

CQ 3713-04**APPOINTMENT OF A SUITABLE QUALIFIED AND SPECIALIST EXHIBITION PRINTING SERVICES PROVIDER TO PRODUCE/PRINT AND INSTALL EXHIBITION PANELS AT THE KWADUKUZA MUSEUM**

In Terms of Regulation 18 of the Municipal Supply Chain Management Policy, KwaDukuza Municipality Invites Closed Quotes for the above.

The physical address for payment of the documents is: Municipal Finance Directorate, General Justice Mpanza Building, 104 Mahatma Gandhi Street, KwaDukuza. Documents are sold at R28.00 (vat inclusive). (Cash or EFT only). For queries relating to the issuing of these documents: **Contact Nqobile Nxumalo on 032 437 5109- Technical Queries: Skhumbuzo Hlongwane 032 437 5005/Mduduzi Zulu on 061 806 5737.**

A COMPULSORY SITE BRIEFING MEETING SHALL BE CONDUCTED ON the 2nd of May 2024 @ 10h00.am at NO.2 INDUSTRIA CRESCENT, STANGER, SCM OFFICE. NO LATE SERVICE PROVIDERS WILL BE ALLOWED TO PARTICIPATE IN THE SITE BRIEFING MEETING. ONLY THOSE SERVICE PROVIDERS WHO PROVIDE A RECEIPT PROVING PRIOR PAYMENT AND A DOCUMENT WILL BE ELIGIBLE TO PARTICIPATE. DOORS TO THE VENUE WILL BE CLOSED AT 10H00.AM, LATE ATTENDANCE WILL NOT BE ACCEPTED.

Closed Quotes shall be stapled and placed in sealed envelopes, endorsed "**CQ 3713-04 APPOINTMENT OF A SUITABLE QUALIFIED AND SPECIALIST EXHIBITION PRINTING SERVICES PROVIDER TO PRODUCE/PRINT AND INSTALL EXHIBITION PANELS AT THE KWADUKUZA MUSEUM**" and must be placed in the Closed Quote Box at the SCM Unit, No.2 Industria Crescent, KwaDukuza, not later than **12h00 on the 08th of May 2024** where all quotes will be opened in public. Late, electronic or faxed Quotes will not be accepted.

Bids will be evaluated and adjudicated according to the following criteria:

- 80/20 preference points system will apply in terms of the Preferential Procurement Regulations, 2022 (Points claimed will be scored for specific goals and proof of such claim must be provided with your Bid). Failure in providing relevant proof will result in no points being awarded for specific goals.
- Council's Supply Chain Management Policy, MFMA, Council's Preferential Procurement Policy and other Applicable Legislation.
- Only those bidders who achieved a total of more than 50 points for functionality will be considered for further evaluation.
- Service Providers Shall be registered on the National Treasury's Central Supplier Database
- Prices tendered must be firm and inclusive of VAT
- The validation of the tax compliance status will be against the information recorded on the Central Supplier Database (CSD).
- Service providers to complete in full all Applicable MBD's.

- A copy of the most recent municipal account / utility bill in which the business is registered or any of its Directors, District municipality (water) and Local municipality (rates, electricity and other) or if the bidder is a tenant then a letter or certificate from the landlord indicating that the Municipal Services are not in arrears OR a letter from the Ward Councillor or an Affidavit stating that the ward in which the business operates is Exempt from paying Municipal rates and taxes or Municipal Services. **(the validity of the contents of the letter or affidavit in respect of rates will be tested with the Municipal Finance Rates office). Failure to submit this will lead to your bid being deemed as non-responsive.**
- **The specific goals criteria applied to this CQ in terms of Section 2 (1)(d) and (e) of the Act is: EME'**
- **RDP Criteria applied for this CQ: Service providers who reside within KwaZulu Natal will be considered. Proof of address by way of Municipal Utility bill or an Affidavit to confirm Locality must be provided with your bid.**
- Compliance with Regulation 27(2) of the Supply Chain Regulations (Where brand names maybe specified or an equivalent will suffice)
- Failing to Comply with the above-mentioned Criteria will deem your bid as being Non-Responsive.

All prospective Bidders will be screened in accordance with the National Treasury's Defaulters Data Base. Council does not bind itself to accept the lowest quote or any quote and reserves the right to accept any part or the whole of any quote. No bids will be considered from persons in the services of any organ of state.

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HEAD: SCM