or reasonably foreseeable), sustained by the other party, its directors and/or servants, including but not limited to any loss of profits, loss of operation time, corruption or loss of information and/or loss of contracts.

28.5 Each party agrees to waive all claims against the other insofar as the aggregate of compensation which might otherwise be payable exceeds the aforesaid maximum amounts payable.

31. Notices

Delete clauses 31.1 and 31.2 and replace with the following:

- 31.1 Any notice, request, consent, approvals or other communications made between the Parties pursuant to the Contract shall be in writing and forwarded to the addresses specified in the Contract and may be given as set out hereunder and shall be deemed to have been received when:
- a) hand delivered – on the day delivery of delivery or the next Working Day,
 - b) sent by registered mail – five (5) Working Days after mailing,
 - c) sent by email or telefax – one (1) Working Day after transmission.

32. Taxes and Duties

Delete the final sentence of 32.3 and replace with the following:

. In this regard, it is the responsibility of the Tenderer to submit evidence in the form of a valid Tax Compliance Status PIN issued by SARS to the CCT at the Supplier Management Unit located within the Supplier Management / Registration Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town (Tel 021 400 9242/3/4/5), or included with this tender.

Add the following after clause 32.3:

32.4 The VAT registration number of the CCT is 4500193497.

ADDITIONAL CONDITIONS OF CONTRACT

Add the following Clause after Clause 34:

35. Reporting Obligations

35.1 The Supplier shall complete, sign and submit with each delivery note, all the documents as required in the Specifications including Monthly Project Labour Reports (Annexure B). Any failure in this regard may result in a delay in the processing of payments.

C.7 GENERAL CONDITIONS OF CONTRACT

(National Treasury - General Conditions of Contract (revised July 2010))

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1. Definitions

1. The following terms shall be interpreted as indicated:

1.1 'Closing time' means the date and hour specified in the bidding documents for the receipt of bids.

1.2 'Contract' means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the Parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

1.3 'Contract price' means the price payable to the supplier under the contract for the full and proper performance of his or her contractual obligations.

1.4 'Corrupt practice' means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

1.5 'Countervailing duties' are imposed in cases in which an enterprise abroad is subsidised by its government and encouraged to market its products internationally.

- 1.6 'Country of origin' means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognised new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 'Day' means calendar day.
- 1.8 'Delivery' means delivery in compliance with the conditions of the contract or order.
- 1.9 'Delivery ex stock' means immediate delivery directly from stock actually on hand.
- 1.10 'Delivery into consignee's store or to his site' means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11 'Dumping' occurs when a private enterprise abroad markets its goods on its own initiative in the RSA at lower prices than that of the country of origin, and which action has the potential to harm the local industries in the RSA.
- 1.12 'Force majeure' means an event beyond the control of the supplier, not involving the supplier's fault or negligence, and not foreseeable. Such events may include, but are not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 'Fraudulent practice' means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 'GCC' means the General Conditions of Contract.
- 1.15 'Goods' means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 'Imported content' means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and
which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 'Local content' means that portion of the bidding price which is not included in the imported content, provided that local manufacture does take place.
- 1.18 'Manufacture' means the production of products in a factory using labour, materials, components and machinery, and includes other, related value-adding activities.
- 1.19 'Order' means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 'Project site', where applicable, means the place indicated in bidding documents.
- 1.21 'Purchaser' means the organisation purchasing the goods.
- 1.22 'Republic' means the Republic of South Africa.
- 1.23 'SCC' means the Special Conditions of Contract.

1.24 'Services' means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance, and other such obligations of the supplier covered under the contract.

1.25 'Written' or 'in writing' means handwritten in ink or any form of electronic or mechanical writing.

2. Application

2.1 These general conditions are applicable to all bids, contracts and orders, including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.

2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable, a non-refundable fee for documents may be charged.

3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za.

4. Standards

4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for the purposes of such performance.

5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1, except for purposes of performing the contract.

5.3 Any document, other than the contract itself, mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.

5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from the use of the goods or any part thereof by the purchaser.

7. Performance Security

- 7.1 Within 30 (thirty) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in the SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 1.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser, and shall be in one of the following forms:
 - a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - b) A cashier's or certified cheque.
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than 30 (thirty) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in the SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organisation acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention of such is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier, who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal, the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of the GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in the SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in the SCC.

10.2 Documents to be submitted by the supplier are specified in the SCC.

11. Insurance

11.1 The goods supplied under the contract shall be fully insured, in a freely convertible currency, against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental Services

13.1 The supplier may be required to provide any or all of the following services, including additional services (if any) specified in the SCC:

- (a) performance or supervision of on-site assembly, and/or commissioning of the supplied goods;
- (b) furnishing of tools required for the assembly and/or maintenance of the supplied goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the Parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the Parties and shall not exceed the prevailing rates charged to other Parties by the supplier for similar services.

14. Spare parts

14.1 As specified in the SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications), or from any act or omission of the supplier,

that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for 12 (twelve) months after the goods, or any portion thereof, as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for 18 (eighteen) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in the SCC.

15.3 The purchaser shall notify the supplier promptly, in writing, of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified in the SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in the SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in the SCC.

16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of any other obligations stipulated in the contract.

16.3 Payments shall be made promptly by the purchaser, but in no case later than 30 (thirty) days after submission of an invoice or claim by the supplier.

16.4 Payment will be made in Rand unless otherwise stipulated in the SCC.

17. Prices

17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices tendered by the supplier in his bid, with the exception of any price adjustments authorized in the SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract Amendments

18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the Parties concerned.

19. Assignment

19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2 If at any time during the performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at

his or her discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the Parties by amendment of contract.

- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure, outside of the contract, small quantities of supplies; or to have minor essential services executed if an emergency arises, or the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and, without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

- 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services, using the current prime interest rate, calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - (b) if the supplier fails to perform any other obligation(s) under the contract; or
 - (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than 14 (fourteen) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated 14 (fourteen) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5 Any restriction imposed on any person by the Accounting Officer/Authority will, at the discretion of the Accounting Officer/Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise

of the first-mentioned person, and with which enterprise or person the first-mentioned person is or was, in the opinion of the Accounting Officer/Authority, actively associated.

23.6 If a restriction is imposed, the purchaser must, within 5 (five) working days of such imposition, furnish the National Treasury with the following information:

- (i) the name and address of the supplier and/or person restricted by the purchaser;
- (ii) the date of commencement of the restriction;
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, Act 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period of not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction, and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidised import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall, on demand, be paid forthwith by the contractor to the State, or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he or she delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him or her.

25. Force majeure

25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if, and to the extent that, his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2 If a force majeure situation arises, the supplier shall notify the purchaser promptly, in writing, of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the Parties shall make every effort to resolve such dispute or difference amicably, by mutual consultation.

27.2 If, after 30 (thirty) days, the Parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention

to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

27.5 Notwithstanding any reference to mediation and/or court proceedings herein,

- (a) the Parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
- (b) the purchaser shall pay the supplier any monies due to the supplier.

28. Limitation of Liability

28.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6:

- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing language

29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the Parties shall also be written in English.

30. Applicable Law

30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in the SCC.

31. Notices

31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail, and any other notice to him shall be posted by ordinary mail, to the address furnished in his bid or to the address notified later by him in writing; and such posting shall be deemed to be proper service of such notice.

31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and Duties

32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, licence fees, and other such levies imposed outside the purchaser's country.

32.2 A local supplier shall be entirely responsible for all taxes, duties, licence fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

33. National Industrial Participation (NIP) Programme

33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

34 Prohibition of Restrictive practices

- 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act, Act 89 of 1998, as amended, an agreement between or concerted practice by firms, or a decision by an association of firms, is prohibited if it is between Parties in a horizontal relationship and if a bidder(s) is/are or a contractor(s) was/were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has/have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act, Act 89 of 1998.
- 34.3 If a bidder(s) or contractor(s) has/have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and/or terminate the contract in whole or part, and/or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding 10 (ten) years and/or claim damages from the bidder(s) or contractor(s) concerned.

C.8 ANNEXURES

Annexure A – Pro Forma Insurance Broker’s Warranty



Head of supplier’s Insurance Broker

Date _____

CCT
City Manager
Civic Centre
12 Hertzog Boulevard
Cape Town
8000

Dear Sir

TENDER NO.: 2023/24

TENDER DESCRIPTION:

NAME OF SUPPLIER: _____

I, the undersigned, do hereby confirm and warrant that all the insurances required in terms of the abovementioned contract have been issued and/or in the case of blanket/umbrella policies, have been endorsed to reflect the interests of the CCT with regard to the abovementioned contract, and that all the insurances and endorsements, etc., are all in accordance with the requirements of the contract.

I furthermore confirm that all premiums in the above regard have been paid.

Yours faithfully

Signed: _____

For: _____ (Supplier’s Insurance Broker)

MONTHLY PROJECT LABOUR REPORT



BENEFICIARY DETAILS AND WORK INFORMATION

CONTRACT OR WORKS PROJECT NUMBER:	
--	--

Year	Month

Sheet		
1	of	

	(8)	(8)	(8)	(9)			(10)		(11)	(12)	(13)	(14)
No.	First name	Surname	ID number	New Beneficiary (Y/N)	Gender (M/F)	Disabled (Y/N)	Job seeker database (Y/N)	Contract start date (DDMMYY)	Contract end date (DDMMYY)	No. days worked this month (excl. training)	Training days	Rate of pay per day (R - c)
1												
2												
3												
4												
5												
6												
7												
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11												
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15												
16												
17												
18												
19												
20												

0 0 R -

Declared by Contractor or Vendor to be true and correct:	Name		Signature	
	Date			

Received by Employer's Agent / Representative:	Name		Signature	
	Date			

Annexure C - Pro Forma Performance Security/ Guarantee (Not applicable for this contract)

GUARANTEE PERFORMANCE SECURITY

GUARANTOR DETAILS AND DEFINITIONS

"Guarantor" means:

Physical address of Guarantor:

"Supplier" means:

"Contract Sum" means: The accepted tender amount (INCLUSIVE OF VAT) of R.....

Amount in words:

"Guaranteed Sum" means: The maximum amount of R

Amount in words:

"Contract" means: The agreement made in terms of the Form of Offer and Acceptance for tender no ...and such amendments or additions to the contract as may be agreed in writing between the Parties.

