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		<b>Effective Date</b>	19 January 2023			
		<b>Review Date</b>	January 2028			

**ESKOM HOLDINGS SOC LTD**

**INVITATION TO TENDER**


**FOR**

**THE PROVISION OF DUVHA PARKING SHELTER PROJECT FOR A PERIOD OF 12 (TWELVE) MONTHS.**

<b>Tender number</b>	<b>MPDUV11133GX</b>
<b>Issue date</b>	<b>03 May 2024</b>
<b>Closing date and time</b>	<b>19 June 2024 at 10:00 a.m.</b>
<b>Tender validity period</b>	<b>180 days from the closing date and time</b>
<b>Clarification meeting</b>	<p>There will be a clarification meeting and is arranged as follows:</p> <p><b>Date: 22 May 2024</b>  <b>Time: 10:00 am</b>  <b>Venue: Microsoft Teams</b></p> <p><a href="#">Join the meeting now</a></p> <p>Meeting ID: 337 845 912 538</p> <p>Passcode: pCpkK9</p> <p><b>Dial-in by phone</b>  <a href="#">+27 21 834 0825,,630468533#</a> South Africa, Cape Town</p> <p><a href="#">Find a local number</a></p> <p>Phone conference ID: 630 468 533#</p> <p><b>Questions relating to the enquiry to be emailed to <a href="mailto:sigapn@eskom.co.za">sigapn@eskom.co.za</a>. All questions and answers will be posted back on Eskom Tender Bulletin and National Treasury e-Portal</b></p>

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<p><b>Tenders are to be delivered to the following address on the stipulated closing date and time:</b></p>	<p><b>Late Tenders will not be accepted:</b></p> <p><b>Tenders are to be submitted to the Eskom tender box at the following physical address:</b></p> <p><b>ESKOM TENDER BOX GROUND FLOOR NO. 10 SMUTS AVENUE WITBANK / EMALAHLENI MPUMALANGA</b></p> <p><b>GPS Co-ordinates:</b>  <b>Latitude: 25.87723S</b>  <b>Longitude: 29.21629E</b></p> <p><b>DESCRIPTION: THE PROVISION OF DUVHA PARKING SHELTER PROJECT FOR A PERIOD OF 12 (TWELVE) MONTHS.</b></p> <p><b>ENQUIRY NUMBER: MPDUV11133GX</b>  <b>CLOSING DATE AND TIME: 19 June 2024 at 10:00 a.m.</b></p>
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### Invitation to Tender/Request for Proposal

Eskom Holdings SOC Ltd (hereinafter “Eskom”) invites you to submit a *tender* for the provision of Duvha Parking Shelter Project for a period of 12 (Twelve) Months.

The enquiry documents are supplied to you on the following basis:

1. Free of charge

Eskom has delegated the responsibility for this tender to the Eskom *Representative* whose name and contact details are set out in the Tender Data. A submission of a tender by you in response to this invitation will be deemed as your acceptance of the Eskom Standard Conditions of Tender (to be accessed via [www.eskom.co.za](http://www.eskom.co.za)).

Queries relating to these Invitation documents may be addressed to the Eskom *Representative*.

Yours faithfully




Procurement Manager

Mandla Mkhonza

Date: 02/5/2024

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1.1 The following documents listed hereunder are attached to this enquiry.

Number	Description	Annexure/to be downloaded and attached	Attached (Y/N/ N/A)
1.1.1	*Acknowledgement form	Annexure A	Y
1.1.2	*Tenderer's particulars	Annexure B	Y
1.1.3	*Integrity Declaration Form (refer to <a href="http://www.eskom.co.za">www.eskom.co.za</a> for the Supplier Integrity Pact that suppliers are required to download and read)	Annexure C	Y
1.1.4	*CPA Requirements for Local Goods/Services	Annexure D	Y
1.1.5	*CPA(IG) for Foreign Goods/Services (if applicable)	Annexure E	Y
1.1.6	SBD 6.2- Declaration Certificate for Local Production and Local Content (only applicable if designated materials are included).  Annexure C-Local Content Declaration-Summary Schedule  Annexure D-Imported Content Declaration – Supporting Schedule to Annexure C  Annexure E-Local Content Declaration-Supporting Schedule to Annexure C	Annexure F1  Annexure F2  Annexure F3  Annexure F4	Y (Designated Sector for Valves and Actuators) Y  Y
1.1.7	*SBD 1 -Invitation to Bid must be filled out by all tenderers and submitted with the tender at tender submission deadline	Annexure G	Y
1.1.8	*SBD 6.1- Preference Points Claim Form in terms of PPPFA 2022 regulations	Annexure H	Y
1.1.9	*SBD 4 – Bidders Disclosure	Annexure I	Y
1.1.10	Tax Evaluation questionnaire to determine whether a company, close corporation (CC) or Trust is a personal service provider for purposes of PAYE		N/A
1.1.11	Reverse e-auction training acknowledgement form (if applicable)		N/A
1.1.12	Reverse e-auction process (if applicable)		N/A
1.1.13	Contract Skills Development Goals (CSDG) [if applicable]		N/A
1.1.14	Contract Participation Goals (CPG) [if applicable ]		N/A

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1.2 The Tender Data makes several references to the **Eskom Standard Conditions of Tender** and in those instances, the clause numbers are referenced hereunder. If the **Eskom Standard Conditions of Tender** is not attached to the **Invitation to Tender/Request for Proposal**; then the tenderers are required to download this from [www.eskom.co.za](http://www.eskom.co.za). The **“Tender Data”** as detailed herein shall take precedence over the **Standard Conditions of Tender** in the event of any ambiguity or inconsistency between the two documents.

Clause Number from Standard Conditions of Tender	Tender Data
1.1 Parties	<p>The <i>Employer</i> is <b>Eskom Holdings SOC Ltd</b></p> <p>The Eskom <i>Representative</i> is:  Name: Nzali Siga  Tel: +2713 691 6327  E-mail: <a href="mailto:sigapn@eskom.co.za">sigapn@eskom.co.za</a></p>
1.3 Enquiry documents	<p>The Invitation to tender: <b>MPDUV11133GX</b>  See the content list above for the enquiry documents.</p>
1.4 Type of Invitation to Tender/RFP	<p>This invitation to tender is:  An open Invitation to tender</p>
1.6 Eskom's rights to accept or reject any tender	<p>The tender shall be for the whole of the contract.</p>
2.1 Eligible tenders	<p>Submit a tender only if the tenderer (whether a single company or a structure similar to a Joint Venture) complies with the <i>eligibility criteria</i> stated in the Tender Data and the tenderer, or any of his principals, is not under any restriction to do business with Eskom/State Owned Companies.</p> <p>Tenderers are deemed <b>ineligible</b> to submit a <i>tender</i> if:</p> <ol style="list-style-type: none"> <li>1. Tenderers have the nationality of a country on any international sanctions list. A tenderer shall be deemed to have the nationality of a country if the tenderer is a national or is constituted, incorporated, or registered and operates in conformity with the provisions of the laws of that country. This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract including related services.</li> <li>2. Tenderers submit more than one [tender/proposal] either individually or as a partner in a joint venture (JV) or consortium</li> <li>3. [Tenders/proposals] submitted by a JV or consortium where the JV/consortium agreement does not explicitly state that the parties of the JV or consortium shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms.</li> </ol>

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	<p>4. A Tenderer must not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. A Tenderer may be considered to have a conflict of interest with one or more parties in this [tendering/RFP] process, if :</p> <ol style="list-style-type: none"> <li>1. (a)they have a controlling partner/majority shareholder in common; or</li> <li>2. (b)they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the tender/proposal of another Tenderer, or influence the decisions of the Employer regarding this bidding process;</li> </ol> <p>5. Tenders signed by non- authorized persons</p> <p>6. Where the tenderers are not registered on National Treasury’s Central Supplier Database (except Foreign Suppliers)</p> <p>7. Any tenderer that is restricted by National Treasury</p> <p>8. Any tenderer on the Tender Defaulters list.</p> <p>9. A tenderer that sub-contracts 100% Scope of Work.</p> <p><b>Ineligible tenderers will be disqualified.</b></p>
<p>2.2 -2.5 Tender Closing</p>	<p>The deadline for tender submission is :  Date: <b>19 June 2024</b>  Time: <b>10:00 a.m.</b>  <b>Late Tenders will not be accepted</b></p> <p>Tenders are to be submitted to the Eskom <i>tender box</i> at the following physical address:</p> <p><b>THE TENDER OFFICE</b></p> <p><b>ESKOM TENDER BOX  GROUND FLOOR  NO. 10 SMUTS AVENUE  WITBANK / EMALAHLENI  MPUMALANGA</b></p> <p><b>GPS Co-ordinates:  Latitude: 25.87723S  Longitude: 29.21629E</b></p> <p><b>DESCRIPTION: THE PROVISION OF DUVHA PARKING SHELTER PROJECT FOR A PERIOD OF 12 (TWELVE) MONTHS.</b></p> <p><b>ENQUIRY NUMBER: MPDUV11133GX  CLOSING DATE AND TIME: 19 June 2024 @10:00 a.m.</b></p>

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2.9 Copy of original tender	<p>The tenderer must submit the tender as a complete original tender, plus one (1) <b>hard copy</b> of the original tender at tender submission deadline. Eskom may also require that one (1) additional complete soft copy of the original tender is required in electronic format.</p> <p>Where a Tenderer does not submit 1 hard copy of the original tender at tender submission deadline, the tenderer will be disqualified.</p>
2.13 Tender Validity Period	The tender validity period is 180 days
2.16 Site/clarification meetings	<p>A <i>clarification meeting / site visit</i> with representatives of the <i>Employer</i> will take place as follows:</p> <p><b>Date: 22 May 2024</b>  <b>Time: 10:00 am</b>  <b>Venue: Microsoft Teams</b></p> <p><a href="#">Join the meeting now</a></p> <p>Meeting ID: 337 845 912 538</p> <p>Passcode: pCpkK9</p> <p><b>Dial-in by phone</b>  <a href="tel:+27218340825630468533">+27 21 834 0825,,630468533#</a> South Africa, Cape Town</p> <p><a href="#">Find a local number</a></p> <p>Phone conference ID: 630 468 533#</p> <p><b>Questions relating to the enquiry to be emailed to <a href="mailto:sigapn@eskom.co.za">sigapn@eskom.co.za</a>. All questions and answers will be posted back on Eskom Tender Bulletin and National Treasury e-Portal</b></p>
2.17 Clarification on enquiry documents	The tenderer will notify the <i>Employer</i> of any clarifications required before the closing time for clarification queries, which is 5 working days before the deadline for tender submission.
2.23 Alternative tenders	<p>Alternative tenders are <i>not allowed</i>.</p> <p>If Alternative tender(s) are allowed, it may be based only on the following criteria and subject to acceptance by the <i>Employer</i>:</p> <ol style="list-style-type: none"> <li>1. A different completion date.</li> <li>2. A different payment method.</li> <li>3. Different technical methods and specifications</li> </ol> <p>A different main option and other combinations of secondary option clauses, acceptable to Eskom as the <i>Employer</i>, selected from the NEC Engineering and Construction Contract</p>

