

	Investment Recovery Offer to Purchase Template NC082	Template Identifier	240-75978567	Rev	2	
		Effective Date	01 June 2021			
		Review Date	June 2024			

INVITATION TO SUBMIT AN OFFER FOR THE ESTABLISHMENT OF ENABLING AGREEMENT FOR THE PURCHASE, COLLECTION, AND REMOVAL OF FERROUS METALS (STEEL, SUB GRADE STEEL, HEAVY STEEL, CONTAMINATED / MIXED STEEL SCRAP, OCB's, SUB-GRADE, CT's, VT's, STEEL CAGES, PORCELAIN, RUBBER, INSULATORS, TRANSFORMER BOXES, ISOLATORS, LINE HARDWARE) ON AN AS AND WHEN REQUIRED BASIS FOR A CONTRACT PERIOD OF 24 MONTHS FROM ESKOM DISTRIBUTION NORTHERN CAPE UNIT (NCOU).

**ENQUIRY NUMBER: NC082
CLOSING DATE: 22 MAY 2024**

INVESTMENT RECOVERY SECTION

INVITATION TO SUBMIT AN OFFER FOR THE ESTABLISHMENT OF ENABLING AGREEMENT FOR THE PURCHASE, COLLECTION AND REMOVAL OF FERROUS METAL SCRAP FROM ESKOM DISTRIBUTION NORTHERN CAPE OPERATING UNITS (NCOU).

Issue Date:
29 APRIL 2024

Ref:
NC082

Enquiry: Maxi Wesi
+27 51 404 2310 / 082 664 7755
wesim@eskom.co.za

TENDER ENQUIRY No. NC082

Eskom is the owner of the listed ferrous metal scrap (steel, subgrade steel, heavy steel, contaminated / mixed steel scrap OCS's, subgrade, CT's, VT's, steel cages, porcelain, rubber, insulators, transformer boxes, isolators, line hardware, etc) located at **Eskom Distribution Northern Cape (NCOU)**.

You are kindly invited to submit an offer to purchase, collection and removal of ferrous metal scrap (steel, subgrade steel, heavy steel, contaminated / mixed steel scrap OCS's, subgrade, CT's, VT's, steel cages, porcelain, rubber, insulators, transformer boxes, isolators, line hardware, etc) at Eskom Distribution Northern Cape Operating Unit (NCOU) as detailed in the Scope of Work and Offer to Purchase.

INSPECTION AND VIEWING

There will be **NO COMPULSORY viewing/clarification meeting for this contract.**

For commercial clarification, direct your questions to Maxi Wesi on email wesim@eskom.co.za not later than Thursday, **15 May 2024 at 16:00, 7 working days before tender closing date.**

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1. SUBMISSION OF THE “OFFER TO PURCHASE”

Your tender returnable together with this “Offer to Purchase” document shall be hand delivered marked “Offer to Purchase Confidential Enquiry No. **NC082**” submitted as follows:

**Eskom Holding SOC Ltd
The Tender Office Eskom Centre
120 Henry Street
Westdene
Bloemfontein
9301**

Please note: **Tenders may ONLY be submitted at this address only.**

The tenderer must submit the tender as a complete original tender, plus one (1) hard copy of the original tender at tender submission deadline.

Where a Tenderer does not submit an extra 1 hard copy of the original tender at tender submission deadline, the tenderer will be disqualified.




Requests for Clarifications must be sent in writing to the respective asset disposal officer at wesim@eskom.co.za. All requests for clarifications and responses must be in writing. Eskom will respond to requests for clarification received within five (7) working days before the tender closing deadline.

The closing date is WEDNESDAY, 22 MAY 2024 AT 10:00AM

**ALL OFFERS TO PURCHASE ARE TREATED AS CONFIDENTIAL!
NO LATE OFFERS WILL BE ACCEPTED!**

2. STANDARD CONDITIONS OF TENDER

- Please quote the tender enquiry number on all correspondence.
- Please take note of the STANDARD CONDITIONS OF TENDER, noted in this letter and any amendments that accompany the TENDER ENQUIRY **NC082**. The tenderer should understand that his / her signed Offer to Purchase serves as his legal agreement to the Standard conditions of tender.