PERFORMANCE GUARANTEE

1. The Guarantor's liability shall be limited to the amount of the Guaranteed Sum.
2. The Guarantor's period of liability shall be from and including the date of issue of this Guarantee/Performance Security up to and including the termination of the Contract or the date of payment in full of the Guaranteed Sum, whichever occurs first.
3. The Guarantor hereby acknowledges that:
 - 3.1 any reference in this Guarantee/Performance to "Contract" is made for the purpose of convenience and shall not be construed as any intention whatsoever to create an accessory obligation or any intention whatsoever to create a suretyship;
 - 3.2 Its obligation under this Guarantee/Performance Security is restricted to the payment of money.
4. Subject to the Guarantor's maximum liability referred to in 1, the Guarantor hereby undertakes to pay the CCT the sum due and payable upon receipt of the documents identified in 4.1 to 4.2:

TENDER NO: 253S/2025/26

- 4.1 *A copy of a first written demand issued by the CCT to the Supplier stating that payment of a sum which is due and payable has not been made by the Supplier in terms of the Contract and failing such payment within seven (7) calendar days, the CCT intends to call upon the Guarantor to make payment in terms of 4.2;*
- 4.2 *A first written demand issued by the CCT to the Guarantor at the Guarantor's physical address with a copy to the Supplier stating that a period of seven (7) days has elapsed since the first written demand in terms of 4.1 and the sum has still not been paid.*
5. *Subject to the Guarantor's maximum liability referred to in 1, the Guarantor undertakes to pay to the CCT the Guaranteed Sum or the full outstanding balance upon receipt of a first written demand from the CCT to the Guarantor at the Guarantor's physical address calling up this Guarantee / Performance Security, such demand stating that:*
 - 5.1 *The Contract has been terminated due to the Supplier's default and that this Guarantee/Performance Security is called up in terms of 5; or*
 - 5.2 *a provisional or final sequestration or liquidation court order has been granted against the Supplier and that the Guarantee/Performance Guarantee is called up in terms of 5; and*
 - 5.3 *The aforesaid written demand is accompanied by a copy of the notice of termination and/or the provisional/final sequestration and/or the provisional liquidation court order.*
6. *It is recorded that the aggregate amount of payments required to be made by the Guarantor in terms of 4 and 5 shall not exceed the Guarantor's maximum liability in terms of 1.*
7. *Where the Guarantor has made payment in terms of 5, the CCT shall upon the termination date of the Contract, submit an expense account to the Guarantor showing how all monies received in terms of this Guarantee/Performance Security have been expended and shall refund to the Guarantor any resulting surplus. All monies refunded to the Guarantor in terms of this Guarantee/Performance Security shall bear interest at the prime overdraft rate of the CCT's bank compounded monthly and calculated from the date payment was made by the Guarantor to the CCT until the date of refund.*
8. *Payment by the Guarantor in terms of 4 or 5 shall be made within seven (7) calendar days upon receipt of the first written demand to the Guarantor.*
9. *The CCT shall have the absolute right to arrange its affairs with the Supplier in any manner which the CCT may deem fit and the Guarantor shall not have the right to claim his release from this Guarantee /Performance Security on account of any conduct alleged to be prejudicial to the Guarantor.*
10. *The Guarantor chooses the physical address as stated above for the service of all notices for all purposes in connection herewith.*
11. *This Guarantee/Performance Security is neither negotiable nor transferable and shall expire in terms of 2, where after no claims will be considered by the Guarantor. The original of this Guarantee / Performance Security shall be returned to the Guarantor after it has expired.*
12. *This Guarantee/Performance Security, with the required demand notices in terms of 4 or 5, shall be regarded as a liquid document for the purposes of obtaining a court order.*

TENDER NO: 253S/2025/26

13. *Where this Guarantee/Performance Security is issued in the Republic of South Africa the Guarantor hereby consents in terms of Section 45 of the Magistrate's Courts Act No 32 of 1944, as amended, to the jurisdiction of the Magistrate's Court of any district having jurisdiction in terms of Section 28 of the said Act, notwithstanding that the amount of the claim may exceed the jurisdiction of the Magistrate's Court.*

Signed at

Date

Guarantor's signatory (1)

Capacity

Guarantor's signatory (2)

Capacity

Witness signatory (1)

Witness signatory (2)



Annexure D - Pro Forma Advance Payment Guarantee (Not applicable for this contract)

ADVANCE PAYMENT GUARANTEE

GUARANTOR DETAILS AND DEFINITIONS

"Guarantor" means:

Physical address of guarantor:

"Supplier" means:

"Contract Sum" means: The accepted tender amount (INCLUSIVE of VAT) of R

Amount in words:

"Contract" means: The agreement made in terms of the Form of Offer and Acceptance and such amendments or additions to the Contract as may be agreed in writing between the Parties.

"Plant and materials" means: The Plant and materials in respect of which an advance payment prior to manufacture is required, which the CCT has agreed may be subject to advance payment, such Plant and materials being listed in the Schedule of Plant and materials.

"Schedule of Plant and materials" means: A list of Plant and materials which shows the value thereof to be included in the Guaranteed Advance Payment Sum.

"Guaranteed Advance Payment Sum" means: The maximum amount of R.....

Amount in words:

1. The Guarantor's liability shall be limited to the amount of the Guaranteed Advance Payment Sum.
2. The Guarantor's period of liability shall be from and including the date of issue of this Advance Payment Guarantee and up to and including the termination of the Contract or the date of payment in full of the Guaranteed Advance Payment Sum, whichever occurs first.

TENDER NO: 253S/2025/26

3. *The Guarantor hereby acknowledges that:*
 - 3.1 *any reference in this Advance Payment Guarantee to the Contract is made for the purpose of convenience and shall not be construed as any intention whatsoever to create an accessory obligation or any intention whatsoever to create a suretyship;*
 - 3.2 *Its obligation under this Advance Payment Guarantee is restricted to the payment of money.*
4. *Subject to the Guarantor's maximum liability referred to in 1, the Guarantor hereby undertakes to pay the CCT the sum advanced to the Supplier upon receipt of the documents identified in 4.1 to 4.2:*
 - 4.1 *A copy of a first written demand issued by the CCT to the Supplier stating that payment of a sum advanced by the CCT has not been repaid by the Supplier in terms of the Contract ("default") and failing such payment within seven (7) calendar days, the CCT intends to call upon the Guarantor to make payment in terms of 4.2;*
 - 4.2 *A first written demand issued by the CCT to the Guarantor at the Guarantor's physical address with a copy to the Supplier stating that a period of seven (7) calendar days has elapsed since the first written demand in terms of 4.1 and the sum advanced has still not been repaid by the Supplier.*
5. *Subject to the Guarantor's maximum liability referred to in 1, the Guarantor undertakes to pay to the CCT the Guaranteed Advance Payment Sum or the full outstanding balance not repaid upon receipt of a first written demand from the CCT to the Guarantor at the Guarantor's physical address calling up this Advance Payment Guarantee, such demand stating that:*
 - 5.1 *the Contract has been terminated due to the Supplier's default and that this Advance Payment Guarantee is called up in terms of 5; or*
 - 5.2 *a provisional or final sequestration or liquidation court order has been granted against the Supplier and that the Advance Payment Guarantee is called up in terms of 5; and*
 - 5.3 *The aforesaid written demand is accompanied by a copy of the notice of termination and/or the provisional/final sequestration and/or the provisional liquidation court order.*
6. *It is recorded that the aggregate amount of payments required to be made by the Guarantor in terms of 4 and 5 shall not exceed the Guarantor's maximum liability in terms of 1.*
7. *Payment by the Guarantor in terms of 4 or 5 shall be made within seven (7) calendar days upon receipt of the first written demand to the Guarantor.*
9. *The CCT shall have the absolute right to arrange its affairs with the Supplier in any manner which the CCT may deem fit and the Guarantor shall not have the right to claim his release from this Advance Payment Guarantee on account of any conduct alleged to be prejudicial to the Guarantor.*
10. *The Guarantor chooses the physical address as stated above for the service of all notices for all purposes in connection herewith.*
11. *This Advance Payment Guarantee is neither negotiable nor transferable and shall expire in terms of 2, where after no claims will be considered by the Guarantor. The original of this Guarantee shall be returned to the Guarantor after it has expired.*

TENDER NO: 253S/2025/26

12. *This Advance Payment Guarantee, with the required demand notices in terms of 4 or 5, shall be regarded as a liquid document for the purposes of obtaining a court order.*
13. *Where this Guarantee/Performance Security is issued in the Republic of South Africa the Guarantor hereby consents in terms of Section 45 of the Magistrate's Courts Act No 32 of 1944, as amended, to the jurisdiction of the Magistrate's Court of any district having jurisdiction in terms of Section 28 of the said Act, notwithstanding that the amount of the claim may exceed the jurisdiction of the Magistrate's Court.*

Signed at

Date

Guarantor's signatory (1)

Capacity

Guarantor's signatory (2)

Capacity

Witness signatory (1)

Witness signatory (2)

Approved Financial Institution as at 28 February 2023:

1.1 National Banks

ABSA Bank Limited
Firststrand Bank Limited
Investec Bank Limited
Nedbank Limited
Standard Bank of South Africa Limited

1.2 International Banks (with branches in South Africa)

Barclays Bank PLC
Citibank NA
Credit Agricole Corporate and Investment Bank
HSBC Bank PLC
JPMorgan Chase Bank
Societe Generale
Standard Chartered Bank

1.3 Insurance Companies

American International Group Inc (AIG)
Bryte Insurance Company Limited
Coface SA
Compass Insurance Company Limited
Credit Guarantee Insurance Corporation of Africa Limited
Guardrisk Insurance Company Limited
Hollard Insurance Company Limited
Infiniti Insurance Limited
Lombard Insurance Company Limited
Mutual and Federal Risk Financing Limited
New National Assurance Company Limited
PSG Konsult Ltd (previously Absa Insurance)
Regent Insurance Company Limited

Renasa Insurance Company Limited
Santam Limited...]

Annexure F - Tender Returnable Documents

Schedule F.1: Contract Price Adjustment

- 1.1 The Contract Price Adjustment mechanism and/or provisions relating to Rate of Exchange Variation, contained in this schedule is compulsory and binding on all tenderers.
- 1.2 Failure to complete this schedule or any part thereof may result in the tender offer being declared non-responsive.
- 1.3 Tenderers are not permitted to amend, vary, alter or delete this schedule or any part thereof unless otherwise stated in this schedule, failing which the tender offer shall be declared non-responsive.
- 1.4 Tenderers are not permitted to offer firm prices except as provided for in the Price Schedule, and if the tenderer offers firm prices in contravention of this clause the tender offer shall be declared non-responsive.
- 1.5 Any claim for an increase in the Contract price shall be submitted in writing to the:
Director Supply Chain Management, City of Cape Town, P O Box 655, Cape Town, 8000 or by email to: CPA.Request@capetown.gov.za **prior** to the month upon which the price adjustment would become effective.
- 1.6 The CCT reserves the right to withhold payment of any claim for contract price adjustment while only provisional figures are available and until the final (revised) figures are issued by the relevant authority.
- 1.7 When submitting a claim for contract price adjustment a supplier shall indicate the actual amount claimed for each item. A mere notification of a claim for contract price adjustment without stating the new price claimed for each item shall, for the purpose of this clause, not be regarded as a valid claim.
- 1.8 The CCT reserves the right to request the supplier to submit auditor's certificates or such other documentary proof as it may require in order to verify a claim for contract price adjustment. Should the supplier fail to submit such auditor's certificates or other documentary proof to the CCT within a period of 30 (thirty) days from the date of the request, it shall be presumed that the supplier has abandoned his claim.
- 1.9 The effective date of any price increases granted will be the date on which the abovementioned documentation/claim is submitted or, by agreement between the Contractor and the City, a subsequent date on which the price increase will be effective.
- 1.10 In instances where the Contractor's price claimed is less than entitled, the lesser price will be accepted.
- 1.11 The CCT reserves the right to apply the indices available at the date of the claim submitted by the Contractor.
- 1.12 Tenderers may request price adjustments based on the Special Conditions of Contract and this schedule. All requests for price adjustments will have to be substantiated before it can be considered. Tenderers to note below the various options for contract price adjustment and the conditions relating thereto.

PRICE ADJUSTMENT METHODOLOGIES APPLICABLE TO THE TENDER ITEMS:

The prices tendered on the pricing schedule shall be subject to price adjustment as follows:

Section Applicable	Methodology	Items which the methodology is applicable to
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<p>1.13</p>	<p>Consumer Price Index</p>	<p>All labour rates mentioned in the Pricing Schedule;</p> <p>WORK CATEGORY 1 : OIL INSULATED SWITCHGEAR</p> <ul style="list-style-type: none"> ▪ All items under 1.1 Maintenance: Switchgear. ▪ Item 1.2 - Maintenance: Transformer And Mini-Substations 50 – 1000 KVA (Labour Only). ▪ All items under 1.3 - Repairs: Free Breathing Transformers And Mini-Substations 50 – 1000 KVA. ▪ All items under 1.4: Repairs: Sealed Transformers and Mini-Substations 50-1000KVA. ▪ All Items under 2: Training (On-The-Job) . ▪ All Items under 3: Labour Rates and Transport Costs, except Security rates (from 3.4 to 3.7). ▪ All items under 4: Cost to write Maintenance Manual and Produce Maintenance Video ▪ All items Under 6: Sampling and analysis of Insulation Oil ▪ All items under 7: Costs to install canon sockets in Reyrolle/ABB LMT/LMR/LMS/HD4 panels ▪ All items under 8: Cost to maintain all types of Cable Boxes and Band Joints. ▪ All Items under 9: Cost to Maintain protected switchgear panel. ▪ All items under 10: Cost of Corrosion Treatment of Mini-substations, transformers and switchgear. ▪ All items under 11: Cost of spray painting mini-substations, transformer and switchgear. ▪ Item 12: Cost to maintain and repair DC Systems. <p>WORK CATEGORY 2 : AIR INSULATED SWITCHGEAR</p> <ul style="list-style-type: none"> ▪ All items under 1.1 Maintenance: Switchgear. ▪ Item 1.2 - Maintenance: Transformer And Mini-Substations 50 – 1000 KVA (Labour Only). ▪ All items under 1.3 - Repairs: Free Breathing Transformers And Mini-Substations 50 – 1000 KVA. ▪ All items under 1.4: Repairs: Sealed Transformers and Mini-Substations 50-1000KVA. ▪ All Items under 2: Training (On-The-Job) . ▪ All Items under 3: Labour Rates and Transport Costs, except Security rates (from 3.4 to 3.7). ▪ All items under 4: Cost to write Maintenance Manual and Produce Maintenance Video ▪ All items Under 6: Sampling and analysis of Insulation Oil ▪ All items under 7: Costs to install canon sockets in Reyrolle/ABB LMT/LMR/LMS/HD4 panels ▪ All items under 8: Cost to maintain all types of Cable Boxes and Band Joints. ▪ All Items under 9: Cost to Maintain protected switchgear panel. ▪ All items under 10: Cost of Corrosion Treatment of Mini-substations, transformers and switchgear. ▪ All items under 11: Cost of spray painting mini-substations, transformer and switchgear. ▪ Item 12: Cost to maintain and repair DC Systems.
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		<p>WORK CATEGORY 3 : GAS INSULATED SWITCHGEAR</p> <ul style="list-style-type: none"> ▪ All items under 1.1 Maintenance: Switchgear. ▪ Item 1.2 - Maintenance: Transformer And Mini-Substations 50 – 1000 KVA (Labour Only). ▪ All items under 1.3 - Repairs: Free Breathing Transformers And Mini-Substations 50 – 1000 KVA. ▪ All items under 1.4: Repairs: Sealed Transformers and Mini-Substations 50-1000KVA. ▪ All Items under 2: Training (On-The-Job) . ▪ All Items under 3: Labour Rates and Transport Costs, except Security rates (from 3.4 to 3.7). ▪ All items under 4: Cost to write Maintenance Manual and Produce Maintenance Video ▪ All items Under 6: Sampling and analysis of Insulation Oil ▪ Item 7 : Costs to install 100 watt heaters in Reyrolle/ABB LMR panels. ▪ All items under 8: Costs to install canon sockets in Reyrolle/ABB LMT/LMR/LMS/HD4 panels ▪ All items under 9: Cost to maintain all types of Cable Boxes and Band Joints. ▪ All Items under 10: Cost to Maintain protected switchgear panel. ▪ All items under 11: Cost of Corrosion Treatment of Mini-substations, transformers and switchgear. ▪ All items under 12: Cost of spray painting mini-substations, transformer and switchgear. ▪ Item 13: Top up of SF6 gas. ▪ Item 14: Cost to maintain and repair DC Systems.
1.14	Private security - Sectoral Determination	All Security rates , from 3.4 to 3.7 of the Pricing Schedules
1.15	Supplier/Manufacturer Price List Variations	<p>All spares items as listed in section 5 of the price schedule except for -</p> <p>Work Category 1 : Item 5.9.27 shall not escalate Work Category 2 : Item 5.2.27 shall not escalate Work Category 3 : Item 5.2.27 shall not escalate</p>

1.13 CONSUMER PRICE INDEX

The Contract Price as per GCC shall remain **Firm for the first 12 months** from date of commencement of the contract and no claims for contract price adjustment will be considered for the first 12 months subject to the provisions in the price schedule.

Subject to above, Contract Price Adjustment will be applicable as from commencement of the 13 month. Tenderers shall be entitled to claim contract price adjustment as follows:

The contract prices will be subject to adjustment **annually** based on the **average** Consumer Price Index (CPI) as follows:

From start of 13th month to the end of the 24th month: Subject to contract price adjustment in accordance with the **Consumer Price Index (P0141–Table B2 – CPI headline year-on-year rates)**. **Base month** for the price adjustment shall be two (2) calendar months prior to the date of commencement. The **end month** shall be two (2) calendar months prior to the 12th month.

From start of 25th month to end of the contract: Subject to the contract price adjustment in accordance with the **Consumer Price Index (P0141–Table B2 – CPI headline year-on-year rates)**. **Base month** for the price adjustment shall be two (2) calendar months prior to the 13th month. The **end month** shall be two

(2) calendar months prior to 24th month.

The **average CPI** calculated, the base month to the end month (both included) divided by the number of months.

The claim will be based on the **average** between the “base month” and the “end month” e.g.: $7+6+9+6 = 28$ ($28/4 = 7$) therefore the claim will be 7%.

1.14 **PRIVATE SECURITY SECTORAL DETERMINATION**

Security rates shall escalate in line with the private security sectoral determination.

1.15 **Tenderers that are NOT Manufacturers of the Tendered Items (If more than one manufacturer is used please supply the additional manufacturer’s information together with the tender document)**

Tenderers that are **NOT** manufacturers of the tendered items are subject to contract price adjustment based on the SUPPLIER’S / MANUFACTURER’S PRICE LISTS from the supplier or manufacturer of the tendered items, as detailed in Clause 1.15.1 below, and shall complete the following table:

N.B.

- The above information must be provided for each item supplied to the Tenderer.
- **Copies of price lists on which tender prices are based shall be submitted with the tender document for all items.** The items referenced on the Pricing Schedule must be clearly identified on the Price List.
- Tenderers will **be entitled to claim only the difference between the cost of the product** at the time of tendering and the new cost. **Documentation to this effect must be submitted with each claim.**

The Contract Prices as per GCC shall remain **Firm for the first 12 months** from date of commencement of the contract and no claims for contract price adjustment will be considered for the first 12 months subject to the provisions in the price schedule.

WORK CATEGORY 1 : OIL INSULATED SWITCHGEAR

SUPPLIER'S / MANUFACTURER'S PRICE LIST				
Item	Spares Description	Supplier	Date of Price List/Quotation	Unit Price (Excl. VAT) R
5.1	Make: Hawker Siddley (Or Equivalent) Type : NX3F, X1, X1F			
5.1.1	Modified Tee-Off Monoblock			R
5.1.2	Ring Monoblock Assy (L/H) C/W Blades			R
5.1.3	Ring Monoblock (Rh) C/W Blades			R
5.1.4	Monoblock Gasket HT0005			R
5.1.5	Tee-off Monoblock			R
5.1.6	Test Spikes			R
5.1.7	Pedestal 400mm (3CR12)			R
5.1.8	Riveted Assembly Busbar (Flexible busbar)			R
5.1.9	Riveted Assembly Y-Busbar (Shoe on flexible busbar)			R
5.1.10	Earth Contact			R
5.1.11	Busbar (connecting bus bar between poker and contact support) – red phase			R

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5.1.12	Busbar (connecting bus bar between poker and contact support) – white phase			R
5.1.13	Busbar (connecting bus bar between poker and contact support) – blue phase			R
5.1.14	Mrk 1 Top Cover (3CR12)			R
5.1.15	Mrk II Top Cover (3CR12)			R
5.1.16	Fuse Access Cover			R
5.1.17	Mark II Canopy Cover (3CR12)			R
5.1.18	Mark II Canopy Cover (Mild steel)			R
5.1.19	Front Cover (3CR12)			R
5.1.20	Front Cover (Mild Steel)			R
5.1.21	Gauge Setting Bar			R
5.1.22	Go-No-Go Bar (setting bar to set fuse stopper)			R
5.1.23	Moving Contact (Lower)			R
5.1.24	Moving Contact (Upper)			R
5.1.25	Lower Fuse Contact Assembly Complete With Spring			R
5.1.26	Bottom Entry Monoblock			R
5.1.27	Bottom Entry Monoblock Test Socket			R

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5.1.28	Removable T-Switch Operating Handle			R
5.1.29	Guide Plate (L shaped plate underneath fuse)			R
5.1.30	Fuse Box Access Cover Seal 3mmx170mmx390mm HST0003			R
5.1.31	Mk I Top Cover Assembly			R
5.1.32	Band Joint complete with coppers (Complete band joint with copper flexible, cover, 2 ring assemblies and gaskets)			R
5.1.33	Cable Box Air Type (3CR12)			R
5.1.34	Cable Box Air Type (Mild Steel)			R
5.1.35	Cable Box Eskom Type or equivalent			R
5.1.36	Cable Box Eskom Type (3CR12) or equivalent			R
5.1.37	Cable Box X1 Rear (3CR12)			R
5.1.38	Fisher Plates			R
5.1.39	T2 Glands Complete With Gasket			R
5.1.40	Phase Barriers			R
5.1.41	Busbar Support Insulator (Top)			R
5.1.42	Busbar Support Insulator (Bottom)			R

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5.1.43	Operating Handles (Z)			R
5.1.44	Operating Handles (T)			R
5.1.45	Operating Fiber Phase Links			R
5.1.46	Fuse Carriage			R
5.1.47	Fuse Box Molding			R
5.1.48	Fuse Clip			R
5.1.49	Fuse Switch Connection			R
5.1.50	Fixed Contact Support			R
5.1.51	Contact Screw (fastener)			R
5.1.52	Fuse Toggle Catch			R
5.1.53	Fuse Carriage Stopper			R
5.1.54	Interlock Plate (Sheriff Badge)			R
5.1.55	X1 Rear Cable Box			R
5.1.56	Band Joint Cover (3CR12) ; HST0001			R
5.1.57	Band Joint Rim (3CR12); HST0002			R

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5.1.58	Fuse Access Cover Seal 3mmx170mmx390mm ; HST0003			R
5.1.59	Gasket - Cable box Main Tank 6mmx340mmx295mm; HST0004			R
5.1.60	Gasket - Monoblock Ring Main Unit 3mmx312mmx91mm; HST0005			R
5.1.61	Gasket - Testbox Main Tank 6mmx335mmx235mm; HST0006			R
5.1.62	Gauge Glass Kit An Oil Level Indicator Glass HST0007			R
5.1.63	Gauge Glass Kit B Oil Level Indicator Glass HST0008			R
5.1.64	Gauge Glass Kit C Oil Level Indicator Glass HST0009			R
5.1.65	Indicator Sight Glass; HST0010			R
5.1.66	Operating Cover Seal; HST0011B			R
5.1.67	Test Cover Seal X1 Top Lid; HST0012			R
5.1.68	T-Off Switching Handle Oil Seal (set of 2) HST0013			R
5.1.69	Top Lid Seal HST 0014			R
5.1.70	HST Machined Busbar Support Insulators			R

