



Glenwood Office Park
Cnr. Oberon & Sprite Streets
Faerie Glen 0043
PO Box 73000, Lynnwood Ridge 0040
Tel: (012) 845-2000 – Fax: (012) 348-1089
Website: www.idt.org.za

Request for Quotation

RFQ number: IDT-HO-HRD-06052024

Description: LAPTOPS

Closing date and time: 08 May 2024 @ 12:00pm

Submission of quotations: All quotations must be emailed to e-Tender@idt.org.za on or before the closing date and time stipulated above. All quotations received after the closing date and time will not be considered.

Compulsory returnable documents that must be submitted with the response for this quotation are the following:

1. National Treasury Central Supplier Database number MAAA_____
2. Name of Company _____
3. Unique SARS Tax Compliance Pin Number (submit valid letter)
4. Duly completed and signed: SDB 4 (**Bidder's Declaration**), attached in this RFQ document.
5. Duly completed and signed: SDB 6.1 (Preference Points Claim Form in Terms of The Preferential Procurement Regulations 2022), attached in this RFQ document.

Compulsory returnable document: SBD 6.1

Source Documents to be submitted with the Bid or RFQ

- | | |
|-------------------------|--|
| *CIPC Document | (Company Registration Document will be required for verification (CIPC DOC)) |
| *Woman | (Originally Certified ID Document) |
| *Youth | (Originally Certified ID Document) |
| *People with Disability | (Letter from the Dr. Confirming the Disability) |
| *Black Ownership | (Originally Certified ID Document) |

Non-submission of Source documents will result in the allocation of zero points for specific goals

- All **Technical** Related Queries must be directed in writing to: aidan@idt.org.za

NB: No query shall be allowed 12 hours prior to the closing date and time of this Request for quotation.

NB: *The Independent Development Trust Reserve the right to withdraw or cancel this RFQ without prior notification to the respondents*

CONFIDENTIAL

SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

YES / NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES / NO

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES / NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read, and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

Date

.....

Position

Name of bidder



SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL

CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

The applicable preference point system for this tender is the **80/20** preference point system.

- a) **80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS	
PRICE	90	80
SPECIFIC GOALS	10	20
TARGETED GROUP		
Women Ownership	3	6
Youth Ownership	3	6
People with Disabilities Ownership	2	4
Black Male Ownership	2	4
Total points for Price and SPECIFIC GOALS	100	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Women Ownership	3	6		
Youth Ownership	3	6		
People with Disabilities Ownership	2	4		
Black Male Ownership	2	4		

Source Documents to be submitted with the Bid or RFQ

- *CIPC Document (Company Registration Document will be required for verification (CIPC DOC))
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- *Youth (Originally Certified ID Document)
- *People with Disability (Letter from the Dr. Confirming the Disability)
- *Black Ownership (Originally Certified ID Document)

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company

- (Pty) Limited
 - Non-Profit Company
 - State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

HP Elite x360 1040 G10

World's most advanced business notebook for collaboration¹

Move freely from your office to the conference room, or home office to the café with Wi-Fi 6E¹⁷ or optional 5G²⁰ connectivity. Look and sound your best with a 5MP camera, a 940nm IR camera, and immersive audio software for voice clarity powered by HP Presence.⁵



Intelligent power and performance

Smart Sense (NEW) keeps your PC cool and quiet but unleashes higher performance when needed. System Control⁷ lets you choose cool and quiet or maximum performance modes. Conserve battery life with **Intelligent Hibernate (NEW)¹¹** so your PC goes to sleep when idle and wakes back up quickly.



Keep your audience engaged

Multi-camera⁸ (NEW) software makes it easy to stream one video of an object while the other camera stays on you. With **Auto Camera Select⁸ (NEW)**, AI recognizes which camera you're facing so you never break eye contact.

Share a physical document or whiteboard

Your audience can easily read a document or whiteboard with **HP Keystone Correction⁹ (NEW)** that automatically crops and flattens the image of the camera feed.

