Tender Number: TNPA/2024/03/0036/59996/RFP

Tender Description: The appointment of a contractor to undertake the complete construction, assemble, paint, commission, deliver, operationalize, and handover the tugboat to the Port of Port Elizabeth for a period of 14



months.

MINUTES OF COMPLUSORY CLARIFICATION MEETING FOR RFP NO.: TNPA/2024/03/0036/59996/RFP

REQUEST FOR PROPOSAL (RFP) FOR THE APPOINTMENT OF A CONTRACTOR TO UNDERTAKE THE COMPLETE CONSTRUCTION, ASSEMBLE, PAINT, COMMISSION, DELIVER, OPERATIONALIZE, AND HANDOVER THE TUGBOAT TO THE PORT OF PORT ELIZABETH FOR A PERIOD OF 14 MONTHS.

VENUE: Transnet National Ports Authority, Jetty Street, Gqeberha, Port of Port Elizabeth, Marine House Boardroom on 18 April 2024, at 10:00 am [10 O'clock] for a period of \pm 2 (two) hours.

IN ATTENDANCE:

Transnet National Ports Authority (TNPA) Employees in attendance:

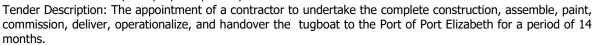
- 1. Xolani Mdluli (XM): Commodity Specialist
- 2. Sisanda Msi (SM): Commodity Manager
- 3. Alpheus Lekganyane (AM): Supplier Development Manager
- 4. Tshegofatso Motlhake (TM): Governance Specialist
- 5. Xolani Mpongoshe (XMQ): Quality Assurance Manager
- 6. Michael Mararakanye (MM): Project Planner
- 7. Stephen Bailey (SB): Senior Engineering Manager
- 8. Ronald Roberson (RR): Marine Intern
- 9. Terrence Vilakazi (TV): Saftey Practitioner

Tenderers in attendance:

- 1. Brevimode (Pty) Ltd
- 2. Olufemi Projects (Pty) Ltd
- 3. Enelad (Pty) Ltd
- 4. Sandock Austral Shipyard
- 5. Clark Marine
- 6. Eli Marketing
- 7. ZamaDunga (Pty) Ltd
- 8. Lungisa Naval Arch
- 9. Fegro Enterprise
- 10. TMA Africa
- 11. Boyise Trading
- 12. Chiefton Facilities
- 13. Oyisii (Pty) Ltd

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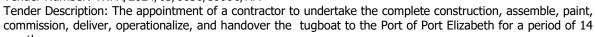




NB: In total, twelve (12) tenderers that attended the compulsory briefing session.

ITEM	DESCRIPTION	
	DESCRIPTION	
1.	Opening and Welcome	(XM)
	XM welcomed all present to the compulsory briefing session and requested to complete the	
	attendance register and certificate of attendance for the tenderers as it a compulsory requirement	
	for the tender.	
2.	Safety Briefing / Evacuation Procedure	(SB)
	SB conducted an evacuation procedure in case of an emergency.	
3.	In Attendance	(All)
	All present were requested to ensure that they complete the attendance register clearly and in full.	
4.	Introductions	(XM)
	XM introduced the TNPA team and further gave an opportunity to the tenderers to introduce themselves and the the companies they are representing.	
5.	Tendering Process & Tender Evaluation Procedure	(XM)
	XM took attendees through the tendering procedures, and Invitation as follows:	
	All tenderers sign the register and certificate of attendance as it will be used on the Substantive	
	responsiveness step and it has qualification and disqualification implications.	
	The briefing session is compulsory, tenderers who failed to attend the compulsory clarification	
	meeting meeting will be disqualified.	
	Tenderers remain for the entire duration of the briefing session as important information	
	pertaining to the RFP was presented and the Project Manager was requested to lead attendees for a site visit.	
	This session was recorded and minutes of the meeting will be shared with those that attended	
	the meeting, uploaded onto the Transnet e-tender portal and National Treasury e-tender portal.	
	Tenderers to ensure that T2.2-01a (Returnable): Certificate of attendance of compulsory RFP	
	briefing is signed by the Employer's Representative and attached to the submission by closing date.	

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months.