Item	Spares Description	Supplier	Date of Price List /Quotation	Unit Price (Excl. VAT) R
5.2	MAKE: GEC (OR EQUIVALENT)			
	TYPE: T1,T1OF, T3OF, T3			
5.2.1	Monoblock T-OFF			R
5.2.2	Monoblock Feeder			R
5.2.3	Monoblock Fuse			R
5.2.4	Fixed Contacts (set)			R
5.2.5	Switchblades 630 A (set)			R
5.2.6	Switchblades 90 A (set)			R
5.2.7	Fisher Plates 630 A (set)			R
5.2.8	Busbar End Cap (Complete Assembly)			R
5.2.9	Tripping Bar			R
5.2.10	Inter Locking Mechanism			R
5.2.11	Fuse Switch Operating Handles			R

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5.2.12	Tee-Off Fuse Cover			R
5.2.13	Cable Test Facility			R
5.2.14	Interlocking Device			R
5.2.15	Front Cover			R
5.2.16	Gasket - Busbar Monoblock Round Inner GEC 0002 (or equivalent)			R
5.2.17	Gasket - Busbar Monoblock Round Outer / Busbar End Cap Outer Sea; GEC 0003 (or equivalent)			R
5.2.18	Gasket - Monoblock Cable / Feeder Mono Block Gasket; GEC 0004 (or equivalent)			R
5.2.19	Gasket - T-Off Fuse / T-Off Mono Block Fuse Side Gasket; GEC 0006 (or equivalent)			R
5.2.20	Gasket - Top Cover / Busbar Mono Block Filler Cap Gasket; GEC 0007 (or equivalent)			R
5.2.21	Neoprene Seal - Round / Stoppad Clamping Rubber Seal 4.5mm X 5mm X 27mm; GEC 0008 (or equivalent)			R
5.2.22	Neoprene Seal - Round / Stoppad Clamping Rubber Seal 3mm X 5mm X 27mm; GEC 0009 (or equivalent)			R
5.2.23	Top Lid Dust Cover Seal T3OF 13mmx780mmx710mm; GEC 0010 (or equivalent)			R
5.2.24	Top Lid Dust Cover Seal T1/T1OF 12mmx440mmx700mm; GEC 0011 (or equivalent)			R

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5.2.25	Tuffnol Trip Bar / Trip Bar 3phase For T1-Of And T3/ Of GEC 0012 (or equivalent)			R
5.2.26	Gasket - Bushing / T-Off Bull Horn Bushing Gasket (T3OF RMU) 3mmx292mmx90mm; GEC 0013 (or equivalent)			R
5.2.27	Indicator Glass / Dn / Off Indication Glass For T1, T1 / Of And T3 /Of; GEC 0014 (or equivalent)			R
5.2.28	GEC Busbar Monoblock – Round Type (or equivalent)			R
5.2.29	GEC Rubber Ring (or equivalent)			R
5.2.30	GEC Aluminium Ring (or equivalent)			R
5.2.31	GEC 001A Fuse Access Cover Seal (or equivalent)			R

Item	Spares Description	Supplier	Date of Price List/Quotation	Unit Price (Excl. VAT) R
5.3	MAKE: LONG & CRAWFORD (OR EQUIVALENT) TYPE: J4,J3, GF3, T3GF3			
5.3.1	Fuse Clips Tuffnol			R
5.3.2	Contact Screw (fastener)			R

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5.3.3	Phase Barriers			R
5.3.4	On / Off Indication Glasses			R
5.3.5	On / Off Indication Labels			R
5.3.6	Circuit Earth Label			R
5.3.7	Bus-Bar Bushing Gaskets			R
5.3.8	Bus-Bar Jointing Fisher Plates			R
5.3.9	Bus-Bar Band Joint Gaskets			R
5.3.10	Bus-Bar End Cap U Rubber Molded			R
5.3.11	Gasket - Monoblock 3mmx90mmx69mm; L&C0001			R
5.3.12	Rubber Seal - Molded J4 Medium 430mmx400mm ; L&C0003			R
5.3.13	Rubber Seal - Molded J4 Small 260mmx90mm; L&C0004			R
5.3.14	Sight Glass Kit For On/Off Indication L&C0005			R
5.3.15	Bus Bar End Cap Filler Cap Gasket 6mmx115x80mm; L&C0006			R

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5.3.16	Gasket - Busbar Band Joint Filler Cap L&C0007			R
5.4	MAKE: ABB REYROLLE (OR EQUIVALENT)			
	TYPE: LMT MK I			
Item	Spares Description	Supplier	Date of Price List/Quotation	Unit Price (Excl. VAT) R
5.4.1	Banana Clamp (tripping roller mechanism)			R
5.4.2	Bearing (Tripping roller)			R
5.4.3	Bearing (Closing roller)			R
5.4.4	Bearing Cap (Tripping roller)			R
5.4.5	Bearing Cap (Closing roller)			R
5.4.6	Circuit Breaker Tank Gaskets			R
5.4.7	Closing Coil 30V			R
5.4.8	Closing Coil 110V			R
5.4.9	Tripping Coil 30V			R
5.4.10	Tripping Coil 110V			R
5.4.11	Voltage Transformer HV Fuse			R
5.4.12	Vermin Seals			R

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5.4.13	Circuit Breaker Tank Gasket			R
5.4.14	TurbulatorThroatWasher55mmx65mmx5mm; REY0009 (or equivalent)			R
5.4.15	Racking Handle Busch LMT/LMR/LMS/HD4-LMT (2 Holes) REY0008 (or equivalent)			R

Item	Spares Description	Supplier	Date of Price List/Quotation	Unit Price (Excl. VAT) R
5.5	Make: ABB REYROLLE (OR EQUIVALENT) TYPE: LMT MK II			
5.5.1	Banana Bracket			R
5.5.2	Bearing (Tripping roller)			R
5.5.3	Bearing (Closing roller)			R
5.5.4	Bearing Cap (Tripping roller)			R
5.5.5	Bearing Cap (Closing roller)			R
5.5.6	Circuit Breaker Tank Gaskets			R
5.5.7	Closing Coil 30V			R
5.5.8	Closing Coil 110V			R
5.5.9	Tripping Coil 30V			R
5.5.10	Tripping Coil 110V			R
5.5.11	Motor limit switches			R

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5.5.12	Primary Isolating Contact 630 A			R
5.5.13	Primary Isolating Contact 1250 A			R
5.5.14	Circuit Breaker Tank Gasket			R
5.5.15	Voltage Transformer Hv Fuse			R
5.5.16	Voltage Transformer Lv Fuse			R
5.5.17	Vermin Seals			R
5.5.18	Turbulator Throat Washer 55mmx65mmx5mm REY0009			R
5.5.19	Racking Handle Busch Lmt / Lmr / Lms / Hd4-Lmt (2 Holes) REY0008			R
5.5.20	REY001 Connector Blocks			R
5.5.21	REY002 Contact Inserts			R
5.5.22	REY003 Gasket Wiping Gland 4 hole (or equivalent)			R
5.5.23	REY004 Gauge Glass Kit Round (or equivalent)			R
5.5.24	REY005 Gauge Glass Kit Round (or equivalent)			R
5.5.25	REY007 Gauge Glass Kit Round (per set) (or equivalent)			R
5.5.26	REY010 Fuse Access Cover Seal (or equivalent)			R
5.5.27	REY012 Main Tank Seal (or equivalent)			R
5.5.28	REY013 Fuse Access Cover Gasket (or equivalent)			R
5.5.29	REY014 Feeder Test Facility Gasket (or equivalent)			R

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5.5.30	REY015 Tank Seal (or equivalent)			R
5.5.31	REY016 Fuse Trip Bar (Straight) (or equivalent)			R
5.5.32	REY017 Fuse Trip Bar (Curved) (or equivalent)			R
5.5.33	REY018 LMT Vermin Seal (Blue) (or equivalent)			R
5.5.34	REY019 LMT Vermin Seal (Blue) (or equivalent)			R
5.5.35	REY020 LMT Contact Insert (or equivalent)			R

5.6	MAKE: ALSTOM (OR EQUIVALENT) TYPE: K1, K1AF, K3, K3AF, K4AF			
5.6.1	Fuse tripping link rod			R
5.6.2	Monoblock – T-OFF (complete with switchblades)			R
5.6.3	Monoblock – Feeder (complete with switchblades)			R
5.6.4	Monoblock – Fuse			R
5.6.5	Fixed Contacts			R
5.6.6	Moving Contacts			R
5.6.7	Switchblades (set) – 630 A (feeder)			R
5.6.8	Switchblades (set) – 90 A (fuse)			R
5.6.9	Lower fuse support mouldings			R

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5.6.10	Gauge glass assembly complete			R
5.6.11	Feeder switch mono block gaskets			R
5.6.12	T-off mono block gaskets			R
5.6.13	Test facilities mono block gaskets			R
5.6.14	K1AF Top Lid Seal (or equivalent)			R
5.6.15	K3AF Top Lid Seal (or equivalent)			R
5.6.16	K1AF Bushing Top (including gasket) (or equivalent)			R
5.6.17	K1AF Bushing Bottom (including gasket) (or equivalent)			R

5.7	MAKE: LUCY (or equivalent) TYPE: TRIDENT			
5.7.1	LUCY ON/OFF INDICATOR (or equivalent)			R
5.7.2	LUC 001 Busbar Band joint & Cable Box Gasket (or equivalent)			R
5.7.3	LUC 002 Type C Bushing Gasket (or equivalent)			R
5.7.4	LUC 003 Fuse Access Cover Seal (or equivalent)			R
5.7.5	LUC 004 Gauge Glass Kit – On/Off /Earth T-off only (or equivalent)			R
5.7.6	LUC 005 Oil level Indication Glass (or equivalent)			R
5.7.7	LUC 008 Top Cover Fuse Switch (or equivalent)			R

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5.7.8	LUC 009 Top Lid Seal Switch (or equivalent)			R
5.7.9	LUC 0010 RMU Top Lid Seal (or equivalent)			R
5.7.10	LUC 0011 Type A Bushing (or equivalent)			R
5.7.11	LUC 0012 Type C Bushing (or equivalent)			R
5.7.12	LUC 0013 Switch Test Cover Seal (or equivalent)			R
5.7.13	LUC 0015 Top Cover Fuse Switch (or equivalent)			R
5.7.14	LUC 0016 Fuse Access Cover Seal (or equivalent)			R
5.7.15	LUC 0017 Bushing Gasket (or equivalent)			R

5.8	MINISUB AND TRANSFORMER SPARES			
5.8.1	Transformer Small Tubular Gauge Glass and Gasket – 63mm			R
5.8.2	Transformer Medium Tubular Gauge Glass and Gasket – 125mm			R
5.8.3	Transformer Large Tubular Gauge Glass and Gasket – 360mm			R
5.8.4	Small Transformer Oil Indication Glass Flat Purspex & Gasket – 230mm (8 Hole)			R
5.8.5	Medium Transformer Oil Indication Glass Flat Purspex & Gasket –250mm (8 Hole)			R
5.8.6	Large Transformer Oil Indication Glass & Gasket Purspex – 350mm (8 Hole)			R
5.9.7	SA90 Breathe			R
5.8.8	SA100/2 Breather			R
5.8.9	Silica Gel/kg			R

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5.8.10	MV Mini Sub Sign			R
5.8.11	LV Mini Sub Sign			R
5.8.12	Power Patch Kit			R
5.8.13	Transformer Bushing Seal Kit & Medium Grommets			R
5.8.14	Transformer Bushing Seal Kit & Large Grommets			R
5.8.15	3 in 1 safety sign (as per OHS act requirements)			R
5.9.16	5 in 1 safety sign (as per OHS act requirements)			R
5.8.17	Nitrogen/Kg			R
5.8.18	Top lid gasket 50 – 100 KVA			R
5.8.19	Top lid gasket 150 – 315 KVA			R
5.8.20	Top lid gasket 500 – 800 KVA			R
5.8.21	Top lid gasket 1000 – 1250 KVA			R
5.8.22	MV Bushings/each			R
5.8.23	LV Bushings/each			R