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2.31 Provision of security for performance	<p>If security for performance (e.g. Performance Bond) is required, the names of two financial institutions that the tenderer will approach must be submitted with the tender.</p> <p>The following bonds are required for this enquiry:-</p> <ol style="list-style-type: none"> <li>1. Not Applicable</li> </ol>						
3.4 Opening of tenders	<p>Tenders will be opened at the same date and time as the tender deadline.</p> <p>Tenders will be opened on:  Place: NO. 10 SMUTS AVENUE, WITBANK / EMALAHLENI MPUMALANGA  Date: <b>19 June 2024</b>  Time: 10:00am</p>						
3.5 Prices to be read out	Prices will not be read out.						
3.9 Basic Compliance	<p>Basic compliance for this invitation to tender are:</p> <ol style="list-style-type: none"> <li>1. Meet the eligibility criteria for a tenderer</li> <li>2. Submit one (1) hard copy of the original tender to Eskom</li> <li>3. Submit a complete original tender with commercial, financial and technical information</li> <li>4. Submission of the mandatory commercial tender returnables as at stipulated deadlines.</li> <li>5. Central Supplier Database (CSD) number (MAA.....)</li> </ol>						
3.10 Mandatory tender returnables	A tenderer that does not submit mandatory documents/information in required in mandatory documents by the required deadlines as stipulated in the Tender Returnable section of the respective Invitation to Tender; will be deemed non-responsive.						
3.13 Functionality requirements	<p>Functionality requirements are applicable</p> <p>The following criteria will be applicable for this transaction under functionality criteria:</p> <table border="1" data-bbox="624 1532 1522 1706"> <thead> <tr> <th>Criteria</th> <th>Weight</th> </tr> </thead> <tbody> <tr> <td>As stipulated under technical evaluation criteria</td> <td></td> </tr> <tr> <td>Threshold</td> <td>70%</td> </tr> </tbody> </table> <p>Tenderers who do not meet the threshold for functionality scoring will be disqualified and not be evaluated further.</p>	Criteria	Weight	As stipulated under technical evaluation criteria		Threshold	70%
Criteria	Weight						
As stipulated under technical evaluation criteria							
Threshold	70%						

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<p>3.15 Evaluation of price</p>	<p>Prices will be evaluated as follows:</p> <ol style="list-style-type: none"> <li>1. Inclusive of VAT</li> <li>2. Making the specified correction for arithmetical errors</li> <li>3. Excluding contingencies in any bill of quantities or activity schedule.</li> <li>4. Making an appropriate adjustment for any other acceptable variations, deviations, or alternative tenders submitted.</li> <li>5. Making a comparison of the Net Present Value of each adjusted tender based on the tendered programme (if provided) and prices, on the estimated effect of Price Adjustment Factors and rate of exchange fluctuations (if applicable) and on other evaluation parameters relating to uncertainty and risk, where applicable. <ul style="list-style-type: none"> <li>- Unconditional discounts must be taken into account for evaluation purposes;</li> <li>- Conditional discounts must not be taken into account for evaluation purposes but should be implemented when payment is effected.</li> </ul> </li> </ol> <p>Prices will be scored out of 80 points</p>																				
<p>3.17 Evaluation of Specific Goals</p>	<p>A maximum of 20 points may be awarded to a tenderer for the specific goal specified for the tender. The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places. Subject to section 2(1)(f) of the Preferential Procurement Policy Framework Act, the contract must be awarded to the tenderer scoring the highest points.</p> <table border="1" data-bbox="662 1249 1461 1603"> <thead> <tr> <th>B-BBEE Status Level of Contributor</th> <th>Number of points (80/20 system)</th> </tr> </thead> <tbody> <tr><td>1</td><td>20</td></tr> <tr><td>2</td><td>18</td></tr> <tr><td>3</td><td>14</td></tr> <tr><td>4</td><td>12</td></tr> <tr><td>5</td><td>8</td></tr> <tr><td>6</td><td>6</td></tr> <tr><td>7</td><td>4</td></tr> <tr><td>8</td><td>2</td></tr> <tr><td>Non-compliant contributor</td><td>0</td></tr> </tbody> </table> <p><b>NB: The following documents are required to claim preference points,</b></p> <ul style="list-style-type: none"> <li>• Valid B-BBEE certificate issued by a SANAS accredited verification agency / sworn affidavit /CIPS affidavit</li> <li>• Proof of ownership / shareholding (preferably CIPC documentation) inclusive of shareholdingbreakdown</li> <li>• Certified ID copies of shareholder(s)</li> <li>• Proof of Disability (where applicable)</li> </ul>	B-BBEE Status Level of Contributor	Number of points (80/20 system)	1	20	2	18	3	14	4	12	5	8	6	6	7	4	8	2	Non-compliant contributor	0
B-BBEE Status Level of Contributor	Number of points (80/20 system)																				
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	<p style="color: red;">Tenderer failing to provide documentation for the allocation of preference points will not be disqualified, but'</p> <ul style="list-style-type: none"> <li>• May only score point out of 90/80 for price</li> <li>• Scores 0 points out of 10/20 for specific goals</li> </ul>						
3.18 Ranking of tenders	<p>Suppliers will be ranked by applying the preferential point scoring based</p> <p>80/20 for tender with rand value equal to or below R50 million</p> <p>Eskom will then add the score from Pricing and Specific goals together and rank the suppliers from the highest to the lowest.</p>						
3.19 Objective Criteria (if applicable)	Objective criteria are not applicable						
3.20 SDL&I Undertaking	<p><b><u>Local Procurement Content</u></b></p> <p>“Local Procurement Content” refers to value added in South Africa by South African resources. Where a single contract involves a combination of local and imported goods and/or services, the tender response must be separated into its components as per the Price Schedule included with the tender documents. Local procurement content is total spending minus the imported component.</p> <p>Tenderers are required to submit their proposals in the table below.</p> <table border="1" data-bbox="663 1245 1315 1366"> <thead> <tr> <th>Local Procurement Content</th> <th>Eskom target</th> <th>Tenderer Proposal</th> </tr> </thead> <tbody> <tr> <td></td> <td>100%</td> <td></td> </tr> </tbody> </table> <p><b>Procurement spend on entities with a minimum 51% black ownership</b></p> <p>The winning tenderer is encouraged to procure/spend on designated groups on the following paid invoices for both:</p> <ul style="list-style-type: none"> <li>• the indirect expenses (e.g. overheads) on goods and services supplied to the contractor/supplier by designated groups; and</li> <li>• direct spend on goods and services supplied by the subcontractors for the execution of the scope of work.</li> </ul>	Local Procurement Content	Eskom target	Tenderer Proposal		100%	
Local Procurement Content	Eskom target	Tenderer Proposal					
	100%						

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	<p>Activities, as a proportion of the local procurement content, which may be subcontracted to designated black owned enterprises must be submitted in a table below.</p> <table border="1"> <thead> <tr> <th>Procurement Designated Group</th> <th>from Eskom Target</th> <th>Tenderer Proposal</th> </tr> </thead> <tbody> <tr> <td>Black Owned</td> <td>4.0%</td> <td></td> </tr> <tr> <td>Black Women Owned</td> <td>3.0%</td> <td></td> </tr> <tr> <td>Black Youth Owned</td> <td>2.0%</td> <td></td> </tr> <tr> <td>Black Persons with Disability</td> <td>1.0%</td> <td></td> </tr> </tbody> </table> <p><b>Jobs</b></p> <p>Tenderers are required to submit proposals for the type and number of jobs that will be created and retained in South Africa as a direct result of being awarded a contract.</p> <table border="1"> <thead> <tr> <th>Type of Jobs to be created</th> <th>Number of Jobs to be created</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> <tr> <th>Type of Jobs to be retained</th> <th>Number of Jobs to be retained</th> </tr> <tr> <td></td> <td></td> </tr> </tbody> </table>	Procurement Designated Group	from Eskom Target	Tenderer Proposal	Black Owned	4.0%		Black Women Owned	3.0%		Black Youth Owned	2.0%		Black Persons with Disability	1.0%		Type of Jobs to be created	Number of Jobs to be created			Type of Jobs to be retained	Number of Jobs to be retained		
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Type of Jobs to be retained	Number of Jobs to be retained																							
Reverse e-auction (if applicable)	Reverse e-auction is NOT applicable																							
Contractual Requirements (if applicable)	<p>Contractual Requirements may include the following:</p> <ol style="list-style-type: none"> <li>SHEQ requirements.</li> </ol> <p>Please Note: Contractual requirements are not evaluation criteria. They are required to be met and assessed after the evaluation and ranking of the tenders. Proof that the highest ranked tenderer/ tenderer recommended for award (on the basis of objective criteria) is able to meet the contractual requirements, must be submitted prior to contract award.</p> <p>Failure to meet “Contractual Requirements “by the stipulated deadlines; may result in the tenderer being regarded as non-responsive and ineligible for contract award.</p>																							
2.25Contractual Condition	The conditions of contract will be the NEC																							

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	<p>The recommended supplier shall submit all the documentation (Form A2 Baseline Training Plan, Form A3 Project Interim Report, Form A4 Supervisor Agreement, Form A5 Project Completion Report ) that may be required as returnables after contract award as stipulated by Clause 4 of the Contract Skills Development Goals Standard (published in GGN 36760 of March 2020)</p> <p>The recommended supplier shall submit all the documentation (Annexure A- Targeted Enterprise Declaration Affidavit; Project Interim Report, Project Completion Report and Declaration) that may be required as returnables after contract award and as stipulated by Clause 3.3 of the Standard for Indirect Targeting for Enterprise Development through Construction Works Contract (published in GGN 36190 of 25 February 2013)</p> <p>In the event that there are further documents/actions that are required during execution of the contract, these must be made contractual conditions and compliance thereto must be managed in terms of the contract.</p>
CIDB Requirements (where applicable for Engineering and Construction Works Contracts)	Not Applicable

**Please note:**

**Tenderers are requested to bear in mind Eskom's standard payment terms as stipulated hereunder when submitting tenders and concluding contracts with Eskom:**

**For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, Eskom is committed to paying Suppliers within 30 days of receipt of undisputed invoices.**

**For contracts valued above R50 000 000 (Fifty Million Rand) including VAT, Eskom is committed to paying suppliers within 60 days of receipt of undisputed invoices.**

**Eskom reserves the right to negotiate with preferred bidders after a competitive bidding process or price quotations; should the tendered prices not be deemed market-related.**

**Main contractors/ suppliers are discouraged from subcontracting with their subsidiary companies as this may be interpreted as subcontracting with themselves and / or using their subsidiaries for fronting. Where a main contractor subcontracts with a subsidiary this must be declared in tender documents.**


**A report containing a list of potential sub-contractors may be drawn by accessing the following link: [www.csd.gov.za](http://www.csd.gov.za)**

**“proof of B-BBEE status level of contributor” means-**

- (a) the B-BBEE status level certificate issued by an authorised body or person; or**
- (b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or**
- (c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act;**

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### 1.3 TENDER RETURNABLES

The tenderer must submit the returnables set out hereunder as part of its tender. Returnables that are mandatory for evaluation will result in disqualification if not submitted at tender closing.

