



**SOUTH AFRICAN AIRWAYS
TECHNICAL**

Title	Request for Proposal: Installation of CCTV Equipment and Accessories Existing and 16 new camera
PROPOSAL	SP 29-24
Validity Period	3 Months
PROPOSAL Open	22 April 2024
PROPOSAL Closes	10 May 2024 11h00
Site Viewing	29 April 2024 10h00
SAAT Business Unit	SAAT Protection Services
E-Mail	mmapitsokhoetha@flysaa.com

SAAT requests your proposal: Installation of CCTV Equipment and Accessories and 16 new camera". Please furnish all information as requested and return your proposal on/before the date stipulated. Late and incomplete submissions may invalidate the quote submitted.

NAME OF VENDOR:

POSTAL ADDRESS:

TELEPHONE NO.:

CELL NO:

E MAIL ADDRESS:

CONTACT PERSON:

This PROPOSAL (Request for Quotation) will be evaluated on Critical, Functional and Pricing and BBBEE criteria as per paragraph 2.

1. REQUIRED DOCUMENTATION TO BE ATTACHED

- a) **SARS Tax Clearance Certificate (or proof of application for same where applicable)**
Please note new National Treasury instruction for national and international Service Providers' compliance:

<http://www.treasury.gov.za/legislation/pfma/TreasuryInstruction/Treasury%20Instruction%203%20of%202014%202015%20on%20Tax%20Clearance%20Certificates.pdf>

- b) Service Provider are to provide relevant documentation in support to the Evaluation Criteria.

2. CONDITIONS

- The final terms and conditions are subject to negotiations and issuance of an offer to purchase to the successful Service Provider.
- Final payment terms will be negotiated with the successful Service Provider before awarding the PROPOSAL.



- The Service Provider shall provide its best price in the PROPOSAL. This price will be considered together with all other relevant criteria in the quote. The validity period will be 12 months.
- The PROPOSAL shall be awarded, whether in whole or in part, at the sole and absolute discretion of SAAT. SAAT hereby represents that it is not obliged to award this PROPOSAL to any Service Provider. SAAT is entitled to retract this PROPOSAL at any time as from the date of issue. SAAT is not obliged to award this PROPOSAL to the Service Provider that quotes the best price. In the event, that SAAT does make an award and should the successful Service Provider then fail to honor its quote, such Service Provider shall be liable to SAAT for any damages SAAT may incur as, a result of such breach.
- The Service Provider shall be disqualified from quoting if any attempt is made either directly to solicit and/ or canvass any information from any employee or agent of SAAT regarding this PROPOSAL from the date the offer is submitted until the date of award of the PROPOSAL.
- SAAT will adjust any arithmetical errors found in the Quotation and shall advise the Service Provider accordingly.
- Quotations and any information contained within will be treated as confidential and will not be disclosed to any third party - including other Service Providers.

The successful Service Provider shall:

- Provide services in accordance with the scope of services, at the negotiated prices and in accordance with the agreed timeline;
- Enter into a non-exclusive agreement when requested to do so by SAAT within the stipulated period;
- Be liable for all additional expenses incurred by SAAT in having to call for PROPOSAL's afresh and/ or accepting any less favorable Quote in the event that the Service Provider fails to enter into an agreement with SAAT timeously.



- The PROPOSAL will be evaluated in line with the “Preferential Procurement Policy Framework Act Regulations of 2017”

The following preference point systems are applicable to all PROPOSALS:

- the 80/20 system for requirements with a Rand value of up to R4 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R4 000 000 (all applicable taxes included).

Preference points for this PROPOSAL shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution

General rules and instructions

Bidders or their agents shall not make any news releases concerning this RFQ or the awarding of the same or any resulting agreement(s) without the consent of, and then only in co-ordination with, SAAT and its Client.

Should a bidder have reason to believe that the Functional Requirements are not open/fair and/or are written for a particular service provider or that the specification is based on a specific brand; the bidder must inform SAAT within five (5) days after publication of the RFP.

Instructions for submitting bids

Bidders should submit their bid responses strictly to mmapitsokhoetha@flysaa.com. Bid responses received outside this email address will NOT be considered.

Bid responses will NOT be considered if submitted after the closing date and time.



Background

SAAT and Security Services provides independent and Interconnected services to the SAAT business, airports and the civil aviation authority industry as a whole. This interconnections compels the department to adhere to the dictates of National Aviation Security Programme, Civil Aviation Technical Standards, Civil Aviation regulation and Civil Aviation Act 13 of 2009. It is therefore our submission that installation of SAAT CCTV control room will ensure faster response to incidents thus consideration should be made to the CCTV coverage for SAAT.