ITEM	DESCRIPTION		
	Tender Invitation:		
	The RFP was issued on the Transnet etender Portal and National Treasury etender Portal, and		
	the documents are free of charge.		
	The compulsory clarification session and site visit held on 18 April 2024, at 10h00 am.		
	• The cut-off date for any additional clarification questions in writing will be before 12h00 on 26		
	April 2024 as indicated on T2.2-23 RFP Clarification Form. Tenderers should use returnable		
	schedule T2.2-23 RFP Clarification Form for any questions related to this tender and e-mail it		
	to TNPATenderenquiries1@transnet.net.		
	The Procurement Lead will provide written responses to all additional questions		
	received in writing.		
	After the closing date of the RFP, a Respondents may ONLY communicate using		
	TNPATenderenquiries1@transnet.net on any matter relating to this RFP. A copy of the		
	presentation will be uploaded onto the Transnet e-tender portal and National Treasury e-tender		
	portal.		
	• The closing date for this RFP is the 10 May 2024 before 16h00 (The tender closes		
	at the Transnet e-Tender Submission Portal: <u>www.transnet.net</u>).		
	Tenderers were requested to submit supporting documents together with their proposals such as :		
	Central Supplier database proof of registration		
	Tax Pin to check tax matters		
	Valid B-BBEE certificate i.e SANAS accredited for Generic size companies, Sworn affidavit for		
	EMEs and QSE who are 51 % black owned.		
	Complete tender documents in full, sign where they are required to sign and submit on time		
	to avoid any technical glitches because the principle is that when document are submitted late		
	or to the wrong platform, it will not be accepted for evaluation.		
_			
6.	Scope of Works	(SB)	
	SB took the members through the Scope of Work-refer to the RFP.		
7.	Evaluation Methodology by Technical Team	(XM),(SB), (MM), (TV) and (XMQ)	
	XM presented Transnet's 7 stages of evaluation of the evaluation methodology-Refer to		
	the presentation:		
	He further presented Administrative in Detail as follows:		
	Whether the Bid has been lodged on time.		

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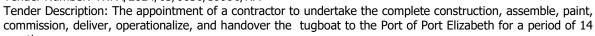
Tender Description: The appointment of a contractor to undertake the complete construction, assemble, paint, commission, deliver, operationalize, and handover the tugboat to the Port of Port Elizabeth for a period of 14



months.

м	DESCRIPTION				
-	Whether all Returnable Documents and/or schedules [where applicable] were completed and				
	returned by the closing date and time.				
•	Whether all Returnable Documents and/or schedules [where applicable] were completed and returned by the closing date and time				
7.	The test for administrative responsiveness must be passed for the bidder to progress to STEP TWO.				
T	he test for Eligibility Criteria responsiveness to this RFP will include the following:				
	• Respondents to submit a Certificate of Attendance of the Compulsory Briefing Session- T2.2-01a				
	• Whether the tender contains completed and signed form of offer and acceptance- <i>C.1.1</i>				
7.	The test for substantive responsiveness [Step Two] must be passed for a Respondent's proposal to				
p	progress to Step Three for further evaluation				
Н	e further called upon the team to come forward and present the criteria on their				
	espective areas as detailed in the RFP follows:				
_	SB presented in detail to the attandees <i>T2.2-02: Previous Experience of the company</i>				
_	and evidence required for the tenderer to score points.				
_					
	evidence required for the tenderer to score points.				
_	MM presented <i>T2.2-04: Programme</i> and evidence required for the tenderer to score points				
-	TV presented T2.2-05: Health and Safety Management and evidence required for the bidders to				
	score points. (NB: addendum to issued on the Evaluation criteria)				
_	SB presented <i>T2.2-06: Method Statement</i> and evidence required for the tenderers to score				
	points				
_	XMQ presented T2.2-07: Quality Plan and evidence required for the tenderer to score points.				
Р	rice and B-BBEE Evaluation				
_	XM presented Price and B-BBEE(specific goals)				
_	The value of this bid is estimated to exceed R50 million and therefore the 90/10				
	preference point system shall be applicable.				
_	The Finance and team shall conduct financial and price evaluation to check the following:				
-	Financial stability of the bidder				
	If the bid price is market related or falls within the budget				
-					

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months.

1		DESCRIPTION	
	Supplier Development		(AL)
	AL presented the applicable specifi	c goals and evidence to be submitted for claiming preference	
	points for each specific goal in this t	ender as follows:	
	In terms of Transnet Preferential Pr	ocurement Policy (TPPP), the following preference points must	
	be awarded to a bidder who provide	es the relevant required evidence for claiming points.	
	Selected Specific Goal	Number of points allocated (90/10)	
	B-BBEE Status Level of Contributor	1 or 2 2	
	The promotion of enterprises locat Eastern Cape Province for work to rendered in that province		
	The promotion of supplier develops a minimum of 30% of the value of and/or QSEs 51% owned by black disabled people	of the contract to/with EMEs	
		ppliant and/or Level 3-8 Contrubutors 0	
	NB: Addendum will be issued w	ith revised specific goals above. Acceptable Evidence	
	B-BBEE Status Level of	Valid B-BBEE Certificate / Sworn-Affidavit / B-BBEE	
	Contributor 1 or 2	CIPC Certificate (in case of JV, a consolidated	
		scorecard will be accepted) as per DTIC guideline.	
	The promotion of enterprises	CIPC registration documents	
		D DDEE Coulifornia / Communication Afficiality CIDC D DDEE	
	located in the	B-BBEE Certificate / Sworn Affidavit/ CIPC B-BBEE	
	located in the Eastern Cape Province for work to	B-BBEE Certificate / Sworn Affidavit/ CIPC B-BBEE Certificate as per DTIC guidelines	

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Tender Description: The appointment of a contractor to undertake the complete construction, assemble, paint, commission, deliver, operationalize, and handover the tugboat to the Port of Port Elizabeth for a period of 14 months.