Reference	Returnables from supplier	Returnables mandatory for evaluation purposes and due at tender closing	Returnables mandatory for contract award and due prior to contract award
<b>Basic Compliance</b>	One (1) hard copy of the tender	✓	
<b>Annexure A</b>	Acknowledgement Form	✓	
<b>Annexure B</b>	Tenderers Particulars	✓	
<b>Annexure C</b>	Integrity Pact Declaration form	✓	
<b>Annexure D</b>	CPA for local goods/services (if applicable)	✓	
<b>Annexure E</b>	CPA(IG) for imported goods/services (if applicable)	✓	
<b>Annexure F1-F4</b>	SBD 6.2 -Declaration certificate for local production and content and Annexures C, D, E	✓	
<b>Annexure G</b> (applicable for all suppliers including Foreign suppliers)	SBD 1- to be completed and submitted by all tenderers.	✓	
<b>Annexure H</b>	SBD 6.1- Preference Points Claim Form in terms of PPPFA 2022 regulations	✓	
<b>Annexure I</b>	SBD 4 – Bidders Disclosure	✓	
Reverse e-auction training acknowledgement form (if applicable)		N/A	
<b>Additional Documents required in event of JV:-</b>	Letter of intent to form a JV/consortium or Valid joint venture agreement confirming the rights and obligations of each of the joint venture partners and their profit-sharing ratios.	✓	
	Separate written confirmation that the joint venture will operate as a single business entity (incorporated) for the duration of the contract or this may be included as an obligation within the JV agreement.	✓	
	“ <b>proof of compliance</b> to the stipulated Specific goals.	✓	

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	Details and confirmation of a single designated bank account in the name of the JV and independent of the individual JV partners, as set out in the joint venture agreement.		✓
<b>Specific Goals</b>	Failure on the part of the supplier to submit “ <b>proof of specific goals</b> for purposes of evaluation and scoring by the tender closing will not result in disqualification (if tenderer is otherwise deemed to be responsive/acceptable in all other aspects ). The tenderer will, however, be scored zero for Specific goals for purposes of PPPFA scoring and ranking.	✓	
<b>Tax Clearance Certificates</b>	A certified copy of a tax clearance certificate is still required by Foreign suppliers (with a footprint in South Africa- but who are not on CSD and have not provided a SARS pin number ) and Local suppliers (who have not provided their SARS e-filing PIN number for verification by Eskom and/or their CSD profile / CSD number) . Foreign suppliers with no footprint in South Africa, must still complete the SBD1 document, however no proof of tax compliance is required.		✓
<b>Tax Evaluation Questionnaire (if services contract and was included as annexure)</b>	Evaluation questionnaire to determine whether a company, close corporation (CC) or Trust is a personal service provider for purposes of PAYE]	<b>N/A</b>	
<b>Compliance with Employment Equity Act</b>	To the extent that the tenderer falls within the definition of a “designated Employer” as contemplated in the Employment Equity Act 55 of 1998, the tenderer is required to furnish the Employer with proof of compliance with the Employment Equity Act, including proof of submission of the Employment Equity report to the Department of Labour. (South African tenderers only)	<b>N/A</b>	
<b>CIDB (where applicable)</b>	Valid proof of the required cidb grading designation for the main contractor; JV and /or sub-contractor as may be required in the tender data at tender closing deadline or within 21 working days from the closing date of submission of tenders if this is agreed with the Employer	<b>N/A</b>	

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<b>NEC Documentation</b>	Completed and signed NEC: <ul style="list-style-type: none"> <li>· C1.2 Form of acceptance and offer</li> <li>· Schedule of Deviations / List of Deviations</li> <li>· C1.2 Data provided by the <i>Contractor</i></li> <li>· C2.1 price list</li> </ul>	✓	
<b>Additional documents required (ECSA/ SACPCMP/CVs/ permits/licenses/ specific registration documents (if applicable to scope of work))</b>			
<b>DOCUMENTS REQUIRED UNDER CONTRACTUAL REQUIREMENTS (WHERE CONTRACTUAL REQUIREMENTS ARE STIPULATED)</b>			
<b>Safety</b>	Documents that may be required per scope of work, refer to the below- mentioned requirements ( <b>SAFETY REQUIREMENTS</b> )		✓
<b>Quality</b>	Documents that may be required per scope of work, refer to the below- mentioned requirements ( <b>QUALITY REQUIREMENTS</b> )		✓
<b>Other safety/quality documents as required per scope of works</b>			✓
<b>Environmental</b>	Documents that may be required per scope of work, refer to the below- mentioned requirements ( <b>ENVIRONMENTAL REQUIREMENTS</b> )		✓
<b>Due Diligence</b>	Audited Financial Statements of the <i>tenderer</i> for the previous 18 months, or to the extent that such statements are not available, for the last year. Tenderers must note that in the case of a joint venture or special purpose vehicle (SPV) especially formed for this tender, audited financial statements for each participant in the JV / SPV is required. Start-up enterprises formed within the last 12 months are not required to send in statements, but if successful with their tender will be required to send statements for the first year when once available.		<b>N/A</b>
<b>DOCUMENTS REQUIRED UNDER FUNCTIONALITY/TECHNICAL CRITERIA</b>			
<b>Technical (required for functionality scoring)</b>	Kindly refer to Table 2 & 3 below, stipulated Technical Evaluation Criteria	✓	

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## TECHNICAL EVALUATION CRITERIA


### MANDATORY TECHNICAL EVALUATION CRITERIA

	<b>Mandatory Technical Criteria Description</b>	<b>Reference to Technical Specification / Tender Returnable</b>	<b>Motivation for use of Criteria</b>
1.	Confirmation letter for adherence to the scope of work.	Tenderers shall submit a signed confirmation letter which states that they will adhere to the scope of work as per the contract without any deviations. All the works will be executed in accordance with the client's requirements and expectations as per the NEC document.	This is to ensure that the tenderers will adhere to the scope of work without any deviations, and they will be able to execute the works in accordance with the client's requirements.
2.	ECSA professionally registered Engineer/Technologist.	Tenderers shall attach a proof of ECSA registration for the professional Engineer/Technologist. Registration status shall be active. Suspended or inactive registration status will not be considered	The requirement is for Engineering consulting work as stipulated on the Engineering Professional Act, Act 46 of 2000.

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### QUALITATIVE TECHNICAL EVALUATION CRITERIA

	Qualitative Technical Criteria Description		Reference to Technical Specification / Tender Returnable	Criteria Weighting (%)	Criteria Sub Weighting (%)
<b>1.</b>	<b>Civil and Structural Engineering Criteria</b>			<b>100</b>	
	1.1	<b>ECSA registered Professional Engineer/Technologist</b> CV and Qualification (Bsc/BEng/B-tech in Civil Engineering). CV shall reflect a minimum of 3 years' Design experience within the civil engineering industry.	<b>5</b> = CV and qualification has been submitted, CV showing 3 or more years of relevant experience. <b>4</b> = CV and qualification has been submitted, CV showing 2 or more years but less than 3 years of relevant experience. <b>2</b> = CV and qualification has been submitted, CV showing 1 or more years but less than 2 years of relevant experience. <b>0</b> = No CV or qualification submitted, or relevant experience is less than 1 year		30
	1.2	<b>Previous similar work</b> Tenderer's relevant experience in the construction of similar civil engineering works (Steel Structures construction, concrete works). A list of at least three (3) verifiable references demonstrating previous similar works. Copies of completion certificates for each reference shall have the following: <ul style="list-style-type: none"> <li>• Project name</li> <li>• Principal contractor</li> <li>• Client</li> </ul>	<b>5</b> = 3 or more signed testimonial letters or copies of completion certificates for previous similar works has been submitted. <b>4</b> = 2 signed testimonial letters or copies of completion certificates for previous similar works has been submitted. <b>2</b> = 1 signed testimonial letter or a copy of completion certificate for previous similar works has been submitted		30

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	<ul style="list-style-type: none"> <li>Description of work performed (size of structures to be indicated)</li> <li>Project cost (only for scope performed)</li> <li>Project start and end date</li> </ul> Name, designation and contact number of reference person	<b>0</b> = No proof previous similar work submitted as requested, submitted proof of similar works are not verifiable (no client contact details).		
1.3	<b>Site Organogram</b> Proposed site organogram showing all proposed civil and structural construction personnel (Project/Construction Manager, ECSA professional Engineer/Technologist for designs, Site Agent/Engineer, Foreman, artisans).	<b>5</b> = Signed site organogram submitted showing all key personnel on the site proposed structure and corresponding with submitted CVs. <b>4</b> = Signed site organogram submitted with less than 50% of key personnel on the site proposed structure and corresponding with submitted CVs. <b>2</b> = Signed site organogram submitted with more than 50% of key personnel on the site proposed structure and corresponding with submitted CVs. <b>0</b> = No site organogram submitted, or site organogram submitted without signature or site organogram submitted without title/names		5
1.4	<b>Project or Construction Manager</b> Project or Construction Manager shall have a minimum of a National Diploma in Project Management or National Diploma in Engineering + Minimum of three (3) or more years of relevant experience (Project or construction management)	<b>5</b> = CV and qualification for a Project or Construction manager has been submitted, CV showing 3 or more years of relevant experience. <b>4</b> = CV and qualification for a Project or Construction manager has been submitted, CV showing 2 or more years but less than 3 years of relevant experience.		20

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			<p><b>2</b> = CV and qualification for a Project or Construction manager has been submitted, CV showing 1 or more years but less than 2 years of relevant experience.</p> <p><b>0</b> = No CV or qualification submitted, or relevant experience is less than 1 year.</p>		
1.5	<b>Civil Site Agent/Engineer</b> Civil Site Agent/Engineer shall have a minimum of a National Diploma in Civil Engineering. Minimum of three (3) or more years of relevant experience. If the Engineer is currently not working for the tendering company a letter of intent signed by both parties shall be accompany the CV.	<p><b>5</b> = CV and all qualifications/certificates submitted for Site Agent/Engineer with 3 or more years of relevant experience.</p> <p><b>4</b> = CV and all qualifications/certificates submitted for Site Agent/Engineer with a minimum of 2 years of relevant experience but less than 3 years of relevant experience.</p> <p><b>2</b> = CV and all qualifications/certificates submitted for Site Agent/Engineer with a minimum of 1 year of relevant experience but less than 2 years of relevant experience.</p> <p><b>0</b> = Incomplete CV or No qualifications/certificates submitted</p>			15
					<b>TOTAL:</b> <b>100</b>