STANDARD CONDITIONS OF TENDER	AGREEMENT 37.2	Contractor Health and Safety Requirements
 Eskom_Standard_Co nditions_of_Tender_-_	 Microsoft Word 97 - 2003 Document	 Contractor Health and Safety Requireme

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3.TENDER RETURNABLES

The tenderer must submit valid and completed returnable set out hereunder as part of its tender and if they are not included by tender deadline, the tender will be disqualified from further evaluation).

4.LIST OF TENDER RETURNABLES:

4.1. Tender returnable documents

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Reference	Returnable From Suppliers	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable)**	Returnable required prior to Contract Award.
Annexure A	Declaration of Interest		✓	
Annexure B	Declaration for Fair Tendering Practice		✓	
Annexure C	SBD 4 – Bidders Disclosure		✓	
Additional Documents required in event of JV: -	Letter of intent to form a JV/consortium or Valid joint venture agreement confirming the rights and obligations of each of the joint venture partners and their profit-sharing ratios.		✓	
	Authority to submit tender (Returnable Schedule)		✓	
	Separate written confirmation that the joint venture will operate as a single business entity (incorporated) for the duration of the contract or this may be included as an obligation within the JV agreement.		✓	
	Details and confirmation of a single designated bank account in the name of the JV and independent of the individual JV partners, as set out in the joint venture agreement.		✓	
Tax Clearance Certificates	A certified copy of a tax clearance certificate is still required by Foreign suppliers (with a footprint in South Africa - but who are not on CSD and have not provided a SARS pin number) and Local suppliers (who have not provided their SARS e-filing PIN number for verification by Eskom and/or their CSD profile / CSD number). Foreign suppliers with no footprint in South Africa, must still complete the SBD1 document, however no proof of tax compliance is required.			✓

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	Offer to purchase form (price schedule attached and comments to price schedule)		✓	
B-BBEE	Affidavit (on DTI Template) confirming that the B-BBEE Contribution level of the entity. B-BBEE Verification Certificate from Accredited verification agency		✓	
CSD	Submitted proof of the registration on National Treasury's Central Supplier Database (CSD) registration Report or MAAA registration number (Valid & Current) It should be noted that as per National Treasury Instruction No: 09 of 2017/18; a tender will not be awarded to a recommended tenderer that has a tax non-compliance status		✓	
Second-Hand Good Certificate	Second-hand goods act certificate from SAPS/License (for scrap dealers and recyclers) (Valid & Current)		✓	
Company Registration Documents	The tenderer must submit (Companies and Intellectual Property Commission (CIPC) company registration documents or CIPRO documents or any declaration of Shareholding and Directorship - in order for Eskom to assess any conflict of interest.		✓	
COID	Valid certificate of good standing		✓	
	DOCUMENTS REQUIRED UNDER CONTRACTUAL REQUIREMENTS (WHERE CONTRACTUAL REQUIREMENTS ARE STIPULATED)			
SHEQ Requirements per scope of works	SHEQ Requirements <ul style="list-style-type: none"> • Health and Safety Requirements • Environmental requirements 			✓
	DOCUMENTS REQUIRED UNDER FUNCTIONALITY/TECHINICAL CRITERIA			
Technical (required for functionality scoring)	Technical Requirements <ul style="list-style-type: none"> • Technical inventory list • Method statement based on scope of work 			✓

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5. SCOPE OF WORK

Purchase, collection and removal of ferrous metal scrap (steel, subgrade steel, heavy steel, contaminated / mixed steel scrap OCS's, subgrade, CT's, VT's, steel cages, porcelain, rubber, insulators, transformer boxes, isolators, line hardware, etc) at Eskom Distribution Gauteng Operating Unit (GOU) on an "as and when" required basis.

The successful contractors will be required to comply with the below contract obligation.

- The contract will be valid for twenty-four (24) months duration, although this is contractual and fixed, the contractor will be required to report to the maintenance supervisor/manager and produce a work plan/schedule to service the Eskom Distribution Gauteng.
- The successful contractor will be required to take all removable ferrous metal scrap and have it weighed at the weighbridge provided on site, submit weighbridge slip to site supervisor/manager and subsequently email it to the Investment Recovery Officer together with the proof of payment.
- The successful tendered will be required to collect scrap material as and when required by notification from the Asset Disposal Officer.
- The successful tenderer will be required to weigh the truck empty and once loaded weigh the truck full.
- Eskom's requirement is that with each collection request, a site representative / the end-user / security personnel where the material is to be collected, must accompany the successful tenderer to the nearest weigh bridge (usually +/- 20 km radius) to witness the weighing of the scrap and return the individual to the collection site and thereafter email a copy of the weigh bridge ticket to the Asset Disposal Officer.
- All aluminium/copper conductor or aluminium/copper conductor off cuts whether on any salvageable item or not shall remain the property of Eskom at all times. Where the bulk of the material may have to be reworked, stripped or processed away from Eskom premises, then the aluminium/copper conductor and off cuts must be returned to Eskom. This material does not form part of the sale will need to be sorted and separated and remains Eskom property.
- The successful tenderer is required to have sufficient capacity, be in good financial standing and other have the required resources to service this contract at any given point dependent on Eskom's operations.
- The successful tenders is required to place skips / bins at various sites as and when required
- The successful tenderer is accountable to clean the site once the collections is completed and ensure the area is cleaned should there be an oil spill, or any other debris left behind.
- The successful tenderer is to collect all scrap ferrous metal material from site and there will be no sorting or choosing scrap, as per site agent collect and maintain a clean site
- Only tenders that comply with the above conditions can submit their responses.

The purchaser must assure the site be left clean at completion of their collection and removal of the goods.

The purchaser will be responsible for the safe collection, handling, removal, loading and transportation of the ferrous metal scrap as well as to clean the site, qualified labour and suitable certified plant, machinery, equipment and transport for this purpose.

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Payment will be required by the contractor monthly (weighbridge certificates, gate removal permits and reconciliations must be submitted to the Disposal Officer for review and verification every Monday for the duration of the contract. Once reviewed and approved by the Disposal Officer, payment need to be made within 5 days. If payment is not received, no further collection, handling, removal, loading will take place. Further, should payment not be made, the contractor will be refused entry to Eskom Distribution Gauteng sites and a Non-Conformance Report (NCR) will be raised. Failure to correct the situation within a reasonable time will result in the termination of this contract.

The release of the equipment/scrap to the new buyer will take place after receipt of payment to Eskom and the buyer acquiring a permit to remove and transport the equipment/scrap.

The goods on sale will be identified by Eskom.

A safety file needs to be approved before commencement of any work from Eskom.

NOTES

- a. Eskom will not be responsible for any damages or losses suffered during the removal of the equipment incurred while working on this project arising from theft, damage, or personal injury.
- b. You will be required to adhere to the condition as laid out by the Eskom site agent with regards to site access etc.
- c. Littering is prohibited at all times. Facilities will have to be made available on site during dismantling operations for the collection of disposal waste material. No rubble whatsoever is to be left on site.
- d. Additional precautions must be taken when using cutting equipment. Portable firefighting equipment must be available on site during all stages of the work programme.
- e. You will be required to be put on an Eskom permit, prior to commencement of and work. After completion of the work, it is imperative that you notify the Eskom site agent, so that the job can be signed off.
- f. All work must comply with the OHS Act no 85 of 1993. All Safety requirements and documentation shall be available on the site.
- g This is an open tender
- h. No accommodation will be allowed on site.
- i. Eskom will not be responsible for any damages or losses suffered during the removal of the equipment/scrap incurred while working on this project arising from theft, damage or personal injury.
- j. You will be required to adhere to the condition as laid out by the Eskom site agent with regards to site access etc.

6. FINACIAL EVALUATION

- a. The following criteria and their individual weight in % will be used for the evaluation of price.

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Evaluation Criteria	Weighting
Financial – Best price	80%
B-BBEE	20%

NOTE:

Eskom’s commercial process will be followed, and this process is dependent on the decisions made by the different Eskom Adjudicating authorities.

7. PRICE SCHEDULE

For costing purposes, the following table and text messages have been compiled. Please bear in mind that each material classification is for a type of scrap, and you must factor your costs into your prices.

Companies/ Buyers must show their interest to participate on the e-Auction by completing and submitting the attached Forms, **ANNEXURE C (ACKNOWLEDGEMENT FORM E-AUCTION TRAINING)**

THE RAND RATE PER ITEM WILL BE DETERMINED AFTER EVALUATION

For each disposal transaction the rand price will be calculated by multiplying the recent price of the applicable ITAC (International Trade Administration Commission South Africa) code, the quoted price percentage of ITAC metal bulletin and the weight as per the weighbridge slip excl VAT.

Item No.	QTY	DESCRIPTION	PRICE OFFERED (INCLUSIVE VAT)
1	“AS AND WHEN AVAILABLE”	FERROUS METALS (STEEL, SUB GRADE STEEL, HEAVY STEEL, CONTAMINATED / MIXED STEEL SCRAP, OCB’s, SUB-GRADE, CT’s, VT’s, STEEL CAGES, , INSULATORS, TRANSFORMER BOXES, ISOLATORS, LINE HARDWARE)	TO GO THOROUGH EVALUATION PROCESSES FIRST AND THEN E-AUCTION PRICING TOOL TO BE USED TO QUOTE FOR THE PRICE PERCENTAGE OF ITAC METAL FOR EACH COLLECTION REQUEST
2	“AS AND WHEN AVAILABLE”	GENERAL WASTE (Eg. Insulators, Glass, Porcelain, Fibreglass, Rubber, PVC Plastic (Including Passive Bases), ETC)	Fixed at R0.30 per kg

The below ITAC price categories will apply for ferrous metal material for Distribution.

ITEM NO	DESCRIPTION	ITAC Code	PRICE PERCENTAGE OF ITAC METAL BULLETIN (% excluding VAT)
1	Mixed Ferrous Metal	201	

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The contract will use the mixed scrap category, ITAC code 201 will apply, and the suppliers will have to quote for the price percentage of ITAC metal bulletin only that will be applicable for this contract.

8. VALUE ADDED TAX (VAT)

Value Added Tax Act no 89 Of 1991 and VAT invoices will be issued on request.

DECLARATION (BY TENDERERS) OF GOOD STANDING REGARDING TAX

IT IS A CONDITION OF TENDERERS THAT:

- 8.1 It is an absolute requirement that the taxes of the successful tenderer must be in order, or that suitable arrangement is made with the Receiver of Revenue to satisfy them.
- 8.2 The tenderer must include with his tender documents a copy of a Tax Clearance Certificate (in respect of Tenders)
- 8.3 If the certificate is not included or found to be incorrect, Eskom may, in addition to any other remedy it may have:
- 8.4 Recover from the contractor all costs, losses or damage incurred or sustained by Eskom as a result of the award of the disposal agreement: and/or
- 8.5 Cancel the disposal agreement and claim any damages, which Eskom may suffer by having to make less favourable arrangements after such cancellation.
- 8.6 Each party to Consortium/Sub-contractor must complete a separate declaration.

The onus will be on the tenderer to obtain "Tax Clearance Certificate (in respect of tenders)", from the office of the South African Revenue Services (SARS) and submit the same with their tenders.

9.Environmental requirements

The intended activities at the Eskom Sites will have an impact on the environment and as such have to be properly management. Proper management requires that there is compliance with all the relevant pieces of legislation that impact on the development or intended activities. Therefore, the list below indicates the pieces of legislation that impact on the proposed activities. It is important that the Construction Team complies with these. Non-compliance will be unwise and may prove to be very costly for the organisation.

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ACT NAME	ACT NO	NOTES/REMARKS
Constitution of the Republic of South Africa	108 of 1996	<i>States that everybody has a right to the environment that is not harmful to their health and well-being.</i> List of activities and competent authorities identified in terms of sections 24 and 24d
National Environmental Management Act	107 of 1998, as amended	Protects the rights of all citizens to a healthy and safe environment. Control all activities that pollute the air <i>Dust control during construction –Applicable during the clearing of yard-stones</i>
Atmospheric Pollution Prevention Act	45 of 1965	<i>Fumes emitted by vehicles – front end loader for diesel emissions</i>
Conservation of Agricultural Resources Act	43 of 1983	Control of utilisation and protection of wetlands; soil conservation; control and prevention of veld fires; control of weeds and invader plants. <i>NB: applicable for use of weed killers</i>
Environment Conservation Act	73 of 1989	Controls for the effective protection and utilisation of the environment, littering, waste disposal, noise and various other activities, which may have a detrimental effect on the environment. <i>Waste management Application of waste disposal permit Noise control regulations</i>
Fencing Act	31 of 1963	Prohibition of damage to a property owner’s gates and fences <i>Climbing or crawling over or through fences without permission Closing gates</i>
Hazardous Substance Act	15 of 1973	Sale of Group I,II,III and letting, use, operation, application and installation of Group III hazardous substances. <i>NB: no hazardous substances will be used during this phase of construction</i>
Occupational Health and Safety Act	85 of 1993	Control of health aspects of Waste disposal and water Treatment. <i>Regulates nuisances and/or odours particularly due to rubbish, night soil, sewage, or other waste Regulations relating to nuisances NB: applicable to the rented toilet facilities</i>

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ACT NAME	ACT NO	NOTES/REMARKS
National Water Act	36 of 1998	Protect and regulates the use of water Manage aspects relating to pollution of surface and ground water. <i>NB: this includes all rain water channels.</i>

10. GUARANTEE / WARRANTY

Eskom Holdings SOC Limited gives no guarantee or warranty to the workability or condition of the equipment for sale, other than allow each buyer to familiar themselves at the site prior to tendering in terms of the Consumer Protection Act. All equipment will be sold “Voetstoots”.

11. OFFERS

Offers received for this tender will be deemed valid for a period of THREE (3) months (90 days) from tender closing date.

Eskom reserves the right not to accept the lowest or any tender / offer or withdraw any item it wishes to retain.

The successful purchaser will be notified.

The onus will be on the tenderer to obtain “Tax Clearance Certificate (in respect of tenders)”, from the office of the South African Revenue Services (SARS) and submit the same with their tenders.

12. VARIATION

No variation or modification of the proposed agreement shall be in force, unless the same is confirmed in writing.

Yours Faithfully

Maxi Wesi
Investment Recovery
Procurement & Supply Chain Management

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ENQUIRY NO: NC082
CLOSING DATE: 22 MAY 2024
CONTACT PERSON: Maxi Wesi
Email: wesim@eskom.co.za

NB! A bidder who has an existing or expired contract with Eskom and has defaulted in terms of that contract will be disqualified and not be awarded a new contract.
 A bidder who has an open non-conformance will be disqualified and not awarded a new contract.

This tender proof the tenderer is fully aware of the condition of the tender and the price they have offered on the tender proofs their full intention and will to purchase the scrap “VOETSTOOTS” as is for their price as offered.

Please provide full and proper details according to the requirements below. Incomplete or unclear Tender Documentation can be rejected.

OFFER SUBMITTED BY - NAME :**SIGNATURE:**.....

Date: **CELL:** **E-mail:**.....

Who are legally authorized to provide this tender on behalf of:

BUSINESS NAME:.....**CSD NUMBER:**.....

BUSINESS ADDRESS:.....

TEL:.....

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ANNEXURE A

DECLARATION OF INTEREST

I/We understand that any natural/legal person, including employees of the State and/or those related to an Eskom employee/director (as per the definition of “related” set out hereunder), may tender to Eskom. However, in view of possible allegations of favouritism (the practice of showing favour to, or giving preference to some person/group, to the detriment of, or at the expense of another that is entitled to equal treatment or an equal opportunity), should the resulting tender, or part thereof, be awarded to such natural/legal person, as described herein, it is required that the *tenderer/s* declare such interest/relationship where:-

- the *tenderer/s* employees/ directors are also employees/contractors/consultants/ directors in the state or a state owned entity.
- the *tenderer/s* employees/ directors are also employees/ contractors/ consultants/ directors of Eskom
- the *tenderer/s* employees/directors are also employees/ contractors/ consultants or directors in another entity together with Eskom employees/ consultants/ contractors/ directors
- the *legal person/s (including its employees/ contractors/ directors/ members/ shareholders)* on whose behalf the tender documents are signed, is in some other way “related” to an Eskom employee/ contractor/ consultant/ director involved in the tender evaluation/tender adjudication/tender negotiation. “Related” meaning that:-
 - an individual is related to another individual if they are married, or live together in a relationship similar to marriage;
 - or are separated by no more than two degrees of natural or adopted consanguinity or affinity;
 - an individual is related to a juristic person if the individual directly or indirectly controls the juristic person, as determined in accordance with the definition of “control” (as per Companies Act section 2(1)) ; and a **juristic person is “related” to another juristic person if :-**
 - 1) Either of them directly/ indirectly controls the other, or the business of the other, as determined in accordance with the definition of “control” (as per Companies Act section 2(1));
 - 2) Either is a subsidiary of the other; or
 - 3) A person directly/indirectly controls each of them, or the business of each of them, as determined in accordance with the definition of “control”
- the *tenderer/s* and one or more of the *tenderers* in this tendering/RFP process have a controlling partner in common, or a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the tender/proposal of another tenderer, or influence the decisions of Eskom regarding this bidding process;

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To give effect to the provisions above, please complete the table hereunder with all required information.

Full Name & Capacity/ Position within tenderer (e.g. employee/ Director/member/ owner/shareholder)	ID Number	Confirm and provide details (including employee number) if you are a State/ State owned entity employee/ contractor/ director.	Full Names & Capacity/Position of Eskom employee/ director/ consultant and details of the relationship or interest (marital/ familial/ personal/ financial, etc.)	To your knowledge is this person involved in the evaluation/ adjudication/ negotiation of tenders

If any employee/ director/ member/ shareholder/ owner of tenderer/s is also currently employed by Eskom, state whether this has been declared and whether there is authorisation (Y/N) to undertake remunerative work outside public sector employment and attach proof to this declaration.

Do the tenderer/s and other tenderer in this tendering/ RFP process share a controlling partner or have any relationship with each other, directly or through common third parties? (Y/N) If your answer is Yes, attach proof to this declaration.

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ANNEXURE B

DECLARATION OF FAIR TENDERING PRACTICES

This serves as a declaration that when goods/services are being procured, all reasonable steps have been taken to address and/or prevent the exploitation of the procurement process and the use of any unfair tendering practices.

A **tender** will be disqualified if the *tenderer/s*, or any of its directors have:

- abused the institution's procurement process (e.g. bid rigging/collusion)
- committed fraud or any other improper conduct in relation to such system.

Please complete the declaration with an 'X' under YES or NO

Item	Question	Yes/No	
		Yes	No
1.1	Is the <i>tenderer/s</i> (or any of its directors/members/shareholders) listed on National Treasury's Database of Restricted Suppliers as companies/persons prohibited from doing business with the public sector, or listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combatting of Corrupt Activities Act (No 12 of 2004) The Database of Restricted Suppliers and the Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za).		
1.2	Was the <i>tenderer/s</i> (or any of its directors/ members/ shareholders) convicted by a court of law (including a court outside South Africa) for fraud and/or corruption with respect to the procurement/ tendering processes/ procedures during the past five years?		
1.2.1	Provide details.		
1.3	Was the <i>tenderer/s</i> (or any of its directors/ members/ shareholders) prohibited from doing business with any International Financial Development/funding Agency or Lending Institution		

I, the undersigned, _____ hereby confirm that I am duly authorised to sign all documents in connection with this tender and any contract resulting from it on behalf of _____ (insert the full legal name of the tenderer)

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is correct, that it is understood that the tenderer's tender/proposal may be rejected, and that Eskom will act against the tenderer should any aspect of this this declaration prove to be false.

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Signature:	
Designation and capacity in which signing:	
Date:	

ANNEXURE C: SBD4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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ANNEXURE D: SAFETY REQUIREMENTS

Ref	Eskom Health and Safety Requirements Checklist	Proof Required	
		Yes	No
A	OHS Legal Requirements to be met by Contractors at Execution Stage		
1.	1. Registration with South African Police Services <ul style="list-style-type: none"> Proof of registration as Second-hand dealer 	✓	
2.	Acknowledgement of Eskom's SHE rules, Is the acknowledgement of Eskom's SHE rules, and requirements form (Annexure B). Acknowledgement form must be fully completed, i.e. MD/CEO signature and the two witnesses (compulsory	✓	
3.	SHE Competency; proof of the following training certificates. <ul style="list-style-type: none"> First aid level 2, Risk Assessor 	✓	
4.	OHS Legal Appointment letters for the following persons <ul style="list-style-type: none"> First aid level 2, Risk Assessor 	✓	
5.	Occupational, Health and Safety Plan (OHS Plan) <ul style="list-style-type: none"> This must be relevant to the Scope of work. 	✓	
6.	Health and Safety Policy signed by the CEO or MD, <ul style="list-style-type: none"> Company Health and safety Policy signed by CEO or MD. The health and safety policy statement must be actionable. 	✓	
7.	Occupational Health programme <ul style="list-style-type: none"> Valid Medical Fitness Certificate for all involved employees issued by the Occupational Medical Health Services/practitioner. 	✓	
8.	Substance Abuse Management	✓	

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Ref	<u>Eskom Health and Safety Requirements Checklist</u>	<u>Proof Required</u>	
		<u>Yes</u>	<u>No</u>
	<ul style="list-style-type: none"> Provide a Substance Abuse Procedure indicating how would you manage Substance Abuse during working hours 		
9.	Valid Letter of Good Standing or equivalent, i.e. COID, RMA or FEMA, <ul style="list-style-type: none"> Your COID must depict the correct/relevant nature of business, e.g. Scrap Metal Dealer etc. Copy must be certified not older than 3 months at the date and time of the tender closing 	✓	
10.	Baseline Risk Assessment <ul style="list-style-type: none"> Risk assessment should address all activities involved in collecting scraps.) 	✓	
11.	Costing for Health and Safety management Has the tenderer submitted detailed costing for OHS (the cost should be broken down not provided as a lump sum). <ul style="list-style-type: none"> The costing must be based on the overall scope of work/service to be performed; The scope of work and the risk assessment may serve as a guideline. 	✓	

ANNEXURE E: ENVIRONMENTAL REQUIREMENTS

Number	Environmental Management System (EMS) Requirements	
1.	Environmental Policy	Environmental policy signed by top management (CEO / managing director), dated and version controlled. Policy must commit to compliance to all relevant legislation/laws, Pollution prevention and continual improvement.
2.	Emergency preparedness plan (EPP)	Emergency preparedness procedure/plan specific to environmental emergencies, with emergency contact details
3.	Waste Management strategy/Plan	Waste management plan on how waste collected/bought will be Handled, Stored, Transported, Recycled, Reused will be managed. Note: Parts of the scraps that will be disposed should be done at licenced Municipal landfill sites

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ANNEXURE F:

TECHNICAL EVALUATION CRITERIA

Technical evaluation is going to be two phase, desktop evaluation and site visit inspection. It will be an inherent requirement for each tenderer to demonstrate their technical capability to perform the requirement of the contract.