ITEM DESCRIPTION Sub-contracting agreement/s and declaration The promotion supplier Subcontractors CIPC registration documents development through subcontracting of a minimum of Subcontractors B-BBEE Certificate /Sworn Affidavit 30% of the value of the contract / CIPC B-BBEE Certificate as per DTIC guidelines. to/with EMEs and/or QSEs 51% Certified copy of ID Documents of the Owners which are 51% owned by black women, youth and owned by black people, youth, women, or disabled people disabled people.

Doctor's note confirming

Employment Equity Act 1(EEA1) form.

disability

and/or

T2.2-14: SBD 5- The National Industrial Participation Programme (NIPP) Introduction

The National Industrial Participation Programme (NIPP), which is applicable to all government procurement contracts that have an imported content, became effective on the 1 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases / lease contracts (for goods, works and services) entered into after this date, are subject to the NIPP requirements. NIPP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

Pillars of the Programme

- 1.1 The NIPP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US\$5 million or other currency equivalent to US\$5 million will have a NIP obligation. This threshold of US\$5 million can be reached as follows:
- (a) Any single contract with imported content exceeding US\$5 million.

or

(b) Multiple contracts for the same goods, works or services each with imported content exceeding US\$3 million awarded to one seller over a 2-year period which in total exceeds US\$5 million.

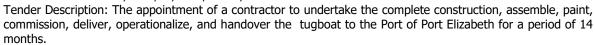
or

(c) A contract with a renewable option clause, where should the option be exercised the total value of the imported content will exceed US\$5 million.

or

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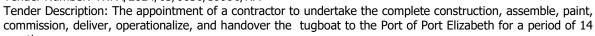
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ITEM	DESCRIPTION	
	d) Multiple suppliers of the same goods, works or services under the same contract, where the value	
	of the imported content of each allocation is equal to or exceeds US\$ 3 million worth of goods,	
	works or services to the same government institution, which in total over a two (2) year period exceeds US\$5 million.	
	1.2 The NIP obligation applicable to suppliers in respect of sub-paragraphs 1.1 (a) to 1.1 (c) above will amount to 30% of the imported content whilst suppliers in respect of paragraph 1.1 (d) shall incur 30% of the total NIPP obligation on a pro-rata basis.	
	1.3 To satisfy the NIPP obligation, the DTI would negotiate and conclude agreements such as	
	investments, joint ventures, sub-contracting, licensee production, export promotion, sourcing	
	arrangements and research and development (R&D) with partners or suppliers.	
	1.4 A period of seven years has been identified as the time frame within which to discharge the obligation.	
	Requirements of the Department of Trade and Industry	
	2.1 In order to ensure effective implementation of the programme, successful bidders (contractors)	
	are required to, immediately after the award of a contract that is in excess of R10 million (ten	
	million Rands), submit details of such a contract to the DTI for reporting purposes.	
	2.2 The purpose for reporting details of contracts in excess of the amount of R10 million (ten million	
	Rands) is to cater for multiple contracts for the same goods, works or services; renewable	
	contracts and multiple suppliers for the same goods, works or services under the same contract	
	as provided for in paragraphs 1.1.(b) to 1.1. (d) above.	
9.	Returnable Documents	(XM)
	XM took the tenderers through the list of returnable documents and the critical ones that will be	
	used for scoring and essential returnable documents. He further emphasized that failure to submit	
	any mandatory documents will deem a tenderer bid as non-responsive- <i>Refer to the RFP</i>	
10	Activity Schedule	(SB)
	SB presented the Activity schedule and urged tenderers to note the amendment on line item 2.7 of	
	the activity schedule which will be removed as the engines, gearboxes and alternators have already	
	been procured and are in storage.	
	NB: Addendum will be issued addressing the change on the Activity schedule.	

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months.

ITEM	DESCRIPTION		
11	Contract Data	(XM) (SM)	and
	 XM took attendees through the contract data on a high level, and indicated that the Transnet Contract Manager is on leave, tenderers are welcomed to send through their queries related to contract data, they will be addressed. SM explained the forms of Securities (garantees) required by TNPA and provided for the tenderers i.e. Advance Payment Guarantee is up to 30 % and tenderers are not obliged to provide it if they don't need it. However for performance guarantee it required to be submitted as it will be a material condition of a contract. 		
10.	Physical site inspection	(SB)	
	SB led the attendees for site visit.		
11.	Closing	(XM)	
	XM thanked everyone for attending the compulsory session and closed the meeting at 11h55. He		
	further urged tenderers to be cognisance of the closing date and time, and avoid waiting up until		
	the last minute to upload their bids.		
12.	Questions and Answers	(All)	
	Q: Is it allowed for the tenderer to use its own pricing schedule?		
	A: No, tenderer must utilize the provided Activity schedule on the RFP		

Prepared by:	Xola Midluli Commodity Specialist	 Date: 18 April 2024
Supported by:	Stephen Bailey Senior Engineering Manager	 Date: 18 April 2024