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## SAFETY REQUIREMENTS

<u>Ref</u>	<u>OHS Tender Returnable</u>	<u>Submission</u>		<u>Comments</u>
		<u>Y = Yes</u>	<u>N= No</u>	
1	<b>Annexure B</b> <i>Is the acknowledgement of Eskom's OHS legal and other requirements form signed and submitted by the tenderer?</i>			
2	<b>OHS plan</b> <i>(Must address the project /scope of work OHS risk(s) and aligned with the health and safety specification or specific to the scope of work . repairing the concrete; and replacing the steel mounting plate, surveying the existing structure, demolishing structures</i>			
3	<b>Baseline OHS Risk Assessment (BRA)</b> <i>Identification, assessment and management of Safety, Health and risks related to the scope of work. The methodology used for the risk assessment must be provided together with the BRA specific for repairing the concrete; and replacing the steel mounting plate, surveying the existing structure, demolishing of structures, The template should cover legal and other requirements.</i>			
4	<b>Valid Letter of Good Standing (COIDA or equivalent)</b>			
5	<b>OHS policy signed by CEO</b> <i>The submitted policy document must comply to OHS Act Section 7 Signed By the Company</i>			
6	<b>Covid -19 Plan</b>			
	<b>Recommendation</b>			<b>Recommended /Not Recommended</b>

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## ENVIRONMENTAL REQUIREMENTS


Description of Environmental Document	Comments
The contractor shall attach an Environmental policy to comply with ISO 14001:2015 Environmental Management System	ISO 14001:2015 Environmental Management System. Supplier needs to meet the requirements during the evaluation stage
The contractor shall attach a safe work procedure that identifies the environmental impacts associated with this activity and how these impacts will be mitigated	Supplier needs to meet the requirements during the evaluation stage
The contractor shall acquaint themselves and work in compliance with the conditions of the attached Water use license on conditions that talk to their activities. Please note that the station will monitor the contractor's activities with compliance to the Water use license.	Supplier needs to meet the requirements during the evaluation stage

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**QUALITY REQUIREMENTS:**

	<b>(FORM A)</b> <b>TENDER &amp; CONTRACT QUALITY REQUIREMENTS FOR 240-105658000 AND QUALITY REQUIREMENTS FOR ISO 9001 STANDARD</b>	Template Identifier	240-43921804	Rev	3	
		Document Identifier	240-68099512	Rev	9	
		Authorisation Date	January 2022			
		Review Date	January 2027			

SECTION A (TENDERER)	ENQUIRY/ CONTRACT No:					
	ENQUIRY/ CONTRACT DESCRIPTION	The provision of Duvha Parking Shelter Project for a period of 12 (Twelve) Months				
	CLAUSES OF 240-105658000 SPECIFICATION	CLAUSE DESCRIPTION				INDICATE WITH AN (X) AS APPLICABLE OR (-) IF NOT APPLICABLE
SECTION B (ESKOM)	CLAUSE 3	<b>PRE-CONTRACT AWARD QUALITY REQUIREMENTS</b>				X
		(*Select Only Applicable Category). NB: Not more than one category must be selected. Also indicate whether site assessment is applicable.				
		Category 1 (refer to clause 3.5.2 of 240-105658000)				-
		Category 2 (refer to clause 3.5.3 of 240-105658000)				X
		Category 3 (refer to clause 3.5.4 of 240-105658000)				-
		Category 4 (refer to clause 3.5.5 of 240-105658000)				-
		Main Supplier and Sub-supplier Capability and Capacity Assessment (refer to clause 3.6 of 240-105658000)				-
		<b>POST-CONTRACT AWARD</b>				
		Contract Execution (refer to clause 3.7.1 of 240-105658000)				X
		Supplier Quality Performance Monitoring Phase (refer to clause 3.7.2 of 240-105658000)				X
		<b>STANDARD CONDITIONS</b>				
		Eskom Rights of Access (refer to clause 3.8.1 of 240-105658000)				X
		Eskom Rights to Information (refer to clause 3.8.2 of 240-105658000)				X
		Preservation (refer to clause 3.8.3 of 240-105658000)				X
		Quality Audits Related Conditions (refer to clause 3.8.4 of 240-105658000)				X
Management of Nonconformities and Nonconforming Outputs Identified by Eskom (refer to clause 3.8.5 of 240-105658000)				X		
SPECIAL PROCESSES (REFER TO CLAUSE 3.8.6 OF 240-105658000)				X		
	CLAUSES OF ISO 9001 STANDARD	ISO 9001 STANDARD CLAUSE DESCRIPTION	INDICATE WITH AN (X) AS APPLICABLE OR (-) IF NOT APPLICABLE	QUALITY PRINCIPLES	ISO 9001 STANDARD PRINCIPLE DESCRIPTION	INDICATE WITH AN (X) AS APPLICABLE OR (-) IF NOT APPLICABLE
SECTION C (ESKOM)	CLAUSE 4	Context of the Organisation	X	PRINCIPLE 1	Customer focus	X
	CLAUSE 5	Leadership	X	PRINCIPLE 2	Leadership	X
	CLAUSE 6	Planning	X	PRINCIPLE 3	Engagement of people	X
	CLAUSE 7	Support	X	PRINCIPLE 4	Process approach	X
	CLAUSE 8	Operation	X	PRINCIPLE 5	Improvement	X
	CLAUSE 9	Performance Evaluations	X	PRINCIPLE 6	Evidence based decision making	X
	CLAUSE 10	Improvement	X	PRINCIPLE 7	Relationship Management	X

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SECTION D (ESKOM)	ESKOM'S QUALITY REPRESENTATIVE	NAME	DESIGNATION	DATE	SIGNATURE
		Bulelani Flekisi	Officer Quality Management	10/04/2024	


  

SECTION E (TENDERER)	TENDERER'S QUALITY REPRESENTATIVE	NAME	DESIGNATION	DATE	SIGNATURE

	<b>Supplier Quality Management: List of Tender Returnables Documents</b>	<b>Unique Identifier</b>	240-12248652
		<b>Revision</b>	7
		<b>Effective Date</b>	2022/01/26
		<b>Specification</b>	240-105658000
<b>Category 2 : Quality Requirements</b>		<b>Deliverables to be evaluated indicator = 1</b>	
<b>SECTION A : Quality Management System Requirements ISO 9001</b> <b>(Option 1) Valid certification of Quality Management System by an ISO accredited body</b>			
			<b>Apply =1</b>
A.1 Product / Service Scoping on ISO 9001 certificate is defined and relevant			1
A.2 Certificate by Approved and Authorized certification authority			1
A.3 Certification Authority has Recognized International Accreditation			1
A.4 Validity (expiry date) of certificate			1
<b>Section A Score Option 1</b>			<b>4</b>
<b>SECTION A : Quality Management System Requirements ISO 9001</b> <b>Objective evidence of documented QMS that is not certified but complies with</b> <b>(Option 2) ISO 9001</b>			
			<b>Apply =1</b>
A.1 QMS Manual or a document that defines and describes the QMS and its scope			1
A.2 Quality Policy Approved by top management.			1
A.3 Quality Objectives Approved by top management.			1
A.4 Control of documented information (i.e. document and record control) Clause 7.5 of ISO 9001:2015			1
A.5 Documented information for Control of nonconforming outputs Clause 8.7 of ISO 9001:2015			1
A.6 Documented information for Nonconformity and Corrective action Clause 10.2 of ISO 9001:2015			1
A.7 Documented information for Internal audit Clause 9.2 of ISO 9001:2015			1
<b>Section A Score Option 2</b>			<b>7</b>

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<b>SECTION B : Evidence of QMS in operation (Tender Quality Requirements -Ref 240-105658000)</b>	
	<b>Apply =1</b>
B.1 Documented information for defined roles, responsibilities and authorities - Organization chart and Responsibility matrix (must include but not limited to quality management function/role) (Clause 5.3 of ISO 9001:2015)	1
B.2 Documented information for Control of Externally Provided Processes, Products and Services - Must include criteria for evaluation, selection, monitoring of performance, and re-evaluation of external providers (Clause 8.4 of ISO 9001:2015)	1
B.3 Latest copy of an internal management system audit report (with Nonconformity, Correction and/ or Corrective Action Reports) - Report must include but not limited to Objective, Scope, Criteria and outcomes of the audit. (Clause 9.2 of ISO 9001:2015)	1
B.5 Records of Management Review meetings (minutes, attendance registers e.t.c)	1
<b>Section B Score</b>	<b>4</b>
<b>SECTION C: Contract Quality Plan Requirements (Ref 240-105658000 and 240-109253698). Draft Contract Quality Plan specific to the scope of work as described in the tender documents (Ref ISO 10005)</b>	
	<b>Apply (Yes=1)</b>
NB! Draft Contract/Project Quality Plan has important QA deliverables	1
<b>Section C Score</b>	<b>1</b>
<b>SECTION D: Quality Control Plan Requirements (Ref 240-105658000 or 240-109253302) QCP /Checklist/ ITP (Quality Control Plans) as per Scope of Works (Ref ISO 10005)</b>	
	<b>Apply = 1</b>
NB! Draft/ Example of an Inspection and Test Plan (ITP) or Quality Control Plan (QCP) on similar and/ or previous work done	1
<b>Section D Score</b>	<b>1</b>
<b>SECTION E: User defined additional Requirements &amp; miscellaneous (Ref 240-105658000) Customer specific requirements &amp; other standards and required can be listed and evaluated here</b>	
	<b>Apply (Yes=1)</b>
E.1 Form A is completed and signed.	1
E.2 Add other requirements (if applicable) as per the scope of work and/ or specification	1
<b>Section E Score</b>	<b>2</b>
<b>NAME OF ESKOM REPRESENTATIVE</b>	Bulelani Flekisi
<b>DATE ISSUED</b>	10/04/2024
<b>PROJECT: TENDER TITLE</b>	High Level Dam Cleaning, Repair of Dam 3 Wall and Construction of Access Ramps
<b>SIGNATURE</b>	

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		Effective Date	19 January 2023		
		Review Date	January 2028		

	<b>Template for a Typical Contract Quality Plan</b>	Template Identifier	240-43921804	Rev	5
		Document Identifier	240-109253698	Rev	3
		Effective Date	01 April 2021		
		Next Review Date	01 April 2026		

*Contract Quality Plan template assist the supplier to identify and plan for meeting client's/ contract expectations/requirements for quality management*