Collaborate naturally with HP Presence⁵

Move freely, and look your best, even in low light conditions during video calls enhanced by HP Presence.⁵ HP Auto Frame, low light improvement, HP Background Adjustment, **HP Natural Tone (NEW)** and HP Appearance Filter⁹ work together so you appear more natural and can make more personal connections.

Hear and be heard

HP Dynamic Voice Leveling⁹ automatically enhances microphone gain to optimize voice clarity within 3 meters of the PC. HP AI Noise Reduction⁹ uses noise-filtering technology to remove unwanted background noise.

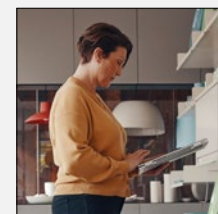
Protected by HP Wolf Security

Security features from HP work together to create an always-on, always-acting, resilient defense. From the BIOS to the browser, above and below the OS, these constantly evolving solutions help protect your PC from threats.

- HP Sure View Reflect (optional)¹⁵
- HP Sure Shutter
- HP Sure Click²⁴
- HP Sure Sense²⁵
- HP Wolf Security Protect and Trace²⁹
- HP Sure Start²¹
- HP Sure Admin²⁸
- HP Sure Run²²
- HP Sure Recover²³
- HP Tamper Lock²⁷



Designed for:



Corporate executives who demand high performance, connectivity, and security

Recommended ecosystem¹³



HP E32k G5 Monitor



HP 975 USB+BT Dual-Mode Wireless Keyboard



HP 710 Rechargeable Silent Mouse

HP Elite x360 1040 G10

OS	HP Recommends Windows 11 Pro for Business ¹²
Processor/Chipset	Intel® 13th Gen processors ²
Available graphics	Intel integrated graphics
Form Factor	Premium magnesium chassis, x360 convertible form factor
Dimensions	315 x 225.8 x 19.2/17.92mm / >86% screen-to-body
Weight	Starting at <2.98 lbs. / 1.333kg (Weight will vary by configuration) ³
Display/Touch	14-inch diagonal 16:10 touch screen <ul style="list-style-type: none">• WUXGA IPS 250n BV• WUXGA IPS 400n LP LBL BV w/ACS (BV or AG)• WUXGA IPS SureView Reflect¹⁵ LBL w/ACS (BV or AG)• WQXGA 500nits 120HZ
System Memory	Up to 32GB Dual Channel LPDDR5 (soldered) ¹⁴
Storage Options	Up to 2TB M.2 PCIe/NVMe Gen 4x4 standard and encrypted SSD ¹⁰
Power/Battery	38 Whr (Lightweight) or 51.3Whr long-life battery; HP Fast Charge ¹⁶ , USB-C PD 65W Adapter HP Power Manager with Smart Sense in System Control, ⁷ Intelligent Hibernate ¹¹
Input Devices	Full size backlit spill-resistant keyboard, with DuraKey, Integrated Power Button and Programmable key; Clickpad with multi-touch gesture support
Input/Output	2x Thunderbolt™ 4 with USB4™ Type-C® 2x SuperSpeed USB Type-A 5Gbps signaling rate (1 charging) 1x HDMI 2.0 1x Nano SIM 1x Combo Headphone /Mic Smart Card reader (optional)
Connectivity Options	WLAN 2x2 Wi-Fi 6E ¹⁷ & R2+ BT 5.3; ¹⁷ vPro and non-vPro; ¹⁸ Optional M.2 WWAN (4G CAT16 LTE or 5G) ²⁰
Collaboration/Audio	Dual speakers w/discrete amps tuned by Bang & Olufsen; 2x user-facing mic array. USB 5MP privacy camera (88deg FOV TNR) IR camera
Experiences	<ul style="list-style-type: none">• Enhanced by HP Presence:⁵ Multi-cam, Auto Camera Select, Keystone Correction, Be Right Back, Backlight and Lowlight Adjustment, Natural Tone, Adjustable Background Blur, Background Adjustment, AI based Noise Reduction, Dynamic Voice Leveling⁹• Contextual experiences: HP Auto Lock and Awake⁹, HP Context Aware¹⁹
Security	HP Wolf Security: HP Wolf Security Console ⁶ , HP Sure Start ²¹ , HP Sure Run ²² , HP Sure Recover ²³ , Sure Click ²⁴ , Sure Sense ²⁵ , HP BIOSphere ²⁶ , Seamless Firmware Update, HP Tamper Lock ²⁷ , HP Secure Erase, HP Sure Admin ²⁸ , HP Wolf Security Protect and Trace ²⁹
Durability	Undergoes 19 MIL-STD-810H Tests ³⁴ , Undergoes HP Total Test Process, Sanitizable with household wipes up to 1000 cycles of disinfection ³⁵
Sustainability	90% recycled MG, ⁴ Keycaps made with 50% PCR plastic ³¹ ; Speaker box with ocean-bound plastic ³⁰ ; 100% sustainably sourced packaging ³² ; EPEAT® Gold in US ³³ , ENERGY STAR® certified; TCO Certified



