



This document shall be used for bidding purposes of Rand Water.

## RECORD OF PREVIOUS WORK EXPERIENCE

The Bidder shall provide details of **completed** works (similar to the work set out in this RFQ). Individuals listed as references must be contactable and willing to provide information relating to the performance of the Bidder. In order to verify the quality of workmanship, an inspection of the works may also be undertaken should Rand Water deem it necessary.

1	<b>Description of Works</b>	
	Project Title :	
	Detailed scope of work in the project:	
	Client :	
	Contract No. :	
	Contract Value (excl. VAT) :	
	Award Date :	
	<b>Contact Details of Reference at Client Company</b>	
	Name :	
	Position Held :	
	Tel : <span style="float: right;">Cell :</span>	
Fax : <span style="float: right;">email :</span>		

2	<b>Description of Works</b>	
	Project Title :	
	Detailed scope of work in the project:	
	Client :	
	Contract No. :	



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	Contract Value (excl. VAT) :	
	Award Date :	
	<b>Contact Details of Reference at Client Company</b>	
	Name :	
	Position Held :	
	Tel :	Cell :
	Fax :	email :

3	<b>Description of Works</b>	
	Project Title :	
	Detailed scope of work in the project:	
	Client :	
	Contract No. :	
	Contract Value (excl. VAT) :	
	Award Date :	
	<b>Contact Details of Reference at Client Company</b>	
	Name :	
	Position Held :	
	Tel :	Cell :
	Fax :	email :

Name of Supplier: \_\_\_\_\_

Signed by or on behalf of Supplier: \_\_\_\_\_ Date: \_\_\_\_\_



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## **HUMAN RESOURCES CAPACITY**

Human Resource Capacity will be viewed to establish an overall picture of the Bidder's capacity and ability to undertake the work specified in this document.

### **Company Organogram**

The Bidder shall detail in the block below their company organogram and the human resources dedicated to this contract must be clearly indicated.

Name of Supplier: \_\_\_\_\_

Signed by or on behalf of Supplier: \_\_\_\_\_ Date: \_\_\_\_\_





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**PROJECT PROGRAMME**

<b>The total duration of the work is:</b> (tick applicable option)	<input type="checkbox"/> <b>Once off</b>	<input type="checkbox"/> <b>Short/Medium Term</b>
	Expected delivery date: <input type="text"/>	<input type="text"/> days <input type="text"/> months

TASK NO	TASK NAME	DURATION (number of days)	START DATE	FINISH DATE	RESOURCES	COMMENTS

Name of Supplier: \_\_\_\_\_

Signed by or on behalf of Supplier: \_\_\_\_\_ Date: \_\_\_\_\_