

Title: **Tender Technical Evaluation Strategy for Catering Services at Kriel Power Station**

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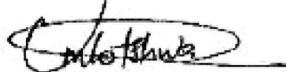
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1. INTRODUCTION

An open enquiry process will be followed to source the services of providing Catering Services at Kriel Power Station Project. The enquiry will be for the whole of the works resulting in a single contract. The enquiry will be advertised locally. The 80/20 preference scoring system will be applicable.

This document sets out the method and criteria that will be used to evaluate the tenders that will result from this invite.

1.1 SCOPE

The supplier is required to provide catering services for Kriel employees and its visitors at Kriel power station canteen (excluding contractors). meals will be provided 7 days a week as per the working hours and service schedule information below. all meals calculated are estimates.

The contractor to be a suitably, qualified, experienced, and well-established supplier with the capacity to give an excellent service to Kriel power station employees and its visitors. Eskom will provide the supplier with a fully equipped kitchen and building which will be utilised for food storages, preparation areas, all equipment, crockery, cutlery. contractor to use Eskom equipment or replace any equipment at no cost to Eskom.

The contractor kitchen staff will work together with Eskom catering employees (2 cooks and 1 clerks) to meet Eskom's goal to satisfy its customers. canteen management will be a sole responsibility of the contractor (site manager) reporting to contract manager.

Purpose

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process.

1.1.1 Applicability

The document shall apply at Kriel Power Station

1.2 NORMATIVE/INFORMATIVE REFERENCES

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

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1.2.1 Normative

- [1] 240-48929482: Tender Technical Evaluation Procedure
- [2] <Applicable Commercial procurement strategy>

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1.2.2 Informative

[3] N/A

1.3 DEFINITIONS

Definition	Explanation
Supplier	a company, person that provides service or need, especially over a long period of time:
Tender Evaluation team	a group of people responsible for objectively assessing tenders and making recommendations to the procuring organisation
Evaluation criteria	The standards by which accomplishments of technical and operational effectiveness or suitability characteristics may be assessed
Contractor	a person or company that signs a contract to supply materials or workers to perform a service.
Contracts Manager	is an individual in a company responsible for the management and administration of contracts, as well as processes

1.3.1 Classification

Controlled Disclosure: Controlled Disclosure to external parties (either enforced by law, or discretionary).

1.4 ABBREVIATIONS

Abbreviation	Description
TET	Tender evaluation team

1.5 ROLES AND RESPONSIBILITIES

N/A as per 240-48929482: Tender Technical Evaluation Procedure

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1.6 PROCESS FOR MONITORING

Eskom undertook that the tender will not be evaluated on price alone and that Eskom will broadly follow the evaluation process and apply the guideline evaluation criteria mentioned in the table below for the evaluation of the tender the following functional analysis process will be followed:

- Evaluate submissions against functional criteria;
- Rate each submission against each criteria;
- Apply weightings and calculate total functional score;
 - Eliminate tenders below minimum threshold;

RELATED/SUPPORTING DOCUMENTS

N/A

2. TENDER TECHNICAL EVALUATION STRATEGY

2.1 TECHNICAL EVALUATION THRESHOLD

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.

2.2 TET MEMBERS

Table 1: TET Members

TET number	TET Member Name	Designation
TET 1	Veliswa Mlotshwa	Support Services Manager
TET 2	Caroline Letswalo	Catering Officer
TET 3	Jason Bason	Senior Caterer

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2.3 MANDATORY TECHNICAL EVALUATION CRITERIA

Table 2: Mandatory Technical Evaluation Criteria

	Mandatory Technical Criteria Description	Reference to Technical Specification / Tender Returnable	Motivation for use of Criteria
1.	Have experience under Catering Contracts in the role of main contractor serving more than 800 meals per day, with the record of 2 years and more experience	<ul style="list-style-type: none">• PO/ Contracts or Invoices• One or two References Confirming the number of years and meals served per day (2 years or more)	To ensure we have a Service Provider that has experience under Catering contracts and has a full understanding on Food Safety regulations.