5.9	CONSUMABLES			
5.9.1	Transformer Oil/liter (Virgin SANAS 555:2007)			R
5.9.2	Fuse HRC Oil type Bussman (254mm) (or equivalent)			R

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5.9.3	25A			R
5.9.4	50A			R
5.9.5	80A			R
5.9.6	Fuse Air Type (K3AF) 360mm			R
5.9.7	Paint Avocado Green C12 (SANS 1091:2012)/liter			R
5.9.8	3M 48FR Resin/liter			R
5.9.9	Denso tape/meter or equivalent			R
5.9.10	Denso putty/kg or equivalent			R
5.9.11	Alkyd resin / liter			R
5.9.12	Scotch fill insulation/roll (or equivalent)			R
5.9.13	Scotch 23 self-bonding tape/roll (or equivalent)			R
5.9.14	Scotch 3M Vinyl tape/roll (or equivalent)			R
5.9.15	Electrical cleaner/liter			R
5.9.16	Compound/kg			R
5.9.17	Scotch no 33 compound (or equivalent)			R
5.9.18	Loctite Sealer No.3 (or equivalent)			R
5.9.19	Electrical Contact Cleaner Spray			R

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5.9.20	NS4 (rust inhibitor) per litre (or equivalent)			R
5.9.21	Gemchem per litre (or equivalent)			R
5.9.22	CTX Contact Grease (or equivalent)			R
5.9.23	Corrosion Block ACF-50			R
5.9.24	Corrosion Block Pump can 118ml			R
5.9.25	Super elekiod cleaner spray can 400ml or equivalent			R
5.9.26	Nyogel 760g 100gram tube or equivalent			R

WORK CATEGORY 2 : AIR INSULATED SWITCHGEAR

5.1	MINISUB AND TRANSFORMER SPARES	Supplier	Date of Price List/ Quotation	Price Quoted (Excl. VAT)
5.1.1	Transformer Small Tubular Gauge Glass and Gasket – 63mm			R
5.1.2	Transformer Medium Tubular Gauge Glass and Gasket – 125mm			R
5.1.3	Transformer Large Tubular Gauge Glass and Gasket – 360mm			R
5.1.4	Small Transformer Oil Indication Glass Flat Purspex & Gasket – 230mm (8 Hole)			R
5.1.5	Medium Transformer Oil Indication Glass Flat Purspex & Gasket –250mm (8 Hole)			R
5.1.6	Large Transformer Oil Indication Glass & Gasket Purspex – 350mm (8 Hole)			R
5.1.7	SA90 Breather			R
5.1.8	SA100/2 Breather			R
5.1.9	Silica Gel/kg			R
5.1.10	MV Mini Sub Sign			R
5.1.11	LV Mini Sub Sign			R
5.1.12	Power Patch Kit			R
5.1.13	Transformer Bushing Seal Kit & Medium Grommets			R
5.1.14	Transformer Bushing Seal Kit & Large Grommets			R
5.1.15	3 in 1 safety sign (as per OHS act requirements)			R
5.1.16	5 in 1 safety sign (as per OHS act requirements)			R

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5.1.17	Nitrogen/Kg			R
5.1.18	Top lid gasket 50 – 100 KVA			R
5.1.19	Top lid gasket 150 – 315 KVA			R
5.1.20	Top lid gasket 500 – 800 KVA			R
5.1.21	Top lid gasket 1000 – 1250 KVA			R
5.1.22	MV Bushings/each			R
5.1.23	LV Bushings/each			R

5.2	CONSUMABLES	Supplier	Date of Price list/ Quotation	Price Quoted (Excl. VAT)
5.2.1	Transformer Oil/liter (Virgin SANAS 555:2007)			R
5.2.2	Fuse HRC Oil type Bussman (254mm) (or equivalent)			R
5.2.3	25A			R
5.2.4	50A			R
5.2.5	80A			R
5.2.6	Fuse Air Type (K3AF) 360mm			R
5.2.7	Paint Avocado Green C12 (SANS 1091:2012)/liter			R
5.2.8	3M 48FR Resin/liter			R
5.2.9	Denso tape/meter or equivalent			R

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5.2.10	Denso putty/kg or equivalent			R
5.2.11	Alkyd resin / liter			R
5.2.12	Scotch fill insulation/roll (or equivalent)			R
5.2.13	Scotch 23 self-bonding tape/roll (or equivalent)			R
5.2.14	Scotch 3M Vinyl tape/roll (or equivalent)			R
5.2.15	Electrical cleaner/liter			R
5.2.16	Compound/kg			R
5.2.17	Scotch no 33 compound (or equivalent)			R
5.2.18	Loctite Sealer No.3 (or equivalent)			R
5.2.19	Electrical Contact Cleaner Spray			R
5.2.20	NS4 (rust inhibitor) per litre (or equivalent)			R
5.2.21	Gemchem per litre (or equivalent)			R
5.2.22	CTX Contact Grease (or equivalent)			R
5.2.23	Corrosion Block ACF-50			R
5.2.24	Corrosion Block Pump can 118ml			R
5.2.25	Super elekiod cleaner spray can 400ml or equivalent			R
5.2.26	Nyogel 760g 100gram tube or equivalent			R

WORK CATEGORY 3 : GAS INSULATED SWITCHGEAR

5.1	MINISUB AND TRANSFORMER SPARES	Supplier	Date of Price list/ Quotation	Price Quoted (Excl. VAT)
5.1.1	Transformer Small Tubular Gauge Glass and Gasket – 63mm			R
5.1.2	Transformer Medium Tubular Gauge Glass and Gasket – 125mm			R
5.1.3	Transformer Large Tubular Gauge Glass and Gasket – 360mm			R
5.1.4	Small Transformer Oil Indication Glass Flat Purspex & Gasket – 230mm (8 Hole)			R
5.1.5	Medium Transformer Oil Indication Glass Flat Purspex & Gasket –250mm (8 Hole)			R
5.1.6	Large Transformer Oil Indication Glass & Gasket Purspex – 350mm (8 Hole)			R
5.1.7	SA90 Breather			R
5.1.8	SA100/2 Breather			R
5.1.9	Silica Gel/kg			R
5.1.10	MV Mini Sub Sign			R
5.1.11	LV Mini Sub Sign			R
5.1.12	Power Patch Kit			R
5.1.13	Transformer Bushing Seal Kit & Medium Grommets			R
5.1.14	Transformer Bushing Seal Kit & Large Grommets			R
5.1.15	3 in 1 safety sign (as per OHS act requirements)			R
5.1.16	5 in 1 safety sign (as per OHS act requirements)			R

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5.1.17	Nitrogen/Kg			R
5.1.18	Top lid gasket 50 – 100 KVA			R
5.1.19	Top lid gasket 150 – 315 KVA			R
5.1.20	Top lid gasket 500 – 800 KVA			R
5.1.21	Top lid gasket 1000 – 1250 KVA			R
5.1.22	MV Bushings/each			R
5.1.23	LV Bushings/each			R

5.2	CONSUMABLES	Supplier	Date of Price list/ Quotation	Price Quoted (Excl. VAT)
5.2.1	Transformer Oil/liter (Virgin SANAS 555:2007)			R
5.2.2	Fuse HRC Oil type Bussman (254mm) (or equivalent)			R
5.2.3	25A			R
5.2.4	50A			R
5.2.5	80A			R
5.2.6	Fuse Air Type (K3AF) 360mm			R
5.2.7	Paint Avocado Green C12 (SANS 1091:2012)/liter			R
5.2.8	3M 48FR Resin/liter			R

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5.2.9	Denso tape/meter or equivalent			R
5.2.10	Denso putty/kg or equivalent			R
5.2.11	Alkyd resin / liter			R
5.2.12	Scotch fill insulation/roll (or equivalent)			R
5.2.13	Scotch 23 self-bonding tape/roll (or equivalent)			R
5.2.14	Scotch 3M Vinyl tape/roll (or equivalent)			R
5.2.15	Electrical cleaner/liter			R
5.2.16	Compound/kg			R
5.2.17	Scotch no 33 compound (or equivalent)			R
5.2.18	Loctite Sealer No.3 (or equivalent)			R
5.2.19	Electrical Contact Cleaner Spray			R
5.2.20	NS4 (rust inhibitor) per litre (or equivalent)			R
5.2.21	Gemchem per litre (or equivalent)			R
5.2.22	CTX Contact Grease (or equivalent)			R
5.2.23	Corrosion Block ACF-50			R
5.2.24	Corrosion Block Pump can 118ml			R
5.2.25	Super elekiod cleaner spray can 400ml or equivalent			R

5.2.26	Nyogel 760g 100gram tube or equivalent			R
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1.15.1 Supplier / Manufacturer Price List Variations (Refer to 1.15 above)

This section is applicable to **Tenderers that are NOT the manufacturer** of the tendered Goods.

This section is **also applicable to** Tenderers that are importing overseas manufactured component parts for assembly into tendered goods that are locally manufactured.

If the contract is subject to variation based on **SUPPLIER / MANUFACTURER PRICE LISTS**, the following will be applicable:

- 1.15.1.1 Contractors shall make the application for contract price adjustment prior to the date upon which the price adjustment would become effective.
- 1.15.1.2 The effective date of any price adjustment granted will be the first day of the month following the month during which the fully substantiated application for contract price adjustment is submitted and approved or, by agreement between the Contractor and the Employer, a subsequent date on which the price adjustment will become effective
- 1.15.1.3 In instances where the Contractor's price adjustment claimed is less than entitled, the lesser price will be accepted
- 1.15.1.4 Purchase orders placed prior to the effective date of any price increase shall be placed at the previously agreed price, not the claimed adjusted price.
- 1.15.1.5 Only the difference in cost may be adjusted and under no circumstances may the Contractor increase their profit margin.
- 1.15.1.6 The process to be followed by the Contractor for claims for contract price adjustment shall be as follows:
 - a) The Contractor shall submit all of the documentation indicated below a minimum of two weeks prior to the effective date of the contract price adjustment.
 - b) The Employer will consider the proposed contract price adjustment and based on the documentary evidence, the Employer may approve the adjustment.
 - c) A letter authorising the price adjustment will be issued to the Contractor.
 - d) All purchase orders issued subsequent to the effective date of the contract price adjustment will be issued at the approved adjusted contract price.
- 1.15.1.7 The Contractor shall supply the following documentation when applying for a contract price adjustment:
 - a) The price list that the tender was based upon clearly indicating the items numbered according to the tender pricing schedule.
 - b) The new price list from the same Supplier / Manufacturer as originally tendered and clearly indicating the items numbered according to the tender pricing schedule and the revised price applicable to each item.
 - c) Detailed calculations indicating how the new price has been established.
 - d) A covering letter on the Contractor's letterhead requesting the contract price adjustment.
 - e) All documentation is to be signed by the Supplier / Manufacturer and by the Contractor.
- 1.15.1.8 In the event of a Contractor changing their Supplier / Manufacturer during the tenure of the contract, no request for price variations will be considered unless the Contractor has obtained prior approval from the City for the change of Supplier / Manufacturer. Such approval shall include technical approval by the Engineer of the goods supplied by the replacement Supplier / Manufacturer. Technical approval by the Engineer shall be a prerequisite for any change of Supplier / Manufacturer.

Schedule F.2: Certificate of Authority for Partnerships/ Joint Ventures/ Consortia

This schedule is to be completed if the tender is submitted by a partnership/joint venture/ consortium.

1. We, the undersigned, are submitting this tender offer as a partnership/ joint venture/ consortium and hereby authorize Mr/Ms _____, of the authorised entity _____, acting in the capacity of Lead Partner, to sign all documents in connection with the tender offer and any contract resulting from it on the partnership/joint venture/ consortium’s behalf.