HP Elite x360 1040 G10

Footnotes

1. Based on HP's internal analysis of business laptops with preinstalled encryption, authentication, malware protection and BIOS-level protection, passing MIL-STD testing. Most advanced based on 88 degree FOV 5MP camera, discrete 940nm IR, 16:10, discrete amps, high-res camera use cases as of December 2022
2. Multicore is designed to improve performance of certain software products. Not all customers or software applications will necessarily benefit from use of this technology. Performance and clock frequency will vary depending on application workload and your hardware and software configurations. Intel's numbering, branding and/or naming is not a measurement of higher performance.
3. Actual weight will vary by configuration.
4. Enclosure includes top cover, screen bezel, palm rest cover, and bottom cover.
5. Select HP Products are enhanced with HP Presence. Features vary by platform.
6. HP Wolf Security for Business requires Windows 10 and higher, includes various HP security features and is available on HP Pro, Elite, Workstation, and RPOS products. See product details for included security features.
7. HP Power Manager requires Windows 10 and higher and can be downloaded from the Microsoft Store.
8. Dual video streams and camera switching with Multi-Camera requires second camera that is sold separately or as an optional feature and requires myHP application.
9. Requires myHP application and Windows OS.
10. For storage drives, GB = 1 billion bytes. Actual formatted capacity is less. Up to 81 GB is not user available.
11. Intelligent Hibernate requires HP Power Manager installed and battery mode is set as "Let HP manage my battery" with intelligent charging turned on.
12. Not all features are available in all editions or versions of Windows. Systems may require upgraded and/or separately purchased hardware, drivers, software or BIOS update to take full advantage of Windows functionality. Windows is automatically updated and enabled. High speed internet and Microsoft account required. ISP fees may apply and additional requirements may apply over time for updates. See <http://www.windows.com>.
13. Sold separately or as an optional feature.
14. For systems configured with more than 3 GB of memory and a 32-bit operating system, all memory may not be available due to system resource requirements. Addressing memory above 4 GB requires a 64-bit operating system. Memory modules support data transfer rates up to 2666 MT/s, 2933 MT/s or 3200 MT/s as depending on processor config; with 1 DIMM per channel. Additional DIMM loading on any channel may impact maximum memory speed. Actual data rate is determined by the system's configured ; See processor specifications for supported memory data rate.
15. HP Sure View Reflect integrated privacy screen is an optional feature that must be configured at purchase and is designed to function in landscape orientation.
16. Recharges your battery up to 50% within 30 minutes when the system is off or in standby mode. Power adapter with a minimum capacity of 65 watts is required. After charging has reached 50% capacity, charging will return to normal. Charging time may vary +/-10% due to System tolerance.
17. Wi-Fi 6E requires a Wi-Fi 6E router, sold separately, and Windows 10 to function in the 6GHz band. Availability of public wireless access points limited. Wi-Fi 6E is backwards compatible with prior 802.11 specs. And available in countries where Wi-Fi 6E is supported.
18. Intel vPro® requires Windows 10 Pro 64 bit or higher, a vPro supported processor, vPro enabled chipset, vPro enabled wired LAN and/or Wi-Fi 6E WLAN and TPM 2.0. Some functionality requires additional 3rd party software in order to run. Features of vPro® Essentials and Enterprise vary. See <http://intel.com/vpro>
19. Available on select HP PCs with Windows 10 and higher and Intel processors.
