



Request for Proposals for the Provision of Integrated Waste Management Services for a Period of Three (3) Years at Airports Company South Africa – OR Tambo International Airport

Questions and Answers

Good Afternoon,

Trust you are well please could we have a bit more information on the questions below.

1. The following documents are referenced in the tender documents but were not included: Client security rules, Aviation Safety Requirements, Client Substance Abuse Policy, Environmental Management Policy, ACSA policies and procedures, site based PPE requirements, including Airside specific PPE requirements, Safety Data Sheets. **Answer to follow**
2. Tender refers to retention of "*Records of substance abuse testing shall be filed on the SHE File and made available to the Employer on request*". Are we therefore to provide our own Alco tester and trained staff to conduct these tests or will this be done by OR Tambo Staff? **Conduct your own testing**
3. Why would the waste areas be leased to us? Under Facilities section states "*The Mandatary shall have a program to upkeep and maintain the facilities leased out to it/shared with/ by the Client as stipulated on lease agreement.*" Please get clarity on this section.
The waste facilities remain the Client's responsibility in terms of maintenance including provision of legally compliant drainage, lighting and ventilation. No leasing of any waste facility at OR Tambo Internation Airport. We will therefore remove this item from the document if leasing was required.
4. SHE file requirements are not included in the tender documents- please request the Client provide us with these details. **We need bidder's Safety File**
5. Different sections indicate different restrictions on the age of vehicles allowed on site, namely 5, 7 and 8 years. Is there a different requirement between airside and public side, or are they the same for both areas, and confirm which is/ are correct? There is same requirement for all areas and it is 5 years for OR Tambo International Airport. This will be unified throughout the document.
6. Tender states that "*airside vehicles must have appropriate signage and strobe light prior to obtaining access*". Please define or provide an example of what is considered appropriate signage and the specifications for the strobe lights. **Appropriate prefix number and company logo on both sides front doors and roof and a medium size amber strobe light of a low intensity fitted to roof or elevated part of the vehicle.**

7. Tender states that the Service Provider is to control access to Waste Facility (Basement International and Domestic sorting, transfer and storage area) at all times, Only airport staff with valid ACSA permits will be allowed to enter the facilities for a purpose of delivering waste from their different areas of operations and maintain an access register. Further states the "*Service provider must ensure that the affected facilities are protected with unbreakable barrier with lockable gate to control access.*" Is this not service not provided by the contracted security company. No, the service is not provided by security companies on site. Are there be no gates installed to control access to these areas already. At Domestic there are no gates, at International there is one gate and the other entrance gate is missing. How many gates would need to be provided. One at Domestic and one at International, and what are the specifications in terms of material and dimensions? As long as it is safe enough to close out unauthorized people, the dimensions are at the service provider discretion. How would access to these areas be controlled and monitored when there are no Service provider staff on site? This is a seven day 24 hours service, waste management staff will always be on site. Service provider may hire armed security from any of the licenced security companies at OR Tambo airport
8. "*Service and maintain odour control unit.*" Is this with reference to existing, installed odour control units? No, the existing units belong to the current service provider and will leave with them at the end of their contract. How many are there and where have they been installed? There is one at International and one at Domestic installed on the walls as you enter the facilities. Has the maintenance of these been kept up to date up until now? Yes, the waste service provider maintains the unit.
9. "*ACSA must approve the sites before waste is transported and disposed of at the respective sites.*" Is this only applicable to landfills or includes other treatment facilities. Yes, this applies to landfills and other treatment facilities including recycling facility if you outsource it. What documentation needs to be provided to ACSA to facilitate this approval? Ekurhuleni Waste Management Accreditation Permit
10. To clarify that waste manifests and or/ safe disposal certificates are required for all waste streams removed from site. Noting that all waste streams would then need to be sent to a hazardous landfill. General landfills provide weighbridge slips, where weighbridges are available and recyclers collections notes. Waste manifests are only required to be provided by law for hazardous waste loads. **Answer to follow**
11. Are we require to draft and test our own onsite emergency response plan? The tender also indicates that all Contractors must ensure that his/her employees are familiar with the existing emergency procedures and must co-operate in any drills or exercises, which might be held. **Yes emergency response plan to be in the safety file and emergency drills to be planned with Acsa fire and Rescue Manager.**
12. Common use ablutions - will toilet paper, soap and paper towels or other suitable hand drying facilities then be provided by the Client? Yes
13. "*require daily analysis of FOD (Foreign Object Debris) collected from the airside.*" Please clarify the scope of this analysis. The scope is to analyse different waste streams generated as FOD by airside users. Is there perhaps a report template for this? No, Service will create a template to report this analysis.
14. "*Provide adequate spill and pollution clean-up materials which must be available on site at all times, and staff must be appropriately trained to conduct clean-ups. Such training material must be available on site at all times.*" Please confirm this is with regards to the waste Service Providers activities only. **Remove from doc – Acsa fire and rescue handle all spillages**
15. Need sight of the infectious, medical and galley waste handling area/s and operations. Galley and hazardous waste areas - runoff contained and treated? Galley waste containers cannot be removed from site for washing and disinfection, where can this therefore be done on site? No medical waste and galley waste to be handled directly. Medical waste information will be removed from the document since the

clinic handles its own waste. Galley waste is brought to the waste transfer facilities to be disposed of.

16. "All items stored in the international waste facility (hazardous waste) must be secure at all times." Are suitable security measures in place currently and what are these? No security measure in place hence we requested service provider to put one.
17. "Liquid waste are to be emptied into the 210 litre drum". Confirm that different liquid hazardous wastes are segregated at source or there is space/ capacity to segregate at source if not currently being done. Have hazardous wastes been classified?
remove from doc – stakeholders handles own liquid hazardous waste
18. "A staff member's uniform/PPE must meet the agreed upon standards and specification" and "clearly define the dress code for acceptance by ACSA" Is there Standard PPE that all staff need to have to be able to work/ access this site? Yes, work suit, Marked reflective jacket and safety boots.
19. The monitoring data received does not reflect any volumes for hazardous waste- can we request this? **Minimal hazardous waste gets removed once in 3 months from fire and rescue**
20. What are the requirements for visitors- if the Ops Manager or Area Supervisor visits the site, do they also need to submit medicals etc? They may have temporary permits to access the site and this does not need medicals.
21. NB!! Requirements for a Valid Scheduled Activity Permit (SAP) issued by the Ekurhuleni municipality. Is this with reference to the Ekurhuleni Public Health ByLaws? If so, outside of a Clients site we do not perform any offensive/ scheduled trade, our activities are purely administrative. If with reference to City of Ekurhuleni Integrated Waste Management ByLaws, 2020, we outsource the transport, treatment/ landfilling of waste and therefore would provide permits from these outsourced service providers. Permits and registrations provided would therefore not be in our name. **This will not be acceptable as we require the Scheduled Activity Permit issued by Ekurhuleni Municipality. All permits required must be at the service provider's name.**

Thank you in advance.

We have received few requests asking **for extension of tender closing date**. We have referred those requests to a committee that deals with approval of extension of bid closing date for their urgent consideration.

I have asked them to treat this matter very urgent.

I will advise you as soon as I get the feedback from them.

Regards

Johnson Mji

Hi Johnson,

Please could you tell me what waste is going into the containers under 3.2 as the container volumes are very High.

I have inserted the screen grab of the section I'm referring too.

Answer: We need 2 of (18m3) at Airside Super South for general waste.

We need 4 at Cargo for pallets(18m3).

We need 1 at Arnside(11m3) for hazardous waste.

We need 4 at International(11m3) basement for general waste

We need another 2 at International(11m3) for plastics and newspapers.