2. By signing this schedule the partners to the partnership/joint venture/ consortium:
 - 2.1 warrant that the tender submitted is in accordance with the main business and objectives of the partnership/joint venture/ consortium;
 - 2.2 agree that the CCT shall make all payments in terms of this Contract into the following bank account of the Lead Partner:
 Account Holder: _____
 Financial Institution: _____
 Branch Code: _____
 Account No.: _____
 - 2.3 agree that in the event that there is a change in the partnership/ joint venture/ consortium and/or should a dispute arise between the partnership/joint venture/ consortium partners, that the CCT shall continue to make any/all payments due and payable in terms of the Contract into the aforesaid bank account until such time as the CCT is presented with a Court Order or an original agreement (signed by each and every partner of the partnership/joint venture/ consortium) notifying the CCT of the details of the new bank account into which it is required to make payment.
 - 2.4 agree that they shall be jointly and severally liable to the CCT for the due and proper fulfilment by the successful tenderer/supplier of its obligations in terms of the Contract as well as any damages suffered by the CCT as a result of breach by the successful tenderer/supplier. The partnership/joint venture/ consortium partners hereby renounce the benefits of excussion and division.

SIGNED BY THE PARTNERS OF THE PARTNERSHIP/ JOINT VENTURE/ CONSORTIUM		
NAME OF FIRM	ADDRESS	DULY AUTHORISED SIGNATORY
Lead partner		Signature..... Name..... Designation.....
		Signature..... Name..... Designation.....
		Signature..... Name..... Designation.....
		Signature..... Name..... Designation.....

Note: A copy of the Joint Venture Agreement shall be appended to *List of Other Documents Attached by Tenderer Schedule*.

Schedule F.3: Declaration for Procurement above R10 million

If the value of the transaction is expected to exceed R10 million (VAT included) the tenderer shall complete the following questionnaire, attach the necessary documents and sign this schedule:

1. Are you by law required to prepare annual financial statements for auditing? **(Please mark with X)**

YES		NO	
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If YES, submit audited annual financial statements:

- (i) For the past three years, or
- (ii) Since the date of establishment of the tenderer (if established during the past three years)

By attaching such audited financial statements to **List of Other Documents Attached by Tenderer Schedule**.

2. Do you have any outstanding undisputed commitments for municipal services towards the CCT or other municipality in respect of which payment is overdue for more than 30 (thirty) days? **(Please mark with X)**

YES		NO	
-----	--	----	--

2.1 If NO, this serves to certify that the tenderer has no undisputed commitments for municipal services towards any municipality for more than three (3) (three) months in respect of which payment is overdue for more than 30 (thirty) days.

2.2 If YES, provide particulars:

3. Has any contract been awarded to you by an organ of state during the past five (5) years? **(Please mark with X)**

YES		NO	
-----	--	----	--

If YES, insert particulars in the table below including particulars of any material non-compliance or dispute concerning the execution of such contract. Alternatively attach the particulars to **List of Other Documents Attached by Tenderer** schedule in the same format as the table below:

Organ of State	Contract Description	Contract Period	Non-compliance/dispute (if any)

4. Will any portion of the goods or services be sourced from outside the Republic, and if so, what portion and whether any portion of payment from the CCT is expected to be transferred out of the Republic? **(Please mark with X)**

YES		NO	
-----	--	----	--

If YES, furnish particulars below

The tenderer hereby certifies that the information set out in this schedule and/or attached hereto is true and correct, and acknowledges that failure to properly and truthfully complete this schedule may result in steps being taken against the tenderer, the tender being disqualified, and/or (in the event that the tenderer is successful) the cancellation of the contract, restriction of the tenderer or the exercise by the CCT of any other remedies available to it.

 Signature
 Print name:
 On behalf of the tenderer (duly authorised)

 Date

Schedule F.4: Preference Points Claim Form In Terms Of the Preferential Procurement Regulations 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

The applicable preference point system for this tender is the 80/20 preference point system.

- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
 - (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

The following definitions shall apply to this schedule:

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "The Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

POINTS AWARDED FOR PRICE

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

Or

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

4. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

Or

Where:

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

5. POINTS AWARDED FOR SPECIFIC GOALS

5.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/documentation stated in the conditions of this tender:

5.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific Goals (SG) – Points Allocated and Claimed

Tenderers must indicate the preference points claimed for each specific goal applicable to them, for the purposes of this tender.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

The specific goals allocated points in terms of this tender	To be Completed by the Organ of State		To be Completed by the Tenderer	
	Number of points Allocated (90/10 system)	Number of points Allocated (80/20 system)	Number of points claimed (90/10 system)	Number of points claimed (80/20 system)
Promotion of Micro and Small Enterprises	4	8	N/A	
Enterprise Supplier Development and Socio-Economic Development	3	6	N/A	
Skills Development <u>OR</u> Employee Share Scheme	3	6	N/A	

DECLARATION WITH REGARD TO COMPANY/FIRM

5.3 Name of company/firm.....

5.4 Company registration number:

5.5 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[Tick applicable box]

5.6 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 4.1 and 4.2, the Supplier may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or Supplier, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

<i>Signature of Tenderer</i>	<i>Date</i>	<i>Name and Surname</i>	<i>Address</i>

For official use.		
SIGNATURE OF CCT OFFICIALS AT TENDER OPENING		
1.	2.	3.

Table 2: Specific Goals – Declaration by the Tenderer

Tenderers must complete this table to declare the amounts and percentages applicable to the specific goals they are claiming.

NB: In completing Table 2 below, please consult **Notes for Verification** below

The specific goals allocated points in terms of this tender	To be Completed by the Tenderer	
	Refer to “Notes for verification”	Amount Declared (excluding VAT)
<u>SG1</u> Promotion of Micro and Small Enterprises	(i) Total Turnover	
<u>SG2</u> Enterprise Supplier Development and Socio Economic Development	(ii) Total Enterprise Supplier Development Expenditure	
	(iii) Total Socio Economic Development Expenditure	
	(iv) Total Expenditure	
<u>SG3.1</u> Skills Development	(v) Total Skills Development Expenditure	
	(vi) Total Profit	
OR <u>SG3.2</u> Employee Share Scheme	(vii) Employee Share Scheme Ownership %	

Tenderer Confirmation:

I confirm that the amounts declared in Table 2 above are accurate and in accordance with the *‘The Broad-Based Black Economic Empowerment (B-BBEE) Act 53 of 2003, as amended .*

Signature of Tenderer (Authorised to represent the tenderer)	Date	Name and Surname	Address

Notes for Verification:

All amounts disclosed should be as per the most recent Annual Financial Statements (not older than 12 months) and defined as per the B-BBEE Act

- SG1 – Specific Goal 1
Promotion of Micro and Small Enterprises
 (i) Total Turnover
 Micro enterprises with a turnover of up to R20million and Small enterprises with a turnover up to R80 million, as per National Small Enterprise Act, 1996 (Act No.102 of 1996)

- SG2 – Specific Goal 2
Enterprise Supplier Development and Socio-Economic Development
 (ii) Total Enterprise Supplier Development Expenditure
 Qualifying expenditure as defined in the B-BBEE Act: Statement 400 "THE GENERAL PRINCIPLES FOR MEASURING ENTERPRISE AND SUPPLIER DEVELOPMENT"

 (iii) Total Enterprise Socio Economic Development Expenditure
 Qualifying expenditure as defined in the B-BBEE Act: Statement 500 "THE GENERAL PRINCIPLES FOR MEASURING THE SOCIO - ECONOMIC DEVELOPMENT ELEMENT"

 (iv) Total Expenditure
 Total Expenditure as per the most recent Annual Financial Statements (not older than 12 months)

- SG3.1 – Specific Goal 3
Skills Development
 (v) Total Skills Development Expenditure
 Qualifying expenditure as defined in the B-BBEE Act: Statement 300 "THE GENERAL PRINCIPLES FOR MEASURING SKILLS DEVELOPMENT"

 (vi) Total Profit
 Total Profit as per the most recent Annual Financial Statements (not older than 12 months)

- SG3.2 – Specific Goal 3
Employee Share Scheme
 (vii) Employee Share Scheme Ownership %
 Total employee ownership as per employee share certificate at the date of tender closing.

The below table (Table 3) must be completed by a B-BBEE Verification Agency (*Note 1) **OR** Commissioner of Oaths
 (Refer to *Note 3.2 for the detailed declaration):

Table 3:

Signature and Stamp	Date	Name and Surname	Address

***Note 1**

1.1 Tendering entity that undergoes B-BBEE verification

- Where a tendering entity undergoes B-BBEE verification, a B-BBEE certificate valid as at the date of tender closing, must be attached to the bid submission or must be made available upon request within the specified period.
- All amounts disclosed in Table 2, should be amounts used in the B-BBEE verification process undergone by the tendering entity
- The B-BBEE verification agency must complete Table 3 above, to confirm the following amounts disclosed by the bidder in Table 2:
 - (ii) Total Enterprise Supplier Development Expenditure;
 - (iii) Total Socio Economic Development Expenditure;
 - (v) Total Skills Development Expenditure
- Where the tendering entity is a Joint Venture/ Consortium, the amounts in Table 2 must be consolidated, with an accompanying consolidated B-BBEE certificate valid as at the date of tender closing must be attached to the bid submission or must be made available upon request within the specified period.

1.2 If the tendering entity does not undergo B-BBEE verification and qualifies as a B-BBEE Qualifying Small Enterprise (QSE) and Exempted Micro-Enterprises (EME)

- Table 3 must be completed by a Commissioner of Oaths to confirm the following amounts disclosed by the bidder in Table 2:
 - (ii) Total Enterprise Supplier Development Expenditure;
 - (iii) Total Socio Economic Development Expenditure;
 - (v) Total Skills Development Expenditure

***Note 2**

2.1 The tendering entity must attach with the bid submission or must be made available upon request within the specified period; the most recent (where applicable) audited financial statements to enable validation of the following amounts disclosed by the bidder in Table 2:

- (i) Total Turnover
- (iv) Total Expenditure
- (vi) Total Profit

2.2 Companies who are required to be audited by legislation, must submit audited financial statements, not older than 12 months with the bid submission or must be made available upon request within the specified period.

***Note 3**

Sworn affidavit to be deposited by the Commissioner of Oaths to the QSE or EME.

I, the undersigned,

Full Name and Surname <i>(Authorised to represent the tenderer)</i>	
Identity Number	

Hereby declare under oath as follows

3.1 The contents of this statement are to the best of my knowledge a true reflection of facts.

3.2 I am a Member/ Director/ Owner of the following enterprise and am duly authorised to act on its behalf.

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Enterprise Physical Address:	
Type of Entity (CC, Pty (Ltd), Sole Prop etc):	
Nature of Business:	

3.3 I hereby declare under oath that based on the Financial Statements / Management Accounts and information available on the latest financial year end _____

3.3.1 The annual Total Revenue was less than R50 000 000.00 (Fifty Million Rand);

3.3.2 The following amounts disclosed in Table 2 are accurate, complete, consistent with the BBBEE Act (see Notes for Verification) and based on the Financial Statements / Management Accounts and information available on the latest financial year end _____

As per Table 2	Amount Declared (excluding VAT)
(ii) Total Enterprise Supplier Development Expenditure	
(iii) Total Socio Economic Development Expenditure	
(iv) Total Expenditure	
(v) Total Skills Development Expenditure	

As per Table 2	Amount Declared (excluding VAT)
(vi) Total Profit	
(vii) Employee Share Scheme Ownership %	

3.4 I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent I this matter.

3.5 The sworn affidavit will be valid for a period of 12 months from the date signed by the commissioner.

Commissioner of Oaths
Signature, Date and Stamp

Deponent Signature and Date

3.6 KEY NOTES OF DETERMINING VALIDITY OF SWORN AFFIDAVITS

<p>BBBEE Certificates/ Sworn Affidavits</p>	<p>Returnable for declaration requirement must be attached with the bid submission or must be made available upon request within the specified period</p> <ul style="list-style-type: none"> - Certified and Valid copy of BBBEE Certificate issued by a SANAS Accredited Verification Agent, or - Certified and Valid copy of Sworn Affidavit for either EME or QSE (see key notes below to determine Validity of a Sworn Affidavit); or - Valid copy of BBBEE Certificate issued by CIPC for EME's only <p>KEY NOTES OF DETERMINING VALIDITY OF SWORN AFFIDAVITS</p> <p>Tenderers submitting Sworn Affidavits must ensure that the affidavits meet the following key pointers to ensure their validity:</p> <p>(a) Name/s of deponent as they appear in the identity document and the identity number.</p> <p>(b) Designation of the deponent as the Director/ Member must be indicated in order to know that person is duly authorised to depose of an affidavit (mark the applicable</p>
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option).

