

## SCOPE OF WORK FOR MULTI AXLE PARKHOME RENTALS

### BACKGROUND

Logistics Services (LS) is one of the product groups within the Eskom Rotek Industries (ERI) mandated to provide logistical and warehousing solutions for Eskom's key assets across South Africa. Our goal is to ensure that all employees and goods are transported safely thereby complying Eskom's value of **Zero Harm** – In line with the Occupational Health and Safety Act 85 of 1993 including Regulations the employer is responsible to provide a safe working environment for its employees' including an employees' wellbeing in terms of health.

In light of the above, the current offices and ablution facilities (toilets and showers) at Multi-Axles and Low beds located in Rosherville, Johannesburg is not user friendly to its employees' and presents a safety risk such as but not limited to leaking roofs, structural defects, uneven floor surfaces, nonfunctional toilets and shower facilities.

A decision has been taken by the Logistics Services General Manager to refurbish the offices which will take approximately 24 months in terms of a "build programme". In the interim, mobile offices are required to accommodate employees prior to the "build programme" commencing.

### A. SCOPE OF WORK AND DELIVERABLES

Mobile offices / park homes are required as follows for a period of 24 months:

- 1) Office staff: Four (04) closed offices, open plan to accommodate fourteen (14) employees, kitchen facility to accommodate eighteen (18) employees.
- 2) Ablution facilities office staff: 2 x female toilets including 2 x wash basin, 2 x urinals and 2 x toilets for males including 2 x wash basin.
- 3) Drivers room to accommodate 60 employees – environment to make provision for the inclusion of lockers, table and bench, kitchen facility.
- 4) Boardroom to accommodate twenty (20) employees.
- 5) Shower facility to accommodate maximum five (05) drivers.
- 6) Ablution facilities drivers: 3 x urinals and 2 x toilets including 3 x wash basin.
- 7) Connection to water line and sewer facility
- 8) Power outlets to be provided inside as per SABS specification including DB box. Logistics Services will supply power connection to the DB box that has been installed by the supplier.
- 9) Offices to come installed with air conditioning units for Point 1, Point 3 and Point 4 above.
- 10) Office to allow for provision of LAN point installation for Point 1 and Point 4 above.
- 11) Compliance to relevant legislative requirements including SANS 10400
- 12) Occupancy certificate for mobile office
- 13) The supplier will be required to transport the park homes to Rosherville and collect them at the end of the contract.
- 14) The supplier will be responsible for the site establishment (Commissioning) and decommissioning thereafter.
- 15) The supplier will be required to submit a rough orientation of the office tables and chairs (ergonomics wise).
- 16) This should come with a guarantee and warrantee of the contract term (24 months)
- 17) ERI team will conduct inspection prior to contract award.

Dimensions of the park home

	Quantity
Offices 3X12 -Back-to-back assembly (with four enclosed offices at both far end)	4
Toilet female 3X6	1
Toilet Male 3X6	1
kitchen 3X6	2
Driver's room 3X12	1
Shower Facilities 3X6	1
Boardroom 6 X12	1

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