

<b>SUBJECT</b>	Minutes of Tender Clarification Meeting
<b>TENDER NO.</b>	<b>TNPA/2023/08/0018/39702/RFP</b>
<b>TITLE</b>	<b>SUPPLY, INSTALLATION AND COMMISSIONING OF PORT OF CAPE TOWN LIGHTING INFRASTRUCTURE</b>
<b>MEETING NO.</b>	001
<b>VENUE</b>	<b>TNPA MARITIME TRAINING CENTRE (RED BUILDING OPPOSITE SAPS STATION), 4 COODE CRESCENT, PORT OF CAPE TOWN, V &amp; A WATERFRONT</b>
<b>DATE</b>	Friday, 19 April at 09:00
<b>ADDITIONAL DISTRIBUTION</b>	T2.2-01 Certificate of Attendance at Tender Clarification Meeting

<b>MINUTE</b>	<b>DESCRIPTION OF DISCUSSION</b>	<b>ACTION</b>
<b>1</b>	<b>OPENING</b>	
1.1	<b>Welcome &amp; Introductions</b> - Everybody was welcomed by Nonceba Magazi-Qelile (NM-Q) and all the Transnet employees attending introduced themselves.	NM-Q
1.2	<b>Safety briefing</b> was done by Ghaalib Dawood ( <b>GD</b> )	GD
1.3	The attendance register was completed by all bidders present at the briefing.	All
<b>2</b>	<b>COMMUNICATION</b>	
2.1	Bidders may only communicate with Nonceba Magazi-Qelile for this project until the tender closes. The Project Manager, Ghaalib Dawood, will address all technical issues and queries via Nonceba. Contact details of Nonceba to be found in the Tender document, <a href="mailto:TNPATenderEnquiriesCPT@transnet.net">TNPATenderEnquiriesCPT@transnet.net</a> or via the Transnet e-tender portal.	All
<b>3</b>	<b>EVALUATION</b>	
3.1	<b>Stage One - Eligibility with regards to attendance at the compulsory clarification meeting:</b> An authorised representative of the tendering entity or a representative of a tendering entity that intends to form a Joint Venture (JV) must attend the compulsory clarification meeting in terms C2.7 <b><i>Any tenderer that fails to meet the stipulated pre-qualifying criteria will be regarded as an unacceptable tender.</i></b>	Bidders
3.2	<b>Stage Two - Eligibility in terms of the Construction Industry Development Board:</b> a) Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered or a value determined in accordance with Regulation 25 (1B) or 25(7A) of	Bidders

MINUTE	DESCRIPTION OF DISCUSSION	ACTION
	<p>the Construction Industry Development Regulations, designation of <b>7 EP or higher</b> class of construction work, are eligible to have their tenders evaluated.</p> <p>b) Joint Venture (JV)</p> <p>Joint ventures are eligible to submit tenders subject to the following:</p> <ol style="list-style-type: none"> <li>1. every member of the joint venture is registered with the CIDB;</li> <li>2. the lead partner has a contractor grading designation of not lower than one level below the required class of construction works under consideration and possesses the required recognition status; and</li> <li>3. the combined Contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a Contractor grading designation determined in accordance with the sum tendered for a <b>7 EP or higher</b> class of construction work or a value determined in accordance with Regulation 25(1B) or 25(7A) of the Construction Industry Development Regulations</li> </ol> <p>The tenderer shall provide a certified copy of its signed joint venture agreement</p> <p><b><i>Any tenderer that fails to meet the stipulated eligibility criteria will be regarded as an unacceptable tender.</i></b></p>	
3.3	<p><b>Stage Three - Functionality:</b></p> <p>Only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system. The minimum qualifying for score for functionality is <b>60</b> points.</p> <p>Programme – <b>10 points</b></p> <p>Management &amp; CVs of Key persons – <b>18 points</b></p> <p>Quality Management – <b>10 points</b></p> <p>Health and Safety Requirements – <b>15 points</b></p> <p>Environmental Management – <b>8 points</b></p> <p>Previous Experience – <b>25 points</b></p> <p>Method Statement – <b>14 points</b></p> <p><b>Any tenderer that fails to obtain the minimum qualifying score for functionality will be regarded as unacceptable tenderer.</b></p>	Bidders
3.4	<p><b>Stage Four – Preference Point System</b></p> <p>Only tenders that achieve the minimum qualifying score for functionality will be evaluated further in accordance with the 90/10 OR 80/20 preference points systems as described in Preferential Procurement Regulations.</p>	Bidders