(c) Name of enterprise as per enterprise registration documents issued by CIPC, where applicable, and enterprise business address.

(d) Amounts as per Table 2 must be inserted **(No blank spaces to be left).**

(e) Indicate total revenue for the year under review and whether it is based on audited financial statements or management accounts **(mark the applicable option).**

(f) Financial year end as per the enterprise's registration documents, which was used to determine the total revenue (financial year end to be stipulated by day/ month/ year).

(g) Date deponent signed and date of Commissioner of Oath must be the same.

(The sworn affidavit must be signed in the presence of the Commissioner of Oath. Furthermore the Commissioner must also sign ad stamp).

(h) Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest.

If the relevant documentation/ information as stipulated in the enquiry is not submitted and/or does not meet the above requirements; tenderers will be disqualified.

Schedule F.5: Declaration of Interest – State Employees (MBD 4 amended)

1. No bid will be accepted from:
 - 1.1 persons in the service of the state¹, or
 - 1.2 if the person is not a natural person, of which any director, manager or principal shareholder or stakeholder is in the service of the state, or
 - 1.3 from persons, or entities of which any director, manager or principal shareholder or stakeholder, has been in the service of the City of Cape Town (CCT) during the previous twelve (12) months, or
 - 1.4 from an entity who has employed a former CCT employee who was at a level of T14 of higher at the time of leaving the CCT's employ and involved in any of the CCT's bid committees for the bid submitted, if:
 - 1.4.1 the CCT employee left the CCT's employment voluntarily, during the previous twelve (12) months;
 - 1.5 a person who was a CCT employee, or an entity that employs a CCT employee, if
 - 1.5.1 the CCT employee left the CCT's employment whilst under investigation for alleged misconduct, or
 - 1.5.2 was facing disciplinary action or potential disciplinary action by the CCT, or
 - 1.5.3 was involved in a dispute against the CCT during the previous thirty six (36) months.

2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the tenderer or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
 - 3.1 Full Name of tenderer or his or her representative: _____
 - 3.2 Identity Number: _____
 - 3.3 Position occupied in the Company (director, trustee, shareholder²): _____
 - 3.4 Company or Close Corporation Registration Number: _____
 - 3.5 Tax Reference Number: _____
 - 3.6 VAT Registration Number: _____
 - 3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
 - 3.8 Are you presently in the service of the state? **YES / NO**
 - 3.8.1 If yes, furnish particulars: _____
 - 3.9 Have you been in the service of the state for the past twelve months? **YES / NO**
 - 3.9.1 If yes, furnish particulars: _____
 - 3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**
 - 3.10.1 If yes, furnish particulars: _____
 - 3.11 Are you, aware of any relationship (family, friend, other) between any other tenderer and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**
 - 3.11.1 If yes, furnish particulars: _____
 - 3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**
 - 3.12.1 If yes, furnish particulars: _____

- 3.13 Are any spouse, child or parent of the company’s directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**
 3.13.1 If yes, furnish particulars: _____
- 3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract? **YES / NO**
 3.14.1 If yes, furnish particulars: _____
- 3.15 Have you, or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company been in the service of the CCT in the past twelve months? **YES / NO**
 3.15.1 If yes, furnish particulars: _____
- 3.16 Do you have any employees who was in the service of the CCT at a level of T14 or higher at the time they left the employ of the CCT, and who was involved in any of the CCT’s bid committees for this bid? **YES / NO**
 3.16.1 If yes, furnish particulars: _____

4. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee Number

If the above table does not sufficient to provide the details of all directors / trustees / shareholders, please append full details to the tender submission.

The tenderer hereby certifies that the information set out in this schedule and/or attached hereto is true and correct, and acknowledges that failure to properly and truthfully complete this schedule may result in steps being taken against the tenderer, the tender being disqualified, and/or (in the event that the tenderer is successful) the cancellation of the contract, restriction of the tenderer or the exercise by the CCT of any other remedies available to it.

 Signature
 Print name: _____ Date
 On behalf of the tenderer (duly authorised)

¹MSCM Regulations: “in the service of the state” means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) an executive member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

Schedule F.6: Conflict of Interest Declaration

1. The tenderer shall declare whether it has any conflict of interest in the transaction for which the tender is submitted. **(Please mark with X)**

YES		NO	
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1.1 If yes, the tenderer is required to set out the particulars in the table below:

2. The tenderer shall declare whether it has directly or through a representative or intermediary promised, offered or granted:

2.1 Any inducement or reward to the CCT for or in connection with the award of this contract; or

2.2 Any reward, gift, favour or hospitality to any official or any other role player involved in the implementation of the supply chain management policy. **(Please mark with X)**

YES		NO	
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If yes, the tenderer is required to set out the particulars in the table below:

Should the tenderer be aware of any corrupt or fraudulent transactions relating to the procurement process of the CCT, please contact the following:

The CCT's anti-corruption hotline at 0800 32 31 30 (toll free)

The tenderer hereby certifies that the information set out in this schedule and/or attached hereto is true and correct, and acknowledges that failure to properly and truthfully complete this schedule may result in steps being taken against the tenderer, the tender being disqualified, and/or (in the event that the tenderer is successful) the cancellation of the contract, restriction of the tenderer or the exercise by the CCT of any other remedies available to it.

 Signature
 Print name: _____ Date _____
 On behalf of the tenderer (duly authorised)

Schedule F.7: Declaration of Tenderer's Past Supply Chain Management Practices (MBD 8)

Where the entity tendering is a partnership/joint venture/consortium, each party to the partnership/joint venture/consortium must sign a declaration in terms of the Municipal Finance Management Act, Act 56 Of 2003, and attach it to this schedule.

1 The tender offer of any tenderer may be rejected if that tenderer or any of its directors/members have:

- a) abused the municipality's / municipal entity's supply chain management system or committed any fraudulent conduct in relation to such system;
- b) been convicted for fraud or corruption during the past five years;
- c) willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
- d) been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004) or Database of Restricted Suppliers.

2 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
2.1	<p>Is the tenderer or any of its directors/members listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.1.1	If so, furnish particulars:		
2.2	<p>Is the tenderer or any of its directors/members listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004) or Database of Restricted Suppliers?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.2.1	If so, furnish particulars:		
2.3	<p>Was the tenderer or any of its directors/members convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.3.1	If so, furnish particulars:		
Item	Question	Yes	No

2.4	Does the tenderer or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.4.1	If so, furnish particulars:		
2.5	Was any contract between the tenderer and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.5.1	If so, furnish particulars:		

The tenderer hereby certifies that the information set out in this schedule and/or attached hereto is true and correct, and acknowledges that failure to properly and truthfully complete this schedule may result in steps being taken against the tenderer, the tender being disqualified, and/or (in the event that the tenderer is successful) the cancellation of the contract,, restriction of the tenderer or the exercise by the CCT of any other remedies available to it.

 Signature
 Print name:
 On behalf of the tenderer (duly authorised)

 Date

Schedule F.8: Authorisation for the Deduction of Outstanding Amounts Owed to the CCT

To: THE CITY MANAGER, City of Cape Town

From: _____
(Name of tenderer)

RE: AUTHORISATION FOR THE DEDUCTION OF OUTSTANDING AMOUNTS OWED TO THE CCT

The tenderer:

- a) hereby acknowledges that according to SCM Regulation 38(1)(d)(i) the City Manager may reject the tender of the tenderer if any municipal rates and taxes or municipal service charges owed by the tenderer (or any of its directors/members/partners) to the CCT, or to any other municipality or municipal entity, are in arrears for more than 3 (three) months; and
- b) therefore hereby agrees and authorises the CCT to deduct the full amount outstanding by the Tenderer or any of its directors/members/partners from any payment due to the tenderer; and
- c) confirms the information as set out in the tables below for the purpose of giving effect to b) above;

Physical Business address(es) of the tenderer	Municipal Account number(s)	Inside the CCT municipal boundary (Yes/No)

If there is not enough space for all the names, please attach the information to **List of other documents attached by tenderer** schedule in the same format:

Name of Director / Member / Partner	Identity Number	Physical residential address of Director / Member / Partner	Municipal Account number(s)	Inside the CCT municipal boundary (Yes/No)

The tenderer hereby certifies that the information set out in this schedule and/or attached hereto is true and correct, and acknowledges that failure to properly and truthfully complete this schedule may result in steps being taken against the tenderer, the tender being disqualified, and/or (in the event that the tenderer is successful) the cancellation of the contract, restriction of the tenderer or the exercise by the CCT of any other remedies available to it.

Signature
Print name: _____ Date _____
On behalf of the tenderer (duly authorised)

Schedule F.9: Certificate of Independent Tender Determination

I, the undersigned, in submitting this tender number **253S/2025/26** and tender description: **MV SWITCHGEAR, TRANSFORMER AND MINISUBSTATION MAINTENANCE AND TRAINING** in response to the tender invitation made by THE CCT, do hereby make the following statements, which I certify to be true and complete in every respect:

I certify, on behalf of: _____ (Name of tenderer) that:

1. I have read and I understand the contents of this Certificate;
2. I understand that this tender will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorised by the tenderer to sign this Certificate, and to submit this tender, on behalf of the tenderer;
4. Each person whose signature appears on this tender has been authorised by the tenderer to determine the terms of, and to sign, the tender on behalf of the tenderer;
5. For the purposes of this Certificate and this tender, I understand that the word 'competitor' shall include any individual or organisation other than the tenderer, whether or not affiliated with the tenderer, who:
 - (a) has been requested to submit a tender in response to this tender invitation;
 - (b) could potentially submit a tender in response to this tender invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the tenderer and/or is in the same line of business as the tenderer.
6. The tenderer has arrived at this tender independently from and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium¹ will not be construed as collusive price quoting.
7. In particular, without limiting the generality of paragraphs 5 and 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation);
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit a tender;
 - (e) the submission of a tender which does not meet the specifications and conditions of the tender; or
 - (f) tendering with the intention not to win the contract.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this tender invitation relates.
9. The terms of this tender have not been and will not be disclosed by the tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to tenders and contracts, tenders that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, Act 89 of 1998, and/o/r may be reported to the National Prosecuting Authority (NPA) for criminal investigation, and/or may be restricted from conducting business with the public sector for a period not exceeding 10 (ten) years in terms of the Prevention and Combating of Corrupt Activities Act, Act 12 of 2004, or any other applicable legislation.

Signature

Print name:

Date

On behalf of the tenderer (duly authorised)

(¹ Consortium: Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.)

Schedule F.11: List of Other Documents Attached By Tenderer

The tenderer has attached to this schedule, the following additional documentation:

	Date of Document	Title of Document or Description (refer to clauses / schedules of this tender document where applicable)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		

Attach additional pages if more space is required.

Signature

Print name:

On behalf of the tenderer (duly authorised)

Date

Schedule F.12: Record of Addenda to Tender Documents

We confirm that the following communications received from the CCT before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

	Date	Title or Details
1.		
2.		
3.		
4.		
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7.		
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10.		

Attach additional pages if more space is required.

Signature

Print name:

On behalf of the tenderer (duly authorised)

Date

Schedule F.13: Information to Be Provided With the Tender
--

The following information shall be provided with the Tender:

Tenderers to ensure that they complete this checklist before submitting this tender document.

ITEM NAME	CONFIRMATION	COMMENTS
ANNEXURE A1: COMPANY EXPERIENCE WORK CATEGORY – OIL INSULATED SWITCHGEAR	YES/NO	
ANNEXURE A2: COMPANY EXPERIENCE WORK CATEGORY – AIR INSULATED SWITCHGEAR	YES/NO	
ANNEXURE A3 : COMPANY EXPERIENCE WORK CATEGORY – GAS INSULATED SWITCHGEAR	YES/NO	
ANNEXURE B: TENDERER STAFF	YES/NO	
ANNEXURE C : OIL POLISHING PLANT	YES/NO	
ANNEXURE D1: WORK CATEGORY - OIL INSULATED SWITCHGEAR MAINTENANCE TASK LISTS	YES/NO	
ANNEXURE D2: WORK CATEGORY - AIR INSULATED SWITCHGEAR MAINTENANCE TASK LISTS	YES/NO	
ANNEXURE D3: WORK CATEGORY - GAS INSULATED SWITCHGEAR MAINTENANCE TAKS LISTS	YES/NO	
ANNEXURE E: TOOLS & EQUIPMENT (FOR INFORMATION ONLY)	YES/NO	

Signature

Print name:

On behalf of the tenderer (duly authorised)

Date

ANNEXURE A1

SCHEDULE OF PREVIOUS RELEVANT EXPERIENCE OF THE TENDERER – WORK CATEGORY OIL INSULATED SWITCHGEAR

Details of the Tenderer's previous proven competency and experience in the execution of work similar or equivalent nature to that described in the document.
No points will be awarded for experience unless it is supported by the appropriate evidence.

MEDIUM VOLTAGE MAINTENANCE AND REPAIRS

	Company Name	Switchgear Make/Model and Description of Work	Contact Person	Contact Number	Start Date (Month & Year)	End Date (Month & Year)
	**Example : <i>Company X</i>	<i>11kV ABB Unigear – Circuit breaker repair</i>	<i>Person A</i>	<i>021 555 555</i>	<i>04/2025</i>	<i>05/2025</i>
1						
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If further space is required, the details can be provided on a separate sheet.

SIGNED ON BEHALF OF THE TENDERER

ANNEXURE A2

SCHEDULE OF PREVIOUS RELEVANT EXPERIENCE OF THE TENDERER – WORK CATEGORY AIR INSULATED SWITCHGEAR

Details of the Tenderer’s previous proven competency and experience in the execution of work similar or equivalent nature to that described in the document.

No points will be awarded for experience unless it is supported by the appropriate evidence.

MEDIUM VOLTAGE MAINTENANCE AND REPAIRS

	Company Name	Switchgear Make/Model and Description of Work	Contact Person	Contact Number	Start Date (Month & Year)	End Date (Month & Year)
	<i>**Example : Company X</i>	<i>11kV ABB Unigear – Circuit breaker repair</i>	<i>Person A</i>	<i>021 555 555</i>	<i>04/2025</i>	<i>05/2025</i>
1						
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If further space is required, the details can be provided on a separate sheet.

SIGNED ON BEHALF OF THE TENDERER

ANNEXURE A3

SCHEDULE OF PREVIOUS RELEVANT EXPERIENCE OF THE TENDERER – WORK CATEGORY GAS INSULATED SWITCHGEAR

Details of the Tenderer’s previous proven competency and experience in the execution of work similar or equivalent nature to that described in the document.
No points will be awarded for experience unless it is supported by the appropriate evidence.

MEDIUM VOLTAGE MAINTENANCE AND REPAIRS

	Company Name	Switchgear Make/Model and Description of Work	Contact Person	Contact Number	Start Date (Month & Year)	End Date (Month & Year)
	<i>**Example : Company X</i>	<i>11kV ABB Unigear – Circuit breaker repair</i>	<i>Person A</i>	<i>021 555 555</i>	<i>04/2025</i>	<i>05/2025</i>
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If further space is required, the details can be provided on a separate sheet.

SIGNED ON BEHALF OF THE TENDERER

ANNEXURE B

DETAILS OF TENDERER'S STAFF

Tenderer must submit below details of the staff in the Tenderer's employ at the time of tendering. Tenderers to submit qualifications as described in the Specifications Clause 4.1.1.2

Designation	Name of Staff Member	Experience (Years & Months)	Qualifications Attached (Yes/No)	WORK CATEGORY (1,2,3)
<p>Maintainer</p> <p>Successfully passed a trade test/declared competent in the trade Electrician. The Trade test certificate should be certified by a relevant SETA.</p> <p>OR</p> <p>Minimum of NQF level 3 qualification in Electrical Engineering from a recognised training Institution (Foreign Qualifications shall be certified by the South African Qualifications Authority).</p> <p>A minimum of two (2) years experience in medium voltage switchgear and transformer maintenance and repairs.</p> <p>Refer to Clause 4.1.1.2</p>				

Tenderers are not permitted to use the same staff members across multiple work categories. Each work category shall have separate staff resources specific for that work category with the competency requirements specified in the tender.

For every work category tendered for, tenderers must submit Schedule F.13 Annexure B : Details of Qualifications and Experience of Staff.

The tenderer must declare staff to be allocated to the envisaged contract. The staff are to be dedicated to a work category and are to be allocated individual roles only e.g. Maintainer cannot be the same person as Supervisor.

SIGNED ON BEHALF OF THE TENDERER

ANNEXURE C

OIL POLISHING PLANT (for information only)

Oil Polishing Plant	Make and Model	Owned/Hired	Registration Number or Attached Rental Agreement

Oil polishing plant can be owned or rented. In respect of owned, proof of registration must be supplied. In respect of rented, proof of intent to rent; a rental agreement from a rental company or a rental credit approval must be attached to the tender document. The rental agreements should clearly specify the type and quantity to be rented.

SIGNED ON BEHALF OF TENDERER:

ANNEXURE D1

WORK CATEGORY 1 : OIL INSULATED SWITCHGEAR

Maintenance Task Lists (Refer to clause 27 of the Specifications)

MAINTENANCE TASK LISTS			
No	Switchgear make and model No.	Model No.	Task list attached (Yes/No)
1.	ABB	Tricon FX-OD	
2.	ABB	Tricon 2RF	
3.	Reyrolle	ROKSS/X1, ROK/X1, OKSS, JSS, JS, JKSS, JK	
4.	Reyrolle Parsons	IMS	
5.	GEC Alstom/English Electric	T1, T1OF, T1OF MK2, T3OF Mk2	
6.	English Electric/GEC Alstom	T3OF	
7.	GEC Power Distribution	T3	
8.	GEC Alstom	K4AF, K3AF	
9.	Hawker Siddeley	Tiger X2F, X2, X1F-E, X1F, X1, NX3F, NX3F-E, NX3, N2F, N1F, 350, X2R, 2FL	
10.	JG Statter	VT, VL MK2, VL, OD/SA MK2, OE/SA,	
11.	Long & Crawford	T3GF3, J3, J4, GF3,	
12.	Lucy	FRMU-E MK 1A, FRMU MK 1A, FRMU, EFS	
13.	Yorkshire	Tyke	
14.	Hawker Siddeley	HS VSI	
15.	Reyrolle	B2, B3, B4	
16.	Reyrolle	C3, C6T, C7T, C8T	
17.	Reyrolle	LMT MK1, MK2	

Signed on behalf of the tenderer :

ANNEXURE D2**WORK CATEGORY 2 : AIR INSULATED SWITCHGEAR****Maintenance Task Lists** (Refer to clause 27 of the Specifications)

MAINTENANCE TASK LISTS			
No	Switchgear make	Model No.	Task list attached (Yes/No)
1.	ABB	AMS	
2.	Hawker Siddeley	HS – VSI- V	
3.	ABB Unigear	ZS1	
4.	ABB	VD4 - LMT	
5.	RPS	LMVP	
6.	ALSTOM	SBV4	

Signed on behalf of the tenderer :

ANNEXURE D3**WORK CATEGORY 3 : GAS INSULATED SWITCHGEAR****Maintenance Task Lists** (Refer to clause 27 of the Specifications)

MAINTENANCE TASK LISTS			
No	Switchgear make.	Model No	Task list attached (Yes/No)
1.	ABB	SafeRing/SafePlus	
2.	Reyrolle	RSF3/ RS1/RSF1	
3.	Lucy	Aegis	
4.	Merlin Gerin/Schneider Electric	RM6	
5.	Merlin Gerin	Ringmaster RN2C/ CE2	
6.	Schneider Electric	FBX	
7.	Reyrolle	LMS / LMR	
8.	ABB	HD4-LMT	
9.	ABB	ZX 0.2 / 1.2 / 2	
10.	ABB Bergamo	SACE HA1ZC	
11.	TGOOD	TGS	

Signed on behalf of the tenderer :

ANNEXURE E

TOOLS AND EQUIPMENT

(For information purposes – Tools to be confirmed at commencement of Contract)

INVENTORY OF TOOLS, EQUIPMENT AND INSTRUMENT TO BE UTILIZED FOR THE CONTRACT			
Item	Serial Number	Owned/ Rented	Quantity
Oil Polishing plant			
Pipette			
Oil Spill Kit			
Oil Spill Container			
Mobile compressor			
HV Proximity sensor (Provide calibration certificate)			
Contact Resistance Tester (Provide calibration certificate)			
Multimeter (Provide calibration certificate)			
Torque wrench (Provide calibration certificate)			
10 kV Insulation tester (Provide calibration certificate)			
Standby generator			
Portable earths			
Hand tools comprehensive set, including special tools (refer to clause 31.2)			
Digital Camera/Cellphone with a minimum of 8 megapixels			
Primary current injection test (or a combination unit of Primary current injection test and Secondary injection test set)			
Secondary injection test set (or a combination unit of Primary current injection test and Secondary injection test set)			
Mag curve test set			
Laptop / computer			

In respect of tools and equipment: owned or rented will be considered subject to Tenderers listing serial numbers of the plant and equipment owned. In the case of rental, proof of intent to rent; a rental agreement from a rental company or a rental credit approval must be attached to the tender document outlining the quantities and the description of what is being rented. Rental agreements must be attached to the tender document.

SIGNED ON BEHALF OF TENDERER:

Schedule F.14: Appeal Application

OFFICIAL RECEIPT
(Valid only if printed
by official cash
receipting machine)

IRISITI ESESIKWENI
(Isemthethweni kuphela
xa ishicilelwe
ngumatshini wokuhupa
irisiti osesikweni.)

AMPTELIKE KWITANSIE
(Geldig alleenlik indien deur
amptelike kontantvangs
masjien gedruk.)

GL DATA CAPTURE RECEIPT
(CASHIER TO RETAIN A COPY)

RECEIPT NO: _____

DATE: _____

SAP GL:

8 1 0 1 0 0

PROFIT CENTRE:

1 3 0 5 0 0 0 1

NAME/COMPANY NAME:

AMOUNT:

R 3 0 0 - 0 0

SERVICE DEPARTMENT DETAILS-

DEPARTMENT: LEGAL SERVICES; APPEALS UNIT

EMAIL; MSA.Appeals@capetown.gov.za

CIVIC CENTRE IZIKO LOLUNTU BURGERSENTRUM

12 HERTZOG BOULEVARD CAPE TOWN 8001 P O BOX 298 CAPE TOWN 8000
www.capetown.gov.za

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