*Reference --: Guidelines for quality plans SANS 466:2005 Edition 1 / ISO 10005:2005 Edition 2*


<b>SUPPLIER / CONTRACT NAME</b>	To be completed by Tenderer
<b>ESKOM ENQUIRY / CONTRACT NO.</b>	To be completed by Tenderer
<b>COMMENCEMENT DATE</b>	Leave it blank, Only after contract awarded
<b>COMPLETION DATE</b>	Leave it blank, Only after contract awarded

SUPPLIER / CONTRACTOR	Name	Designation	Signature	Revision
Compiled by	Rep from Tenderer			Rev 0 during tender evaluation and to change to rev 1 after contract signing
Approved by	Owner of organisation			

ESKOM APPROVAL	Name	Designation	Signature	Revision
Reviewed by ( Project Coordinator; Site Engineer; QC)	Leave it blank-completed after award			
Accepted by ( Contract Manager/ End User/ Project Manager)	Leave it blank-completed after award			

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**CONTRACT QUALITY PLAN SAMPLE**


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## 1. DEFINITIONS

- a) **Quality Management System** - defined as a formalized system that documents processes, procedures, and responsibilities for achieving quality policies and objectives.
- b) **Quality Plan** - specification of the procedures and associated resources to be applied when and by whom to a specific object. "A document or set of documents that describe the standards, quality practices, resources and processes pertinent to a specific product, service or project."
- c) **Quality Assurance** - "part of quality management focused on providing confidence that quality requirements will be fulfilled." The confidence provided by quality assurance is twofold—internally to management and externally to customers, government agencies, regulators, certifiers, and third parties. The planned and systematic activities implemented within the quality system that can be demonstrated to provide confidence that a product or service will fulfil requirements for quality."
- d) **Quality Control** - part of quality management focused on fulfilling quality requirements." While quality assurance relates to how a process is performed or how a product is made, quality control is more the inspection aspect of quality management. An alternate definition is "the operational techniques and activities used to fulfil requirements for quality."
- e) **Supplier** – supplier - organization that provides a product or a service. A supplier is an individual or organization who provides businesses with either products, services, or both. A provider can be internal or external to the organization.
- f) **Sub-suppliers** - suppliers that will be utilised by tenderer to execute the scope of work deliverables. Sub-Supplier means any supplier who contracts with the Supplier for performance of the services for which the Supplier has contracted with the Service Provider.
- g) **A subcontractor (or sub-contractor)** is a company or person whom a general contractor, prime contractor or main contractor hires to perform a specific task as part of an overall project and normally pays for services provided to the project.
- h) **Quality objectives**: This term represents the plan laid out to ensure that quality results are achieved properly. They are measurable goals relevant to enhancing customer satisfaction and are consistent with the quality policy. The quality goals are specific, measurable (using key figures), and time-bound (SMART) intermediate steps to fulfil the quality policy.
- i) **Quality policy**: Overall intentions and directions of an organization with regard to quality concerns, as formally expressed by the top management.
- j) **Risk management**: The identification, evaluation and prioritization of risks to eliminate or mitigate their probability or severity or to leverage opportunities.
- k) **Documented information**: information that must be controlled and maintained. A process for identifying, reviewing and approving documents as well as using an appropriate format and media for the contents of the documented information is required in any organisation. Documented information must be available for those that need to access it, protected, version controlled and inactive/old versions (obsolete) disposed of properly.
- l) **Method statements**: It describes in a logical sequence exactly how a job is to be carried out in a safe manner and without risks to health/safety. It includes all the risks identified in the risk assessment and the measures needed to control those risks. This allows the job to be properly planned and resourced.

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## 2. SCOPE OF WORK

*(Type in the Full description of the Works Information as described in the NEC or Fidic document)*

Scope of work category ( Mark with X if any activity below is included in SOW)	Yes	N/A	Type in the scope of work in the appropriate column.
Design			
Manufacturing			
Supply and Delivery/ Transportation			
Construction/ Installation/ Maintenance			
Commissioning			
Professional services			
Other			

## 3. COMMUNICATION CHANNELS BETWEEN SUPPLIER & ESKOM

*Each person on site must know their own responsibilities as well as the responsibilities of others. Each party must keep the relevant people informed. Indicate for this contract Communication regarding all quality related issues i.e. Documentation/ Supplier Representative details and contacts - E-mails; Minutes of Meetings; Fixed Contract Meeting; /Weekly Progress Meetings & reporting;. All documentation shall be submitted per the contract agreement)*

## 4. ORGANOGRAM

*(Include scope of work /contract related organogram showing designations with roles and responsibilities/ outputs, which shall include the QA and QC functions with all personnel responsible for management of activities/processes during execution or delivery of product. Team member's responsibilities and qualifications necessary to fulfil stated duties Work verification (e.g., who is responsible for carrying out a task, as well as who is responsible for checking the work)*

## 5. INDEX OF INTERFACING DOCUMENTS (PROCESSES; STANDARDS; CODES & SPECIFICATIONS)

*List of Supplier's core processes to be used for executing scope of work / List of Documents to be used on this contract - Work Instructions; Processes; policies; procedures for the scope of work; Industry standards; specifications; drawings applicable to the scope of work.*

Name of document	Type	Revision

## 6. A LIST OF SUPPLIERS & SUB-SUPPLIERS

*(for sow specific raw material/ required components; list all possible services/material to be sourced or services to be outsourced)*

### Material components to be purchased


Possible suppliers to be used for sourcing	Material /components to be purchased
A	
B	

### Scope of Work Sub-Suppliers or Sub-contractors- *for specialised, complex SOW activities that will be outsourced.*

Outsourced Activity/Subcontractor	Description of the activity	Criteria for selection
Eg - Drilling of holes in rocky areas	Rock drilling when digging holes; Hiring additional ladders;	Eg: Technical & Quality requirements
A		
B		
C		

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**Note:** Evaluation; selection and performance monitoring of suppliers shall be performed as defined in the supplier's procedures for managing externally supplied products and services.

## 7. MONITORING OF SUPPLIERS & CONTRACTORS /SUB-SUPPLIERS

*(Description of how the tender's Supplier and contractors indicated in Section 6 will be monitored post award, mark with X the applicable box- if there are sub-suppliers/ sub-contractors)*

Supplier/contractor performance monitoring activities as per scope of work	Yes	N/A
Supplier inspection report or		
supplier surveillance/audit report or /and audit schedule		
Generate supplier/contractor inspection plan		
Purchased Material verification checklist or report		

## 8. INTERFACE OF SUB-SUPPLIERS WITH THE QMS OF SUPPLIER

*(Description of the interface of the Sub-Supplier and Suppliers QMS and applicable documents, procedures and work instructions)*

## 9. INDEX OF ITEMS TO BE MANUFACTURED, REFURBISHED AND NEWLY PURCHASED

*(Submit a list of SOW items/activities that will be manufactured/refurbished or purchased which will be used on this project/contract including full descriptions; production schedule and if produced in-house or out-sourced)*

ITEM DESCRIPTION	MANUFACTURED	REFURBISHED	PURCHASED	SERIAL NUMBER

## 10. RELATED ITEMS/ACTIVITIES THAT NEED QCP/ITP (OFFSITE AND ONSITE)

*(Description of all production products/processes which will be monitored by an approved QCP process- compilation; review and implementation and compliance monitoring Inspection Management)*

## 11. SCOPE OF WORK AREAS AND PROCESSES REQUIRING SPECIAL CONTROLS GOVERNED BY CODES OF MANUFACTURING/FABRICATION STANDARDS

*(Description of all products/processes/services which will require special controls, i.e. welding, NDT/NDE. For each of the deliverables identified, describe the quality control activities you will execute to ensure the deliverable will meet quality expectations (QC). For example, you could note that you will be completing a Quality Control Checklist for each major deliverable)*

## 12. INDEX OF DOCUMENTED INFORMATION THAT SHALL BE SUBMITTED TO ESKOM DURING PROJECT


*All documents that will be submitted to Eskom - Technical records (Safe working procedure/ Method statements), Inspections reports, signed off QCP's, technical assurance report, warranty certificates, material certificates, dimension reports, tests reports etc) List of retained information to be submitted as evidence - SOW has been executed, SOW outputs*

(Example):

TITLE	NUMBER
Submitted to Eskom prior to commencement /execution	
QCP / ITP from Suppliers	
Certificates of compliance	

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Index of ITP/QCP/PQP	
Data book Index	
Risk Register	
offsite and offshore inspections	
<b>Submitted to Eskom during and at completion of the contract</b>	
Method statements/Safe Working Procedures/ PQRs; Repair Procedures)	
QCP / ITP/PQP	
Final DATA book	
Captured in the QMS of the Supplier / Sub-Supplier	
Quality Manual	
Quality Policy	
Risk Register	
Audit findings report and Audit Findings Register / Action Register	
Consolidated inspection register of all planned and completed inspections (Accepted, Rejected, Postponed, Cancelled, Missed); Monthly Inspection Analysis Report Audit findings report and Audit Findings Register / Action Register – Analysis Report Updated procedure registers (PQRs, Method Statements, Repair Procedures, etc.) A register of NCs / Defects / Punch Items with all the necessary analysis – Analysis Report Databook status registers – Monthly Analysis Report (Milestone Based) Inspection rejection rate	

### 13. HOW RECORDS WILL BE CONTROLLED AND RETAINED

(Some records submitted in Clause 12 of CQP- Description of how records shall be controlled (eg. identified, completed, retained and disposition method - please do not attach procedure) A good retrievable filing system using an indexing and cross reference system should be set up.

Record name	Reference number	Distributed to (access):	Retention period

### 14. CONCESSION AND NON-CONFORMANCE MANAGEMENT

(Share brief description (flowchart/process) of how the following processes will be implemented: Concession management process; Non-Conformance (Defects, Repair & Rework) Management Process; Inspection Management Process.


### 15. DATABOOK MANAGEMENT PROCESS - DATABOOK INDEX AND OPERATING & MAINTENANCE MANUAL

If data book applicable to the scope of work, Submission of data books – reflect review; and acceptance; include list of purchase orders for quality critical items.