MINUTE	DESCRIPTION OF DISCUSSION	ACTION																																
	<table border="1" data-bbox="319 215 1211 297"> <thead> <tr> <th data-bbox="325 219 831 253">Thresholds</th> <th data-bbox="837 219 1204 253">Minimum Threshold</th> </tr> </thead> <tbody> <tr> <td data-bbox="325 262 831 295">Technical / functionality</td> <td data-bbox="837 262 1204 295">60</td> </tr> </tbody> </table> <table border="1" data-bbox="319 338 1211 510"> <thead> <tr> <th data-bbox="325 342 831 376">Evaluation Criteria</th> <th data-bbox="837 342 1204 376">Final Weighted Scores</th> </tr> </thead> <tbody> <tr> <td data-bbox="325 385 831 418">Price</td> <td data-bbox="837 385 1204 418">90 / 80</td> </tr> <tr> <td data-bbox="325 427 831 461">Specific goals - Scorecard</td> <td data-bbox="837 427 1204 461">10 / 20</td> </tr> <tr> <td data-bbox="325 470 831 504" style="text-align: right;"><b>TOTAL SCORE:</b></td> <td data-bbox="837 470 1204 504" style="text-align: center;"><b>100</b></td> </tr> </tbody> </table> <p data-bbox="314 553 1396 775">Up to 10/20 tender evaluation points will be awarded to tenderers who complete the preferencing schedule and who are found to be eligible for the preference claimed. <b>Should the evidence required for any of the Specific Goals applicable in this tender not be provided, a tenderer will score zero preference points for that particular "Specific Goal".</b></p> <p data-bbox="314 842 1356 969">In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, the following preference points must be awarded to a bidder who provides the relevant required evidence for claiming points.</p> <table border="1" data-bbox="319 1037 1401 1359"> <thead> <tr> <th data-bbox="325 1041 884 1144">Selected Specific Goal</th> <th data-bbox="890 1041 1394 1144">Number of points allocated (10)</th> </tr> </thead> <tbody> <tr> <td data-bbox="325 1153 884 1187">B-BBEE Level of contributor (1 or 2)</td> <td data-bbox="890 1153 1394 1187" style="text-align: center;">3</td> </tr> <tr> <td data-bbox="325 1196 884 1229">+51% EME or QSE Black owned</td> <td data-bbox="890 1196 1394 1229" style="text-align: center;">5</td> </tr> <tr> <td data-bbox="325 1238 884 1272">30% Black women Owned entities</td> <td data-bbox="890 1238 1394 1272" style="text-align: center;">2</td> </tr> <tr> <td data-bbox="325 1281 884 1314">Non-compliant and/or Level 3 – 8 contributor</td> <td data-bbox="890 1281 1394 1314" style="text-align: center;">0</td> </tr> </tbody> </table> <p data-bbox="314 1395 359 1429"><b>OR</b></p> <table border="1" data-bbox="319 1431 1401 1753"> <thead> <tr> <th data-bbox="325 1435 884 1538">Selected Specific Goal</th> <th data-bbox="890 1435 1394 1538">Number of points allocated (20)</th> </tr> </thead> <tbody> <tr> <td data-bbox="325 1547 884 1581">B-BBEE Level of contributor (1 or 2)</td> <td data-bbox="890 1547 1394 1581" style="text-align: center;">5</td> </tr> <tr> <td data-bbox="325 1590 884 1624">+51% EME or QSE Black owned</td> <td data-bbox="890 1590 1394 1624" style="text-align: center;">10</td> </tr> <tr> <td data-bbox="325 1632 884 1666">30% Black women Owned entities</td> <td data-bbox="890 1632 1394 1666" style="text-align: center;">5</td> </tr> <tr> <td data-bbox="325 1675 884 1709">Non-compliant and/or Level 3 – 8 contributor</td> <td data-bbox="890 1675 1394 1709" style="text-align: center;">0</td> </tr> </tbody> </table> <p data-bbox="314 1794 1396 1865"><b>The following Table represents the evidence to be submitted for claiming preference points for applicable specific goals in a particular tender:</b></p>	Thresholds	Minimum Threshold	Technical / functionality	60	Evaluation Criteria	Final Weighted Scores	Price	90 / 80	Specific goals - Scorecard	10 / 20	<b>TOTAL SCORE:</b>	<b>100</b>	Selected Specific Goal	Number of points allocated (10)	B-BBEE Level of contributor (1 or 2)	3	+51% EME or QSE Black owned	5	30% Black women Owned entities	2	Non-compliant and/or Level 3 – 8 contributor	0	Selected Specific Goal	Number of points allocated (20)	B-BBEE Level of contributor (1 or 2)	5	+51% EME or QSE Black owned	10	30% Black women Owned entities	5	Non-compliant and/or Level 3 – 8 contributor	0	
Thresholds	Minimum Threshold																																	
Technical / functionality	60																																	
Evaluation Criteria	Final Weighted Scores																																	
Price	90 / 80																																	
Specific goals - Scorecard	10 / 20																																	
<b>TOTAL SCORE:</b>	<b>100</b>																																	
Selected Specific Goal	Number of points allocated (10)																																	
B-BBEE Level of contributor (1 or 2)	3																																	
+51% EME or QSE Black owned	5																																	
30% Black women Owned entities	2																																	
Non-compliant and/or Level 3 – 8 contributor	0																																	
Selected Specific Goal	Number of points allocated (20)																																	
B-BBEE Level of contributor (1 or 2)	5																																	
+51% EME or QSE Black owned	10																																	
30% Black women Owned entities	5																																	
Non-compliant and/or Level 3 – 8 contributor	0																																	

