

HESSEQUA MUNICIPALITY

HES-CORP 09/2324

**THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE
PROVISION OF ELECTRICAL SERVICES FOR A PERIOD OF THREE (3) YEARS**

PART C3: SCOPE OF WORKS

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PART C3.2: DESCRIPTION OF WORKS

C3.2 DESCRIPTION OF WORKS

C3.2.1 Overview of the Works

C3.2.1.1 SPECIFICATIONS:

2.1.1 INTRODUCTION

Tenders are hereby invited for:

- a) The appointment of qualified and experienced electrical contractors (not consulting electrical engineers) for a period of three years.

2.1.2 BACKGROUND

Hessequa Municipality owns various buildings/infrastructure in the following towns – Gouritsmond, Albertinia, Riversdale, Melkhoutfontein, Jongensfontein, Stilbaai, Heidelberg, Slangrivier and Witsand. The municipality from time to time require the services of electrical contractors to perform new electrical installations (Capital) and/or the maintenance/repair (Operational) to the current electrical installations at our municipal buildings, hence the reason to appoint a panel of service providers.

2.1.3 SCOPE

2.1.3.1 The following falls outside the scope of this tender 1) The appointment of Consulting Electrical Engineers 2) Any high voltage related electrical work and 3) Any solar related installation.

2.1.3.2 The following is an overview of the type of electrical works (both capital and operation work) that falls within the scope of this tender:

- The installation/removal/servicing/repair of air conditioners.
- The repair of electrical equipment such as fridges, microwaves, ovens, urns etc.
- The inspection of buildings to issue a Certificate of Electrical Compliance (COC) and any subsequent repair which is deemed necessary to comply with the provisions of the Occupational Health and Safety Act (Act 85 of 1993).
- The installation/removal/servicing/repair of boiler and heat exchanging systems and equipment.
- The installation/repair of light fittings, lights, plugs, trunking, geyser timers, distribution board, kitchen hob extractor, earth leakage, ceiling fans, electrical cabling, isolators, and sockets.
- Any work directly related to the repair and/or installation of items of electrical nature and which is directly connected to the electrical network.

2.1.4 PROCESS TO ALLOCATE WORK:

The specifications of the services to be delivered to Hessequa municipality will be compiled by the responsible official from Hessequa municipality whereafter the specifications will be communicated to the contractors on the panel to provide a quotation. The quotation will then be awarded to the company/person that scores the highest points.

2.1.5 TECHNICAL REQUIREMENTS

DESCRIPTION		COMPLY YES/NO	Page to Reference (Supporting documents must be attached)
2.1.5.1	Bidders must provide all supporting information to claim points for the functionality criteria.		
2.1.5.2	The installation/removal/servicing/repair of air conditioners.		
2.1.5.3	The repair of electrical equipment such as fridges, microwaves, ovens, urns etc.		
2.1.5.4	The inspection of buildings to issue a Certificate of Electrical Compliance (COC) and any subsequent repair which is deemed necessary to comply with the provisions of the Occupational Health and Safety Act (Act 85 of 1993).		
2.1.5.5	The installation/removal/servicing/repair of boiler and heat exchanging systems and equipment.		
2.1.5.6	The installation/repair of light fittings, lights, plugs, trunking, geyser timers, distribution board, kitchen hob extractor, earth leakage, ceiling fans, electrical cabling, isolators, and sockets.		
2.1.5.7	Any work directly related to the repair and/or installation of items of electrical nature and which is directly connected to the electrical network.		
2.1.5.8	The specifications of the services to be delivered to Hessequa municipality will be compiled by the responsible official from Hessequa municipality whereafter the specifications will be communicated to the contractors on the panel to provide a quotation. The quotation will then be awarded to the company/person that scores the highest points.		
2.1.5.9	Should the service provider receive two performance ratings of 4 or worse the service provider will be removed from the panel. The service provider will however receive an opportunity to deliver comments on ratings of 4 or lower and will receive one opportunity to rectify the poor/sub-standard services that was delivered. No payments will be made to the service providers for material, travel and labour to rectify sub-standard work.		

2.1.5.10	The bidder is responsible to ensure that his employees comply with the provisions as set out in the Occupational Health and Safety Act (Act 85 of 1993).		
2.1.5.11	The bidder must be registered with the Electrical Conformance Board of South Africa and proof of registration must be submitted with the tender.		
2.1.5.12	The bidder must be registered with the Department of Labour as a registered electrical contractor and proof of registration must be submitted with the tender.		
2.1.5.13	The bidder must have a C.I.D.B. grading of at least 1 EB or 1ME proof of registration must be submitted with the tender.		

Failure to adhere to the beforementioned may result in your tender being declared non-responsive.

DECLARATION,

I, THE UNDERSIGNED (NAME)

CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT. I ACCEPT THAT THE MUNICIPALITY MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

AUTHORISED SIGNATURE:

NAME:

CAPACITY: DATE: