![cooperative governance — Department: Cooperative Governance, REPUBLIC OF SOUTH AFRICA]

Tender Ref #:	COGTA (FQ) 28/2023	ANNEXURE C	DCOG POPIA IMPLEMENTATION TENDER COSTING SHEET

1. All prices must include 15% VAT.

2. Bidder must only complete yellow cells.

3. Detailed time sheet per consultant must be submitted with the invoice and deliverable in hard or electronic copy (all documents must be signed by authorised official).

MILESTONE	TOTAL COST (INCLUDING VAT) PER MILESTONE
PHASE 1 - Project Inception Meeting (as per Part F in paragraph 4.2 of the ToR).	
PHASE 1 - Development of the Project Plan (as per Part F in paragraph 4.2 of the ToR).	
PHASE 1 - 2 (Two) Internal awareness session with Staff split into 2 groups (as per Part F in paragraph 4.2 of the ToR).	
PHASE 2 - Developing Personal Information Impact Assess (PIIA) (as per Part F in paragraph 4.2(1.) of the ToR).	
PHASE 2 - Compliance Framework (as per Part F in paragraph 4.2(2.) of the ToR).	

PHASE 2 - - PAIA And POPIA Manual (as per Part F in paragraph 4.2(3.) of the ToR).	
PHASE 3 - Produce a Draft PIIA Document. (as per Part F in paragraph 4.2 of the ToR).	
PHASE 3 - Produce a Draft Compliance Framework (as per Part F in paragraph 4.2 of the ToR).	
PHASE 3 - Produce a Revised PAIA and POPIA Manual (as per Part F in paragraph 4.2 of the ToR).	
PHASE 4 - Final PIIA Document (as per Part F in paragraph 4.2 of the ToR).	
PHASE 4 - Final Compliance Framework (as per Part F in paragraph 4.2 of the ToR).	
PHASE 4 - Final Revised PAIA and POPIA Manual (as per Part F in paragraph 4.2 of the ToR).	
PHASE 5 - 2 (Two) Internal awareness sessions with Staff split into 2 groups (as per Part F in paragraph 4.2 of the ToR).	
PHASE 5 - Develop and implement a change plan on compliance with POPIA (as per Part F in paragraph 4.2 of the ToR).	
PHASE 5 - Detailed Report on the work done (as per Part F in paragraph 4.2 of the ToR).	
TOTAL BID PRICE (SBD 3.3) INCLUSIVE OF 15%VAT	

ANNEXURE C - DCOG POPIA IMPLEMENTATION TENDER COSTING SHEET

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Signature

Name:

Bidder name:

Date: