

BID NUMBER DHA04-2026: APPOINTMENT OF A SERVICE PROVIDER FROM SITA RFB1183 FOR THE ESTABLISHMENT OF AN ICT PORTFOLIO MANAGEMENT OFFICE (PMO) TO DELIVER THE DIGITAL TRANSFORMATION STRATEGY (MICROSOFT-BASED PORTFOLIO MANAGEMENT) FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

Firms may ask for clarification on the tender document or any part thereof, up to close of business 1 week before the deadline for the submission of the bids – The deadline close of business of 22 May 2026.

No.	QUESTIONS	ANSWERS																																										
1.	In a situation, you bid as partners do both organisations need to provide references demonstrating past success in PMO implementation, or if a single partner's references would be considered sufficient.	All partners must be accredited on SITA FRB 1183. A single partner's references would be considered sufficient.																																										
2.	Licensing / Microsoft Stack- Are the required Microsoft licenses (e.g., Planner, Project, Power Platform, Power BI) already provisioned by DHA, or should the service provider include licensing costs in the proposal?	The Department has an Enterprise License Agreement; we are in year 2 of the Enterprise Agreement (EA) with Microsoft. The Department can provide Power BI and Power Platform only and the rest of the licenses the Bidders can provide and they will have to be embedded in the Departmental EA. i.e. (Project and Planner 5).																																										
3.	Pricing / Commercials - If licensing is not provided by DHA, should bidders include the cost of Microsoft licenses as part of the total proposal pricing?	Yes, the bidders must include the cost of Microsoft licenses as part of total cost for one year only from date of submission of proposal up to 31 March 2027.																																										
4.	<p>can you kindly please help me understand the session about resources, I can see that you only need one Project Technical Lead with recognised PMP body, my question on the rest on the resources, are you only looking for pricing, or should we provide the following CVS as well?</p> <table border="1"> <thead> <tr> <th>Professional Resource</th> <th>Hourly Rate (Rand)</th> <th>Escalation Rate per annum</th> <th>Year 1 (Rand)</th> <th>Year 2 (Rand)</th> <th>Year 3 (Rand)</th> <th>Total (Rand)</th> </tr> </thead> <tbody> <tr> <td>PMO Technical Lead</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Technical Project Managers (x2)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Project Administrator (x2)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Change Lead</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Reporting analyst</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Professional Resource	Hourly Rate (Rand)	Escalation Rate per annum	Year 1 (Rand)	Year 2 (Rand)	Year 3 (Rand)	Total (Rand)	PMO Technical Lead							Technical Project Managers (x2)							Project Administrator (x2)							Change Lead							Reporting analyst							The Bidders are requested to provide the CVs and Pricing.
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