



LEJWELEPUTSWA DISTRICT MUNICIPALITY

Office of the District Municipal Manager

Cnr. Jan Hofmeyer & Tempest Road

P.O. Box 2163

WELKOM

9460

RFQ NO. 593/04/2024

**REQUEST FOR SERVICE PROVIDERS TO PROVIDE A4 PRINTING PAPER WITH
FOLLOWING SPECIFICATIONS:**

- 1. YELLOW PAPER X 10 BOXES**
- 2. GREEN PAPER X 10 BOXES**
- 3. PINK PAPER X 10 BOXES**
- 4. BLUE PAPER X 10 BOXES**

More details are also available on the Lejweleputswa District Municipality website(www.lejwe.co.za), e-Tender portal and municipal SCM offices

Quotations must be submitted on the letterhead of your business and must be hand delivered or posted for the attention of:

Mr. T. Masapo
Lejweleputswa District Municipality
Supply Chain Management Unit
CNR Jan Hofmeyer and Tempest Road,
Welkom
9460

The Following Conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer
- Price(s) quoted must be firm and inclusive of VAT
- Bidders must attach quotation with a letter head of the company when submitting bids.
- This bid will be evaluated in terms of the **80/20** preference point system in terms of LDM Preferential Procurement Policy of 2022 and Supply Chain Management Policy, and for this purpose the **MBD1, MBD4, MBD6.1, MBD8** and **MBD9** must be scrutinized, completed and submitted together with your bid. **Non-adherence to this request will lead to disqualification.**
- In order to claim preference points for specific goals. **1. B-BBEE** (10) a valid original or certified B-BBEE status level verification certificate (SANAS accredited) or a sworn affidavit completed on the DTI format must be submitted to validate the claim. **2. Locality** (10) The tenderer shall submit a Municipal Billing Clearance Certificate/municipal rates and service charges statement (not in arrears for more than 90 days), if renting a lease agreement and owner's copy of up-to-date municipal rates and service charges (not in arrears for more than 90 days). Should the tenderer not be based in the Lejweleputswa District Municipality, he shall submit a Municipal Billing Clearance Certificate issued by the municipality in which he/she is based.
- A valid SARS Tax Clearance Certificate and the tax compliance status pin to be submitted. It is the responsibility of the bidder to ensure that the company's Tax Status remains **compliant** at **ALL** times.
- Bidder should ensure all information in the National Treasury Central Supplier Database is accurate and complete.

NB: No proposals will be considered from the person in the service of the state.
No late proposals will be considered.

Enquiries: Technical - Mr M. Rantsatsi - (moletsane@lejwe.co.za) 057 108 5000
A.M SCM - Mr. T. Masapo - (tshego@lejwe.co.za) 057 108 5000

Closing date: **03rd May 2024 @ 16:00 pm**

Mr. M.I. MAKHETHA
DISTRICT MUNICIPAL MANAGER