Technical evaluation criteria (100%)	Weight
Approach and Methodology <ul style="list-style-type: none"> • Does the contractor have necessary technical and mechanical ability, and have the acumen to manage and process the project quantities for the project? • Does the contractor have experience of the industry and display an ethical track record in line with the Second-Hand Good Act? • Is there confidence that the contractor will be able to perform in this contract effectively, efficiently, timeously, and economically? 	100%
Total	100%

The following criteria and their individual weight in % will be used for the evaluation of technical proposal.

Questions – Evaluation of a Scrap Dealer

(RATE COMPANIES 1-5, 1 – POOR, 2 – FAIR, 3 – AVARAGE, 4 – GOOD AND 5 – EXCELLENT)

Scrap Dealer’s Name: _____

Location: _____

	1	2	3	4	5
Company Documentation					
Vat / Tax Certificate					
Registration at any relevant industry					
Second Hand Act Registration for scrap or recycling.					
Safety Policy					
Environmental Policy					
Safety File					
Coida					
Site/ Yard Cleanliness					
Oil spills Kit					
Suitable Fire Fighting Equipment					
Hazardous & Non-Hazardous separated					

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PPE					
Security					
Storage facilities					
Dismantling & Demolition					
Machinery/plant					
Type of trucks					
Number of Trucks					
Do they process or agent only					
Do they buy off the street					
Total					100%

Comments: _____

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ANNEXURE G

**SECTION 37(2) AGREEMENT
CONCLUDED BETWEEN
*Eskom Holdings SOC Limited***

AND

.....
(Name of contractor/supplier)

I,*[(insert name of person representing contractor/supplier company)representing [insert name of contractor/supplier], do hereby acknowledge that [insert name of contractor/supplier] is an employer in his/her own right, with duties as prescribed in the Occupational Health and Safety Act No. 85 of 1993 (“the Act”), as amended, and agree to ensure that all work will be performed and/or machinery or plant used in accordance with the provisions of the Act.*

I undertake that *[insert name of contractor/supplier] shall strictly adhere to, and ensure that his/her employees adhere to, the provisions of the Occupational Health and Safety Act, 1993 (Act 85 of 1993).*

I have been provided with SHE specifications for project/service*[insert brief details of project/service, for example, name, contract/project number] and will comply with the requirements set out in these.*

I accept and agree that the SHE specifications constitute arrangements and procedures between *(insert name of contractor/supplier) and [insert name of subsidiary or Eskom Holdings SOC Limited] which will ensure compliance by [insert name of contractor/supplier] with the provisions of the Act, as contemplated in section 37(2) of the Act.*

This agreement constitutes the sole agreement between the parties, and no variation, modification, or waiver of any of the provisions of this agreement or consent to any departure from these shall, in any manner, be of any force or effect, unless confirmed in writing and signed by both parties, and such variation, modification, waiver, or consent shall be effective only in the specific instance and for the specific purpose and to the extent for which it was made or given.

This agreement is signed on behalf of the parties, each signatory to this warranting that he/she has the requisite authority to do so.

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Signed this day of 20 at

..... (*Place*)

(*Full Name*)..... (*Signature*)on

behalf of (**Contractor/supplier**)

Contractor Responsible Manager (*responsible for signing the contract on behalf of the contractor/supplier*)

Witnesses

1.

2.

Signed this day of 20 at (*Place*)

(*Full name*..... (*Signature*) on

behalf of [insert name of subsidiary or Eskom Holdings SOC Limited]

(Contracts and/or Project Manager or Representative)

Witnesses

1.

2.

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