20. Intel® 5G module is optional and must be configured at the factory. Module designed for 5G NR NSA (non-standalone) networks as carriers deploy Evolved-Universal Terrestrial Radio Access New Radio Dual Connectivity (ENDC) with both 100Mhz of 5G NR and LTE channel bandwidth, using 256QAM 4x4 as defined by 3GPP. Module requires activation and separately purchased service contract. Check with service provider for coverage and availability in your area. Data connection, upload and download speeds will vary due to network, location, environment, network conditions, and other factors. Backwards compatible to 4G LTE and 3G HSPA technologies. 5G module planned to be available in select platforms and select countries, where carrier supported.
21. HP Sure Start Gen7 is available on select HP PCs and requires Windows 10.
22. HP Sure Run Gen5 is available on select HP PCs and requires Windows 10 or 11 PRO or higher.
23. HP Sure Recover Gen5 is available on select HP PCs and requires Windows 10 or 11 PRO or higher and an open network connection. You must back up important files, data, photos, videos, etc. before using HP Sure Recover to avoid loss of data. Network based recovery using Wi-Fi is only available on PCs with Intel Wi-Fi Module.
24. HP Sure Click requires Windows 10 or 11 PRO or higher. See https://bit.ly/2PrLT6A_SureClick for complete details.
25. HP Sure Sense is available on select HP PCs and is not available with Windows 10 Home.
26. HP BIOSphere Gen6 requires Windows 10 or 11 PRO or higher and is available on select HP Pro and Elite PCs. Features may vary depending on the platform and configurations.
27. HP Tamper Lock must be enabled by the customer or your administrator.
28. HP Sure Admin requires Windows 10 or 11 PRO or higher and HP BIOS.
29. HP Wolf Protect and Trace is available on select HP 600, 800, 1000, Windows based Elite Dragonfly Laptops, select 800 desktops, and Z1 G8 Workstations and will function when the device is powered on and connected to the Internet. HP Wolf Protect & Trace requires HP TechPulse to be installed by customer manually via a one-click download at hp.com/active-care or by providing consent at the time of your hardware's first boot, which enables HP to install HP TechPulse to collect information related to the Device. HP TechPulse is a telemetry and analytics platform that provides critical data around devices and applications and is not sold as a standalone service. HP TechPulse follows stringent GDPR privacy regulations and is ISO27001, ISO27701, ISO27017 and SOC2 Type2 certified for Information Security. Internet access with connection to TechPulse portal is required. For full system requirements, please visit <http://www.hpdaas.com/requirements>
30. Speaker enclosure component made with 5% ocean bound plastic.
31. Percent of recycled material varies by product.
32. 100% outer box packaging made from sustainably sourced certified and recycled fibers. Fiber cushions made from 100% recycled wood fiber and organic material. Any plastic cushions are made from >90% recycled plastic.
33. Based on US EPEAT® registration according to IEEE 1680.1-2018 EPEAT®. EPEAT® status varies by country. Visit www.epeat.net for more information.
34. MIL STD 810H testing is not intended to demonstrate fitness for U.S. Department of Defense contract requirements or for military use. Test results are not a guarantee of future performance under these test conditions. Accidental damage requires an optional HP Accidental Damage Protection Care Pack.
35. Select household wipes can be safely used to clean HP Elite and Workstation, and HP ProBook 635 Aero PCs up to 1,000 wipes: See wipe manufacturer's instructions for disinfecting and the HP cleaning guide for HP tested wipe solutions at How to Sanitize Your HP Device Whitepaper (<http://h20195.www.2.hp.com/v2/GetDocument.aspx?docname=4AA7-7610ENW>) not applicable to HP Elite c1030 Chromebook.

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