2.4 QUALITATIVE TECHNICAL EVALUATION CRITERIA

Table 3: Qualitative Technical Evaluation Criteria

	Qualitative Technical Criteria Description		Reference to Technical Specification / Tender Returnable	Criteria Weighting (%)	Criteria Sub Weighting (%)
1.	Site supervisor and Assistance proof of qualification and experience (7.5 for each person)			15%	
	1.1	3 YEAR National Diploma	Grade 12+ 3-year National Diploma in food and beverage management/Chef or related qualification Curriculum Vitae	4 x 2	
	1.2	3-year scope related experience	Reference 3 years and longer	3 x 2	
	1.3	Driver's licence	National drivers' licence	0.5 x 2	
2.	2 Senior Chef and 2 Chefs (3.75% per person)			15%	
	2.1	Catering and food management or related any related NQF6.	Grade 12 +catering and food management or related any related NQF6.	3 x 4	
	2.2	3-year scope related experience	Reference 3 years and longer	0.75x4	
3.	7 cooks (2 % for each)			14%	
	3.1	Culinary or professional cookery certificate	Grade 12+ Culinary or professional cookery certificate	7	
	3.2	2-year scope related experience	Reference 2 years and longer	7	
4.	Storeman			15%	

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	4.1	Computer Literacy	Grade 12+ Computer Literacy+ basic food preparation and cooking skills	5	
	4.2	2-year scope related experience	2 years inventory control experience in the cooking environment.	5	
	4.3	Driver's licence	Curriculum Vitae National drivers' licence	5	
5	2 Clerks (7.5 for each)			15%	
	5.1	Computer Literacy	Grade 12+Hotel Administration or related qualification	4	
	5.2	2-years scope related experience	Reference 1 year and longer	3	
	5.3	Driver's licence	Curriculum Vitae National drivers' licence	0.5	
6	Driver			10%	
	6.1	2 years of driving.	Curriculum Vitae National drivers' licence for LDV/sedan class vehicle	5	
	6.2	2-years scope related experience	Reference 2 years and longer	5	
7	4 Cleaners (4 % for each cleaner)			16%	
	7.1	2 years or more in the industrial environment	Curriculum Vitae and reference 2 year and longer	2 x 4 (8%)	
	7.2	Grade 10 or more	Report or certified certificate	2 x 4 (8%)	
				TOTAL: 100	

2.5 TET MEMBER RESPONSIBILITIES

Table 4: TET Member Responsibilities

Mandatory Criteria Number	TET 1	TET 2	TET 3	TET 4
	X	X	X	X
	X	X	X	X
Qualitative Criteria Number	TET 1	TET 2	TET 3	TET 4
	X	X	X	X
	X	X	X	X

2.6 FORESEEN ACCEPTABLE / UNACCEPTABLE QUALIFICATIONS

2.6.1 Risks

Table 5: Acceptable Technical Risks

Risk	Description
1.	N/A
2.	

Table 6: Unacceptable Technical Risks

Risk	Description
1.	Untrained Employees with no experience and Main contractor with no experience
2.	No reference to prove the information provided

2.6.2 Exceptions / Conditions

Table 7: Acceptable Technical Exceptions / Conditions

Risk	Description
1.	N/A
1.	

Table 8: Unacceptable Technical Exceptions / Conditions

Risk	Description
1.	N/A
2.	

3. AUTHORISATION

This document has been seen and accepted by:

Name	Designation
Tinyiko Nkuna	Finance Manager
Veliswa Mlotshwa	Support Services

4. REVISIONS

Date	Rev.	Compiler	Remarks
February 2024	01	C. Letswalo	First revision

5. DEVELOPMENT TEAM

The following people were involved in the development of this document:

Caroline Letswalo

Veliswa Mlotshwa

6. ACKNOWLEDGEMENTS

N/A

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