Scope of Work

SAAT requires the Services of a qualified and competent firm to Install new CCTV cameras, associated equipment and accessories

The Services shall include but not limited to the following Services:

- Security Operations Centre (identified room/s) should be capacitated with required resources such as, network cabling, monitor/s, Radio/s, landline telephone/s, air-conditioning, server cabinet, re-viewing station, inverter or power backup, door locking system, window sealing.
- Connectivity to existing cameras within SAAT and installing of cameras where there is a need of replacing or repositioning, covering identified.
- Communication infrastructure and system integration into existing set-up
- Start continuous health monitoring of entire infrastructure.
- Maintenance of existing CCTV infrastructure henceforth.
- The system should ensure Uninterrupted Power Supply (UPS) that will provide emergency power to the system for up to 8 hours during power failures. UPS should have a status display screen and self-starting feature with an Ethernet communications interface

PHASE 1: CRITICAL EVALUATION CRITERIA

The Service Providers will be evaluated against the following criteria: Service Providers must fully comply with all critical criteria listed below; failure to comply will lead to disqualification. The table below is required to submit with your PROPOSAL documents in order to comply with the evaluation of the critical Criteria.



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NO.	DESCRIPTION	BIDDER TO INDICATE COMPLIANCE (YES / NO)
	CRITICAL CRITERIA: Non-weighted, mandatory requirements to be met, for the bidder's submission to qualify. Bidders, who do not meet all the below mentioned requirements will be disqualified:	
1	Experience At least three (3) years' experience in providing similar (supply and installation of CCTV camera systems and access control) services and should provide proof accompanied by correspondence from previous or current clients).	
2	References Bidder must submit three contactable reference on the company letterhead.	
3	Curriculum Vitae (CV's) of personnel involved in the implementation of the project not longer than two pages each, detailing their experience in providing services for CCTV and Access control systems and their certificates and qualifications. Technicians must be certified by a recognized body or a manufacturer installer qualification.	
4	Project Plan and Methodology. The Bidder must provide a comprehensive project implementation plan with details on how the work, installation and commissioning will be carried out	



PHASE 3: Price and BBBEE Evaluation

PRICE	80
BBBEE	20
TOTAL	100

Site Prospective bidders should ensure that they sign attendance registers at the place of visit, failure to sign any of the attendance register will result in disqualification of the bidder from the bidding process.

3. PRICING

Description	
Equipment	
Installation	
Removal of Old Equipment and cabling	
Indoor Camera	
Outdoor Cameras	
Training	
Other	

Please submit a breakdown of your pricing in an excel format.

4. SUBMISSION OF PROPOSAL

The PROPOSAL pricing and required documents must be **clearly addressed via e-mail to:** mmapitsokhoetha@flysaa.com , not later than, **Wednesday, 10 May 2024 at 11H00. (GMT + 2 hours)**

All the questions should be forwarded to the Project Manager not later than 08 May 2024 at the following address: mmapitsokhoetha@flysaa.com.

5. GENERAL TERMS AND CONDITIONS PROPOSAL

a. Indemnify SAAT

SAAT shall not be responsible for payment of wages and or any other emoluments to the staff/workers of the Service Provider so deployed and it shall be the sole responsibility of the



Service Provider to make payment to the said staff/workers in time and the Service Provider shall at all-time keep SAAT indemnified against any claim from its staff/workers in this regard. The Service Provider shall indemnify SAAT to make good any claim/penalty/loss or damages including costs thereof in respect of any breach or violation on any of the provisions of any law including labour laws governing the Service Provider's employees or contractors. In case of failure to make good above losses/expenses to SAAT, the same shall be claimed from the Service Provider.

b. Arbitration Clause

Any dispute which arises between the Service Provider and SAAT shall be negotiated with each other in good faith and shall use commercially reasonable endeavours to resolve such dispute within 15 (fifteen) business days of the dispute being declared. Should the Service Provider and SAAT be unable to resolve a dispute in accordance with the foregoing, any one of the parties may refer the matter to arbitration.

The arbitration will be held as an expedited arbitration in Johannesburg in accordance with the AFSA Rules for Expedited Arbitrations by 1 (one) arbitrator appointed by written agreement between the parties, including any appeal against the arbitrator's decision. If the parties cannot agree on the arbitrator or appeal arbitrators within a period of 10 (ten) business days after the referral of the dispute to arbitration, the arbitrator and appeal arbitrators shall be appointed by the Secretariat of AFSA, who shall administer and manage the arbitration proceedings.

c. JURISDICTION

This Agreement will in all respects be governed by and construed under the laws of the Republic of South Africa.

Submissions to reach SAAT by 11h00 am on Friday, 10 May 2024. (GMT + 2 hours)

SIGNATURE OF Service Provider: _____

CAPACITY: _____