We need 2 at Domestic for general waste(11m3)

We need another 2 at Domestic for plastics and newspapers(11m3)

We need another 1 at Domestic for cardboard(11m3)

We need another 2 at Cargo Airside for general waste(11m3)

We need 1 at Cargo Agents Building for general waste(11m3)

We need 1 at International Basement for glass(6m3)

We need 1 at Domestic Basement for glass(6m3)

We need 10 at Cargo Airside(6m3) for Front End Loaders

We need 4 at Cargo Landside (6m3) for Front End Loaders

In regards to the above mentioned bid, please can you clarify the following questions

1. The site specific activity schedule (page 19) mentions the need for 2 x 27m3 compactor bins however this is not on the pricing schedule. Please can you confirm if we should price for the bins, kindly update pricing schedule if needed

Answer: This will be updated in the pricing schedule and addendum .

Is this tender set aside for Ekurhuleni Municipality residents, hence the requirement to acquire permits only from Ekkurhuleni. We are based in a different metro in Gauteng, and our permits are acquired in the metro where we reside. with

ANSWER: The facility to be serviced is in Ekurhuleni hence the Ekurhuleni Permit is requested. The bid is open to all the bidders who have Ekurhuleni Municipality Permits

2. Is there any particular reason ACSA decided to lump specialist waste management like medical waste other domestics/ industrial waste. It is my opinion that this will exclude any emerging waste management companies from bidding, and hence only AAA waste management companies stand a chance.

Answer: The medical waste is going to be removed from the document. An addendum and updated pricing schedule will be issued in due course.

3. In light of the above, is it possible to make it mandatory for the AAA waste management companies to set aside about 30% of the contract to SMMEs., as the scope favours such big companies only.

Answer: The bid amount is quite small to permit such arrangements and secondly, Compulsory subcontracting amounts would be required for bigger contracts as required by the regulations .

Secondly, with regards to the bidders experience we also noted that ACSA requires one to submit reference letters – ACSA goes further to mention that ‘Only contracts/services with a duration of 1 year or more will be accepted” .

Please advise on how would ACSA deal with an instance where a bidder submits a reference letter for 8 months which then got a further 8 months extension using a different PO. This would mean that the bidder rendered the same service for full 16 months uninterrupted over two purchase orders & reference numbers.

Would you then consider the latter as have satisfied the “Only contracts/services with a duration of 1 year or more will be accepted” requirement?

ANSWER: In the briefing session it was stated that submission of Purchase Orders would not be accepted.

Site Collections

Route 1

Airside stations

2 x 18m³ skips – Identify the waste stream that is currently placed in these bins? **This is for general waste stream.**

1 x 11m³ skip – What type of hazardous waste do you put in this skip ? Do you have the Msds’s for this waste ? **Jet Fuel, hydraulic oil oil/spillages.** Please attached MSDS

Route 2

Airside

2 x 11m³ skips – What type of waste do you currently place in these skips? **General waste**

Route 3

1 x 11m³ skip (Agents building) - What type of waste do you currently place in these skips? **General waste**

Route 4

2 x 11m³ skips- What type of waste do you currently place in these skips? **Office waste and general waste**

Route 5

9 x Hazardous glass bins - What type of hazardous waste do you put in these bins ?
Dangerous sharp objects. Do you have the Msds's for this waste. This does not have
MSDS(**These are knives, screw drivers, scissors, etc, etc**)

Route 6

Provide and install Adour cure system – as per the existing one: Can you provide us with
more details , which system? **It is odour cure system to neutralize bad odours in the area.**

Wheelie bins:

How many is on-site to be serviced ? **No wheelie bins to be serviced on site, service provider
must supply new bins as per pricing schedule.**

How many do we need to supply and service ? **60 210l Wheelie bins and 9 hazardous glass
square bins**

Regards

Johnson Mji

From: Procurement3 KSIA

Sent: Wednesday, April 24, 2024 8:17 PM

To: Procurement3 KSIA <Procurement3.KSIA@airports.co.za>

Subject: QUESTIONS AND ANSWERS

**Request for Proposals for the Provision of Integrated Waste Management Services for
a Period of Three (3) Years at Airports Company South Africa – OR Tambo
International Airport. Tender Reference number ORTIA7293/2023/RFP**

Please receive Question and **Answer**. The answers have been provided in yellow colour.
Some answers will follow

Good Afternoon,

Trust you are well please could we have a bit more information on the questions below.