MINUTE	DESCRIPTION OF DISCUSSION		ACTION
	<b>Specific Goals</b>	<b>Acceptable Evidence</b>	
	B-BBEE Level of Contributor 1 or 2	B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline	
	+51% EME or QSE Black Owned	B-BBEE Certificate / Sworn-Affidavit / CIPC Certificate	
	30% Black Women Owned Entities	B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline	
3.5	<b>Tender Notice and Invitation to tender:</b> - Closing date is Friday, 03 May 2024 at 16:00 via Transnet e-submission portal. - No hand delivery, emailed or faxed tenders will be considered. - National Treasury Supplier registration: bidders must be registered with CSD (Central Supplier Database) to do business with Transnet.		Bidders
3.6	<b>Contract Data Part I</b> – Data provided by the Employer.		NM-Q
3.7	<b>Contract Data Part II</b> – Data provided by the Contractor: Contractors to ensure that all the required information is completed in full.		Bidders
3.8	<b>Cut-off date for questions:</b> Monday, 29 April 2024 at 12:00 noon. No questions or queries received after the cut-off will be attended to.		Bidders
3.9	<b>Bid Closing Date:</b> The Completed tender document via Transnet e-tender portal on Friday, 03 May 2024 by 16:00p.m. and <b>no late tenders will be accepted.</b> The Transnet e-tender portal can take up to <b>30MB</b> document at a time, but you can upload as many documents as you like as long each document <b>does not exceed 30MB.</b>		Bidders
<b>4</b>	<b>WORKS INFORMATION</b>		
4.1	The technical team, Ghaalib Dawood, Kefilwe Mokotedi, Jabulani Maluleke, Nombuyiselo Biyela and Shirlynn Julius presented the technical part and the evaluation criteria and thereafter took all bidders to the site.		All
<b>5</b>	<b>QUESTIONS AND ANSWERS</b>		
5.1	<b>Question 1:</b> <ul style="list-style-type: none"> <li>A service provider asked what the lighting lux requirements would be for the areas.</li> </ul> <b>Answer 1:</b> <ul style="list-style-type: none"> <li>Ghaalib Dawood responded: We will send an addendum to clarify the details to be read in conjunction with the tender drawings and works information.</li> </ul>		All
<b>6</b>	<b>ADDENDUM</b>		
6.1	The bidders were advised that the Specific Goals will change, and the addendum will be sent to all bidders that attended the briefing.		
<b>7</b>	<b>CLOSING</b>		
7.1	Signing of the Attendance register and the Certificate of Attendance, T2.2-01.		All

**Prepared By:**



---

**Nonceba Magazi-Qelile  
Contract Specialist**

**Approved By:**



---

**Ghaalib Dawood  
Electrical Engineer**