### 16. MANAGEMENT OF WORKING TOOLS AND EQUIPMENT (INFRASTRUCTURE) REQUIRED TO EXECUTE THE CONTRACT SCOPE OF WORK.

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*(Provide a list of Tools & Equipment to be used for this contract; Provide a list of Calibration/ Maintenance or Test (for those applicable) status of each of the tools and equipment to be used)*

### 17. DEALING WITH CUSTOMER PROPERTY

*Provide a brief description or the process flow which details the manner in dealing with customer property as per latest ISO 9001 requirement.*

### 18. PRODUCT PRESERVATION

*Include a process flow which details the manner for the preservation, storage and handling of materials – identification; handling; contamination control; packaging; storage; transmission or transportation, and protection*

### 19. IDENTIFICATION AND TRACEABILITY


*Indicate the identification and traceability methods to be used for SOW related activities affected by statutory and regulatory requirements*


### 20. COMMISSIONING AND POST DELIVERY ACTIVITIES

*Indicate any post-delivery activities/support and how shall it be given to Eskom during commissioning and after SOW delivery - any warranty period and conditions; customer satisfaction measurement; technical support; defect correction period/ retention funds. When determining post-delivery activities consider statutory; regulatory and scope of work requirements*

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	<b>Quality Control Plan / Inspection and Test Plan (QCP/ITP)</b>	<b>Template Identifier</b>	240-43921898	<b>Rev</b>	6	
		<b>Document Identifier</b>	240-109253302	<b>Rev</b>	2	
		<b>Effective Date</b>	July 2020			
		<b>Review Date</b>	July 2025			

<b>Contract / Order Number</b>		<b>Subcontractor Order Number</b>		<b>QCP Number</b>		<b>Page 1 of ___</b>	
<b>Scope of Work</b>		<b>Item/ Plant/ Material Description</b>		<b>Rev Number -</b>		<b>Date</b>	

Quality Control Plan Approvals	Name	Signature
Contractor /Supplier		
Subcontractor (where applicable)		
Eskom		
Approved Inspection Authority (AIA) (Where applicable)		

Intervention Point Legend (KEY)			
<b>Hold Point</b>	AP - Document Requires Approval	T1 – 100% Testing T2- Sample Testing	A1 – 100% Inspection A2- Sample Inspection
<b>Witness Point</b>	W1 – 100% witness	W2 - Sample witness	
<b>Document Review</b>	IN - Document Requires for information only	R1- 100% Document Review	R2- Sample Document Review
<b>Surveillance (S)</b>			
<b>Verification (V)</b>			

Activities			Intervention Point		Category	Inspection and Test Method			Supplier Inspection		Eskom Inspection		Records
No	Description / Requirement	Date	Supplier	Eskom	S=Statutory / N= Non-statutory	Method	Controlling document	Acceptance Criteria	AIA/NOBO	Internal/TPI	AIA/NOBO	Internal/TPI	

**Notes: INSPECTION AND TEST METHOD** (e.g. Visual, Microscopy, NDT, Liquid/ Dye Penetrant, Magnetic Particle, EDDY, etc.); **ACCEPTANCE CRITERIA** ( e.g. Functionality requirement, Performance Measures, Regulatory Compliance, Chemical test , etc.)

**Abbreviations: NOBO** (Notification Body); **TPI** (Third Party Inspection)

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**ANNEXURE B**

**TENDERER'S PARTICULARS**

The *tenderer* must furnish the following particulars where applicable:

Indicate the type of tendering structure by marking with an 'X' (where applicable provide registration number):	
Individual tenderer	
Unincorporated Joint venture (registration number for each member of the JV)	
Incorporated JV	
Other	

Please complete the following:

Name of lead partner/member in case of JV	
CIPC Registration Number or CIPC disclosure certificate (for each individual company / JV member)	
VAT registration number (for each individual company / JV member)	
CIDB registration number (for each individual company/JV member if applicable), respective contractor grading designation for each individual company/JV member , and combined cidb contractor grading designation (for JVs)	
Contact person	
Telephone number	
E-mail address	
Postal address (also of each member in the case of a JV)	
Physical address (also of each member of the JV)	

If subcontractors are to be used, indicate the following for the main sub-contractor(s). Add to the list of applicable.

Name of contractor	
CIPC Registration number or CIPC disclosure certificate	
VAT registration number	
CIDB Registration number (if applicable) and CIDB grade specified for the sub-contractor as may be stipulated in the Tender Data	

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Proposed Scope of work to be done by sub-contractor	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

1. If you are currently registered as a vendor with Eskom, please provide your Vendor registration number with Eskom. \_\_\_\_\_
2. If you are currently registered as a vendor on the Treasury Central Supplier Database(CSD) please provide your supplier registration number with Treasury \_\_\_\_\_
3. Please note that it is mandatory for you to register on National Treasury’s CSD, if you intend doing work with any State department or State owned entity/company.
4. You may register online at National Treasury website on [www.treasury.gov.za](http://www.treasury.gov.za)
5. If you are registered on SARS Efiling system, please provide your pin number in order to verify your tax compliant status \_\_\_\_\_
6. If you are required to be tax compliant as per SBD 1, but are not registered on CSD ( foreign suppliers) or have not provided your SARS Efiling pin, please confirm that you have attached/will send a copy of a current valid tax compliant certificate as a tender returnable (by contract award stage).

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

8. If sub-contracting is prescribed in the specific enquiry, you need to complete 8.1- 8.7

8.1 Confirm if you intend sub-contracting

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

8.2 What percentage will you be sub-contracting? \_\_\_\_\_%

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8.3 To whom do you intend sub-contracting? \_\_\_\_\_

8.4 Is the said sub-contractor registered on CSD?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

8.5 If yes to 8.4, please provide CSD number. \_\_\_\_\_

8.4 Please confirm B-BBEE level of said sub-contractor \_\_\_\_\_

8.5 Which designated group does the sub-contractor belong to:-

- a) An EME or QSE;
- b) An EME or QSE which is at least 51% owned by black people;
- c) An EME or QSE which is at least 51% owned by black people who are youth;
- d) An EME or QSE which is at least 51% owned by black people who are women;
- e) An EME or QSE which is at least 51% owned by black people with disabilities;
- f) An EME or QSE which is 51% owned by black people living in rural or underdeveloped areas or townships;
- g) A cooperative which is at least 51% owned by black people;
- h) An EME or QSE which is at least 51% owned by black people who are military veterans; or
- i) More than one of the categories referred to in paragraphs (a) to (h).

8.6 Please confirm that you have attached your signed intent to sub-contract document.


YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

8.7 Have you attached proof of sub-contractor's belonging to designated group

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

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**1. Single tenderers**

I, the undersigned, \_\_\_\_\_ (Full names) hereby confirm that I am duly authorised to sign all documents in connection with this tender and any contract resulting from it, on behalf of \_\_\_\_\_ (*insert the full legal name of the tenderer*).

Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

**2. Joint Ventures**


We, the undersigned, are submitting this tender in Joint Venture and hereby authorise Mr/Ms \_\_\_\_\_ (full names), an authorised signatory of \_\_\_\_\_, (*insert the full legal name of the business entity serving as the lead partner*) acting in the capacity of lead partner, to sign all documents in connection with the tender and any contract resulting from it on our behalf.

We attach to this Schedule a copy of the joint venture agreement which incorporates a statement that all partners are liable jointly and severally for the execution of the contract and that the lead partner is authorised to incur liabilities, receive instructions and payments and be responsible for the entire execution of the contract for and on behalf of any and all the partners.

<b>Legal Name of Joint Venture Member</b>	<b>Full Name and Capacity of Authorised Signatory</b>	<b>Signature</b>

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## ANNEXURE C

### INTEGRITY DECLARATION FORM

**Note: This form must be fully completed, signed by supplier/tenderer and submitted as a mandatory returnable to the Invitation to Tender/RFP at tender closing. Failure to fully complete the form and/or submit relevant supporting documents and/or sign will result in the tender not being evaluated further.**

#### 1. DECLARATION OF INTEREST

I/We understand that any natural/legal person, including employees of the State and/or those related to an Eskom employee/director (as per the definition of “related” set out hereunder), may tender to Eskom. However, in view of possible allegations of favouritism (the practice of showing favour to, or giving preference to some person/group, to the detriment of, or at the expense of another that is entitled to equal treatment or an equal opportunity), should the resulting tender, or part thereof, be awarded to such natural/legal person, as described herein, it is required that the *tenderer/s* declare such interest/relationship where:-

1. the *tenderer/s* employees/directors are also employees/contractors/consultants/ directors in the state or a state owned entity.
2. the *tenderer/s* employees/directors are also employees/contractors/consultants/ directors of Eskom
3. the *tenderer/s* employees/directors are also employees/contractors/consultants or directors in another entity together with Eskom employees/consultants/contractors/ directors
4. the *legal person/s (including its employees/contractors/directors/members/ shareholders)* on whose behalf the tender documents are signed, is in some other way “related” to an Eskom employee/contractor/consultant/director involved in the tender evaluation/tender adjudication/tender negotiation. “Related” meaning that:-
  1. an individual is related to another individual if they are married, or live together in a relationship similar to marriage;
  2. or are separated by no more than two degrees of natural or adopted consanguinity or affinity;
  3. an individual is related to a juristic person if the individual directly or indirectly controls the juristic person, as determined in accordance with the definition of “control” (as per Companies Act section 2(1)) ; and

##### **1.a juristic person is “related” to another juristic person if:-**

1. either of them directly/indirectly controls the other, or the business of the other, as determined in accordance with the definition of “control” (as per Companies Act section 2(1)) ;
2. either is a subsidiary of the other; or
3. a person directly/indirectly controls each of them, or the business of each of them, as determined in accordance with the definition of “control”
5. the *tenderer/s* and one or more of the *tenderers* in this tendering/RFP process have a controlling partner in common, or a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the tender/proposal of another tenderer, or influence the decisions of Eskom regarding this bidding process;

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To give effect to the provisions above, please complete the table hereunder with all required information.

<b>Full Name &amp; Capacity/ Position within tenderer (e.g. employee/Director/member/ owner/shareholder)</b>	<b>Identity Number</b>	<b>Confirm and provide details (including employee number) if you are a State/State owned entity employee/contractor/ director.</b>	<b>Full Names &amp; Capacity/Position of Eskom employee/ director/ consultant and details of the relationship or interest (marital/ familial/personal/ financial etc.)</b>	<b>To your knowledge is this person involved in the evaluation/ adjudication/ negotiation of tenders</b>

1. If any employee/director/member/shareholder/owner of tenderer/s is also currently employed by Eskom, state whether this has been declared and whether there is authorisation(Y/N) to undertake remunerative work outside public sector employment and attach proof to this declaration.

Do the tenderer/s and other tenderer in this tendering/RFP process share a controlling partner or have any relationship with each other, directly or through common third parties? (Y/N) If Yes, attach proof to this declaration.

## 2. DECLARATION OF FAIR TENDERING PRACTICES

This serves as a declaration that when goods/services are being procured, all reasonable steps have been taken to address and/or prevent the exploitation of the procurement process and the use of any unfair tendering practices.

A **[tender/proposal]** will be disqualified if the *tenderer/s*, or any of its directors have:

1. abused the institution's procurement process (e.g. bid rigging/collusion)
2. committed fraud or any other improper conduct in relation to such system.