22. The following documents are referenced in the tender documents but were not included: Client security rules, Aviation Safety Requirements, Client Substance Abuse Policy, Environmental Management Policy, ACSA policies and procedures, site based PPE requirements, including Airside specific PPE requirements, Safety Data Sheets. **Answer to follow**
23. Tender refers to retention of "*Records of substance abuse testing shall be filed on the SHE File and made available to the Employer on request*". Are we therefore to

- provide our own Alco tester and trained staff to conduct these tests or will this be done by OR Tambo Staff? **Answer to follow**
24. Why would the waste areas be leased to us? Under Facilities section states "*The Mandatary shall have a program to upkeep and maintain the facilities leased out to it/shared with/ by the Client as stipulated on lease agreement.*" Please get clarity on this section.
The waste facilities remain the Client's responsibility in terms of maintenance including provision of legally compliant drainage, lighting and ventilation. **No leasing of any waste facility at OR Tambo Internation Airport. We will therefore remove this item from the document if leasing was required.**
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27. Tender states that "*airside vehicles must have appropriate signage and strobe light prior to obtaining access*". Please define or provide an example of what is considered appropriate signage and the specifications for the strobe lights. **Answer to Follow**
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29. "*Service and maintain odour control unit.*" Is this with reference to existing, installed odour control units? **No, the existing units belong to the current service provider and will leave with them at the end of their contract.** How many are there and where have they been installed? **There is one at International and one at Domestic installed on the walls as you enter the facilities.** Has the maintenance of these been kept up to date up until now? **Yes, the waste service provider maintains the unit.**
30. "*ACSA must approve the sites before waste is transported and disposed of at the respective sites.*" Is this only applicable to landfills or includes other treatment facilities. **Yes, this applies to landfills and other treatment facilities including recycling facility if you outsource it.** What documentation needs to be provided to ACSA to facilitate this approval? **Ekurhuleni Waste Management Accreditation Permit**
31. To clarify that waste manifests and or/ safe disposal certificates are required for all waste streams removed from site. Noting that all waste streams would then need to be sent to a hazardous landfill. General landfills provide weighbridge slips, where weighbridges are available and recyclers collections notes. Waste manifests are only required to be provided by law for hazardous waste loads. **Answer to follow**

32. Are we require to draft and test our own onsite emergency response plan? The tender also indicates that all Contractors must ensure that his/her employees are familiar with the existing emergency procedures and must co-operate in any drills or exercises, which might be held. **Answer to follow**
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Thank you in advance.

From: Procurement3 KSIA
Sent: Wednesday, April 24, 2024 7:43 PM
To: Procurement3 KSIA <Procurement3.KSIA@airports.co.za>
Subject: QUESTIONS AND ANSWERS

Good day all,

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Please receive Question and **Answer**.

Yes indeed there are 4 compactors and 3 of them belongs to Acsa as follows:

- 1 x Airside super south waste facility (doesn't belong to Acsa and service provider must provide 27m3 compactor unit and service it)**
- 2 x International basement waste facility (both belongs to Acsa but one not working and one working and Acsa mechanical maintenance service them)**
- 1 x Domestic basement waste facility (belongs to Acsa and mechanical maintenance service them)**

Kind Regards,

Good day Mr Johnson,

Hope you are well,

Would we need to supply a compactor unit?

In the briefing session -site walk it was mentioned the compactors belongs to the airport.

From the Tender Doc....

“Provide 1 x 27m3 Compactor including 2 x 27m3 Compactor bins, equipment supplied, managed and maintained by the service provider”

Please would you be able to clarify this.

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Secondly, with regards to the bidders experience we also noted that ACSA requires one to submit reference letters – ACSA goes further to mention that ‘Only contracts/services with a duration of 1 year or more will be accepted’ .

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