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Please complete the declaration with an 'X' under YES or NO

Item	Question	Yes	No
1.1	<p>Is the <i>tenderer/s (or any of its directors/members/shareholders)</i> listed on National Treasury's Database of Restricted Suppliers as companies/persons prohibited from doing business with the public sector</p> <p><b>[Note: Companies/persons who are listed on the Database were informed in writing of this restriction by the Authority/Accounting Officer of the institution that imposed the restriction after the audi alteram partem rule was applied].</b></p> <p>The Database of Restricted Suppliers can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>).</p>		
1.2	<p>Is the <i>tenderer/s (or any of its directors / members / shareholders)</i>? listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combatting of Corrupt Activities Act (No 12 of 2004)</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>).</p>		
1.3	<p>Was the <i>tenderer/s (or any of its directors/members/shareholders)</i> convicted by a court of law (including a court outside South Africa) for fraud and/or corruption with respect to the procurement/tendering processes/procedures during the past five years?</p>		
1.3.1	Provide details.		
1.4	<p>Was the <i>tenderer/s(or any of its directors/members/shareholders)</i> prohibited from doing business with any International Financial Development/funding Agency or Lending Institution</p>		
1.5	<p><i>Is there any history/record of the tenderer/s (or any of its directors/members/shareholders) failing to meet their contractual obligation with any SOC?</i></p>		

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### 3. DECLARATION OF SHAREHOLDING INFORMATION

I, the undersigned \_\_\_\_\_ [Position] \_\_\_\_\_ hereby declare that I am the duly authorised representative of \_\_\_\_\_ [Name of Tenderer].

I further declare that the following individuals and/or entities listed hereunder are Shareholders in \_\_\_\_\_ [Name of Tenderer]:

**Note that this information in the tables hereunder must be fully completed for each tenderer (including incorporated JVs). In event that the tenderer is an unincorporated JV, this must be completed for each JV member. Please add additional rows if required.**

#### Individuals:

Full Name	Identity Number	Shareholding Percentage

#### Other Entities\*:

Full Legal / Trading Name	Registration Number/Trust Number	Shareholding Percentage	Full name and surname of the directors/beneficiaries/shareholders of the shareholding entity	Identification Numbers of the shareholders/directors/beneficiaries of the shareholding entity

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I, the undersigned, \_\_\_\_\_ (full names) hereby confirm that I am duly authorised to sign all documents in connection with this tender and any contract resulting from it on behalf of \_\_\_\_\_ (insert the full legal name of tenderer).

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is correct, that it is understood that the tenderer's tender/proposal may be rejected, and that Eskom will act against the tenderer should any aspect of this this declaration prove to be false, and


I give my consent for this information to be used for the purpose as described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by Eskom. Such processing may include the sharing of the information with third parties.

<b>Signature:</b>	
<b>Designation and capacity in which signing</b>	
<b>Date:</b>	

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**Joint Ventures**

I, the undersigned, \_\_\_\_\_ (full names) hereby confirm that acting in the capacity of lead partner, I am duly authorised to sign all documents in connection with the tender and any contract resulting from it on behalf of \_\_\_\_\_ (insert the full legal name of the JV); and

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is correct, that it is understood that the JV's tender/proposal may be rejected, and that Eskom will act against the JV should any aspect of this declaration prove to be false; and

I give my consent for this information to be used for the purpose as described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and


I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by Eskom. Such processing may include the sharing of the information with third parties.

<b>Signature:</b>	
<b>Designation and capacity in which signing</b>	
<b>Date:</b>	

(A copy of the joint venture agreement which incorporates a statement that all partners are liable jointly and severally for the execution of the contract and that the lead partner is authorised to incur liabilities, receive instructions and payments and be responsible for the entire execution of the contract for and on behalf of any and all the partners is attached to the invitation to tender/Request for proposal).

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## **ANNEXURE D**

### **CPA REQUIREMENTS FOR LOCAL GOODS AND SERVICES (SOUTH AFRICA)**

#### **THE APPLICATION OF CONTRACT PRICE ADJUSTMENT (CPA) TO TENDER SUBMISSIONS**

*This Section will not be applicable to professional services contract*

#### **1. APPLICATION OF CPA**

Eskom will afford Tenderers an opportunity to propose additional/alternate offers to the abovementioned. Additional Offers, which are optional, will only be considered if a fully compliant Main Offer is submitted and acceptable

CPA conditions may apply if the contractual duration is to be longer than 12 months. If the contractual duration will be less than or equal to 12 months, a fixed priced offer must be submitted.

#### **2. TENDER SUBMISSIONS**

Tenderers shall comply with the following requirements:

##### **a. Main offer:**

1. A Main Offer that is fully compliant with the CPA requirements as specified in the Enquiry.
2. This condition is mandatory unless a fully fixed priced offer is submitted. If more than one offer is submitted, then the fully CPA compliant offer must be indicated as the Main Offer.

**Failure to do so may result in the supplier's offer(s) being disqualified.**

##### **b. Additional/Alternative offer:**

Additional offers, which are optional, will only be considered if a fully compliant main offer is submitted and acceptable:

1. A fixed priced offer in addition to the fully CPA compliant main offer; or
2. Any other offer with CPA specifications which deviate from the CPA requirements specified in the enquiry. However, it is compulsory that all such deviations are sufficiently substantiated.


Additional/Alternative Offers must be clearly indicated as such

#### **3. ESKOM'S PREFERRED INDEX LIST**

Eskom's preferred index list is set out hereunder in Tables 1 and 2. The index list comprises indices that could be used in the Tenderers main offer.

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#### 4. FOREIGN PORTION OF THE TENDER/AGREEMENT PRICE

In instances where the preferred index list does not specify a foreign index which is required for the specific agreement, the following must apply:

1. The source of an index must be that of the national statistical institute of the relevant country or a generally acknowledged statistical (e.g. industry) body in or for that country, e.g. BEAMA and MEPS.
2. The index must be the equivalent, or if unavailable, the nearest equivalent index to that of the specific prescribed local index.

#### 3. NUMBER OF FORMULAE & INDICES

The Tenderer is limited to a maximum of 10 (ten) indices in total, i.e.: a maximum of 5 local indices and maximum of 5 foreign indices, excluding the fixed portion per CPA formula, per offer/agreement.

#### 4. CPA FIXED PORTION


A minimum of 15% of the total agreement value is to be fixed when a CPA formula applies; except in the case of professional services or consulting agreements.

#### 5. BASE DATE

1. In instances of indices or other references published monthly, the Base Date is to be:  
*The month before the month in which the Enquiry closes*
2. In instances where the reference figures, e.g. market prices, are published daily or at more intervals than once a month:  
*The average for the month before the month in which the Enquiry closes*
1. In this case, the following shall apply:
  1. Where the average is published:  
*The average published price in the currency Eskom will be exposed to. e.g. The currency in which Eskom will effect payment*
  2. Where a high, low and mean are published:  
*The mean*
  3. Where other prices than the Cash Settlement or Cash Sellers Price are published:  
*The Cash Settlement or Cash Sellers Price*
2. Where applicable, these principles, must also apply for the CPA “cut-off” date.

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### 3. CPA FOR PROFESSIONAL SERVICES

The preferred index to be used for adjusting these agreements is the country specific CPI Headline index.

The price adjustment factor will be effective from each contractual anniversary of the base date. This must be the average of the country specific CPI Headline index figures published for the last twelve month period (cycle) ending before the contract anniversary date.

No fixed portion is mandatory.

Signed

Date

Name

Position

Tenderer

**Table 1: Preferred Local Index List** -this list of indices needs to be relevant to the commodity. Buyers need to check and include the relevant indices.

Labour	Commodities	Processed material	Transport	Others
<b>Labour general (hourly paid)</b> SEIFSA, C3, actual labour cost	<b>Steel</b> StatsSA, P0142.1 Table 2, basic iron and steel	<b>Mechanical engineering material</b> SEIFSA, G, mechanical engineering material	SEIFSA, L2, road freight costs	StasSA, PO141 <b>CPI</b> (Headline) all items OR SEIFSA, D-2 (CPI)
	<b>Copper</b> SEIFSA, F, copper metric ton	<b>Electrical engineering material</b> SEIFSA, G-1, electrical engineering material		
<b>Labour general</b> SEIFSA, C3 (a), actual labour cost (field force) where subsistence allowance is paid	<b>Aluminium</b> SEIFSA, R, aluminium	<b>Building and construction material</b> SEIFSA, G, building and construction material		StasSA, PO142.1), <b>PPI</b> 4. Final Manufactured Goods  Or 5. Intermediate Manufactured Goods OR 6. SEIFSA Table U Producer
	<b>Zinc</b> SEIFSA, F, zinc			
	<b>Lead</b> SEIFSA, F, lead			

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				Price Index (PPI) - final manufactured Goods OR Intermediate Manufactured Goods
--	--	--	--	--


**Table 2: Preferred Foreign Index List**

Labour	Commodities	Processed material	Transport	Others
National Statistical Institute, Country-specific general labour index	MEPS, Country-specific general steel index	National Statistical Institute, Country-specific mechanical engineering material	National Statistical Institute, Country-specific general transport cost index	National Statistical Institute, Country-specific CPI (Headline)  National Statistical Institute, Country-specific PPI
	LME, Copper	National Statistical Institute, Country-specific electrical engineering material		
	LME, aluminium			
	LME, zinc	National Statistical Institute, Country-specific building and construction material		
	LME, lead			

Closing date of tender _____/_____/_____
TENDERER'S SIGNATURE _____

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## **ANNEXURE E**

### **CPA (IG) REQUIREMENTS FOR FOREIGN GOODS AND SERVICES**

#### **CONTRACT PRICE ADJUSTMENT AND FOREX PAYMENTS – IMPORTATION**

Failure to propose contract price adjustment methods, either by completing this document or proposing alternative methods for any portion of the tender price, will lead to that portion of the tender price being considered fixed.

Where space in this document is insufficient, the tenderer shall submit the required information on separate schedules, duly referenced to this document.

Where foreign exchange is involved, and Eskom will cover the risk forward, the methods of payment listed in Part 1 are the only acceptable methods. It must be noted that Eskom considers **Payment Method 1** to be the default payment method.

#### **PART 1: PAYMENT OF FOREIGN COMMITMENTS**

Payment of Eskom’s foreign commitment in foreign currency will be made either:

##### **Payment Method 1A:**

To a nominated bank account in a foreign country in a foreign currency (payment will be made to the party and account nominated by the supplier in the contract, and not to any other party);

**Please note that the contracting party must be the direct importer of the goods**

**Applicable (Y / N)**

Payment Method 1B;

To a valid SARB approved CFC account in South Africa, in a foreign currency (payment will be made to the party and account nominated by the supplier in the contract, and not to any other party).

Please note:

1. The contracting party must be the direct importer
2. For payment purposes, Eskom will require both the foreign (commercial ) invoice and the local tax invoice
3. The foreign currency values on both the commercial and local invoice must be the same. Eskom will not pay any profit in foreign currency.
4. Service related payments are excluded from this option;

**Applicable(Y/N) or**

##### **Payment Method 2:**

In South African Rand at the selling spot rate of exchange obtained by Eskom’s Treasury on the date that the forward cover is cancelled. Eskom will notify the supplier of the date that the forward cover is cancelled as well as the intended payment date, which will be as per the agreed payment terms. Any exchange rate adjustment after Eskom has notified the supplier of the date and the rate which the forward cover is cancelled, will be for the account of

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the supplier.

Please note:

1. The contracting party has to be the direct importer of the goods.
2. This payment option is not applicable for the payment of services

**Applicable (Y/N).....**

An indemnity in writing confirming that the supplier will not buy forward cover is required where Payment Method 1 or 2 is contracted.

***[Payment Method 2 must be accepted by the Commercial Policy and Procedure Manager before the tender documentation is sent out, but at the latest before the tender closing date. If it is not approved before tender closing, Payment Method 1 will be the default.]***

Fixed ZAR pricing

The tenderer may elect to be responsible for the hedging of the exposure of the imported content. However, Eskom reserves the right to have line of sight of the exchange rates to be quoted by the tenderer. This entails a simultaneous exercise of the verification of the exchange rates to be used.

**Applicable (Y/N).....**

Please note: Eskom will require substantiating proof of importation at the time of invoicing, if payment methods 1A,1B and 2 are selected.

Where goods were previously imported into stock by the supplier, for delivery to various customers, including Eskom, the price quoted must be in South African Rand. In such cases Eskom will not undertake any foreign exchange commitment or arrange forward cover.

**PART 2: EXCHANGE RATES**

The tenderer shall use the exchange rate as at 12H00 on the date of the advertisement of the tender. The source of the exchange rates shall be the South African Reserve Bank ([www.resbank.co.za](http://www.resbank.co.za)) Please note that the tenderer is required to submit proof of the SARB rate/s used.

**PART 3: ADJUSTMENT OF IMPORTATION COSTS, ETC**

The values in Rand included in the tender/contract price for the following costs shall be based on rates ruling for the month prior to the closing date of the tender and any variation in these rates applied to the value included in the tender price will be for Eskom’s account.

	RATES/TARIFFS
Sea/Air Freight	
Bunker Adjustment Factor	
Currency Adjustment Factor	

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Marine Risk Insurance (MRI) (Eskom will provide cover)	
Rate for Extension of MRI after Arrival of Goods at Site (if required)	
Wharfage	
Landing Charges	
Customs Duties	
RSA Port on which Import Charges are Based	

**PART 4: ADJUSTMENT OF OVERSEAS MANUFACTURE, EXPATRIATE LABOUR AND OTHER COSTS** *(To be read in conjunction with Eskom CPA Index)*

Eskom requires a fixed portion (free of price adjustment) appropriate to the nature of the contract.

The methods/formulae proposed in this part shall clearly identify the base month, the period over which adjustment will apply, the elements of labour and materials and source of the indices/rates/prices to be used.

The source of indices/prices/rates nominated in this part shall be from a recognised publishing authority. It must be clearly and completely defined. Supplier in-house indices are not acceptable.

The value of overseas manufacture, labour and material costs (ex-works), inland transportation, expatriate labour, etc. included in the tender/contract price shall be subject to adjustment in accordance with the methods stated hereunder.

The base indices/prices/rates shall be those ruling for the month prior to the month of the closing of the enquiry.

**1. MANUFACTURING CPA METHOD (LABOUR AND MATERIAL)**

Please submit your proposals for this section on a separate sheet of paper as an annexure.

**2. EXPATRIATE LABOUR METHOD**

Please submit your proposals for this section on a separate sheet of paper as an annexure.

**3. OTHER VALUES METHOD (e.g. Engineering fees, design fees, barging, inland transportation, etc.)**

Please submit your proposals for this section on a separate sheet of paper as an annexure.

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**PART 5: ADJUSTMENT OF LOCAL MANUFACTURE/SUPPLY MATERIAL, TRANSPORT AND ERECTION COSTS**

The contract price adjustment method for local manufacture or partly local manufacture from imported stock, equipment or plant cost, transport cost within the RSA and local erection/installation cost shall be in accordance with the attached Eskom CPA Principles


**PART 6: GUIDELINES FOR CONTRACT PRICE ADJUSTMENT CLAIMS --- PART 2, 3 AND 4**

1. When the percentage increase or decrease between two indices/prices/tariffs is calculated, the earlier figure shall be taken as the base.
2. Where portions of the works are delivered at different times, contract price adjustments shall be made in respect of appropriate portions of the contract price.
3. Where the terms of payment of the contract allow progress payments, other than Eskom’s standard payment terms, the agreed contract price adjustment method shall be applied to the value of such payment and to the date and level of completion to which payment is linked.
4. Where any figure given in a table is therein stated to be a provisional figure or is subsequently amended, the figure as ultimately confirmed or amended in the publication concerned shall apply.
5. Where the appropriate claim indices/prices, as defined in terms of the agreed formulae, are not available or are provisional, interim claims based on the last published confirmed or revised indices/prices as at the date of delivery/installation may be submitted. When the confirmed or revised index/price becomes available the final claim may be submitted, provided that such claim is received within 180 days of the date of delivery/installation.
6. Where requested by Eskom, the contractor shall submit publications showing base indices/prices/rates as they become available as well as updated values at three monthly intervals during the course of the contract.
7. Where it is considered necessary Eskom reserves the right to call for any documentary evidence to substantiate claims.

Closing date of tender	_____ / _____ / _____
TENDERER’S SIGNATURE	_____

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**ANNEXURE G**


**SBD 1**

**PART A  
INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>					
<b>BID NUMBER:</b>	<b>MPDUV11133GX</b>	<b>CLOSING DATE:</b>	<b>19 June 2024</b>	<b>CLOSING TIME:</b>	<b>10:00 am</b>
<b>DESCRIPTION</b>	<b>The provision of Duvha Parking Shelter Project for a period of 12 (Twelve) Months.</b>				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
		TCS PIN:		<b>OR</b>	CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		<input type="checkbox"/> Yes <input type="checkbox"/> No
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?					
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX		<input type="checkbox"/>	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)		
		<input type="checkbox"/>	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)		
		<input type="checkbox"/>	A REGISTERED AUDITOR		
		NAME:			
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMEs&amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					

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ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ANSWER PART B:3 BELOW ]
<b>SIGNATURE OF BIDDER</b> .....		<b>DATE</b>	
<b>CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)</b>			
<b>TOTAL NUMBER OF ITEMS OFFERED</b>		<b>TOTAL BID PRICE (ALL INCLUSIVE)</b>	
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>		<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>	
DEPARTMENT/ PUBLIC ENTITY		CONTACT PERSON	
CONTACT PERSON		TELEPHONE NUMBER	
TELEPHONE NUMBER		FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	
E-MAIL ADDRESS			

## PART B TERMS AND CONDITIONS FOR BIDDING

<b>BID SUBMISSION:</b>
<ol style="list-style-type: none"> <li>BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</li> <li>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE</li> <li>BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.</li> <li>WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.</li> <li>THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.</li> </ol>
<b>TAX COMPLIANCE REQUIREMENTS</b>
<ol style="list-style-type: none"> <li>BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</li> <li>BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.</li> <li>APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.</li> <li>BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.</li> </ol>

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5. IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
6. WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

**QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?  YES  NO
2. DOES THE BIDDER HAVE A BRANCH IN THE RSA?  YES  NO
3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?  YES  NO
4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?  YES  NO

**IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.**

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

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**ANNEXURE H**

**SBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

The following preference point systems are applicable to invitations to tender:

1. the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
2. the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

**To be completed by the organ of state**

The applicable preference point system for this tender is the 80/20 preference point system.

The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

1. Price; and
2. Specific Goals.

**1. To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
<b>PRICE</b>	
<b>SPECIFIC GOALS</b>	
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

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2. Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
3. The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

### 3. DEFINITIONS

1. **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
2. **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
3. **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
4. **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
5. **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

### 6. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 1. POINTS AWARDED FOR PRICE

##### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)}
 \end{array}$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{min}$  = Price of lowest acceptable tender

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**2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT**

**1. POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right) \quad \text{or} \quad Ps = 90 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

**7. POINTS AWARDED FOR SPECIFIC GOALS**

1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  1. an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  2. any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)***

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**Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)**

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)

**DECLARATION WITH REGARD TO COMPANY/FIRM**

1. Name of company/firm.....
2. Company registration number: .....
3. TYPE OF COMPANY/ FIRM
  - Partnership/Joint Venture / Consortium
  - One-person business/sole propriety
  - Close corporation
  - Public Company
  - Personal Liability Company
  - (Pty) Limited
  - Non-Profit Company
  - State Owned Company
 [TICK APPLICABLE BOX]

4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the

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points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

1. The information furnished is true and correct;
2. The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
3. In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
4. If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  1. disqualify the person from the tendering process;
  2. recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
  3. cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  4. recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  5. forward the matter for criminal prosecution, if deemed necessary.

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....


**ADDRESS:** .....

.....

.....

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**SBD 6.2**

## DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed by the Dtic, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

### 1. General Conditions

- 1.1. Dtic makes provision for the promotion of local production and content.
- 1.2. Dtic prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.4. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where


x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

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The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

- 1.5. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted at the stipulated deadlines.
2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
_____	_____ %
_____	_____ %

3. Does any portion of the goods or services offered have any imported content?  
(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za)

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

**NB:** Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dtic must be informed accordingly in order for the DTIC to verify and in consultation with the AO/AA provide directives in this regard.

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LOCAL CONTENT  
DECLARATION (REFER TO ANNEX  
B OF SATS 1286:2011)

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO. ....**

**ISSUED BY:** (Procurement Authority / Name of Institution):

..... NB


- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content is accessible on <http://www.thdti.gov.za/industrial-development/ip.jsp>.
- 3 Local Content Declaration Templates (Annex C, D and E) is attached to this enquiry and must be submitted at the stipulated deadline.
- 4 Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted at the stipulated deadline of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned,..... (full names),  
do hereby declare, in my capacity as .....  
of .....(name of bidder  
entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
  - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured

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in terms of SATS 1286:2011; and


- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**

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The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 9.1 of the Preferential Procurement Regulations, 2022 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
**WITNESS No. 1** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
**WITNESS No. 2** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Annexure C - Local content Declaration-Summary Schedule**



**Annexure D - Imports Declaration (which is supporting schedule to Annex C).**




**Annexure E - Local Content Declaration which is supporting Schedule to Annex C)**



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**Annexure I**

**SBD 4**

**BIDDER'S DISCLOSURE**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise,

employed by the state?

**YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution


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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

1. If so, furnish particulars:

.....  
 .....

**3. DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.


3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

1. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

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